

**2002/2003 Outstanding Community Service Awards Committee
Council on Public Engagement
Report to the Council: Wednesday, December 11, 2002**

- Goal: “To honor members of the University community who have devoted their time and effort to make substantial, enduring contributions to the community and to improving public life and the well-being of society.” Letter and announcement from Provost Maziar attached.
- The committee requests that members of COPE participate actively in the nomination process – notifying college personnel, announcing at faculty meetings, raising visibility of award, associating the award with the mission of COPE.
- Structure: Process under the Council on Public Engagement.
- Banquet Planning
EVPP staff work with COPE committee to plan the banquet
- Publicity
EVPP staff work with Office of Multicultural Affairs for planning and publicity for Josie Johnson Award with this award.
- Committee members

Karen Anderson	Multicultural Affairs
Rose Blixt	General College
Amos Deinard	Pediatrics
Ed Fogelman	COPE, Political Science
Sue Hancock	Multicultural Affairs
Helen Kivnick	Social Work
Judith Martin	FCC, Geography
Barbara Muesing	College of Continuing Education
Nan Skelton	Humphrey Institute of Public Affairs
Joe Massey	COPE, Wood and Paper Science Department
Sue Engelmann	COPE, staff

- Eligibility
 - Contributions at the local, regional, state, national, and international level
 - Persons “associated” with the U of M eligible: faculty, staff, civil service, bargaining unit, retired, volunteer.
 - System-wide
 - Demonstrated commitment to the U of M and the greater Minnesota community
 - Contributions both in the person’s line of work (over and above) and also community service not related to line of work.
 - Timeline and banquet coordinated with the Josie R. Johnson Award.
- Timeline for 2003 award
 - Committee meeting to set guidelines: Dec 5, 2002
 - EVPP announcement distributed Dec 9, 2002
 - Announcement at the Coun of Deans January
 - Nominations due in EVPP Office: Feb 14
 - Committee review of app’s: Feb 18 – Mar 2
 - Selection by committee: Mar 3
 - Banquet May 20, 2003

University of Minnesota

December 10, 2002

TO: University-wide Faculty and Staff

FROM: Christine M. Maziar, Executive Vice President and Provost

RE: Outstanding Community Service Awards:
Nominations Due **February 14, 2002**

I am pleased to announce the fifth annual Outstanding Community Service Awards to honor outstanding community service activities of faculty, staff, and members of the greater University community. This award recognizes outstanding contributions and accomplishments of faculty, staff or University-affiliated community members who have devoted their time and talent to make substantial, enduring contributions to the external community and to improve public life and the well-being of society. Such contributions and accomplishments must result in long-term and lasting changes for the public good and demonstrate an unusual commitment to the University and greater community.

The Outstanding Community Service Award emphasizes the importance of external community service and recognizes the role of faculty and staff that is over and above the expectations of their regular position description. Awards given to faculty or staff will also recognize the agency or group with which the recipient of the award is affiliated. Community members who receive the award will have made a significant public service or public engagement contribution through an affiliation with the University of Minnesota.

Approximately five Outstanding Community Service Awards will be given this year. Awards given to faculty and staff will carry a continuous salary award annually during their employment at the University of Minnesota. All faculty and staff at the University are eligible to receive this award: tenured and tenure-track faculty, adjunct or contract faculty, academic professional and administrative staff, civil service staff, and bargaining unit staff. In addition, community members affiliated with the University of Minnesota may be nominated.

Any person or group may make a nomination. Please submit the original and 12 copies of nomination materials by Friday, February 14, 2003 to the Outstanding Community Service Awards Committee, c/o **Sue Engelmann, Room 234 Morrill Hall**. The format consists of a letter of nomination summarizing the scope and impact of the nominee's community service and three letters of support focusing on personal knowledge of the nominee's exceptional community service. The award criteria include: (1) evidence of solid accomplishments in the area of public policy and/or public service that contribute to the quality of life at the local, regional, state, national, or international level; (2) contributions that result in long-term and lasting changes for the public good; and (3) demonstrated commitment to the University and the greater Minnesota community.

I encourage your nominations for the Outstanding Community Service Award to help recognize and honor our many important contributions to public engagement and community service. If you need further information, please contact **Sue Engelmann at 626-9186** or enge1026@umn.edu. For further information, you may also log onto our website at <http://www.umn.edu/civic>. Thank you.

