

The University of University
MEETING OF THE AGRICULTURAL
COMMITTEE
MINUTES

October 6th, 1913

A meeting of the Agricultural Committee was held on the Steamer Oronoco on the Mississippi River on Monday, October 6th, 1913, at 9:00 A. M.

Present: Regent M. M. Williams, presiding; Regents Schulz, Vincent and John G. Williams.

Voted to recommend the following appointments:

John J. Wilson as Instructor in the Mechanics Laboratory and Assistant Engineer from September 22nd to August 1st, 1914, at a salary of \$110 a month.

Harrison Bunt as Instructor in Mechanics from early in November to April 1st, 1914, at a salary of \$90 a month.

William J. Bingen as Draftsman beginning October 10th at a salary of \$60 a month.

Mrs. M. T. Boxer as Instructor in the Department of Domestic Art for six months beginning October 1st at a salary of \$100 a month.

Miss Grace Sherwood as Teacher in Advanced Course Work at Crookston for nine months beginning September 1st, 1913, at a salary of \$1,000.

W. D. Valleau as Laboratory Assistant in fruit sterility investigations from October 1st, 1913, to June 1st, 1914, at a salary of \$50 a month.

Grover M. Conzet as Laboratory and Field Assistant in the Division of Botany and Plant Pathology from the latter part of October until June 1st, 1914, at a salary of \$50 a month, and from June 1st to July 31st, 1914, at a salary of \$100 a month.

Miss Albina B. Remes as Nurse for six months beginning October 1st, 1913, at a salary of \$50 a month with room and board in the dormitory.

Miss Ruth Peterson as Clerk in the Division of Soils beginning September 5th, 1913, at a salary of \$65 a month.

Voted to approve the change of title from "Superintendent of Agricultural Extension and Farmers' In-

stitutes" to "Director of Agricultural Extension and Farmers' Institutes."

Voted to approve the following trips outside the state:

F. J. Alway to visit the Experiment Stations of Wisconsin, Illinois, Michigan and Iowa to acquaint himself with the results obtained at these places in the reclamation of peat lands, the expenses not to exceed \$110 to be charged to budget 247.

Grover Conzet to Wisconsin and Michigan to investigate work on peat swamps, the expenses not to exceed \$150 to be charged to budget 224.

T. L. Haecker, R. M. Washburn, and E. W. Major to attend the Dairy show in Chicago during the latter part of October, the expenses not to exceed \$30 each, to be charged to budget 252.

W. L. Oswald to represent the Seed Laboratory of the Experiment Station at the annual meeting of the Association of Official Seed Analysts, to be held in Washington, D. C., November 14th and 15th, the expenses not to exceed \$70, to be charged to budget 240.

Dean A. F. Woods and R. W. Thatcher to attend the annual meetings of the Association of Farmers' Institute Workers, the American Society of Agronomy and other agricultural organizations at Washington, D. C., November 12-19, the expenses not to exceed \$70 each, to be charged to budget 208.

Voted to approve the location of the new gymnasium at the University Farm at the north end of the athletic field.

Voted to approve the location of the green-houses at the Northwest School of Agriculture as shown by a map submitted.

Voted to approve the location of the street railway loop at the University Farm in the space between the green-houses and the old horse barn.

Voted to request the Board of Control to make certain adjustments in appropriations for the Home Economics Building and the gymnasium, so that the former may be completed at this time, as originally planned.

Voted to approve the proposal of the Dean of the Department of Agriculture to transfer certain Holstein cows from the Central to the West Central School and Experiment Station.

Voted to receive and spread on the supplementary minutes the report from the Dean of the Department

of Agriculture as to the funds needed for enlarging the plant for increasing the output of hog cholera serum.

Voted to recommend that the following resolutions be adopted by the Board of Regents:

"Whereas, the hog cholera epidemic now existing in the State and likely to continue for another season at least cannot be coped with by the Experiment Station management without increased funds and expanded plant for producing serum, be it

Resolved that the Regents believe that the present situation constitutes a calamity within the meaning of the law (Chapter 272, Section 2, Laws of 1907), and therefore urge the Governor, the Attorney General and the State Auditor to authorize such emergency appropriation as the program outlined by the Dean of the Department of Agriculture may show to be necessary."

Voted to adjourn.

GEORGE E. VINCENT,
Acting Secretary.

The University of Minnesota

BOARD OF REGENTS

MINUTES

October 6, 1913.

A meeting of the Board of Regents was held on the Steamer Oronoco on the Mississippi River on Monday, October 6th, 1913, at 10:30 o'clock A. M.

Present: Regent Nelson, presiding; Regents Eberhart, Mayo, Schulz, Sommers, Vincent, John G. Williams, M. M. Williams.

Voted to approve as printed the minutes of the Regents' Meeting of September 5th, 1913.

Voted to approve the recommendations of the Agricultural Committee adopted at the meeting held on the steamer Oronoco at 9:00 o'clock A. M., Monday, October 6th.

Voted to approve the following appointments:

J. P. J. Williams as Assistant Professor of Structural Engineering in the College of Engineering at a salary of \$2,000 for one year, the appointment to date from August 1st, 1913.

O. C. Edwards as Instructor in Engineering in the General Extension Division from October 1st, 1913, to August 1st, 1914, at the rate of \$2,000 per year.

John Murphy as Instructor in Mining in the School of Mines from October 1st, 1913, to August 1st, 1914, at the rate of \$2,000 per year.

Albert N. Gilbertson as Instructor in the Department of Philosophy and Psychology in the College of Science, Literature and the Arts for the first semester of the year 1913-14, at a salary of \$500.

Albertine Larson as Teaching Scholar in the Department of Latin in the College of Science, Literature and the Arts for the year 1913-14, at a salary of \$375.

H. A. Linstrom as Scholar in Economics for the year 1913-14 at a salary of \$250.

Jessie L. Donaldson as Scholar in English for the year 1913-14 at a salary of \$250.

Rose Muckley as Scholar in German for the year 1913-14 at a salary of \$250.

Frances Louise Gilman as Scholar in Rhetoric for the year 1913-14 at a salary of \$250.

Charles W. Pfeiffer as Scholar in Economics for the year 1913-14 at a salary of \$250.

Ruth E. Marshall as Scholar in History for the year 1913-14 at a salary of \$250.

Carrie E. Upham as Scholar in History for the year 1913-14 at a salary of \$250.

Ammy Lemstrom as Scholar in Sociology and Anthropology for the first semester of the year 1913-14 at a salary of \$125.

Professor Charles M. Andrist as chairman of the Department of Romance Languages for the year 1913-14.

Dr. H. A. Morriss as Pathologist at the out-patient department of the University Hospitals for the year 1913-14 at a salary of \$300.

Dr. Thomas B. Hartzell as Research Professor in Mouth Infections for the year 1913-14.

Reuben Johnson as Teaching Assistant in Physiology on part time service, for nine months beginning September 1st, 1913, at a salary of \$15 a month.

Dr. Harold Pederson as Assistant in Internal Medicine for the year 1913-14.

Dr. Charles R. Drake as Assistant in Internal Medicine for the year 1913-14.

Dr. Jalmar Simons as Assistant in Obstetrics and Gynecology for the year 1913-14.

Dr. Karl Dedolph as Assistant in Obstetrics and Gynecology for the year 1913-14.

Daniel W. Gaskill as Research Assistant in Mouth Infections for the year 1913-14.

J. C. Benson as Instructor in the Practice Court of the Law School for the year 1913-14 at a salary of \$250.

Ernest C. Carman as Instructor in charge of Extension courses in Bailments, Mortgages, Personal Property and Sales, in the Night Law School for the year 1913-14 at a salary of \$400.

D. D. Turner as Laboratory Assistant in the College of Pharmacy beginning September 15th, 1913, at a salary of \$85 a month.

P. A. Berns as Laboratory Assistant in the College of Pharmacy beginning September 1st, 1913, at the rate of \$900 a year.

Mary Rice as Assistant in the University High School from September 1st, 1913, to June 30th, 1914, at a salary of \$50 a month.

Curtis W. Appleby as Assistant in the School of Chemistry for the year 1913-14 at a salary of \$500.

Edna L. Goss as Revisor in the cataloguing department of the University Library beginning November 1st, 1913, at a salary of \$1,050 for the year.

Ruth E. Babcock as Resident Nurse at Sanford Hall from September 9th, 1913, to June 11th, 1914, at a salary of \$60 a month with board, room and laundry expenses at Sanford Hall.

Voted to approve the following re-appointments:

W. M. Jerome as Professorial Lecturer in charge of the class in Evidence in the Law School for the year 1913-14 at a salary of \$1,000.

H. S. Abbott as Professorial Lecturer in charge of the subject of Corporations in the Law School for the year 1913-14 at a salary of \$900.

F. H. Stinchfield as Professorial Lecturer in charge of the Practice Court in the Law School for the year 1913-14 at a salary of \$1,000.

H. S. Mitchell as Professorial Lecturer in Contracts in the Extension classes in Law for the year 1913-14 at a salary of \$450.

J. H. Hjelmstad as Scholar in Scandinavian at a salary of \$250 for the year.

Voted to approve the following increases of salary:

Professor Charles A. Savage, \$350, \$175 for each semester of the year 1913-14, on account of increased duties in giving instruction in the Latin Department.

Homer Desmarais, \$250, for full time rather than part time.

Dr. J. E. Hynes, \$300 for additional services (salary to be regarded as attached to this sub-division of work in the Department of Medicine).

Voted to approve the following Gilfillan Trust loans:

Carl John Johnson, \$100.

Martha Birkeland, \$200.

Ralph C. Colby, \$125.

Clarence A. Dow, \$190.

Earl A. Ellsworth, \$200.

Genevieve McCarthy, \$150.

Harold Noreen, \$160.

Rose O'Brien, \$200.

Horace S. Villars, \$200.

Voted to approve the following Ludden Trust loans:

Harold L. Borst, \$100.

Norman L. Mattice, \$100.

John F. Waterman, \$75.

Voted to grant residence classification to the following persons:

Hugh H. Barber.

Velma McMurrin.

Charles Joseph Yackel.

Roy A. Peterson.

Voted to approve the following trips outside the state:

George E. Vincent to Washington, D. C., to attend the

- 1 Anchor dishwashing machine, hand or power.
- 4 pounds tea lead.

Voted to approve the following budget transfers:

Transfer \$500 from budget No. 187-c to Research Reserve, budget No. 187, owing to the fact that Dr. Johnston will be absent on leave the second semester 1913-14.

Transfer \$100 from pay-roll item No. 52, Department of Pathology, Bacteriology and Public Health, page 47, to support pay-roll item No. 48, page 47, reducing the amount to be paid from fund No. 20 on item No. 48 to \$300; also reducing note on page 50 (**) Elliott Hospital Support, from \$400 to \$300.

Transfer pay-roll item No. 79, \$300, Dept. of Medicine, page 48, to pay-roll item No. 78, increasing salary of J. E. Hynes from \$1,200 to \$1,500.

Voted to amend the budget of the School of Mines, page 55, to read as follows:

W. R. Appleby, total \$4,500, Support \$2,250, Special Mines Support \$2,250 P. R. Item 1.

G. J. Young, total \$3,500, Support \$1,250, Special Mines Support \$2,250 P. R. Item 3.

John Murphy, total \$2,000, Support \$1,100, Mines Extension (12-A) \$900 P. R. Item 8.

Chas. McCarty, total \$1,200, Support \$100, Mines Extension (12-A) \$1,100 P. R. Item 13.

Budget No. 173, total \$2,720, Mines Extension (12-A) \$2,720.

Transfer \$2,000, pay-roll item No. 211, Home Economics, page 63, to budget No. 262.

Transfer \$600 from pay-roll item No. 246, Veterinary, page 85, to budget No. 271.

Transfer \$300 from budget No. 205, Miscellaneous, page 66, to budget No. 202, Telephones and Telegrams, Business Office, page 65.

Voted to institute a General Service Section, XA, making budget transfers as follows:

From budget No. 217, Dining Hall, page 69.....	\$720
From budget No. 218, Agronomy and Farm Management, page 70.....	100
From pay-roll item No. 63, Agronomy and Farm Management, page 70.....	500
Establishing pay roll item No. 70-b.....	\$1,320
From budget No. 218, Agronomy and Farm Management, page 70.....	\$100
From budget No. 205, Miscellaneous, page 66.....	120
From budget No. 246, Soils, page 78.....	25
From budget No. 236, Botany and Plant Pathology, page 76	30
From budget No. 242, Agricultural Chemistry, page 77.	25
From budget No. 248, Dairy and Animal Husbandry, page 79	100

From budget No. 271, Veterinary, page 85.....	200
Establishing budget No. 222-b.....	\$600
To appear in the budget as follows:	
Section XA General Service	
70-b. Labor at not to exceed \$65 per month.	
Support	\$600 Dining Hall \$720
222-b. Supplies and Misc. Expense.....	600
	<u>\$1,200</u> <u>\$720</u>

Transfer \$833.34 from pay-roll item No. 155, Morrill Fund, Soils, page 78, to pay-roll item No. 152; also transfer \$833.34 from pay-roll item No. 152, Support to pay-roll item No. 155, same fund.

Transfer \$150 from pay-roll item No. 157, Adams Fund, Soils, page 78, to pay-roll item No. 155, same fund.

Transfer \$150 from pay-roll item No. 155, Support Soils, page 78, to pay-roll item No. 157, same fund.

Transfer \$200 from P. R. item 4, General Engineering, page 41, to P. R. item 18, civil engineering, page 42.

Establish pay-roll item 96, Department of Latin, page 33, transferring \$375 from pay-roll item 94, to provide for employment of Miss Albertine Larson.

Transfer \$350 from pay-roll item 94, page 33, Department of Latin, to pay-roll item 81, Department of Greek, a reduction of an equal amount to be made from pay-roll for Greek and charged to Department of Latin.

Transfer \$250 from pay-roll item 169 to pay-roll item 177, Department of Romance Languages, page 39.

Transfer \$100 from supply budget 73 to the pay-roll, establishing pay-roll item 66, Scholar Department of Geology and Mineralogy, page 31.

Amend pay-roll item 31, Department of Physiology, page 46, Instructor \$1,300, authorizing the use of the appropriation for the employment of teaching assistants as follows:

31 Reserve	\$745
31-A Zerah P. King.....	420
31-B Rueben Johnson, nine months at....	15

Create pay-roll item 20, Professorial Lecturer, \$1,000, Civil Engineering, page 42, the amount to be transferred from budget 4.

The following requisitions were approved:

Requisitions 1383 to 1421 inclusive.....	\$4,081.68
Requisitions 1422 to 1460 inclusive.....	4,129.50
Requisitions 1461 to 1499 inclusive.....	3,058.93
*Requisitions 1500 to 1538 inclusive.....	4,660.36
Requisitions 1539 to 1577 inclusive.....	13,513.16
Requisitions 1578 to 1616 inclusive.....	2,440.26
Requisitions 1617 to 1655 inclusive.....	1,924.89
Requisitions 1656 to 1694 inclusive.....	3,785.95

Requisitions 1695 to 1733 inclusive.....	1,331.21
†Requisitions 1734 to 1772 inclusive.....	10,440.03
Requisitions 1773 to 1811 inclusive.....	4,895.52
Requisitions 1812 to 1850 inclusive.....	1,873.63
‡Requisitions 1851 to 1889 inclusive.....	3,574.22
Requisitions 1890 to 1928 inclusive.....	2,482.03
Requisitions 1929 to 1967 inclusive.....	1,760.16
Requisitions 1968 to 2006 inclusive.....	2,019.88
Requisitions 2007 to 2045 inclusive.....	4,269.72
Requisitions 2046 to 2084 inclusive.....	2,852.52
Requisitions 2085 to 2123 inclusive.....	1,606.17
Requisitions 2124 to 2162 inclusive.....	1,091.78
Requisitions 2163 to 2201 inclusive.....	4,244.47
Requisitions 2202 to 2240 inclusive.....	2,068.39
Requisitions 2241 to 2279 inclusive.....	3,362.87
Requisitions 2280 to 2318 inclusive.....	1,728.68
Requisitions 2319 to 2357 inclusive.....	2,236.98
Requisitions 2358 to 2396 inclusive.....	9,881.95
Requisitions 2397 to 2435 inclusive.....	8,724.04
Requisitions 2436 to 2474 inclusive.....	5,242.99
Requisitions 2475 to 2513 inclusive.....	6,436.31
Requisitions 2514 to 2552 inclusive.....	1,387.25
Requisitions 2553 to 2592 inclusive.....	4,296.43
Requisitions 2593 to 2629 inclusive.....	5,736.42
Requisitions 925 also (1912-13) 12006, 12007 and 12008.....	417.45

*1501 cancelled.

†1752 cancelled.

‡Except 1868.

Voted to adjourn.

G. H. HAYES,
Secretary.

The University of Minnesota

BOARD OF REGENTS

MINUTES

October 18, 1913.

A joint meeting of the Executive Committee and the Committee on Buildings and Grounds was held in the President's Office at 12 M. Saturday, October 18, 1913.

Present: Regent Nelson, presiding; Regents Rice, Schulz, Snyder, Sommers, Vincent and Williams, M. M.

Voted to approve the following trips outside the state:

Dr. R. O. Beard, Messrs. Hayes, Hildebrandt, and Sandberg to go to Madison, Wisconsin, to inspect the general storehouse and to arrange for standardizing glassware, etc.

Voted to approve the following loan from the Gillfillan Trust Fund:

Frederick J. Weersing\$180.00

Voted to postpone further consideration of the location of the Mines Building until the meeting of the Board of Regents in November.

A communication from C. J. Rockwood, Chairman of the Alumni Committee, on covering the N. P. tracks was read and it was unanimously agreed to recommend to the board that the committee be invited to have a representative present at all conferences to consider the project.

Voted to reject all proposals for grading the trolley line and to instruct the Comptroller to re-advertise as soon as amended plans and specifications can be completed.

The report on the inspection of university buildings by the inspector of the Department of Insurance and a tabulation of the recommendations, together with estimated cost, was presented and carefully con-

sidered. It was voted to appoint the Comptroller and the Superintendent of Buildings and Grounds a committee to confer with the inspector and commissioner and authority was given to make such changes and improvements as seem to the best interest of the state.

Voted to refer to the Committee on Buildings and Grounds the question of working out a landscape plant plan for the university campus.

Voted to refer to Regent Snyder with power the negotiations for leasing lots in Regents' Addition to the Russel-Grader Company.

Voted to discontinue the installation of free telephones to student organizations and university publications and to serve notice that with the beginning of the next fiscal year phones will be charged at the contract price, 50 cents per month.

Voted to authorize the payment of old claims as follows:

Rogers & Company	\$8.47
Minneapolis Paper Company	47.20
Brooks Bros.	73.14
W. K. Morison & Co.	106.04
E. R. Williams Sta. Co.	33.80
Warner Hardware Company	1.00

detailed statement filed in the Supplement to Minutes page 25.

Voted to amend paragraph 3, page 3, Minutes of the Board of Regents, September 5, 1913, to read "Dean W. R. Vance to Montreal to attend as delegate the meeting of the American Bar Association, September 1-3, etc."

Voted to authorize the increase in salary of special janitor in the Anatomy Building to \$70 per month on account of Sunday and holiday service required.

Voted to authorize a reduction of \$30 from the agreed price of the building at 311 Pleasant street sold to Betty Nelson, on account of the removal of locks from doors, etc.

Voted to cancel the balance due from former Superintendent of Buildings and Grounds, A. W. Guild, for accrued rent, approximately three years ago, the Public Examiner and Attorney General concurring.

The following budget transfers were approved:

Transfer \$225 from Reserve, creating payroll item No. 140, Department of Physics, page 36, salary Louise Kuehn.

Transfer \$500 from Reserve, creating payroll item No. 45, stenographer for Dr. Durand and Department of Political Science.

Transfer \$33.34 from payroll item No. 8, School of Mines, page 55, to payroll item No. 1, all Mines Extension, to cover two months' salary charged to 12-A.

Transfer \$800 from payroll item No. 1, Waseca Demonstration Farm, page 93, to budget No. 327.

Voted to approve the following requisitions:

Requisitions 2630 to 2668 inclusive.....	\$3,804.87
Requisitions 2669 to 2707 inclusive.....	4,320.84
Requisitions 2708 to 2747 inclusive.....	8,248.02
Requisitions 2748 to 2786 inclusive.....	1,499.16
Requisitions 2787 to 2825 inclusive.....	2,811.07
Requisitions 2826 to 2864 inclusive.....	1,391.64
Requisitions 2865 to 2904 inclusive.....	7,088.30
Requisitions 2905 to 2942 inclusive.....	3,084.58
Requisitions 2943 to 2981 inclusive.....	2,024.00
Requisitions 2982 to 3020 inclusive.....	2,494.59
Requisitions 3021 to 3059 inclusive.....	2,766.20
Requisitions 3060 to 3099 inclusive.....	3,096.89
Requisitions 3100 to 3139 inclusive.....	2,475.73
Requisitions 3140 to 3179 inclusive.....	3,240.03
Requisitions 3180 to 3218 inclusive.....	4,321.10
Requisitions 3219 to 3258 inclusive.....	20,909.74

Voted to adjourn.

G. H. HAYES,
Secretary.