

University of Minnesota
BOARD OF REGENTS
AGRICULTURAL COMMITTEE
MINUTES

November 15, 1929

A meeting of the Agricultural Committee was held in the Regents' Room on Friday, November 15, 1929, at nine o'clock.

Present: Regent Sundberg, chairman; Regents Gemmell, Lewison, Olson, Partridge, Snyder, Teigen, Williams, and Wilson, and Mr. Coffman.

Voted to accept the following resignations:

L Dean Christenson Assistant Entomology effective at time of reappointment for 1929-30

Edna M Clayton Clerk Stenographer 4 Plant Pathology and Botany effective November 1, 1929

Voted to approve the following reappointments:

Frona Wirtjes as First Cook West Central School and Station beginning October 1, 1929 at \$100 per month Class A

Voted to approve the following appointments:

A B Basso as Instructor Music Northwest School and Station from October 1, 1929 to March 31, 1930 at \$30 per month Class CH16

Sam Hill as Instructor Soils from October 16 to 30, 1929 at \$180 per month Class C (\$70 per month in lieu of board and room while in field)

Hortense Honig as Assistant Home Economist for 1929-30 at \$600 Class BH50

Harry W Soderburg as Assistant Agricultural Engineering from October 1, 1929 to March 31, 1930 at \$450 Class CH50

Alice Lozier as Junior Clerk Stenographer 1 Plant Pathology and Botany beginning November 1, 1929 at \$780 Class A

Dorothy A Scott as Junior Clerk 1 Students' Bookstore beginning November 1, 1929 at \$780 Class A

Ladislas P Karacsonyi as Fleischmann Fellow from November 1, 1929 to April 30, 1930 at \$400 Class CH50

Henry Longenfeld as recipient of Florence A Brewster Scholarship in School of Agriculture from October 28 to December 31, 1929 at \$62.50

Alma Josephson as recipient of Caleb Dorr Scholarship for 4-H Club Achievement in School of Agriculture from October 1 to December 31, 1929 at \$37.50

Voted to approve the following promotion and transfer:

Gladys C Kelley from Junior Clerk Stenographer 1 Plant Pathology and Botany at \$900 Class A to Clerk Stenographer 4 at \$960 Class A beginning November 1, 1929

Voted to approve the following leaves of absence:

Paul R McMiller Assistant Professor of Soils continuation of leave without salary from September 16 to 30, 1929 to continue work in connection with Land and Economic Survey

John Stanley Assistant Entomology with salary from October 19 to 31, 1929 on account illness

Voted to approve the following trip outside the state:

T A Erickson to Chicago, Illinois November 29 to December 5, 1929 to attend International Livestock Show and National Club Congress as Supervisor of 4-H club members expenses not to exceed \$55 to be charged to Budget 205

Voted to authorize the preparation by the University and State Architects of preliminary plans and specifications for the Physical Education Buildings at Morris and Crookston at a cost not to exceed \$75,000 each from the 1929 Comprehensive Building Plan Fund.

Voted to authorize cancellation of agreement (supplement to the minutes, page 593) with the Bates Valve Bag Corporation of Chicago for the conduct of an investigation by the Division of Biochemistry to determine the value of certain types of bags in protecting various products from infestation by insects, approved by the Agricultural Committee of the Board of Regents, March 14, 1929, and to authorize the return of the \$375 deposited with the University to the corporation.

Dean Coffey reported, for information, loss of Belgian stallion.

Voted to adjourn.

W. T. MIDDLEBROOK, Secretary

University of Minnesota

BOARD OF REGENTS

MINUTES

November 15, 1929

A meeting of the Board of Regents was held in the Regents' Room on Friday, November 15, 1929, at ten o'clock.

Present: Mr. Coffman, presiding; Regents Gemmell, Lewison, Olson, Partridge, Snyder, Sundberg, Teigen, Williams, and Wilson.

Under the provisions of paragraph 4, "Rules of the Regents, Officers of the Board," the President of the Board requested Regent Snyder, First Vice-President of Board, to act as chairman of the meeting, and Regent Snyder did so act.

Voted to approve the report of the Agricultural Committee of November 15, 1929.

Voted to approve the following amendments of minutes:

July 18, 1929, budget correction Department 3215, items 8, 9, 10, 11, Mayo Foundation, Fellows in Medical Science, Class A to Class D to be deleted

July 18, 1929, budget correction Department 3215, item 2, Mayo Foundation Fellow Class A 1125⁴ to read Class D 1125⁴ to be changed to read Class A 1125⁴⁴

July 18, 1929, budget correction Department 3215, item 5, Mayo Foundation Fellow, Class A to Class D to read Class A 375⁴⁴

July 18, 1929, budget correction, Department 3215, item 7, Mayo Foundation Fellow, Class A to Class D to read Class A 1125⁴⁴

Voted to approve the following budget corrections:

Department 2020, item 3, Anthony Zeleny, Professor, SS1 531 to read SS2 531

Department 2304 item 12, Seymour R Lee, Teaching Fellow, Class A 600 to read Class A 600 and maintenance

Department 3215, Mayo Foundation, footnote 44, Special Appointment July 1, 1929 to October 1, 1930 to read July 1, 1929 to October 1, 1929

Department 3215, Mayo Foundation, footnote to be added 444
July 1, 1929 to April 1, 1930

Voted to accept the following resignations:

Eleanor Berglund Junior Clerk 1 General Extension Division
effective November 1, 1929

Edwin W Frederickson Teaching Fellow Electrical Engineer-
ing effective November 1, 1929

John Harloff Helper University Hospital effective November
1, 1929

Alice Lindahl Junior Clerk Stenographer 1 Registrar's Office
effective November 1, 1929

Nellie Mickelwright Housekeeper University Hospital effective
November 16, 1929

Margaret Mork Stenographer Clerk 3 Social Hygiene Bureau
effective November 1, 1929

Hilda Peterson Technician Anatomy effective November 16,
1929

Helen Quinn Junior Clerk 1 Students' Health Service effective
October 16, 1929

Esther Reinertsen Clerk Stenographer 6 Mines Experiment
Station effective November 1, 1929

Dean Schamber Research Assistant Graduate School effective
at time of appointment

Leonard Smith Toolroom Man Mechanical Engineering ef-
fective November 1, 1929

Pitirim A Sorokin Professor Sociology effective at close of
1929-30

Russell H Rankin Instructor Drawing and Descriptive Geom-
etry effective at time of reappointment for 1929-30

Voted to approve the following appointments:

Reuben B Ellestad as Instructor Geology and Mineralogy be-
ginning October 1, 1929 at \$2,500 Class A

Jean S Helgeson as Instructor Physical Education for Women
for 1929-30 at \$1,700 Class B

John Rusinko as Instructor English for 1929-30 at \$1,800
Class B

Karl Scheurer as Instructor Violin for 1929-30 on fee basis

Lillian Hollinshead as Lecturer Library Instruction November
12, 1929 at \$10

Harold G Moulton as Special Lecturer School of Business
Administration October 24, 1929 at \$125

Sarah H Folwell as recipient of Carnegie Foundation for the
Advancement of Teaching pension at \$985 per year beginning
October 19, 1929 Class A

Phillip K Allen as Physician Students' Health Service at
\$1.25 per hour beginning October 1, 1929

Orwood J Campbell as Physician Students' Health Service
at \$2.50 per hour beginning October 1, 1929

Pierre N Regnier as Dentist Students' Health Service begin-
ning November 1, 1929 at \$1.50 per hour

Madeleine Fallon as Research Assistant Department of Medicine for 1929-30 at \$1,500 Class D

Philip Hallock as Assistant Medicine without salary beginning October 1, 1929

Paul A Hedlund as Assistant College of Education for 1929-30 at \$300 Class BH20

Richard M Johnson as Assistant Medicine beginning September 1, 1929 at \$1,000 Class A

Russell Lewis as Assistant School of Business Administration beginning November 1, 1929 at the rate of \$1,500 Class B

Catherine Lowe as Research Assistant Department of Medicine for 1929-30 at \$1,000 Class D

Elizabeth Monahan as Research Assistant Social Hygiene Bureau from October 1, 1929 to March 31, 1930 at \$500 Class C

George M Ruggles as Research Assistant Pharmacology from November 1, 1929 to June 30, 1930 at \$50 per month Class CH50

Ethel Schultz as Research Assistant Physiological Chemistry from November 1, 1929 to May 31, 1930 at \$700 Class C

Harold A Vogel as Assistant School of Business Administration beginning November 1, 1929 at \$500 Class EH33

Marion Wilder as Assistant Social Hygiene Bureau at \$500 Class BH33 in addition to her appointment as Teaching Assistant in Mathematics, College of Science, Literature, and the Arts at \$500 Class BH33 for 1929-30

Julius L Perl as Assistant Coach Physical Education and Athletics from October 16, 1929 to May 15, 1930 at \$200 Class CH

Jabez L Bostwick as Fellow Office of Dean of Student Affairs for the academic year 1929-30 beginning November 16, 1929 and for the year 1930-31 at the rate of \$600 per year Class BH

Thelma Herter as Fellow Office of Dean of Women for 1929-30 beginning October 14, 1929 and for the year 1930-31 at the rate of \$600 per year Class BH

William J Mitchell as Research Fellow Engineering Experiment Station from October 16, 1929 to June 15, 1930 at \$600 Class CH50

Gertrude Arneman as Clerk Stenographer 3 College of Education beginning September 16, 1929 at \$960 Class A

Ruth Banks as Head Nurse University Hospital beginning October 26, 1929 at \$1,020 and maintenance Class A

Ida Bucher as Assistant Seamstress University Hospital beginning October 18, 1929 at \$660 with board and laundry Class A

Grace Gardner as Social Worker University Hospital beginning October 14, 1929 at \$1,800 Class A

John Harloff as Helper University Hospital beginning October 2, 1929 at \$720 with board and laundry Class A

Rosanna G Haury as Clerk Stenographer 4 Physical Education for Women beginning September 16, 1929 at \$960 Class A

Helen Henry as Junior Clerk Stenographer 1 School of Business Administration beginning October 16, 1929 at \$780 Class A

Kathryn D Jones as Clerk Stenographer 3 Law School beginning September 18, 1929 at \$960 (without salary from Law Review) Class A

Ruth H Koontz as Social Worker University Hospital beginning November 1, 1929 at \$1,800 Class A

Charles LaValley as Toolroom Man Mechanical Engineering beginning November 1, 1929 at \$800 Class D

Elsie Machacek as Clerk Stenographer 3 Botany beginning November 1, 1929 at \$960 Class A

Amy B MacKinnon as Junior Record Clerk 2 Office of Registrar beginning October 9, 1929 at \$840 Class A

Mary C McCabe as Technician Anatomy beginning November 16, 1929 at \$1,200 Class A

Harriet Miner as Junior Clerk 1 General Extension Division beginning November 1, 1929 at \$780 Class A

Geneva Rassier as Junior Clerk Stenographer 1 Office of Registrar beginning November 1, 1929 at \$780 Class A

Julius Skarstad as Stock Clerk University Hospital beginning November 1, 1929 at \$720 Class A

Marian E Skelly as Junior Clerk Stenographer 1 Dean's Office Engineering and Architecture at \$780 beginning November 1, 1929 Class A

Arlene Snure as Senior Statistical Clerk 6 Institute of Child Welfare at \$1,200 beginning November 1, 1929 Class A

Lorraine H Swanson as Clerk Stenographer 3 Mines Experiment Station at \$960 beginning November 1, 1929 Class A

The following as Instructors General Extension Division for 1929-30 at \$10 per registered student up to a maximum of \$160 per class per semester

Anthony F Benson, Geology

Phil Brain, Tennis

H E Chamberlain, Behavior Problems and Mental Health of Children

Reginald G Faragher, Elementary Advertising

J. R. Ridpath, Foremanship

G O Staley, History

Archibald J Strane, Mathematics

Verna S Towne, Speech

The following members of staff to teach extension classes for the year 1929-30 at the rate per class per quarter set opposite each name:

Amv Armstrong	Subfreshman English	\$150
Frances K del Plaine	Subfreshman English & Hd of Dept	175
Adah Grandy	Subfreshman English	150
Jennie Hawkins	Swimming Matron	18.75
Milo M Loucks	Physiology—Laboratory & Lecture	215
E J Ordal	Subfreshman Mathematics	150
M E Rosskopf	Subfreshman Mathematics	150
Helen Starr	Swimming—I hour per week	60

Mazie Shannon as Instructor Subfreshman English for 1929-30 at \$150 per class per quarter

The following to teach classes in General Extension Division for 1929-30 at amounts set opposite each name per class per

semester (registration fewer than fifteen at rate of \$10 per registered student up to the maximum set opposite each name) :

C L Bane	Psychology & Education	\$220
W W Bardwell	Business Law	220
A A Blandin	Accounting—Lecture	220
	Laboratory	165
John A Blond	Life Insurance Salesmanship	160
Jessie Caplin	Textiles	180
John L Connolly	Income Tax Problems	160
Reverdy E Cooley	Accounting Laboratory	120
C C Crellin	Railway Traffic & Rates	220
W C Culmer	Accounting Laboratory	165
George C Darrell	Structural Design	200
C L Finger	Investments	200
Joseph X Gooris	Advertising & Salesmanship	200
Jennie Hall	Nature Study	200
E W Hawley	Parliamentary Law	220
G S Houston	Accounting—Lecture	220
	Laboratory	165
Lee Kuempel	Railway Traffic & Rates	220
Wm LeBorious	Accounting—Lecture	220
	Laboratory	165
Amanda Luelf	Shakespeare	160
Carl F Luethi	Navigation & Meteorology	160
G A Lundquist	Sociology	180
F B Moe	History & Economics	180
W E Niemackl	Accounting Laboratory	165
J M Nolte	English Literature	220
W E Olson	Accounting Laboratory	120
Ben W Palmer	Business Law	220
John W Powell	Browning & Tennyson	220
C H Preston	Income Tax Problems	220
A C Ringsred	Mathematics	180
J M Romieux	French and Spanish	220
W E Rumble	Business Law	220
S C Shipley	Production Factors	220
A V Smith	Accounting—Lecture	220
	Laboratory	165
Mary A Tillisch	Field Course in Nature Study	160
Robert H Tuttle	Cost Accounting	220
F E Weld	Naval Aviation	160
L R Wilkerson	Educational Tests & Measurements	200

The following to teach classes in General Extension Division the first semester of 1929-30 at amounts set opposite each name per class (registration for fewer than fifteen at rate of \$10 per registered student up to the maximum set opposite each name) :

Donald H Brown	Investments	\$160
H E Clefton	French	200
G P Conger	Philosophy	200
A S Cutler	Surveying	200
F M Hursley	English Composition	160

The following members of staff to teach classes General Extension Division for the year 1929-30 at amounts set opposite each name per class per semester (registration fewer than fifteen at rate of \$10 per registered student up to the maximum set opposite each name) :

J D Akerman	Airplane Construction	\$160
Jean Alexander	History of Education	200
F S Appel	English Composition	160
C V Arjona	Spanish	200
W O Beal	Astronomy	200
F S Beers	Business English	180
Walter Bleakney	Practical Physics	160
Charles Boehnlein	Aeronautics	220
G P Borglum	French	160
E M Brackney	Spanish	160
Harold E Briggs	English Composition	160
W E Brooke	Elementary Applied Mechanics	220
Bryng Bryngelson	Public Speaking	180
Frank Buckley	Business English	160
S C Burton	Freehand Drawing	220
W E Butterbaugh	Traffic Law	160
Eula B Butzerin	Public Health Nursing	180
Ruth Christie	English Composition	160
C C Crump	Astronomy	160
James Davies	German	200
D H Davis	Geography	200
F K del Plaine	English Composition	200
D J Deneen	Elements of Architecture	180
H S Diehl	Elements of Preventive Medicine	220
Ivan Doseff	Freehand Drawing	180
James M Edmunds	Business English	160
C A Erdmann	Human Anatomy (Lab & Lect)	291.20
Marion L Faegre	Child Development & Training	180
Jules Frelin	French	220
R W French	Elementary Mechanical Drawing	220
I W Geiger	Chemistry (Lab & Lect)	250
Howard Gilkinson	Public Speaking	160
Adah Grandy	English Composition	180
R A Graves	Economics	200
Marguerite Guinotte	French	220
Clifford I Haga	Business English	160
Leah M Hanley	Art	220
Oscar E Harder	Metallography	220
H E Hartig	Direct Current Machinery	180
Richard Hartshorne	Geography	160
Paul M Havens	Architectural Design	160
Jennie Hawkins	Swimming Matron	25
E A Heilman	Retail Credits	220
C A Herrick	Advanced Mechanical Drawing	220
L B Hessler	Narration	160
F L D Holmes	Public Speaking	180

Melba F Hurd	Public Speaking	\$160
H F Jerabek	Assistant in Metallography, per session	2
E W Johnson	Alternating Current Machinery	220
F H Knower	Public Speaking	160
Samuel Kroesch	German	200
J H Kuhlman	Electricity	220
Donovan E Kvalnes	Lab Asst Organic Chem, per session	2.50
W M Lauer	Organic Chemistry (Lab & Lect)	400
Emilio LeFort	Spanish	160
Caroline B Little	Home Economics	160
G F Lussy	German	200
T G McDowell	English Literature	160
Jesse M McFadyen	Business Correspondence	160
Esther McGinnis	Child Development & Training	160
R W Macy	Assistant in Animal Biology	30
Mary Malcolm	Music	180
E D Mallam	Business English	160
J V Martenis	Heating and Ventilating	220
Amy P Morse	Interior Decorating	200
W R Myers	Economics	220
C W Nichols	English Literature	220
E W Olmsted	Spanish	220
J H Owens	French	180
Anna H Phelan	Short Story Writing	220
Alwin E Prottengeier	German	160
F M Rarig	Public Speaking	220
William Richards	English Composition	160
Leo Rigler	X-Ray Plate Reading	180
B J Robertson	Gas & Oil Engines	200
Gertrude D Ross	Art	180
C A Savage	Greek	220
Margaret Scallon	Shakespeare	160
Irving Schaefer	Stockroom Clerk Organic Chemistry, per session	2
C F Shoop	Fuels & Their Combustion	200
E H Sirich	French	220
Dora V Smith	Children's Literature	180
Edward Stadt	Play Production	180
Helen Starr	Swimming—I hour course	80
W H Stead	Personnel Management	160
J W Stehman	Finance	220
T E Steward	Journalism	180
A A Stomberg	Swedish	220
Carl E Swanson	Radio	160
Niels Thorpe	Swimming—I hour course	80
Alice Timberman	Swimming—I hour course	80
M E Todd	Direct Current Laboratory	220
Alice F Tyler	History	160
R S Vaile	Economics	200
Edward Van Duzee	Asst General Chemistry, per session	3
M J Van Wagenen	Educational Measurements	200

F C Wagner	Economics	\$160
Charlie Walker	Stockroom Clerk General Chemistry, per session	2
Gina Wangsness	German	180
R M Weidenhammer	Business Management	160
H B Wilcox	Mathematics	220
Norman Wilde	Ethics	220
E G Williamson	Psychology	160
J E Wodsedalek	Zoology—2 hrs Lecture; 4 hrs Lab	320
J S Young	Political Science	220

The following as Lecturers in extension class on Property and Casualty Insurance:

A E Adams	January 22, 29, 1930	\$20
J F Hustad	January 15, 1930	10
Claude Nugent	November 6, 1929	10
M B Ryon	October 16, 23, 30, 1929	30
A H Stofft	November 20, 26; December 4, 11, 18; January 2, 8, 1930	70
P H Ware	October 2, 9; November 13, 1929	30

The following to conduct Medical Short Course:

A R Barnes	Mankato	October 24	\$14
P S Hench	Mankato	October 31	14
Horace Newhart	Mankato	November 7	14
C N Hensel	Mankato	November 14	14
L A Buie	Mankato	December 19	14
G N Ruhberg	Fulda	October 22	20

The following as readers of extension papers for 1929-30:

John A Madigan	Mathematics	50 cents per hour
Alta C Roberts	Finance	\$25 per semester
Bessie R Bell	Psychology	40 cents per hour
John A H Carlson	Accounting	75 cents per hour
L A Ludeking	Accounting	75 cents per hour
George G Pierce	Accounting	75 cents per hour
J M Rice	Accounting	75 cents per hour

Edwin G Hubin as Pokegama Fellow from September 16, 1929 to September 15, 1930 at \$800 Class A

William N Makaroff as Eli Lilly Research Fellow from October 1, 1929 to June 30, 1930 at \$50 per month, Class CH50

Willis M Duryea continuation of appointment of Hoffmann-La Roche Research project from December 1, 1929 to June 30, 1930 at \$50 per month Class CH50

Thelma Force as recipient of Coffman Educational Scholarship of \$100 for 1929-30

Voted to approve the following promotions and transfers:

Mildred R Alm from Clerk Stenographer 3 Mines Experiment Station at \$1,080 Class A to Senior Clerk Stenographer 6 at \$1,200 Class A beginning November 1, 1929

Edwin C Jackson from Statistician Comptroller's Office at \$1,620 Class A to Field Auditor Office of Comptroller at \$2,100 Class A beginning November 1, 1929

Mabel C Johnson from Clerk Stenographer 3 Romance Languages at \$480 Class BH50 to Instructor Romance Languages at \$1,680 Class B for 1929-30

Hazel L Larson from Clerk Stenographer 4 Department of English at \$1,200 Class A to Senior Clerk Stenographer 6 Department of Administration College of Science Literature and the Arts at \$1,260 Class A beginning October 16, 1929

Lucinda Maeder from Assistant Housekeeper University Hospital at \$900 and maintenance Class A to Housekeeper at \$1,020 and Maintenance Class A beginning November 16, 1929

Delphine Swanson from Junior Clerk Stenographer 1 School of Business Administration at \$900 Class A to Clerk Stenographer 4 Department of English College of Science Literature and the Arts at \$960 Class A beginning October 16, 1929

Voted to approve the following salary adjustments:

William Anderson Professor and Chairman Department of Political Science from \$5,000 Class B to \$6,000 Class B beginning with year 1930-31.

Gladys G Miller Reference Assistant University Library at \$1,300 Class A deduction of \$13.50 for period October 21 to December 21, 1929

Voted to approve the following leaves of absence:

Francis B Barton Professor Romance Languages sabbatical furlough for 1930-31 for study abroad.

Gladys Gibbens Assistant Professor Mathematics sabbatical furlough for 1930-31 for travel and study abroad

Robert H Hamilton Teaching Fellow Physiology without salary from November 1 to 15, 1929

Edna Heibreder Associate Professor Psychology sabbatical furlough for 1930-31 for travel and study abroad

Voted to approve the following trips outside the state:

L D Coffman to Chicago, Illinois November 12 to 13, 1929 to attend meeting of National Association of State Universities expenses not to exceed \$50 to be charged to Budget 88

Everett Fraser to Chicago, Illinois November 18 to 21, 1929 to represent the University of Minnesota at the inauguration of Robert Maynard Hutchins as President of the University of Chicago expenses not to exceed \$75 to be charged to Budget 88

F C Lang to Washington D C December 5 to 18, 1929 to attend meeting of Highway Research Board of the National Research Council expenses not to exceed \$100 to be charged to Budget 153

E P Lyon to New York City November 5 to 12, 1929 to attend meeting of Association of American Medical Colleges expenses not to exceed \$171.12 to be charged to Budget 270

Bruce R McCoy to Baton Rouge, Louisiana December 27, 1929 to January 3, 1930 to attend meeting of American Association

of Schools and Departments of Journalism expenses not to exceed \$148.22 to be charged to Budget 126

A J Olson to Lafayette, Indiana November 6 to 10, 1929 to attend meeting of Association of Governing Boards of State Universities and Allied Institutions expenses not to exceed \$100 to be charged to Budget 88

R A Stevenson to Cincinnati, Ohio November 13 to 17, 1929 to attend meeting of Association of Urban Universities expenses not to exceed \$100 to be charged to Budget 88

Mary Evans, Catherine McBeath, Ellen Davidson, Mary P Skinner, Otis McCreery, Minton Anderson, and Edward G. Erikson to Chicago, Illinois October 18 to 20, 1929 as chaperons on football specials for Northwestern-Minnesota football game expenses not to exceed \$280 to be charged to Budget 88

Voted unanimously to approve the plan filed supplementary to the minutes, page 649, for the insurance of members of the staff and employes against death and disability with the understanding that the details of administration preparatory to placing the plan into effect are to be referred to the special Insurance Committee of the Board consisting of Regents Snyder, Boeckmann, and Mayo.

The Board, having under consideration the applicability of the provisions of Chapter 191, Laws 1929, to certain employes of the University, took the following action:

Voted that the Board of Regents, without waiving any rights or powers conferred on it by the charter of the University and the Constitution of the State, nevertheless recognizing and approving the policy of the Legislature in differentiating between the non-faculty employes and the faculty of the University, should and hereby does require all new non-faculty employes unless exempted by the Board of Regents to comply with the terms of the Act, and offers to all present non-faculty employes the option of participating according to the terms of the Act.

Voted further that the President of the University should proceed to make a list of the positions in the University, the incumbents of which shall be classed as non-faculty employes and as such are required or privileged to comply with the terms of the Act in accordance with the resolutions aforesaid, and to present the list to the Board of Regents for approval.

The opinions of the Attorney General and Professor Henry Rottschaefer of the Law School are filed supplement to the minutes, page 650.

The Comptroller presented an opinion from the Attorney General, filed supplement to the minutes, page 651, that buildings of the University could be insured against fire and tornado, provided funds other than appropriated funds were used for the payment of premiums.

Voted to refer to the Buildings and Grounds Committee for investigation and report the study of University buildings with a view to insure against fire and tornado.

The Comptroller presented an opinion from the Attorney General, filed supplement to the minutes, page 651, that the University could not insure automobiles against property damage and public liability.

Voted to refer to the Buildings and Grounds Committee with power approval of land and building improvements, as per list filed supplement to the minutes, page 652, estimated cost of \$15,000, with the understanding that, if approved, funds were to be provided from Reserve for those items approved.

Voted to ratify the following existing fees for inclusion in the Laws and Regulations of the University:

The general deposit fee of \$5 for all students except those registered in Medicine, Dentistry, and Pharmacy. (For these groups the general deposit fee of \$10 was authorized June 17, 1920.)

The fee of \$1 for each examination for the removal of a condition.

The fee of \$5 for each special examination.

A preliminary deposit of \$10 for reserving a place for entering students of the freshman classes of the Medical School and the College of Dentistry, to be credited on the first quarter's fees, but not to be refundable in case the student fails to attend, unless due notice is given.

A charge of ten cents against the general deposit for the issuance of a duplicate fee receipt.

Voted to ratify the following existing practice with regard to Students' Health Service activities at the Agricultural schools located at Crookston and Morris:

1. The Superintendent of the Agricultural Schools at Crookston and Morris shall be responsible for the provision of health service for the students in these schools.

2. The policies and practices to be followed in these health services shall be formulated with the consultation and advice of the Director of the Students' Health Service of the University.

3. The full time services of a nurse shall be engaged during the school year. She shall be directly in charge of the hospital and dispensary and shall perform such duties as may be prescribed by the Superintendent of the school and the Director of the University Students' Health Service.

4. The Director of the Students' Health Service of the University shall provide physicians to conduct the annual physical examinations of students in the Schools of Agriculture. The expenses incurred by the physicians in performing these examinations, and their salaries for the time devoted to this service, shall be paid by the school receiving the service.

5. In case of an epidemic upon the campus the Superintendent of the school shall consult with the Director of the Students' Health Service of the University. In case any special assistance is necessary in the control of this epidemic or in the care of the students who are ill the Director of the Students' Health Service shall assist the Superintendent of the school in obtaining such professional help as is necessary but the expenses incurred thereby shall be borne by the school receiving the service.

6. The Superintendent of the school and Director of the Health Service may formulate any and all regulations affecting the health and physical welfare of the school. These regulations shall also be approved by the Dean of the Department of Agriculture.

Voted to approve change of the date of the Doctor of Medicine diploma of J. P. Schneider from June 14, 1906 to June 4, 1906.

Voted to authorize from Reserve the expenses of obtaining a patent on a reagent, discovered by Dr. W. E. Petersen, which will take the place of sulphuric acid in the testing of dairy products, with the understanding that the patent when obtained will be assigned to the University by Dr. Petersen.

Voted to authorize membership in the National Conference on State Parks, to secure its publications, at \$2.50 per year.

Voted to authorize membership in the Progressive Education Association, to secure its publications, at \$3 per year.

Voted to accept with thanks the following gifts for the establishment of the Thomas S. Roberts Fund for the publication of Dr. Roberts' book "Birds of Minne-

sota," all in accordance with the agreement filed supplement to the minutes, page 653:

E. F. Allen.....	\$1,000	Lucia Peavy	}	\$1,000
James F. Bell	10,000	Heffelfinger		
Kate Koon Bovey }	2,000	Frank T. Heffelfinger	}	1,000
Charles C. Bovey }		A. C. Loring		
Carolyn McKnight	5,000	Frank M. Prince.....	}	1,000
Christian		Louise Koon Velie.....		
Marie Andrews	}	Frederick B. Wells.....	}	1,000
Commons		Georgia Andrus Brooks }		
Frank W. Commons }	1,000	Anton S. Brooks	}	1,000
Howard W. Commons }		Margaret Hastings		
Harriet McKnight }	3,000	Crosby	}	1,000
Crosby }		John Crosby		
Franklin M. Crosby }	}	Sarah Pillsbury Gale	}	500
		Edward C. Gale		

Voted to accept with thanks gift of \$1,500 from the Cloquet Lumber Company for the continuance of the Cloquet Wood Fibre Fellowship.

Voted to accept with thanks gift of \$3,000 from the Institute of American Meat Packers for the continuance of the Institute of American Meat Packers Fellowship in the Department of Biochemistry.

Voted to accept with thanks gift of one hundred sixty-two volumes from Robert Davis Longyear for the School of Mines and Metallurgy.

Voted to accept with thanks 2,499 gifts from 463 donors for the Library.

Voted to approve the report of the Comptroller to the Chairman of the Executive and Finance Committee, filed supplement to the minutes, page 654.

Voted to approve Journal Vouchers No. 706 to No. 1329.

Voted to approve transfers of funds No. 141 to No. 276.

Voted to approve requisitions No. 65264 to No. 66788, \$285,388.42.

Voted to adjourn.

W. T. MIDDLEBROOK, Secretary

University of Minnesota

BOARD OF REGENTS AGRICULTURAL COMMITTEE MINUTES

November 23, 1929

A meeting of the Agricultural Committee was held in the Regents' Room on Saturday, November 23, 1929, at nine o'clock.

Present: Regent Sundberg, chairman; Regents Boeckmann, Coller, Olson, Partridge, Snyder, Teigen, Wilson, and Mr. Coffman.

Voted to approve the following appointments:

Samuel I Aronovsky as Cloquet Wood Fibre Fellow from November 1, 1929 to October 31, 1930 at \$100 per month Class CH50

Ralph T King as Sporting Arms and Ammunition Manufacturers' Institute Fellow from December 1, 1929 to November 30, 1930 at \$180 per month, Class CH85

Anna L Sommers as Institute of American Meat Packers Fellow from November 16, 1929 to May 15, 1930 at \$229.16 per month Class C

Voted to approve the following salary adjustment:

C L Wallmark Assistant Farm Management and Agricultural Economics Class AH1000 to receive \$18 additional for broadcasting October 23 to December 4, 1929 Agricultural Extension Division

Voted to approve the following leave of absence:

John Soderquist Painter West Central School and Station without salary from October 30 to November 12, 1929

Voted to approve the following trips outside the state:

Eric Ahlstrand, Walter Boeke, Henry Roningen, Edward Slocum, Eugene Stower, Ralph Wayne to Kansas City, Missouri November 13 to 18, 1929 representing University of Minnesota in Students' Livestock Judging Contest at Kansas City Royal Live Stock Show expenses not to exceed \$298.44 to be charged to Budget 742

Eric Ahlstrand, Walter Boeke, Henry Roning, Edward Slocum, Eugene Stower, Ralph Wayne to Chicago, Illinois November 28 to December 3, 1929 representing University of Minnesota in Students' Livestock Judging Contest at International Livestock Exposition expenses not to exceed \$267.30 to be charged to Budget 742

P A Anderson to Chicago, Illinois November 29 to December 7, 1929 to superintend sheep exhibit at the International Livestock Exposition expenses not to exceed \$86.30 to be charged to Budget 229

W C Coffey from Chicago, Illinois to Washington, D C and return to Chicago November 10 to 13, 1929 to represent University of Minnesota at hearing of Radio Commission expenses not to exceed \$102.06 to be charged to Budget 88

E F Ferrin to Kansas City, Missouri November 13 to 19, 1929 as Coach of Livestock Judging Team at the Kansas City Royal Live Stock Show expenses not to exceed \$86.61 to be charged to Budget 229

E F Ferrin to Chicago, Illinois November 28 to December 5, 1929 as Coach of Livestock Judging Team and Superintendent of swine exhibit at International Livestock Exposition expenses not to exceed \$83.30 to be charged to Budget 229

F W Peck to Aberdeen, South Dakota November 17 to 19, 1929 to attend meeting of Federal Farm Board expenses not to exceed \$37.36 to be charged to Budget 205

W H Peters to Chicago, Illinois November 28 to December 7, 1929 to superintend livestock exhibits at the International Livestock Exposition expenses not to exceed \$96.30 to be charged to Budget 229

L M Winters to Chicago, Illinois November 29 to December 5, 1929 to superintend cattle exhibit at the International Livestock Exposition expenses not to exceed \$76.30 to be charged to Budget 229

Joseph Pearson, Harry Holtorf, Kenneth King, John Bobendrier, John Lobban, H A Carsberg, Stanley Hooper, Alvin Simning, C Chase to Chicago, Illinois November 26 to December 10, 1929 to care for and show livestock exhibited at the International Livestock Exposition expenses not to exceed \$765 to be charged to Budget 229

Voted to approve memorandum of agreement between Geo. A. Hormel & Co. of Austin, Minnesota, and the Agricultural Experiment Station of the University of Minnesota for the conduct of an investigation to determine the nutritive and biochemical changes occurring in meat when preserved by the Taylor quick-freezing process, filed supplement to the minutes, page 655.

Voted to approve unanimously of the action of the State Auditor in withdrawing from sale the following pieces of land and the placing of them at the disposal of the Forestry Department of the University of Minnesota for the experimentation with forest products:

NE SW 36-107-10
NE SE 16-107-8
SW SE 16-107-8
SW SW 16-107-8

Voted to authorize the sending of a representative to the meeting of the Commodity Committees for the Agricultural Outlook for 1930, to be held in Washington, January 13 to 18, 1930.

Voted to adjourn.

W. T. MIDDLEBROOK, Secretary

University of Minnesota

BOARD OF REGENTS

MINUTES

November 23, 1929

A meeting of the Board of Regents was held in the Regents' Room on Saturday, November 23, 1929, at nine-thirty o'clock.

Present: Mr. Coffman, presiding; Regents Boeckmann, Coller, Olson, Partridge, Snyder, Sundberg, Teigen, and Wilson.

Under the provisions of Paragraph 4, "Rules of the Regents Officers of the Board," the President of the Board requested Regent Snyder, First Vice-President of the Board, to act as chairman of the meeting and Regent Snyder did so act.

Voted to approve the minutes of the following meetings:

Agricultural Committee October 3, 1929
Board of Regents October 3, 1929
Agricultural Committee October 19, 1929
Board of Regents October 19, 1929

Voted to approve the report of the Agricultural Committee of November 23, 1929.

Voted to accept the following resignations:

Bernice A Benish Technician Surgery effective November 16, 1929

Robert C Challman Research Instructor Institute of Child Welfare effective November 25, 1929

Maurice A Milan Miller Hospital Teaching Fellow effective November 16, 1929

Truman A Pascoe Assistant Professor Physiology effective January 1, 1930

Voted to approve the following appointments:

Charles A Erdmann Associate Professor Anatomy Class B4000 to have additional appointment in Physical Education for Women from October 1 to December 26, 1929 and from March 28 to June 14, 1930 at \$300

Marion Farrish as Instructor Physical Education for Women from October 1 to November 6, 1929 at \$51 Class CH

M Gunderson as Instructor Bacteriology General Extension Division from November 14, 1929 to June 15, 1930 at \$160 per class per semester

Edward A Rundquist as Research Instructor Institute of Child Welfare from November 25, 1929 to June 30, 1930 at \$150 per month

Ernest W Clement as Lecturer Political Science November 20, 1929 at \$100

Mary A Gale as Clerk-Stenographer 3 Students' Health Service beginning November 16, 1929 at \$960 Class A

Emma L Giffin as Technician Surgery beginning November 16, 1929 at \$900 Class A

Erna Grussendorf Librarian Municipal Reference Bureau AH50 \$600 to have additional appointment as Seminar Assistant Library from October 1, 1929 to June 15, 1930 at \$55 per month Class CH50

Sophia Haveson as Assistant College of Education from October 1, 1929 to April 1, 1930 at \$100 Class CH10

Arne Kildal as Lecturer Library Instruction November 21, 1929 at \$10

Clifford S Plank as Statistician Comptroller's Office beginning November 1, 1929 at \$1,500 Class A

Dorothea Thorpe as Junior Clerk 1 Students' Health Service beginning November 16, 1929 at \$780 Class A

Robert L Wilder Assistant Institute Child Welfare BH40 \$600 to have additional appointment in Graduate School as Research Assistant from October 1, 1929 to June 15, 1930 at \$221 for the period Class CH

Ragnvald S Ylvisaker as Assistant Department of Medicine beginning November 16, 1929 without salary

The following as Readers in the Law School from October 1, 1929 to June 30, 1930 at \$120 a year to be paid in three equal installments at the close of each quarter Class CH

Earl W Dayton

Manley Frish

Walter Finke

George Havel

Leonard W Simonet

The following as Mayo Foundation Fellows beginning October 1, 1929

Herman Chor

Milo T Harris

Rollin E Cutts

Martin H Roepke

Daisy G Simonsen

The following members of the staff to give instruction over Radio Station WLB at \$175 per course of 27 lessons to be paid in three installments as follows: \$45 at end of fall quarter, \$70 at end of winter quarter, \$60 at end of spring quarter.

Oscar Burkhard

Beginning German

Jules Frelin

Beginning French

Emilio LeFort

Beginning Spanish

The following to conduct Medical Short Course

S R Maxeiner Olivia, November 11, 1929.. \$ 8
Boyd S Gardner Mankato, December 12, 1929 14

The following members of staff to conduct short course in Orthodontia for period of 16 sessions beginning October 15, 1929 to February 11, 1930

B G deVries \$200
C E Rudolph 200
Esther Ferrand 60

The following members of staff to give special lectures at short course in Orthodontia

A R Ringoen, January 7, 14, 21, 1930.... \$10 per date
R E Scammon, January 28, February 4.. 12.50 per date
George Damon, February 11 12.50

Charles W Boardman as Instructor of Private Secondary Schools in the State of Minnesota for the year 1929-30 without additional salary, traveling expenses to be paid from Budget 86

Voted to approve the following promotion and transfer:

Morse J Shapiro from Teaching Fellow in Medicine at \$834 Class A to Assistant in Medicine at \$1,500 Class A beginning November 1, 1929

Voted to approve the following salary adjustments:

Thomas V Cunningham Instructor University High School \$600 Class BH33 to receive \$500 additional beginning January 1, 1930 Class BH58

Charles P Roe Assistant Chemistry from \$375 Class BH25 to \$375 Class CH37 fall and winter quarters of 1929-30

Voted to approve the following leaves of absence:

Ruth E How Senior Clerk 6 Students' Health Service without salary from December 1 to 31, 1929

Joseph M Thomas Professor English sabbatical furlough for academic year 1930-31 for study in France

Voted to approve the following trips outside the state:

Jay C Davis to Madison, Wisconsin November 28 to 30, 1929 to visit Department of Physiology at University of Wisconsin Medical School expenses not to exceed \$42.48 to be charged to Budget 464-FF

J B Johnston to Columbia, Missouri; Norman, Oklahoma; Lawrence, Kansas November 25 to December 10, 1929 to interview candidates for positions expenses not to exceed \$186 to be charged to Budget 100

Mary P Skinner, Otis C McCreery and Minton Anderson to Iowa City, Iowa November 8 to 10, 1929 as chaperons on football special for Iowa-Minnesota football game expenses not to exceed \$80 to be charged to Budget 88

Voted to authorize the Comptroller to negotiate and report to the Board a continuation of the agreement with the Minneapolis Street Railway Company for the operation of the intercampus trolley.

A communication prepared by a committee of Prospect Park residents relative to the Southeast zoning problem was reported, discussed, and ordered filed supplement to the minutes, page 656.

Voted to approve payment of \$750 to Professor James Paige for his work in compiling the "Laws and Regulations of the University of Minnesota."

Voted to approve membership in Vereinigung der Islandfreunde at \$1.50 per year for the purpose of securing the publications of this Association.

Voted to approve the following modifications of the agreement covering the Class of '89 Memorial Prize in accordance with request of the Class Committee, filed supplement to the minutes, page 657:

First, the opening of the competition for the Class of '89 Prize to first-year graduate students as well as to undergraduates.

Second, the award of the prize biennially instead of annually.

Voted, upon request of the Executive Committee of the League of Women Voters, to grant the remission of fees to the recipient of the Clara Ueland Fellowship.

The Comptroller reported to the Board the examination made by the State Public Examiners. Copy of the comments and recommendations of the State Public Examiners and the Comptroller's comments are filed supplement to the minutes, page 658.

Voted to accept with thanks bequests in the will of the late Edward A. Everett of Waseca in accordance with the conditions outlined in his will, filed supplement to the minutes, page 659.

Voted to accept with thanks gift of \$300 from the Ramsey County Medical Auxiliary for two loan funds of \$150 each available for Medical students at the University in accordance with correspondence filed supplement to the minutes, page 660.

Voted to accept with thanks gift of two pictures from Mrs. Simon Kruse for the Students' Health Service.

Voted to approve the report of the Comptroller to the Chairman of the Executive and Finance Committee, filed supplement to the minutes, page 661.

Voted to approve requisitions Nos. 66789 to 67391 with the exception of No. 66925, \$117,018.44.

Voted to adjourn.

W. T. MIDDLEBROOK, Secretary