

# MINITEX/OCLC MAILING

A PUBLICATION OF THE MINITEX BIBLIOGRAPHIC AND TECHNICAL SERVICES UNIT

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## ANNOUNCEMENTS

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### BATS STAFF TRAVEL TO CONFERENCES

Staff from the Bibliographic and Technical Services (BATS) unit presented at the North Dakota and South Dakota Library Association State Conferences and attended the joint Online Audiovisual Catalogers Conference (OLAC) and Music OCLC Users Group Meeting. Below is a short summary of our travels.

#### 2008 SDLA Annual Conference - Your Passport to Success

I attended the South Dakota Library Association Annual Conference held in Chamberlain, SD, September 24 -26. We had lovely, warm weather in a beautiful location, right on the Missouri River in sight of Chamberlain's historic bridge. The food was good, the sessions were informative, and the people were great! The keynote talks I was able to attend were fascinating. I now have to add books by Ken Davis and Will Hobbs to my impossibly long reading list.

During the conference, I enjoyed many opportunities to visit with South Dakota librarians. I also had a chance to impart some information about coming changes in my session on *New Directions for OCLC and MINITEX*.

And, MINITEX received a little extra bonus! We were presented with a certificate of appreciation in recognition of five consecutive years of exhibiting at the annual conference.

*Virginia Dudley; MINITEX/BATS*

#### NDLA 2008 Annual Conference - Librarians Under Construction: A Life of Continuous Education

Three MINITEX staff (Edward Swanson, Dave Paulson, and I) attended the North Dakota Library Association's Annual Conference in Mandan, ND, Sept. 24-26. It's a long drive on 94 from Minneapolis to Mandan, but the weather was good and everything went smoothly. The Conference was well attended and the atmosphere was friendly and energetic. In addition to presenting *New Directions for OCLC and MINITEX*, I attended three sessions. *Banned Books in ND* reviewed intellectual freedom issues with guidance on how to respond to book challenges. *What is Changing in Cataloging* covered the benefits and limitations of RDA and FRBR.

My favorite session was *Second Life: Information Dissemination in the Virtual World*. Second Life is a 3-D virtual world constructed, developed, and controlled by its residents. Anyone can sign up for a free membership,

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A Program of the Minnesota Office of Higher Education and the University of Minnesota

## ANNOUNCEMENTS (CONTINUED)

*Continued from page 1*

create an avatar, and explore a wide range of environments. Librarians are using Second Life to interact with their communities—offering access to books, videos, lectures, and support in a variety of 3-D libraries. I came away from this session planning to take a look at Second Life for myself.

**Mark Wilhelmi; MINITEX/BATS**

**OLAC - MOUG 2008 Conference – Rocking the Metaverse: A/V Cataloging in a Web X.0 Environment**

This year the music catalogers and audiovisual catalogers combined for one joint OLAC/MOUG conference in Cleveland, OH, Sept. 26-28. Over my three days spent at the conference, one of the more interesting sessions was the genre/form headings workshop presented by Janis Young from the LC Cataloging Policy and Support Office.

Only very recently, the Library of Congress began to create authority records for genre/form headings. Genre headings are what a work is, rather than what it is about

(E.g. Saving Private Ryan IS a war film). They started this practice because there are a lot of thesauri out there, but they are not updated that frequently. Additionally, they were approached by the moving image, broadcasting, and recorded sound division at LC, who asked them to put their guide into Library of Congress Subject Headings. This first project resulted in 380-400 headings added to the LC Authority File. More information about this specific project can be found here:  
<http://www.loc.gov/catdir/cpsol/genre.html>

So far, LC has done projects in which they created genre headings for film, television, video recordings, and radio programs. They intend to do a music project in the future as well. You will see the list of genre/form headings grow as other LC catalogers are trained. In addition, the MINITEX/BATS unit is planning a webinar on this very topic – coming soon!

In the meantime, make sure to check out LC's FAQ guide to genre/form headings:

[http://www.loc.gov/catdir/cpsol/genre\\_form\\_faq.pdf](http://www.loc.gov/catdir/cpsol/genre_form_faq.pdf)

**Sara Ring; MINITEX/BATS**

## GENERAL

## REPORT TO THE OCLC MEMBERSHIP

“From Awareness to Funding: A study of library support in America,” a Report to the OCLC Membership  
Oct. 30, 2008, 9:30 a.m – 1:00 p.m.  
The Marjorie McNeely Conservatory  
Como Park, St. Paul, MN

**About the Event**

Cathy De Rosa, Vice President, OCLC, and Principal contributor to “From Awareness to Funding: A study of library support in America,” will join us at the Bullard Rainforest Auditorium, Como Park, St. Paul, for a presentation about the report followed by a question and answer session. The report explores the following hypothesis:

*U.S. public libraries are facing marketing and advocacy challenges that have been faced by other ‘super brands.’ Lessons learned and successes achieved can be applied to increase library funding. Utilizing marketing and advocacy techniques targeted to the right community segments with the right*

*messages and community programs, we can improve the state of public library funding.*

Plan to join the discussion and learn how the report can relate to your public library in your community and what the follow up steps are to this report.

Download “From Awareness to Funding: A study of library support in America” from our registration site. The report can be downloaded in its entirety or by chapter.

**Registration**

Registration will be required, but there will be no fee involved. Coffee and refreshments will be available at 9:30 a.m., and the presentation will begin at 10:00 a.m. This session should conclude no later than 1:00 p.m.

<https://www.minitex.umn.edu/events/conferences/oclcReport2008.aspx>

The registration deadline is Friday, Oct. 24, 2008.

**Elly Gustafson-Held; MINITEX staff**

## GENERAL (CONTINUED)

**LEARN MORE ABOUT WORLDCAT LOCAL**

The August/September 2008 issue of *Library Technology Reports* is devoted to a full description of WorldCat Local at the University of Washington. As you might recall, the University of Washington Libraries were the first to implement WorldCat Local. This issue of LTR provides an overview of the development, usability testing methods and implementation of this service. Among the topics covered:

- A description of WorldCat Local—what it is, how it works, key features of the application, and a comparison of discovery and delivery of information before and after WorldCat Local was implemented at UW Libraries
- The user experience, feedback, and testing
- Usage and impact of WorldCat Local
- An overview of “working at the network level” for UW Libraries’ WorldCat Local implementation
- A summary of the project as well as the WorldCat Local Impact Summary at the University of Washington

See the full citation below. This article is also available online through ArticleFirst. If your library subscribes to ArticleFirst, you can link to the full text through WorldCat.org

Citation: Ward, Jennifer L, Steve Shadle, and Pam Mofeld. 2008. “WorldCat Local at the University of

Washington Libraries.” *Library Technology Reports*. 44 (6): n.p.

*Virginia Dudley; MINITEX/BATS and email alert from ALA Techsource*

**NEW WORLDCAT REGISTRY TUTORIALS**

The WorldCat Registry support page has been recently updated with three new tutorials at:

<http://www.oclc.org/us/en/support/training/registry/tutorial/default.htm>

**Overview**

This self-paced, interactive tutorial will take you through the steps of locating your institution’s Registry profile, editing it and sharing it with others. You’ll see how to create and authenticate a user log on and how to use the Advanced Search feature.

Flash-based. Run time: 11 minutes

**How to Connect Patrons to Your Library**

Learn how to add deep linking URLs to your Registry profile that allow patrons to connect directly to the item record in your online catalog.

Flash-based. Run time: 4 minutes.

**Global Policies**

This short video shows how to make your interlibrary loan policies visible to users of WorldCat Registry.

Flash-based. Run time: 4 minutes.

*Joanna White; OCLC WorldCat Registry Services*

## CATALOGING

**FALL TRAINING SCHEDULE**

We have just scheduled webinars for the fall, including two brand new webinars! Check out the descriptions below.

**Cataloging Options: When Full Level Records are Too Much**

Nov. 4, 2008, 10:00 AM – 11:00 AM

<http://www.minitex.umn.edu/events/training/webinars.asp#153>

Sometimes new items in your collection require original cataloging, but you don’t have the time or the training to create full-level records for all of them. This webinar will discuss two less than full-level cataloging options—minimal-level records and core records—that will make it easier to provide access to these items in a timely manner.

**WorldCat Collections Analysis**

Nov. 14, 2008, 10:00 AM – 11:00 PM

*Continued on page 4*

## CATALOGING (CONTINUED)

*Continued from page 3*

<http://www.minitex.umn.edu/events/training/webinars.asp#76>

To manage your collection effectively, you need data that shows you its strengths and limitations. WorldCat Collection Analysis is an online service that allows you to analyze your own collections and compare them with peer libraries. This service enables you to:

- evaluate your own library's holdings
- analyze your collection by age, subject, format, language, audience level, and interlibrary loan activity
- use analysis results to facilitate acquisitions, weeding, and preservation
- compare multiple library collections in support of collaborative development
- demonstrate responsible management to administrators and funding bodies

This webinar will show participants how this service analyzes a collection's age, subject content, and interlibrary loan activity, compares a collection with other OCLC member libraries, and generates useful graphs and reports.

### **Basic Searching Using Connexion Client**

Nov. 6, 2008 10:00 AM – 11:30 AM

<http://www.minitex.umn.edu/events/training/webinars.asp#164>

This session will give an introduction to searching WorldCat. It is intended for staff new to searching WorldCat using Connexion client. Topics covered will include:

- Numeric searching
- Keyword, phrase, and whole phrase searching
- Choosing the most appropriate search
- Evaluating and narrowing search results

### **Advanced Searching Using Connexion Client**

Nov. 11, 2008, 10:00 AM – 11:30 AM

<http://www.minitex.umn.edu/events/training/webinars.asp#165>

This online training session will help you understand the intricacies of searching WorldCat in Connexion. This session will cover:

- Effective use of qualifiers
- Customizing the search interface
- Command line searching
- Derived Searching
- Browsing WorldCat

### **What is Metadata?: A Very Basic Introduction**

Dec. 2, 2008 10:00 AM – 11:00 AM

Jan. 14, 2009 2:00 PM – 3:00 PM

<http://www.minitex.umn.edu/events/training/webinars.asp#200>

What, exactly, is metadata and what does it have to do with my digitization project? Is it important? How can I learn more about it? This one-hour Webinar will answer these questions, and more. You will gain a basic understanding of metadata and why you should care about it.

**Who should attend?:** Anyone working with digitization projects or digital objects who needs a basic introduction to metadata.

### **Dublin Core for Beginners**

Dec. 9, 2008 10:00 AM – 11:00 AM

Jan. 21, 2009 2:00 PM – 3:00 PM

<http://www.minitex.umn.edu/events/training/webinars.asp#201>

Are you involved in a digital project at your institution? How will you describe your digital objects in order to provide online access to them? One option is to use the Dublin Core, an international metadata standard used to describe digital content.

This 60 minute webinar will introduce you to Dublin Core and the 15 elements. As we look at several examples, the Western States Dublin Core Metadata Best Practices will be used as a guideline.

**Who should attend?:** This webinar is intended for staff who work in libraries or cultural heritage institutions as catalogers, archivists, special collections librarians, or



## CATALOGING (CONTINUED)

*Continued from page 4*

anyone who has responsibilities for the description of and access to digital collection materials.

*Sara Ring; MINITEX/BATS*

### OCLC BIBLIOGRAPHIC FORMATS AND STANDARDS

OCLC has published the 4<sup>th</sup> and last print edition of your old friend, Bib Formats and Standards. Even though this is the final edition that will be available in print, OCLC will post updates in PDF format so that you can keep your print copy up-to-date. But remember! The online edition is continually updated whenever revisions are necessary. (And the online version is free.)

You can order the print edition through the OCLC Online Service Center. The cost of \$50 includes shipping. You need an account to use the Online Service Center, and it is easy to set one up. Or, your library may already have an account. If you are unsure whether or not you already have an account, or if you need help with the order process, don't hesitate to contact the BATS unit (See contact information at the end of this *Mailing*).

OCLC Online Service Center:

<http://www.oclc.org/servicecenter/default.htm>

Online version of Bib Formats and Standards:

<http://www.oclc.org/bibformats/default.htm>

Where to find PDF updates for the print edition:

<http://www.oclc.org/bibformats/default.htm>

*Carla Dewey Urban; MINITEX/BATS*

## LOCAL HOLDINGS MAINTENANCE

### OPTIONS FOR MULS TRAINING

Everyone understands that keeping our Local Holdings Records (LHRs) in OCLC up-to-date has benefits both for the local library and for other libraries that might wish to share local resources. With ILL playing a major role in meeting the needs of our users, and with OCLC making our holdings data available to a global audience, there is a high incentive to maintain our Local Holdings Records in OCLC.

If any member of your library staff needs training on how to maintain LHRs in OCLC, MINITEX provides multiple options to choose from.

#### Webinars

The MINITEX MULS unit will present a series of Local Holdings maintenance webinars, to guide staff through the process of updating LHRs via the OCLC Connexion browser. These 90-minute sessions will cover all of the Local Holdings basics, and you can participate from the comfort of your own desk. For detailed descriptions or to register for a webinar, connect to the MINITEX Training Page:

<http://www.minitex.umn.edu/events/training>

#### Archived Training Sessions

Webinar handouts and recordings of the webinar sessions are also available. While these sessions don't have the immediate, interactive benefits of a live webinar, they cover the same material. Staff can use the archived sessions and handouts to review training that they received in the past, or to take in the training and watch demonstrations from a webinar session they missed, whenever you have the time. Visit the MINITEX Archived Webinars page:  
<http://www.minitex.umn.edu/events/training/archived.asp>

#### Hands On Training

MINITEX MULS staff can also present hands on training to library staff that would prefer to have a more traditional learning experience. Hands-on sessions can be scheduled either in the Twin Cities or in other areas; all that's needed is a classroom with multiple computers and a sufficiently large group of learners. If you are interested in this option, contact Dave Linton in the MULS office and we'll see if we can coordinate a session for those who are interested.

#### Custom Training

If your library has specific issues that you want to deal with, or you'd just prefer to have training tailored to your staff and your library, we can arrange a custom training

## LOCAL HOLDINGS MAINTENANCE (CONTINUED)

*Continued from page 5*

session. Contact Dave Linton to discuss your situation, assess your needs and arrange for appropriate training that works for you. Sessions can be held in the MINITEX training lab or at your local library.

### **Ongoing Support**

Beyond these various training sessions, of course, the MULS office offers ongoing support to libraries as they are working on their holdings. If you run across a holding that

you aren't sure how to represent in a LHR, or if you have other questions about working with Local Holdings data online, MULS staff can provide the answers you need.

Or if your staff doesn't have access to OCLC (or simply lacks the time to do it) the MULS staff could undertake a project to update your holdings in OCLC for you. To get more info on the MULS Updating Service contact Dave Linton (Contact information at the end of this *Mailing*).

*Dave Linton; MINITEX/MULS*

## RESOURCE SHARING

### **WORLDCAT RESOURCE SHARING USER GUIDE**

#### **AVAILABLE ONLINE**

The WorldCat Resource Sharing User Guide is now available online. This document is your complete resource for information on all aspects of resource sharing and interlibrary loan procedures through OCLC's WorldCat Resource Sharing system.

Some sample topics:

- The Basic Interlibrary Loan Cycle
- Access and Authorizations
- Additional Loan Cycles
- OCLC Policies Directory
- OCLC ILL Fee Management Service

- Creating ILL Requests
- Choosing Lenders
- Completing a Loan Cycle
- Printing from Request Manager

The WorldCat Resource Sharing User Guide is available in PDF format at: [http://www.oclc.org/us/en/support/documentation/resourcesharing/using/userguideWCRS\\_UserGuide.pdf](http://www.oclc.org/us/en/support/documentation/resourcesharing/using/userguideWCRS_UserGuide.pdf)

During Fall 2008, OCLC's Documentation Department will also make available an HTML version. The HTML version will be available at: <http://www.oclc.org/us/en/support/documentation/resourcesharing/default.htm>

*OCLC; edited*

## DIGITIZATION AND PRESERVATION

### **FEATURED CONTENTdm COLLECTIONS**

This month, four collections from the CONTENTdm Collection of Collections are featured on the OCLC Web site:

<http://www.oclc.org/contentdm/collections>

The featured collections are Building Oregon: Architecture of Oregon and the Pacific Northwest; Ohio's Heritage Northeast; Senator Joe McCarthy: Audio Excerpts, 1950-1954; and 2006 Florida Artists' Book Prize Exhibition.

**Building Oregon: Architecture of Oregon and the Pacific Northwest**

<http://boundless.uoregon.edu/digcol/archpnw/index.html>

## DIGITIZATION &amp; PRESERVATION (CONTINUED)

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*University of Oregon*

Building Oregon: Architecture of Oregon and the Pacific Northwest provides over 14,000 images and documentation about the architectural heritage of the Pacific Northwest, with special emphasis on Oregon's built environment. In collaboration with the Oregon State Historic Preservation Office, many images in the collection represent works listed on the National Register of Historic Places.

**Ohio's Heritage Northeast**

<http://www.ohiosheritagenortheast.org>

*Cleveland State University; Akron-Summit County Public Library; Cleveland Public Library; Oberlin College Archives; Rodman Public Library; Westlake Porter Public Library; Cuyahoga County Public Library; and Shaker Heights Public Library*

Ohio's Heritage Northeast is a collaboration of eight public and academic libraries that have made it possible to simultaneously search the local history materials they each hold in their CONTENTdm sites using the CONTENTdm Multi-Site Server from OCLC

**Senator Joe McCarthy: Audio Excerpts, 1950-1954**

<http://digitalmarquette.cdmhost.com/JRM>

*Marquette University Raynor Memorial Library*

This collection provides access to 35 streaming audio files containing public remarks made by the Republican senator from Wisconsin during his controversial campaign to remove communists and communist sympathizers from government. The excerpts were created from original analog tape recordings in the Joseph R. McCarthy Papers at Marquette University.

**2006 Florida Artists' Book Prize Exhibition**

<http://digilab.browardlibrary.org/2006fabp.html>

*Broward County Library*

Broward County Library's Bienes Museum of the Modern Book used CONTENTdm software to create a virtual exhibit catalog for the 2006 Florida Artists' Book Prize Exhibition including brief movies of the books in motion.

These are just a few of the many digital collections created by CONTENTdm users. To access the entire Collection of Collections go to:

<http://www.oclc.org/contentdm/collections>

*OCLC; edited*

**UPPER MIDWEST CONTENTdm USER GROUP MEETING**

Check out the agenda for the Oct. 16-17 Upper Midwest CONTENTdm User Group meeting. The meeting will be held at Macalester College, St. Paul, MN and is sponsored by WiLS and MINITEX. Though registration is now closed, we will post all presenter handouts on the MINITEX Web site and announce the url in the November issue of the MINITEX/OCLC *Mailing*. Here are some of the sessions scheduled:

- Pre-conference: Working with Text Collections in CONTENTdm
- CONTENTdm Meets Excel and Digital Content Meets Web 2.0 All In One Exciting Session
- Working with Consortia
- CONTENTdm Best Practices Open Discussion
- Metadata and the Big Picture
- Editing Web Templates in CONTENTdm
- The Little Archives That Could: One Archive's Success Story
- Using CONTENTdm to manage Visual Materials: art slides, yearbooks, posters and 3-D
- Working with Audio
- Beyond Anecdotal: CONTENTdm and the User Experience
- Advanced Data Wrangling: Tips, tricks and software for creating perfect tab-delimited metadata files for batch loading into CONTENTdm
- CONTENTdm Update with Ron Gardner, OCLC

*Sara Ring; MINITEX/BATS*

## CONTACT INFORMATION

### **MINITEX BIBLIOGRAPHIC AND TECHNICAL SERVICES (BATS)**

612-624-4002, 800-462-5348, [mino@umn.edu](mailto:mino@umn.edu)  
Virginia Dudley, Carlos Portillo, Sara Ring,  
Carla Dewey Urban, Mark Wilhelmi  
*OCLC Cataloging, ILL, Digitization and Preservation  
products and services.*

### **MINITEX CONTRACT CATALOGING PROGRAM (CONCATS)**

612-624-4002, 800-462-5348, [ConCats@umn.edu](mailto:ConCats@umn.edu)  
Edward Swanson, Manager

### **MINITEX COOPERATIVE PURCHASING & ELECTRONIC RESOURCES SERVICES (CPERS)**

Rita Baladad 612-626-8252, [balad001@umn.edu](mailto:balad001@umn.edu)  
*OCLC Reference products and services*

### **MINITEX UNION LIST OF SERIALS (MULS)**

Cecelia Boone, 612-624-6353, 800-462-5348, [c-boon@umn.edu](mailto:c-boon@umn.edu)  
Dave Linton, 612-624-3360, 800-462-5348, [linto001@umn.edu](mailto:linto001@umn.edu)  
*OCLC Local Holdings Maintenance (formerly Union Listing).*

The MINITEX/OCLC Mailing is an informational bulletin sent monthly to MINITEX/OCLC libraries. Permission to reprint with appropriate acknowledgement is granted. All articles should be attributed to MINITEX unless otherwise credited. This publication is available in alternative formats upon request. Please call Kay Kirscht, MINITEX (612) 624-4002 for further information.

The MINITEX Library Information Network is a publicly supported network of academic, public, state agency, and special libraries working cooperatively to provide and improve library service to patrons in Minnesota, North Dakota, and South Dakota.

For address and name changes, please send a message to [mino@umn.edu](mailto:mino@umn.edu)

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# MINITEX CALENDAR

TRAININGS, MEETINGS AND CONFERENCES

This calendar primarily lists events scheduled by MINITEX, although other events are included. This is an informational posting only, registration materials are sent separately. If you are interested in attending a workshop and have not received registration materials two weeks prior to the event, contact the MINITEX Office (612-624-4002, 800-462-5348). For OCLC training sessions, ask for Kay Kirscht. There is a

registration fee for many of the events listed.

This calendar will be updated and posted at the beginning of each month. If you would like your event included in the calendar, please call Kay Kirscht at 612-624-3532.

## OCTOBER

- 14-21  
Learning to Use New Technologies – Gadgets!  
Mountain Iron, Arrowhead Library System Headquarters (10/14)  
Wyoming Branch Library of East Central Regional Library (10/16)  
Rochester, SELCO headquarters (10/17)  
Redwood Falls Public Library (10/20)  
Mankato, Blue Earth County Library (10/21)  
<http://www.arrowhead.lib.mn.us/certification/formtech.htm>
- 14 Webinar - Local Holdings Maintenance, Part 3  
1:30 p.m. – 3:00 p.m., CST  
Online training session  
<http://www.minitex.umn.edu/events/training/webinars.asp#101>
- 14 Webinar - Researching Candidates and the 2008 Election  
3:30 p.m. – 4:30 p.m., CST  
Online Training Session  
<http://www.minitex.umn.edu/events/training/webinars.asp#196>
- 15 Webinar - WorldCat  
1:00 p.m. – 2:00 p.m., CST  
Online training session  
<http://www.minitex.umn.edu/events/training/webinars.asp#194>
- 16 Webinar - Learning to Use New Technologies – Gadgets!  
10:00 a.m. – 4:00 p.m., CST  
Wyoming Branch Library of East Central Regional Library  
26855 Forest Blvd, Wyoming, MN  
<http://www.arrowhead.lib.mn.us/certification/formtech.htm>
- 16 Webinar - Web Page Creators: Free and of Cost and Code  
2:30 p.m. – 3:30 p.m., CST  
Online training session  
<http://www.minitex.umn.edu/events/training/webinars.asp#150>
- 16-17  
Upper Midwest CONTENTdm User Group Meeting  
9:00 a.m. – 4:00 p.m., CST  
Macalester College, St. Paul, MN  
<https://www.minitex.umn.edu/events/conferences/contentDm2008.aspx>
- 17 Learning to Use New Technologies – Gadgets!  
10:30 a.m. – 4:30 p.m., CST  
SELCO headquarters, 2600 19th St NW  
Rochester, MN  
<http://www.arrowhead.lib.mn.us/certification/formtech.htm>
- 17 EBSCO Academic Search Premier Basics  
11:00 a.m. – 12:00 Noon, CST  
Online training session  
<http://www.minitex.umn.edu/events/training/webinars.asp#103>
- 20 Learning to Use New Technologies – Gadgets!  
10:00 a.m. – 4:00 p.m., CST  
Redwood Falls Public Library, 509 S. Lincoln Street  
Redwood Falls, MN  
<http://www.arrowhead.lib.mn.us/certification/formtech.htm>
- 20 Local Holdings Maintenance, Part 1  
1:00 p.m. – 2:30 p.m., CST  
Online training session  
<http://www.minitex.umn.edu/events/training/webinars.asp#99>
- 21 Learning to Use New Technologies – Gadgets!  
9:30 a.m. – 3:30 p.m., CST  
Blue Earth County Library, 100 E. Main Street  
Mankato, MN  
<http://www.arrowhead.lib.mn.us/certification/formtech.htm>
- 21 Online Training Session: EBSCO's MasterFILE Premier  
3:00 p.m. – 4:00 p.m., CST  
Online training session  
<http://www.minitex.umn.edu/events/training/webinars.asp#167>
- 21 Fall MINITEX/OCLC User Group Meetings  
Creating the Capacity for Change: Transforming Library Workflows and Organization  
University of Minnesota Continuing Education Center, St. Paul, MN (10/21)  
North Dakota State University, Fargo, ND (10/22)  
Siouxland Libraries, Sioux Falls, SD (10/23)  
<https://www.minitex.umn.edu/events/conferences/oclcUser2008.aspx>

23 Webinar - WorldCat  
2:00 p.m. – 3:00 p.m., CST  
Online training session  
<http://www.minitex.umn.edu/events/training/webinars.asp#194>

27 Webinar - Local Holdings Maintenance, Part 2  
1:00 p.m. – 2:30 p.m., CST  
Online training session  
<http://www.minitex.umn.edu/events/training/webinars.asp#100>

29-30  
Conference - MnPALS Libraries User Group Meeting  
Centennial Student Union, Minnesota State University  
Mankato, MN  
[http://www.mnpals.org/sections/ug2008fall\\_main.html](http://www.mnpals.org/sections/ug2008fall_main.html)

## NOVEMBER

3 Webinar - Local Holdings Maintenance, Part 3  
1:00 p.m. – 2:30 p.m., CST  
Online training session  
<http://www.minitex.umn.edu/events/training/webinars.asp#101>

4 Webinar - Cataloging Options: When Full Level Records are Too Much  
10:00 a.m. – 11:00 a.m., CST  
Online training session  
<http://www.minitex.umn.edu/events/training/webinars.asp#153>

6 Webinar - Basic Searching Using Connexion Client  
10:00 a.m. – 11:30 a.m., CST  
<http://www.minitex.umn.edu/events/training/webinars.asp#164>

7 Teleconference: “Reversing the Ratchet - Basic Technology Adoption Strategies for Library Workers” College of DuPage  
11:00 a.m. – 12:30 p.m., CST  
S30B Wilson Library (West Bank Area)  
Minneapolis Campus, University of Minnesota - Twin Cities  
<https://www.minitex.umn.edu/events/teleconferences>

11 Webinar - Advanced Searching Using Connexion Client  
10:00 a.m. – 11:30 a.m., CST  
Online training session  
<http://www.minitex.umn.edu/events/training/webinars.asp#165>

12 MnLINK User Group Meeting  
The Northland Inn  
7025 Northland Drive  
Brooklyn Park, MN  
<https://www.minitex.umn.edu/events/conferences/mnlink2008.aspx>

14 Webinar - WorldCat Collections Analysis  
10:00 a.m. – 11:00 a.m.  
Online training session  
<http://www.minitex.umn.edu/events/training/webinars.asp#76>

19-21  
Conference: MLA 2008 Annual: “To Explore. To Evolve. To Excel. Together”  
Sheraton Bloomington Hotel, 7800 Normandale Boulevard  
Minneapolis, MN  
<http://www.mnlibraryassociation.org/conference.htm>

21 Teleconference: “Information Literacy for Life” College of DuPage  
11:00 a.m. – 12:30 p.m., CST  
S30B Wilson Library (West Bank Area)  
Minneapolis Campus, University of Minnesota - Twin Cities  
<https://www.minitex.umn.edu/events/teleconferences>

27 Thanksgiving Holiday  
MINITEX Office Closed

## DECEMBER

2 Webinar - What is Metadata?: A Very Basic Introduction  
10:00 a.m. – 11:00 a.m., CST  
Online training session  
<http://www.minitex.umn.edu/events/training/webinars.asp#200>

9 Webinar - Dublin Core for Beginners  
10:00 a.m. – 11:00 a.m., CST  
Online training session  
<http://www.minitex.umn.edu/events/training/webinars.asp#201>