

UNIVERSITY OF MINNESOTA

University Senate

427 Morrill Hall
100 Church Street S.E.
Minneapolis, MN 55455-0110

612-625-9369

Fax: 612-626-1609

E-mail: senate@mailbox.mail.umn.edu

April 27, 2000

TO: Donna Brauer (July 1, 2000 - June 30, 2003)
Tim Church (July 1, 1999 - June 30, 2002)
Kathryn Dusenbery (July 1, 2000 - June 30, 2003)
Daniel Feeney (July 1, 1997 - June 30, 2001)
T. Michael Speidel (July 1, 1999 - June 30, 2002)
Carol Wells (July 1, 2000 - June 30, 2003)

RE: AHC Finance and Planning Committee

Dear Colleagues:

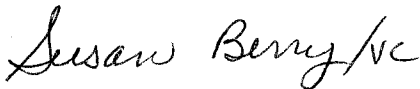
The University of Minnesota is widely viewed as having an active and effective faculty/student governance system. Much of its effectiveness comes from the willingness of busy and productive faculty and academic professionals to commit their time and energies to the betterment of our University community. As a result, University administrators rely on the governance system to provide guidance and insights into faculty and academic professional perspectives. This letter is to request to you to help your colleagues and the AHC community by participating as a member of an AHC-wide committee.

The AHC Committee on Committees is responsible for presenting to the AHC Faculty Assembly a slate of proposed committee members. We have nominated you to serve (or continue to serve) on the AHC Finance and Planning Committee. The duration of your term appears in parentheses after your name. Enclosed for your information is a copy of the charge to the Finance and Planning Committee and a membership list for 2000 -2001.

If you have any questions, or decide that you **cannot** serve, please call Vickie Courtney, 612-625-4805, by May 12, 2000. Otherwise, we shall assume that you are willing to participate. If we do not hear from you, Professor Daniel Feeney, who is the current chair, will be in contact with you regarding meeting dates and agendas.

Thank you for considering this appointment. We hope that you will help us to maintain faculty and academic professional commitment to the AHC community.

Sincerely,



Susan Berry, Professor
Chair, AHC Committee on Committees

Enclosure

DUTIES AND RESPONSIBILITIES OF THE AHC FINANCE AND PLANNING COMMITTEE

1. To consult with and advise the Sr. Vice President for Health Sciences and the Academic Health Center Chief Financial Officer on the development of legislative requests and the annual budgets and to review the implementation of the annual budget.
2. To consult with and advise the Sr. Vice President for Health Sciences on the financial aspects of all major proposals and policy initiatives.
3. To consult with and advise the Sr. Vice President for Health Sciences on planning.
4. To participate in the development and review of all physical facilities planning.
5. To advise the Sr. Vice President for Health Sciences and the AHC Facilities Management Director on questions of space allocation not restricted to the internal concerns of individual colleges and to monitor the consistency of physical plant and space allocation decisions with the Academic Health Center mission and educational policy.
6. To recommend to the AHC FCC such actions or policies as it deems appropriate.
7. To submit an annual report to the AHC FCC.

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April 28, 2000

TO: AHC Faculty Assembly Members

FROM: Vickie Courtney, AHC Governance Coordinator
University Senate Office



RE: AHC Committee on Committee Election

The Academic Health Center Committee on Committees was established by the AHC Faculty Assembly in 1998 to appoint members of certain committees of the AHC Faculty Assembly and advise the AHC FCC on the committee structure of the AHC Faculty Assembly.

The AHC C-on-C shall be composed of elected faculty and academic professional representatives from the AHC. It shall be composed of 8 elected faculty/academic professional members (2 from the Medical School (one from the basic sciences and one from the clinical sciences) and 1 each from Dentistry, Nursing, Pharmacy, Public Health, Veterinary Medicine, and the UMD School of Medicine). Faculty/academic professional members must have some experience in University and/or AHC governance. Members are elected by the AHC Faculty Assembly.

The following individuals have agreed to serve on the committee, if elected. For this election you are voting for representation from the College of Veterinary Medicine, Medical School (Basic Sciences), School of Dentistry and the School of Public Health. Please vote for one person each from Veterinary Medicine, the Medical School, Dentistry and Public Health, sign the enclosed envelope, and return it to the Senate Office, 427 Morrill Hall, 100 Church Street SE, Minneapolis, BY MAY 19, 2000.

ELECTION BALLOT

**ACADEMIC HEALTH CENTER
COMMITTEE ON COMMITTEES**

VOTE FOR NO MORE THAN ONE OF THE FOLLOWING TWO INDIVIDUALS

COLLEGE OF VETERINARY MEDICINE

- ELAINE ROBINSON**, Associate Professor, Senate membership: 87-88, 92-95;
AHC C on C, 98-00
- BRAD SEGUIN**, Professor

VOTE FOR NO MORE THAN ONE OF THE FOLLOWING TWO INDIVIDUALS

MEDICAL SCHOOL

- PATRICIA SCHLIEVERT**, Professor, Senate membership: 98-01
- DOUG WANGENSTEEN**, Professor, Senate membership: 90-93, 94-97, 99-02;
Student Behavior, 84-85;AHC C on C, 98-00

VOTE FOR NO MORE THAN ONE OF THE FOLLOWING TWO INDIVIDUALS

SCHOOL OF DENTISTRY

- TOM KORIOETH**, Associate Professor
- CRAIG PHAIR**, Associate Professor

VOTE FOR NO MORE THAN ONE OF THE FOLLOWING TWO INDIVIDUALS

SCHOOL OF PUBLIC HEALTH

- DEBRA SWACKHAMER**, Associate Professor, AHC Nominating Committee, 98
- SETH WELLES**, Assistant Professor, Senate membership: 98-01

**BALLOTS MUST BE RECEIVED BY THE AHC GOVERNANCE COORDINATOR,
UNIVERSITY SENATE OFFICE, NO LATER THAN 4:30 P.M. ON FRIDAY, MAY 19, AND
THE ENVELOPE MUST BEAR THE SIGNATURE OF THE VOTER IN THE UPPER LEFT-
HAND CORNER TO BE COUNTED.**

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April 27, 2000

TO: Robert Bache (July 1, 1999 - June 30, 2002)
David R. Brown (July 1, 2000 - June 30, 2003)
Jean Forster (July 1, 1997 - June 30, 2001)
Theodore Oegema (July 1, 1997 - 2001)
Patricia Vayda (July 1, 1999 - June 30, 2002)
Carston Wagner (July 1, 2000 - June 30, 2003)

RE: AHC Faculty Affairs Committee

Dear Colleagues:

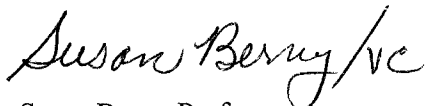
The University of Minnesota is widely viewed as having an active and effective faculty/student governance system. Much of its effectiveness comes from the willingness of busy and productive faculty and academic professionals to commit their time and energies to the betterment of our University community. As a result, University administrators rely on the governance system to provide guidance and insights into faculty and academic professional perspectives. This letter is to request to you to help your colleagues and the AHC community by participating as a member of an AHC-wide committee.

The AHC Committee on Committees is responsible for presenting to the AHC Faculty Assembly a slate of proposed committee members. We have nominated you to serve (or continue to serve) on the AHC Faculty Affairs Committee. The duration of your term appears in parentheses after your name. Enclosed for your information is a copy of the charge to the Faculty Affairs Committee and a membership list for 2000 - 2001.

If you have any questions, or decide that you **cannot** serve, please call Vickie Courtney, 612-625-4805, by May 12, 2000. Otherwise, we shall assume that you are willing to participate. If we do not hear from you, Vickie Courtney, AHC Governance Coordinator, will be in contact with you regarding meeting dates and agendas.

Thank you for considering this appointment. We hope that you will help us to maintain faculty and academic professional commitment to the AHC community.

Sincerely,



Susan Berry, Professor
Chair, AHC Committee on Committees

Enclosure

DUTIES AND RESPONSIBILITIES OF THE AHC FACULTY AFFAIRS COMMITTEE

1. To examine all policies and procedures of the Academic Health Center which influence the professional and personal welfare of the faculty and academic professional staff, and to recommend improvements in the design and implementation of faculty and academic professional personnel policies.
2. To recommend to the University-wide Senate Faculty Affairs Committee additions to and modifications and interpretations of the rules and procedures of the Academic Health Center regarding faculty tenure.
3. To examine and propose Academic Health Center policies and programs associated with faculty and academic professional staff development.
4. To monitor any legislation and other policies affecting faculty and academic professional welfare including such matters as tenure and promotion, salary and benefits, and faculty and academic professional staff development.
5. To recommend to the AHC Faculty Consultative Committee such actions or policies as it deems appropriate.
6. To submit an annual report to the AHC Faculty Assembly.

From: Elaine Robinson
To: David R Brown <brown013@tc.umn.edu>
CC: courtney@mailbox.mail.umn.edu
Subject: AHC committee
Date: Mon, 3 Apr 2000 13:54:33 -0500

Dear Dave,

Bert Stromberg has been our representative on the Academic Health Center Faculty Affairs Committee, however, with his recent appointment to Associate Dean, he is not able to continue on that committee, as of July 2000. The Committee on Committees would like to nominate you for this 3 - year appointment. The AHC Faculty Affairs Committee has not been very active in the last year as there was no chair. It is anticipated the committee will meet more regularly in the future. I shall put a summary of the duties and responsibilities of this committee in the campus mail for you. I hope you are able to accept this assignment.

Sincerely,

Elaine Robinson,
CVM Member of Committee on Committees.

cc Vickie Courtney,
University Senate.

From: Stephanie J Valberg
To: courtney@mailbox.mail.umn.edu
CC:
Subject: Fwd: Committee on Committees
Date: Mon, 10 Apr 2000 13:48:40 -0500

>X-From_: robin011@maroon.tc.umn.edu Mon Apr 10 13:47 CDT 2000

>From: "Elaine Robinson" <robin011@maroon.tc.umn.edu>

>To: Stephanie J Valberg <valbe001@maroon.tc.umn.edu>

>Subject: Committee on Committees

>Date: Mon, 10 Apr 2000 13:26:02 -0500

>

>In message <4.2.2.20000410122512.00a563b0@valbe001.email.umn.edu> "Dr.

>Stephanie

>Valberg" writes:

> > Elaine,

> >

> > As a representative of the AHC faculty consultative committee I was asked

> > to see if you would be interested in serving another term on the Committee

> > on Committees. If so your name would stand on the upcoming election ballot.

> > Thanks for years of service and your willingness to participate,

> > Stephanie

> >

> >

>

>Dear Stephanie,

>

>I am willing to serve again.

>

>Elaine

~~to be done soon~~

- ① FCC appoints Nominating Committee
- ② Assembly approves Nom. Com.
- ③ Nomin. committee generate 6 names for each college
- ④ Ballots to Soc. Assembly

have to have been members of senate in last five years - for Con-C

5 names from each campus -
Proposal to Change

Check with Micky about ~~the~~ AHC FCC serving as nomin. committee.

Pharmacy - Yusuf Abul-Hajj
Daniel Canafax
Cynthia Gross
Carston Wagner
Timothy Wiedmann - FCC

Nursing - Margaret Bull
Kenneth Burns
Bernie Feldman
Marsha Lewis
Patricia Tomlinson

AHC Con C Elections

Nursing

Bernie

= 16

Marsha

||||
||||
||

= 12

Pharmacy

Cynthia

= 17

Tom

||||
||||
||

= 13

**FOR ACTION
AHC FACULTY ASSEMBLY
MARCH 30, 1999**

In accordance with the bylaws of the AHC Faculty Assembly, vacancies on the AHC Committee on Committees are to be filled by the electoral process. Assembly rules require that a Nominating Committee be identified by the AHC FCC and ratified by the AHC Faculty Assembly. It is the recommendation of the AHC FCC that it serve as the nominating committee for this election. The committee will be responsible for generating the names of two individuals, each from the School of Nursing and the College of Pharmacy and preparing election ballots. Vickie Courtney in the Senate Office will coordinate the election process. Election ballots will be sent to members of the AHC Faculty Assembly.

MOTION: To approve the AHC FCC as the Nominating Committee responsible for generating names to fill two vacancies on Committee on Committees.

Muriel Bebeau, Chair
AHC FCC