

UNIVERSITY OF MINNESOTA
BOARD OF REGENTS
Educational Planning & Policy Committee
September 9, 2004

A meeting of the Educational Planning and Policy Committee of the Board of Regents was held on Thursday, September 9, 2004, at 10:00 a.m. in the East Committee Room, 600 McNamara Alumni Center.

Regents present: Maureen Reed, presiding, Anthony Baraga, Peter Bell, and Richard McNamara.

Staff present: Chancellor Samuel Schuman; Senior Vice President & Provost Thomas Sullivan; Senior Vice President Frank Cerra; Interim Vice President David Hamilton; Executive Director Ann Cieslak; Provost David Carl; and Associate Vice President Gail Klatt.

Student Representatives present: Bobak Ha'Eri and Joshua Jacobsen.

BOARD OF REGENTS POLICY:
RESEARCH INVOLVING HUMAN SUBJECTS

David Hamilton, Interim Vice President for Research, and Moira Keane, Director, Research Subject Protection Program, led the discussion of proposed amendments to Board of Regents Policy: *Research Involving Human Subjects*. Hamilton explained that the policy was restructured for clarity and consistency with other Board policies, including Board of Regents Policy: *Reservation and Delegation of Authority*. More substantive changes were made for consistency with requirements of the Association for the Accreditation of Human Research Protection Programs, which specifies that research conducted by faculty, staff, and students, wherever it is occurs, is the responsibility of the University's Institutional Review Board (IRB).

In response to a number of questions, Hamilton and Keane reported that federal regulations require a declaration of program scope; that non-affiliated individuals from diverse backgrounds serve on all seven of the IRB panels charged with managing the research workload; and that revisions to the policy are consistent with Minnesota law and ensure University compliance with all federal requirements in this area.

The policy will return for action at a future meeting of the committee.

ACADEMIC PROGRAM APPROVAL &
REVIEW PROCESS

Senior Vice President & Provost Sullivan and John Ziegenhagen, Director, University Accountability, led the discussion of the academic program approval and

review process. Ziegenhagen listed the principles and purposes of the University's policy with respect to creating, changing, or discontinuing academic programs; reviewed program approval requirements and the criteria used to review proposals; described a number of improvements implemented to streamline the process; and highlighted program changes approved in the past year. He added that program review and approval is aligned with a number of other key University processes, such as individual performance reviews, unit strategic plans, and academic program development. The program review and approval process itself also undergoes continuous review to ensure program quality; appropriate relationship to the University's core mission, and the efficient/effective use of resources (materials on file in the Board Office).

In response to a number of questions and comments, Sullivan suggested that at a future meeting the committee discuss its current role in program approval; the potential value of committee approval of program review criteria; the relationship of the University's strategic plan to program development and discontinuation; and the use of aggregate data to assess the cumulative impact of program changes on the University's mission.

COMMITTEE WORKPLAN, 2004-05

Regent Reed and Senior Vice President & Provost Sullivan led a discussion of the committee's workplan for 2004-05. Sullivan provided a revised workplan, identifying a number of non-substantive changes made to identify topics that may be addressed in Board work sessions prior to any discussion in committee. He indicated that his goals relative to the workplan are (1) to be flexible so that committee discussions facilitate the work of the Board and (2) to be efficient and thoughtful in scheduling agenda items so that related discussions occur in the same time frame.

Reed suggested a number of changes to the committee's workplan and advised that the committee could expect additions to the workplan following the development of aggregate data on the University's program review and approval process and a University strategic plan.

CONSENT REPORT

A motion was made and seconded, and the committee voted unanimously to recommend approval of the following, as detailed in the Consent Report and the docket materials:

Request for Approval to Deliver Current Program at New Site:

- College of Education and Human Development – Master of Education (M.Ed.) in Human Resource Development at Dhahran, Saudi Arabia

In response to a question regarding the safety of participants in this program, Steven Yussen, Dean, College of Education and Human Development, and Gary McLean, Professor of Work, Community and Family Education, noted that participation will not require travel by students because all of the expected enrollees currently reside in Saudi Arabia.

INFORMATION ITEMS

There were no information items this month.

The meeting adjourned at 10:55 a.m.

**ANN D. CIESLAK
Executive Director and
Corporate Secretary**