# CLASSROOM ADVISORY SUBCOMMITTEE

## MINUTES OF MEETING
October 28, 2013

[In these minutes: STSS Tour; Modern learning Spaces fCoP.]

[These minutes reflect discussion and debate at a meeting of a committee of the University of Minnesota Senate; none of the comments, conclusions or actions reported in these minutes represent the views of, nor are they binding on, the Senate, the Administration or the Board of Regents.]

**PRESENT**: Patricia Schaber (Chair), Roberta Kehne, Jeffrey Lindgren, Peggy McCarthy, Daniel Orth, Maria Sera, Connor Schaefer, Kevin Smith, Susan Staats, Christine Swartwout, Jeremy Todd, Thomas Wolfe

**REGRETS:** Brad Cohen, Mary Jetter

**ABSENT**: Christopher Isett, Barbara Jensen, Katherine Kroph, Errin McIsaac

## WELCOME

Professor Schaber welcomed those present and called the meeting to order.  This meeting was held in the Science Teaching and Student Services (STSS) building located on the East Bank campus.

## STSS 114

Mr. Todd gave members an overview of the features of the room. He walked members through the instructor controls and the student table capabilities. The following features were discussed:
- The room has glass boards because they are easier to maintain over time.
- 10% of the table surfaces are height adjustable.
- There are written instructions, video guides online, instruction coordinators, and ATS courses available to help instructors take advantage of the features and explore different pedagogies.
- The room holds 171 people and is the result of combining two spaces, which took place over the summer.

## STSS 420 A

Members relocated to STSS 420 A to view a smaller active learning space, continue the discussion, and view a PowerPoint presented by Mr. Todd. The following topics were discussed:
- The room seats 27 people and the tables are round.
- Pictures of the following rooms were displayed and features were discussed:

- o Mayo D 325, Animal Science Vet Med 104, Duluth Library 410, Weaver Densford 7-135.
  - o Weaver Densford 7-135 allows for classrooms on different campuses to connect. This enables the College of Pharmacy to be located on the Twin Cities campus and Duluth.
- Ms. Kehne recommended in rooms that currently have only one accessible table surface, we work to increase this number so those with disabilities have options to choose where and with whom they sit. Mr. Todd explained that there are issues related to the design and cost of adjustable surfaces, but hopes to see an increase in their use in the future.

Members discussed the question: Does space drive pedagogy?
- Spaces can encourage students to work together and it can increase accountability and visibility.
- Naturally sitting with peers encourages participation and engagement.
- Members commented that videos of instructors using the spaces from different disciplines would be helpful.

## MODERNIZING LEARNING SPACES (FCOP)

Mr. Todd's presentation continued and he announced the kickoff meeting of the formal Community of Practice (fCoP), Modernizing Learning Spaces (MLS), would be held on October 1, 2013. The project sponsor is Craig Bentz and Mr. Todd will serve as the project lead. He presented the following:
- MLS fCoP Objective
  - o Create a structure to rapidly effect change in academic technology spaces (classrooms, labs, managed informal learning spaces) and use the new structure to modernize spaces to better support Bring Your Own Device (BYOD).
- MLS fCoP Criteria for Success
  - o Pilot implementation of a BYOD strategy in at least 20% of OIT owned computer labs.
- Milestones
  - o The first reports are due November 4th.
- Spaces are being inventoried and 1200 spaces were selected.
- As an institution, space information needs to be managed better.
- MLS: Voice of the Community
  - o Goals
    - ▪ Gather direct feedback; Include high-level scope of the service levels required by faculty.
    - ▪ Develop a set of principles and definitions addressing: Quantity, quality, technology, and affordances.
- Gather Direct Feedback
  - o Survey
  - o Focus groups
  - o CAS

- The discussion centered on identifying learning spaces, technology and services that enable teaching and learning.
- Emerging Priorities
  - Active learning spaces
  - Flexibility of space/ modularization
  - WiFi
  - Power
  - Videoconferencing
  - Writing Surfaces
  - Improve availability/access – scheduling flexibility
- Table Exercise – BYOD Assessment
  - Mr. Todd asked members to consider: What do formal and informal learning spaces need to provide faculty and students to better support them in using their own devices for teaching/learning activities? At what level are services needed?
  - Members were seated at three tables and each table considered this question for one of the following settings: computer lab, classroom, and informal learning space.
- Mr. Todd will take the following information back to the MLS meeting on November 4th:
  - Regarding computer labs, bringing your own device can be cumbersome.
  - Printing is not always necessary because projects are often submitted online.
  - Remote access to servers should be more robust for students.
  - Movable monitors help students interact with each other.
  - Single sign-on would save time.
  - Geography, or location of ALCs should be considered when rooms are being upgraded. There are no ALCs on the West Bank campus.

Mr. Todd closed the discussion by first inviting members to attend meetings of various Communities of Practice. Then he updated members on some of the changes and maintenance that will be happening around campus:
- In 2006, 26% of rooms were accessible, and now nearly 85% are accessible.
- The Enterprise System Upgrade Program will rollout significant changes in mid-October 2014.

Members mentioned the following future agenda items:
- Hearing from instructors using ALCs and the available technology and those who transitioned from regular lecture spaces to ALCs.

Hearing no further business, Professor Schaber adjourned the meeting.

Jeannine Rich
University Senate Office