

The University of Minnesota
AGRICULTURAL COMMITTEE
MINUTES

May 7, 1918

A meeting of the Agricultural Committee was held in the President's office, Tuesday, May 7, 1918, at nine o'clock.

Present: Regent Williams, M. M., acting chairman; Regents Burton, Glotfelter, Sommers, and Williams, J. G.

Voted to accept the following resignations:

W. L. Oswald, Assistant Professor of Botany, effective April 18, 1918.

Ben C. Helmick, Assistant Professor of Agronomy, effective April 1, 1918.

David O. Spriesterbach, Research Assistant in Agricultural Biochemistry, effective April 1, 1918.

Leslie V. Wilson, Graduate Assistant in Dairy Husbandry, effective March 8, 1918.

William Dietrich, Husbandman at Crookston, effective May 1, 1918, with April as his usual vacation.

Susan Wilder, Instructor in Domestic Art at Morris, effective April 1, 1918.

Emily Haedeke, Clerk in Division of Animal Nutrition, effective May 1, 1918.

Gertrude Koll, Stenographer in Registrar's office, effective March 31, 1918.

Carl Kurtzweil, Assistant in Cereal Crops, effective April 1, 1918.

Kenneth W. Clark, Buttermaker in the Dairy, effective April 30, 1918.

Voted to approve the following appointments:

Arthur G. Tyler, as Assistant Professor in Farm Engineering from March 23, 1918, to August 1, 1919, at \$2,000 per year.

John W. Bushnell, as Instructor and Assistant Horticulturist, from May 1 to August 1, 1918, at \$1,400 per year.

John A. Anderson as Instructor and Horticulturist at Morris from April 1 to July 31, 1918, at \$75 per month.

F. A. Stever as Instructor in Science and Registrar and Preceptor at Morris, from June 1 to July 31, 1918, at \$1,600 per year.

Helene Kennedy as Secretary to the Dean of the Department of Agriculture, beginning April 1, 1918, at \$100 per month.

Violet M. Petterson as Clerk in Division of Soils, beginning March 1, 1918, at \$50 per month.

Gladys Goodnough, as Instructor in Domestic Art at Morris, from August 15, 1918, to April 15, 1919, at \$800 for eight months.

Julius Felt as Assistant to Superintendent of Buildings at Morris from April 1, to July 31, 1918, at \$83.33 per month.

Cora Bye as Instructor in Sewing at Morris, from April 1 to 6, 1918, at \$25 per week.

Thelma Beal as Clerk and Stenographer in Division of Horticulture, beginning April 1, 1918, at \$50 per month.

G. A. Lundquist to check up work of students registered for Summer Credit work in School of Agriculture, from April 15 to August 1, 1918, at \$275 per month.

Kenneth W. Clark as Assistant in Dairy Husbandry Division from March 22 to July 31, 1918, at \$75 per month.

Agnes Archambo as Stenographer in Division of Agricultural Education from March 19 to April 30, 1918, at \$25 per month for afternoons only.

Myrtle G. Erickson as Assistant in Agricultural Biochemistry from May 1, 1918, to August 1, 1918, at \$60 per month.

Helen C. Peterson as Clerk in Agricultural Extension Division from March 20 to July 31, 1918, at \$65 per month.

Mary S. Robertson as Clerk in Department of Buildings and Grounds at the University Farm from April 1 to August 1, 1918, at \$80 per month.

A. J. Tupa as Secretary in Animal Industry Group, and Chief Clerk in Division of Animal Husbandry, beginning April 1, 1918, at \$83.33 per month.

Florence F. Perkins as Stenographer in office of the Secretary, from April 8 to August 1, 1918, at \$55 per month.

Catherine Leahy as Matron at Morris from June 1 to July 31, 1918, at \$75 per month.

Grace Keller as Assistant in Soils Laboratory beginning April 1, 1918, at \$45 per month.

Mrs. Vera C. Wilkins as Assistant in the Library for an extended period of three months beginning May 1, 1918, at \$75 per month.

Blanche Moore as Clerk in the Division of Soils, beginning May 1, 1918, at \$70 per month.

Minerva Norton as Clerk in Division of Animal Nutrition, beginning April 29, 1918, at \$60 per month.

Albert Gonska as Assistant in Division of Veterinary Medicine from May 1 to August 1, 1918, at \$25 per month until June 15 and then \$75 per month.

Muriel Miller as Stenographer in the Division of Plant Pathology from April 22 to May 15, 1918, at 30 cents per hour.

E. B. Ford as Assistant in Dairy Husbandry Division from May 1 to July 31, 1918, at \$80 per month.

The following appointments have been made to carry on instruction for the Army mechanics at the University Farm:

I. D. Charlton, Professor, in charge, at a salary of \$250 per month, beginning April 1.

A. G. Tyler, Assistant Professor, at a salary of \$83.33 per month, beginning April 1.

Charles Anderson as Assistant in Blacksmithing, at a salary of \$80 per month beginning April 1, 1918.

Fred Dustin in charge of electrical work at a salary of \$80 per week, beginning April 8.

C. O. Gottschalk as Instructor in Blacksmithing at a salary of \$35 per week, beginning March 27.

I. B. Madsen as Assistant in Carpentry at a salary of \$50 per month beginning March 28.

J. G. Dent as Tool-keeper, beginning April 1, at \$90 per month.

C. P. Niebergall as Instructor in Carpentry at a salary of \$35 per week, beginning April 1.

M. G. Jacobson as Instructor in Carpentry at a salary of \$35 per week, beginning April 1.

D. U. Stalp as Instructor in Bench Woodwork at a salary of \$35 per week beginning April 1.

P. O. Moe as Instructor in Bench Woodwork at a salary of \$35 per week, beginning April 1.

A. G. Goude as Instructor in Bench Woodwork at a salary of \$35 per week, beginning April 1.

C. F. Risch as Instructor in Electricity at a salary of \$35 per week, beginning April 3.

F. H. Gallagher as Instructor in Bench Woodwork at a salary of \$35 per week, beginning April 4.

A. W. H. Kook as Instructor in Electricity at a salary of \$35 per week, beginning April 4.

Harold C. Vaux as Instructor in Blacksmithing at a salary of \$30 per week, beginning April 6.

George Guy as Instructor in Bench Woodwork at a salary of \$35 per week beginning April 8.

H. G. Funsett as Instructor in Bench Woodwork at a salary of \$35 per week beginning April 8.

C. C. Hollowell as Instructor in Bench Woodwork at a salary of \$35 per week, beginning April 8.

C. F. McElroy as Instructor in Bench Woodwork at a salary of \$35 per week, beginning April 9.

C. LeRoy Kinport, as Instructor in Bench Woodwork at a salary of \$35 per week, beginning April 9.

W. A. Best as Instructor in Carpentry at a salary of \$35 per week beginning April 10.

Robert W. Olson as Instructor in Blacksmithing at a salary of \$30 per week, beginning April 8.

R. L. Frykman as Instructor in Electricity at a salary of \$35 per week, beginning April 10.

Willis E. Burwell as Instructor in Bench Woodwork at a salary of \$35 per week, beginning April 11.

H. N. Peterson as Instructor in Electricity at a salary of \$35 per week, beginning April 11.

Elmer J. Peterson as Instructor in Electricity at a salary of \$35 per week, beginning April 11.

W. C. Westphall as Instructor in Electricity at a salary of \$40 per week, beginning April 12.

George R. Jones as Instructor in Electricity at a salary of \$35 per week, beginning April 12.

Miss Isabel Aiton, Matron in charge, at a salary of \$100 per month beginning April 1.

Emil Wurm, Baker, at a salary of \$77.50 per month beginning April 6.

R. E. Gillespie, Cold Storage Man at a salary of \$70 per month beginning April 14.

Voted to approve the following salary adjustments:

Mrs. Mary L. Hughes, Loan Clerk in the Library, from \$80 to \$83.33 per month beginning April 1, 1918.

Charles F. Nelson, Plot Foreman of the Farm Crop Section, from \$75 to \$83.33 per month beginning April 1, 1918.

Charles Anderson, Assistant Blacksmith, from \$65 to \$80 per month beginning April 1, 1918, for the period of instruction to army mechanics.

Alfred Anderson, Teamster in Horticultural Division, from \$60 to \$70 per month beginning April 1, 1918.

Abe Pepinsky, Instructor in Music, from \$150 to \$200 for May and June and with extension of appointment through July at same salary.

Anna Kludt, Stenographer in Dean's office, from \$50 to \$60 per month beginning May 1, 1918.

Voted to approve the following changes in title:

Dr. Carl W. Gay from Chairman to Chief of the Division of Animal Husbandry, retaining the additional title of Chairman of Animal Industry Group.

Professor H. H. Kildee from Chairman to Chief of Dairy Husbandry Division.

Dr. C. P. Fitch from Chairman to Chief of Division of Veterinary Medicine.

Professor A. C. Smith from Chairman to Chief of Poultry Husbandry Division.

Mr. C. H. Bailey from Cereal Technologist in the Experiment Station to Associate Agricultural Biochemist.

Voted to approve the following leaves of absence:

C. P. Bull, Professor of Agronomy, for six months beginning April 1, 1918, without salary, for agricultural reconstruction work in Serbia.

Louise Dossdall, Assistant in Plant Pathology, from April 15 to August 1, 1918, without pay, for white pine blister rust work with the United States Department of Agriculture.

J. F. Jellings, Laborer in State Serum Plant, on sick leave for month of May with regular salary.

Voted to approve the following trips outside the state:

I. D. Charlton to Washington from April 22 to 24, 1918, to consult with the Committee on Education and Special Training concerning courses of study to be given drafted men. Expense of \$100 to be charged to Budget 451.

Dean E. M. Freeman to Washington, D. C., to attend meeting of the National Research Council and to confer with men regarding agricultural program, May 3 to 4, 1918. Expense of \$120 to be charged to Budget 123.

Voted to recommend to the Board of Regents the adoption of the policy of making an exhibit at the International Livestock Exposition and that Dean Thatcher, Chairman of the Agricultural Committee Rice, and Regents Glotfelter and Williams, J. G., be appointed a committee to make specific recommendations regarding details and policies to be followed.

Voted to approve the plan for carrying out the supervision of summer project work in each of the three agricultural schools, plan filed supplement to the minutes, page 143.

In connection with the proposed appointment of Dean E. M. Freeman as chairman of the Agricultural Committee of the National Research Council, it was

Voted to appoint the President of the University and the Dean of the Department of Agriculture, with power, to reach a decision after carefully considering with Dean Freeman the importance of the work he is carrying on at the University.

Voted to approve the adjustment of the salary of Mr. G. R. McDole, authorizing payment of \$50 per month for eight months while on leave of absence.

Voted to approve the purchase of a threshing machine for the West Central School and Station.

Voted to refer to Chairman Rice, Regent Glotfelter, and the Dean of the Department of Agriculture, with power, the purchase of one team of pure-bred Percheron mares not to exceed \$1,000, and four breeding shorthorn cows at a cost not exceeding \$2,000, for the West Central School and Station.

The Dean of the Department of Agriculture reported the fencing off of a part of the Agricultural campus for army purposes, which was approved.

Voted to approve the expenditure of approximately \$800 for furniture for the girls' dormitory at the West Central School and Station, to be charged to the Morris Maintenance Fund.

G. H. HAYES,
Secretary

The University of Minnesota

BOARD OF REGENTS

MINUTES

May 7, 1918

A meeting of the Board of Regents was held in the President's office, Tuesday, May 7, 1918, at ten o'clock.

Present: Regent Snyder, presiding; Regents Burton, Mayo, Glotfelter, Partridge, Sommers, Williams, J. G., and Williams, M. M.

Voted to approve the minutes of the meeting of the Board of Regents of March 23, 1918.

Voted to approve the report of the Agricultural Committee of May 7, 1918.

Voted to accept the following resignations:

Sidney F. Pattison, Assistant Professor of Rhetoric, effective March 31, 1918.

E. W. McCullough, Assistant Professor of Mining, effective April 1, 1918.

M. L. Norstad, Instructor in Department of Architecture, effective April 15, 1918.

Mrs. Katheryn Dieterich, Teacher of Science in University High School and part-time Instructor in Physics, effective March 31, 1918.

C. L. Harlan, Instructor in Education, effective March 31, 1918.

Miss Elizabeth Bartlett, Secretary to Dean of the College of Science, Literature, and the Arts, effective April 6, 1918, with vacation.

I. H. Derby, Associate Professor of Chemistry, effective at the close of the year 1917-18.

W. P. Shortridge, Assistant in the Department of History, effective April 20, 1918.

Vernon Loggins, Instructor in Rhetoric, effective April 27, 1918.

Dr. John T. Litchfield, Instructor in Ophthalmology, effective at time of appointment.

Horace Gunthorp, Teaching Fellow in Botany, effective April 1, 1918.

O. J. Johnson, Assistant in Education, effective March 31, 1918.

Harriet Brandenburg, Stenographer in Medical School, effective April 5, 1918.

Leo Hintz, Service Man in Department of Anatomy, effective April 1, 1918.

Esther Hill, Stenographer in Extension Division, effective April 1, 1918.

Clara Larson, Cataloger in Library, effective March 31, 1918.

Lillian Sevatson, Stenographer in College of Dentistry, effective March 15, 1918.

Lulu B. Clough, Secretary in Department of Physical Education for Women, effective March 1, 1918.

Mary Clark, Technician in Department of Pathology, effective April 4, 1918.

Elvin Berge, Service Man in the Department of Pathology, effective April 6, 1918.

Verner Welander, Service Man in the Department of Pathology, effective March 31, 1918.

Florence Carlson, Clerk in the Department of Pharmacy of the Dispensary, effective at time of appointment.

H. H. Morrill, Toolroom Boy in the College of Engineering, effective March 31, 1918.

C. L. Finger, Student Helper in the Department of Economics, effective May 1, 1918.

Dr. N. O. Pearce, Teaching Fellow in Pediatrics, effective May 1, 1918.

Oscar P. Pearson, Scholar in the Department of Philosophy, effective May 1, 1918.

Ruth E. Olson, Stenographer in the Extension Division, effective May 1, 1918.

Voted to approve the following appointments:

N. S. B. Gras as Professor of Economic History, beginning September, 1918, at \$3,500 per year.

Judge Andrew A. Bruce, as Professor in the Law School for the year 1918-19 at \$5,000 per year.

George W. Dowrie as Professor of Economics, beginning September 18, 1918, at \$4,000 per year.

J. F. Ebersole as Professorial Lecturer in the Department of Economics for the academic year beginning September 18, 1918, at a salary of \$3,000, of which \$500 is to be charged to the General Extension Division.

Dr. Harry P. Ritchie as Associate Professor in the Department of Surgery during the absence of Dr. Corbett, at \$1,500 per year, beginning August 1, 1918.

Dr. A. C. Strachauer as Associate Professor in the Department of Surgery during the absence of Dr. Law at \$2,400 per year, beginning August 1, 1918.

Dr. J. C. Litzenberg as Chief of the Department of Obstetrics and Gynecology on a three-fourths time basis at \$4,000 per year, beginning May 1, 1918.

Dr. Walter E. Camp, as Instructor in Ophthalmology and Oto-Laryngology from December 1, 1917, to end of the school year, without salary.

Dr. Paul D. Berrisford as Instructor in Pathology for 24 lectures beginning December 1, 1917, at a stipend of \$100.

Dr. Hugo Hartig as Instructor in Surgery, half-time basis, beginning December 1, 1917, to end of the school year, at \$1,200 per year.

Homer A. Williams as Instructor in Drawing, College of Engineering, from April 1 to June 1, 1918, at \$135 per month.

A. L. Arsenault on the Mines Experiment Station staff beginning April 1, 1918, at \$85 per month.

E. J. Anderson as Assayer on the Mines Experiment Station staff beginning March 27, 1918, at \$110 a month.

Solveig Magelssen as Assistant in Rhetoric for the second semester of 1917-18 at a compensation of \$90.

Marion Irwin as part-time Technician in the Department of Pathology beginning April 15, 1918, at \$20 per month.

Leila Lewis as Service Woman in the Medical School beginning April 16, 1918, at \$12.50 per month.

Bernice Woehler as Service Woman in the Department of Physiology beginning April 9, 1918, at \$40 per month.

E. G. Norstrom as Special Assistant in Chemistry from March 25 to June 30, 1918, at \$28 per month.

Nell Guinney as Assistant in Department of Pharmacy of the Dispensary, beginning March 21, 1918, at \$40 per month.

Charles Strafelda as Toolroom Boy in the College of Engineering beginning April 1, 1918, at \$40 per month.

Emanuel Martinson as Technician in the Department of Pathology, from April 16 to end of fiscal year, at \$40 per month.

Anna M. Johnson as Secretary in the Department of Physical Education for Women, beginning March 1, 1918, at \$73.33 per month on a nine-months basis.

Harry Martinson as Assistant in the Machine Shop from March 18 to June 30, 1918, at \$70 per month.

Adelaide Conners as Stenographer in the College of Dentistry, beginning April 1, 1918, at \$60 per month.

Mrs. Edith Dunlap as Nurse in the College of Dentistry beginning April 1, 1918, at \$50 per month.

George Dwire and Virgil Kirkpatrick as Student Assistants in Dentistry for April and May at \$20 per month each.

Ruth E. Olson as Stenographer in the Extension Division beginning April 1, 1918, at \$50 per month.

Mae E. Woodruff as Stenographer in the Medical School beginning April 5, 1918, at \$55 per month.

W. E. Johnson as Instructor in Education beginning April 1, 1918, at \$370 for the remainder of the year.

Mrs. H. Holliday as Teacher of Science in the University High School beginning April 1, 1918, for remainder of the year, at \$80 per month.

E. L. Smith as Instructor in Ore Testing for the year 1918-19 at \$1,950 per year, and from April 1 to August 31, 1918, at \$178.63 per month.

Sigurd B. Hustvedt as Instructor in Rhetoric from April 1, 1918, to the end of the academic year, at \$450 for the period.

J. T. Lindberg as part-time Instructor in Architecture from April 1 to June 15, 1918, at \$60 per month.

Leonore Peterson as Stenographer in the office of Dean Johnston from April 8 to July 31, 1918, at 40 cents an hour, not to exceed 19 hours a week.

Lois Wilson as Clerk for the Administrative Board for 3 hours a day at 35 cents an hour, from April 11 to July 31, 1918.

Alexander Hirsch as Student Helper in the Department of Economics, beginning May 1, 1918, at the rate of \$225 for the year.

Dorothy Peterson as Clerk to Professor Hunter at 30 cents an hour beginning April 16, 1918.

E. L. Oliver as Helper in the Department of Philosophy beginning May 1, 1918, at \$25 per month.

Kanena McKenzie as Stenographer in the Extension Division beginning May 1, 1918, at \$60 per month.

Frances Kelley and Mary Chase as Teaching Assistants in the Department of Rhetoric for the remainder of the year, beginning April 27, 1918, at \$88.88 each.

Katharine Price as Special Nurse in the Department of Pediatrics from April 1 to May 15, 1918, at \$60 per month.

Dr. N. O. Pearce as Assistant in Pediatrics from May 1, 1918, to the end of the year, without salary.

Abraham Epstein as Albert Howard Scholar for the year 1918-19.

Dr. Charles K. Roys as Shevlin Fellow in Medicine for the year 1918-19.

Louise G. Frary as Shevlin Fellow for the year 1918-19.

Voted to approve the following promotions:

Lucile Daugherty, from Stenographer to Acting Secretary to Dean Johnston from April 8 to July 31, 1918, at \$70 per month.

Vina Downey from Scholar to part-time Instructor in the Department of Physics for two and one-half months beginning April 1, 1918, at \$312.50 for the period.

Dr. Charles E. Nixon from a first year to a second year Teaching Fellowship in Medicine, from May 1, 1918, at a stipend of \$750, appointment to cover the period of one full year.

Voted to approve the following salary adjustments:

Lawrence Heyl, Head of the Order Department of the Library, from \$1,400 to \$1,600 per year beginning May 1, 1918.

Dr. J. A. Johnson, Instructor in Surgery, from \$1,000 to \$1,200 a year for the remainder of the school year beginning December 1, 1917.

Vinnie A. Pease, Assistant in the Department of Botany, to be increased by \$55.55 per month for April, May, and June, 1918, with assumption of work of Horace Gunthorp and full-time service.

Donovan Lawrence, Service Man in Department of Anatomy, from \$35 to \$40 per month beginning April 1, 1918.

Minnie Hill, Stenographer for the Appointments Committee, College of Education, to be continued until April 19, 1918, with additional payment of \$25 for the two weeks' service.

Alice H. Felt, Mrs. Gladys C. Blakey, and Faith Thompson, Assistants in the Department of History, to receive an additional payment of \$75 for the period from April 20, 1918, to the close of the year, because of increased work.

Mrs. Sylvia Bruer, Service Woman in the Department of Pathology, from \$40 to \$45 per month beginning April 1, 1918.

Mrs. Hanna Johnson, Service Woman in the Department of Pathology, from \$40 to \$45 per month beginning April 1, 1918.

Voted to approve the following leaves of absence:

A. W. Johnston, Assistant Professor of Geology, for the year 1918-19 without pay.

F. F. Grout, Professor of Geology, for service with the United States Shipping Board during the period of the war beginning March 18, 1918, without pay.

G. N. Bauer, Professor of Mathematics, for one month beginning March 25, 1918, with full pay, for service in the War Savings Campaign.

The following members of the faculty of the Medical School for war service without pay:

Dr. John S. Macnie from April 1, 1918.

Dr. J. Warren Bell from April 1, 1918.

Dr. Paul W. Geissler from September 14, 1917.

Dr. John S. Abbott from July 15, 1917.

Dr. John Butler from July 8, 1917.

Dr. Paul B. Cook from June 15, 1917.

Dr. A. T. Henrici from August 19, 1917.

C. R. Stauffer, Professor of Geology, on sabbatical furlough for the year 1918-19.

Edwin Zeydel, Instructor in German, from May 23, 1918, to end of the semester with pay, to take his Ph.D. examination at Columbia.

Dr. Walter E. Camp, Instructor in Ophthalmology, for war service from May 1, 1918, for the period of the war or for the term of his appointment.

Dr. H. E. Robertson, Professor of Pathology, extended leave for war service for the year 1918-19, without salary.

Voted to approve the following trips outside the state:

Miss Louise M. Powell of the University Hospital for the week of May 6, 1918, to attend meetings of the National League of Nursing Education of the American Nurses' Association and of the National Organization of Public Health Nursing at Cleveland, Ohio. Expenses to be paid from the Hospital Budget.

Professor E. P. Harding to conduct the annual industrial excursion of the post-senior and senior classes in Chemistry to Milwaukee, Chicago, and points in Wisconsin, Illinois, and Indiana, from June 5 to 14, 1918, trip to be made for not less than three students. Expenses not exceeding \$50 to be charged to Budget 181.

Professor F. P. Leavenworth and Mr. William Beal to Denver to make scientific observation of the solar eclipse, which occurs in June, 1918. A grant of \$50 voted by the Graduate School for railroad fare.

Professor J. S. Young to Chicago on May 18 to act as judge on Harris Prize Essays. Expenses estimated at \$12.00.

Professor J. M. Thomas of the Department of Rhetoric and Public Speaking, and Walter Heyler, a student, to represent the University at Ann Arbor, Michigan, in the annual contest of the Northern Oratorical League, on May 3, 1918. Expenses of \$50 each to be charged to Budget 49.

Dean J. B. Johnston to attend a conference of Deans of the Arts Colleges of State Universities at Urbana, Illinois, on May 3 to 4, 1918. Expense of \$45 to be charged to Budget 28.

Professor W. H. Emmons and Mr. A. W. Johnston to go to points in the Black Hills, South Dakota, May 4, to conduct a trip for classes from the School of Mines and Geology in the Academic College, as part of the regular curriculum. Combined expenses of trip not to exceed \$450 to be charged to Budget 36.

Mr. G. H. Hayes to Bloomington and Indianapolis, Indiana, to attend the meeting of the Association of Business Officers of State Universities and Colleges of the Middle West, May 10 and 11, 1918. Expenses of \$75 to be charged to Budget 25.

The matter of the reorganization of the School of Chemistry was taken up and the special committee in charge of the same reported, and after full discussion and consideration it was

Voted that the office of the Dean of the School of Chemistry be declared vacant and that George B. Frankforter be continued as Professor of Organic and Industrial Chemistry at his present University salary.

In connection with the petition of the Nonpartisan League and organized labor for the removal of Professor E. Dana Durand, the President submitted correspondence with Mr. William Kent, a member of the United States Tariff Commission, in regard to Professor Durand's connection with the packers and also a communication from the Federal Trade Commission advising that the report of the commission had not yet been completed and it was

Voted to defer action until the Federal Trade Commission had issued its report upon the investigation.

The President of the Board made an oral report on the arrangements made with the Midland National Bank for the safe keeping of Mayo securities and Trust Fund securities, which was approved.

Voted to refer to the President and Regent Mayo the question of the relation of so-called full-time clinical chiefs to the Medical School.

Voted to approve the training in the Medical School of one hundred additional men from the Dunwoody Naval Training School for hospital work.

Voted to refer, with power, to the President of the Board and the President of the University, the completion of negotiations for a contract with the Government for the training of three hundred fifty enlisted men in the College of Engineering and Architecture at \$1.70 per day and also the renewal of the contract for an additional five hundred men in the Department of Agriculture at not less than the present rate and at an advanced rate if possible, and the officers of the University are hereby authorized to execute such a contract.

Voted to approve the preparation of ten thousand bottles of tincture of digitalis by the College of Pharmacy, under the same conditions as the previous preparations were furnished.

Voted to approve the report of the Advisory Committee of the faculty of the College of Science, Literature, and the Arts regarding instruction in denominated religious subjects, filed supplement to the minutes, page 144.

Voted to defer action on the petition for exemption of Christian Science students from University health service.

Voted to approve the following report of the Administrative Committee of the Senate:

"The function of the Dean of Women, under the direction of the Board of Regents and the President, is to have supervision of all those affairs of the women students of the University which are not specifically included in the curricula of studies of the several colleges or schools."

Voted to approve the following report of the committee on regulations regarding leaves of absence:

A. Sabbatical Furlough

The purpose of the sabbatical furlough is to encourage special studies, investigations and research on the part of members of the faculty and thereby to increase their scholarship and capacity for service to the University.

1. Application for sabbatical furlough may be made by any member of the faculty who has served the University for six consecutive years, of which at least two years must have been

with a rank not lower than that of Assistant Professor. The application may be for furlough for a year or for one semester at the option of the applicant.

2. The application shall be made upon a blank to be provided, containing:

- a. Name, age, rank, department, college, and subjects taught.
- b. Date of leaving and of returning.
- c. Statement of successive changes in rank and salary.
- d. Reason for wishing furlough, place where furlough would be spent, and an outline of the program of studies or other activities which he proposes to follow.

e. Statement of any previous furlough or leave granted.

f. A definite statement of intention to devote his sabbatical furlough to the program outlined, and to continue his service to this University, after his furlough, for at least one year on the same pay, though with no prejudice to his receiving any advance which he would have received had he not been absent on leave.

3. Such application will be granted by the Board of Regents subject to the following conditions:

a. The Board shall be satisfied that the applicant's ability and aptitudes are such that the University is likely to benefit from the increased efficiency acquired during his absence.

b. The Board shall be satisfied that, by securing assistants with the other half of the applicant's pay, distributing his work among other members of his department, or by other adjustment, arrangement can be made so that the work of the department can be carried on satisfactorily during his absence.

c. The application must have the approval of the Dean of the applicant's college, and, unless he himself be the head of a department, of the head of his department.

4. Service in another institution in which sabbatical furloughs are granted may be taken into account in granting the sabbatical furlough.

5. For the period of the furlough, the University will pay the absentee one half of his regular salary.

6. It is understood that the half salary paid to the absentee is not to be regarded as additional compensation for services rendered during the preceding six years, but as contemporaneous compensation for services rendered to the University during his furlough, in acquiring greater efficiency for subsequent service to be rendered to the University.

B. Leave of Absence Under Special Conditions

In exceptional cases a member of the faculty, having rank not lower than that of assistant professor, to whom are presented opportunities to increase his professional efficiency and his value to the University by engaging temporarily in private or public business, or in the practice of a profession, may make application for leave of absence. Upon approval of such application by the Dean of the College concerned, the Board of Regents may grant special leave of absence on such terms as

to salary and period of absence as the particular facts of each case may warrant.

Voted to receive and file supplement to the minutes, page 145, the report of the Health Survey of the University.

After considering a proposed adjustment of the salary of Professor George N. Bauer while on leave of absence for war work after April 25, it was considered that it would be impossible to make any adjustment or pay any part of the salary from University funds.

Voted to approve the allotment of \$500 for the Committee on the Relation of the University to Other Institutions of Learning to be included in the budget for 1918-19.

Voted, that in the judgment of the Board of Regents, diplomas and certificates of degrees are not honorary and are not subject to revocation for disloyalty.

Voted to approve the investment of \$15,000 in Third Liberty Loan Bonds by the Board of Athletic Control.

Voted to correct a clerical error in the agreement between the University of Minnesota and the Bureau of Mines unifying all dates to June 30, 1918, at the close of the fiscal year.

An oral report of the committee appointed to consider the reorganization of the Department of Scandinavian Languages was made and it was

Voted to defer action for one year.

Voted to accept with appreciation the gift of a hydraulic dynamometer from the Studebaker Corporation for use in the Engineering Department.

Voted to refer to the President, with power, the question of a chaperone for Shevlin Hall during the Summer Session.

Voted to approve the appointment of Mrs. J. S. Ladd as Head of Shevlin Hall and Director of the Housing Bureau with the rank of Assistant Professor at an annual salary of \$1,800 beginning July 1, 1918, class A appointment.

Voted to approve the payment of \$150 per month to Dr. Henry L. Ulrich for the months of May and June.

Voted to approve the carrying forward of \$400 from budget 59, section IV, of the budget of 1917-18 to the supply and expense budget of the Civil Engineering De-

partment for 1918-19 to provide for the summer camp in the College of Engineering and Architecture during the month of August, 1918.

Voted to approve the adjustment of the salary of R. C. Jones, in the Department of Engineering, who enlisted as a private in the Camouflage Unit of the Engineering Corps, on the basis of the regulations which expire July 31, 1918, the amount to be adjusted on May and June pay-rolls.

Voted to authorize the officers of the University to execute the revised contract with the Minneapolis Street Railway Company.

Voted to authorize President M. L. Burton to execute, on behalf of the University of Minnesota, a bond in the sum of \$14,000 in favor of the Federal Government to cover ordnance stores which cancels previous bond in the sum of \$5,220.63.

Voted to declare the following staff members of the University Farm, who are the present year being paid on a twelve months basis, as employed for the academic year of forty weeks, and to authorize the final payment of their salary for the balance of the year equally divided in the May and June payments :

Division	Item	Name	See Note
V.	80	Dexter D. Mayne	1
VIII.	107	Ashley V. Storm	2
VIII.	110a	Albert M. Field	
VIII.	110b	Bueford M. Gile	
VIII.	110c	Percy B. Barker	
VIII.	110e	William P. Dyer	
XIA.	163	Phillip Anderson	
XV.	223a	Mildred Weigley	
XV.	224	Marion Weller	
XV.	227	Alice Edwards	
XV.	228	Harriet Goldstein	
XV.	230a	Elizabeth Vermilye	
XV.	231	Frances V. Ward	
XV.	240	Olive MacComber	1
XV.	241	Maud Miller	1
XV.	242	Mabel McDowell	1

Note 1. To be paid by the State Department of Education.

Note 2. To receive \$250 from the University for the first half of July and \$250 from the State Department of Education for the last half of July.

Voted, further, to declare the following members of the University Farm staff, who are included on the payroll the present year on a twelve months basis, as employed for teaching forty weeks and in station work twelve months and to authorize their employment for Summer School with the following increases to be distributed over the May, June, and July payments with the understanding that in the event any of the members do not teach in Summer School, the adjustment will be made on the July salary check:

Division	Item	Name	Title	Total Summer School Salary
III.	35	Phil C. Bing,	Asst. Prof.....	\$177.78
VI.	92	R. Adams Dutcher,	Asst. Prof.....	148.15
VI.	92a	Clarence A. Morrow,	Asst. Prof.....	129.63
X.	130	Andrew Boss,	Prof. and Chief.....	296.29
X.	145	Albert C. Arny,	Assoc. Prof.....	266.67
XIA.	161	Joseph S. Montgomery,	Asst. Prof... ..	137.04
XIB.	169	Henry H. Kildee,	Prof. and Chairman	120.37
XIB.	172	Robert M. Washburn,	Professor.....	277.78
XIB.	173	G. Earl Weaver,	Asst. Prof.....	122.43
XIB.	177	Edwin O. Hanson,	Instructor.....	49.38
XIC.	182	Clyde P. Fitch,	Prof. and Chairman...	86.42
XIC.	184	Myron M. Reynolds,	Professor.....	237.04
XIC.	185	Willard L. Boyd,	Asst. Prof.....	148.15
XIE.	196	Arthur C. Smith,	Prof. and Chairman	300.00
XII.	201	Lloyd V. France,	Instructor.....	177.78
XIII.	204	Arthur G. Ruggles,	Assoc. Prof.....	8.00
XVI.	245	Wilfrid G. Brierley,	Assoc. Prof. and Chairman	185.19
XVI.	246	LeRoy Cady,	Assoc. Prof.....	162.96
XVI.	251	Richard Wellington,	Asst. Prof.....	6.17
XVII.	267	Guy R. Bisby,	Instructor.....	88.88
XVII.	269	Robert C. Dahlberg,	Instructor.....	133.33

Voted, further, that for any member of the staff of the University or the University Farm who is employed jointly by the University and the State Department of Education, to authorize a pro rata distribution of the time in accordance with the amount of compensation.

Voted, further, to make the following adjustments on account of University Farm staff members engaged during the summer vacation in teaching enlisted men in aviation mechanics:

A. D. Johnston, increased for the months of May, June, and July from \$150 per month to \$216.66.

H. B. White, increased for the months of May, June, and July from \$141.66 per month to \$241.66.

J. B. Torrance, increased for the months of May, June, and July from \$133.33 per month to \$200.

Voted to approve the conditions of the assignment of patent for nicotine oleate to the University by Professor William Moore.

The Comptroller raised the question as to the advisability of carrying insurance on equipment loaned to the University by the Government and commercial firms, and it was

Deemed inexpedient to purchase insurance.

Voted to dispose of the building at 211 Beacon Street, the purchasing agent to advertise for bids and accept the highest offer made.

Voted to approve the sale of obsolete property as follows:

Meatshop Basement, University Farm:

- 1 engine-pillow bed
- 3 large fly-wheels
- 1 set of overhead track scales
- 2 small sized platform scales
- 1 100 gallon pressure tank
- 1 30 gallon pressure tank

Division of Agronomy and Farm Management:

- 1 Deere potato planter
- 1 3 section wood roller
- 1 Dawogiac Drill
- 1 Janesville Spading Disk
- 1 Columbia Sulky Plow
- 1 Standard potato digger

The Comptroller reported the death of Carl Gunnarson, assistant in the Department of Buildings and Grounds, also an accident to John Paul in the ore testing works, supplement to the minutes, page 146.

Voted to approve the expense bill of A. M. Christenson for trip from Rugby, North Dakota, to Crookston, Minnesota, in the sum of \$21.50, and to request the Governor to approve the increase of the authorization from \$10.00 to \$21.50.

Voted to approve the expense bill of Mrs. Lillian A. Turner for trip from Minneapolis to Wilberforce University and Cincinnati, and the transfer from the Research Reserve Fund covering same.

The President submitted a plan for a simple but dignified recognition of the Fiftieth Anniversary of the

University at commencement time, which was approved.

Voted to approve the following expense bill for trips of candidates for positions:

- a. R. E. Cushman, Champaign, Illinois, to Minneapolis and return \$32.90
- b. Lindsay Rogers, from Charlottesville, Va., to Minneapolis and return..... 96.47
- c. Dr. Norman S. B. Gras from Worcester, Mass., to Minneapolis and return..... 92.31
- d. Gilbert M. Smith, Madison, Wis., to Minneapolis and return 19.62
- e. J. Hugh Jackson, Boston to New York City and return 20.64

A communication from Professor Frederic E. Clements regarding a spectro-photometer was read and after determining from the Department of Botany that the instrument was of no service to them it was

Voted to offer the instrument to Professor Clements for \$50 for immediate acceptance.

Voted to approve the following student loans:

Gilfillan Trust Fund

John Mizisin.....	\$35.00	Marguerite V. DeGroff.,	\$50.00
Siegfried F. Herrmann..	50.00	Clifford D. Mitchell...	100.00
B. E. Blomquist.....	50.00	Virgil D. Elliott.....	100.00
R. E. St. Clair.....	100.00	Herbert A. Kroeze.....	100.00
Reuben A. Ulvestad....	75.00	Clarence O. Ulven.....	75.00
Ross Gamble.....	100.00	Samuel N. Litman.....	50.00
Hulda A. Hagan.....	75.00	Oscar E. Locken.....	50.00

Ludden Trust Fund

Amy Malakowski \$150.00

Ludden Real Estate Loan Fund

Martin C. Bergheim....	\$100.00	Harry Beeman.....	\$100.00
James E. Mulligan....	50.00	Leo T. Murphy.....	100.00
Benjamin Martin.....	100.00	Sylvester L. Murphy...	45.00
Percy E. Tate.....	50.00	Annette M. Reynaud....	100.00
Dana K. Richardson....	50.00		

Elliot Scholarship Loan Fund

Bert Goldberg.....	\$100.00	J. Carroll Barr.....	\$ 50.00
--------------------	----------	----------------------	----------

Voted to approve old bills as per list filed supplement to the minutes, page 147.

Voted to approve the following transfers:

	From	To
\$900.00	Pay-roll item 186, page 57, Sec. V.	Create Budget 109, same section and page.
120.00	Pay-roll item 129, page 53, Sec. V.	Pay-roll item 31, page 47, Sec. V.

200.00	Pay-roll item 48, page 49, Sec. V.	Pay-roll item 77, same page and section.
200.00	Pay-roll item 49, page 49, Sec. V.	Pay-roll item 77, same page and section.
700.00	Pay-roll item 86, page 51, Sec. V.	Pay-roll item 87, same page and section.
80.00	Pay-roll item 88, page 51, Sec. V.	Pay-roll item 83, same page and section.
500.00	Budget 126, page 64, Sec. V.	Pay-roll item 294, same page and section.
27.63	Pay-roll item 270, page 63, Sec. V.	Pay-roll item 277, same page and section.
722.37	Pay-roll item 265, page 63, Sec. V.	Pay-roll item 277, same page and section.
135.19	Pay-roll item 277, page 63, Sec. V.	Create pay-roll item 277b, same page and section.
500.00	Budget 110, page 57, Sec. V.	Pay-roll item 190, same page and section.
300.00	Pay-roll item 15, page 46, Sec. V.	Pay-roll item 15a, same page and section.
473.85	Pay-roll item 115, page 53, Sec. V.	Pay-roll item 129, same page and section.
250.00	Pay-roll item 265, page 63, Sec. V.	Pay-roll item 277, same page and section.
822.30	Pay-roll item 265, page 63, Sec. V.	Pay-roll item 123, page 53, Sec. V.
100.00	Pay-roll item 271, page 63, Sec. V.	Pay-roll item 275a, same page and section.
241.74	Pay-roll item 271, page 63, Sec. V.	Pay-roll item 277, same page and section.
45.00	Pay-roll item 270a, page 63, Sec. V.	Pay-roll item 277, same page and section.
13.84	Pay-roll item 272, page 63, Sec. V.	Pay-roll item 277, same page and section.
43.20	Pay-roll item 277, page 63, Sec. V.	Pay-roll item 277B, same page and section.
13.32	Pay-roll item 15, page 46, Sec. V.	Pay-roll item 17, same page and section.
500.00	Budget 75, page 46, Sec. V.	Pay-roll item 19, same page and section.
300.00	Budget 88, page 49, Sec. V, Fund 5.	Pay-roll item 74B, same page, section and fund
711.51	Pay-roll item 120, page 53, Sec. V.	Pay-roll item 117A, same page and section.
3000.00	Budget 107, page 56, Sec. V.	Pay-roll item 181, same page and section.
550.00	Pay-roll item 232, page 60, Sec. V.	Create pay-roll item 232A, same page and section.
300.00	Pay-roll item 86, page 51, Sec. V.	Pay-roll item 85, same page and section.
362.50	Pay-roll item 88, page 51, Sec. V.	Pay-roll item 85, same page and section.

40.00	Pay-roll item 260, page 62, Sec. V.	Pay-roll item 259, same page and section.
375.00	Pay-roll item 265, page 63, Sec. V.	Pay-roll item 292a, same page and section.
125.00	Pay-roll item 265, page 63, Sec. V.	Pay-roll item 269a, same page and section.
102.00	Pay-roll item 265, page 63, Sec. V.	Pay-roll item 273a, same page and section.
123.20	Budget 351, page 98, Sec. XVI.	Pay-roll item 34, same page and section.
18.00	Pay-roll item 44, page 99, Sec. XVI.	Pay-roll item 43, same page and section.
100.00	Pay-roll item 9, page 102, Sec. XVII.	Pay-roll item 8, same page and section.
1000.00	Pay-roll item 167, page 55, Sec. V.	Budget 102, same page and section.
1000.00	Pay-roll item 167, page 55, Sec. V.	Budget 105, page 56, Sec. V.
1000.00	Pay-roll item 168, page 55, Sec. V.	Budget 105, page 56, Sec. V.
53.00	Pay-roll item 171a, page 56, Sec. V.	Pay-roll item 179, same page and section.
458.40	Pay-roll item, 173, page 56, Sec. V.	Pay-roll item 179, same page and section.
200.00	Pay-roll item 174, page 56, Sec. V.	Pay-roll item 179, same page and section.
193.07	Pay-roll item 175, page 56, Sec. V.	Pay-roll item 179, same page and section.
180.00	Pay-roll item 176, page 56, Sec. V.	Pay-roll item 179, same page and section.
165.00	Pay-roll item 178, page 56, Sec. V.	Pay-roll item 179, same page and section.
40.00	Reserve, page 18.....	Budget 50, page 38, Sec. III.
1000.00	Budget 177a, page 75, Sec. VI.	Crookston Water Works Account.
50.00	Reserve, page 18.....	Budget 48, page 37, Sec. III.
4040.11	Budget 103a, page 55, Sec. V.	Budget 103, same page and section.
32.15	Reserve, page 18.....	Budget 48, page 37, Sec. III.
300.00	Reserve, page 18.....	Budget 2, page 18, Sec. I.
150.00	Budget 115, page 59, Sec. V.	Budget 117, same page and section.
28.46	Budget 320, page 94, Sec. XV.	Budget 323, same page and section.
700.00	Reserve, page 18.....	Budget 22a, page 26, Sec. II.
150.00	Budget 158, page 72, Sec. VI.	Budget 259, page 89, Sec. XV.
100.00	Budget 123, page 63, Sec. V.	Budget 114, page 59, Sec. V.
30.00	Pay-roll item 13, page 83, Sec. XII.	Budget 28, page 27, Sec. III.
500.00	Reserve, page 18.....	Create pay-roll item 79, page 26, Sec. II.

33.33	Reserve, page 18.....	Pay-roll item 40, page 20, Sec. I.
210.00	Pay-roll item 68, page 25, Sec. II.	Pay-roll item 66, same page and section.
10.00	Reserve, page 18.....	Pay-roll item 113D, page 33, Sec. III.
5.00	Reserve, page 18.....	Pay-roll item 5, page 27, Sec. III.
100.00	Pay-roll item 12, page 45, Sec. V.	Pay-roll item 13, same page and section.
42.28	Pay-roll item 183, page 57, Sec. V.	Pay-roll item 158, page 55, Sec. V.
450.00	Budget 110, page 57, Sec. V.	Pay-roll item 190, same page and section.
60.00	Budget 181, page 76, Sec. VII.	Pay-roll item 37, same page and section.
100.00	Reserve, page 18.....	Pay-roll item 13, page 83, Sec. XII.
50.00	Budget 106, page 83, Sec. XII. and	
25.00	Budget 107, page 84, Sec. XII.	Create pay-roll item 3a, page 83, Sec. XII.
100.00	Budget 206, page 85, Sec. XIII.	Pay-roll item 11a, page 85, Sec. XII, for the month of March.
100.00	Budget 214, page 86, Sec. XIV.	Budget 243, page 87, same section.

Voted to approve the following requisitions:

Requisitions 1251 to 1275 inclusive.....	\$21,698.09
Requisitions 1276 to 1300 inclusive.....	11,101.63
Requisitions 1301 to 1325 inclusive.....	14,935.67
Requisitions 1326 to 1350 inclusive.....	8,793.44
Requisitions 1351 to 1375 inclusive.....	18,941.39
Requisitions 1376 to 1400 inclusive.....	21,266.59
Requisitions 1401 to 1425 inclusive.....	17,123.03
Requisitions 1426 to 1450 inclusive.....	12,462.91
Requisitions 1451 to 1476 inclusive.....	20,987.02

Voted to adjourn.

G. H. HAYES,
Secretary