

AHC FACULTY CONSULTATIVE COMMITTEE

April 17, 2015

Minutes of the Meeting

[In these minutes: IT Governance, Discussion about an AHC FCC Vice Chair or Chair-Elect, 2015 – 2016 AHC FCC Meeting Schedule, Debrief from 4/16/15 Third Thursday, Personnel Matter, Forum Featuring Dr. Bruce Blazar]

These minutes reflect discussion and debate at a meeting of a committee of the University of Minnesota Senate; none of the comments, conclusions, or actions reported in these minutes reflect the views of, nor are they binding on, the Senate, the Administration, or the Board of Regents.

Present: Kathleen Krichbaum, (chair), John Connett, Robert Kratzke, Sandra Myers, Ned Patterson, Wendy St. Peter

Regrets: Paul Bohjanen, Les Drewes

Guests: Office of Information Technology representatives Bernie Gulachek, associate vice president, and Brittany Lloyd, associate CIO

1. **IT Governance:** Professor Krichbaum convened the meeting, and welcomed guests from the Office of Information Technology (OIT) Bernie Gulachek, associate vice president, and Brittany Lloyd, associate CIO. Before turning the meeting over to Mr. Gulachek for some introductory remarks, Professor Krichbaum called for a round of introductions.

Mr. Gulachek began by noting that in 2012, a new governance model for IT was implemented. The model was designed to gather input and get ideas from across the institution about where the University's technologists should focus their time and energy in the upcoming fiscal year. In addition to meetings with various groups across the institution, OIT collected data via an online survey ([□ HYPERLINK "https://umn.qualtrics.com/jfe/form/SV_6Gwd64XloColpWJ" □IT Input Survey□](https://umn.qualtrics.com/jfe/form/SV_6Gwd64XloColpWJ)). The information that has been gathered is then compiled and rationalized into themes, which are then vetted through the deans and the Operational Excellence group. From this work comes a small list of efforts that technologists from across the institution rally around in order to effect change.

Following these introductory remarks, Mr. Gulachek solicited members' feedback about their ideas on technology opportunities for the institution, where investments and enhancements are needed, and existing tools and services that are no longer needed.

Suggestions and concerns raised by members are summarized below:

- More video teaching and video conferencing spaces, particularly interactive video conferencing spaces that use a single platform (standardization).
- Video conferencing technology is needed that would allow multiple students at various sites to join in a synchronous, live session.

- Rehab of Moos Tower and other AHC classrooms being sure to incorporate charging and power stations in the upgraded rooms.
- Moodle's quiz capacity needs to be able to accommodate higher concentrations of students.
- Enhance the technology communication capabilities between the Twin Cities and Duluth to facilitate faculty research collaboration.

Professor Krichbaum thanked Mr. Gulachek and Ms. Lloyd for their time. Before they left, she asked them to share what changes were made as a result of previous year's listening sessions. Mr. Gulachek reported that a community of practice group was formed to rationalize the use of video conferencing tools, which resulted in the decision to move to a WebEx (HYPERLINK "https://sites.google.com/a/umn.edu/webex/" <https://sites.google.com/a/umn.edu/webex/>) platform. This community of practice has not communicated all of their results, but the report will be forthcoming.

2. Discussion regarding an AHC FCC chair-elect or vice chair: At the last meeting, reported Professor Krichbaum, members unanimously elected her to chair the AHC FCC for another year. She reminded members at that meeting she had also raised the idea of electing a chair-elect or vice chair for succession planning purposes, and asked Professor St. Peter if she would be interested in serving in this capacity. Professor St. Peter said she would need to look at her calendar but also would like to get a rough idea of the frequency of the FCC meetings she would need to attend if she were to become AHC FCC chair. Renee Dempsey, Senate staff, volunteered to provide her with this information.

3. 2015 – 2016 AHC FCC meeting schedule: Regarding next year's meeting schedule, members agreed to keep the same schedule, the third Friday of the month from 9:00 – 10:30 with a few exceptions, e.g., March when the committee would meet on the fourth Friday of the month to avoid meeting during spring break week.

In terms of the AHC FCC meeting with Dr. Jackson, members suggested seeing if he is available to meet with the committee on Tuesdays as has been the case the last few years. Professor Krichbaum asked Ms. Dempsey to check on Dr. Jackson's schedule and follow-up with the committee.

Professor Krichbaum also asked members if they would be interested to traveling to Duluth again next fall. Members agreed that they enjoyed traveling to Duluth and they would like to do so again next fall. Professor St. Peter suggested doing more to promote the AHC FCC's visit to get as many Duluth Medical School and College of Pharmacy faculty in attendance as possible. Professor Krichbaum said this would be an item of discussion for the May 15 meeting when the committee will identify a date and talk about the agenda for that visit.

4. Debrief from April 16 Third Thursday: Professor Krichbaum said the speaker, Professor John Deen, was great, and attendees were engaged and asked a lot of good questions, but, unfortunately, attendance was fairly light. She suggested brainstorming at

the May 15 meeting about how to increase attendance next year. In the meantime, those present threw out a few ideas, which included:

- Holding the event earlier, e.g., 4:00 – 5:30.
- Doing more to promote the event.
- Surveying faculty to learn why they currently do or do not attend, and what would prompt them to attend.
- Inviting guest speakers who would present topics that are relevant and of particular interest to faculty, e.g., Dr. Jim Neaton from the School of Public Health to speak on Ebola.

5. **Personnel matter:** The committee went off the record to discuss a personnel matter.

6. **Forum featuring Dr. Bruce Blazar:** Professor Krichbaum welcomed Jennifer Cieslak, chief of staff, Clinical and Translational Science Institute (CTSI), who was invited to talk about planning for the Dr. Bruce Blazar forum in June. Ms. Cieslak thanked the committee for the opportunity to meet with members to talk about their vision and goals for the upcoming forum featuring Dr. Blazar who will be providing information about the CTSI. The committee brainstormed with Ms. Cieslak and came up with the following ideas:

- A location that facilitates interaction versus more of a lecture hall like Mayo Auditorium. Possible locations that were mentioned included Campus Club, McNamara Alumni Center, Masonic Cancer Center conference room, Mississippi Room in Coffman Memorial Union, Founders Room in Northrop Auditorium, and TCF Bank Stadium.
- Provide food and refreshments, e.g., bars/cookies and coffee/soda or simple box lunches, depending on the time of the event.
- Advertise the event as a discussion with Dr. Blazar about the CTSI and request people come prepared to ask questions. The spontaneity of the candid discussion at the February Third Thursday really engaged those attending.
- Include as part of the presentation some (younger) faculty who have used the CTSI extensively who would be willing to share their success stories about how the CTSI helped them with their research.
- Have a handout with presenter and other contact and resource information.
- Hold the event around noon or early afternoon.
- Identify a point person in each school to communicate the event to faculty, with a focus on junior faculty and their mentors.

Professor Krichbaum thanked Ms. Cieslak and members for a good planning discussion.

7. **Adjournment:** Hearing no other business, Professor Krichbaum adjourned the meeting.

Renee Dempsey
University Senate

