

The University of Minnesota

BUILDINGS AND GROUNDS COMMITTEE

MINUTES

May 22, 1923

A meeting of the Buildings and Grounds Committee of the Board of Regents was held at the Minnesota Union on Tuesday, May 22, 1923, at one-thirty o'clock.

Present: Regent Partridge, chairman; Regents Boeckmann, Coffman, Snyder, and Warren.

Bids on the new Electrical Engineering building were received. The consulting architect of the University and the State Architect made recommendations as to the omission of certain items from the bids.

Voted to recommend the letting of the contracts for the Electrical Engineering building, cost not to exceed \$335,000. The committee also recommended that the allotment for the Electrical Engineering building and equipment should not exceed a total of \$375,000.

Voted to adjourn.

A. J. LOBB, Secretary.

The University of Minnesota

AGRICULTURAL COMMITTEE

MINUTES

May 23, 1923

A meeting of the Agricultural Committee was held in the President's office on Wednesday, May 23, 1923, at nine o'clock.

Present: Regent M. M. Williams, chairman; Regents Boeckmann, Coffman, McConnell, Mayo, Partridge, Snyder, Warren, Williams, J. G., and Wilson.

Voted to accept the following resignations:

Norris K. Carnes, Assistant Professor of Animal Husbandry, effective April 21, 1923.

Alice E. Glise, Matron, Northwest School and Station, effective May 5, 1923.

Earl C. Jertson, Assistant, Agricultural Biochemistry, effective May 5, 1923.

Fairie Mallory, Clothing Specialist, Agricultural Extension, effective April 16, 1923.

Mabel M. Macomber, Instructor, West Central School and Station, effective June 16, 1923.

Esther Olson, Instructor in Typewriting, School of Agriculture, effective October 1, 1922.

Reuben C. Teslow, Preceptor, Athletic Coach and Instructor, West Central School and Station, effective April 1, 1923.

Merab F. Tupper, Instructor in Sewing, West Central School and Station, effective April 1, 1923.

Voted to approve the following appointments:

Henry Hecker as Instructor in Agricultural Botany, from April 16 to June 30, 1923, at the rate of \$1,000, Class AH, 55%.

Ethel I. Jewett as Instructor in Sewing, West Central School and Station, October 1, 1923, to March 31, 1924, at \$160 per month, Class C.

Delmar Harold LaVoi as Instructor and Assistant Preceptor, Northwest School and Station, from October 1, 1923, to April 1, 1924, at \$1,200, Class C.

Mary Blanche Meade as Instructor in Home Economics and Assistant Preceptress, Northwest School and Station, from October 1, 1923, to April 1, 1924, at \$1,000, Class C.

Mrs. Jessie Jenkins Pinkham as Instructor in Rhetoric, beginning September 15, 1923, at \$1,800, Class B.

Hazel Rockwood, continuation of employment as Instructor, Northwest School and Station, from June 1 to July 1, 1923, at \$200, Class C.

A. W. Hopkins as Special Lecturer, Editors' Short Course, May 3 to 5, 1923, at \$55 for the period, Class CH.

Paul W. Kieser as Special Lecturer, Editors' Short Course, May 3 to 5, 1923, at \$45 for the period, Class CH.

Frank R. Neibel as Special Lecturer, Short Course in Forestry, Woodcraft and Scouting at Itasca Park, from August 4 to 18, 1923, at \$125 for the period, Class CH.

Seth Thornton as Special Lecturer, Editors' Short Course, May 3 to 5, 1923, at \$45 for the period, Class CH.

Arnold H. Johnson as Streitmann Fellow, Agricultural Biochemistry, from April 1 to June 30, 1923, at \$70 per month, Class CH.

Otto Johnson as Assistant, Agricultural Biochemistry, beginning May 7, 1923, at \$66.66 per month, Class BH.

Gladys Kaercher as Assistant, Department of Physical Training, April 9 to June 20, 1923, at \$5 per week, Class CH.

Russell Ferdinand Edstrom as Attendant for Boys, Department of Physical Training, beginning April 16, 1923, at \$80 per month, Class BH, 75%.

Ruth Johnson as Assistant Bookkeeper, Agricultural Extension, beginning April 23, 1923, at \$75 per month, Class A, C6.

Edla Thurn as Stenographer, Northwest School and Station, beginning April 1, 1923, at \$70 per month, Class A, C6.

Herman Zahl, continuation of appointment as Painter, West Central School and Station, beginning April 1, 1923, at \$100 per month, Class A.

To the Caleb Dorr College Senior Scholarship Prize of \$100 for the year 1922-23:

Ernest H. Wiecking

Alpha A. Peterson

To the Caleb Dorr College Senior Scholarship Prizes of \$100 year 1923-24:

Paul D. Peterson

Faye Kever

Rudolph K. Frokjer

Iva H. Hansen

Theodore O. Sundstrom

Ella Westman

Lillian A. Brinkman

Emily M. Payetta

To the Caleb Dorr Fellowship in Agriculture for the year 1923-24:

Ernest H. Wiecking

Voted to approve the following promotions and transfers:

Jonas J. Christensen from Instructor in Botany at \$1,500, Class A, to Instructor in Plant Pathology at \$1,800, Class AH, 78%, effective April 16, 1923.

Voted to approve the following leave of absence:

John Howard Allison, Professor of Forestry, sabbatical furlough for the year 1923-24, to be spent in Sweden studying the management of public and private forests in that country.

Voted to approve the following trips outside of the State:

William Cavert to Chicago, Illinois, May 16 to 18, 1923, to attend a conference on Farm Home and Farm Management and Conference of Directors of Extension, expenses not to exceed \$65 to be charged to Budget 202.

Julia O. Newton to Chicago, Illinois, May 16 to 18, 1923, to attend a conference on Farm Home and Farm Management and Conference of Directors of Extension, expenses not to exceed \$65 to be charged to Budget 202.

F. W. Peck to Chicago, Illinois, May 16 to 18, 1923, to attend a conference of Directors of Extension and Farm Management Demonstrators and Home Workers, expenses not to exceed \$20 to cover expenses while in Chicago, to be charged to Budget 205.

Voted that the Caleb Dorr funds be distributed according to the plan recommended by the committee of the Department of Agriculture, filed supplement to the minutes, page 337.

The report of the committee on the use of dormitories on the agricultural campus was received and placed on file.

Voted to approve the use of the new dormitory for college girls for the year 1923-24 as recommended by the committee.

Voted to approve the charges for the dormitory as recommended by the committee.

Voted that there be an extension of service on the inter-campus car line in accordance with the increased demands for service by reason of the growing unity of student activities on the two campuses.

The report of the committee appointed at the April meeting of the Board of Regents to investigate the need

of repairs and building alterations at certain schools and experiment stations was received, approved and placed on file.

The report of the Comptroller concerning transfers to provide for these repairs and alterations was approved as follows:

Grand Rapids

1922-23		
Painting	\$	1,500
Sewers for cottages.....		300
Water line to Poultry and Swine plants.....		400
Water Supply		400
Repairs to Steam Boiler.....		200
Brushing and Clearing.....		600
Shingling Roof		250
Utility House		1,200
Machine Storage		1,200
Silo		600
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	\$	6,650
First Year Biennium, 1923-24		
Fencing	\$	600
Second Year Biennium, 1924-25		
Feed House	\$	1,200
Lining Poultry House.....		200
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	\$	1,400

Cloquet

1922-23		
Electric Lighting	\$	2,000
First Year Biennium, 1923-24		
Land	\$	1,000

Crookston

1922-23		
Animal Products Building.....	\$16,000	
Beef Cattle Barn and Moving Sheep Barn.....	12,000	
Alterations in Owen Hall.....	2,500	
Improvement of Heating Plant.....	1,000	
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	\$31,500	
Second Year Biennium, 1924-25		
Improvement of Heating Plant.....	\$	2,000
Improvement of Road.....		10,000
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	\$12,000	

Morris

1922-23		
	New Hospital	\$14,000
	Remodeling Administration Building.....	24,000
		\$38,000
	Less—	
	Engineer's Cottage	4,000
	Agronomy account	2,400
		\$31,600
Second Year Biennium, 1924-25		
	Remodeling Home Economics Building.....	\$16,000
	<i>Totals</i>	
1922-23		\$ 71,750
1923-24		1,600
1924-25		29,400
		\$102,750

The President reported the opinion of the Attorney General relative to the interpretation of Chapter 112, Session Laws 1923.

Voted that a record be kept of all expenses incurred by the University pursuant to this statute and that the Live Stock Sanitary Board be billed regularly for such expenses.

Voted to recommend that the Board of Regents refer the question of readvertising for bids on the Home Management houses to the Buildings and Grounds Committee with power.

Voted to approve the rental of a pasture for the season of 1923 from D. W. Taylor at \$75, for the Division of Animal Husbandry.

Voted to adjourn.

A. J. LOBB, Secretary.

The University of Minnesota**BOARD OF REGENTS****MINUTES****May 23, 1923**

A meeting of the Board of Regents was held in the President's office on Wednesday, May 23, 1923, at ten o'clock.

Present: Regent Snyder, presiding; Regents Boeckmann, Coffman, McConnell, Mayo, Partridge, Warren, Williams, J. G., Williams, M. M., and Wilson.

Voted to approve the minutes of the Agricultural Committee of April 11, 1923, the minutes of the Board of Regents of April 11, 1923, and the minutes of the Buildings and Grounds Committee of May 22, 1923.

Voted to approve the report of the Agricultural Committee of May 23, 1923.

Voted to approve the following correction of minutes:

December 12, 1922, sabbatical furlough for W. D. Reeve should read "for the year 1923-24."

Voted to accept the following resignations:

Mildred G. Anderson, Clerk in the Department of Buildings and Grounds, effective April 9, 1923.

Olive A. Anderson, Clerk in the General Storehouse, effective May 1, 1923.

Joseph F. Bicek, Fellow in Obstetrics and Gynecology at the Charles T. Miller Hospital, effective June 1, 1923.

Gaston Dubois, Instructor in Cello, Department of Music, effective April 1, 1923.

Mary Costigan, Clerk in the Post Office, effective June 1, 1923.

Robert E. Cushman, Professor of Political Science, effective at end of the spring quarter of the year 1922-23.

Elleiner A. Eckert, Engineering Clerk in the Mines Experiment Station, effective May 5, 1923.

Martha L. Kimball, Instructor in Nursing, effective April 15, 1923.

Francis B. Kingsbury, Associate Professor in Physiology, effective at the end of the spring quarter of 1922-23.

Morris Knutson, Instrument Room Man in Experimental Engineering, effective May 20, 1923.

Mrs. Jessie S. Ladd, Dean of Women, effective September 1, 1923.

Paul H. Oldenburg, Assistant in History and Philosophy of Education, effective April 1, 1923.

Adelaide Platt, Stenographer in Office of Dean of Student Affairs, effective May 1, 1923.

M. S. Robertson, Office Assistant in University Hospital, effective April 28, 1923.

Quincy Wright, Professor of Political Science, effective at the end of the spring quarter 1922-23.

F. B. Kingsbury, Associate Professor of Physiology for the second term of Summer Session, effective at time of appointment.

Virginia Owen, Typist in the Library, effective June 16, 1923.

Marie Santes, Cataloger, Library, effective September 1, 1923.

Voted to approve the following appointments:

Anne Dudley Blitz as Dean of Women, beginning July 1, 1923, at \$4,500, Class A, with membership upon the Students' Work Committees of all colleges in which women students are registered.

Frank J. Kelly as Dean of Administration assisting the President in the administration of the institution, and director of the summer quarter, beginning with 1924, with the rank of Professor, at \$7,000 per year, beginning July 1, 1923, Class A.

Captain Roger Hilsman as Assistant Professor of Military Science and Tactics, beginning April 18, 1923.

Hazelton Spencer as Assistant Professor in English for the year 1923-24, at \$2,400, Class B.

Olive Allen as Instructor in high school English in the General Extension Division from July 1 to September 30, 1923, at 50 cents per paper examined and marked.

John Joseph Creamer as Instructor in English for the year 1923-24, at \$1,800, Class B.

Oscar Koch as Instructor in Cello, Department of Music, for the spring quarter of 1922-23, on the fee basis.

Walter Ray Smith as Instructor in Department of Physical Education and Athletics for the year 1923-24, at \$2,800, Class B, to be paid by Senate Committee on Intercollegiate Athletics.

Merrill G. Swenson as Instructor in Dentistry for the year 1923-24, at \$450 for three units of service, Class BH.

Arthur R. Upgren as Instructor in School of Business for the year 1923-24, at \$900, Class BH, 50%.

Harry A. Young as Instructor in Dentistry for the year 1923-24, at \$452 for three units of service Class BH.

