

TABLE OF CONTENTS

ANNOUNCEMENTS

| | |
|--|----|
| Welcome St. Mary's University of Minnesota, Twin Cities Campus Library | 01 |
| Find an OCLC Member Library..... | 01 |

GENERAL

| | |
|--|----|
| WorldCat Collection Analysis Update..... | 02 |
| Self-Paced Tutorials Now Available | 03 |

CATALOGING & METADATA

| | |
|---|----|
| New Serials Training Workshops | 03 |
| Connexion Client 1.70 Webinar Recording Now Available | 04 |
| Connexion Tip: Delete 035 Upon Export | 05 |

LOCAL HOLDINGS MAINTENANCE

| | |
|----------------------------------|----|
| Planning for MULS Training | 05 |
|----------------------------------|----|

RESOURCE SHARING

| | |
|---|----|
| Enhancements to WorldCat Resource Sharing | 06 |
|---|----|

REFERENCE

| | |
|--|----|
| WorldCat on the Web: New Features..... | 07 |
|--|----|

ANNOUNCEMENTS

Welcome St. Mary's University of Minnesota, Twin Cities Campus Library

MINITEX is happy to announce that St. Mary's University of Minnesota, Twin Cities Campus Library is now a Governing OCLC member. The Library's symbol is XOR.

A MnPALS library, St. Mary's University of Minnesota, Twin Cities serves a population of over 3,000 students attending graduate and special degree programs in the areas of education, management, business, and health and human services. The library has a small print collection and electronic resources. Their doctoral dissertations are the most unique part of the collection.

Previous to Jan. 2007, XOR was set up as an OCLC ILL borrowing library, but plans to start lending very soon. The library director, Gretchen Terhaar Pyle, commented: "We wanted to be able to share our resources, especially our doctoral dissertations. It will be beneficial to those requesting the dissertations, but also to our students to have their work available to other researchers."

XOR's collection was always in WorldCat, but under Saint Mary's Winona campus code, MNY. Users were not able to tell what was in XOR's collection by searching in WorldCat. Gretchen stated "It will be nice to see our stuff in WorldCat with a location of Saint Mary's, Twin Cities Campus. Also, we direct students to WorldCat for keyword searching because we have a small collection, and it will be nice to show them the 'libraries worldwide' feature."

St. Mary's University of Minnesota, Twin Cities joins the 188 other Governing OCLC members in the three-state MINITEX region. Welcome XOR!

Sara Ring; MINITEX/BATS

Find an OCLC Member Library

Need to find an OCLC member library? Check out the new "Find an OCLC Library" resource on OCLC's Web site:

<<http://www.oclc.org/contacts/libraries/>>

This is the new version of what used to be called "Participating Institutions" search. Use the resource as a quick reference when you need to find a particular member's symbol or find another OCLC member institution. The new version has improved searching features, and now includes all OCLC member libraries. You can perform combined searches by:

- Institution name
- OCLC symbol
- City

- State
- ZIP/Postal code
- Country
- Regional Service Provider
- Institution type
- MARC 21 Organization Code

When you perform a search for an institution name, it searches your term as a phrase, so your search has to be exact. For example, if I wanted to search for "Ramsey County Public Library" I could enter in Ramsey County or Ramsey County Public but not Ramsey Public.

Search results will be limited to 50 institutions since the intent of this tool is to allow members to find or identify a particular OCLC member. **Note:** search results will no longer include ILL-related information (this is available through the OCLC Policies Directory).

OCLC; edited

GENERAL

WorldCat Collection Analysis Update

For current users of OCLC's WorldCat Collection Analysis (WCA), the latest quarterly update has been completed. Your data in WCA will reflect changes made to your holdings in WorldCat as of Dec. 31, 2006. This update also incorporates several changes to the user-interface aimed at improving functionality. Two of the more prominent changes are:

- the addition of *Microform* as document type – You can now limit your analysis by eight types of microform
- additional *Request Data in ILL Analysis Exports* – Article Date, Volume, and Issue are now included when exporting ILL data

If you have any questions, please contact Mark Wilhelmi in the MINITEX BATS unit (Contact information at the end of this *Mailing*).

Rob Ross, OCLC; edited

Self-Paced Tutorials Now Available

Have you seen any of the self-paced tutorials we have created recently? Our newest tutorial will teach you how to create or update your "deep links" from WorldCat to your local OPAC, and our other tutorial demonstrates how to set up a deflection policy in the OCLC ILL Policies Directory.

Linking WorldCat to your Library Catalog

Do you want to direct more people from the Web to your local library? Learn more about how to set up your "deep links" in the WorldCat Services Administrative Module (formerly FirstSearch Administrative Module), so that your users, wherever they may be, can find you! **Note:** This tutorial only applies to institutions that have a subscription to WorldCat on FirstSearch.

Setting Up Deflection in the OCLC ILL Policies Directory

Do you often get OCLC interlibrary loan requests for items that you do not loan? If you are spending too much time manually declining ILL requests, find out how you can automate the process by setting up a deflection policy in the OCLC ILL Policies Directory. This 30 minute self paced tutorial will define what deflection is and how it works with the OCLC WorldCat Resource Sharing system. The tutorial will also show you how to set up a Deflection Policy for your library. To view the tutorial, follow this link:

<<http://www.minitex.umn.edu/train-conf/webinars/archived.asp>

Sara Ring; MINITEX/BATS

CATALOGING & METADATA

New Serials Training Workshops

Electronic Serials Cataloging

This is one of a series of workshops developed by CONSER's Serials Cooperative Cataloging Training Program (SCCTP).

Steve Shadle, the author of this class, will be the trainer for both sessions. Steve is the Serials Access Librarian for the University of Washington Libraries and an experienced trainer.

Electronic Serials Cataloging is a day-long training session that will prepare those familiar with print serials cataloging to catalog electronic serials distributed through the Web. It covers the basic steps for creating an original record for an online serial and also describes the single-record approach to serials available in both print and electronic versions.

Who should attend? Experienced serials catalogers and those who have attended the SCCTP Basic Serials Cataloging class.

Dates and Locations:

April 23, 2007, University of Minnesota, Minneapolis, MN

April 25, 2007, Augustana College, Sioux Falls, SD

Cost: \$80.00

Registration: <<http://www.minitex.umn.edu/train-conf/oclc/#27>>

Advanced Serials Cataloging

This workshop provides in-depth, 2-day coverage of original serials cataloging. It focuses on print serials, but the concepts are applicable to serials in any format. It is intended for those who have taken the *Basic Serials Cataloging* course, or who have been active serial catalogers for at least a year and are familiar with the fundamentals.

Who should attend? Experienced serial catalogers and those who have attended the SCCTP Basic Serials Cataloging class.

Dates and Locations:

February 26-27, 2007, 9:00 a.m. - 4:00 p.m., Concordia College, Moorhead, MN

March 26-27, 2007, 9:00 a.m. - 4:00 p.m., University of Minnesota, Minneapolis, MN

Presenter: Margaret Mering, Principal Serials Cataloger and Metadata Librarian, University of Nebraska-Lincoln, (SCCTP Trainer)

Cost: \$160.00

Registration: <<http://www.minitex.umn.edu/train-conf/oclc/#128>>

Mark Wilhelmi; MINITEX/BATS

Connexion Client 1.70 Webinar Recording Now Available

Were you unable to attend "Connexion Client Update: Version 1.70 and Other Recent Enhancements webinar?" You can watch a recording of the webinar by going to our Archived Webinars Web page here:

<<http://www.minitex.umn.edu/train-conf/webinars/archived.asp#141>>

Connexion Tip: Delete 035 Upon Export

If you are using Connexion client 1.70, you may have noticed that an 035 MARC field containing the OCLC number is now included in each record you export. If your local system has other uses for the 035 field, or if your system captures the OCLC number in a different way, you can easily turn this feature off. Go to: Tools → *Options* → *Export* → *Field Export Options* → type in 035 under the Bibliographic Records box and click *OK*.

If you use Connexion browser, you can also delete MARC fields upon export from Connexion. Go to the General Tab → Select *Preferences* from the *Admin Option drop down menu* → *Export Options* → Under the heading *Fields To Delete On Export*, enter in 035 → *Save*

If you missed the announcement last fall, you can read more about this 035 field in OCLC's Technical Bulletin 253.

<<http://www.oclc.org/support/documentation/worldcat/tb/253/default.htm>>

LOCAL HOLDINGS MAINTENANCE

Planning for MULS training

While the snow is falling and the temperature is dipping into the single digits, it would be easy to think that Spring is far away. But as we turn the calendar over to February, we know that the sun is fighting its way back, and soon it will be time for the Spring round of MULS training sessions.

As planning begins, we encourage staff of all our MULS participating libraries to consider their training needs and let us know how we can best help them with the goal of keeping Local Holdings Records up-to-date. That includes letting us know if your staff would prefer live, day-long sessions or the series of shorter webinar sessions, and if there are topics you would particularly like to have us address.

For example, one of the open questions we have is whether libraries would find it useful to use Constant Data Records in their LHR workflow. We have worked with Constant Data some, and have found that it is not ideal for our agent work; but if libraries feel it would be helpful, we'll be sure to include it in our training. So, let us know!

We would also appreciate any notes you might have about conflicts that we should avoid when scheduling training sessions, such as regional group meetings or school breaks that might affect your staff's ability to participate. We expect to present multiple sessions on Local Holdings Record (LHR) Maintenance in the weeks between March 19 and May 18, and hope we can meet as many people's need for training in that time frame as possible. We're actively looking for the best times

to schedule our training, but we aren't always aware of potential overlap, so we welcome any information you can share.

If you have any questions or suggestions, please feel free to contact Dave Linton in the MINITEX MULS office (Contact information at the end of this *Mailing*).

Dave Linton; MINITEX/MULS

RESOURCE SHARING

Enhancements to WorldCat Resource Sharing

As of Jan. 14, OCLC installed the following enhancements to WorldCat Resource Sharing.

Electronic Delivery Address in the Admin Module

To further automate processing of resource sharing requests, you can designate electronic delivery addresses in your constant data in the WorldCat Services Administrative Module. The options include: Ariel E-mail (MIME), Ariel FTP (IP), Odyssey, Skype, Yahoo Instant Messenger, and Windows Live Messenger. To get to the WorldCat Services Admin Module, go to:

<<http://www.firstsearch.oclc.org/admin>>

Enter your FirstSearch administrative authorization and password. Click on the *Resource Sharing* Tab. Click on *Staff ILL Settings* on the left → Select *Constant Data Settings* → Enter in your electronic delivery address information.

Copy/Loan Selection Box

A new field is present on the staff workform that will allow you to manually select whether your request is for a copy or a loan. Currently, OCLC's resource sharing system designates a request a copy or a loan based on the presence or absence of article data in the workform as well as the presence or absence of a due date. Now, you will be able to make this decision as a part of your workflow. This field is not required, and if a user does not designate a request to be a copy or a loan, OCLC's resource sharing system will default to the automated method on behalf of the borrower/lender.

Christa Starck Welker, OCLC; edited

REFERENCE

WorldCat on the Web: New Features

OCLC continues to refine and expand WorldCat on the Web. New developments include:

More visible evaluative content and Web Resource links

Individual item records reached from WorldCat.org search results now include links to supplemental Web content on the top-level page. Previously displayed beneath the *Details* tab, these links can include publisher-provided item descriptions, author biographies and Web sites, tables of contents and content excerpts.

Web Resources Link

Additional links may be provided with the heading "Web Resources." These may give a user access to content related to the displayed item, such as a print serial's Web site. In the case that the displayed item is a digital object--such as an electronic book, or a digitally preserved photo, document or artifact--the link may provide direct viewing or retrieval of the object (if authentication is not required).

Example records with "Web Resources" links are:

- *Wall Street Journal*:
<<http://worldcat.org/oclc/4299067>>
- *Consumer Reports*:
<<http://worldcat.org/oclc/1564931>>
- "General Joseph Warren Park" (Photo, Warren PA Library Assoc.):
<<http://worldcat.org/oclc/67983465>>
- "Yellowstone Falls (from below)" (Painting, Univ. of Puget Sound):
<<http://worldcat.org/oclc/61267918>>

Faceted Browse Now Includes Facet Expansion

The faceted browse feature of WorldCat.org search results now allows a user to expand the abbreviated results within each facet via a "Show More..." link.

Faceted browse lets a user filter his or her search results by categories ("facets") using the left-hand *Refine Your Search* panel. This dynamic navigation, increasingly popular in a variety of Web search facilities, further leverages WorldCat's structured metadata and helps users who may have difficulty narrowing a large result set understand the refinement options available to them.

Each facet in its initial state displays only the five most relevant results. The "Show More" link lets the user incrementally reveal 25 additional results at a time, up to 100 results within the facet. Visit WorldCat.org to try out the new faceted browse!

OCLC; edited

Contact Information

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OCLC Cataloging, ILL, Digitization and Preservation products and services

Edward Swanson, Manager, MINITEX Contract Cataloging Program (ConCats), 612-624-4002, 800-462-5348, ConCats@tc.umn.edu

MINITEX Cooperative Purchasing & Electronic Resources Services (CPERS), Rita Baladad 612-626-8252, balad001@umn.edu and Ed Keane, 612-624-2925, keane022@umn.edu

OCLC Reference products and services

Cecelia Boone, 612-624-6353, 800-462-5348, c-boon@umn.edu

Dave Linton, 612-624-3360, 800-462-5348, linto001@umn.edu

OCLC Local Holdings Maintenance (formerly Union Listing), including MULS

MINITEX Calendar of Training, Meetings, and Conferences February 2007

(Updated February 2, 2007)

This calendar primarily lists events scheduled by MINITEX, although other events are included. This is an informational posting only, registration materials are sent separately. If you are interested in attending a workshop and have not received registration materials two weeks prior to the event, contact the MINITEX Office (612-624-4002, 800-462-5348). For OCLC training sessions, ask for Kay Kirscht. There is a registration fee for many of the events listed.

Some events listed on the calendar may be cancelled due to lack of registered participants. Cancellations and changes are highlighted by ****CANCELLED**** following the date of the event.

This calendar will be updated and posted at the beginning of each month. If you would like your event included in the calendar, please call Kay Kirscht at 612-624-3532.

FEBRUARY

- 7 MasterFILE Premier - Advanced
 12:00 noon – 1:00 p.m., CST
 Online Training Session
 <http://www.minitex.umn.edu/train-conf/webinars/upcoming.asp#144>
- 8 Business Source Premier: Business Searching Interface (BSI)
 9:00 a.m. – 10:00 a.m., CST
 Online Training Session
 <http://www.minitex.umn.edu/train-conf/webinars/upcoming.asp#72>
- 12 ELM Overview
 2:00 p.m. – 3:00 p.m., CST
 Online Training Session
 <http://www.minitex.umn.edu/train-conf/webinars/upcoming.asp#63>
- 13 MasterFILE Premier - Advanced
 2:00 p.m. – 3:00 p.m., CST
 Online Training Session
 <http://www.minitex.umn.edu/train-conf/webinars/upcoming.asp#144>
- 14 Introduction to Using OCLC Cataloging Statistics
 10:00 a.m. – 11:00 a.m., CST
 Online Training Session
 <http://www.minitex.umn.edu/train-conf/webinars/upcoming.asp#142>
- 15 Statistics for EBSCO, Gale, NetLibrary, ProQuest & OCLC
 9:00 a.m. – 10:00 a.m., CST
 Online Training Session
 <http://www.minitex.umn.edu/train-conf/webinars/upcoming.asp#104>
- 19 Gale Resources
 1:00 p.m. – 2:00 p.m., CST
 Online Training Session
 <http://www.minitex.umn.edu/train-conf/webinars/upcoming.asp#64>

FEBRUARY, *continued*

- 21 Statistics for EBSCO, Gale, NetLibrary, ProQuest & OCLC
11:00 a.m. – 12:00 noon, CST
Online Training Session
<http://www.minitex.umn.edu/train-conf/webinars/upcoming.asp#104>
- 23 MasterFILE Premier - Advanced
10:00 a.m. – 11:00 a.m., CST
Online Training Session
<http://www.minitex.umn.edu/train-conf/webinars/upcoming.asp#144>
- 26-27 Advanced Serials Cataloging
MINITEX / SCCTP Training Session
9:00 a.m. – 4:00 p.m., CST
Concordia College
Moorhead, MN
<http://www.minitex.umn.edu/train-conf/oclc/#128>
- 26 MasterFILE Premier - Advanced
3:00 p.m. – 4:00 p.m., CST
Online Training Session
<http://www.minitex.umn.edu/train-conf/webinars/upcoming.asp#144>

MARCH

- 5-6 ExLibris Regional Meeting
Northland Inn
7025 Northland Drive
Brooklyn Park, MN 55428
- 6 Statistics for EBSCO, Gale, NetLibrary, ProQuest & OCLC
10:00 a.m. – 11:00 a.m., CST
Online Training Session
<http://www.minitex.umn.edu/train-conf/webinars/upcoming.asp#104>
- 9 ELM Overview
12:00 noon – 1:00 p.m., CST
Online Training Session
<http://www.minitex.umn.edu/train-conf/webinars/upcoming.asp#63>
- 12-14 EDUCAUSE 2007 Midwest Regional Conference: “Facing a River of Challenges”
InterContinental Chicago Hotel
Chicago, IL
http://www.educause.edu/content.asp?SECTION_ID=227&bhcp=1
- 15 Gale Resources
11:00 a.m. – 12:00 noon, CST
Online Training Session
<http://www.minitex.umn.edu/train-conf/webinars/upcoming.asp#64>
- 16 MINITEX Floating Holiday
MINITEX Office closed

MARCH, *continued*

19-20 Basic Serials Cataloging
 MINITEX / SCCTP Training Session
 9:00 a.m. – 4:00 p.m., CST
 Minnesota State University
 Mankato, MN
 <http://www.minitex.umn.edu/train-conf/oclc/#120>

26-27 Advanced Serials Cataloging
 MINITEX / SCCTP Training Session
 9:00 a.m. – 4:00 p.m., CST
 S-30B Wilson Library
 University of Minnesota, Twin Cities Campus
 Minneapolis, MN
 <http://www.minitex.umn.edu/train-conf/oclc/#128>

28 MN Library Legislative Day

APRIL

2 Introduction to Using OCLC Cataloging Statistics
 2:00 p.m. – 3:00 p.m., CST
 Online Training Session
 <http://www.minitex.umn.edu/train-conf/webinars/upcoming.asp#142>

13 The Best from the Web Teleconference
 11:00 a.m. – 2:30 p.m., CST
 Teleconference

13 ARLD Day
 Earle Brown Heritage Center
 Brooklyn Park, MN
 <http://www.mnlibraryassociation.org/ARLD/Events.htm>

23 Electronic Serials Cataloging
 MINITEX / SCCTP Training Session
 9:00 a.m. – 4:00 p.m., CST
 Brooklyn Park, MN
 <http://www.minitex.umn.edu/train-conf/oclc/#27>

25 Electronic Serials Cataloging
 MINITEX / SCCTP Training Session
 9:00 a.m. – 4:00 p.m., CST
 Augustana College
 Sioux Falls, SD
 <http://www.minitex.umn.edu/train-conf/oclc/#27>

MAY

- 10 Introduction to Using OCLC Cataloging Statistics
10:00 a.m. – 11:00 a.m., CST
Online Training Session
<http://www.minitex.umn.edu/train-conf/webinars/upcoming.asp#142>
- 14 12th Annual Collection Development Symposium
Continuing Education & Conference Center (formerly Earle Brown Center)
St. Paul Campus
University of Minnesota – Twin Cities
St. Paul, MN
- 28 Memorial Day Holiday
MINITEX Office closed