

MEETING OF THE STUDENT SENATE

THURSDAY, NOVEMBER 5, 2015

11:30 A.M. - 1:30 P.M.

25 Mondale Hall--Twin Cities Campus
105 Kiehle Hall--Crookston Campus
173 Kirby Plaza--Duluth Campus
7 Humanities and Fine Arts--Morris Campus
Room 322—Rochester Campus

This is a meeting of the Student Senate. There are 56 voting members of the Student Senate. A simple majority must be present for a quorum. Most actions require only a simple majority for approval. Actions requiring special majorities for approval are noted under each of those items.

1. ADMINISTRATIVE RESPONSES TO SENATE ACTIONS Information

Resolution to “Ban the Box” on Undergraduate Application Forms

Approved by the Student Senate: March 5, 2015

Administrative Response:

This past academic year Senior Vice President for Academic Affairs and Provost Karen Hanson charged a group to examine our current practices. The Admissions Executive Advisory Group, the committee that reviews admission recommendations for applicants that have indicated a criminal record, reviewed the current conduct questions. Their goal was to determine whether the University should modify the questions to remove barriers to access that may be caused by the broad nature of the current language while at the same time being attentive to campus safety concerns. The recommendation of the committee was endorsed by Provost Hanson and President Kaler and is now in practice on the Twin Cities campus. The language now reads:

- I have been expelled from, suspended from, or placed on probation at any high school or college for reasons of academic dishonesty.
- I have been convicted of a felony or I have pending felony charges against me at this time.
- As an adult or juvenile, I have been found legally responsible for a sexual offense or I have sexual offense charges pending against me at this time.

The administration believes that these changes are attentive to the issues that have been raised regarding the barriers to potential applicants with a criminal record of low level offenses, while at the same time safeguarding the University’s obligation to ensure a campus learning environment that reinforces academic integrity and safety for its students and the campus community.

Please note that regardless of whether a student checks yes for any of the aforementioned questions, academic admissibility is determined first based on the student's application and academic credentials. If a student is deemed admissible, then consideration of the suspension/expulsion or felony/sexual offense is reviewed and a determination is made as to whether the information poses a threat to safety or academic integrity. If there is information that suggests a possible threat to campus safety or academic integrity, that information is forwarded to a University-wide committee with representation from across campus departments including Counseling, the University colleges, Student Affairs, the Office for Student Conduct and Academic Integrity, Housing and Residential Life, the Office for Equity and Diversity, the Office of the General Counsel, and University of Minnesota Police Department. The committee considers factors including the conduct's severity, relationship to the academic program, timeframe, mitigating circumstances, and any evidence of rehabilitation to determine whether the student's circumstances should impact the admission decision. Based on this review, the committee makes a recommendation of admit or deny to the Director of Admissions and the Vice Provost for Undergraduate Education. In the past, very rarely have 'yes' answers impacted an admission decision.

Resolution in Support of Creating a GRE Subject Test Testing Facility

Approved by the Student Senate: April 30, 2015

Administrative Response: **PENDING**

Resolution for Increased Paratransit Service Flexibility

Approved by the Student Senate: April 30, 2015

Administrative Response: Parking and Transportation Services (PTS) appreciates the resolutions from the Student Senate last spring and from the Twin Cities Professional Student Government's (PSG) this fall detailing concerns with the University's campus paratransit service. Providing paratransit service helps PTS meet its goal of promoting campus accessibility. PTS operates the intercampus transit system, including paratransit, under a general guiding principle. This principle is that Metro Transit, the regional transit provider for the Twin Cities area, as well as other regional transit providers transport students, staff, and faculty to campus; and campus transit circulates riders on and between campuses. PTS partners with Metro Transit to ensure that the U is well connected to the regional network and encourages Metro Transit to provide affordable options to the U community, including deeply discounted transit passes.

MetroMobility, Metro Transit's paratransit service, serves certified riders who are unable to use regular fixed-route buses. PTS encourages students who need off-campus

paratransit service to register with and utilize MetroMobility. Additional information on MetroMobility is available here: <http://metro council.org/Transportation/Services/Metro-Mobility.aspx>.

To keep this service affordable, PTS subsidizes MetroMobility ride coupons for both students and faculty and staff. Students are able to purchase, through PTS, a 150-ride package for \$175. The retail value of these tickets is \$540.

PTS operates a paratransit service for on-campus travel within a set boundary. The paratransit service is subsidized by parking revenues. Paratransit's primary role is to assist student movement between classes. The core issue raised in the PSG resolutions is geographic coverage. Defining campus boundaries is a sensitive issue. No matter where the boundary is set, inevitably, someone will be just outside of it. This is particularly true as neighborhoods adjacent to campus continue to expand. This year, PTS launched a pilot project that extended paratransit service to the West Bank Office Building. This demonstrated that there are a number of unintended consequences associated with expanding the service coverage area, including:

- Travelling longer distances reduces the overall number of rides available in a day
- Increased wait times for the users
- Unpredictable service interruptions due to changing traffic conditions

Campus paratransit service began as one van in 1997 and has grown over time in response to feedback from the University community. Recent changes include:

- Expanding the paratransit fleet to three vehicles
- Hiring an additional driver during the academic year to provide additional service coverage (now at three full-time drivers)
- Adding on-line scheduling capability, which has resulted in more rides per day
- Expanding service hours to 9:30 p.m. to accommodate night classes
- Exploring the addition of the West Bank Office Building to paratransit service as a pilot program in response to the initial PSG resolution

PTS understands that PSG has requested a pilot program that allows a limited number of riders to travel three blocks beyond the campus boundaries. For the reasons laid out above—a reduction in the total number of available rides system-wide, increased wait times, and unpredictable travel times—PTS is not able to expand paratransit off campus.

The University's current paratransit service goes above and

beyond what is required legally by the Federal Transit Administration (FTA) Sec. 37.25, which specifically exempts public postsecondary institutions from having a paratransit component. Paratransit is a supplemental service to the fixed route service, which is required by the FTA to be accessible. Not all Big 10 institutions have a paratransit system.

2. P&A SENATE UPDATE Information

For Information:

The P&A Senate represents the academic professional and administrators (P&A) class of 5400 non-unionized employees at the University. This class was started in 1980 and the governance body was formed as an advisory committee to the President. P&A have skills between civil service employees and faculty in jobs such as teachers, researchers, advisors, counselors, and extension service workers. Most people stay in this classification or move to a faculty position. P&A employee have some of the same benefits as faculty, but work on annually renewable contracts.

The P&A Senate meets from 9:30-11:30 am the first Friday of most months and meetings are open to the public. The P&A Senate consists of 40 representatives from campus units and colleges and has four subcommittees: Benefits and Compensation, Communications, Outreach, and Professional Development and Recognition.

Report

During this P&A Senate year, we will focus on advancing to successful conclusion initiatives already underway. Primary among these initiatives are:

- restoration of the Regents' scholarship, a joint effort of the P&A Senate; the Civil Service Committee; and the Faculty Consultative Committee;
- bringing P&A benefits in further in alignment with like institutions, and constituent needs; and
- professional development opportunities for P&A's; and recognition of P&A contributions.
- Concurrent with this work, we will look continue to support other senate initiatives that impact employees, students, campus climate, and the University's relationship with the broader community.

**ETTY DEVEAUX
CHAIR-ELECT, P&A SENATE**

3. ASSEMBLY/ASSOCIATION UPDATES (5 minutes)

4. STUDENT SENATE/ STUDENT SENATE CONSULTATIVE COMMITTEE CHAIR REPORT (10 minutes)

5. MINUTES FOR APRIL 30, 2015

**Action
(2 minutes)**

MOTION:

To approve the Student Senate minutes, which are available on the Web at the following URL:

<http://www1.umn.edu/usenate/ssenate/minutes/150430stu.pdf>

**JENNIFER ALEXANDER, CLERK
UNIVERSITY SENATE**

**6. STUDENT SENATE BYLAW AMENDMENTS
Civil service appointments to Student Senate Committees
Action
(5 minutes)**

As amendments to the Student Senate Bylaws, motions require either a majority of all voting members of the Student Senate (29) at one regular or special meeting, or a majority of all voting members of the Student Senate present and voting at each of two meetings. This is the first meeting at which these motions are being presented.

MOTION:

To amend Article VI of the Student Senate Bylaws, as follows (language to be added is underlined; language to be deleted is ~~struck out~~).

ARTICLE VI. COMMITTEES OF THE STUDENT SENATE (Changes to this article are subject to vote only by the Student Senate)

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5. Student Senate Committee Charges

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B. STUDENT AFFAIRS COMMITTEE

The Student Affairs Committee is concerned with all issues dealing with the welfare of students at the University of Minnesota.

Membership

The Student Affairs Committee shall be composed of:

6 faculty/academic professional members,

12 students,

1 civil service staff member,

1 alumni representative, and

ex officio representation as specified by vote of the Student Senate.

Student members shall exceed by at least one the total of other voting members. Faculty, academic professional, civil service, and student members shall be appointed by the Committee

on Committees. ~~Civil service members shall be appointed by the Civil Service Consultative Committee.~~ The alumni member shall be appointed by the director of alumni relations.

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C. STUDENT COMMITTEE ON COMMITTEES

The Student Committee on Committees appoints students members of certain committees of the University Senate, Faculty Senate, and Student Senate, and advises the Student Consultative Committee on the committee structure of the Student Senate.

Membership

The Senate Committee on Committees shall be composed of 5 elected students.

Of the 5 student members, three shall be elected by the Student Consultative Committee from among their members. Of these three members, at least one must be from the Twin Cities and at least one must be from a ~~co~~ordinate system campus. This election will take place at the May Student Consultative Committee meeting. The remaining two members shall be elected from among the student senators by the Student Senate at their final meeting of the academic year. One seat is designated for a ~~co~~ordinate system campus student senator and the second seat is designated for a Twin Cities student senator. If quorum is not present at the final Student Senate meeting, nominations will be sought and the election will be conducted by the Student Consultative Committee.

Student vacancies shall be filled in accordance with the preceding procedures for the balance of any unexpired term.

The Student Committee on Committees shall elect its chair from amongst its members for a one-year term of office. The chair is eligible for re-election to that position

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COMMENT:

During 2014-15, the Civil Service Consultative Committee (CSCC) worked with the Faculty Committee on Committees regarding the appointment process for civil service employees to University Senate Committees. It was determined that CSCC would no longer make these appointments. Instead the Faculty Committee on Committees would fill these seats in a similar manner to how faculty and academic professional seats are filled.

The proposed Bylaws amendments make the change in the appointment process for each University Senate Committee that has civil service members and adds two civil service members to the Faculty Committee on Committees. It also corrects a term used in one of the charges.

**DAVID KIRKPATRICK, CHAIR
SENATE CONSULTATIVE COMMITTEE**

7. STATEMENT ON FORMAL DISCIPLINARY ACTION AGAINST *WHOSE DIVERSITY?*

**Action
(20 minutes)**

Statement on Formal Disciplinary Action against *Whose Diversity?*

On February 9th, 2015, members of *Whose Diversity?* (WD?), a non-official campus student group, staged a sit-in demonstration in Morrill Hall. The goal of the demonstration was to advance eight diversity-related demands that were “based on marginalized students’ experiences and community recommendations” by identifying concrete steps the University could take. Members of WD? discussed these demands with President Eric Kaler and other University administrators throughout the day. WD? requested a written response to each of their demands, which President Kaler provided. The activists were warned that remaining in the building after it closed would be cause for a legal citation and/or arrest. Not satisfied with the University’s response, thirteen WD? members remained in the building risking arrest in an act of civil disobedience. These thirteen members were then arrested for trespassing and transported to the Hennepin County Jail, where they were later released on bail. On advice from their attorney, the thirteen members later agreed in Hennepin County District Court to accept a deal for deferred prosecution.

In addition to these legal sanctions, the administration and the Office of Student Conduct and Academic Integrity (OSCAI) has chosen to pursue disciplinary sanctions, charging these students with violating Section VI, Subdivisions 4 (Refusal to Identify and Comply) and 9 (Disorderly Conduct) of the Student Conduct Code.

The pursuit of formal disciplinary action in this case will negatively impact the careers of the students involved while providing no worthwhile benefit to the administration. But more importantly, continued pursuit of these charges will only serve to hinder the University’s efforts to improve the campus climate, especially considering that these individuals were standing up for students from marginalized backgrounds who have historically struggled to be heard and feel welcome on campus. To the student body, this action appears as an act of needless retribution and a message that free speech and student activism is not welcome on this campus.

Therefore, the Student Senate urges the Office of Student Conduct and Academic Integrity to drop the pursuit of formal disciplinary action against the thirteen members of *Whose Diversity?*. Further, the Student Senate supports the position held by more than 150 faculty members urging “the administration to err on the side of supporting critically engaged students and upholding freedom of speech and assembly, even at the cost of the temporary inconveniencing of business as usual.”

**ROB STEWART, CHAIR
STUDENT SENATE CONSULTATIVE COMMITTEE**

8. OLD BUSINESS

9. NEW BUSINESS

10. ADJOURNMENT

CONCURRENT MEETINGS OF:

**THE UNIVERSITY SENATE
THE FACULTY SENATE**

THURSDAY, NOVEMBER 5, 2015

2:30 - 5:00 P.M.

**25 Mondale Hall--Twin Cities Campus
105 Kiehle Hall--Crookston Campus
173 Kirby Plaza--Duluth Campus
7 Humanities/Fine Arts Building--Morris Campus
Room 322--Rochester Campus**

This is a concurrent meeting of the University Senate and Faculty Senate. There are 245 voting members of the University Senate and 163 voting members of the Faculty Senate. A simple majority must be present for a quorum. Most actions require only a simple majority for approval. Actions requiring special majorities for approval are noted under each of those items.

1. TRIBUTE TO DECEASED MEMBERS OF THE UNIVERSITY COMMUNITY

FACULTY/ACADEMIC PROFESSIONALS/STAFF

Vernon Albertson
Professor
Electrical and Computer Engineering
1928 - 2015

Timothy Behme
Lecturer
Communication Studies
1968 - 2015

Pamela Bridson
Principal Office and Administrative Specialist
Orthopedic Clinic Operations
1947 - 2015

Richard Brill
End User Support
School of Business and Economics Dean's Office - University of Minnesota Duluth
1970 - 2015

John Britton
Professor
Chemistry
1930 - 2015

Florence Brown
Executive Assistant
Medical School Dean's Office
1924 - 2015

Clarke Chambers
Professor
History
1921 - 2015

Sharon Collison
Executive Assistant
Institutional Research
1944 - 2015

Sally Cook
Community Program Specialist
Ophthalmology
1940 - 2015

Anita Dille
Senior Accountant
Soil, Water and Climate
1943 - 2015

Raymond Dodson
Professor
Chemistry
1920 - 2015

Jennifer Donnelly
Community Program Associate
Psychology
1970 - 2015

John Edson
Professor
Laboratory Medicine and Pathology
1926 - 2015

Gerald Eldred
Executive Accounts Specialist
Continuing Education
1950 - 2015

Gerald Fischer
Director
University of Minnesota Foundation
1943 - 2015

Peter Fleming
Office Support Assistant
Coffman Bookstore
1957 - 2015

John Goodding
Professor
Agronomy and Plant Genetics

1922 - 2015

Gerald Gothard
Senior Operating Engineer
Heat Plant - University of Minnesota Duluth
1938 - 2015

Roy Griak
Head Coach
Men's Track
1923 - 2015

Peter Hannah
Researcher
Epidemiology
1938 - 2015

Evelyn Hansen
Professor
General College
1926 - 2015

Clayton Hanson
Information Technology Professional
Human Resources
1974 - 2014

Teresa Harrell
Senior Counselor
Global Programs/Strategy Alliance
1948 - 2015

Teresa Harrold
Principal Accounts Specialist
Sponsored Financial Reporting
1935 - 2015

Gregg Herrmann
Clinical Instructor
College of Pharmacy
1955 - 2015

Lanna Huynh
Junior Scientist
Disability Resource Center
1960 - 2015

Joyce Johnson
Office Specialist
Academic and Distributed Computing Services
1933 - 2015

Allen Knutson
Electromechanical Systems Specialist

Physics and Astronomy
1932 - 2015

Beth Kowahl
Developer
AHC Administrative Information Systems
1951 - 2015

Chelsea Langhans
Assistant Child Care Teacher
Child Development
1990 - 2015

Elizabeth Latts
Community Program Associate
Pediatrics
1941 - 2015

Robert Letson
Associate Professor
Ophthalmology
1927 - 2015

Richard Lidberg
Associate Professor
Education - University of Minnesota Duluth
1932 - 2015

Lorne Lindberg
Electrician Foreman
Capital Planning and Project Management
1943 - 2015

Jeanne Lupton
Associate Vice President
University of Minnesota Foundation
1923 - 2014

Beatrice Niesch
Attendance
Middlebrook Food Service
1949 - 2015

Eugene Ogan
Professor
Anthropology
1930 - 2015

Margaret Olson
Junior Cashier
Bookstore - University of Minnesota Duluth
1933 - 2015

Richard Oriani

Professor
Chemical Engineering and Materials Science
1920 - 2015

Judith Patton
Principal Operations/Student Services Specialist
Bookstore - University of Minnesota Duluth
1942 - 2015

Thomas Pearsall
Professor
Writing Studies
1925 - 2015

Barbara Polister
Coordinator
Community Integration
1927 - 2015

John Polley
Assistant Professor
Agriculture and Natural Resources - University of Minnesota Crookston
1922 - 2015

Richard Purple
Professor
Integrative Biology and Physiology
1936 - 2015

Shirley Raynes
Executive Assistant
Auxiliary Administration
1936 - 2015

Ann Reilly
Executive Office and Administrative Specialist
Health Policy and Management
1953 - 2015

William Rempel
Professor
Animal Science
1921 - 2015

Harlan Rosendahl
Extension Educator
University of Minnesota Extension
1953 - 2015

Julie Ross
Professor
Pediatric Epidemiology
1961 - 2015

Daniel Rossiter
Carpenter
Facilities Management
1954 - 2015

Margaret Samuelson
Executive Assistant
Agricultural Experiment Station
1933 - 2015

Cristine Scarlett
Executive Secretary
Biochemistry, Molecular Biology and Biophysics MED
1942 - 2015

Harold Seim
Assistant Professor
Family Medicine and Community Health
1940 - 2015

George Sell
Professor
Mathematics
1937 - 2015

Richard Seybolt
Professor
Foreign Language and Literature - University of Minnesota Duluth
1942 - 2015

Allan Shocker
Professor
Marketing
1937 - 2015

Wesley Simonton
Professor
College of Liberal Arts Dean's Office
1921 - 2015

Thomas Soulen
Associate Professor
Plant Biology
1935 - 2015

Marvin Stein
Professor
Computer Science and Engineering
1924 - 2015

David Swanson
Employee Benefits Counselor
Human Resources
1938 - 2015

John Taborn
Associate Professor
Educational Psychology
1935 - 2015

Dennis Theis
Adjunct Associate Professor
Oral Medicine, Diagnosis, and Radiology
1946 - 2015

Romana Urueta
Assistant Professor
Nursing
1927 - 2015

James VanLear
Laboratory Animal Attendant
Research Animal Resources
1952 - 2015

Robert Vickers
Professor
Diagnostic and Biological Sciences
1932 - 2015

Carol Wells
Professor
Laboratory Medicine and Pathology
1944 - 2015

Lorentz Wittmers
Associate Professor
Biomedical Sciences - University of Minnesota Duluth
1942 - 2015

John Zak
Audio/Visual Media Producer
University Relations - University of Minnesota Crookston
1949 - 2015

STUDENTS

Halvor Adams
College of Science and Engineering – University of Minnesota Duluth

Mary L. Buckley
University of Minnesota Crookston

Jesus Estrada-Perez
College of Liberal Arts

Ryan Giguere
College of Liberal Arts

Steven Haney
College of Continuing Education

Roger Jenni
Carlson School of Management

Nicole Kopfmann
College of Liberal Arts

Reed O. Ortloff
University of Minnesota Crookston

Aaron Pasch
College of Education and Human Development

Emily Roland
College of Liberal Arts

John Schmidt
College of Liberal Arts

Wendy Lyne Shereck-Reitmeier
University of Minnesota Crookston

Vanida Thavisone
College of Liberal Arts

**2. SENATE CONSULTATIVE COMMITTEE REPORT
(5 minutes)**

**3. MINUTES FOR APRIL 30, 2015
Action by the University Senate
(2 minutes)**

MOTION:

To approve the University Senate and Faculty Senate minutes, which are available on the Web at the following URL.

<http://www1.umn.edu/usenate/usenate/minutes/150430sen.pdf>

**JENNIFER ALEXANDER, CLERK
UNIVERSITY SENATE**

**4. SENATE CONSULTATIVE COMMITTEE
Senator Responsibilities
Information for the University Senate
(5 minutes)**

Responsibilities of Faculty Senators

To be distributed at the meeting.

Responsibilities of Student Senators

In order to ensure that the University governance system operates effectively to represent student concerns and perspectives, individuals serving as Student Senators should:

1. Attend all University and Student Senate meetings or arrange for an alternate to attend.
2. Review docket materials before Senate meetings and be prepared to discuss and vote on issues presented.
3. Share draft policies and policy amendments with constituents and relevant student organizations for discussion before Senate action.
4. Distribute to constituents and relevant student organizations information on significant matters before the Senate and solicit student views on such issues.
5. Bring to the Senate, or one of its committees, issues of concern to their constituents and relevant student organizations.
6. Communicate regularly with student governance bodies.
7. Consider serving on one of the Senate committees.
8. Remember that, while they are elected as delegates from their academic units, “[e]ach member of the University Senate shall represent the University as a whole.”

Adopted unanimously by the Student Senate Consultative Committee 9/14/06.

MOTION A
Consent Agenda
Action by the University Senate
(5 minutes)

Agenda Items 5. and 6. are considered to be non-controversial or “housekeeping” in nature and are offered as a “Consent Agenda” to be taken up as a single item with one vote. Any item will be taken up separately at the request of a senator. As Item 5. is an amendment to the University Senate Bylaws, the motion requires either a majority of all voting members of the University Senate (123) at one regular or special meeting, or a majority of all voting members of the University Senate present and voting at each of two meetings. This is the first meeting at which this motion is being presented.

5. UNIVERSITY SENATE BYLAW AMENDMENTS
Civil service appointments to University Senate Committees

MOTION:

To amend Article II of the University Senate Bylaws, as follows (language to be added is underlined; language to be deleted is ~~struck-out~~).

ARTICLE II. COMMITTEES OF THE UNIVERSITY SENATE (Changes to this article are subject to vote only by the University Senate)

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5. University Senate Committee Charges

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A. ADVISORY COMMITTEE ON ATHLETICS

The Advisory Committee on Athletics provides consultation and advice to the President, the senior administrator responsible for athletics, and the Department of Intercollegiate Athletics on policies and other major decisions. All policies formulated by the Advisory Committee on Athletics will be reported to the Twin Cities members of the Senate Consultative Committee for action and to the Twin Cities Delegation for information after the Twin Cities members of the Senate Consultative Committee have acted. The Twin Cities Delegation has the authority to reverse or modify a decision by the Twin Cities members of the Senate Consultative Committee.

Membership

The Advisory Committee on Athletics shall be composed of:

- 4 tenured Twin Cities faculty members,
- 2 academic professional members,
- 4 student members (including 2 selected by the representatives of students in the intercollegiate athletic program),
- 1 civil service member,
- 2 alumni members,
- the 2 Faculty Representatives to the NCAA,
- the chair of the Faculty Academic Oversight Committee for Intercollegiate Athletics, and
- ex officio representation as specified by vote of the Twin Cities Delegation.

The chair, faculty, ~~and~~ academic professional, civil service members shall be shall be appointed by the President after consultation with the Faculty Committee on Committees. Two student members shall be shall be appointed by the Student Committee on Committees. ~~Civil service members shall be appointed by the Civil Service Consultative Committee.~~ Alumni members shall be appointed by the director of alumni relations.

The chair shall hold no administrative appointment higher than department chair or head. No one, other than the Faculty Representatives to the NCAA, may serve more than six (6) consecutive years on this committee.

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B. ALL-UNIVERSITY HONORS COMMITTEE

The All-University Honors Committee solicits and reviews nominations for all-University honors.

Membership

The All-University Honors Committee shall be composed of:
no more than 8 faculty members (including one from each system campus, where appropriate),

2 academic professional members,
3 students,
2 civil service members,
5 alumni, and
ex officio representation as specified by vote of the University Senate.

Faculty, academic professional, civil service, and student members shall be appointed by the Committee on Committees. Alumni members shall be appointed by the director of alumni relations.

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C. DISABILITIES ISSUES COMMITTEE

The Disabilities Issues Committee recommends University policies, procedures, programs, and services concerning faculty/academic professionals, students, staff, and guests of the University with disabilities.

Membership

The Disabilities Issues Committee shall be composed of:
at least 7 faculty members,
2 academic professional members,
4 students (two graduate/professional and two undergraduates),
2 civil service members, and
ex officio representation as specified by vote of the University Senate.

Faculty, academic professional, civil service, and student members shall be appointed by the Committee on Committees. ~~Civil service members shall be appointed by the Civil Service Consultative Committee.~~

Duties and Responsibilities

a. To advise the president and administrative offices, including the ~~Disability Services Office~~ disability resource centers at each campus and the University ADA Coordinator, on policies, programs, and services for students, employees, and guests of the University.

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d. To inform the University community ~~to~~ of the special concerns of its members with disabilities and of the available resources.

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D. EQUITY, ACCESS, AND DIVERSITY COMMITTEE

The Equity, Access, and Diversity Committee is primarily concerned with the impact and compliance of University policies, programs, and services on equal opportunity, affirmative action, and diversity from a system perspective.

Membership

The Equity, Access & Diversity Committee shall be composed of:
at least 7 faculty members,
2 academic professional members,

6 students (including at least one from each system campus),
2 civil service members, and
ex officio representation as specified by vote of the University Senate.

Faculty, academic professional, civil service, and student members shall be appointed by the Committee on Committees. ~~Civil service members shall be appointed by the Civil Service Committee.~~ Each system campus shall have at least 1 faculty or academic professional member where appropriate.

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E. FINANCE AND PLANNING COMMITTEE

The Finance and Planning Committee serves as the consultative body to the president and senior University officers on all major issues of planning, budget, resource allocation policy, and University operations.

The committee is expected to consider matters of University-wide policy or effect.

The Committee may, from time to time, act as a Twin Cities campus committee, and take up matters exclusively of concern to the Twin Cities, and may appoint subcommittees to deal with issues that pertain to the entire University or only to the Twin Cities campus.

Membership

The Finance and Planning Committee shall be composed of:
10 faculty members,
2 academic professional members,
4 students,
2 civil service members, and
ex officio representation as specified by vote of the University Senate.

Faculty, academic professional, civil service, and student members shall be appointed by the Committee on Committees. ~~Civil service members shall be appointed by the Civil Service Consultative Committee.~~

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F. INFORMATION TECHNOLOGIES COMMITTEE

The Information Technologies Committee represents faculty, academic professional, civil service and student interests in the development, implementation, and distribution of information technologies at the University. Information technologies include information systems (including their associated hardware and software) and the electronic exchange of information among faculty, staff and students.

Membership

The Information Technologies Committee shall be composed of:
8 faculty members,
4 academic professional members,
3 student members (with at least one undergraduate and one graduate student),
1 civil service member, and
ex officio representation as specified by vote of the University Senate.

Faculty, academic professional, civil service, and student members shall be appointed by the Committee on Committees. ~~Civil service members shall be appointed by the Civil Service Consultative Committee.~~

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G. LIBRARY COMMITTEE

The Library Committee represents faculty, academic professional, civil service, and student interest in the University libraries.

Membership

The Library Committee shall be composed of:
12 faculty/academic professional members,
4 students,
1 civil service member, and
ex officio representation as specified by vote of the University Senate.

Faculty, academic professional, civil service, and student members shall be appointed by the Committee on Committees. Academic professionals members must be eligible to serve in the Faculty Senate. Civil service members ~~shall be appointed by the Civil Service Consultative Committee~~ and shall not be a library employee.

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H. SENATE COMMITTEE ON COMMITTEES

The Senate Committee on Committees appoints members of certain committees of the University Senate and advises the Senate Consultative Committee on the committee structure of the University Senate.

Membership

The Senate Committee on Committees shall be composed of:
the faculty, civil service, and academic professional members of the Faculty Committee on Committees, and
the student members of the Student Committee on Committees.

The chair of the Faculty Committee on Committees shall serve as the chair of the Senate Committee on Committees.

Duties and Responsibilities

- a. To forward annually to the University Senate for approval names of faculty members, academic professionals, civil service, undergraduate students, graduate/professional students, and chairs it recommends for appointment to those committees of the University Senate specified in the Bylaws of the University Senate. The committee shall give consideration to 1) representation from the various campuses and units when appropriate; 2) the number of committees on which the faculty/academic professional, undergraduate student or graduate/professional student member currently is serving; 3) the principle of rotation of committee assignments; 4) the recommendations of the respective committee chairs, faculty, academic professional, civil service, undergraduate student and

graduate/professional student members; and 5) expressions of interest in committee service offered by faculty, academic professionals, civil service, undergraduate students and graduate/professional students. In addition, the committee shall select senators for committee membership when appropriate to encourage communication between the University Senate and its committees. The committee also shall strive to assure full and adequate representation by race, sex, and academic rank in constituting committees.

- b. To meet during the fall semester with committee chairs, on a rotating basis determined by the committee, to review with each committee chair the charge to the committee and how well it has been functioning, and pursuant to these discussions, to make recommendations to the Senate Consultative Committee about any changes in committee structure, charge, or membership which it deems appropriate.
- c. To review and forward as appropriate to the University Senate any proposed changes to the charge, membership, or ex officio members for committees of the University Senate prior to approval from the University Senate.

...

J. SOCIAL CONCERNS COMMITTEE

The Social Concerns Committee is primarily concerned with the interrelationship between the University and the broader social community. It is concerned with the nature and extent of the University's response to social concerns.

Membership

The Social Concerns Committee shall be composed of:

- 7 faculty members,
- 3 academic professional members,
- 7 students,
- 3 civil service members,
- 3 alumni representatives, and
- ex officio representation as specified by vote of the University Senate.

Faculty/academic professional, civil service, and student members shall be appointed by the Committee on Committees. ~~Civil service members shall be appointed by the Civil Service Consultative Committee.~~ The alumni members shall be appointed by the president in consultation with the director of alumni relations.

...

K. STUDENT ACADEMIC INTEGRITY COMMITTEE

The Student Academic Integrity Committee is an advisory body to the Senior Vice President for Academic Affairs and Provost and to the administrative officers responsible for education, outreach, and sanctions related to issues of academic integrity.

Membership

The Student Academic Integrity Committee shall be composed of:

- 5 faculty members,
- 3 academic professional members,

~~§ 6 students (including one from each system campus; of the two Twin Cities representatives, at least one of whom shall be a graduate or professional student and at least one of whom shall be an undergraduate student from each of the Crookston, Duluth, Morris and Twin Cities campuses), and~~
ex officio representation as specified by vote of the University Senate.

Members will be appointed by the Committee on Committees. Academic professional members must be eligible to serve in the Faculty Senate. At least 1 faculty or academic professional member must be from a system campus. The chair of the committee shall be a tenured faculty member.

...

COMMENT:

During 2014-15, the Civil Service Consultative Committee (CSCC) worked with the Faculty Committee on Committees regarding the appointment process for civil service employees to University Senate Committees. It was determined that CSCC would no longer make these appointments. Instead the Faculty Committee on Committees would fill these seats in a similar manner to how faculty and academic professional seats are filled.

The proposed Bylaws amendments make the change in the appointment process for each University Senate Committee that has civil service members and adds two civil service members to the Faculty Committee on Committees.

**DAVID KIRKPATRICK, CHAIR
SENATE CONSULTATIVE COMMITTEE**

**6. UNIVERSITY SENATE RULES AMENDMENT
Disabilities Issues Committee Ex Officio Membership**

MOTION:

To amend Article II, Section 1 of the University Senate Rules as follows (language to be added is underlined; language to be removed is ~~struck-out~~). As an amendment to the University Senate Rules, the motion requires a simple majority for approval.

ARTICLE II. RULES FOR COMMITTEES OF THE UNIVERSITY SENATE (Changes to this article are subject to vote only by the University Senate)

1. Ex Officio Members of University Senate Committees

...

- Disabilities Issues--Office of the Senior Vice President for Academic Affairs and Provost (the University ADA coordinator); Office for Equity and Diversity (Disability ~~Services~~ Resource Center)

...

COMMENT:

This amendment updates the name of the University office.

END OF MOTION A

7. SENATE CONSULTATIVE COMMITTEE
Administrative Policy on Individual Conflicts of Interest
Discussion
(60 minutes)

The draft to be discussed will be available at:
http://www1.umn.edu/usenate/usenate/docs/1510individual_COI_draft.pdf

COMMENT:

The Conflicts of Interest (COI) Program, as part of its 4 year comprehensive review of Administrative Policy: Individual Conflicts of Interest, and Administrative Policy: Individual Conflicts of Interest: Standards that Govern Those Involved in Clinical Health Care, proposes to merge the provisions into one policy. The changes proposed by the COI Program are reflected in red text, with explanatory comments in the margin. In addition, the draft policy includes, in purple text, provisions recommended by the Implementation Team. That group was charged with implementing the recommendations made by the panel that conducted the recent review of the university's human research protection program. The final report of the Implementation Team is [here](#), and pages 54-56 of that report is the section on conflict of interest.

8. PRESIDENT'S REPORT
(10 minutes)

9. QUESTIONS TO THE PRESIDENT
(15 minutes)

Questions to the President should be submitted in writing to the University Senate office no later than Tuesday, November 3, 2015. The President may also choose to take questions from the floor.

10. UNIVERSITY SENATE OLD BUSINESS

11. UNIVERSITY SENATE NEW BUSINESS

12. UNIVERSITY SENATE ADJOURNMENT

THIS CONCLUDES THE UNIVERSITY SENATE BUSINESS.
THE SUBSEQUENT ITEMS ARE FACULTY SENATE BUSINESS ONLY.

MEETING OF THE FACULTY SENATE

13. ADMINISTRATIVE RESPONSES TO SENATE ACTIONS Information

FACULTY SENATE

Amendments to the Board of Regents Policy on Commercialization of Intellectual Property Rights

Approved by the Faculty Senate: April 30, 2015

Board of Regents Response: June 12, 2015

14. EDUCATIONAL POLICY COMMITTEE Amendment to the Administrative Policy on Mandatory Attendance at First Class Session and Consequences for Absence Information

The Educational Policy Committee approved the following amendment to the Administrative Policy on Mandatory Attendance at First Class Session and Consequences for Absence following its September 8 meeting. This amendment is included for information.

AMENDMENT TO THE ADMINISTRATIVE POLICY ON MANDATORY ATTENDANCE AT FIRST CLASS SESSION AND CONSEQUENCES FOR ABSENCE

POLICY STATEMENT

1. ~~Students must attend~~ are required to attend the first class session in order to receive important information about the course from the instructor. Students must attend the first class meeting of every part of a course in which they are registered (including, ~~for example, labs, and discussion sections, lectures, and other types of class meetings~~), unless they have obtained prior approval from the instructor (or department, if appropriate) for an intended absence before the first class meeting. ~~Without such prior approval, a student may lose his or her place in the class to another student. The registration materials should alert students to the fact that they must attend the first session of a course, whether that session is a lab, discussion section, lecture, or some other class meeting.~~
2. If a student wishes to remain in a course from which he or she has been absent the first day without prior approval, the student ~~must~~ should contact the instructor as soon as possible. In this circumstance, instructors have the right to deny access admission to the class if other students have been addedmitted and the course is full. However, instructors should consider extenuating circumstances (e.g., weather) that may have prevented a student from attending the first class session and from notifying the instructor in advance.
3. Absence from the first class session that falls during a recognized religious holiday (e.g., Rosh Hashanah) does not require instructor approval, but the student must notify the instructor ~~must be notified in advance regarding of the absence and the reason for the absence.~~ In this instance, the place for the student will be retained. (See Administrative Policy: *Makeup Work for Legitimate Absences: Twin Cities, Crookston, Morris, Rochester* for further information regarding absences).
4. ~~Students are responsible for~~ must officially cancelling their enrollment in any course infor which they have enrolled and subsequently been denied enrollment. ~~If any such student~~

does not officially disenroll from the course, the instructor has to the choice to either (a) assign a failing grade to the student for that course, or (b) request that the student be disenrolled. ~~Instructors will fail any such student who does not officially cancel a course.~~

Exclusions

This policy is not applicable to the Duluth campus.

REASON FOR POLICY

Students are required to attend the first class session to receive important information about the course from the instructor. In addition, because students can enroll and disenroll for courses on line, the list of registered students fluctuates. A student's presence at the first class session is required to clearly indicate the number of students who are committed to taking the course. Instructors can then determine whether any students who were not able to register for a course because all seats were taken may take the place of students who registered but did not attend the first class session.

PROCEDURES

There are no procedures related to this policy.

FORMS/INSTRUCTIONS

There are no forms associated with this policy.

APPENDICES

There are no appendices related to this policy.

FAQ

1. Is it mandatory that a student be removed from a class if he/she misses the first class session?

Instructors are not required to request that the student be removed from the class, but it is their prerogative to make such a request.

2. What is the necessary process for instructors to disenroll students from a course?

Instructors can contact their college's student services department or One Stop Student Services to request students be disenrolled for not attending the first class session.

3. How does this policy apply to on-line courses?

The policy extends to on-line courses as well as traditional in-person courses. Students must attend the first class meeting or obtain permission from the faculty member to be absent. In the traditional classroom courses, attendance means the student is physically present in the course. For courses that are delivered partially or completely online, instructors have discretion to indicate on the syllabus the specific action(s) a student would need to take within a specified time period (e.g., post an online discussion group on academic matters, initiating contact with a faculty member to ask a question about an academic course topic, submitting an assignment, taking a quiz) in order to be considered as having attended the online course. If a student does not attend (e.g., log into the course in Moodle) the course instructor may request that the student be removed from the class.

• Is it mandatory that a student be removed from a class if he/she misses the first class session?

Faculty members are not required to request that the student be removed from the class, but it is their prerogative to make such a request.

ADDITIONAL CONTACTS

Subject	Contact	Phone	Fax/Email
Primary Contact(s)	Suzanne Bardouche Belinda Cheung	612-626-9159 612-625-6977	bardouch@umn.edu Cheun002@umn.edu
Crookston Campus	Ken Myers	218-281-8200	kmeysr@crk.umn.edu
Morris Campus	Bart Finzel	320-589-6015	finzelbd@morris.umn.edu
Rochester Campus	Lori Carrell	507-258-8006	lcarrell@r.umn.edu

DEFINITIONS

Officially cancel

Students must cancel (drop) a class if they have been denied enrollment in that course. Students are responsible for dropping a course to officially remove it from their record and may do so online in the course registration system.

RESPONSIBILITIES

Students

Attend the first sessions of courses for which they have registered, or seek prior approval from the instructor if they are unable to attend. Use the course registration system to drop a course they have registered for but will not be attending.

Instructors

Monitor official course registration lists. Take attendance at first class meeting(s). Respond promptly to students who have contacted the instructor regarding not attending the first class session. Notify students if they have been denied enrollment in a course. Report a failing grade if a student who was denied enrollment in a course does not drop the course, or request that the student be disenrolled.

RELATED INFORMATION

Administrative Policy: *Makeup Work for Legitimate Absences: Twin Cities, Crookston, Morris, Rochester*

**SUE WICK, CHAIR
EDUCATIONAL POLICY COMMITTEE**

**15. EDUCATIONAL POLICY COMMITTEE
Amendment to the Administrative Policy on Timely Graduation by Undergraduates
Information**

The Educational Policy Committee approved the following amendment to the Administrative Policy on Timely Graduation by Undergraduates at its October 14 meeting. This amendment is included for information.

AMENDMENT TO THE ADMINISTRATIVE POLICY ON TIMELY GRADUATION BY UNDERGRADUATES

POLICY STATEMENT

Students are admitted to the campuses and colleges of the University of Minnesota to pursue a baccalaureate degree. Degree-seeking undergraduate students are expected to enroll in and successfully complete courses that will move them toward degree completion in a timely manner. The general benchmark for timely degree completion for students admitted as New High School (NHS) students is four years (8 academic semesters).

A. DECLARING A MAJOR

Degree-seeking students are expected to declare and be accepted into a major. Requirements are as follows:

1. New High School (NHS) students are expected to declare and be accepted into all intended major(s) and minor(s) (if applicable) no later than the end of their fourth academic term of enrollment after matriculation regardless of total credit completion.
2. New Advanced Standing (NAS) and Inter-University Transfer (IUT) students are expected to declare and be accepted into all intended major(s) and minor(s) (if applicable) as follows:

Students entering with 0-26 credits, no later than the end of their fourth semester of enrollment at the University

Students entering with 27-59 credits, no later than the end of their third semester of enrollment at the University.

Students entering with 60 or more credits, no later than the end of their second semester of enrollment at the University.

3. Failure to declare a major by the end of the term indicated above may result in a hold being placed on the student's record, requiring advisor permission to register. A hold may be placed sooner than the term indicated above, if programmatically warranted.
4. Students may not earn a degree in a program, college or campus to which they are not currently admitted, irrespective of any accumulation of required credits and courses on their record.
5. Colleges and campuses may not award a degree to a student who is not currently admitted to that program, college, or campus as a degree-seeking student.

B. COURSE REGISTRATION

1. Failure to enroll in courses that are applicable to degree requirements may result in a hold being placed on the student's record, requiring advisor permission to register.

2. After declaring/being accepted into a major, students are expected to enroll in required major courses and other courses necessary to complete University degree requirements. Failure to do so may result in a hold being placed on the student's record, requiring advisor permission to register.

C. GRADUATION CLEARANCE

1. Students are expected to apply to graduate; the application should be submitted on or before the beginning of the term during which the student expects to complete all degree requirements.
2. The University has the authority to clear students for graduation after they have completed required degree program, college, campus, and University requirements, regardless of whether the student has submitted the application to graduate.

D. DEGREE PROGRAM REQUIREMENTS

All degree programs must have a curricular sample plan that enables students who enter as NHS to graduate in four years. Such a plan should assume that students will enroll for at least 15 degree-applicable credits per semester, on average, but the plan may not require that students enroll for more than 17 credits per semester, on average.

Exclusions

This policy is not applicable to the Duluth campus.

REASON FOR POLICY

Timely graduation is an underlying foundational principle for undergraduate education at the University, in support of a high quality educational experience for the student and wise use of the resources of the University and of the student. Undergraduate students are admitted to the University to pursue an undergraduate degree. To make the best use of students' resources, as well as University resources, students are not allowed to continue registering for courses indefinitely without having a formal plan for completing a degree in a timely manner. This policy implements criteria and requirements for accreditation established by the Higher Learning Commission.

PROCEDURES

Administrative Degree Clearance Procedure

FORMS/INSTRUCTIONS

There are no forms related to this policy.

APPENDICES

There are no appendices related to this policy.

FAQ

1. **How does a student declare a major?**

Students should talk to their academic advisor or their college or campus's career services professionals to help clarify their goals. Colleges and campuses have their own policies and procedures for changing majors. Some majors may require an application or portfolio review.

2. Can a student receive both a Bachelor of Arts (B.A.) and a Bachelor of Science (B.S.) degree in the same major from the University?

No, a student may not earn two degrees in the same major (e.g., B.S. and B.A. in Economics) from any campus(es) of the University.

3. Can a student receive both a Bachelor of Arts (B.A.) and a Bachelor of Science (B.S.) degree in a different major from the University?

A student fulfilling requirements for two majors within different degree structures (e.g., one B.A. and one B.S.) can earn two degrees. The student must have completed all additional requirements for the degree, beyond completion of the major (e.g., the language requirement for a B.A. degree). A student may complete one set of liberal education/general education requirements to meet the requirements for both degrees.

4. What is the difference between a double major and a second degree?

A student earning more than one major but with both majors in the same degree structure (e.g., both as B.A. degrees or both as B.S. degrees) earns one degree with a double major (e.g. a B.A. degree, with majors in English and history). A student fulfilling requirements for two majors within different degree structures (e.g., one B.A. and one B.S.) can earn two degrees (e.g. a B.A. degree with a major in English, and a B.S. degree with a major in biology).

5. How does this policy affect students who are doing a double major or seeking multiple minors?

Students who are pursuing a double major should declare both majors within the recommended timelines for declaring a major. Students are discouraged from adding majors or minors later in their academic careers if doing so will delay timely graduation. Students have the option of pursuing a second major or a minor after graduation.

6. Will a student with a permanent 13-credit exemption be required to declare/be accepted into a major by the term indicated?

Students with an approved 13-credit exemption should work with an academic advisor to develop a modified benchmark for declaring a major.

7. Can the University of Minnesota graduate an undergraduate student if that student has not applied to graduate?

Yes, in circumstances where the student has completed all degree requirements, the University can clear the student for graduation and grant the degree. See the Administrative Degree Clearance Procedure (add link).

ADDITIONAL CONTACTS

Subject	Contact	Phone	Fax/Email
Primary Contact(s)	Robert McMaster	612-626-9425	mcmaster@umn.edu
Crookston Campus Procedures	Ken Myers	218-281-8200	kmyers@crk.umn.edu mailto:kmyers@crk.umn.edu

Morris campus Procedures	Bart Finzel	320-589-6015	finzelbd@morris.umn.edu mailto:finzelbd@morris.umn.edu
Rochester Campus Procedures	Laura Walker	507-258-8008	ljwalker@r.umn.edu

DEFINITIONS

Degree-seeking student

A student who has been officially admitted to a University of Minnesota college to pursue an undergraduate degree program.

Non-degree student status

Non-degree students are not officially admitted into a University of Minnesota degree program for the semester(s) of course enrollment. Non-degree status includes those students who are admitted for a future semester and students who are degree-seeking at another institution, but taking classes at the University of Minnesota, Twin Cities.

New High School (NHS)

Students who have graduated from high school but have not previously matriculated to another post-secondary institution. (They may have earned college credits while they were enrolled in high school, for example AP credits or credits through PSEO.)

New Advanced Standing (NAS)

Students who have graduated from high school, who have previously matriculated at another post-secondary education institution where they earned credits.

Inter-University Transfer (ICT)

Students who have matriculated at one University of Minnesota campus where they earned credits, and are now enrolling at a different University of Minnesota campus.

Academic Major

A student's main field of specialization during his or her undergraduate or graduate studies. The major is recorded on the student's transcript.

Academic Minor

A student's declared secondary field of study or specialization during his or her undergraduate or graduate studies. A minor typically consists of a set of courses that meet specified guidelines and is designed to allow a sub-major concentration in an academic discipline or in a specific area in or across disciplines. The minor is recorded on the student's transcript.

RESPONSIBILITIES

COLLEGE

- Establish the curricula and the requirements for majors and minors
- Periodically review student records to determine student progress in meeting degree requirements
- Monitor major declaration benchmarks
- Determine if a student has met all of the requirements to receive a degree
- Clear the student to receive the degree

STUDENT

- Maintain regular communication with an academic advisor
- Declare a major
- Register for courses that allow for progress toward timely graduation
- Apply for graduation

RELATED INFORMATION

Admissions for Undergraduates: Twin Cities, at <http://policy.umn.edu/education/admissions>
Academic Unit Authority over the Curriculum and Major, at <http://policy.umn.edu/education/curriculumauthority>
Academic Probation and Suspension for Undergraduate Students, at <http://policy.umn.edu/education/acadprobation>
Teaching and Learning: Student Responsibilities, at <http://policy.umn.edu/education/studentresp>

COMMENT:

This draft incorporates proposed revisions to two existing policies, and combines them into one, unified policy. The two existing policies are

Promoting Timely Graduation by Undergraduates: Twin Cities, Crookston, Morris, Rochester, <http://policy.umn.edu/education/timelygraduation>

Declaring and Pursuing an Undergraduate Major: Twin Cities, Crookston, Morris, Rochester, <http://policy.umn.edu/education/declaremajor>

As part of the required comprehensive review of policies, policy owners are required to periodically review policies to determine if a policy is still needed, whether the purpose and goal of the policy is being met, and whether changes are needed to improve effectiveness in the policy. The proposed changes to these two policies above came out of that review process. Consultation and discussion took place with the Registrar's Advisory Committee, a policy advisory group of academic advisors, the policy owner(s) and policy contact(s). The policy contact also reviewed any questions regarding the policies that had been logged on the policy web site.

**SUE WICK, CHAIR
EDUCATIONAL POLICY COMMITTEE**

MOTION B Consent Agenda Action by the Faculty Senate (5 minutes)

Agenda Items 16. and 17. are considered to be non-controversial or "housekeeping" in nature and are offered as a "Consent Agenda" to be taken up as a single item with one vote. Any item will be taken up separately at the request of a senator. As Item 18. is an amendment to the Faculty Senate Bylaws, the motion requires either a majority of all voting members of the Faculty Senate (82) at one regular or special meeting, or a majority of all voting members of the Faculty Senate present and voting at each of two meetings. This is the first meeting at which this motion is being presented.

16. FACULTY SENATE BYLAW AMENDMENTS Civil service appointments to Faculty Senate Committees

MOTION:

To amend Article IV of the Faculty Senate Bylaws, as follows (language to be added is underlined; language to be deleted is ~~struck out~~).

ARTICLE IV. COMMITTEES OF THE FACULTY SENATE (Changes to this article are subject to vote only by the Faculty Senate)

...

5. Faculty Senate Committee Charges

...

D. EDUCATIONAL POLICY COMMITTEE

The Educational Policy Committee is concerned with all matters that influence the quality of education at the University. It deals primarily with those affairs which affect educational policy and procedures on a University-wide basis.

Membership

The Educational Policy Committee shall be composed of:
12 faculty/academic professional members,
6 students (including one from a coordinate system campus), and
ex officio representation as specified by vote of the Faculty Senate.

Members shall be appointed by the Committee on Committees. Academic professional members must be eligible to serve in the Faculty Senate. The chair of the committee shall be a tenured faculty member.

...

G. FACULTY COMMITTEE ON COMMITTEES

The Faculty Committee on Committees appoints members of certain committees of the Faculty Senate and advises the Faculty Consultative Committee on the committee structure of the Faculty Senate.

Membership

The Faculty Committee on Committees shall be composed of:
15 elected tenured or tenure-track faculty members, ~~and~~
4 academic professional members, and
2 civil service members.

Of the faculty/academic professional members, 1 shall be from the Morris campus and the remainder from the Twin Cities campus. All faculty members of the Committee shall be elected by the faculty members of the Senate from their respective campuses. The Twin Cities faculty members of the Faculty Committee on Committees shall be nominated by the current Twin Cities faculty members of the Faculty Committee on Committees. The academic professional candidates for the Committee on Committees shall be appointed in accord with procedures

established by the P&A Consultative Committee. The civil service candidates for the Committee on Committees shall be appointed in accord with procedures established by the Civil Service Consultative Committee. In case of a faculty/~~academic professional~~ vacancy, the remaining faculty/~~academic professional~~ members, by majority vote, shall fill the vacancy by interim appointment until the next general election. In case of a academic professional or civil service vacancy, the appointing authority shall fill the vacancy for the remainder of the term.

The Faculty Committee on Committees shall elect its chair from amongst its members for a one-year term of office. The chair is eligible for re-election to that position. The chair shall also serve as the chair of the Senate Committee on Committees.

Duties and Responsibilities

- a. To forward annually to the Faculty Senate for approval names of faculty members, academic professionals, civil service, and chairs it recommends for appointment to those committees of the Faculty Senate specified in the Bylaws of the Faculty Senate. The committee shall give consideration to 1) representation from the various campuses and units when appropriate; 2) the number of committees on which the faculty/academic professional member currently is serving; 3) the principle of rotation of committee assignments; 4) the recommendations of the respective committee chairs, faculty, academic professional, civil service, undergraduate student and graduate/professional student members; and 5) expressions of interest in committee service offered by faculty, ~~and academic professionals, and civil service.~~ In addition, the committee shall select senators for committee membership when appropriate to encourage communication between the Faculty Senate and its committees. The committee also shall strive to assure full and adequate representation by race, sex, and academic rank in constituting committees.

...

I. FINANCE AND PLANNING COMMITTEE

The Finance and Planning Committee serves as the consultative body to the president and senior University officers on all major issues of planning, budget, resource allocation policy, and University operations.

The committee is expected to consider matters of University-wide policy or effect.

The Committee may, from time to time, act as a Twin Cities campus committee, and take up matters exclusively of concern to the Twin Cities, and may appoint subcommittees to deal with issues that pertain to the entire University or only to the Twin Cities campus.

Membership

The Finance and Planning Committee shall be composed of

10 faculty members,

2 academic professional members,

4 students,

2 civil service members, and

ex officio representation as specified by vote of the University Senate.

Faculty, academic professional, civil service, and student members shall be appointed by the Committee on Committees. ~~Civil service members shall be appointed by the Civil Service Consultative Committee.~~

...

K. RESEARCH COMMITTEE

The Research Committee represents the interests of faculty, academic professionals, postdoctoral fellows/associates, students, and civil service staff in research and support for research at the University.

Membership

The Research Committee shall be composed of:

15 faculty members,

2 academic professional members,

3 students,

1 civil service staff member,

1 postdoctoral fellow/associate, and

ex officio representation as specified by vote of the Faculty Senate.

Faculty, academic professional, civil service, and student members shall be appointed by the Committee on Committees. Academic professional members must be eligible to serve in the Faculty Senate. Postdoc members shall be appointed by the Postdoctoral Association. ~~Civil service members shall be appointed by the Civil Service Consultative Committee.~~

...

COMMENT:

During 2014-15, the Civil Service Consultative Committee (CSCC) worked with the Faculty Committee on Committees regarding the appointment process for civil service employees to Faculty Senate Committees. It was determined that CSCC would no longer make these appointments. Instead the Faculty Committee on Committees would fill these seats in a similar manner to how faculty and academic professional seats are filled.

The proposed Bylaws amendments make the change in the appointment process for each Faculty Senate Committee that has civil service members and adds two civil service members to the Faculty Committee on Committees.

**DAVID KIRKPATRICK, CHAIR
FACULTY CONSULTATIVE COMMITTEE**

17. FACULTY SENATE RULES AMENDMENT Finance and Planning Committee Ex Officio Membership

MOTION:

To amend Article IV, Section 1 of the Faculty Senate Rules as follows (language to be added is underlined; language to be removed is ~~struck-out~~). As an amendment to the Faculty Senate Rules, the motion requires a simple majority for approval.

ARTICLE IV. RULES FOR COMMITTEES OF THE FACULTY SENATE (Changes to this article are subject to vote only by the Faculty Senate)

1. Ex Officio Members of Faculty Senate Committees

...

- **Finance and Planning**--Office of the Senior Vice President for Academic Affairs and Provost (two representatives); Office of the Vice President for Budget and Finance (two representatives, including one from the Controller's Office); Office of the Vice President for University Services; Chair of the Academic Health Center Faculty Consultative Committee; State Economist

...

COMMENT:

While the State Economist has served on the Finance and Planning Committee for many years in an unofficial capacity, this amendment makes this position a named ex officio representative on the committee.

**DANIEL FEENEY, CHAIR
FINANCE AND PLANNING COMMITTEE**

END OF MOTION B

**18. FACULTY CONSULTATIVE COMMITTEE REPORT
(5 minutes)**

**19. FACULTY LEGISLATIVE LIAISONS UPDATE
(5 minutes)**

**20. PROVOST'S REPORT
(10 minutes)**

**21. QUESTIONS TO THE PROVOST
(10 minutes)**

Questions to the Provost should be submitted in writing to the University Senate office no later than Tuesday, November 3, 2015. The Provost may also choose to take questions from the floor.

22. FACULTY SENATE OLD BUSINESS

23. FACULTY SENATE NEW BUSINESS

24. FACULTY SENATE ADJOURNMENT