

UNIVERSITY OF MINNESOTA
BOARD OF REGENTS
MINUTES

April 9, 1943

A meeting of the Board of Regents was held in the Regents' Room on Friday, March 12, 1943 at ten o'clock.

Present: Regent Snyder, presiding; Regents Bell, Griggs, Lobb, Novak, Olson, Quinlivan, Rogstad, and Wood, and Mr. Coffey.

Voted to approve the minutes of the following meetings:

Labor Committee of February 19, 1943
Board of Regents of February 19, 1943
Board of Regents of March 12, 1943

Voted to approve the following amendments of minutes:

May 8, 1942, one-fourth time leave of absence without salary for Alvin S Cutler Professor Civil Engineering for 1942-43 to terminate March 15, 1943

June 13, 1942, appointment of Harry Hall as Physician Students Health Service to include Instructor Surgery Department for 1942-43 at \$1,200 Term AHX33

July 10, 1942, leave of absence without salary for Donald L Glenn Medical Fellow Mayo Foundation June 16, 1942 to June 15, 1943 to terminate December 31, 1942

Voted to approve the following correction of minutes:

May 8, 1942, appointment of Morris Newman Electrical Engineer Joslyn Research Fund Institute of Technology for 1942-43 at \$2,700 (son-in-law of William A Riley Professor and Chief Division of Entomology and Economic Zoology) to be cancelled.

Voted to approve the following retirement:

Jean Taylor Clinical Instructor Preventive Medicine and Public Health effective March 12, 1943

Voted to approve the following terminations of employment:

Alexander G Rose, III Instructor English effective March 15, 1943

Arthur D Brickman Instructor Mechanical Engineering effective March 31, 1943

Wesley C Haraldson Instructor School of Business Administration effective March 31, 1943

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Wesley C Haraldson Instructor School of Business Administration effective March 31, 1943

Alexander L Hart Instructor School of Business Administration effective March 31, 1943

Charles B Wilkinson Coach-Instructor Physical Education for Men effective March 15, 1943

Shirley E Jesberg Instructor School of Nursing—United States Public Health Service effective March 12, 1943

Abe Stavitsky Research Fellow Zoology—Abbott Laboratories and Buffalo Electro-Chemical Company Fund effective March 20, 1943

Bernard W Muffley Teaching Assistant History effective March 4, 1943

Norman Guttman Teaching Assistant Psychology effective March 20, 1943

Anna E Boe Teaching Assistant Sociology effective March 15, 1943

Mathilda J Kemna Teaching Assistant Sociology effective March 18, 1943

Ray C Anderson Teaching Assistant Zoology effective March 15, 1943

J Edward Quest Teaching Assistant Mathematics and Mechanics effective March 20, 1943

Asa R Larrick Teaching Assistant Chemistry effective March 31, 1943

Paul C Smyth Teaching Assistant Animal and Poultry Husbandry effective March 6, 1943

Waldemar E Sackston Research Assistant Plant Pathology and Botany effective March 15, 1943

John Tashjian Teaching Assistant College of Pharmacy effective March 16, 1943

Howard B Klevens Research Assistant Rockefeller Foundation—Botany effective April 10, 1943

Adele M Teschion Clinical Fellow University Testing Bureau effective March 26, 1943

Franklin B Moosnick Medical Fellow Medicine effective March 31, 1943

Robert H Alway Medical Fellow Pediatrics effective March 31, 1943

Marjorie M Pyle Medical Fellow Mayo Foundation effective July 1, 1942

Sidney C Blackmore Medical Fellow Minneapolis General Hospital Fund effective February 15, 1943

Moises Grinstein Junior Scientist Medicine effective March 31, 1943

Barbara I Roverud Brown County Home Demonstration Agent Agricultural Extension effective April 21, 1943

Dale R Williams Winona County Agricultural Agent Agricultural Extension effective March 15, 1943

Iva M McDill Clerk-Stenographer Dean of Students effective March 16, 1943

Magdaline Anderson Junior Record Clerk Office of Admissions and Records effective April 15, 1943

John E Seay Stores Clerk Army and Navy Supply Room effective January 31, 1943

Etta M McGlone Statistical Clerk University Testing Bureau effective April 3, 1943

Evelyn A Semling Psychometric Assistant University Testing Bureau effective March 30, 1943

Josephine Steele Principal Clerk University Testing Bureau effective April 21, 1943

June Specht Clerk-Stenographer Sociology effective March 15, 1943

Ruby W Hjerpe Clerk-Stenographer Administration Department of Agriculture effective March 15, 1943

Clifford W Souther Farm Laborer Animal and Poultry Husbandry effective March 15, 1943

Marian Orloske Junior Clerk-Stenographer Forestry effective March 31, 1943

Audrey J Swartwoudt Junior Clerk-Stenographer Soils effective April 15, 1943

Margaret J Goetzinger Account Clerk Agricultural Extension effective April 14, 1943

Mary E Bender Clerk-Stenographer School of Agriculture effective March 27, 1943

Franklin A Gunderson Maintenance Mechanic North Central School and Experiment Station effective March 15, 1943

Dorothy Muirhead Technician Medicine effective March 31, 1943

Lois B Johnson Clerk-Stenographer Physiology effective April 1, 1943

Doris E Collins Clerk-Stenographer Preventive Medicine and Public Health effective February 28, 1943

Betty J Newell Laboratory Technician School of Dentistry effective March 31, 1943

Dyantha T Irish Clerk-Stenographer Military Department effective March 21, 1943

Jean K Gossick Clerk-Stenographer Physical Education for Men effective February 28, 1943

Mary-Joune Moudry Junior Clerk-Stenographer Community Service effective March 31, 1943

Edward Wegener Program Director Radio Broadcasting effective March 24, 1943

Roy C Cullen Janitor Physical Plant effective February 22, 1943

Ragnar Lindgren Janitor Physical Plant effective March 19, 1943

James Williamson Janitor Physical Plant effective March 26, 1943

Edith Lind Maid Sanford Hall effective February 24, 1943

Maude E Dobson Assistant Cook Northwest School and Experiment Station effective March 6, 1943

M Katherine Lynch Junior Clerk Students Health Service effective March 27, 1943

Doris A Servin Junior Office Appliance Operator Mimeograph Department effective February 28, 1943

Cynthia A Neumann Mail Clerk Mimeograph and Bulletins effective February 28, 1943

Grace Parsons Senior File and Mail Clerk University, Post Office effective March 31, 1943

Shirley LaClare Clerk-Stenographer Administration College of Education effective March 31, 1943

Catherine Sontag Clerk-Stenographer Postgraduate Medical Education effective March 14, 1943

Jean W Watts Cook Laboratory of Physiological Hygiene effective February 28, 1943

The following in the University of Minnesota Hospitals

	Effective date
Marjorie L Brown Ward Helper	April 10, 1943
I Marie Ostlund Pharmacist	February 28, 1943
Hazel W Schnitzus Domestic Helper	February 28, 1943
James P Lockey Floorman	March 23, 1943
Esther R McGuire General Duty Nurse	April 21, 1943

Voted to approve the following appointments:

Morris Newman as Associate Director of High Voltage Laboratory Electrical Engineering March 16 to September 15, 1943 at \$1,800 Term CH75 and as Assistant Professor Electrical Engineering for 1943-44 at \$3,600 Term B (son-in-law of William A Riley Professor and Chief Division of Entomology and Economic Zoology)

Walter Seidenkranz as Instructor English for the spring quarter of 1942-43 at \$645 Term C (\$1,935 B rate)

Burton D Thiel as Instructor English for the spring quarter of 1942-43 at \$645 Term C (\$1,935 B rate)

A Corine Twetley as Instructor English for the spring quarter of 1942-43 at \$645 Term C (\$1,935 B rate)

Carroll J Hawkins continuation of appointment as Instructor Political Science for the spring quarter of 1942-43 at \$430 Term CHX67 (\$1,935 B rate)

Herbert McClosky continuation of appointment as Instructor Political Science for the spring quarter of 1942-43 at \$430 Term CHX67 (\$1,935 B rate)

Alvin O Naplin Instructor Northwest School and Experiment Station at \$1,290 Term C October 1, 1942 to March 31, 1943 to serve in addition April 1 to June 30, 1943 at \$645 Term CX (\$1,935 E rate)

Frederick J Kottke as Instructor and Associate Scientist Physiology—Munsingwear April 1 to June 30, 1943 at \$600 Term C (\$2,400 A rate)

Una S Hoisser continuation of appointment as Instructor School of Nursing—United States Public Health Service—Refresher Course April 1 to June 30, 1943 at \$450 Term C (\$1,800 A rate)

Evelyn C Nelson as Clinical Instructor Preventive Medicine and Public Health without salary March 12 to June 30, 1943

Armand J LaBerge as Instructor University High School for the spring quarter of 1942-43 at \$200 Term CH37 (\$1,620 B rate)

Clemens M Kaufman continuation of appointment as Research Fellow Forestry March 16 to June 30, 1943 at \$569 Term C (\$1,950 A rate)

Nora L Larson as Research Fellow Zoology—OSRD March 15 to June 30, 1943 at \$636 Term C (\$2,160 A rate)

Sara H Page as Clinical Fellow University Testing Bureau February 23 to June 15, 1943 at the rate of \$327 Term BH25

Clarence J Hemming Instructor West Central School and Experiment Station at \$1,495 Term C October 1, 1942 to March 31, 1943 to serve in addition as Field Agent Agricultural Economics April 1 to June 30, 1943 at \$488 Term C

Dorothy V Zellers Instructor and Matron West Central School and Experiment Station on leave without salary April 1 to June 30, 1943 to serve as Instructor Home Economics April 1 to June 15, 1943 at \$268.75 Term CH50

Sophia D Chamberlin as Clinical Assistant Washburn Home Fellowship Fund at \$450 Term CH38 July 1, 1942 to March 31, 1943
Alvin D Wert as Clinical Assistant Washburn Home Fellowship Fund at \$600 Term AH38 July 1, 1942 to June 30, 1943

Leland F Martinson as Medical Fellow Surgery January 7 to June 30, 1943 at the rate of \$690 Term AXIV

Pedro O Bolo as Medical Fellow Medicine Mayo Foundation March 1 to August 31, 1943 at \$550 Term C

Arthur E Naftalin as Teaching Assistant Political Science for the spring quarter of 1942-43 at \$218 Term CH50

Dorothy D Hayes as Teaching Assistant Sociology for the spring quarter of 1942-43 at \$109 Term CH25

George E Moore as Teaching Assistant Zoology for the spring quarter of 1942-43 at \$218 Term CH50

Lysle H Peterson as Teaching Assistant Physiology March 23 to June 15, 1943 at the rate of \$653 Term BH50

Herbert H Hartshorn as Research Assistant Bureau of Educational Research April 1 to June 15, 1943 at \$181 Term CH50

Florence Gilmore continuation of appointment as Research Assistant Graduate School Flax Research April 1 to June 30, 1943 at \$435 Term C

Ruth C Cedarleaf as Teaching Assistant School of Business Administration for the spring quarter of 1942-43 at \$435 Term C

Elizabeth M Cranston as Teaching Assistant School of Nursing—United States Public Health Service, April 1 to June 30, 1943 at \$200 Term CH50

Charles Carr as Junior Chemist Physiology—Rockefeller Osmosis Research April 1 to June 30, 1943 at \$204 Term CH50

Helen M Safford as Junior Scientist Zoology—OSRD March 1 to June 30, 1943 at \$600 Term C

Robert W Thompson as Associate Scientist Physics—OSRD March 1 to June 30, 1943 at \$900 Term C

Evelyn B Bolstad as Junior Scientist Zoology—OSRD March 8 to June 30, 1943 at \$604 Term C

Donald F Clausen as Junior Scientist Hormel Research Foundation March 16 to June 30, 1943 at \$529 Term CH93 (\$1,950) A rate

Edith J Ek as Itasca County Club Agent Agricultural Extension April 1 to June 30, 1943 at the rate of \$1,800 Term AXIV

Genevieve K Hamilton as Assistant Home Demonstration Agent Agricultural Extension March 25 to June 30, 1943 at the rate of \$1,500 Term AIV

Ethel M Marmorine as Brown County Home Demonstration Agent Agricultural Extension March 26 to June 30, 1943 at the rate of \$1,800 Term AIV

Marian I Nash as Assistant Home Demonstration Agent Agricultural Extension March 8 to April 30, 1943 at \$266 (\$1,800 A rate) and as Steele County Home Demonstration Agent at the rate of \$1,800 Term AIV May 1 to June 30, 1943

Wilma M Sim as Hennepin County Club Agent Agricultural Extension April 1 to June 30, 1943 at the rate of \$1,800 Term AIV

Leland B Sateren as Program Director Radio Broadcasting April 1 to June 30, 1943 at the rate of \$1,600 Term AIII

Virginia M Hibbard as Junior Clerk-Stenographer Office of Admissions and Records March 29 to June 30, 1943 at the rate of \$942 Term AIII

Lois C Pratt as Junior Record Clerk Office of Admissions and Records March 18 to June 30, 1943 at the rate of \$942 Term AIII

Corine N Norberg as Senior Clerk-Stenographer Inventory and Service March 5 to June 30, 1943 at the rate of \$1,320 Term AIII

Eleanor Hirsch as Clerk-Stenographer Library March 17 to June 30, 1943 at the rate of \$1,068 Term AIII

Inola Nordstrom as Psychometric Assistant University Testing Bureau March 31 to June 30, 1943 at the rate of \$1,131 Term AIII

Delpha E Mottle as Junior File and Mail Clerk Office of Admissions and Records March 30 to June 30, 1943 at the rate of \$879 Term AIII

Wolter Dallenbach as Assistant Herdsman Dairy Husbandry February 16 to June 30, 1943 at the rate of \$1,500 Term AII

Doris Ranta continuation of appointment as Clerk-Stenographer Forestry April 16 to May 15, 1943 at \$75 Term CH80

Arless A Carlson as Junior Clerk-Stenographer Plant Pathology and Botany March 17 to June 30, 1943 at the rate of \$942 Term AXIII

Anita L Seljeskog as Laboratory Technician Veterinary Medicine April 1 to June 30, 1943 at the rate of \$1,254 (\$160 University—\$1,094 Department of Agriculture, Bureau of Animal Industry) Term AIII

Doris E Martin as Clerk-Stenographer School of Agriculture March 29 to June 30, 1943 at the rate of \$1,068 Term AIII

Eva M Voigt as Clerk-Stenographer North Central School and Experiment Station March 8 to June 30, 1943 at the rate of \$1,068 Term AIII

Frank Fulin as Assistant Laboratory Attendant Administration Medical School March 8 to June 30, 1943 at the rate of \$660 Term AH50

Mildred N Harvey as Clerk-Stenographer Administration College of Education April 1 to June 30, 1943 at the rate of \$1,068 Term AIII

Antonia A Berndt as Junior Clerk-Stenographer Summer Session February 24 to June 30, 1943 at the rate of \$942 Term AIII

Dolores G Tyson as Laboratory Technician Veterinary Medicine April 1 to June 30, 1943 at the rate of \$1,194 Term AIII

William H Atkinson as Floorman Physical Plant March 16 to June 30, 1943 at the rate of \$1,131 Term ATII

Joseph K Biernat as Floorman Physical Plant March 16 to June 30, 1943 at the rate of \$1,131 Term ATII

Dave Martin as Floorman Physical Plant March 16 to June 30, 1943 at the rate of \$1,131 Term ATII

Ferne Shortridge as Head Cook Northwest School and Experiment Station February 18 to March 31, 1943 at \$104 and maintenance Term C (\$900 and maintenance A rate)

Elizabeth F Freeman as Junior Clerk-Stenographer Coffman Memorial Union March 1 to June 30, 1943 at the rate of \$942 Term AIII

Dorothy M Kelley as Clerk Students Health Service March 11 to June 30, 1943 at the rate of \$1,068 Term AIII

Mamie Zappa as Mail Clerk Mimeograph and Bulletins March 1 to June 30, 1943 at the rate of \$1,068 Term AIII

Dorothy F Bell as Clerk-Stenographer Post-Graduate Medical Education March 16 to June 30, 1943 at the rate of \$1,068 Term AIII

John P Lind as Laboratory Attendant Physiology—Sivertsen Foundation for Cancer Research March 1 to June 30, 1943 at \$545 Term C

The following in the University of Minnesota Hospitals

		Effective Date	Annual Salary	Term
Helen Carter	Hospital Attendant	April 1, 1943	\$ 690 ^b	AII
Edna Judkins	Ward Helper	April 1, 1943	690 ^b	ATII
Herbert Norberg	Hospital Attendant	April 1, 1943	690 ^b	AII
Betty L Snyder	Ward Helper	March 16, 1943	690 ^b	AII
Rosemary T Thill	Hospital Attendant	April 1, 1943	690 ^b	AII
Emma M Tischer	Ward Helper	April 1, 1943	690 ^b	ATII
Mildred E Wegener	Head Nurse	April 16, 1943	1,068 ^a	AIV

^a Maintenance Board

The following as recipients of Ludden Real Estate Fund Prizes for 1942-43 College of Science, Literature, and the Arts

Ruane Hill	\$50
Lyla M Anderson	30
Donald E Dahl	20

Rosemary A Hope as recipient of the W K Kellogg Foundation Student Aid Scholarship of \$75 for the spring quarter of 1942-43 Medical School

Doris L P Shannon as recipient of a W K Kellogg Foundation Student Aid Scholarship of \$250 for the spring quarter of 1942-43 Medical School

Adele Teschion as recipient of a Medical Social Work Fund Scholarship of \$100 for the spring quarter of 1942-43 College of Science, Literature, and the Arts

Voted to approve the following appointments notwithstanding the expressed policy of the Board of Regents in regard to the employment of more than one member of a family:

Anne B Riebeth continuation of appointment as Instructor Bacteriology April 1 to June 15, 1943 at \$150 Term CH30 (\$2,400 A rate) (brother Webster W Benton Assistant Chemist Laboratory of Physiological Hygiene Term AIII)

Jean E Maack as Associate Scientist Physiology March 16 to September 15, 1943 at \$1,200 Term C (husband Arthur C Maack Instructor Dairy Husbandry Term AXIV)

A I Arneson as Physician West Central School and Experiment Station at \$100 per month January 1 to March 31, 1943 (wife Karine Arneson Instructor West Central School and Experiment Station—Civil Aeronautics Administration Contract at \$4.70 an hour)

Oscar E Anderson as Carpenter Physical Plant February 15 to March 15, 1943 at \$1.37½ an hour (brother-in-law Arvid Carlstrom Carpenter Physical Plant)

Lois E Berglund as Junior Clerk Students Health Service at \$73.25 per month beginning March 8, 1943 and Lola M Berglund as Assistant Laboratory Attendant Chemistry Department at 55¢ per hour beginning March 24, 1943 (sisters who plan to enter the School of Nursing fall quarter of 1943-44)

Grace Clendening as Personnel Assistant Psychiatric Clinic for Children March 22-31, 1943 at 50¢ per hour (daughter-in-law Alice Clendening Assistant Professor Sociology)

Harriet Hausauer as Domestic Helper University of Minnesota Hospitals for temporary employment beginning January 18, 1943 at \$57.50 per month and board (sister Ella Buck Domestic Helper University of Minnesota Hospitals Term AII)

Albert Johnson as Farm Laborer Dairy Husbandry February 2 to March 15, 1943 at 45¢ per hour (uncle August Rafnson Farm Laborer Dairy Husbandry Term AII)

John Rafnson as Farm Laborer Dairy Husbandry February 2 to April 1, 1943 at 45¢ an hour (uncle August Rafnson Farm Laborer Dairy Husbandry Term AII)

Harriet G Jordan as Junior Clerk-Stenographer North Central School and Experiment Station February 26 to April 15, 1943 at 45¢ per hour (husband R M Jordan Instructor North Central

School and Experiment Station Term CX November 9, 1942 to March 31, 1943 and father-in-law P S Jordan Assistant Professor West Central School and Experiment Station)

Margaret C Lefevre as Junior Scientist the Charles Fremont Dight Institute for the Promotion of Human Genetics temporary employment beginning February 25, 1943 at 82¢ an hour (husband Carl Lefevre Instructor English Term B)

Voted to approve the following promotions and transfers:

Glenn I Prickett from Assistant Professor West Central School and Experiment Station at \$2,580 Term AIV to Assistant Professor and Assistant State Leader 4-H Club Agricultural Extension at the rate of \$3,300 Term ATIV May 1 to June 30, 1943

Ludvig R Lima from Medical Fellow Medicine at \$690 Term AIV to Physician and Instructor Students Health Service and Preventive Medicine and Public Health at the rate of \$2,500 Term B April 1 to June 15, 1943

Paul R Wendt Director Visual Education Service at \$2,700 Term AIV to serve as Director Visual Education Service and Instructor General Education without change in salary for the spring quarter of 1942-43

Thor Bergstrahl from Teaching Assistant Physics at \$653 Term BH50 and as Junior Physicist National Defense Research at \$525 Term CH50 October 16, 1942 to April 15, 1943 to Instructor at \$788 Term C (\$2,025 B rate) March 1 to June 15, 1943

George D Freier from Teaching Assistant Physics at \$653 Term BH50 to \$148 Term CH75 February 6 to March 15, 1943 and to Instructor at the rate of \$1,800 Term B March 16 to June 15, 1943

Roderick A Barnes from Allied Chemical and Dye Corporation Fellow at \$750 Term BH63 to Research Fellow Chemistry—Graduate School Research Funds at \$1,500 Term C February 1 to June 30, 1943

Virgil Boekelheide from Abbott Laboratory Fellow at \$705 Term BH54 to Research Fellow Chemistry—Graduate School Research Funds at \$1,350 Term C February 16 to June 30, 1943

Marian Radke Teaching Assistant Research Department Institute of Child Welfare at \$435 Term BH33 to serve in addition as Clinical Fellow University Testing Bureau at \$161 for 50% time March 16 to May 22, 1943

Margaret Abernathy Teaching Assistant General Education at \$600 Term BH46 to serve in addition as Research Assistant Bureau of Educational Research at \$254 for 50% time March 1 to June 15, 1943

George W Chambers from Carlton County Agricultural Agent Agricultural Extension at \$3,000 (\$2,558 University—\$442 County) Term AHIV85 to Winona County Agricultural Agent at the rate of \$3,000 (\$2,880 University—\$120 County) Term AHIV96 April 1 to June 30, 1943

Joan Bowman from Clerk-Stenographer Library at \$1,194 Term AIII to Senior Clerk-Stenographer Office of the President at the rate of \$1,320 Term AIII March 16 to June 30, 1943

Monica Molander from Senior Account Clerk Office of the Comptroller at \$1,383 Term AIII to Junior Accountant at the rate of \$1,503 Term ATIII February 1 to June 30, 1943

Adah L Bullard from Junior Clerk-Stenographer Dean of Students at \$942 Term AIII to Clerk-Stenographer at the rate of \$1,068 Term AIII March 3 to June 30, 1943

Ruth E Bratt from Junior Mail and File Clerk Office of Admissions and Records at \$879 Term AIII to Junior Record Clerk at the rate of \$942 Term AIII March 30 to June 30, 1943

Barbara J Smith from Junior Clerk-Stenographer Office of Admissions and Records at \$942 Term AIII to Clerk-Stenographer at the rate of \$1,068 Term AIII March 16 to June 30, 1943

Verlie A Plank from Junior Record Clerk Office of Admissions and Records at \$942 Term AIII to File and Mail Clerk at the rate of \$1,068 Term AIII March 30 to June 30, 1943

Bertha C Schmiede from Clerk-Stenographer North Central School and Experiment Station at \$1,128 Term AIII to Clerk-Stenographer Administration Department of Agriculture without change in salary Term AIII March 16 to June 30, 1943

Ole Mydland from Assistant Laboratory Attendant Biochemistry at \$1,635 Term AII to Laboratory Attendant at the rate of \$1,740 Term AII January 16 to June 30, 1943

William T Kehr from Assistant Herdsman Veterinary Medicine at \$1,443 Term AII to Herdsman at the rate of \$1,635 Term AII March 1 to June 30, 1943

Lois D Bromberg from Junior Clerk-Stenographer General Storehouse at \$1,002 Term AIII to Account Clerk Agricultural Extension at the rate of \$1,131 Term AIII March 22 to June 30, 1943

Henrietta Gage from Janitress Bacteriology at \$1,320 Term AII to Technician at the rate of \$1,320 Term AIII February 1 to June 30, 1943

Olive M Schmidt from Laboratory Technician Bacteriology at \$1,257 Term AIII to Laboratory Technician Pediatrics—Graduate School Research Funds without change in salary February 8 to March 16, 1943

Susanne M Hinze from Junior Clerk-Stenographer Dairy Husbandry at \$1,002 Term AIII to Clerk-Stenographer Military Department at the rate of \$1,068 Term AIII March 16 to June 30, 1943

Rosalie M Beriou from Switchboard Operator Physical Education for Men at \$879 Term AIII to Clerk-Stenographer at the rate of \$1,068 Term ATIII February 16 to June 30, 1943

Ralph E Gilland from Floorman Physical Plant at \$1,131 Term AII to Janitor at the rate of \$1,320 Term ATII March 16 to June 30, 1943

Folke Gummesson from Laborer Physical Plant at \$1,509 Term AII to Janitor at the rate of \$1,569 Term AII February 1 to June 30, 1943

Einar Omdahl from Floorman Physical Plant at \$1,131 Term AII to Janitor at the rate of \$1,320 Term AII March 10 to June 30, 1943

Gustav A Pihlblad from Laborer Physical Plant at \$1,509 Term AII to Janitor at the rate of \$1,569 Term AII February 23 to June 30, 1943

Irene G Overmoe from Maid University of Minnesota Hospitals at \$1,002 Term AII to Elevator Operator Minnesota Hospital and Home for Crippled Children—Flour Exchange Building at the rate of \$1,131 Term AII March 16 to June 30, 1943

Susan K Hibben from Hand Ironer and Presser University Laundry at \$1,002 Term AII to Sorter and Marker at the rate of \$1,068 Term AII March 1 to June 30, 1943

Lois Wells from File Clerk Office of Admissions and Records at \$1,131 Term AIII to Senior File and Mail Clerk Post Office at the rate of \$1,320 Term AIII March 16 to June 30, 1943

Mildred C Fitz from Laboratory Technologist Zoology—OSRD at \$1,045 Term C September 1, 1942 to June 15, 1943 to Junior Scientist at \$600 Term C March 1 to June 30, 1943

Voted to approve the following salary adjustments:

Arthur Kirschbaum Assistant Professor Anatomy at \$2,250 Term BH90 (\$2,500 B rate) to receive \$83 for 10% additional time for the winter quarter of 1942-43 School of Nursing—United States Public Health Service, and to the rate of \$2,500 Term B Anatomy March 16 to June 15, 1943

Siegfried Mickelson Lecturer Journalism from \$1,600 Term BH64 (\$2,500 B rate) to the rate of \$2,500 Term B March 16 to June 15, 1943

Hermina Hartig Clinical Assistant Pediatrics without salary to receive \$250 as Lecturer Preventive Medicine and Public Health March 29 to June 15, 1943 Term CH25

Nicholas Fattu Instructor Committee on Educational Research and General Education from \$2,000 Term B to the rate of \$2,400 Term B March 16 to June 15, 1943

Harry Hall Physician Students Health Service and Instructor Surgery at \$1,200 Term AHX33 to receive \$300 for 20% additional time February 1 to June 30, 1943

Delwin B Dusenbury Program Director and Instructor Radio Broadcasting and Speech at \$1,745 Term C (50% time in Radio Broadcasting at \$2,780 A rate and 33% time Speech at \$1,935 B rate) to receive \$108 for 17% additional time in the Speech Department for the winter quarter of 1942-43

Myrtle H Coe Instructor Physiology at \$645 Term CH50 December 16, 1942 to June 15, 1943 to receive \$110 for 20% additional time School of Nursing—United States Public Health Service, April 1 to June 15, 1943

Richard S Davidson Research Assistant Plant Pathology and Botany from \$1,479 Term AH85 to the rate of \$1,740 Term A March 16 to June 30, 1943

Walter D Thomas Research Assistant Plant Pathology and Botany at \$1,479 Term AH85 to the rate of \$1,740 Term A March 16 to June 30, 1943

Daniel Tenenbourg Research Fellow Sharp and Dohme—Research on Sulfonamides from \$1,150 Term CH75 September 1-30, 1942 and Term CH63 October 1, 1942 to May 31, 1943 to \$800 Term C March 1 to June 30, 1943

George W Sears Teaching Assistant Chemistry from \$653 Term BH50 to the rate of \$877 Term BH67 March 16 to June 15, 1943

Milton L Hoefle Teaching Assistant Chemistry from \$548 Term BH42 to the rate of \$877 Term BH67 March 16 to June 15, 1943

Gordon Ide Teaching Assistant Chemistry from \$548 Term BH50 to the rate of \$653 Term BH50 March 16 to June 15, 1943

Edward A Andrews Research Assistant Plant Pathology and Botany and Graduate School Research Funds from \$1,566 Term AH90 to Plant Pathology and Botany and Flax Development Funds at the rate of \$1,740 Term A March 7 to June 30, 1943

H Max McMillin Fillmore County Agricultural Agent Agricultural Extension from \$2,758 (\$2,458 University—\$300 County) Term AHIV89 to the rate of \$3,000 (\$2,580 University—\$420 County) Term AHIV86 March 1 to June 30, 1943

Ellis F Darley Junior Plant Pathologist and Research Assistant Plant Pathology and Botany at \$1,067 Term CH85 September 10, 1942 to June 30, 1943 to \$538 Term C March 16 to June 30, 1943

Gale L Sperry recipient of an Appreciation Day Band Fund Scholarship for the winter quarter of 1942-43 from \$20 to \$45

Bernice J Angelo Laboratory Technician Veterinary Medicine from \$1,194 Term AIII to the rate of \$1,254 Term AIII December 1, 1942 to June 30, 1943

Margaret D Grady Laboratory Technologist Veterinary Medicine from \$1,440 Term AIII to \$1,446 Term AIII July 1, 1942 to June 30, 1943

Ruth Shrader Laboratory Technician Veterinary Medicine from \$1,194 Term AIII to \$1,254 Term AIII July 1, 1942 to June 30, 1943

Walter Dummer Farm Laborer Fruit Breeding Farm from \$1,320 and residence Term AII to the rate of \$1,380 and residence Term AII April 1 to June 30, 1943

Joe Van Sloan Driver Fruit Breeding Farm from \$1,254 and residence Term AII to the rate of \$1,314 and residence Term AII April 1 to June 30, 1943

Donald J Veara Maintenance Mechanic Physical Plant from \$1,855 Term AII to \$1,945 Term AII July 1, 1942 to June 30, 1943

Gladys Ferlaak Janitress Physical Plant from \$643 Term BH63 to the rate of \$1,320 Term ATII February 12 to June 30, 1943

Claire B Brown Head Nurse University of Minnesota Hospitals from \$1,320 plus board and laundry Term AIV to the rate of \$1,200 plus maintenance Term AIV April 1 to June 30, 1943

Mercedes Hunter General Duty Nurse University of Minnesota Hospitals from \$939 plus maintenance Term AIV to the rate of \$1,059 plus board and laundry Term AIV April 1 to June 30, 1943

Mildred H King Technologist University of Minnesota Hospitals from \$1,320 Term AIII to the rate of \$1,446 Term AIII December 16, 1942 to June 30, 1943

Marcella Lilygren Technologist University of Minnesota Hospitals from \$1,434 Term AIII to \$1,446 Term AIII July 1, 1942 to June 30, 1943

Betty B Milner Technologist University of Minnesota Hospitals from \$1,440 Term AIII to the rate of \$1,446 Term AIII August 16, 1942 to June 30, 1943

Jane E Rietz Laboratory Technologist University of Minnesota Hospitals from \$1,440 Term AIII to \$1,446 Term AIII July 1, 1942 to June 30, 1943

Mary Ryan Technologist University of Minnesota Hospitals from \$1,440 Term AIII to \$1,446 Term AIII July 1, 1942 to June 30, 1943

Babbette R Springer Laboratory Technician University of Minnesota Hospitals from \$1,194 Term AIII to the rate of \$1,254 Term AIII September 1, 1942 to June 30, 1943

Jun-ch'uan Wang Technician University of Minnesota Hospitals from \$836 Term AH70 to the rate of \$878 Term AH70 August 16, 1942 to June 30, 1943

Voted to approve the following leaves of absence:

John T Tate Dean and Professor Administration College of Science Literature and the Arts continuation of leave without salary for 1943-44 without jeopardizing claim to sabbatical furlough for research activities with the National Defense Research Committee

Anne D Blitz Dean of Women leave with salary March 16 to June 30, 1943 on account of illness

Dale Yoder Professor School of Business Administration leave without salary March 25 to May 31, 1943 to continue to serve with the Planning Division, Bureau of Program Planning and Review, Washington, D.C.

William P Dunn Associate Professor English continuation of leave with salary for the spring quarter of 1942-43 on account of illness

B Frederic Skinner Associate Professor Psychology continuation of leave without salary for the spring quarter of 1942-43 for work on a special war research project with General Mills, Incorporated

Charles W Mayo Associate Professor Mayo Foundation leave without salary January 1 to June 30, 1943 for service in the United States Army, General Hospital No. 71

James T Priestley Associate Professor Mayo Foundation leave without salary January 1 to June 30, 1943 for service in the United States Army, General Hospital No. 71

Gershom J Thompson Associate Professor Mayo Foundation leave without salary November 1, 1942 to June 30, 1943 for service in the United States Navy

Francis M Boddy Associate Professor School of Business Administration leave without salary March 12 to June 30, 1943 for commission in the United States Naval Reserve; this supersedes previous leave without salary of August 24, 1942 to June 30, 1943 for special research in connection with the war effort in the Office of Price Administration, Washington, D.C.

Philip W Brown Assistant Professor Mayo Foundation leave without salary November 1, 1942 to June 30, 1943 for service in the United States Army

Charles K Maytum Assistant Professor Mayo Foundation leave without salary January 1 to June 30, 1943 for service in the United States Army, General Hospital No. 71

Dwight Bensed Instructor Forestry continuation of leave without salary March 26 to June 30, 1943 for position as assistant wood technologist at the Forest Products Laboratory, Madison, Wisconsin in connection with courses given to aircraft wood inspectors for the United States Army

James I Brown Instructor Rhetoric leave without salary March 1 to June 30, 1943 for service in the United States Army

George S Baker Instructor Mayo Foundation leave without salary January 1 to June 30, 1943 for service in the United States Army

Harry B Macey Instructor Mayo Foundation leave without salary September 1, 1942 to June 30, 1943 for service in the United States Navy

Jan H Tillisch Instructor Mayo Foundation leave without salary January 1 to June 30, 1943 for service in the United States Army

Nina L Youngs Instructor School of Business Administration continuation of leave without salary for the spring quarter of 1942-43 on account of illness

Robert H Rang Medical Fellow Mayo Foundation leave without salary April 1 to June 30, 1943 for service in the United States Army

Lucille B Diesslin Clerk-Stenographer Office of the Comptroller leave without salary March 4-22, 1943 on account of illness

Harvey F Dingman Clerk Library leave without salary March 5-14, 1943 on account of illness

Robin R Fawell Junior Library Assistant Library leave without salary February 18 to June 30, 1943 to serve with the WAVES

Grace M Patten First Library Assistant Library leave without salary March 8-21, 1943 on account of injury

Christian O Valeboe Senior Laboratory Mechanic Engineering Experiment Station leave with salary March 15 to April 10, 1943 on account of illness

Hazel H Strege Clerk-Stenographer Agricultural Education leave without salary April 1 to June 30, 1943 to serve with the WAVES

Norinne M Manning Assistant Laboratory Technician Pathology—Graduate School Research Funds leave without salary March 16-31, 1943 on account of illness

Anna Iverson Janitress Physical Plant leave without salary March 1 to April 30, 1943 on account of illness

John Leo Janitor Physical Plant leave without salary March 15 to June 30, 1943 for service with the United States Army

Adeline Melcher Chief Switchboard Operator Physical Plant leave without salary March 16 to June 15, 1943 on account of illness in the family

Sig Nordvik Janitor Physical Plant leave with salary March 3 to April 30, 1943 on account of illness

Blanche Widing Elevator Operator Minnesota Hospital and Home for Crippled Children—Flour and Corn Exchange Buildings leave without salary March 8 to April 18, 1943 on account of illness

Karen Johnson Maid Ada Comstock Hall leave without salary March 1-31, 1943 on account of illness

Gertrude Gilpin Maid Pioneer Hall leave without salary February 23 to March 14, 1943 on account of illness

Estelle E Lamberton Attendant Coffman Memorial Union leave without salary February 18 to March 31, 1943 to care for relative who is ill

Audrey Meyer Hand Ironer and Presser University Laundry leave without salary March 23 to November 22, 1943 for confinement

Ida M Kay Physical Therapy Technician Training Courses in Kenny Technique—National Foundation for Infantile Paralysis continuation of leave without salary February 1 to March 31, 1943 to assist with poliomyelitis patients in Little Rock, Arkansas

Mary L LeLacheur Ward Helper University of Minnesota Hospitals leave without salary February 26 to March 31, 1943 on account of illness

Ivy M McClellan Ward Helper University of Minnesota Hospitals leave without salary February 8 to April 30, 1943 on account of illness

Adeline S Moran General Duty Nurse University of Minnesota Hospitals leave without salary March 1-31, 1943 on account of illness

Marie Ostlund Pharmacist University of Minnesota Hospitals continuation of leave without salary February 1-28, 1943 on account of illness

Delories N Smith Maid University of Minnesota Hospitals leave without salary March 16 to May 15, 1943 to visit husband before he leaves for foreign service

Voted to accept with appreciation certificate of life membership of the University of Minnesota Reserve Officers Training Corps in the Army Emergency Relief, filed in the University of Minnesota archives.

The President presented for the information of the Board resolution from the Minnesota School of Commercial Secretaries expressing appreciation for the short course for trade and commercial secretaries held at the Center for Continuation Study.

Voted to approve the following changes in fees:

	From	To
School of Chemistry, Institute of Technology, effective Summer Session of 1943		
Semimicro Qualitative Analysis	\$2.00 per quarter	\$2.40 per quarter
School of Dentistry, effective June 16, 1943		
Resident fee	\$62.00 per quarter	\$ 65.00 per quarter
Non-resident fee	84.00 per quarter	100.00 per quarter
Clock-hour—Resident	2.75	3.00
Non-resident	3.75	5.00
Medical School		
Non-resident fee	\$129.00 per quarter	\$150.00 per quarter
Clock-hour—Non-resident	6.00	7.00

Voted to approve a special tuition scholarship for Arnuldur Jonsson, an Icelandic journalism student, for the spring quarter of 1942-43.

Voted to grant permission to Arthur N. Wilcox, Assistant Professor of Horticulture, to serve as editor of the *Minnesota Horticulturist*, until such time as a full-time secretary is appointed by the Minnesota State Horticultural Society.

Voted not to approve the amendment to the constitution of the Union Board of Governors approved in the student elections on April 29, 1942 eliminating Article III, Section three, Part C, which provides for a nominating committee.

Voted that the constitution of the Union Board be amended to add the following to Part C:

Additional nominations may be made by petitions signed by at least five per cent of the total number of students who voted at the last preceding regular student election.

Voted on recommendation of the Civil Service Committee and the President to approve the following regulations relating to absences and leaves:

A. Computation of Daily Rate of Wages or Salary.

The daily rate for any employee designated on a monthly or yearly basis will be obtained by using the following formula:

Monthly rate divided by number of calendar days in month equals daily rate.

B. Deductions for Absences and Leaves Without Pay.

Payroll deductions will be made for all Sundays (or other days taken, with the approval of the department head, as a substitute for same) and holidays occurring in the middle of any leave or absence without pay. No deductions will be made when Sundays (or other days taken, with the approval of the department head, as a substitute for same) and holidays occur either at the beginning or end of a leave or absence without pay.

C. Vacation Leave.

University employees in the non-academic classified service on the regular payroll on a twelve months full-time appointment shall, upon completion of their probationary period of six full months prior to their first acquisition of Civil Service status, be entitled to vacation leave with pay accrued according to the following schedule:

2 work days per month for AIV appointments.

1½ work days per month for AIII appointments.

1 work day per month for AII appointments.

Vacation leave accrues during the probationary period and may be taken by employees upon completion of the probationary period at the discretion of the department head.

University employees in the non-academic classified service on the miscellaneous payroll for twelve months full-time service shall be entitled to vacation leave with pay in accordance with the same schedule as that for employees on the regular payroll, except that they are not entitled to vacation leave until they have completed twelve months of continuous full-time service. Vacation leave shall accrue during this period of full-time service.

University employees who have rendered twelve months full-time continuous service on both the regular and the miscellaneous payrolls shall be entitled to vacation leave under the same conditions as those for employees on the miscellaneous payroll.

For purposes of determining accrual of vacation leave, appointments beginning prior to the sixteenth of any month shall be as of the first of that month. Other appointments shall be as of the first of the following month.

Saturdays or any part of a day taken as vacation leave shall be counted as one full day.

Vacation leave with pay earned in any fiscal year must be taken by June 30 of the following fiscal year.

These provisions for vacation leave do not apply to employees in the skilled trades group receiving prevailing wages.

D. Sick Leave.

In addition to and upon attaining eligibility for vacation leave, University employees in the non-academic classified service shall be granted one working day of sick leave with pay per

calendar month of service rendered. Sick leave may be accumulated to a total not exceeding twenty-four working days.

These provisions for sick leave do not apply to employees in the skilled trades group receiving prevailing wages.

E. Effective Date.

These regulations governing vacation and sick leave shall become effective July 1, 1943.*

* Accruals of leave during the fiscal year, July 1, 1942, to June 30, 1943, under these regulations may be included in determining eligibility for leave and also in granting leave after July 1, 1943.

The President reported for the information of the Board report of the Fruit Breeding Farm Visitors Committee for 1942, filed supplement to the minutes, page 3096.

Voted to approve the following assignments of applications for patent:

Dr. Walter M. Lauer, Serial No. 479,132, Antioxidants, filed supplement to the minutes, page 3097.

Dr. Ole Gisvold, Serial No. 478,321, Processes for Producing Plant Extracts, filed supplement to the minutes, page 3098.

The President reported that in accordance with the authority granted him by the Board he had approved certain contracts for the Office of Scientific Research and Development, filed supplement to the minutes, page 3099.

Voted to grant permission to Dr. Ancel Keys to solicit funds from the National Dairy Council for the support of research on Fats in Human Nutrition.

Voted to approve the following memorandums of agreement:

Bureau of Plant Industry, United States Department of Agriculture, for research on soybeans, effective January 1, 1943, filed supplement to the minutes, page 3100.

Minnesota State Department of Education for instruction in training sheep shearers under the Rural War Production Training Program, for the period March 16 to June 30, 1943, filed supplement to the minutes, page 3101.

Defense Supplies Corporation, covering research on mold diastase in the manufacture of alcohol, under the direction of Dr. H. O. Halvorson, filed supplement to the minutes, page 3102.

Voted to approve license agreement, together with amendment, with the William J. Stange Company, covering inventions as a result of research in the field of antioxidants, filed supplement to the minutes, page 3103.

Voted to authorize the President of the University to adjust the University Hospitals rates on recommendation of the Comptroller, the Dean of Medical Sciences, and the Superintendent of the Hospitals, with the understanding that such changes could be made retroactive to April 1, 1943, if found necessary.

Governor Harold E. Stassen conferred with the Board of Regents with regard to labor relations. The Governor agreed to advise the Union to alter the membership of its grievance committee to conform with the Regents' resolution, and to urge them to make use of the organization and procedure established by the Regents for the handling of grievances. The report on labor relations prepared by the Comptroller was filed supplement to the minutes, page 3104.

Voted to accept with thanks the following gift:

Donor	General Education Board, through Purdue University
Amount	\$6,000
Fund	General Education Board—Farm Work Simplification Fund
Purpose	For a study of farm work simplification methods, in accordance with memorandum of agreement, filed supplement to the minutes, page 3105.

Voted to accept with thanks the following gift:

Donor	The Nutrition Foundation, Inc.
Amount	\$5,000
Fund	Military Fatigue Project—Nutrition Foundation

Voted to accept with thanks the following gift:

Donor	Corn Industries Research Foundation
Amount	\$2,500
Fund	Military Fatigue Project

Voted to accept with thanks the following gift:

Donor	John and Mary R. Markle Foundation
Amount	\$2,500
Fund	John and Mary R. Markle Foundation Research on Nutrition
Purpose	To establish a research on nutrition under the direction of Dr. Leo T. Samuels, in accordance with correspondence filed supplement to the minutes, page 3106.

Voted to accept with thanks the following gift:

Donor Minnesota Student Foundation
Amount \$1,805.91
Fund Minnesota Student Foundation Loan and Scholarship Fund
Purpose To establish a loan and scholarship fund, in accordance with correspondence filed supplement to the minutes, page 3107.

Voted to accept with thanks the following gift:

Donor W. F. Straub & Company
Amount \$1,500
Fund W. F. Straub & Company Research on Amino Acids
Purpose To establish a research on amino acids for parental administration, under the direction of Dr. Cyrus P. Barnum, Jr., in accordance with correspondence filed supplement to the minutes, page 3108.

Voted to accept with thanks the following gifts:

Donors and Amounts \$18.75 Alpha Gamma Delta Alumnae Association through the Twin City Panhellenic Association.
Amounts 18.75 Phi Omega Pi Alumnae Association through the Twin City Panhellenic Association
5.00 E. G. Williamson
Fund Dean E. E. Nicholson Scholarship Fund for Returning Military Service Students

Voted to accept with thanks the following gift:

Donor International Live Stock Exposition
Amount \$125
Fund Pullman Company Scholarship
Purpose For Scholarship for Donald J. Swanson

Voted to accept with thanks the following gift:

Donor Dr. O. F. Robbins
Amount \$10
Fund Robert Meyer Clinical Associate Professorship Fund

Voted to accept with thanks the following gift:

Donor Frances A. Anderson
Amount \$5
Fund Endowment Fund of the School of Nursing

Voted to accept with thanks gift of a French precision level to the Department of Civil Engineering from John G. Claybourn.

Voted to approve the report of the Comptroller to the Chairman of the Executive and Finance Committee, filed supplement to the minutes, page 3109.

Voted to approve transfers of funds No. 694 to No. 1000 with the exception of No. 982.

Voted to approve journal vouchers No. 8001 to No. 12000 with the exception of Nos. 10062, 10288, 10356, 10552, 11318, 11670, 11672, 11803, and 11820.

Voted to approve requisitions No. 35103 to No. 38809, \$702,180.59.

Voted to adjourn.

W. T. MIDDLEBROOK, Secretary