

**The University of Minnesota****AGRICULTURAL COMMITTEE****MINUTES**

June 19, 1918

A meeting of the Agricultural Committee was held in the President's office, Wednesday, June 19, 1918, at nine o'clock.

Present: Regent Williams, J. G., acting chairman; Regents Burnquist, Burton, Snyder, Sommers, and Schulz.

Voted to accept the following resignations:

Albert Gonska, Assistant in Veterinary Science, effective June 10, 1918.

Harold Borst, Assistant Seed Analyst, effective June 1, 1918.

Myrtle Erickson, Laboratory Assistant in Agricultural Biochemistry, effective June 1, 1918.

Harriet Niles, Department of Home Economics, effective June 15, 1918.

Voted to approve the following appointments:

Nola Treat as Manager of Dining Halls and Assistant Professor of Institutional Management for the academic year 1918-19, at a salary of \$2,400.

Lenore Richards as Assistant Manager of Dining Halls and Instructor in Institutional Management for the academic year 1918-19, at a salary of \$1,500.

J. C. Russell as Field and Laboratory Assistant in the Department of Soils, from June 1 to July 31, 1918, at \$110 per month.

Kenneth Morrow as Assistant Seed Analyst in the Department of Plant Pathology and Botany from June 15 to July 31, 1918, at \$1,300 per year.

Fred A. Krantz as Assistant in Horticulture from June 10 to July 31, 1918, at \$100 per month.

Frances P. Lapham as Instructor in Short Course for Women at Morris for the week of June 11 to 14, 1918, with salary of \$25 and traveling expenses from Caledonia to Morris, Minn.

Elizabeth Spriestersbach as Assistant in Agricultural Biochemistry from June 15 to July 31, 1918, at \$70 per month.

Ruth Reisberg as Clerk in the Office of the Secretary from June 1 to July 31, 1918, at \$50 per month.

Emil Wurm as Baker in the Dining Hall beginning May 15, 1918, at \$80 per month.

Marguerite C. Lydon as Nurse for seven months beginning October 1, 1918, at \$800 per year.

Theresa Ryan as Assistant Nurse for seven months beginning October 1, 1918, at \$75 per month.

Ellen S. Roe as Computer in the Agricultural Engineering Division from June 10 to August 10, 1918, at \$60 per month.

George A. Pond as Assistant in Cost Accounting in the Department of Agronomy beginning June 16, 1918, at a salary of \$125 per month.

Katherine Kester as Instructor in Rhetoric from October 1, 1918, to April 1, 1919, at a salary of \$660.

P. J. Johnson as Instructor in the Electrical Department beginning June 12, 1918, to end of contract with War Department at a salary of \$35 per week.

R. Hay as Instructor in Carpentry beginning June 15, 1918, to end of contract with War Department at \$30 per week.

Voted to approve the following leaves of absence:

Allan G. Newhall, Assistant in Plant Pathology and Botany, for an indefinite period beginning June 1, 1918, without salary.

Miss Cornelia Kennedy, Instructor in Agricultural Biochemistry, from August 1, 1918, to September 1, 1919, without pay, beginning September 1, 1918.

Voted to approve the following trips outside the state:

E. M. Freeman to Madison, Wis., to attend meeting of War Emergency Board of the American Phytopathological Society, June 22 to 25, expenses of \$50 to be charged to Budget 123.

Mildred Weigley to Chicago, Ill., to attend meeting of Home Economics Department of Federal Board of Vocational Education, June 25 and 26, expenses of \$50 to be charged to Budget 92.

Julian G. Leach to Lafayette, Indiana, to attend annual meeting of Cereal Pathologists, June 19 to 21, 1918, expenses of \$65 to be charged to Budget 123.

The question of granting a degree to R. H. Bretzke was considered and referred to the Board for action.

Voted to refer to the Dean of the Department of Agriculture and the Comptroller the question of the rental of a Ford automobile for the West Central School and Station at Morris.

The plan of the Dean of the Department of Agriculture to combine the management of the dining halls with instructional work in institutional management was approved.

Voted to approve the purchase of three pure bred Hereford heifers for the Northwest School and Station at Crookston, the cost not to exceed \$1,200.

Voted to favorably recommend the continuance of the Army training of five hundred men for a period of six months.

Voted to invite the committee of farmers desiring a conference with the Regents, to meet the members of the Agricultural Committee at the University Farm on Friday, June 28, 1918.

G. H. HAVES,  
*Secretary*

Carol Aronovici as Lecturer in Social and Civic Work for the academic year 1918-19 with a salary of \$200 per year.

Marguerite Guinotte as Instructor in Romance Languages for the academic year 1918-19 at a salary of \$1,300 per year.

Carl O. Dunbar as Instructor in Geology for the academic year beginning September 18, 1918, at a salary of \$1,500 per year.

A. H. F. Homme as Instructor in the Crown and Bridge Department of the College of Dentistry for the academic year 1918-19 with three half days service per week at a salary of \$300 per year.

Miss Gudrun Gunderson as Instructor in the Crown and Bridge Department of the College of Dentistry for the academic year 1918-19 with three half days service per week at a salary of \$300 per year.

The following men as Instructors in the Army Mechanics Training Course in the College of Engineering:

Donald E. Fraser from June 15 to August 15, 1918, at \$120 per month.

Gustave E. Zwick from June 15 to August 15 at \$120 per month.

W. S. Wolff from June 15 to August 15 at \$160 per month.

Christian Valaboe from July 1 to August 15 at \$126.66 per month.

John F. Noble from June 15 to August 15 at \$100 per month.

Harry Elliott from June 15 to August 15 at \$100 per month.

John W. Farmer from June 15 to August 15 at \$100 per month.

Harry Martinson from July 1 to August 15 at \$93.33 per month.

Carl Dahlin from July 1 to August 15 at \$120 per month.

W. H. Doty from July 1 to August 15 at \$105.66 per month.

Edward Quigley from July 1 to August 15, at \$160 per month.

F. A. Hobart from July 1 to August 15 at \$213.22 per month.

E. H. Ofstie from July 1 to August 15 at \$120 per month.

Victor Mortenson from July 1 to August 15 at \$120 per month.

Charles Strafelda as toolroom boy from July 1 to August 15, at \$40 per month.

Mary McLean as Technician in the Department of Pathology beginning June 4, 1918, at \$40 per month.

Guy H. Woollett as Instructor in Chemistry for the academic year 1918-19 at \$1,500 per year.

The following assistants in the School of Chemistry for the academic year 1918-19 at \$500 per year: Hattie Spahr, J. J. Guenther, Doris Holt, G. W. Pearson.

Hazel Small as Assistant in the College of Education for the academic year 1918-19 at \$200 per year.

Helen Marr as Assistant in the College of Education for the academic year 1918-19 at \$100 per year.

Ethel Dustin as Teaching Assistant in the University High School for the academic year 1918-19 at \$100 per year.

Mrs. Agnes Fryberger as Assistant in Music for the academic year 1918-19 at \$200 per year.

Raymond Carr as Assistant in Music for the academic year 1918-19 at \$100 per year.

Katherine B. Yerxa as Secretary to the Vocational Adviser for Women for the year 1918-19, beginning September 10, 1918, at \$70 per month with increase to \$75 when merited.

Litella Colburn as Stenographer in the President's Office beginning June 18, 1918, at \$75 per month with increase to \$80 beginning August 1, 1918.

Lois Wilson as Clerk in the Office of Dean Johnston from June 1 to July 31, 1918, at \$60 per month.

Miss E. Sylow as Stenographer in the Department of Social and Civic Work beginning June 10, 1918, at \$40 per month.

The following appointments for work on the Geological Survey:

G. N. Knapp for two months beginning June 15, at \$200 per month.

Frank Krey for three months beginning June 15, at \$125 per month.

A. G. Mayers for 2½ months beginning June 15, at \$120 per month.

H. K. Armstrong for one month beginning May 25, at \$100 per month.

Mary A. Van Cleve for three months beginning June 15, at \$50 per month.

A. W. Olmstead as Instructor in the Department of Rhetoric and Public Speaking for the academic year 1918-19 at a salary of \$1,500.

Sigurd B. Hustvedt as Instructor in the Department of Rhetoric and Public Speaking for the academic year 1918-19 at a salary of \$1,500.

Frank Smoyer as Instructor in the Department of Rhetoric and Public Speaking for the academic year 1918-19, at a salary of \$1,300.

R. H. Jordan as Instructor in the Department of Rhetoric and Public Speaking for the academic year 1918-19, at a salary of \$1,300.

Thomas R. Mather as Instructor in the Department of Rhetoric and Public Speaking for the academic year 1918-19, at a salary of \$1,400.

Samuel N. Behrman as Instructor in the Department of Rhetoric and Public Speaking for the academic year 1918-19 at a salary of \$1,200.

The following men as Chairmen of the Departments in the College of Science, Literature, and the Arts for the year 1918-19:

Carl O. Rosendahl, Department of Botany

Willard F. Hotchkiss, Department of Economics

Carleton Brown, Department of English

Carl Schlenker, Department of German

Charles A. Savage, Department of Greek

A. B. White (during Dean Ford's absence), Department of History

W. H. Bussey, Department of Mathematics  
H. A. Erikson, Department of Physics  
C. D. Allin, Department of Political Science  
Joseph Peterson, Department of Psychology  
A. E. Jenks, Department of Sociology

The following appointments as Assistants, Teaching Fellows, and Scholars for the academic year 1918-19:

Mary Ellen Chase, Assistant in Rhetoric at \$750  
Frances Kelley, Assistant in Rhetoric at \$750  
Melvin S. Anderson, Scholar in Economics at \$225  
Roland E. Cole, Student Helper in Economics at \$225  
Kennett Hinks, Student Helper in Economics, at \$225  
Ralph Colby, Assistant in English, at \$500  
A. J. Tiejje, Scholar in Geology at \$225  
Frank Krey, Scholar in Geology at \$225  
John L. Huchthauser, Scholar in German at \$225  
Gladys Moriette, Scholar in German at \$225  
Paul S. Smith, Teaching Fellow in History at \$600  
Alice H. Felt, Teaching Fellow in History at \$600  
Georgina Talbot, Teaching Fellow in History at \$600  
Faith Thompson, Assistant in History at \$300  
Mary Gold, Assistant in History at \$300  
Ruth Whittaker, Scholar in History at \$225  
Wilma Eustis, Scholar in History at \$225  
Katherine M. Downey, Teaching Fellow in Physics at \$600  
Ada Francis Johnson, Teaching Fellow in Physics at \$600  
T. D. Phillips, Teaching Fellow in Physics at \$600  
Julia Herrick, Scholar in Physics at \$225  
P. J. Peterson, Student Helper in Physics at \$225  
T. L. O'Hearn, Scholar in Political Science at \$225  
J. A. Struett, Scholar in Political Science, at \$225  
Ruth M. Van Camp, Scholar in Psychology at \$225  
Mina A. Gildersleeve, Teaching Fellow in Romance Languages at \$600  
Valborg T. Olson, Teaching Fellow in Romance Languages at \$600  
Ruth Underwood, Teaching Fellow in Romance Languages at \$600  
Ethel Elliott, Teaching Fellow in Romance Languages at \$600  
Lucy E. Tomlinson, Teaching Fellow in Romance Languages at \$600  
Gladys Hoagland, Scholar in Sociology at \$225  
Carey M. Jensen, Scholar in Mathematics at \$225  
Dr. Burton W. Clark as Instructor in Geology for the academic year beginning September 18, 1918, at \$1,700 per year.

Voted to approve the following salary adjustments:

F. L. Bardwell, Lecturer in Chemistry for the academic year 1918-19, with an increase from \$1,400 to \$1,800.

R. H. Jordan to receive \$30 additional as Special Assistant to Professor Thomas for one week.

R. H. Jordan to receive an additional salary of \$35 per month for May and June on account of added work due to the resignation of Mr. Tiejé.

Lucille Daugherty, Secretary to Dean Johnston, increased from \$70 to \$75 per month beginning August 1, 1918.

C. E. Greenlaw, Student Helper in Chemistry at \$20 per month, be changed to Special Assistant from June 16 to July 31, 1918, at 30 cents per hour.

Dr. J. P. Heibert to receive an additional stipend of \$60 for special lectures delivered in Surgery.

Dr. A. T. Mann to receive an additional stipend of \$50 for special lectures delivered in Surgery.

Charles E. Smythe, Laboratory Assistant in College of Pharmacy, increased from \$1,020 to \$1,200 per year, beginning August 1, 1918.

Voted to approve the following promotions :

Ruth Raymond from Instructor in the College of Education to Assistant Professor at \$1,500 per year.

R. R. Shumway as Assistant Dean of the College of Science, Literature, and the Arts and Chairman of the Administrative Board with increase in salary from \$2,250 to \$2,500 as voted on June 3, 1918.

Percival Viesselman from Assistant to Instructor in the Department of Political Science, for the academic year 1918-19 at a salary of \$800 for half-time service.

A. R. Cade from Assistant to Instructor in Chemistry for the academic year 1918-19 with increase in salary from \$1,000 to \$1,100 per year.

Dr. H. C. Nelson in the Crown and Bridge Department of Dentistry from Instructor to Assistant Professor with increase in salary from \$600 to \$750 per year.

Dr. W. A. Grey from Instructor in the College of Dentistry to Assistant Professor without change in salary.

Dr. M. O. Pattridge from Assistant Professor to Associate Professor in the Department of Operative Dentistry with increase in salary from \$750 to \$900 per year.

Anna B. Yates from first- to second-year Teaching Fellow in Physiology at \$700 per year.

Hjelmar Osterud from second- to third-year Teaching Fellow in Anatomy at \$700 per year.

Dr. W. A. Fansler from Assistant in Medicine and Surgery to Instructor in Surgery, for one year beginning August 1, 1918, without salary.

Voted to approve the following leaves of absence :

Wm. S. Cooper, Assistant Professor of Botany, for the year 1918-19, without pay, to enter Y. M. C. A. service.

Voted to approve the negotiation by the President of the Board and the President of the University, of a contract with the War Department for training five hun-

dred mechanics at the University Farm and approximately the same number on the University Campus for a period of not less than six months, and the officers of the University were authorized to execute the contract.

Voted that the degree of Bachelor of Medicine be granted to students who have completed the six years combined course and have submitted a satisfactory thesis; the degree of Doctor of Medicine to be granted to such students at the close of the seven years course in Medicine after an approved internship or special laboratory work.

Voted further that hereafter the degree of Doctor of Medicine will not be granted to students completing the six years course who may accept commissions in the Army or Navy, until they have completed one year in service which will be accepted as a hospital year for the M.D. degree.

Voted to postpone action on the petition of the Christian Science students for exemption from physical examination and public health regulations until after the appointment of a University health officer.

Voted, at the request of Government officials, to approve the contract with the Dunwoody Institute for the training of seventy-five Navy mechanics at the rate of 45 cents per day with the understanding that the Dunwoody Institute take care of the transportation and the officers were authorized to execute such a contract.

A communication from Professor T. L. Haecker acknowledging an appointment as professor emeritus was received and ordered filed.

A communication from Dean Lyon withdrawing the recommendation regarding the Summer Session of the Medical School was received and ordered filed.

Voted to approve the action of the Faculty of the College of Agriculture in withholding the recommendation for a degree to Robert H. Bretzke until evidence establishing his loyalty is at hand.

Voted to refer to the President the arrangements for a conference of the Regents and the Board of Directors of the Alumni Association.

Voted, on the recommendation of the Faculty of the Law School, to indefinitely suspend night law courses in the General Extension Division.



Voted to authorize further departmentalization as requested by the Dean of the College of Dentistry, in the budget for the fiscal year ending July 31, 1919.

Voted to approve the following recommendations regarding academic credit for students entering military service to apply for the fiscal year ending July 31, 1919:

1. Every student whose scholarship record was satisfactory will be given a special certificate signed by the President, showing the work completed and the classification of the student at the time of entering military service.

a. If not less than one half of any semester has been completed, time credit will be given in proportion to the work done.

b. If all but four weeks of any semester has been completed, course credit for the semester will be given on the recommendation of the instructor.

2. If the student's class graduates while he is still in military service, the student's name will be printed on the Commencement program of his class as one absent in military service.

3. When the student returns to the University he may gain the regular degree by completing the requirements therefor without loss of time due to any changes made meanwhile; or, if he has gained the rank of commissioned officer or has a record of exceptional service or experience, he may have the option of submitting his military record as a substitute for a part of the residence requirement. In proportion to the length, character and distinction of his service the Faculty may grant time credit of one semester or one year towards the degree. In this case the diploma shall bear a statement showing the recognition given to military service. In professional schools the student shall be granted the degree only after he has completed all the requirements necessary to the recognition of his degree by the state examining boards having jurisdiction over admission to practice in the profession.

Voted to approve the proposal of the Association of American Colleges to remit the fees and tuition charges for five French girls who may be awarded scholarships in the University of Minnesota.

Whereas, Professor Robert M. Yerkes accepted an appointment of Professor and head of the Department of Psychology at the beginning of the present fiscal year and shortly thereafter was called to Government service, and

Whereas, Professor Yerkes spent more than a week at the University in the reorganization of the Department and had been in constant correspondence in directing the work of the Department, it was

Voted to pay him \$1,000 for his services.

The following resolution from the St. Paul Association of Public and Business Affairs, was received and ordered spread upon the records:

To Marion L. Burton, President of the University of Minnesota,  
Greetings!

Whereas, The University of Minnesota stands high among the educational institutions of this country as a result of its having established its utility to the citizens and taxpayers of the State of Minnesota, having long since abandoned the old ideals of education and adopted the modern utilitarian principle in higher education; and,

Whereas, This reputation for service and utility has been responsible for securing and holding the confidence of the citizens of this commonwealth and the admiration of those seeking the advantages of higher education within the State and beyond its borders, bringing about so happy a situation that the University of Minnesota ranks among the first in point of attendance among the educational institutions of this country; and,

Whereas, The business, professional and civic interests of the capital city of Minnesota are grateful to those entrusted to the direction and administration of their State University, since never in the history of this State and Nation has it been more necessary to foster educational institutions such as our own University in order to prepare a public opinion such as shall be capable of coping with the problems which confront democratic institutions to-day, and which shall even more test the capacity of a democracy during the period of readjustment which will follow the securing of a victorious and permanent peace; and,

Whereas, In the selection and installation of Marion L. Burton as President of our University we are convinced that the Board of Regents selected a man amply qualified to carry on the unfinished work of Folwell, Northrop, and Vincent, and it will therefore be a privilege for members of this Association and citizens of Saint Paul and Minnesota generally to cooperate with him in such a way as shall result in the building here in the Northwest of an even greater empire of enlightenment; therefore, be it

Resolved, By the Executive Committee of the Board of Directors of the Saint Paul Association of Public and Business Affairs, speaking for a membership of more than four thousand Saint Paul citizens engaged in every important line of business and professional endeavor, that it is honored in presenting the above testimonial of good-will on this, the occasion of the inauguration of Marion L. Burton as President of Minnesota's greatest educational institution; and be it further

Resolved, That a committee consisting of Messrs. T. D. O'Brien, C. H. Biorn, W. L. Mayo, E. C. Hartwell, Benjamin Goodkind, A. C. Floan, H. D. Frankel, and Mayor L. C. Hodgson, having been duly appointed by President Bigelow, will represent this Association at the inaugural exercises to be held Wednesday, June 19th, 1918, at 2:30 p.m.; and be it finally

Resolved, That a copy of these resolutions be transmitted to President Marion L. Burton of the University of Minnesota, and to the Board of Regents.

Voted to grant degrees to candidates as recommended by the faculties and certified by the Registrar. (List filed supplement to the minutes, page 149.)

Voted to approve the sale of the following obsolete property :

Division of Poultry Husbandry  
One Reliable Incubator.  
Agricultural Biochemistry  
One Carbon Dioxide Measuring Apparatus.

Voted to approve the invoice in the sum of \$38 in favor of Dr. Arthur D. Black, Dean of the Dental School of the Northwestern University, who represented the several universities in a conference with reference to the exemption of dental students from war service until degrees were conferred. This was in the interest of the students, the universities, and the Government.

Voted to approve old bills as per list filed supplement to the minutes, page 150.

Voted to approve the following transfers :

Amount	From	To
\$100	Reserve, page 18	Budget 43, Section III, page 34.
50	Reserve, page 18	Pay-roll item 13, Section XII, page 83.

Voted to adjourn.

G. H. HAYES,  
*Secretary*