

**SPECIAL
SENATE MEETING**

**Thursday
April 22, 1954, 3:30 P.M.**

**MUSEUM OF
NATURAL HISTORY AUDITORIUM**

By action of the Senate at its meeting on February 18, 1954, copies of this docket will be distributed to all members of the University faculty, although only members of the present Senate may attend the special meeting on April 22 or may vote on the proposed constitution.

UNIVERSITY OF MINNESOTA

SENATE DOCKET

Your Committee on Business and Rules respectfully presents the following matter for your consideration at the special meeting of the Senate, Thursday, April 22, 1954, at 3:30 p.m.

REPORT OF THE COMMITTEE ON EDUCATION

Reported for Discussion and Consideration

I. REVISION OF THE SENATE CONSTITUTION

General Statement

The constitution under which the University Senate currently operates was adopted in 1912. At that time the structure and operation of the University were naturally far more simple than they are today.

In the intervening forty years comments have been frequently made about the desirability of revising the constitution, to bring it up to date, and to clarify the status and working relationships of the Senate. Actions have been taken at various times to modify aspects of Senate structure or operation, but no full-scale reorganization involving the necessary revision of the constitution has previously been presented. The present proposed revised constitution is an outgrowth of proposals for reorganization of the Senate made in previous years, and is the execution of an assignment made by the Senate to its Committee on Education. As far as is known, this is the only time since 1912 that the Senate has been given the opportunity to consider the adoption of a new constitution drawn up at its request by members of the Senate.

Two formal proposals for reorganization of the Senate have been drawn up in fairly recent years. In 1939 the Minnesota chapter of the AAUP recommended that the Senate be replaced by a University Council, consisting of 80 members. Twenty of the members of this Council were "to be appointed by the President from administration personnel," and the remaining 60 were to be elected "by and from the faculty." It was specifically stated that all ranks, instructor to professor, were to be represented, and that "every college and school of collegiate standing would have at least one elected member on the Council." Meetings of the Council were to be held once a month throughout the academic year. No further action was taken on these proposals beyond their adoption by the chapter with a memorandum to the Regents.

In 1945 a document prepared by the Senate Committee on Education, under the chairmanship of Dean T. R. McConnell, gave detailed consideration to the "weaknesses" of the University Senate, and drew up an extended summary of the advantages and disadvantages of a representative Council. The final recommendations of the committee embodied three principles: (1) That six faculty members "engaged principally in teaching and research" be added to the Administrative Committee of the Senate, (2) That the membership of the Senate be enlarged by adding to its roster all assistant pro-

fessors who have attained tenure, "and 10 instructors elected at large by the instructors," and (3) "That a special committee be authorized to make proposals to the Senate for a reorganization of the committee system of the University." These recommendations were not reported to the Senate, and therefore no further action was taken at that time.

The present revised constitution for the Senate is presented by the Committee on Education at the specific request of the Senate itself (Minutes May 15, 1952, in which it was voted "That the Senate officially request its Committee on Education to carry forward a study of the possible reorganization of the Senate, giving central consideration to the broad problem of faculty participation in policy formation.") The Administrative Committee (Minutes July 3, 1951) had also asked the Committee on Education to give attention to this matter.

In its initial undertaking of this assignment the Committee on Education considered the possibility of proposing a reorganization of the Senate within the framework of the present constitution. But after a series of discussions within the committee and some conferences with outside groups, it became increasingly apparent that such an approach would result in a patchwork job only. In the interest of consistency and of conformity with prevailing practice, what started out to be a modification of parts of the constitution only has grown necessarily into a full-scale revision of it.

The Committee on Education has taken its commission seriously and has now completed two years of continuous study and work to prepare the document which is under consideration today. It has held extended discussions on aspects of a proposed revised constitution with various individuals and groups, including President Morrill, the Faculty Consultative Committee, the Administrative Committee, the Committee on Student Affairs, the Executive Committee of the All-University Congress, and numerous informal conferences. In addition to various minor changes, about four major revisions of the constitution have been gone through in developing the version which is now presented for consideration. The members of the Committee on Education feel that they have benefited considerably from these many discussions and consultations, and it is their belief that the present document represents a harmonious and workable blending of the many constructive proposals which have been advanced to improve the revised constitution.

It might be useful for members of the Senate who are reading the proposed revised constitution for the first time to have a few major features of the revision highlighted. The present (1912 version) of the constitution is printed in this docket along with the revised version so that readers who wish to make a detailed comparison of the two documents may do so. The following general observations may be made about the proposed revised constitution:

1. The revised constitution changes the Senate to a smaller representative body (about 132 members) in contrast to the current membership of 727.
2. In this smaller body, and on the basis of faculty distribution during the current academic year, a majority of the Senate would come from the Professor and Associate Professor ranks. Distribution of the major elements within the Senate would be as follows: Teaching faculty, Professor and Associate Professor ranks, 71 (plus a minimum of seven members of the Faculty Consultative Committee); Assistant Professor and Instructor rank, 27; members of the Administrative Committee, 28. Two tables are provided in this docket to show (1) the distribution of the senior and junior ranks among the

various administrative units of the University, and (2) estimates of Senate representation for each such unit under the proposed election formula.

3. The revised constitution brings into a single body, the Senate, those groups with which the President of the University may confer on matters of general policy (the faculty members elected to the Senate, the Administrative Committee, and the Faculty Consultative Committee).
4. The Faculty Consultative Committee is left unchanged in the revised constitution in the qualifications for voting for members or eligibility for service on the committee, terms of office, etc.
5. The revised constitution and by-laws blanket in all present standing committees of the Senate, using in most instances the exact wording of the current by-laws in the definition of the membership, duties, etc., of these committees.
6. The revised constitution provides for a new standing Committee on Senate Committees to review the scope of standing committees of the Senate.
7. The revised constitution provides for a meeting of the Senate at least twice each quarter.
8. The revised constitution provides that each of the major instructional units of the University shall have direct representation in the Senate.

The members of the Senate Committee on Education believe that they have carried out their assignment of preparing a revised constitution conscientiously and effectively. By action of the Senate at its meeting on February 18, 1954, copies of the materials which are relevant to the proposed revision of the constitution are to be distributed to all members of the University faculty, although only members of the present Senate may attend the special meeting of April 22 or may vote on the proposed revised constitution. Members of the Senate who wish to raise questions or discuss any aspects of the revised constitution will have the opportunity to do so at the April 22 meeting. Meanwhile the members of the Committee on Education would be glad to discuss any aspect of the proposed revised constitution with any members of the University faculty.

H. T. MORSE, Chairman

Members of the Senate Committee on Education:

Robert H. Beck
John G. Darley
Richard K. Gaumnitz
Robert J. Keller
Stanley V. Kinyon
E. W. McDiarmid
Paul E. Meehl
E. D. Monachesi
W. M. Myers
Wilfrid S. Sellars
Thomas D. Speidel
A. F. Spilhaus
G. E. von Glahn

Table 1. Distribution of Academic Faculty at the University of Minnesota by College and Rank (January 31, 1954)^a

College	Distribution by Rank ^b				Total
	Group I		Group II		
	Prof.	Assoc. Prof.	Asst. Prof. Res. Assoc.	Inst. and Res. Fellow	
Agriculture	69	56	55	61	241
Business	15	13	6	10	44
Child Welfare	3	2	4	5	14
Dentistry	8	4	2	4	18
Duluth Branch	13	12	40	20	85
Education	23	19	7	51	100
Extension	2	2	9	4	17
General College	4	4	8	16	32
Institute of Technology	60	32	44	54	190
Law	9	4	2	0	15
Medical Sciences	46	29	31	54	160
Pharmacy	6	2	1	0	9
Physical Education (Men)	6	4	7	4	21
Physical Education (Women) ...	1	0	5	4	10
S.L.A.	99	83	68	76	326
Total	364	266	289	363	1282

^a Includes academic faculty members serving two-thirds appointments or higher as of the January 31, 1954 payroll. This tabulation excludes faculty members on temporary appointments or in temporary positions. Also excluded are 30 lecturers and staff members whose support comes primarily from outside sources (e.g., county agents and research workers on special grants).

^b Assistant professor rank includes 3 full-time and 1 part-time research associate; the instructor rank includes 6 full-time and 24 part-time research fellows. Among the 289 assistant professors are 124 assistant professors on permanent tenure appointments distributed as follows: Ag.—29, Bus.—1, C.W.—2, Dul.—21, Ed.—1, Ext.—6, G.C.—4, I.T.—27, Med.—6, Phy. Ed.(M)—5, Phy. Ed.(W)—2, and S.L.A.—20. Among the 363 instructors are a number on permanent tenure appointments from among the following units: Ag., Dul., Phy. Ed.(W), and S.L.A.

Table II. Estimates of Senate Representation Based on Distribution of Academic Faculty at the University of Minnesota by College and Rank and the Proposed Revision of the Constitution of the University Senate

College	Number of Faculty		Representatives ^a		
	Group I	Group II	I	II	Total
	Prof. and Assoc. Prof.	Asst. Prof. and Inst. Res. Assoc. and Res. Fellow			
Agriculture	125	116	13	3	16
Business	28	16	3	1	4
Child Welfare	5	9	1	1	2
Dentistry	12	6	2	1	3
Duluth Branch	25	60	3	2	5
Education	42	58	5	2	7
Extension	4	13	1	1	2
General College	8	24	1	1	2
Institute of Technology	92	98	10	3	13
Law	13	2	2	1	3
Medical Sciences	75	85	8	3	11
Pharmacy	8	1	1	1	2
Physical Education (Men)	10	11	1	1	2
Physical Education (Women)	1	9	1	1	2
S.L.A.	182	144	19	4	23
Total	630	652	71	26	97

^a Based on one representative for each ten members of the faculty with rank of professor and associate professor and each 40 members of the faculty with rank of assistant professor, research associate, instructor and research fellow.

II. PROPOSED CONSTITUTION FOR THE UNIVERSITY SENATE

Article I. General Powers

1. Distribution of Powers Delegated by Regents

All matters of detail relating to the educational and administrative affairs of the University, consistent with actions or policies of the Regents of the University of Minnesota heretofore or hereafter taken or established and including those incident to the management of the student body, are, for the purpose of effectuating the government of the University under and by the Regents, committed to the President, the University Senate, and the several college faculties, as herein provided.

Article II. President of the University

1. Position and Authority

The President of the University is the representative of the Regents, the Senate, and the Faculties and is the chief executive officer of the

University. He shall have general administrative authority over University affairs. He may suspend action taken by the Senate or by college faculties and ask for a reconsideration of such action. If the President and the Senate or college faculty do not reach agreement on the action, the question may be appealed to the Regents by the President, or by the Senate, or by the college faculty.

2. Consultation on Budget

The President, as chief executive officer of the University, has final authority for budgetary recommendations to the Regents; however, in view of the necessary weighing of educational policies and objectives, the President shall consult with and ask for the recommendations of the University Administrative Committee and the Faculty Consultative Committee concerning such budgetary recommendations as materially affect the University as a whole.

Article III. University Senate

1. Composition

The University Senate is composed of elected representatives of the faculties of the various institutes, colleges, and schools of collegiate rank, plus the members of the University Administrative Committee and the Faculty Consultative Committee, who shall serve *ex officio* as regular members of the Senate.

2. Powers in General

Subject to the final authority of the Regents and the power of the President to suspend action, the Senate has general legislative authority over educational matters concerning the University as a whole, but not over the internal affairs of a single institute, college, or school of collegiate rank, except where the same materially affect the interests of the University as a whole or the interests of other institutes, colleges, or schools.

3. Student Relations with the University

The Senate shall have the power to enact statutes for the government of the students in those relations with the University which affect the University as a whole.

4. Election of Senate Members

(a) The elected members of the Senate shall be chosen by the faculties of the several institutes, colleges, or schools of collegiate rank as follows: The regular members of each faculty who are professors or associate professors shall jointly elect from their ranks (professors and associate professors) one Senate member for each *ten* of their regular members or fraction of that number holding such rank. The regular members of each faculty who are assistant professors (including research associates) or instructors (including research fellows) shall jointly elect from their ranks one Senate member for each *forty* of their regular members or fraction of that number holding such rank.

(b) For the purpose of electing representatives to the Senate, the members of each faculty holding the rank of instructor (including research fellow) and above shall be deemed regular members and be eligible to vote, providing that they hold *regular appointment* as defined in the *Regulations Concerning Academic Tenure* (as revised and re-adopted by the Regents July 11, 1952).

(c) The Committee on Business and Rules shall determine the status and faculty membership of any academic staff member not regularly attached to an existing faculty for purposes of voting for members of and representation on the Senate, under the provisions of Article I, Section 5, of the by-laws.

(d) Annual elections to the Senate shall be held no later than the 20th day of October. Faculty members elected to the Senate shall serve for one year and/or until their successors shall be elected and qualified. They shall be eligible for re-election.

5. Senate Officers

The President of the University shall be chairman of the Senate. A vice-chairman shall be elected by the Senate at its first meeting of the academic year from among its members for a term of one year. He shall be eligible for re-election. The President, with the consent of the Senate, shall appoint a Clerk of the Senate, whose duties shall be prescribed in the by-laws; membership in the Senate shall not be prerequisite to such appointment.

6. Effect of Senate Action

University rules, regulations, and policies duly adopted by the Senate on matters within its jurisdiction and not inconsistent with Regent action shall remain effective (unless suspended by the President in accordance with Article II, Section 1, of this constitution) until superceded by subsequent action of the Senate or of the Regents.

7. Senate Agenda and Minutes

The agenda of each Senate meeting shall be distributed in advance to all Senate members and to all faculty members entitled to vote for Senate members. The minutes of Senate meetings shall also be distributed to all such Senate and faculty members. Matters under Senate jurisdiction may be submitted, by any Senate committee or Senate member or by petition signed by any forty voting members of the faculties, to the Committee on Business and Rules for placing on the agenda of the Senate.

8. Senate Meetings—Call—Quorum

The Senate shall hold regular meetings, at least twice in each quarter of the academic year, at a time and place determined by the President. Special meetings of the Senate may be held upon the call of the President or upon the written request of ten members of the Senate or of forty voting members of the faculties. At any regular or special meeting of the Senate, a majority of the membership of the Senate shall constitute a quorum.

Article IV. Composition of Senate Committees

1. Appointment of Committee Members

All members of standing or special committees of the Senate shall be appointed by the President and confirmed by the Senate, except as provided for in Article V, Section 2, of this constitution.

2. Creation of Standing Committees

Subject to the provisions of Article V of this constitution, the Senate by appropriate by-laws shall create standing committees, clothed with such responsibilities as the Senate may confer. Members of such

committees who are not members of the Senate, including student members, may be present at a meeting of the Senate during such time as a report of their committee is under discussion, and may participate in such discussion, but shall not have the privilege of making motions or of voting.

3. Creation of Special Committees

The Senate shall create such special committees as it deems necessary for the execution of its responsibilities; such special committees shall be discharged upon the completion of their assigned duties.

4. Student Membership on Committees

Any special or standing committee of the Senate may propose appointment by the President of representatives of the student body to serve with the committee. Voting privileges in the committee and other rights of such student representatives shall be determined by each committee in question, except as provided for in such by-laws as specify the status of student members.

5. Increase of Committee Membership

The President shall have the power to increase the number of members that shall constitute any standing or special committee of the Senate, whenever he deems such action to be desirable, except as provided for in Article V, Section 2, of this constitution.

Article V. Special Standing Committees of the Senate

1. University Administrative Committee

There shall be a University Administrative Committee as a standing committee of the Senate. It shall be composed of the President, the Vice Presidents, the deans, and such other members of the University staff as may be added thereto by the President and approved by the Senate. The Administrative Committee shall advise the President concerning the general educational, administrative, and fiscal policies of the University and aid the President in effectuating the policies of the University. It shall have such further administrative and advisory functions as may be delegated to it by the President or the Senate. It shall report regularly to the Senate.

2. Faculty Consultative Committee—Composition

There shall be a Faculty Consultative Committee as a standing committee of the Senate. This committee shall be composed of seven elected members, and, if no member is elected from either the St. Paul Campus or the Duluth Branch, the elected members shall appoint one for each of the foregoing not represented by an elected member. No person shall be either an elected or appointed member who is *not* a qualified voter for Senate members at the time of his election or appointment or who is a member of the University Administrative Committee. Elected members shall serve for terms of three years. Appointed members shall serve for terms of one year. Only those faculty members who hold regular appointment at the rank of professor or associate professor may be nominated for membership on or may vote for members of the Faculty Consultative Committee. The Committee shall represent the faculty at large and not individual institutes, colleges, schools, or departments of the University.

3. Faculty Consultative Committee—Functions

The Faculty Consultative Committee shall meet with the President at regular times to discuss matters of policy relating to instruction, research, personnel, service functions, and the budget. It shall be empowered to appoint subcommittees or employ other devices which it regards as appropriate in initiating and furthering communication between the faculty and the President. It shall report to the Senate at least once in each academic year.

4. Committee on Senate Committees

There shall be a standing committee on Senate Committees consisting of five members. It shall review the number and scope of standing committees of the Senate and shall make appropriate recommendations thereon to the Senate but shall not have the power to appoint or recommend appointments to committees.

Article VI. Faculties of the Institutes, Colleges, and Schools

1. Composition of the Several Faculties

The faculty of each institute, college, or school of collegiate rank is composed of the President, provost, deans, professors, associate professors, assistant professors (including research associates), and instructors (including research fellows). Each department or division giving instruction in another institute, college, or school may be represented on the faculty of that institute, college, or school by one or more members.

2. Powers of the Several Faculties

Each faculty, or executive faculty if so organized, controls the internal affairs and policies of its own institute, college, or school, including entrance requirements, curricula, instruction, examinations, grading, degrees, and disciplinary matters not within the jurisdiction of the All-University Disciplinary Committee.

3. Deans and Provosts—Duties and Responsibilities

The dean or provost is the administrative head of the branch, institute, college, or school he represents, and is the representative of his unit with the President, or the Senate, or other units of the University, or the students. His duties and responsibilities shall include assisting in formulating policies for the consideration of the faculty, and he shall preside at its meetings. He shall report to the President as the President may require and shall advise the President concerning policies relating to his unit.

Article VII. Relations with Other Institutions

Relations between the University of Minnesota and other educational institutions shall be subject to the control of the Senate, either directly or through appropriate committees.

Article VIII. Jurisdictional Questions

1. Inter-College Controversies

Controversies arising between institutes, colleges, and/or schools of collegiate rank may be presented, after mutual conference, to a special

committee appointed by the President and confirmed by the Senate. If such committee shall be unable to arrange a mutually agreeable solution to the problem in question, the matter shall be placed on the agenda of the next regular or special meeting of the Senate for decision. Such decision may be appealed to the President.

2. Controversies between Senate and Individual Faculties

Controversies arising between the Senate or its committees and an institute, college, school faculty, or other division of the University shall be resolved by the President, after conference with representatives of the Senate and of the unit in question.

Article IX. Amending Procedure

1. Adoption of Amendments

This constitution may be amended by a two-thirds majority vote of all members of the Senate, at a regular or special meeting, provided the proposed amendment has been presented, in writing, to each member of the Senate and to each faculty member entitled to vote for members of the Senate at least ten days prior to the date of the vote on the adoption of the proposed amendment.

2. Regents Approval

Amendments to this constitution, having been adopted by the Senate, require the approval of the Regents.

3. Effective Date

Amendments to this constitution shall be effective as of the day following the date of their approval by the Regents.

Article X. Effective Date of Constitution

This constitution, having been adopted by the Senate, shall be in effect as of the day following the date of its approval by the Regents.

Article XI. Adoption of By-Laws

By-laws of this constitution shall be enacted, amended, or repealed by majority vote of all members of the Senate.

III. PROPOSED BY-LAWS

Article I. Senate Membership, Elections, and Officers

1. For the purpose of electing members to the Senate, qualified faculty members shall vote as members within each of the following units of the University: (1) Agriculture, (2) Business Administration, (3) Child Welfare, (4) Dentistry, (5) Duluth Branch, (6) Education, (7) Extension Division, (8) General College, (9) Law, (10) Medical Sciences, (11) Pharmacy, (12) Physical Education for Men, (13) Physical Education for Women, (14) Science, Literature, and the Arts, (15) Technology.
2. For the purpose of direct representation of the instructional and research interests of the Graduate School, the Executive Committee of the Gradu-

ate School shall designate each year from among the faculty members elected to the Senate as provided in Article III, Section 4, of the Constitution of the Senate, seven such members to serve as representatives of the Graduate School in the Senate, concurrently with their representation of the unit from which they have been elected.

3. (a) Each fall, on the basis of the September 30 payroll, and before October 10, the Clerk of the Senate shall prepare for each unit listed in Article I, Section 1, of these by-laws a list of all faculty members in that unit entitled to vote for Senate members and shall send the appropriate number of copies of this list to the administrative head of each unit. This list shall contain the name and indicate the rank of each professor, associate professor, assistant professor (including research associate), and instructor (including research fellow) on regular appointment as defined in Article III, Section 4 (b), of the Constitution of the Senate.
(b) Between October 10 and October 20, each unit of the University designated in Article I, Section 1, of these by-laws shall conduct elections for Senate members. In each unit one group consisting of professors and associate professors on regular appointment shall choose the representatives to which it is entitled under Article III, Section 4, of the Constitution of the Senate. The other group, consisting of assistant professors (including research associates) and instructors (including research fellows) on regular appointment, shall choose the representatives to which it is entitled under Article III, Section 4, of the Constitution of the Senate. Each unit shall establish its own procedures for conducting these elections. The results of the elections shall be mailed to the Clerk of the Senate not later than October 23.
(c) The names of all Senate members shall then be listed in the agenda of the first Senate meeting of the fall quarter and shall be distributed, as provided in Article III, Section 7, of the Constitution of the Senate, not later than November 5.
4. Vacancies in the Senate caused by death, resignation, or separation from the University may or may not be filled, at the option of the faculty of the administrative unit, by special election on the part of the relevant group within the faculty concerned, or by designation on the part of the members of the Senate currently representing that faculty.
5. Any person holding regular appointment and eligible to vote for members of the Senate as specified in Article III, Section 4(b), of the Constitution of the Senate, but not attached to any voting unit as designated in Article I, Section 1, of these by-laws, may apply in writing to the Committee on Business and Rules for a determination of his status for voting for members of and election to the Senate. It shall be the duty of the Committee on Business and Rules to classify such a staff member with one of the voting units specified in Articles I, Section 1, of these by-laws in view of factors which the Committee on Business and Rules considers to be relevant to such classification.
6. The Senate shall review the provisions of Article III, Section 4(a), of the Constitution of the Senate at the end of five years following the effective date of the Constitution, in order to determine whether changes should be made in the formula utilized in the election of members of the Senate.
7. The Clerk of the Senate shall be the custodian of its records, shall circulate the agenda and minutes of Senate meetings as directed by the Committee on Business and Rules, and shall perform such additional functions as shall be assigned to him in the by-laws or by the President.

Article II. General Rules for All Senate Committees

1. All committees of the Senate shall keep records of their meetings and proceedings. Copies of these records shall be placed on file with the Clerk of the Senate and shall be available for inspection by all members of the University faculty eligible to vote for members of the Senate.
2. All committees of the Senate shall report on their activities once in each academic year by submitting a progress report to the Senate through the Clerk of the Senate, to be placed on the agenda of the last meeting of the Senate for the academic year in question.
3. Any committee of the Senate shall be required, upon majority vote of the Senate, to report to that body at its next meeting, whether regular or special, on matters placed in the charge of such committee.

Article III. Creation, Composition, and Functions of Standing Committees

1. Audio-Visual Aids

There shall be a standing Committee on Audio-Visual Aids. It shall consist of not less than seven members and shall include the head of the University department charged with the responsibility for coordination of the various audio-visual services. Its duties shall include the formulation of University policies concerning the production, supply, use, and distribution of audio-visual aids.

2. Business and Rules

(a) There shall be a standing Committee on Business and Rules, which shall consist of four members of the Senate and the Clerk of the Senate who shall serve as clerk of this committee. It shall be the duty of this committee to arrange the order of business for the Senate, and to recommend the disposition of business which appears in its judgment to be not germane to the purposes of the Senate. It shall prepare the agenda for each meeting of the Senate and cause copies thereof to be distributed under the provisions of Article III, Section 7, of the Constitution of the Senate.

(b) Items of new business presented at a Senate meeting by individual members shall be referred to this committee for consideration and presentation at the next regular meeting of the Senate, but such business may be considered and voted on at the meeting at which it is introduced, by a majority vote of the members of the Senate, present and voting on a proposal for immediate consideration.

(c) The committee may recommend amendments of existing by-laws or standing rules, or the adoption of new by-laws or standing rules.

(d) Nothing herein contained shall limit the right of immediate consideration of, and action upon, any matter for whose consideration a special meeting has been called in accordance with Article III, Section 8 of the Constitution of the Senate.

3. Debate and Oratory

There shall be a standing Committee on Debate and Oratory. It shall have charge of all local and intercollegiate contests in debate and oratory over which the Senate has jurisdiction. It shall consist of five faculty and five student members.

4. Education

There shall be a standing Committee on Education composed of at least nine members. It shall seek ways in which the total educational work of the University may be improved, and make recommendations appropriate to this end.

5. Faculty Consultative Committee

There shall be a standing committee to be known as the Faculty Consultative Committee composed as specified in Article V, Section 2, of the Constitution of the Senate. Elected members of this Committee shall serve for three years and shall be chosen in the following manner. The Clerk of the Senate shall mail to each faculty member on regular appointment who holds the rank of professor or associate professor a call to nominate not more than twice the number of members to be elected to the Faculty Consultative Committee. All nominations shall be returned to him. He shall then determine the availability of persons nominated until he has found twice the number to be chosen available for submission on the final election ballot. No person shall appear on that ballot who has received fewer votes on the nominating ballots than any person not appearing on the final election ballot for any reason other than non-availability; but, in case of a tie for the last position on the final election ballot, all tied candidates shall be deemed nominated, in which case the number of candidates shall be adjusted to reflect that fact. The Clerk shall distribute final election ballots to all eligible voters, who shall return their ballots to him. The election procedure herein set forth shall be held and completed during a period commencing February 15 and ending April 15. Two weeks shall be allowed for return of both nomination and final ballots. In case of a tie in the final election the Clerk shall choose the successful candidate by lot. Persons elected to membership during one year shall commence their term of office on the first day of the succeeding fiscal year of the University. The President of the University shall appoint the chairman of the Committee; only an elected member may serve in that capacity. In case of a vacancy the elected members shall fill it for the remainder of the term by a majority vote. Consecutive service by elected members shall not exceed two terms; service as an elected member filling a vacancy caused by withdrawal of an elected member shall constitute service for a term if such service was for a year or more. The consecutive service of an appointed member shall not exceed six years.

6. Institutional Relationships

There shall be a standing Committee on Institutional Relationships, to consist of at least seven members, whose chief concern shall be the relation of the University to other institutions of learning. This committee shall review all matters which affect these relations of the University. It shall also serve as an advisory intra-university relations committee on admission requirements, graduation requirements, credit allowances, and other matters which affect relations among the several colleges or departments of the University. It shall determine and report to any college proposing changes in these areas, the probable effect of the change on other colleges or departments of the University, other Minnesota colleges, or Minnesota secondary schools. The committee shall also promote articulation between the University and other educational institutions of the state and develop plans for making the University more helpful to them. It shall represent the University in determining the accreditation accorded Min-

nesota schools and colleges. It may also represent the University in conferences with educational associations and agencies.

7. Institutional Research

There shall be a standing Committee on Institutional Research composed of at least ten members. It shall advise the Bureau of Institutional Research with respect to the studies to be undertaken by the Bureau, the studies to be given priority, and any basic questions of policy or procedure connected with the Bureau's activities.

8. Intercollegiate Athletics

(a) There shall be a standing Committee on Intercollegiate Athletics which shall be composed of fourteen members: seven faculty members, of which one shall be the University Conference Representative, to be appointed by the President of the University, subject to the approval of the Senate; and the Vice President, Business Administration, and the Director of Physical Education and Athletics, and a member of the Athletic Committee of the Duluth Branch of the University as *ex officio members*; two alumni members to be nominated by the Board of Directors of the Minnesota Alumni Association and appointed by the President of the University, subject to the approval of the Senate; two student members to be recommended by the All-University Congress and appointed by the President, subject to the approval of the Senate.

(b) The Committee shall appoint a sub-committee of three members of which one shall be the Director of Physical Education and Athletics, and of which a faculty member other than the Director of Physical Education and Athletics shall be chairman, to fix the price of tickets to intercollegiate contests, prepare complimentary lists, make seating arrangements and have general supervision of tickets to inter-collegiate contests.

(c) The control and supervision of the sale of tickets, the depositing of funds, the care of funds, the financial reporting of games and the accounting of all athletic funds is vested in the office of the Vice-President, Business Administration.

(d) The physical care of Northrop Field, Memorial Stadium, the Field House, and all campus space devoted to athletics is transferred to the Physical Plant Office.

(e) The Committee shall appoint a sub-committee on eligibility which shall determine the students eligible to represent the University in intercollegiate sports under the *Rules and Regulations of the Western Conference*. The Committee may revise any action of the sub-committee.

(f) The Director of Physical Education and Athletics shall act as the executive secretary of the Committee and be entitled to vote on all matters excepting questions of eligibility.

(g) The Director of Physical Education and Athletics shall be appointed by the Regents upon nomination of the President.

(h) All coaches, managers, and assistant managers shall be nominated by the director and upon the approval of the President shall be appointed by the Regents.

(i) The Director of Physical Education and Athletics shall be in general charge of and responsible for the detailed administration of inter-collegiate athletics, subject to the supervision and approval of the Committee on Intecollegiate Athletics, which committee is given

entire control of intercollegiate athletics, including all schedules of games, subject to the supervision of the University Senate.

(j) The President at his discretion may appoint the University Conference Representative. In the absence of such appointment the Chairman of this committee shall act as such representative.

(k) All matters pertaining to physical education and athletics not intercollegiate in character are placed entirely under the supervision of the Department of Physical Education and Athletics. It is understood that this will include all intramural athletics.

9. Judicial

There shall be a standing committee of five members to be known as the Judicial Committee. Its powers, duties, and procedures are set forth in the *Regulations Concerning Faculty Tenure* (as revised and re-adopted by the Regents July 11, 1952).

10. Library

There shall be a standing Committee on Library consisting of nine members. Its duties shall be to consider and recommend to the Senate any resolutions in connection with library policy and administration that may be deemed advisable, and, on request of the Senate, to inform it as to any matters affecting library policy and administration.

11. Necrology

There shall be a standing Committee on Necrology consisting of seven members. It shall prepare and present to the Senate suitable memorials of deceased faculty members and former faculty members.

12. Recreation

(a) There shall be a standing Committee on Recreation. It shall consist of five faculty members and six students. The chairman of this committee and one student member of the committee shall also be at the same time members of the Senate Committee on Student Affairs. To facilitate coordination of the respective committee programs, the Committee on Recreation shall hold at least one annual meeting with the Senate Committee on Student Affairs. It shall establish general policies concerned with the development of recreational facilities and programs for students, but such policies shall be administered and coordinated through the appropriate offices and agencies.

(b) It shall be empowered to make recommendations regarding the operation of recreation programs to the Recreation Coordinating Council, to the Senate Committee on Student Affairs, and to any other standing committee, department, or agency.

13. Reserve Officer Training Corps

There shall be a standing Committee on ROTC consisting of nine staff members, two students (representing the All-University Congress and the Interfraternity Council), and the alumni. Its functions shall be to maintain liaison between the Departments of Military Science and Tactics, Naval Science, and Air Science and Tactics, and the University Senate, and to give continuing consideration to the problems confronting these departments.

14. Senate Committees

There shall be a standing committee of the Senate which shall be known as the Committee on Senate Committees, with such member-

ship and responsibilities as are set forth in Article V, Section 4, of the Constitution of the Senate.

15. Student Affairs

There shall be a standing Committee on Student Affairs of at least twenty-six members, consisting of faculty, students, alumni, and administrators; student members shall exceed by at least one the total of other members. It shall have supervision of all those students' affairs and student organizations within the jurisdiction of the Senate not within the control or supervision of any other standing committee. It shall maintain supervision over the financial affairs of all student organizations over which the University has control. It shall have supervision of all publications issued by students.

16. Student Scholastic Standing

There shall be a standing Committee on Student Scholastic Standing. It shall consist of the chairman of the appropriate committee, or representative appointed by the administrator, of each of the separate institutes, colleges, and schools of collegiate rank. In addition, the Office of the Dean of Admissions and Records and the Office of the Dean of Students shall each have a representative on the committee. The duties of the committee shall be to study and to recommend to the University Senate such general rules and regulations concerning students' scholastic standing as may be needed on a University-wide basis; it shall also correlate and harmonize, so far as may be consistent with the special needs and conditions of the various colleges, the administration of the regulations of the colleges concerning student scholastic standing with the administration of the University Senate rules and regulations dealing therewith.

17. University Functions

There shall be a standing Committee on University Functions. It shall consist of at least twelve members. Its duties shall be to plan and advise with respect to commencements and other all-University functions.

18. University Printing and Publications

There shall be a standing Committee on University Printing and Publications. It shall consist of eight members, the Vice President of Business Administration, the Recorder, the Director of University Relations, the Agricultural Extension Editor, three other members of the Senate, and a representative of the student body. It shall be its duty to set standards for all catalogs, bulletins, and other official publications, also the stationery of the University and of the various institutes, colleges, schools, departments and administrative units of the University; to advise with regard to the admissibility of new publications or printing to the lists of official publications or printing of the University and its institutes, colleges, schools, departments and administrative units; and in general to supervise University printing with a view to encouraging and promoting economical and efficient practices.

19. University Administrative Committee

There shall be a standing committee of the Senate which shall be known as the University Administrative Committee, with such membership and responsibilities as are set forth in Article V, Section 1, of the Constitution of the Senate.

IV. PRESENT CONSTITUTION AND BY-LAWS OF THE UNIVERSITY SENATE

(As of February 18, 1954; changes from last printing, 1939, indicated)

Historical note: The Senate Constitution, in its original form, was adopted by the Board of Regents on May 6, 1912. The first meeting of the University Senate was held on October 3, 1912.

Meetings: The University Senate meets regularly on the third Thursday in November, February, and May. (Minutes 2-19-1948.) Special meetings may be called by the President. The Committee on Business and Rules is authorized to withhold or cancel notice of a Senate meeting when in its judgment there is not sufficient business to warrant such meeting.

Constitution

1. All matters of detail, including those incident to the management of the student body, relating to the educational and administrative affairs of the University, except insofar as the board may think proper to act directly, are, for the purposes of effectuating the government and educational management of the University under and by the Board of Regents, committed to the President, the University Senate, and the several college faculties.

2. The President of the University is the representative of the Board of Regents and chief executive officer of the University, as well as the intermediary between the Board of Regents and the Senate and faculties. Actions taken by any of the governing bodies are subject to his suspensive veto. The deans shall act as advisers to the President.

3. The University Senate is composed of the President, the deans, all professors (including acting professors), associate professors, the University librarian, and any members of the University faculty holding executive positions, carrying, by authority of the Board of Regents, the rank of professor or associate professor. The Senate shall also have authority to add from time to time to its roster such other members of the faculty of the University or administrative officers thereof as the Senate, upon report of the Committee on Business and Rules, with or without its recommendation, may elect.

The Presidents emeriti, professors emeriti, and professors who devote less than half time* to the work of the University are entitled to participate in the discussions of the Senate, but not to vote. A Membership Committee shall decide each year upon the official roster of the Senate. The Recorder (Minutes 5-15-1941) is the Clerk of the Senate and custodian of its records, authorized to participate in discussions, but without vote.

4. The University Senate has general legislative and administrative authority over all matters concerning the University as a whole; but not the internal affairs of a single college or school of collegiate rank, except where the same affect the interests of the University as a whole or the interests of other colleges or schools.

5. There shall be an Administrative Committee of the Senate, composed of the President, the deans, the University Librarian, and such other administrative officers as may be added thereto by the Senate.

6. The Senate shall create standing committees clothed with special administrative authority; to these committees are referred all such matters as the Senate may think proper with such power as the Senate may confer,

* The interpretation of the Committee on Business and Rules is that half time means twenty-two hours of actual time per week per term spent in University work; that is to say, a person giving all his time to the University is expected to devote forty-four hours a week to University work.

and which are not appropriately referable to the Administrative Committee. Assistant professors and instructors may be members of these committees, and during their terms of service, may participate in the Senate's discussion, but not vote.

7. The Administrative Committee of the Senate shall carry into effect rules and regulations of the Board of Regents and of the Senate, and act in emergencies in which it would be inadvisable to await the authorization of the Senate—action of this kind to be in force only until the Senate meets.

8. The general faculty of each college or collegiate school is composed of the President, the dean, professors, associate professors, assistant professors, and instructors. Each department (or division) giving instruction in another college or school, shall be represented on the faculty of that college or school by one member.

9. Each faculty (or executive faculty if so organized) controls the internal affairs of its own college or school, including entrance requirements, curricula, instruction, examinations, grading, degrees, discipline, and the selection and conditions of use of its college and departmental libraries. When the action of any faculty affects the interests and welfare of the University as a whole or another college or school, such action may, after mutual conference, be appealed to the Senate, and after a full hearing of the faculties, be negated by a two-thirds vote of all the members of the Senate present, provided such vote is equal in number to one half of the members of the Senate in residence.

10. The President of the University is the presiding officer of the Senate and names, subject to the approval of the Senate, its committees, with the exception of the Faculty Consultative Committee, which shall be elected by the members of the Senate. (Minutes 5-15-1952; Minutes B. R. 6-14-1952.) In the absence of the President, the Senate shall elect its chairman.

11. The Senate shall hold regular quarterly meetings at a time and place fixed by the President. Special meetings may be held upon the call of the President or upon the written request of ten members.

12. The title to all funds raised through the means of student organizations and activities is vested in the Board of Regents in trust for the purposes for which such funds were raised; but in the event an organization raising any such fund should cease to exist while such fund or any part thereof shall remain unexpended, or the specific purpose for which the fund was raised should fail, the Board of Regents will make such disposal of the fund as seems to it to be most equitable and just under the circumstances. Unless intended for investment the custody and expenditure of such funds are entrusted by the Board of Regents to the Senate and the Senate may establish committees to administer these funds with such participation by the students or alumni as members thereof as the Senate may determine. At the discretion of the Senate, or its committee if so authorized, the custody and expenditure of such funds may be left to the students, subject to the general supervision of the Senate or its committee. Any action taken by the Senate or by its committee with reference to any such fund or funds shall be reported to the Board of Regents and shall at all times be subject to its approval.

13. The Senate shall have the power to enact statutes, for the government of the students in those relations with the University which affect the University as a whole. Questions of jurisdiction as between the Senate and a college faculty shall be determined by the President.

14. Relations between the University and other universities and colleges, excepting such as are regulated by Article 9, shall be subject to the control of the Senate either directly or through its appropriate committee. Where such relations involve athletics or other student activities, the committee

may include such a representation of students or alumni as the Senate determines; or the committee may act in conjunction with student and alumni organizations if the Senate thinks best.

15. Nothing herein shall be construed as applying to any school below collegiate rank established under the authority of the Board of Regents.

By-Laws

I. Audio-Visual Aids

(Minutes 2-19-1948)

There shall be a standing Committee on Audio-Visual Aids. It shall consist of not less than seven members and shall include the head of the university department charged with the responsibility for coordinating the various audio-visual services. Its duties shall include the formulation of university policies concerning the production, supply, use, and distribution of audio-visual aids.

II. Business and Rules

(Minutes 11-8-1951)

There shall be a standing Committee on Business and Rules, which shall consist of four voting members of the Senate and the Clerk of the Senate who shall serve as clerk of this committee. It shall be the duty of this committee to arrange the order of business for the Senate, and to recommend the disposition of business which appears in its judgment to be not germane to the purposes of the Senate. It shall prepare the agenda for each meeting of the Senate and cause copies thereof to be distributed to each voting member of the Senate prior to the opening of the meeting.

Items of new business presented at a Senate meeting by individual voting members of the Senate shall be referred to this committee for consideration and presentation at the next regular meeting of the Senate, but such business may be considered and voted on at the meeting at which it is introduced, by a majority vote of the voting members of the Senate present and voting on a proposal for immediate consideration.

The committee may recommend amendments of existing by-laws or standing rules, or the adoption of new by-laws or standing rules.

Nothing herein contained shall limit the right to immediate consideration of, and action upon, any matter for whose consideration a special meeting has been called in accordance with section 11 of the constitution.

III. Debate and Oratory

There shall be a standing Committee on Debate and Oratory. It shall have charge of all local and intercollegiate contests in debate and oratory over which the Senate has jurisdiction. It shall consist of five faculty and five student members.

IV. Education

(Minutes 5-15-1952)

There shall be a standing Committee on Education composed of at least nine members. It shall seek ways in which the total educational work of the University may be improved, and make recommendation appropriate to this end.

V. Faculty Consultative Committee

(Minutes 11-20-1952)

There shall be a Faculty Consultative Committee composed of seven elective members, and if no member is elected from either the St. Paul campus or the Duluth Branch, then the elected members shall appoint one for

each of the foregoing not represented by an elected member. No person shall be either an elected or appointed member who is not a voting member of the Senate or who is a member of the Administrative Committee. Elected members shall serve for three years. Appointive members shall serve for one year. No non-voting member of the Senate shall participate in the nomination and election of members of the Committee. The Committee shall represent the faculty-at-large and not individual schools, colleges, or departments of the University.

The first elected members shall serve for the following terms: 2 for one year; 2 for two years; and 3 for three years. Members elected after the first year shall serve for three years. Elected members shall be chosen in the following manner. The Clerk of the Senate shall mail to each Senate member eligible to participate in the nomination and election of Committee members a call to nominate not more than twice the number of members to be elected. All nominations shall be returned to him. He shall then determine the availability of persons nominated until he has found twice the number to be chosen available for submission on the final election ballot. No person shall appear on the ballot who has received fewer votes on the nomination ballots than any person not appearing on the final election ballot for any reason other than non-availability; but, in case of a tie for the last position on the final election ballot all tied candidates shall be deemed nominated in which case the number of candidates shall be adjusted to reflect that fact. The Clerk shall distribute final election ballots to all eligible voters, who shall return their ballots to him. The election procedure herein set forth shall be held and completed during a period commencing February 15 and ending April 15. Two weeks shall be allowed for return of both nomination and final election ballots. In case of a tie in the final election the Clerk shall choose the successful candidate by lot. Persons elected to membership during one year shall commence their term of office on the first day of the succeeding fiscal year of the University. The President of the University shall appoint the Chairman of the Committee; only an elected member may serve in that capacity. In case of a vacancy the elected members shall fill it for the remainder of the term by a majority vote. Consecutive service by elected members shall not exceed two terms; service as an elected member filling a vacancy caused by withdrawal of an elected member shall constitute service for a term if such service was for a year or more. The consecutive service of an appointed member shall not exceed six years.

The Committee shall meet with the President at regular times to discuss matters of policy relating to instruction, research, personnel, service functions, and the budget. It shall be empowered to appoint subcommittees or employ other devices which it regards as appropriate in initiating and furthering communication between the faculty and the President. It shall report to the Senate at least once each year.

VI. Institutional Relationships

(Minutes 5-15-1952, 11-19-1953)

There shall be a standing Committee on Institutional Relationships, to consist of at least seven members, whose chief concern shall be the relation of the University to other institutions of learning. This committee shall review all matters which affect these relations of the University. It shall also serve as an advisory intra-university relations committee on admission requirements, graduation requirements, credit allowances, and other matters which affect relations among the several colleges or departments of the University. It shall determine and report to any college proposing changes in these areas, the probable effect of the change on other colleges or departments of the University, other Minnesota colleges, or Minnesota secondary schools. The committee shall also promote articulation between the University and other educational institutions of the state and develop plans for

making the University more helpful to them. It shall represent the University in determining the accreditation accorded Minnesota schools and colleges. It may also represent the University in conferences with educational associations and agencies.

VII. Institutional Research (Minutes 5-25-1950, 5-15-1953)

There shall be a standing Committee on Institutional Research composed of at least ten members. It shall advise the Bureau of Institutional Research with respect to the studies to be undertaken by the Bureau, the studies to be given priority, and any basic questions of policy or procedure connected with the Bureau's activities.

VIII. Intercollegiate Athletics (Minutes 5-15-1952, 11-19-1953)

Section 1: There shall be a standing Committee on Intercollegiate Athletics which shall be composed of fourteen members: seven faculty members, of which one shall be the University Conference Representative, to be appointed by the President of the University, subject to the approval of the University Senate; and the Vice President, Business Administration, and the Director of Physical Education and Athletics, and a member of the Athletic Committee of the Duluth Branch of the University as ex-officio members; two alumni members to be nominated by the Board of Directors of the Minnesota Alumni Association and appointed by the President of the University, subject to the approval of the University Senate; two student members to be recommended by the All-University Congress and appointed by the President, subject to the approval of the University Senate.

Section 2: The committee shall appoint a sub-committee of three members of which one shall be the Director of Physical Education and Athletics, and of which a faculty member, other than the Director of Physical Education and Athletics, shall be chairman, to fix the price of tickets to intercollegiate contests, prepare complimentary lists, make seating arrangements and have general supervision of tickets to intercollegiate contests.

Section 3: The control and supervision of the sale of tickets, the depositing of funds, the care of funds, the financial reporting of games and the accounting of all athletic funds is vested in the Office of the Vice President, Business Administration.

Section 4: The physical care of Northrop Field, Memorial Stadium, the Field House and all campus space devoted to athletics is transferred to the Buildings and Grounds Office.

Section 5: The Committee shall appoint a Sub-Committee on Eligibility which shall determine the students eligible to represent the University in intercollegiate sports under the *Rules and Regulations of the Western Conference*. The Committee may revise any action of the Sub-Committee.

Section 6: The Director of Physical Education and Athletics shall act as the executive secretary of the committee and be entitled to vote on all matters excepting questions of eligibility.

Section 7: The Director of Physical Education and Athletics shall be appointed by the Board of Regents upon nomination of the President.

Section 8: All coaches, managers, and assistant managers shall be nominated by the director and upon the approval of the President shall be appointed by the Board of Regents.

Section 9: The Director of Physical Education and Athletics shall be in general charge of and responsible for the detailed administration of intercollegiate athletics, subject to the supervision and approval of the Committee

on Intercollegiate Athletics, which committee is given entire control of intercollegiate athletics, including all schedules of games, subject to the supervision of the University Senate.

Section 10: The President at his discretion may appoint the University Conference Representative. In the absence of such appointment the Chairman of this committee shall act as such representative.

All matters pertaining to physical education and athletics not intercollegiate in character are placed entirely under the supervision of the Department of Physical Education and Athletics. It is understood that this will include all intramural athletics.

IX. Judicial

(Minutes 10-16-1941, 11-20-1952)

There shall be a standing committee of five members to be known as the Judicial Committee. Its powers, duties, and procedures are set forth in the *Regulations Concerning Faculty Tenure*.

X. Library

There shall be a standing Committee on Library consisting of nine members. Its duties shall be to consider and recommend to the Senate any resolutions in connection with library policy and administration that may be deemed advisable, and, on request of the Senate, to inform it as to any matters affecting library policy and administration.

XI. Necrology

(Minutes 11-9-1950, 10-28-1926)

There shall be a standing Committee on Necrology consisting of seven members. It shall prepare and present to the Senate suitable memorials of deceased faculty members and former faculty members.

XII. Recreation

(Minutes 5-27-1948, 5-15-1952)

There shall be a standing Committee on Recreation. It shall consist of five faculty members and six students. The chairman of this committee and one student member of the committee shall also be at the same time members of the Senate Committee on Student Affairs. To facilitate coordination of the respective committee programs, the Committee on Recreation shall hold at least one annual meeting with the Senate Committee on Student Affairs. It shall establish general policies concerned with the development of recreational facilities and programs for students, but such policies shall be administered and coordinated through the appropriate officers and agencies.

It shall be empowered to make recommendations regarding the operation of recreation programs to the Recreation Coordinating Council, to the Senate Committee on Student Affairs, and to any other standing committee, department, or agency.

XIII. Reserve Officers Training Corps

(Minutes 11-9-1950)

There shall be a standing Committee on ROTC consisting of nine staff members, two students (representing the All-University Congress and the Interfraternity Council), and two alumni. Its functions shall be to maintain liaison between the Departments of Military Science and Tactics, Naval Science, and Air Science and Tactics and the University Senate and to give continuing consideration to the problems confronting these departments.

XIV. Student Affairs (Minutes 5-15-1952)

There shall be a standing Committee on Student Affairs of at least twenty-six members consisting of faculty, students, alumni, and administrators; student members shall exceed by at least one the total of other members. It shall have supervision of all those students' affairs and student organizations within the jurisdiction of the Senate not within the control or supervision of any other standing committee. It shall maintain supervision over the financial affairs of all student organizations over which the University has control. It shall have supervision of all publications issued by students.

XV. Student Scholastic Standing (Minutes 5-15-1952)

There shall be a standing Committee on Student Scholastic Standing. It shall consist of the chairman of the appropriate committee, or representative appointed by the administrator, of each of the separate colleges and collegiate schools. In addition, the Office of the Dean of Admissions and Records and the Office of the Dean of Students shall each have a representative on the committee. The duties of the committee shall be to study and to recommend to the University Senate such general rules and regulations concerning students' scholastic standing as may be needed on a University-wide basis. It shall also correlate and harmonize, so far as may be consistent with the special needs and conditions of the various colleges, the administration of the regulations of the colleges concerning student scholastic standing with the administration of the University Senate rules and regulations dealing therewith.

XVI. University Functions (Minutes 5-15-1952)

There shall be a standing Committee on University Functions. It shall consist of at least twelve members. Its duties shall be to plan and advise with respect to commencements and other all-University functions.

XVII. University Printing and Publications (Minutes 5-15-1952)

There shall be a standing Committee on University Printing and Publications. It shall consist of eight members: the Vice President of Business Administration, the Recorder, the Director of University Relations, the Agricultural Extension Editor, three other members of the Senate, and a representative of the student body. It shall be its duty to set standards for all catalogs, bulletins, and other official publications, also the stationery of the University and of the various colleges, schools and departments of the University; to advise with regard to the admissibility of new publications or printing to the lists of official publications or printing of the University and its colleges, schools, and departments; and in general to supervise University printing with a view of encouraging and promoting economical and efficient practices.

XVIII.

The President shall have the power to increase the number of members that shall constitute the committees for any year whenever he deems it for the best interests of the University to do so.

T. E. PETTENGILL, Clerk of the Senate