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MEETING OF THE EXECUTIVE COMMITTEE.

January 10, 1912.

Meeting of the Executive Committee was held in the President's Office at eleven o'clock, Wednesday, Jan. 10, 1912.

Present: Regent Nelson, Chairman. Regents Eberhart, Lind, Rice, Schulz, Sommers, Williams and Vincent.

Voted to make the following appointments recommended by the President:

O. M. Olson for the position vacated by the resignation of Mr. S. H. Cooper, at a salary at the rate of \$2,000.00 a year from January 1, 1912.

Dr. E. T. F. Richards to be Clinical Instructor in Medicine without salary.

Mr. V. N. Valgren to be Instructor in Economics for the second semester of the current year at a salary of \$700.00.

Dr. E. V. Robinson to be acting head of the Department of Economics and Political Science for the second semester with an additional compensation of \$125 for the semester.

The following authorizations for temporary supplying of positions were approved:

Mr. H. W. Griswold to give instruction in meats for at least eight weeks at not more than \$35.00 per week.

Mr. Robert J. Smith to be employed as expert in drainage construction at \$5.50 per day as needed, total to come within the special fund for drainage studies.

Extension Department was authorized to expend the \$850.00 released by Mr. Olson's transfer for Short Course assistants at \$40.00 per week, the maximum of \$50.00 allowed in special cases.

On the recommendation of the Superintendent of the Hospital the salary of Mr. F. J. Webber, Assistant

Pharmacist, was increased from \$50.00 to \$60.00 per month, increase to date from December 1, 1911.

Leaves of Absence:

The detail of Mr. E. C. Stakeman to the Bureau of Plant Industry in Washington, D. C., for two months from December 20th was approved on the basis of continued salary without personal or other expense to the University.

Leave of absence of Miss J. L. Sheppard changed to date from August 1, 1912, instead of from April 1st.

Professor Carl Schlenker was granted sabbatical leave of absence on half pay for the year beginning August 1, 1912.

Professor John Gray was voted leave of absence without pay for the second semester of the current year in order that he might assume charge of an investigation under the auspices of the National Civic Federation.

The resignation of Mr. Edwin W. Ewy, assistant in Botany, to take effect at the end of the first semester, was accepted.

Petitions:

Mr. L. N. La Plante, petition for cancelling of late fine granted.

Mr. R. J. Swenson, petition to be ruled as a resident student on the ground that he was not notified until the middle of December that he was technically a non-resident. Voted that he be registered as a resident.

Voted that all Deans and Heads of Departments be notified that beginning with August 1, 1912, all instructors are to be appointed for definite terms of one or three years. This is to apply both to new appointees and those at present holding the rank of instructor.

Voted to amend the budget Page 14, pay roll, as follows: transfer from

Item 35 —Labor Extra Help	\$2,050
Item 35a—Boiler House Repairs, Miscel.....	200
Item 36a—Electrical Dept., Miscel. Help.....	1,800

Total	\$4,050
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transferred to budget Item 38. On account of the impracticability of entering miscellaneous help on the regular payroll, payment in the past has been made out of budget 38.

Voted to transfer from Bookstore Receipts, Appropriation Budget 611, \$1,260, to Section Twenty-three to cover salaries of Melissa Page, clerk, twelve months at \$65.00 per month, and Teresa Kelley, assistant, twelve months at \$40.00, covered by B. C. 4053 approved by Dean Woods.

Voted to transfer \$20,000 from the University Support Fund to the University Fuel Fund.

On motion, the Comptroller was directed to accept the check for Fire Loss on Wabasha Street House, deposit same in a special fund and pay the cost for repairs on vouchers in the usual form.

Voted to withdraw the Wabasha Street House in St. Paul, from the care of the Northwestern Trust Company, of St. Paul, the same to be taken care of by the business office.

On motion the Grand Rapids Payroll budget, page 71, was amended to read as follows:

Supt. McGuire	\$1,800
Office Assistant to Supt. McGuire.....	300
Transient Labor	2,500

This does not change the total payroll.

The matter of one-fourth page advertisement for the College of Medicine and Surgery in the Northwest Medicine of Seattle was considered and on motion approved.

The following requisitions were approved:

Requisitions 3813 to 3822 inclusive.....	\$ 800.93
Requisitions 3823 to 3861 inclusive.....	2,732.23
Requisitions 3862 to 3900 inclusive.....	1,388.72
Requisitions 3901 to 3934 inclusive.....	5,718.50
Requisitions 3935 to 3973 inclusive.....	42,152.73
(No. 3962 excepted.)	
Requisitions 3974 to 4012 inclusive.....	4,505.44
Requisitions 4013 to 4050 inclusive.....	1,659.46
Requisitions 4051 to 4088 inclusive.....	4,671.76

Requisitions 4089 to 4127 inclusive.....	144,242.12
Requisitions 4128 to 4166 inclusive.....	3,140.37
Requisitions 4167 to 4205 inclusive.....	3,689.40
Requisitions 4206 to 4244 inclusive.....	4,132.08
(No. 4219 excepted.)	
Requisitions 4245 to 4283 inclusive.....	15,702.94
Requisitions 4284 to 4322 inclusive.....	2,540.56
Requisitions 4323 to 4361 inclusive.....	53,858.07
Requisitions 4362 to 4400 inclusive.....	1,109.82
Requisitions 4401 to 4439 inclusive.....	4,901.58
Requisitions 4440 to 4478 inclusive.....	3,011.40

Voted to adjourn.

G. H. HAYES,
Secretary.

MEETING OF THE BOARD OF REGENTS.

January 10, 1912.

Meeting of the Board of Regents held in the President's Office, Wednesday, January 10, 1912, at one o'clock.

Present: Regent Lind, presiding. Regents Eberhart, Nelson, Rice, Schulz, Sommers, Williams and Vincent.

Voted to approve the action of the Executive Committee as per the foregoing minutes.

A certified copy of the resolution with reference to the sale of land for a Demonstration Farm School passed by the Board of Directors of the Greysolon Farms Company at a meeting held December 23, 1911, and also two communications from the Secretary and Treasurer, one dated December 27th, the other January 5th, were read, and, inasmuch as the Company declined to accept the Regents' proposition to clear one hundred acres at \$65.00 per acre and provide trolley connection with the Duluth City Lines, the same was on motion declared unsatisfactory.

On motion the comptroller was authorized to confer with the State Auditor to arrange for the payment of the sewer assessment amounting to \$2,718.87 against the agricultural property at St. Anthony Park with a view of advancing the payment out of some available funds as suggested in a communication by the Attorney General G. T. Simpson, dated December 26th, 1911, with the understanding that an equal amount be transferred from the appropriation for Sewers, available August 1, 1913, to reimburse the funds so used.

On motion the proposition to utilize the foundation of the old Anatomy Building as a plant house for the Department of Pharmacy, was approved and the Comptroller authorized to accept the proposal of \$250

for tearing the wall down to the stone water table.

The proposition of the Tri-State Telephone Company, dated January 10, 1912, for a contract, was considered and rejected.

On motion the Comptroller was instructed to notify the Northwestern Telephone Company and the Tri-State Telephone Company to move their switchboards from the present location in the Library Building to the new location in the Mechanic Arts Building, the expense to be borne by the said telephone companies.

On motion, the following resolution was duly adopted:

Resolved: That the offer of the United States Fidelity and Guaranty Company and Joseph D. Bren to pay the sum of Fourteen Thousand Three Hundred Ten and $\frac{7}{100}$ Dollars (\$14,310.70), in full satisfaction and discharge from all actions, suits, claims, damages and liabilities whatsoever which they may have incurred to the University of Minnesota by reason of their having made and executed a certain bond United States Fidelity and Guaranty Company Home Office No. 504926-6 upon the 23rd day of October, 1906, in the sum of Twenty Thousand Dollars (\$20,000.00), and certain bond, United States Fidelity and Guaranty Company Minneapolis Office No. 2766 executed upon the 7th day of February 1911, for the sum of Fifty Thousand Dollars (\$50,000.00) and in full satisfaction and discharge from all actions, suits, claims, damages and liabilities whatsoever which the said University of Minnesota has or claims against the said Joseph D. Bren, be, and the same is hereby accepted; that upon the payment of the said sum so offered, the President of this Board be, and he is hereby authorized for and in behalf of the University of Minnesota, to execute and deliver to the said United States Fidelity and Guaranty Company and to the said Joseph D. Bren, the written releases and acquittances prepared by the attorneys for said United States Fidelity and Guaranty Company and the said Bren, copies of which have been submitted to this meeting and are hereby ap-

proved; and the said President of this Board is hereby authorized to secure from the Secretary of State the original bonds and upon the making of the payment aforesaid, to surrender and deliver up the same to said United States Fidelity and Guaranty Company.

The proposal to rent the $W\frac{1}{2}$ $SW\frac{1}{4}$ Section 15, T. 29, R. 23, Ramsey County, belonging to Dr. J. A. Quinn, for a period of five years at a rental of \$560.00 per year was considered and authorized for one year only.

Voted to adjourn.

G. H. HAYES,
Secretary.

MEETING OF THE EXECUTIVE COMMITTEE.

February 14th, 1912.

Meeting of the Executive Committee was held in the President's Office, Wednesday, February 14th, at 10 o'clock.

Present: Regent Lind, presiding. Regents Eberhart, Schulz, Sommers, Vincent and Williams.

On the recommendation of the President the following appointments were made:

Edwin H. Hewitt as Professorial Lecturer in Architecture and Consulting Architect of the Board, \$2,500 per year, beginning August 1st, 1911, correspondence between the President and Mr. Hewitt to constitute a memo of agreement to be filed as a part of the minutes.

James W. Maland as Clinical Assistant in Crown and Bridge work in the College of Dentistry at a salary of \$150 for the second semester.

Richard S. Maybury as Clinical Assistant in Operative Dentistry, five half days each week, at a salary of \$250.00 for the second semester.

O. C. Babcock as assistant in Entomology, College of Agriculture, for one year beginning June 1st, 1912, at a salary of \$1500 a year, \$1,000 from amount released by Mr. Spooner's resignation, \$500 to be supplied from Mr. Washburn's budget from special funds.

Miss Bessie Bemis as head of the Division of Domestic Science to take the place of Miss J. L. Shepperd, on leave of absence, for one year beginning August 1st, 1912, at a salary of \$1080.

F. W. Peck as Assistant in Agriculture at \$50.00 per month from March 1st to May 31st, and at \$125.00 per month for June and July.

Miss Clara Aust as Assistant in Domestic Science,

12 months at \$850.00 to take the place of Miss May C. McDonald, on leave of absence from August 1st, 1912.

Temporary transfer to Professor Thomas W. Mitchell of the administrative duties of the Extension Division, Department of Economics and Political Science for the remainder of the year with an added honorarium of \$100.

The following resignations were accepted:-

Dr. Oscar W. Hauck as Clinical Assistant in Crown and Bridge Work.

John Lee Coulter as Assitant Professor of Economics.

Leave of absence was granted as follows:

A. Walfred Johnston from February 10th, 1912, to June 1st, 1912, without pay.

Miss May C. McDonald for one year beginning August 1st, 1912, without pay.

The following trips were approved:

Dr. M. H. Reynolds to attend the meeting of the Missouri Valley Veterinary Association at Kansas City, Mo., January 30th to Feb. 1st, and to visit the Veterinary Department of the University of Kansas, at Manhattan, Kansas, while on the trip.

George F. Howard to attend the National Convention of City Superintendents at St. Louis, February 27th to 29th, 1912.

Dean F. F. Wesbrook to attend annual meeting of the Council on Medical Education, Chicago, Feb. 26, 27 and 28, 1912, \$50.00

Dean John F. Downey as delegate to the meeting of the North Central Association of Colleges and Secondary Schools to be held March 22 and 23rd at Chicago.

H. A. Hildebrant to Chicago and Madison for the purpose of investigating conditions and management of buildings and grounds, heating plants, etc., in other universities. \$54.00.

Superintendent C. G. Selvig to attend the meeting of the Department of Superintendence of the N. E. A., St. Louis, February 26-29.

Dean George F. James to attend the meeting of the Department of Superintendence of the N. E. A., St. Louis, February 26-29.

The following Ludden Trust Loans were approved:

Miss Mary C. Russell, \$50.00.

John Waterman, \$50.00.

Mr. P. R. McMiller, Assistant Chemist in Soils, was promised an increase of salary from \$60.00 per month to \$1,000 per year beginning August 1st, 1912.

Voted to change the title of the College of Law to the title "The Law School."

Voted to limit the number of Freshmen in Dentistry to eighty five.

Voted to approve the selection of candidates for the Freshman class in Dentistry with the understanding that except in the case of students from abroad non residents shall not be accepted until all eligible Minnesota candidates have been accepted.

Voted to approve the change of titles in the College of Dentistry to the following: Professor, Associate Professor, Assistant Professor, Instructor, Assistant and Scholar.

Voted to approve the memorandum defining the relation of the College of Forestry to the Department of Agriculture and the College of Agriculture. This memorandum duly filed becomes a part of the minutes.

Voted to refer to a committee consisting of the President of the Board, the President of the University, the Dean of the College of Agriculture, the Director of the College of Forestry, the State Forester and the President of the State Lumberman's Association the further consideration of the proposed introduction of a course in the College of Forestry for the special preparation of practical foresters fitted for the lumber industry.

Voted that the Bryan prize should be offered every four years, making possible a prize of \$50.00. The interest now accumulated will be sufficient for a prize for the next academic year.

The following recommendation of the President for

the establishment of a Council Committee on University Extension was approved:

"This Committee to be made up of the President, the Deans in whose colleges Extension work is offered, the executive heads of such extension work as is now being given, and three other members to be appointed by the Council.

It is recommended that the Regents establish the position of Director of University Extension, who shall be immediately responsible to the Committee on University Extension.

The Regents authorize the creation of a University Extension Budget in which the University Extension appropriations will appear together with the fees received from the University Extension students.

The Regents, as a temporary measure pending adequate appropriations for these purposes, authorize the Director of University Extension to arrange with the members of the regular staff to give Extension courses and to be paid for this work out of the funds of the Extension Budget.

The Regents approve the offering of a wide range of college courses in St. Paul, Minneapolis, and, if possible, in Duluth. It is understood that the giving of such courses will be made contingent upon sufficient registration in each case to warrant the offering of the courses."

Voted to approve the tentative budget for the Summer School of the Department of Agriculture.

Voted to approve the issuing of dairy certificates to the candidates duly certified as having attended the School of Dairying.

Voted to grant the petitions of Miss Marjorie Schulz and Allen T. Agnew to be ruled residents of Minnesota, paying resident fees.

Voted to approve and put in force the regulations submitted by the Minnesota Geological Survey with reference to the staff and any private work or personal interest in Minnesota resources.

Voted to approve the recommendation of the Col-

lege of Medicine and Surgery that the seventh year requirement in medicine may be met either by service as a hospital interne or by service as an investigator in the medical laboratories of the University.

Voted to approve the curriculum for the first two years in the six year medical course as decided upon by the joint committee of the Faculty of the College of Medicine and Surgery and the Faculty of the College of Science, Literature and the Arts.

A delegation from the Commercial Club of Duluth appeared before the Executive Committee and made statements with regard to the situation concerning the proposed site for the Agricultural Station and Demonstration Farm to be established near Duluth.

Voted on the basis of the assurances offered by this delegation to recommend to the Regents the immediate purchase of the Greysolon site and the prosecution of work at the earliest possible date.

Voted to transfer from Budget 14, Architect's commission, balance of \$2,500 released by arrangement with Mr. Hewitt to the reserve.

Voted to transfer from the reserve to the budget of the President's office \$500 for additional stenographic assistance and miscellaneous expense.

Voted to add to the commission of Professor Flather as engineer for the central heating plant the sum of \$500 to cover the cost of additional drawings, etc., necessitated by the change of plan of the plant and the change from the original site.

Voted to return to Messrs. J. S. Bell and Wm. H. Dunwoody the sum of \$67.50 each contributions (\$50.00 with accrued interest) to an organ fund made on condition that an organ be installed in the chapel. Further, that the balance in this fund, after the return of the above subscriptions, be carried to the University Support Fund.

Voted to refer to the President for further conference with the Committee the proposal of the Young Women's Christian Association to make a contribution for the decoration of the Chapel.

Voted to establish a central telephone exchange for the entire University, this action not to be construed as necessitating the removal of the present exchange from the Elliott Hospital.

Voted to request the engineer of the new heating plant to use for the stack either New Ulm quartzite or St. Cloud crushed granite.

Voted to authorize the expenditure of \$1,000 to \$1,200 for a rubble wall foundation for a retaining wall in the river bank to protect the heating plant against high water, requested by Professor Flather as engineer of the heating plant.

Voted to authorize the Comptroller, in consultation with the State Auditor to employ a competent person to prepare a record of the real property granted and bequeathed to and now owned by the State University.

Voted to transfer \$500 from Budget 164, Supplies Support Fund, School of Chemistry, to Budget 54, Supplies Support Fund, Department of Botany; also transfer \$500 from Budget 55, Books and Instruments, Department of Botany, to Budget 166, Books and Instruments, School of Chemistry.

Voted to transfer \$60.00, unexpended balance, savings on technician's salary, \$5.00 per month, 12 mos. August 1st, 1911, to July 31st, 1912, from Payroll Budget 13, Department of Anatomy to Budget 124, Supplies, Anatomy.

Voted to transfer \$1,800, unexpended balance, salary Assistant Professor of Anatomy, from impossibility to secure satisfactory man, at \$150.00 per month, 12 months. Aug. 1st, 1911, to July 31st, 1912, from Payroll Budget 10, Department of Anatomy, to Supply Budget, No. 124, Anatomy.

Voted to transfer \$599.94, unexpended balance, salary Associate in Anatomy (Mr. C. F. McClintic resigned Oct. 31, 1911), 9 mos. at \$66.66, Nov. 1st, 1911, to July 31st, 1912, from Payroll Budget 12, Department of Anatomy, to Supply Budget 124, Anatomy.

Voted to release the \$2,462 reserve, Budget 522, El-

liott Hospital Equipment Fund, the same to be available for General Equipment.

Voted to transfer \$500 from Budget 170, College of Dentistry Support Fund, to Budget 51, Department of Animal Biology Support Fund; also transfer \$500 from Budget 53, Department of Animal Biology, Scientific Books and Instrument Fund, to 170 A, College of Dentistry.

Voted to transfer \$616.64 from Budget 165, Chemistry's Balance in Appropriation for Library, to Budget No. 16, General Library; and a like sum from Budget No. 17, Library Fund, Scientific Books and Instruments, to Budget 166, School of Chemistry.

The following requisitions were approved:

Requisitions 4479 to 4517 inclusive.....	\$ 1,509.87
Requisitions 4518 to 4556 inclusive.....	3,178.16
(4522-4-5-6 out.)	
Requisitions 4557 to 4595 inclusive.....	1,779.30
Requisitions 4596 to 4634 inclusive.....	25,275.58
Requisitions 4635 to 4673 inclusive.....	2,743.96
Requisitions 4674 to 4712 inclusive.....	2,345.07
Requisitions 4713 to 4749 inclusive.....	4,637.98
Requisitions 4750 to 4788 inclusive.....	2,493.22
Requisitions 4789 to 4827 inclusive.....	1,445.13
(4795 out.)	
Requisitions 4828 to 4866 inclusive.....	5,223.85
Requisitions 4867 to 4905 inclusive.....	6,045.43
Requisitions 4906 to 4944 inclusive.....	1,134.33
(4913 cancelled.)	
Requisitions 4945 to 4983 inclusive.....	11,105.17
(4962 out.)	
Requisitions 4934 to 5022 inclusive.....	2,507.00
Requisitions 5023 to 5061 inclusive.....	4,491.73
Requisitions 5062 to 5100 inclusive.....	4,328.50
(5096 cancelled.)	
Requisitions 5101 to 5139 inclusive.....	1,083.76
Requisitions 5140 to 5178 inclusive.....	2,761.59
Requisitions 5179 to 5217 inclusive.....	5,621.89
Requisitions 5218 to 5256 inclusive.....	7,485.59
Requisitions 5257 to 5295 inclusive.....	5,632.04

Requisitions 5296 to 5334 inclusive.....	3,179.25
Requisitions 5335 to 5373 inclusive.....	1,010.95
Requisitions 5374 to 5404 inclusive.....	12,494.33

Voted to adjourn.

G. H. HAYES,
Secretary.

MEETING OF THE BOARD OF REGENTS.

February 28, 1912.

Meeting of the Board of Regents was held in the President's Office, Wednesday, February 28, at 11:00 a. m.

Present: Regent Lind, presiding. Regents Eberhart, Mayo, Nelson, Rice, Sommers, Vincent and Williams.

Voted to approve the minutes of the meeting of the Executive Committee of February 14, with the exception of the item concerning the proposed retaining wall on the river bank near the new heating plant. This subject was referred to the Committee on Buildings and Grounds for further consideration.

Voted to approve on the recommendation of the President the appointment of Edmund Newton as Metallurgist in the Experiment Station of the School of Mines at a salary of \$1,800 a year, beginning March 1st, service to be for twelve months with a vacation of one month.

Voted to approve in general a plan for charging a fee for the loan of text-books, this service to be administered through the Library.

Voted to grant to Dean F. F. Wesbrook a vacation of six weeks in lieu of an equal amount of summer vacation to be spent in residence service to the University in the summer of 1912.

Voted to approve the trip of Frank F. Grout to attend the meeting of the American Ceramic Society in Chicago, March 4, the expense to be charged to the Geological Survey for which Mr. Grout is making a special study of the clays of Minnesota.

Voted to request the Comptroller to secure bids on

the tunnel extension from the main tunnel to the site of the proposed Chemistry Building, the expense of this tunnel to be charged to the Chemistry Building Fund.

Voted to authorize the Comptroller to negotiate with the owners of the Greysolon Site for the completion of the purchase on the basis of the conference held February 14th between the Executive Committee and a committee from the Commercial Club of Duluth.

Voted to approve the sworn statement rendered by Janney, Semple, Hill & Co., covering unpaid invoices of 1906-7 aggregating \$58.56, which, on account of the destruction of records, cannot at this date be itemized, and to request the State Auditor to pass the same for payment.

Voted to approve the construction of a spur track from the Great Northern main line to the new heating plant the cost, estimated at approximately \$1,141.00, to be paid by the University out of the Heating Plant Appropriation.

Voted to request the State Auditor to increase the contingent fund at the Department of Agriculture to \$5,000.00.

Voted to return to the Morris Live Stock Fund the \$500 transferred from the above fund to the Grand Rapids Live Stock Fund.

The proposal for clearing a portion of the land selected for the Duluth Experiment Station was considered and referred to the Comptroller with power to confer with the Agricultural Committee and enter into contract.

On motion the Comptroller was directed to submit to the Board of Regents all bills contracted without the authority of the purchasing department, before payment is made.

The following requisitions were approved:

Requisitions 5405 to 5443 inclusive.....	\$10,413.29
Requisitions 5444 to 5482 inclusive.....	5,169.73
Requisitions 5483 to 5521 inclusive.....	3,796.38
Requisitions 5522 to 5560 inclusive.....	2,661.80

Requisitions 5561 to 5599 inclusive.....	4,896.04
Requisitions 5600 to 5637 inclusive.....	2,569.16
Requisitions 5638 to 5676 inclusive.....	1,672.15
Requisitions 5677 to 5715 inclusive.....	1,905.72
Requisitions 5716 to 5754 inclusive.....	3,007.71

Voted to adjourn.

G. H. HAYES,
Secretary.