

**Academic Health Center Student Consultative Committee (AHC SCC)
October 19, 2016
Minutes of the Meeting**

These minutes reflect discussion and debate at a meeting of a committee of the University of Minnesota Senate; none of the comments, conclusions, or actions reported in these minutes represents the views of, nor are they binding on, the Senate, the Administration, or the Board of Regents.

[In these minutes: Review of Committee Charge; Summary of Summer Discussions; Solicitation of Agenda Items]

PRESENT: Jeff Theismann (chair), Art Lederman, Patrick Zahner, Samantha Schutz, Sydney Morton, Katie Ask, Annette Lundberg, Chad Mickelson, Nicholas Schuler, Teagan Warrick

REGRETS: Paige Borst, Dorothy Cheng

ABSENT: Keerthanaa Jeeva, Katie Thibert

GUESTS: None

ALSO ATTENDING: Vickie Courtney (University Senate Office), Kathryn Hamilton (CHIP)

Chair Jeff Theismann welcomed the committee and members introduced themselves.

1. Review of Committee Charge – Chair Theismann reviewed the [AHCSCC charge](#) with the committee.

2. Summary of summer discussions – Theismann provided the committee with an overview of discussions that took place over the summer. First, Theismann notified the committee that the University Senate meeting on November 3, 2016, would contain a 60-minute discussion on student mental health; more specifically, ways in which faculty can create supportive environments for students. Theismann said that AHC SCC members are encouraged to attend and participate in this discussion, as student mental health was identified as a priority for the AHC SCC last spring. After this initial discussion, Theismann said, Colin Campbell, chair, Faculty Consultative Committee, plans to set up one to three meetings during the school year to discuss student mental health issues with the many senate committees addressing this issue.

Theismann said that he wrote a letter to Brooks Jackson, dean, Medical School, and vice president, Office of the Vice President for Health Sciences, to request a new senior administrator be appointed to work with the AHC SCC due to scheduling difficulties with Barbara Brandt, associate vice president for education, Academic Health Center. VP Jackson was very supportive, and made several suggestions for senior administrators who would be able to work more closely with AHC SCC, Theismann said. After some discussion, Emily Lawrence, chief of staff, Office of the Vice President for Health Sciences, was selected to work with the committee.

Next, Theismann said that he would be working on a letter to send to VP Jackson about FIPCC scheduling issues; specifically, the timing of the course on Friday afternoons since this is very

difficult for many AHC students. The committee voiced support for this effort. Theismann said that he would ask Brian Sick, associate professor, Internal Medicine and Pediatrics, to discuss this with the committee. Theismann confirmed that FIPCC has transitioned from a four year to a three year required program for AHC students.

Theismann said that another potential topic for discussion is the proposed Education and Learning Center. Currently, Theismann said, Sick and Heather Mead Kim, IHealth operations director, AHC Office of Education, are looking for volunteers from AHC SCC to participate in focus groups. Theismann asked members of the committee to email him if they were interested in participating, and indicated that he would invite a speaker to the committee to present on this topic.

Patrick Zahner asked Theismann what types of issues the committee had dealt with in the past. Theismann replied that the committee had discussed issues relating to telecommunications and technology issues on the system campuses, the Needlestick Policy with Boynton Health, Boynton Pharmacy hours of operations, and adding more staff to Boynton clinics to better deal with student mental health issues. Chad Mickelson said that there has been a positive response to the staff additions at Boynton, and wait times seem to have been decreased.

Ari Lederman suggested the committee discuss peer-to-peer learning, as most students see this as a valuable learning experience (both for the student performing the procedure, and the student experiencing the procedure as a patient). Nicholas Schuler said that the AHC may have discontinued this practice due to legal issues with undergraduate students in the AHC. Theismann said that implementation of peer-to-peer learning seems inconsistent among programs, and that he would invite Emily Lawrence to discuss at a future meeting.

Theismann asked if the committee would be interested in discussing the building maintenance plan to see the future plans for buildings on the Twin Cities campus. Committee members agreed that this would be a worthwhile discussion, and Theismann said that he would invite Brian Swanson, chief financial officer, University Services, to present the plan.

Zahner asked how AHC SCC members should be soliciting information and feedback from their cohorts. Theismann recommended that AHC SCC members check in with their college boards, and might consider sending out surveys, etc. Annette Lundberg indicated that she had sent out surveys to those in her college in the past.

Theismann then asked Vickie Courtney, director, University Senate Office, to discuss the structure of the University Senate, and how the AHC SCC fit into the larger picture. Courtney reviewed the [University Senate organizational chart](#), noting that there are over 1000 people participating in University governance. There are four senates that report to the University Senate: the Faculty Senate, Student Senate, P&A Senate, and Civil Service Senate. The University Senate and the Faculty Senate are chaired by the president, Courtney said; the AHC SCC is a committee of the Student Senate. Courtney summarized the membership of the University Senate, noting that there are 278 elected members, including 168 faculty, 60 students, 25 P&A employees, and 25 civil service employees. Committees may have ex-officio members, Courtney noted, who may have an expertise relative to the work of the committee; these ex-

officio members are important liaisons to the administration, and can help guide committee discussions.

Courtney then summarized the history of the University Senate. The University Senate was formed in 1912; it remained all-faculty until 1969, when students were added. Civil Service and P&A employees joined the governance structure in 2004.

Courtney went on to discuss the difference between resolutions and statements. Resolutions request an action from the administration, Courtney said; statements do not require an action, but often certify a position for review by University administration and/or the broader University community. Courtney noted that consultation is an important first step in forming statements and resolutions, as consultation and coordination with other committees interested in the same issues can make a stronger impact than if those groups worked separately.

Courtney outlined the path of a statement or resolution, noting that once a statement or resolution has been drafted and approved by the AHC SCC, it may be sent to the Student Senate Consultative Committee (SSCC) for information, discussion, and/or action. From the SSCC, it may move to the Student Senate for information, discussion, or action.

In some cases, Courtney noted, a letter directly to a senior administrator requesting information may be helpful. Committee chairs, with the assistance of their senate associate, can draft letters to administrators requesting information, and invite those administrators to present at a future meeting.

Courtney added that in order to assist committees in their efforts toward effective consultation, the University Senate Office will soon add issues tracking as a feature on the University Senate website.

Theismann asked the committee if they would be interested in hearing from AHC administrators on how tuition dollars are used. Committee members agreed that this would be a valuable discussion, and Theismann indicated he would invite Beth Nunnally, associate vice president and chief financial officer, Office of the Vice President for Health Sciences, to present to the committee.

Theismann then asked the committee if they would be interested in learning how clinical sites are decided. Committee members agreed, and Theismann indicated he would invite Brian Sick to discuss.

Hearing no further business, the meeting was adjourned.

Barbara Irish
University Senate Office