

The University of Minnesota
AGRICULTURAL COMMITTEE
MINUTES

December 5, 1914

A meeting of the Agricultural Committee of the Board of Regents was held in the President's office, Tuesday, December 8, 1914, at nine o'clock.

Present: Regent Rice, presiding; Regents Williams, M. M., Williams, J. G., Sommers, Nelson, Partridge, Vincent, and Dean Woods.

Voted to accept the resignation of E. W. Major as Associate Professor of Animal Nutrition, effective December 12, 1914.

Voted to approve the following appointments:

Gertie A. Lobben as Instructor in Piano in the West Central School of Agriculture for six months beginning October 1st, 1914, at a salary of \$75.00 a month.

Franc P. Daniels as Instructor in Horticulture in the Central School of Agriculture for three months beginning January 1st, 1915, at a salary of \$85.00 a month.

Hubert Pauley as Laborer in the Seed Laboratory at a salary of \$55.00 a month from December 16th, 1914, to April 1st, 1915, and at a salary of \$65.00 from April 1st.

The following appointments in the Dairy School at the salaries indicated were approved:

Frank O'Donnell as Instructor in Creamery Work.....	\$100.00
Alexander Johnson as Instructor in Starters.....	100.00
James Rasmussen as Instructor in Starters.....	150.00
Dr. H. L. Russell as Lecturer in Dairy Bacteriology and Factory Sanitation	125.00
Ralph De Coudres as Instructor in Ice-Cream Making.	40.00
Elov Ericsson as Lecturer in Cultures.....	20.00
Alfred Anderson as Lecturer in Starters.....	20.00
James Sorenson as Instructor in Creamery Management, with- out salary.	
S. G. Gustafson as Instructor in Creamery Butter-Making, with- out salary.	
H. E. Holmers as Assistant Instructor in Creamery Butter- Making, without salary.	
J. E. Lindberg as Instructor in Creamery Accounting, without salary.	

John J. Roth as Instructor in Cheese-Making, without salary.

Voted to approve the following readjustments of salary:

W. A. McKerrow from \$2,500 to \$3,000, beginning December 1, 1914.

Miss McFeely from \$65 to \$75 a month, beginning December 1, 1914, on account of added responsibility.

Lee Pemberton from \$48 to \$64 a month for four months, beginning December 1, 1914, on account of extra work.

Voted to approve the following trips outside the State:

E. C. Stakman to attend the meeting of the National Potato Growers' Association at Lansing, Michigan, December 1 to 4, the expenses not to exceed \$50 to be charged to Budget 245.

T. A. Erickson and Josephine Berry to attend the meeting of leaders in boys' and girls' club work at Chicago, December 4 to 9, 1914, the expenses not to exceed \$40, to be charged to Budget 237.

W. L. Cavert and F. E. Balmer to attend meetings of state leaders in county agent work and in boys' and girls' club work from December 4 to 10, at Chicago, the expenses not to exceed \$40 to be charged to Budget 237 A.

Dr. M. H. Reynolds to go to Chicago, and, if necessary, to Indiana or Michigan to investigate work with foot and mouth disease, and to protect the stock interests of Minnesota, the expense not to exceed \$60 to be charged to Budget 270.

L. D. H. Weld to New York City, Princeton, N. J., Boston, Mass., Hartford, Conn., Providence, R. I., Albany and Buffalo, N. Y., and other points in the east during the latter part of December to investigate the marketing of butter, the expense not to exceed \$200 to be charged to Budget 222.

L. D. H. Weld or O. B. Jesness to Sioux City, Iowa, and Sioux Falls, S. D., to study the marketing of butter through the "Centralizers" in these cities in connection with the study of marketing in coöperation with the Office of Markets of the United States Department of Agriculture, the expense not to exceed \$20 to be charged to Budget 253.

Voted to approve the following Ludden Trust Loans:

Harold Hanson	\$30.00
Leslie L. Colby.....	70.00
Olaf Aamodt	50.00

Voted to accept the following reports on trips outside the State:

W. L. Oswald on trip to Washington, D. C., to attend the meeting of Official Seed Analysts.

C. H. Bailey on trip to Richmond, Va., and Washington, D. C.

T. L. Haecker on trip to National Dairy Show at Chicago.

A. D. Wilson on trip to Washington, D. C., to attend meetings of the Association of American Agricultural Colleges and Experiment Stations.

GEORGE H. HAYES,
Secretary.

The University of Minnesota**BOARD OF REGENTS****MINUTES****December 8, 1914**

The annual meeting of the Board of Regents was held in the President's office, Tuesday, December 8, 1914, at ten o'clock.

Present: Regent Nelson, presiding; Regents Butler, Mayo, Eberhart, Partridge, Rice, Schulz, Snyder, Sommers, Vincent, Williams, J. G., and Williams, M. M.

Voted to approve the minutes of the meeting of the Board of Regents of November 2; the minutes of the Agricultural Committee of November 13; and the minutes of the adjourned meeting of the Board of Regents of November 14, 1914.

Voted to approve the report of the Agricultural Committee of December 8, 1914.

Election of officers of the Board:

Regent F. B. Snyder was unanimously elected President.

Regent A. E. Rice was unanimously elected Vice-President.

President F. B. Snyder took the chair and after some consultation with the Board members, announced committee appointments as follows:

EXECUTIVE COMMITTEE: Regent Nelson, Chairman; Regents Butler, Eberhart, Snyder, Partridge, Sommers, Vincent.

(NOTE.—It is understood that all members of the Board will be notified of Executive Committee meetings and will be welcomed if they find it possible to attend.)

AGRICULTURAL COMMITTEE: Regent Rice, Chairman; Regents Butler, Schulz, Williams, J. G., Williams, M. M., Vincent.

COMMITTEE ON BUILDINGS AND GROUNDS: Regent Nelson, Chairman; Regents Eberhart, Partridge, Snyder, Williams, M. M., Vincent.

COMMITTEE ON SALARIES: Regent Butler, Chairman; Regents Nelson, Schulz, Snyder, Vincent.

AUDITING COMMITTEE: Regent Sommers, Chairman; Regents Partridge, Rice, Williams, M. M., Vincent.

COMMITTEE ON INVESTMENTS: Regent Snyder, Chairman; Regents Eberhart, Williams, M. M., Vincent.

CONSULTING COMMITTEES: It is further recommended that the President consult with reference to matters which concern the following colleges with the Regents whose names are in each case designated: Agriculture, Regent Rice; Medicine, Dentistry, and Pharmacy, Regent Mayo; Law, Regent Butler; Engineering and Mines, Regent Williams, J. G.; Education and Extension, Regent Schulz.

As this was the last meeting to be officially attended by Governor Eberhart, it was unanimously voted to express appreciation of his interest in the University and active participation in the affairs of the Board.

Voted to accept the following resignation:

Dr. F. H. Poppe as Instructor in Surgery in the Out-Patient Department with the understanding that he is to retain his position in the City Hospital Clinic.

Voted to approve the following appointments:

H. A. Kellar as Instructor in History from November 1, 1914, to July 1, 1915, at a salary of \$900.

Dr. Howard S. Clark as Teaching Assistant in Eye, Ear, Nose, and Throat Diseases for the remainder of the present academic year, without salary.

Dr. Margaret I. Smith as Teaching Assistant in Eye, Ear, Nose, and Throat Diseases for the remainder of the present academic year, without salary.

Dr. H. A. Lysne as Teaching Assistant in Pediatrics for the remainder of the present academic year, without salary.

Dr. C. A. Scherer as Teaching Assistant in Pediatrics for the remainder of the present academic year, without salary.

Dr. Rood Taylor as Teaching Fellow in Pediatrics for the remainder of the academic year at a salary of \$500.

Nelle Melchers as Assistant in the order department in the Library, at a salary of \$50 a month.

Lieutenant Bernard Lentz as Professor of Military Science and Tactics.

Tillie Husse as appointment clerk in the College of Dentistry at a salary of \$60 a month.

A. E. Jenks as Chairman of the Department of Sociology and Anthropology in the College of Science, Literature, and the Arts for the academic year 1914-15.

Thenia C. Josi as Scholar in the Department of Rhetoric and Public Speaking for the academic year 1914-15 at a salary of \$225.

Dagmar Peterson as Helper in Scandinavian Languages for the remainder of the first semester at \$50.

Clara A. Mealey as Helper in the Department of Mathematics for the remainder of the first semester at a salary of \$50.

Wallace Durham as Student Helper in the School of Chemistry, beginning November 16, 1914, at a salary of \$10 a month.

John Gorman as operator for the supply car, beginning December 1, 1914, at a salary of \$80 a month.

Voted to approve the following increase in salary:

M. F. Tierney, Assistant General Storekeeper, from \$65 to \$75 a month on account of increased responsibility.

Voted to approve the following trips outside the state:

The Debating Team of three men with the Coach to Urbana, Illinois, December 11, the expenses not to exceed \$120 to be charged to Budget 99.

W. H. Emmons to Washington, D. C., in the interests of the Geological Survey during Christmas vacation, December 20 to January 5, expenses not to exceed \$120 to be charged to Budget 72, Geological Survey.

E. B. Pierce to attend the Middle Western Conference of Registrars in Chicago, December 18 and 19, the expenses not to exceed \$30 to be charged to Budget 16.

Voted to approve the Budget of proposed legislative requests as recommended by the special committee of the Board and the Administrative Committee, which limits the amount to be requested to \$3,971,350.00. (See Supplement to Minutes, page 62.)

Voted to adopt the following policy with respect to presentation of the University needs:

The members of the faculty and alumni are earnestly requested not to approach individual members of the Legislature in the interests of University appropriations.

The official presentation of the University's needs is to be intrusted to a committee of three, the President of the Board of Regents, the Chairman of the Executive Committee, and the President of the University. All hearings before the legislative committees will be arranged through this group.

The coöperation of members of the faculty and committees of the alumni will be welcomed by this committee and will be requested in connection with the various hearings with respect to the matters in which such faculty members and alumni are particularly concerned.

Mr. C. H. Chalmers, Electrical Engineer, was given a hearing with respect to the needs of the Department of Electrical Engineering.

Voted to grant the following degrees: Doctor of Medicine, Alexander Josewitch; Doctor of Dentistry, Oscar M. Eckman, Charles S. James, Miss Joyce Sheils.

Voted to approve the transfer of three years' residence credit toward sabbatical leave for Professor C. R. Stauffer in accordance with assurances given him at the time of his appointment.

Voted to appoint the President, the Registrar, and the Comptroller a committee to report upon a plan with reference to payment of fees in the Extension Division.

Voted to establish an honorary fellowship in Political Science for the year 1914-15 and to appoint to this fellowship Dr. Rudolph Harbich.

Voted to authorize the recall of Professor J. M. Thomas, of the Department of Rhetoric, who is now on leave of absence for full residence work for the second semester.

Voted to approve and file in Supplement to Minutes, page 63, a statement by Dean F. C. Shenehon concerning his private practice.

Voted to approve the purchase of the library of Gabriel Monod, consisting of between five thousand and six thousand volumes, offered at a special reduction as a result of the war.

The Comptroller submitted his quarterly report, showing the condition of the Pay-roll and Supply Balances at the close of the first quarter of the fiscal year.

Voted to adopt the following resolution:

WHEREAS, One of the conditions of the Act Donating Public Lands to the several States and Territories which may provide Colleges for the benefit of Agriculture and the Mechanic Arts, is, that, "if any portion of the fund invested or any portion of the interest thereof, shall, by any action or contingency, be diminished or lost, it shall be made good by the State to which it belongs"; and

WHEREAS, There has been a deficit of \$2,783.04 in the interest that should accrue for the year ending July 31, 1914, owing to the inability of the Loan Commission to find safe stocks or bonds that would net 5 per cent on the investment; therefore, be it

Resolved, That, commencing with the year 1914, an amount equal to the deficit each year be transferred from the General

Support Fund to the Department of Agriculture and Mechanic Arts in compliance with the requirements of the grant.

Voted to accept checks aggregating \$200 in payment of hospital charges in the case of Byron Dunn, injured in an automobile accident and cared for at the University Hospital.

Voted to approve the understanding of the Committee on Hospital and Clinical Development with respect to a proposed appropriation for a Contagious Hospital and Clinical Annex. Correspondence filed Supplement to Minutes, page 64.

Voted to authorize the sale or disposition of obsolete material as follows:

Medical School

- 164 1½-inch lock nuts
- 98 1½-inch couplings

Department of Agriculture

- 2 14-foot Mullin's steel row boats
- 1 set of wheels, double seated democratic wagon
- 1 cook stove, poor condition

Department of Education

- 35 oak tablet-arm chairs for children
- 84 oak-top adjustable desks and seats for children
- 15 oak-top non-adjustable desks and seats for children

Voted to approve the following transfers:

Transfer \$500 from Budget No. 144, Miscellaneous and Reserve, Hospital, page 56, to Budget No. 153, Supplies, page 58.

Transfer \$120 from Budget No. 144, Miscellaneous and Reserve, Hospital, page 56, to pay-roll item No. 3, same page, telephone operator.

Transfer \$125 from General Reserve, page 18 (or as much thereof as is necessary), to Budget No. 91, Supplies, Physical Training for Men, page 40, for the purchase of a Safety Deposit Cabinet.

Transfer \$300 from Budget 314-D, Traveling Expenses, Morris, page 104, to Budget No. 314-G, Miscellaneous Labor, same page.

Transfer \$80 from pay-roll item No. 52, Comptroller's office, page 22, Messenger, to Budget No. 29, Supplies and Expense, Trolley System, page 23.

Transfer \$48.40 from pay-roll item No. 4, page 63, College of Dentistry, to pay-roll item No. 30, page 64, same department.

Transfer \$250 from Reserve to pay-roll item No. 182, Department of Scandinavian, page 44, for additional salary J. H. Hjelmsstad during Professor Bothne's absence.

Transfer \$50 from Reserve, establishing pay-roll item No. 182-A, page 44, for Helper in the Department of Scandinavian for the remainder of the first semester.

Transfer \$500 from pay-roll item No. 95, Section IX, page 84, to pay-roll item No. 102, Hatch Fund; also transfer \$500 from pay-roll item No. 102, Support Fund, to pay-roll item No. 95.

Transfer \$150 from Budget No. 234, Agricultural Engineering, page 85, to pay roll item No. 125.

Transfer \$70 from pay-roll item No. 130-A, establishing pay-roll item No. 147-A, Miscellaneous Labor.

Transfer \$133.33 from pay-roll item No. 132, Agricultural Extension, page 86, to pay-roll item No. 147-A.

Transfer \$3,307.01 from Budget No. 237-A, Agricultural Extension, page 86, to pay-roll item No. 147-A.

Transfer \$500 from Budget No. 258, Department of Entomology, page 93, establishing pay-roll item No. 217-A.

Transfer \$70 from Budget No. 259, Department of Entomology, page 93, establishing pay-roll item No. 217-B.

Transfer \$500 from Budget No. 269, Department of Horticulture, page 97, to pay-roll item No. 266.

Transfer \$50 from Budget No. 60, Dean's Budget, page 32, establishing pay-roll item No. 104-A for student helper in the Department of Mathematics for the remainder of the first semester.

Transfer \$50 from Budget No. 263, Supplies and Miscellaneous Expense, page 96, creating pay-roll item No. 236-A, page 95, Home Economics.

Transfer \$600 from Budget No. 314-C, Morris Freight and Express, page 104, to Budget No. 314, Supplies and Equipment, same page; also transfer \$50 from Budget No. 314-C to Budget No. 314-G.

Transfer \$100 from Budget No. 230, Agronomy and Farm Management, page 84, to pay-roll item No. 110, same page.

The following requisitions were approved:

Requisitions 4321 to 4360 inclusive.....	\$ 1,036.73
Requisitions 4361 to 4400 inclusive.....	3,528.91
(4369 Storehouse)	
Requisitions 4401 to 4440 inclusive.....	3,747.82
Requisitions 4441 to 4480 inclusive.....	3,368.35
Requisitions 4481 to 4520 inclusive.....	921.51
Requisitions 4521 to 4560 inclusive.....	1,157.55
Requisitions 4561 to 4600 inclusive.....	2,033.68
Requisitions 4601 to 4640 inclusive.....	2,138.34
Requisitions 4641 to 4680 inclusive.....	1,546.69
Requisitions 4681 to 4720 inclusive.....	2,207.88
(4688 and 4689 Storehouse)	
Requisitions 4721 to 4760 inclusive.....	2,117.28
Requisitions 4761 to 4800 inclusive.....	907.00
(4769, 4770, and 4771 Storehouse)	
Requisitions 4801 to 4840 inclusive.....	1,114.68
(4830 Storehouse)	

Requisitions 4841 to 4880 inclusive.....	1,297.08
Requisitions 4881 to 4920 inclusive..... (4883 and 4885 Storehouse)	2,021.70
Requisitions 4921 to 4960 inclusive..... (4947 Storehouse)	1,753.71
Requisitions 4961 to 5000 inclusive..... (4998, 4999 and 5000 Storehouse)	1,985.57
Requisitions 5001 to 5040 inclusive..... (5014, 5015, 5016 Storehouse)	3,488.35
Requisitions 5041 to 5080 inclusive..... (5043, 5044 and 5070 Storehouse)	1,590.67
Requisitions 5081 to 5120 inclusive.....	4,398.29
Requisitions 5121 to 5160 inclusive..... (5136 cancelled; 5156 holding)	2,128.17
Requisitions 5161 to 5200 inclusive.....	6,930.42
Requisitions 5201 to 5240 inclusive.....	5,278.84
Requisitions 5241 to 5280 inclusive.....	1,737.63
Requisitions 5521 to 5560 inclusive.....	1,605.13
Requisitions 5561 to 5600 inclusive..... (5566, 5571, 5587 to 5590 inclusive Storehouse)	1,349.77
Requisitions 5601 to 5640 inclusive..... (5607 to 5614 inclusive Storehouse) (5617, 5618 and 5629 Storehouse)	1,394.30
Requisitions 5641 to 5680 inclusive..... (5643, 5644, 5645, 5663, 5669, 5670, 5671, 5675, and 5680 Storehouse)	8,768.21
Requisitions (Storekeeper's) 1 to 100 inclusive	24,458.21
Voted to adjourn.	

G. H. HAYES,
Secretary

The University of Minnesota
JOINT MEETING OF THE EXECUTIVE COM-
MITTEE AND THE COMMITTEE ON
BUILDINGS AND GROUNDS

MINUTES

December 28, 1914

A meeting of the Executive Committee and the Committee on Buildings and Grounds was held in Mr. Nelson's office, 1128 Plymouth Building, Monday, December 28, 1914, at 12:30 o'clock.

Present: Regent Nelson, presiding; Regents Butler, Partridge, Snyder, Sommers, Vincent.

The following resignations were accepted:

De Forest Hungerford as Instructor in Soils, effective January 1, 1915.

Stephen Anthony as Assistant Chemist in the Experiment Station, effective December 7, 1914.

Voted to approve the following appointment:

Katharine Burns as stenographer in the Division of Soil Chemistry, beginning January 1, 1915, at a salary of \$65 a month.

Voted to approve the following trips outside the State:

E. H. Comstock to Schenectady, N. Y., to inspect the plant of the General Electric Company with special reference to the application of electricity to mining. Part of the expenses, namely, \$65, to be paid from Budget No. 172.

Dr. L. J. Cooke to attend meetings of the Athletic Research Society, the National Collegiate Athletic Association, and the Society of Directors of Physical Education in Colleges, at Chicago, December 28, 29, and 30, the expenses not to exceed \$35 to be charged to Budget No. 16.

Voted to approve the following loans from the Ludden Trust Fund:

John W. Bushnell.....	\$50.00
Joseph H. Kalash.....	50.00

Voted to grant the degree of Doctor of Dental Surgery to M. O. Runberg.

Voted to approve the interpretation of the contract

with the Minneapolis Street Railway Company for operating the University Trolley Line as set forth in a communication from Horace Lowry, Vice-President and General Manager, and President Vincent's reply. Original filed with the contract; copies filed Supplement to Minutes, page 65.

Voted to approve the plans for the Biology Building.

Voted to request the State Board of Control to use whatever is necessary of the balance of the appropriation for the Women's Gymnasium reserved for equipment, for completing the natatorium and installing lighting fixtures and other necessary mechanical equipment.

Voted to approve the following budget transfers:

Transfer \$50 from Budget No. 304-B, Crookston, Water and Ice, page 100, to Budget No. 304-P, Tools, Machinery, and Appliances, page 101.

Transfer \$200 from Budget No. 304-E, Postage, Crookston, page 100, to Budget No. 304-P, Tools, Machinery, and Appliances, page 101.

Transfer \$100 from Budget No. 304-H, Publications, Crookston, page 100, to Budget No. 304-P, Tools, Machinery, and Appliances, page 101.

Transfer \$100 from Budget No. 304-D, Traveling Expenses, Crookston, page 100, to Budget No. 304-I, Stationery, same page.

Transfer \$100 from Budget No. 304-N, Library, Crookston, page 100, to Budget No. 304-R, Scientific Apparatus and Specimens, page 101.

Transfer \$100 from Budget No. 304-O, Textbooks, Crookston, page 100, to Budget No. 304-Q, Furniture and Fixtures, page 101.

Transfer \$25 from Budget No. 246, Supplies and Miscellaneous Expense, Agricultural Chemistry, page 89, establishing Budget No. 246-A, to provide for analytical service.

Transfer \$400 from pay-roll item No. 49, Department of Pathology, Bacteriology, and Public Health, page 53, to Budget No. 127, Supplies, page 50, to meet the needs of additional equipment in the school.

Voted to approve the following requisitions:

Requisitions 101 to 125 inclusive.....	\$ 6,152.43
Requisitions 126 to 150 inclusive.....	7,697.26
Requisitions 151 to 175 inclusive.....	11,786.75
Requisitions 176 to 203 inclusive.....	6,771.78

Voted to adjourn.

G. H. HAYES,
Secretary