

**University of Minnesota**  
**BOARD OF REGENTS**  
**AGRICULTURAL COMMITTEE**  
**MINUTES**

**December 21, 1929**

A meeting of the Agricultural Committee was held in the Regents' Room on Saturday, December 21, 1929, at nine o'clock.

Present: Regent Sundberg, chairman; Regents Gemmell, Mayo, Olson, Snyder, Teigen, and Williams, and Mr. Coffman.

Voted to accept the following resignations:

Alfred A Anderson Assistant Agricultural Engineering effective December 20, 1929

Anna L Sommer Institute of American Meat Packers Fellow effective January 16, 1930

Lawrence Zeleny Assistant Agricultural Biochemistry effective January 1, 1930

Voted to approve the following appointments:

G. H. Ghostley as Extension Specialist Agricultural Extension from January 13 to February 28, 1930 at \$12 per day Class C

Charles E Rimpila as Assistant Agricultural Biochemistry beginning January 1, 1930 at the rate of \$600 Class BH40

Ruth Simonson as Assistant Music West Central School and Station from November 1, 1929 to March 31, 1930 at \$45 per month Class CH50

The following as recipients of Caleb Dorr Scholarships of \$50 each for boys' and girls' club leadership from April 1 to October 1, 1929 at Northwest School and Station

Roy Boman	Halbert Johnson
Arthur Grove	Grace Melander
Lawrence Harstad	Estelle Philipp
Orville Ingebretson	Richard Radway

Voted to approve the following salary adjustment:

Mrs A. C. Lande Housekeeper North Central School and Station from \$50 to \$55 per month beginning January 1, 1930

Voted to approve the following trips outside the state:

P E Miller to Chicago, Illinois November 30 to December 6,

1929 to select Shorthorn herd sire expenses not to exceed \$62.50 to be charged to Budget 810

O B Jesness to Washington, D. C. January 11 to 27, 1930 to attend conference of state and federal agricultural research workers called by the United States Department of Agriculture expenses not to exceed \$174.16 to be charged to Budget 220

Ralph W Wayne, Philip L Kelly, Stanley Hillier, and Wallace Miller to Waterloo, Iowa and St. Louis, Missouri September 29 to October 17, 1929 to attend Intercollegiate Judging Contest at Dairy Cattle Congress at Waterloo and the National Intercollegiate Judging Contest at the National Dairy Exposition at St. Louis expenses not to exceed \$46 each to be charged to Budget 742.

The comptroller reported the closing of the Stevens County Bank in which there was deposited \$510.07 of the West Central School and Experiment Station Contingent Fund, Morris, Minnesota, \$500 of which is covered by bonds required by the bank as a state depository.

Voted to authorize the sending of a representative of the University to the Institute of Research Workers in Rural Sociology, December 31, 1929 to January 4, 1930, expenses to be charged to the Purnell Fund.

Voted to authorize traveling expenses, maintenance, and clerical assistance for Palmer Johnson, Assistant Professor, on his being sent to Washington, D. C. to secure certain data in connection with the Land Grant College Survey.

Voted to adjourn.

W. T. MIDDLEBROOK, Secretary

## University of Minnesota

### BOARD OF REGENTS

### MINUTES

December 21, 1929

A meeting of the Board of Regents was held in the Regents' Room on Saturday, December 21, 1929, at ten o'clock.

Present: Mr. Coffman, presiding; Regents Boeckmann, Gemmell, Mayo, Olson, Snyder, Sundberg, Teigen, and Williams.

Under the provisions of paragraph 4, "Rules of the Regents Officers of the Board," the President of the Board requested Regent Snyder, First Vice-president of the Board, to act as chairman of the meeting and Regent Snyder did so act.

Voted to approve the report of the Agricultural Committee of December 21, 1929.

Voted to approve the following amendment of minutes:

October 19, 1929 to read that the Techno-log fee of forty cents for students in the School of Mines and Metallurgy be refunded.

Voted to accept the following resignations:

Harriet Broderick Junior Record Clerk 2 Registrar's Office effective December 14, 1929

Margarette Dimmitt Film Inspector General Extension Division effective November 16, 1929

Gunda Engen Head Nurse University Hospital effective October 23, 1929

Mary E Gladwin Lecturer in Public Health Course November 18 and 20, 1929 General Extension Division effective at time of appointment

Percy W H Harrison Teaching Fellow Surgery effective January 1, 1930

Major Earl L Hering Assistant Professor Military Science and Tactics effective January 1, 1930

Jack B Hirschmann Stores Clerk 5 Chemical Storehouse effective November 1, 1929

Ralph G Mills Professor Pathology Mayo Foundation effective January 1, 1930

Walter W Richter Employment Clerk effective December 1, 1929

Dorothy L Rufe Clerk Stenographer 3 Drawing and Descriptive Geometry effective January 1, 1930

B Ralph Stauber Instructor School of Business Administration effective at close of fall quarter of 1929-30

Hilda Stevens Dental Nurse University Hospital effective November 7, 1929

Voted to approve the following appointments:

George Filipetti as Professor in School of Business Administration beginning 1930-31 at \$6,000 per year Class B

Gertrude Vaile as Associate Professor Sociology and Associate Director of Training Course of Social and Civic Work beginning 1930-31 at \$4,000 per year Class B

Edward Moren as Assistant Professor Surgery without salary beginning November 16, 1929

Redding H Rufe as Assistant Professor in Physiologic Chemistry Medical School from January 1 to June 30, 1930 at rate of \$2,800 Class B

A Lande as Lecturer Physics December 2, 1929 at \$75

Mrs J T Hillhouse as Instructor English from October 23 to November 9, 1929 at \$157.32 Class CX

Barbara H Wright as Instructor College of Education for winter quarter of 1929-30 at \$200 Class CH

Thomas E Ennis as Teacher University High School December 2 to 31, 1929 at \$45 Class CHX

Garland M Taylor as Teacher University High School November 22 to December 31, 1929 at \$28.50 Class CHX

Theodore B Jenson as Assistant Structural Engineering from October 16, 1929 to June 15, 1930 at \$1,350 Class C

Charles E Maeder as Physician and Research Assistant Students' Health Service beginning December 2, 1929 at \$1.75 per hour Class CH

Maurice G Milan as Physician Students' Health Service from November 16, 1929 to June 15, 1930 at \$200 per month Class CH60

Rolla I Stewart as Teaching Fellow Surgery beginning January 1, 1930 at \$500 and maintenance Class A

Milla K Jacobsen as Assistant College of Education from January 1 to June 30, 1930 at \$300 Class CH33

The following as Teaching Fellows on the Mayo Foundation:

Charles F Burke Medicine October 1, 1928

Forest W Cox Surgery April 1, 1929

Edmund H Droegemueller Surgery January 1, 1929

Hubert J Farrell Dermatology January 1, 1929

Samuel L Goldberg Surgery July 1, 1929

Frederick R Harper Surgery April 1, 1929

S Frank Hazen Oto-Laryngology June 1, 1929

Harold J F Kullman Medicine October 1, 1928

J Grafton Love Surgery January 1, 1929  
Martin Patmos Medicine July 1, 1929  
Myron Powelson Medicine April 1, 1929  
James H Shane Surgery January 1, 1929  
Maurice A Walker Surgery January 1, 1929  
George K Wharton Medicine January 1, 1929

Gertrude Eagle as Head Nurse Admitting Room University Hospital beginning December 1, 1929 at \$1,020 and maintenance Class A

Irma Fesenmeyer as Head Nurse University Hospital beginning November 6, 1929 at \$1,020 and maintenance Class A

Gerda Frantzen as Junior Office Appliance Operator 1 Comptroller's Office beginning December 1, 1929 at \$840 Class A

Clara Glassman as Assistant Housekeeper University beginning November 16, 1929 at \$900 and maintenance Class A

Katherine Hartwell as Technician University Hospital beginning November 17, 1929 at \$1,200 and lunch Class A

Mark N Hayes as Clerk Catalog Department University Library from November 1, 1929 to June 30, 1930 at \$32.50 per month Class CH50

Astrid Rydeen as File Clerk Catalog Department University Library from November 1, 1929 to June 30, 1930 at \$32.50 per month Class CH50

Nels Knudson as Helper University Hospital beginning November 1, 1929 at \$720 and board and laundry Class A

Esther B Mork as Clerk Stenographer 3 Social Hygiene Bureau beginning November 16, 1929 at \$960 Class A

Ruth Saunders as Film Inspector General Extension Division beginning November 16, 1929 at \$425 Class DH50

Manley O Thomas as Stores Clerk 5 Chemical Storehouse beginning November 16, 1929 at \$1,020 Class A

Arnold J Tuskind as Clerk in Employment Bureau beginning December 1, 1929 at \$1,380 Class A

F C Lang as Instructor in Highways and Pavements General Extension Division from December 5, 1929 to June 1, 1930 at \$220 per class per semester.

The following as lecturers Medical Short Course General Extension Division:

C N Hensel St Cloud December 12 \$7

R C Logefiel St Cloud December 19 \$7

A M Snell Mankato December 5 \$14

Margaret Sutermeister as National Research Council Fellow in Botany from October 1 to December 30, 1929 at \$200 Class C

Carmen U Frazee and Carolyn M Sjoblom as Scholars on Medical Social Work Fund from October 1, 1929 to June 30, 1930 at \$450 each

The following as recipients of Law Faculty Scholarships of \$150 each for 1929-30

John B King

Maurice Ravitch

The following as recipients of Law Alumni Association Scholarships of \$150 each for 1929-30

Carl M Anderson	Floyd E Nelson
Wallace Bates	F J O'Brien
Richard H Bachelder	John M Palmer
Laurence Dimsdale	Sophus T Persen
Harriet Goldberg	Howard C Relf
Donald A Holmes	Maurice Sher
John S Morrison	Charles P Stone
Donald E Nelson	Maurice Weeks

Walter A Winter

Lowell J Grady as recipient of Minnesota Law Review Scholarship of \$150 for 1929-30

The following as recipients of Women's Self Government Association Scholarships of \$100 each for winter and spring quarters of 1929-30

Mildred Bakke	Laura Robinson
Lola Jones	Emily Taylor

Mary Towle

The following as recipients of Women's Self Government Association Scholarships of \$50 each for winter quarter of 1929-30

Leverta Huff	Mildred Johnston
--------------	------------------

Voted to approve the following promotions and transfers:

Ralph K Ghormley from Instructor to Assistant Professor Orthopedic Surgery Mayo Foundation beginning January 1, 1930

Clarence C Pflaum from Technician Pathology at \$75 per month Class C to Demonstrator at \$75 per month from January 1 to June 30, 1930 Class C

Leslie W Tasche from Teaching Fellow Surgery at \$1,000 Class A to Assistant in Surgery at \$125 per month from January 1 to March 31, 1930 Class C

Ralph F Voigt from Student Helper College of Pharmacy at \$25 per month Class CH30 to Assistant in Pharmacy at \$1,440 Class A beginning December 1, 1929

Voted to approve the following salary adjustments:

Donald C Beaver Instructor Pathology Mayo Foundation from no salary to \$2,400 Class A beginning January 1, 1930

Wayne E Butterbaugh Professorial Lecturer General Extension Division from \$160 to \$180 per class per semester beginning September 30, 1929

Rudolph W Delton Assistant Professor Dentistry from \$900 Class BH3 to \$1,200 Class BH4 beginning January 1, 1930

Esther Farrand Lecturer Short Course in Orthodontia from \$60 to \$82.50 for the period effective October 15, 1929

Voted to approve the following leaves of absence:

Elizabeth Atkins Assistant Professor English with pay from October 23 to November 9, 1929 on account of illness.

Hally J Fisher Instructor Preventive Medicine and Public Health with salary from January 16 to February 15, 1930 and without salary from February 16 to March 31, 1930

Frederic B Garver Professor in School of Business Administration sabbatical furlough for 1930-31 for travel and study abroad.

Grace Jespersen Technical Assistant Social Hygiene Bureau without salary from September 30 to October 4, 1929

August C Krey Professor of History without salary for winter and spring quarters of 1929-30 to continue Social Science studies

George A Montelius Assistant Professor Dentistry without salary for winter and spring quarters of 1929-30 for work in Peking Union Medical School

Elizabeth Nissen Assistant Professor Romance Languages sabbatical furlough for 1930-31 for travel and study abroad

C L Retzel Associate Professor Extension Division without salary from February 1 to June 30, 1930

Martin B Ruud Professor English sabbatical furlough for 1930-31 for travel and study abroad

Marion Tebbets Social Worker University Hospital with salary from October 29 to December 31, 1929

Anthony L Underhill Associate Professor Mathematics with salary from April 1 to June 30, 1930 for travel and study abroad (leave of absence on full pay in lieu of reduced summer session salary)

Helen L Winsor Junior Clerk Stenographer 1 Institute of Child Welfare without salary from December 23 to December 29, 1929

Alice B Stearns Bibliographical Assistant University Library without salary from December 24 to 31, 1929

Voted to approve the following trips outside the state :

H S Diehl to New York City December 25, 1929 to January 6, 1930 to attend meeting of American Student Health Association expenses not to exceed \$200 to be charged to Budget 840

Wilbur H Cherry to New Orleans, Louisiana, December 20, 1929 to January 5, 1930 to attend meeting of Association of American Law Schools expenses not to exceed \$139 to be charged to Budget 380

Ralph H Dwan to New Orleans, Louisiana, December 25, 1929 to January 5, 1930 to attend meeting of Association of American Law Schools expenses not to exceed \$139 to be charged to Budget 380

Malcolm M Willey to Washington, D. C. December 25, 1929 to January 1, 1930 to attend meeting of Association of Schools of Social Work expenses not to exceed \$128.66 to be charged to Budget 146

Howard Gilkinson (as coach), K Valdimar Bjornson, Clif-

ford Carlson and Robert Netherly to Lafayette, Indiana, December 11 to 14, 1929 to attend Minnesota vs Purdue University debate expenses not to exceed \$70.46 each to be charged to Budget 115

Clarence A Smith to Chicago, Illinois, January 5 to 10, 1930 to attend Furniture Mart expenses not to exceed \$65.82 to be charged to Budget 88

Voted to adopt the following resolution :

THE BOARD OF REGENTS  
UNIVERSITY OF MINNESOTA  
TO  
ARTHUR AYER LAW  
GREETINGS

WHEREAS, You graduated from the University of Minnesota with the Degree of Doctor of Medicine in eighteen hundred ninety-four, and

WHEREAS, You have become a Surgeon of Distinction, have attained the merited honor of membership in the American Surgical Association, and other learned societies, are widely and favorably known for contributions to the literature of this specialty, and

WHEREAS, You have served honorably and with marked success first as Medical Officer in the Philippines, second as Colonel and Chief Medical Officer of Base Hospital Number Twenty-six in the World War, and

WHEREAS, You have been on the Faculty of the Medical School successively as Assistant, Instructor, Clinical Professor, and Associate Professor from nineteen hundred to nineteen hundred twenty-nine, during which time you have done excellent teaching, and have cared for hundreds of patients in the University Hospital in whose interest you manifested the spirit of service by day and by night, endearing yourself alike to your patients, assistants and nurses

THEREFORE at this time when you are severing your long relation to the University of Minnesota the Board of Regents expresses its appreciation of your services, enters these Resolutions on its minutes and directs that this Testimonial be issued, signed by its officers and under the Seal of the University.

Lotus D. Coffman  
President of the University

Fred B. Snyder  
Vice President of the Board of Regents

Voted to approve the following report of the Special Insurance Committee of the Board of Regents consisting of Regents Snyder, Boeckmann, and Mayo :

Voted to recommend acceptance of the joint proposal, filed supplement to the minutes, page 662, of the Northwestern National Life Insurance Company, Minneapolis, Minnesota, and the Minne-



sota Mutual Life Insurance Company, St. Paul, Minnesota, for the insurance of members of the faculty and employes in accordance with the printed plan, filed supplement to the minutes, page 663, and to recommend further that the President and Secretary of the Board be authorized to place a binder on all the lives of the members of the faculty and employes whose ages were submitted in the plan for the period from 12:01 A. M. January 1, 1930, to 12:01 A. M. February 1, 1930, with the understanding that the coverage thereafter is to include those members of the faculty and employes who elect the insurance to which they are eligible and further to authorize said President and Secretary of the Board to prepare and execute the necessary contracts for the issuance of the insurance. It is understood that the contract shall include these provisions:

1. That the aggregate maximum amount of single premium three-year term insurance that may be converted to endowment insurance on any individual shall be \$14,000.
2. That the disability provisions obtained in policies converted from group insurance shall contain a disability benefit providing for the payment in event of disability of the face amount of installments over a period of ten years.

Voted to approve, on recommendation of the special committee on insurance, consisting of Regents Snyder, Boeckmann, and Mayo, the following resolution:

WHEREAS, The Board of Regents did at its meeting on June 15, 1929, set aside in a separate budget \$45,000 for the purchase of insurance to protect members of the staff and employes against the hazards of death and disability, and

WHEREAS, there will remain in this budget a balance due to the fact that the insurance for the fiscal year 1929-30 will become effective on January 1, 1930 instead of July 1, 1929, and

WHEREAS, there exists in the University staff a number of unfilled positions and a large number of staff members and employes who are ineligible because they have not been in the employ of the University long enough to qualify.

NOW, THEREFORE, be it resolved that the Comptroller of the University be directed to transfer any balance in the present year's and subsequent years' allotments for insurance to a revolving trust fund with the understanding that either the income or the principal, or both, shall at the discretion of the Board of Regents be used to provide protection, against old age, disability, or death, by insurance or otherwise, for the University staff including those not now eligible to participate in the insurance plan because of insufficient service, those who may subsequently fill positions now vacant, and those for whom positions may be created in the future.

Voted to authorize the President of the University to administer for the board the following resolution:

WHEREAS, the University of Minnesota maintains for purposes of expedition in appointment and payment a so-called "regular payroll" paid on the first and sixteenth of each month which includes employes and members of the staff whose terms of appointment are regular and are included in the printed budget and are specifically approved by the Board of Regents; and a second payroll paid on the fifth and twentieth of each month which includes employes whose service is in most cases temporary, whose rates of pay are fixed in accordance with a standard schedule of payment for such service, and whose terms of appointment are not specifically included in the printed budget nor approved by the Board of Regents,

WHEREAS, there are included in the so-called "miscellaneous payroll" certain persons who are appointed to positions of a regular and presumably permanent character for periods of six months or more per fiscal year,

NOW, THEREFORE, be it resolved:

1. That persons on the miscellaneous payroll who are appointed to positions of a regular and presumably permanent character for periods of six months or more per fiscal year shall be regarded upon recommendation of the employing officer and with the approval of the President and the Board of Regents as coming within the provisions of the Minnesota State Employes Retirement Fund Act (Chapter 191, Laws 1929).

2. That persons on the miscellaneous payroll who are appointed to positions which are regular and full time shall be regarded upon recommendation of the employing officer and with the approval of the President and the Board of Regents as coming within the provisions of the University Insurance Plan for employes after the completion of three consecutive full fiscal years of employment.

Voted to approve the following schedule of payroll deductions for insurance:

1. That to cover the faculty's share of the cost there be deducted \$3.13 from each pay check of "A" members of the staff; \$4.17 from "B" and "E" members' checks; and \$3.75 from "D" members' checks with the necessary adjustment of the June thirtieth deduction to provide \$75 per year.

2. That to cover the employes' share of the insurance cost deductions of \$2.50 be made on January 16 and July 16 from the pay checks of employes of the University receiving \$1,000 insurance coverage and \$5 on the same dates from the checks of employes receiving insurance coverage of \$2,000.

The President of the University reported, for the information of the Board, the unfilled positions in the University Budget for 1929-30 as of July 1, 1929.

Voted to approve the following improvements and equipment:

Finishing Band Room in the Cyrus Northrop Memorial Auditorium—\$11,322 (\$1,000—Budget 860 and \$10,322—Budget 640.)

Water softener for Hospital—\$3,800 (From special county patients receipts)

Replacement of light fixtures in Folwell Hall—\$2,113. (Regents' Reserve)

Equipment for Botany Department—\$3,477.20 (Regents' Reserve)

Equipment and Supplies for Zoology—\$3,310.30 (Regents' Reserve)

Voted to authorize preparation of plans and specifications and the calling for bids for an additional boiler for the Heating Plant, estimated amount \$40,000 as provided in the 1929-30 Budget 497.

Voted to approve list of candidates for degrees (fall quarter, 1929) as recommended by the faculties and certified by the Registrar, filed supplement to the minutes, page 664.

Voted to approve recommendation that the B.S. degree in Medical Science for candidates for the M.B. degree, and the B.S. degree in Medical Technology for candidates in the Technicians' course, be administered by the Medical School.

Voted to ratify the following fees:

School of Nursing	Resident	\$25 per quarter
	Non-resident	25 per quarter
Medical Technicians	Resident	30 per quarter
	Non-resident	40 per quarter

Voted to approve rescinding action of May 17, 1922, so far as it provides a 10% reduction in the total fee for the students registering for three or more courses in the General Extension Division.

Voted to authorize preparation and sale by the School of Chemistry of certain rare or special chemicals with the understanding that the proceeds from the sale of such products be applied to the purchase of chemicals and apparatus needed in the work of the School of Chemistry.

The President of the University reported the proceedings of the meeting of the Association of Governing Boards of State Universities and Allied Institutions at

Purdue University, November 7, 8, and 9, 1929, for the information of the Board.

Voted to authorize change in the name of "The Moorman Prize in Architecture" from "Mr. A. Moorman" to "The Albert Moorman Memorial Fellowship" from "A. Moorman and Company of Minneapolis."

Voted to authorize the Comptroller to receive from the Holstein-Friesian Association of America, the \$400 scholarship awarded to Harold J. Foster at the National Dairy Show in 1926, in the University Revolving Fund to be paid from the Revolving Fund to Mr. Foster.

Voted to approve contract with the Minneapolis Street Railway Company for the operation of the intercampus car for a five-year period from November 25, 1929, with the understanding that the President of the University and the Comptroller are authorized, if found desirable, to increase the insurance coverage from Ten Thousand (\$10,000) Dollars and Twenty Thousand (\$20,000) Dollars to Twenty-five Thousand (\$25,000) Dollars and One Hundred Thousand (\$100,000) Dollars.

Voted to accept with thanks gift of \$86.50 from an anonymous donor for a loan fund for a deserving student.

Voted to accept with thanks gift of a set of Unit Heaters from the Arctic Nu-Air Corporation for the Department of Mechanical Engineering.

Voted to approve the report of the Comptroller to the Chairman of the Executive and Finance Committee, filed supplement to the minutes, page 665.

Voted to approve journal vouchers No. 1330 to No. 1886.

Voted to approve transfer of funds No. 277 to No. 362.

Voted to approve requisitions No. 67392 to No. 68773, \$567,250.49.

Voted to adjourn.

W. T. MIDDLEBROOK, Secretary

## University of Minnesota

### BOARD OF REGENTS AGRICULTURAL COMMITTEE

#### MINUTES

January 23, 1930

A meeting of the Agricultural Committee was held in the Regents' Room on Thursday, January 23, 1930, at nine o'clock.

Present: Regent Sundberg, chairman; Regents Gemmel, Lewison, Olson, Snyder, Teigen, and Williams, and Mr. Coffman.

Voted to accept the following resignations:

Evangeline M Ehr Clerk Stenographer 3 Home Economics effective January 16, 1930

Byron H Wilson Assistant Horticulture effective January 1, 1930

Voted to accept the following appointments:

Valborg R Motes as Assistant Rhetoric School of Agriculture from January 6 to March 31, 1930 at \$2 per recitation hour

E W Smith as Lecturer Agricultural Extension from January 6 to 19, 1930 at \$10 per day Class C

Bernice Dickerman as Assistant in Music School of Agriculture from January 1 to March 31, 1930 at \$375 Class C

Oscar Skovholt as American Dry Milk Institute Fellow continuation of appointment from January 1 to June 30, 1930 at \$250 per month Class C

Hilda F Wiese as Hormel and Company Fellow in Agricultural Biochemistry from January 1 to June 30, 1930 at \$600 Class C

Anne Schubring and Henry Langenfeld as recipients of Florence A Brewster Scholarships for Achievement and Leadership in the School of Agriculture at \$62.50 each for the winter term 1929-30

Voted to approve the following salary adjustments:

Harry Felt Herdsman Veterinary Medicine from \$90 to \$100 per month beginning January 1, 1930

Rodney B Harvey Associate Professor Plant Pathology and Botany from BC 3750 W2 450 to BC 3750 S1 450 for 1929-30

August L Strand Assistant Professor Entomology and Economic Zoology from BC 3025 W2 375 to BC 3025 S1 375 for 1929-30

Voted to approve the following leaves of absence :

May Erickson Manager Agricultural Bookstore without salary from December 6 to 9, 1929 on account of illness

Kathryn B Niles Instructor Home Economics without salary from April 16 to June 30, 1930 to complete work for Master's degree

Arthur J Schwantes Assistant Professor Agricultural Engineering sabbatical furlough from March 7 to June 7, 1930 for graduate study at University of Wisconsin

Voted to approve the following trips outside the state :

E F Ferrin to Ames, Iowa January 29 to 31, 1930 to select swine for University herd expenses not to exceed \$29.20 to be charged to Budget 229

Alfred Harvey and Joe Pearson to Greeley, Iowa December 26 to 28, 1929 to visit Belgian horse farm with view of buying horse for University herd expenses not to exceed \$36 to be charged to Budget 229

Palmer O Johnson to Washington D C January 13 to about March 1, 1930 to secure data from Land Grant College Survey significant to the University of Minnesota expenses not to exceed \$333.88 to be charged to Budget 89

Carle C Zimmerman to Washington D C December 25, 1929 to January 6, 1930 to attend Institute of Research Workers in Rural Sociology expenses not to exceed \$146.16 to be charged to Budget 213

Voted to adjourn.

W. T. Middlebrook, Secretary.

# University of Minnesota

## BOARD OF REGENTS

### MINUTES

January 23, 1930

A meeting of the Board of Regents was held in the Regents' Room on Thursday, January 23, 1930, at ten o'clock.

Present: Mr. Coffman, presiding; Regents Boeckmann, Gemmell, Lewison, Mayo, Olson, Snyder, Sundberg, Teigen, and Williams.

Under the provisions of paragraph 4, "Rules of the Regents, Officers of the Board," the President of the Board requested Regent Snyder, First Vice-president of the Board, to act as chairman of the meeting and Regent Snyder did so act.

Voted to approve the minutes of the following meetings:

Agricultural Committee of November 15, 1929  
Board of Regents of November 15, 1929  
Agricultural Committee of November 23, 1929  
Board of Regents of November 23, 1929

Voted to approve the report of the Agricultural Committee of January 23, 1930.

Voted to approve the following resignations:

Anne Bancroft Clerk Stenographer 3 News Service effective January 1, 1930

Floyd Ostenson Teaching Assistant Physics effective January 1, 1930

William Richards Instructor English College of Science, Literature and the Arts and Instructor English General Extension Division effective January 1, 1930

Margaret Richie White Teacher Institute of Child Welfare effective February 16, 1930

Lawrence W Wasbotten Dental Interne College of Dentistry effective January 16, 1930

Clarence W Spears Professor and Head Football Coach Physical Education for Men effective February 16, 1930

Voted to approve the following appointments:

Ralph D Casey as Professor and Chairman Department of Journalism beginning 1930-31 at \$5,000 per year Class B

F Stuart Chapin as Professor Sociology, Chairman of Department, and Director of the Training Courses for Social and Civic Work for 1930-31 at \$6,000 Class BH85

F Denton White as Professorial Lecturer College of Dentistry from January 1 to June 30, 1930 at \$200 Class CH2

Clifford Kirkpatrick as Associate Professor Sociology beginning with the year 1930-31 at \$4,000 per year Class B

Major William C Webb as Assistant Professor Military Science and Tactics beginning January 16, 1930

Luther N Becklund as Instructor English beginning January 1, 1930 at the rate of \$1,800 Class B

Theodore R Corbett as Instructor Mechanical Engineering from January 16 to June 15, 1930 at \$1,000 Class C

Orville B Hodges as Instructor Business Administration beginning January 1, 1930 at the rate of \$1,800 Class B

Juanita Woodward as Instructor Preventive Medicine and Public Health from January 16 to March 31, 1930 at \$125 per month Class CHX75

John F Bonner and Paul S Carroll as Lecturers in the Law School from January 16 to May 31, 1930 at \$25 per lecture each

Max Goodrich as Teaching Assistant Physics from January 1 to March 22, 1930 at \$250 Class CH40

Leonard A Lang as Teaching Fellow Obstetrics and Gynecology beginning January 1, 1930 at \$800 Class A

Edwin C Muir as Teaching Fellow Medicine beginning November 1, 1929 at \$800 Class A

The following as Health Counsellors in Students' Health Service:

Marbry Duryea beginning January 10, 1930 at \$2 per hour

Reuben F Erickson beginning January 7, 1930 at \$1.75 per hour

Nordahl Peterson beginning January 11, 1930 at \$1.50 per hour

Myron E Lusk as Dentist Students' Health Service beginning January 10, 1930 at \$1.50 per hour

Charles W Rucker as Physician Students' Health Service beginning January 16, 1930 at \$2.25 per hour

Nathan J Berkwitz as Assistant Medicine from January 1 to June 30, 1930 at \$200 Class C

A Daniel Bloomdahl as Assistant College of Education for winter and spring quarters of 1929-30 at \$200 Class CH20

Clara J Conklin as Assistant in Medicine from January 1 to June 30, 1930 at \$40 per month Class CH40

Elmer E Hilpert as Teaching Assistant Political Science for winter and spring quarters of 1929-30 at \$400 Class CH40

Kenneth L Hobbs as Teaching Assistant Zoology from January 6 to March 22, 1930 at \$200 Class CH40



Edward M Kane as Teaching Assistant History for winter and spring quarters of 1929-30 at \$600 Class CH60

Joseph Meidt as Teaching Assistant German from January 6 to March 22, 1930 at \$250 Class CHX50

Lewis E Nolan as Assistant in Pathology without salary beginning January 16, 1930

Ida E Ratzlaff as Research Assistant Institute of Child Welfare from January 6 to June 15, 1930 at \$355 Class CH40

Josephine Steel as Research Assistant in Administration College of Science, Literature and the Arts from November 16 to June 30, 1930 at \$80 per month Class C

William L Wall as Assistant Physiological Chemistry from January 16 to June 15, 1930 at \$200 Class CH50

Rhoda Crippen as Clerk Stenographer 3 Drawing and Descriptive Geometry beginning January 1, 1930 at \$960 Class A

Marion Holt as Clerk Stenographer 3 News Service beginning January 13, 1930 at \$570 Class AH60

Helen Kaldunski as Assistant Dietitian University Hospital from January 8 to February 7, 1930 at \$75 and maintenance Class C

Herman A Kuffenkam as Glassblower Scientific Apparatus Repair Shop beginning January 6, 1930 at \$1,800 Class A

Jane McCarthy as Editorial Assistant University Press beginning January 1, 1930 at \$1,200 Class A

Mildred Reetz as Junior Record Clerk 2 Registrar's Office beginning December 16, 1929 at \$840 Class A

Alice M Youngberg as Anesthetist University Hospital from January 1 to February 28, 1930 at \$100 per month and maintenance Class C

The following members of staff for instruction in General Extension Division at amounts set opposite each name per class per semester

L O Guthrie	English	Jan 1 to May 31, 1930	\$160
Gladys Kaercher	Swimming	Sept 30, 1929 to June 1, 1930	100
J J Reighard	Accounting	Feb 1 to June 30, 1930	220
John Splan	Stock Clerk	Sept 30, 1929 to June 1, 1930,	
	Genl Chem	per night	2.00

The following members of staff to prepare Correspondence Study Courses General Extension Division during 1929-30

T B Madsen      Advanced Norwegian II      \$100

Joseph A Wise      Advanced Concrete Design      60

William C Culmer as Instructor in Accounting (lecture) General Extension Division from February 3 to June 1, 1930 at \$220 per class per semester Class CX

Dana R Hanford as Instructor in Accounting (laboratory) General Extension Division from February 3 to June 1, 1930 at \$160 per class per semester Class CX

Ellen Heagle as Instructor Gymnasium General Extension Division from September 30, 1929 to June 1, 1930 at \$80 per class per semester

Lila Halvorsen as Lecturer in Public Health Short Course November 18 and 20, 1929 at \$10 per day

Jessie Caplin as Lecturer in Short Course in Textiles January 6 to 27, 1930 at \$5.30 per hour

Einar O Juel as Lecturer in Sales Psychology before Institute for Funeral Directors March 24 to 29, 1930 at \$100 for the period

C F Callaway as Instructor in Embalming for two short courses in Embalming March 17 to 29, 1930 and from June 9 to 21, 1930 at \$660 for the period

The following to instruct classes for Embalming Short Course two terms January 6 to March 29, 1930 and from March 31 to June 21, 1930

Arthur H Anderson	Practical Embalming	\$4.00 per lecture
Gilbert K Forsythe	Practical Embalming	5.00 per lecture
C Martin Moe	Practical Embalming	4.00 per lecture
Arnold C Sundseth	Practical Embalming	4.00 per lecture
M R Harris	Practical Embalming	5.00 per lecture
F A Jorgenson	Practical Embalming	5.00 per lecture
H R Menzel	Practical Embalming	5.00 per lecture
N C Pervier	Embalming Chemistry	281.25 per term
M F Gunderson	Laboratory Asst in Bact	100.00 per term
Manuel E Larson	Demonstrations in Practical Embalming	60.00 per term
A L H Street	Funeral Law	10.00 per lecture
Charles Rosenblum	Lab Asst in Chemistry	62.50 per term
John Splan	Stock Clerk in Chemistry	2.00 per night

The following to conduct Medical Short Course at St Cloud, Minnesota, General Extension Division:

W A Fansler	December 26, 1929	\$7
R T LaVake	January 2, 1930	7
Fred Pratt	January 9, 1930	7
H O Altnow	January 16, 1930	7
E A Loomis	January 23, 1930	7
H E Michelson	January 30, 1930	7
W E Camp	February 6, 1930	7

Phyllis K Ells as recipient of Medical Social Work Fund Fellowship of \$300 from January 1 to June 30, 1930

Margaret Sutermeister as National Research Council Fellow from January 1 to March 31, 1930 at \$200

The following as recipients of Captain DeWitt Jennings Payne Memorial Prize in English of \$250 each for 1929-30:

Dorothy Gander                                  Doris Peterson  
   Harriet G Pratt

Elizabeth A Leggett as Pokegama Fellow from February 1, 1930 to January 31, 1931 at \$900 Class A

The following as recipients of St Paul College Club Scholarships of \$100 each for the winter and spring quarters of 1929-30

Nina Anderson                                  Gertrude Page  
   Lillian Lutzman                                  Marion Rossbach

Voted to approve the following salary adjustments:

Charles A Carleton Teaching Assistant German from \$600 Class BH40 to \$200 BH40 for fall quarter, \$400 BH80 for winter quarter, and \$200 BH40 for spring quarter of 1929-30

Herbert E Chamberlain Professorial Lecturer in College of Education at \$600 Class CH and Lecturer in Pediatrics without salary to receive \$50 additional for a course of lectures January 1 to March 15, 1930

Thomas Ennis Teaching Assistant History from \$600 Class BH40 to \$200 BH40 for fall quarter, \$200 BH40 for winter quarter, and \$500 for full time for spring quarter of 1929-30

Elizabeth Gilliland Assistant Department of Speech from \$450 Class BH50 to rate of \$1,000 Class BH75 beginning January 1, 1930

Paul G Hoel Teaching Assistant Mathematics from \$650 FW to \$650 CH65 F 35 WS

George Matchan Coach of "B" Football Team from \$500 from September 16, 1929 to June 15, 1930 Class CH to \$500 from September 15 to November 30, 1929 Class CH

Marie Matt Teaching Assistant German from \$800 BH80 F BH40 WS to \$1,000 Class BH80 FW 40S for 1929-30

Horace Newhart Associate Professor Ophthalmology and Oto-Laryngology to receive \$110 for a course of lectures in Otology January 1 to March 15, 1930

Kenneth A Phelps Assistant Professor Ophthalmology and Oto-Laryngology to receive \$110 for a course of lectures in Laryngology and Rhinology January 1 to March 15, 1930

Myron Rosskopf Teaching Assistant Mathematics from \$500 CH 35F 65W to \$500 Class BH33 beginning January 1, 1930

Florence Schnell Pharmacist University Hospital from \$1,200 Class A to \$1,500 Class A beginning December 1, 1929

Malcolm M Willey Professor Sociology from \$5,000 Class B to \$4,000 Class B for the winter quarter of 1929-30 and beginning spring quarter of 1929-30 at \$5,000 Class B

Franklin R Wright Associate Professor Surgery to receive \$180 for a course of lectures in Genito-Urinary Diseases January 1 to March 15, 1930

Daniel Ziskin Assistant Professor Dentistry from \$900 BH3 to \$1,200 BH4 beginning January 16, 1930

Voted to approve the following leaves of absence:

W H Emmons Professor Geology and Mineralogy without salary from November 19 to 30, 1929 to study copper deposits in Michigan for the Calumet and Hecla Consolidated Copper Company

Frederick L Pfeiffer Assistant Professor German without salary for the winter quarter of 1929-30

Lawrence W Wasbotten Dental Interne College of Dentistry without salary from January 1 to 15, 1930

Voted to approve the following trips outside the state :

L D Coffman to Washington D C January 11 to 20, 1930 to attend conference of National Advisory Committee on Education expenses, except railroad fare, not to exceed \$61 to be charged to Budget 88

M E Haggerty to Atlantic City, New Jersey February 15 to March 15, 1930 to attend meetings of Department of Superintendence of the National Education Association and allied organizations expenses not to exceed \$194.77 to be charged to Budget 400

Voted to approve the following appointment notwithstanding the expressed policy of the Board of Regents with regard to the employment of more than one member of a family :

Lawrence Zeleny as Institute of American Meat Packers Fellow in Agricultural Biochemistry from January 16 to May 15, 1930 at \$916.64 (son of Professor Anthony Zeleny, Department of Physics)

Voted to authorize from Reserve the following building and campus improvements :

New lighting fixtures Chemistry Building .....	\$3,584
Rewiring table Jamps in rooms 101 and 107 Biology Building	250
Washing and painting walls and refinishing seats School of Music Auditorium .....	1,135
Fire escape Botany and Plant Pathology Building, Farm Campus .....	1,240
New radiation Pharmacy Building .....	2,005
Repainting Folwell Hall interior .....	6,000
Paving driveway from Fifteenth Avenue to the Chemistry Building unloading platform and to the new Library Building unloading platform .....	3,233
Ornamental lighting system Farm Campus from Shady Lane on Horticultural Hill Road, 12 standards, on Bedford Avenue from Cleveland to the carline, 9 standards, and from Engineering and Administration road to Cleveland and Carter Avenues, 8 standards.....	4,640

Voted to accept with thanks proposal from the Deputy State Auditor contained in letter dated November 27, 1929, filed supplement to the minutes, page 666, that the University be authorized to make advances temporarily out of the University Support Fund for new building construction to be later reimbursed from the 1929 University Comprehensive Building Plan Fund taxes when collected.

Voted to approve the following resolution:

WHEREAS the Senate Committee on Intercollegiate Athletics of the University of Minnesota pursuant to the terms of an agreement with the Minneapolis Trust Company as Trustee, issued 4½% Field House Serial Gold Bonds of an aggregate amount of \$450,000.00, part of which have been paid in the sum of \$320,000.00, and

WHEREAS the First Minneapolis Trust Company is successor by consolidation to Minneapolis Trust Company, and

WHEREAS said Senate Committee reserved the right to call said bonds for redemption at the price of par and accrued interest on any interest date in the reverse order of the maturities, and

WHEREAS the Senate Committee has in its possession at the present time an amount of money sufficient to retire \$130,000.00 par value of its bonds on February 1, 1930, which represents a part of the net proceeds of the athletic events as determined pursuant to the terms and conditions of Section 3 of Article 3 of said agreement, and

WHEREAS it is the intention of the Senate Committee to apply said amount of money on account of the Committee's obligations under the terms of said indenture as to the disposition of the net proceeds,

NOW THEREFORE, be it resolved that \$130,000.00 4½% Field House Serial Gold Bonds, dated June 1, 1927, maturing \$5,000.00—August 1, 1935, \$25,000.00—August 1, 1934, \$25,000.00—August 1, 1933, \$25,000.00—August 1, 1932, \$25,000.00—August 1, 1931 and \$25,000.00—August 1, 1930, be and the same are hereby called for redemption on February 1, 1930, at a price of par and accrued interest to said date, and payment therefore to be made at the office of the First Minneapolis Trust Company, in the City of Minneapolis, Minnesota, and the Chairman and Secretary of this Committee be and they are hereby authorized and directed to cause to be given notice of the call of these bonds in a manner required by the terms of the trust agreement securing said bonds.

F. W. Luehring, Secretary

E. B. Pierce, Chairman

I, Fred W. Luehring, Secretary of the Senate Committee on Intercollegiate Athletics of the University of Minnesota, do hereby certify that the foregoing resolution is a true and correct copy of a resolution, the original of which is on file with the Secretary, which was passed at a meeting of the Senate Committee on Intercollegiate Athletics of the University of Minnesota, on the 16th day of January, 1930, pursuant to proper notice, at which meeting a quorum was present.

F. W. Luehring, Secretary

Voted to authorize amendment of the minutes of February 17, 1926 to read as follows:

University of Minnesota West Central School and Experiment Station Contingent Fund. Depository, *Morris National Bank, Morris, Minnesota*; deposits, reimbursements by checks from State Auditor for bills paid; withdrawals, checks payable to individuals or firms for materials furnished, drawn as needed on signature of Superintendent (bond of \$1,000) or cashier (bond of \$2,500) or business office assistant (bond of \$1,000).

Voted to authorize expense of sending two delegates from the College of Pharmacy to the United States Pharmacopoeial Convention to be held in Washington, D. C., in May. (\$300 from Budget 390)

Voted to name Regent Fred B. Snyder representative of the University of Minnesota at the dedication of the new campus and buildings of the University of California at Los Angeles, March 27 and 28, 1930.

Voted to approve Library membership in the French bibliographical society, Les Amis du Livre Français, at an annual fee of \$2 and in the Stuttgart Literarischen Verein at an annual fee of \$5.

Voted to approve recommendation that, out of the \$10 diploma fee paid by each outgoing senior, \$2.50 be appropriated to cover the cost of the first year's subscription to the Alumni Weekly.

Dean Lyon, Dean Lasby, Superintendent Fesler, Miss Vannier, Mrs. Kurtzman, and Advisory Architect Mann discussed at some length proposed locations for the new Dentistry Building and the Nurses' Home.

Voted to authorize rental of house at 528 Delaware Street Southeast from Mrs. Wayne A. Van Court for a nurses' home.

Voted to accept with thanks gift of \$25,000 as a trust fund, from the late Herschel V. Jones to be known as The Herschel V. Jones Journalism Fund, and to be used for the purchase of newspaper files of historical or some other permanent value and books of reference relating to journalism, the history of printing, and kindred subjects, in accordance with the last will and testament, and

letter of December 21, 1929 from Carl W. Jones, filed supplement to the minutes, page 667.

Voted to adopt the following resolution:

WHEREAS, the executors of the will of the late Herschel V. Jones have turned over to the First Minneapolis Trust Company, as trustee, the sum of \$25,000.00 as a trust fund, to be known as The Herschel V. Jones Journalism Fund, this company as trustee to pay to the University of Minnesota the net income from the trust fund, to be used by the Regents of the University only for the purchase of newspaper files of historical or other permanent value and books of reference relating to journalism, the history of printing, and kindred subjects.

THEREFORE, BE IT RESOLVED that the Board of Regents of the University of Minnesota accepts the benefits of this trust as named, with deep and sincere appreciation, and agrees faithfully to carry out the provisions of the trust.

Voted to accept with thanks gift of \$1,000 from E. R. Squibb and Sons for a fellowship in the Department of Pharmacology for the study of the properties of neorphenamine in accordance with correspondence filed supplement to the minutes, page 668.

Voted to accept with thanks additional gift of \$1,400 from the Fourth District of the Minnesota Federation of Women's Clubs for the Dr. Nellie Welch Nelson Home Economics Student Fund.

Voted to accept with thanks gift of \$600 from George A. Hormel and Company for use in the Department of Bacteriology in the study of antiseptics by Dr. H. O. Halvorson in accordance with correspondence filed supplement to the minutes, page 669.

Voted to accept with thanks gift of \$500 from the Alpha Alumnae Chapter of Phi Upsilon Omicron for the establishment of a fund to be known as the Mary L. Bull Scholarship Fund, the interest of which is to be used for special grants or scholarships to be awarded to needy and worthy students enrolled in the courses in Home Economics in accordance with correspondence filed supplement to the minutes, page 670.

Voted to accept with thanks gift of \$350 from an anonymous donor and gift of \$50 from Ethel B. Webster for the Medical Social Work Fund.

Voted to accept with thanks gift of \$25 annually, beginning 1929-30, from the Minnesota Chapter of Tau Beta Pi for a prize to be known as the Tau Beta Pi Prize (College of Engineering and Architecture, School of Chemistry, School of Mines and Metallurgy) to be awarded to a regular freshman in the College of Engineering and Architecture, the School of Chemistry, or the School of Mines and Metallurgy, on the basis of high scholarship in the fall and winter quarters of his first year.

Voted to accept with thanks 1,148 gifts from 471 donors for the Library.

Voted to accept with thanks gift of a number of pieces of electrical apparatus from the Western Electric Company for the Department of Electrical Engineering.

Voted to approve the report of the Comptroller to the Chairman of the Executive and Finance Committee, filed supplement to the minutes, page 671.

Voted to approve journal vouchers No. 1887 to No. 2356.

Voted to approve transfer of funds No. 363 to No. 436.

Voted to approve requisitions No. 68774 to No. 70377, \$437,648.63.

Voted to adjourn.

W. T. MIDDLEBROOK, Secretary