

SENATE MEETING

FEBRUARY 16, 1950

3:00 P.M.

MURPHY HALL AUDITORIUM

UNIVERSITY OF MINNESOTA SENATE DOCKET

Your Committee on Business and Rules respectfully presents the following matters for your consideration at the meeting of the Senate, February 16, 1950, Murphy Hall Auditorium, 3:00 p.m.

- I. Minutes of November 17, 1949
- II. Senate Committees for 1949-50
- III. Report of the Administrative Committee
- IV. Report of the Committee on Debate and Oratory
- V. Report of the Committee on Education
- VI. Report of the Committee on the Relation of the University to Other Institutions of Learning
- VII. Report of the Committee on Necrology

I. MINUTES OF NOVEMBER 17, 1949

Reported for Action

II. SENATE COMMITTEES FOR 1949-50

Reported for Action

The following Senate Committee appointments are recommended by the President:

Education: Robert H. Beck in place of G. Lester Anderson.

III. REPORT OF THE ADMINISTRATIVE COMMITTEE

1. Reported for Action

UNIVERSITY CALENDAR 1950-51

1950			<i>Fall Quarter</i>
August 7-September 29			Fall registration. ¹ Orientation program for new students. Dates for the various colleges will be announced in the press and in mailed instructions. Students are urged to register early. It is expected that all students who can do so will register before September 1
September	4	Monday	Labor Day; holiday
September	18	Monday	Extension registration, first semester, begins
September	21	Thursday	Fall quarter fees due for students registered through September 15
September	25-29		New Students' Week; program of orientation. Details will be announced in instructions issued at registration. All new students are expected to attend
September	29	Friday	Last day for registration ¹ and payment of fees for the undergraduate colleges
September	30	Saturday	Last day for extension registration
October	2	Monday	Fall quarter classes begin 8:00 a.m. ²
October	5	Thursday	First semester extension classes begin ³
October	6	Friday	Opening convocation, 11:00 a.m.; IV hour classes excused
October	6	Friday	Last day for registration and payment of fees for the Graduate School, and for teachers in service
October	12	Thursday	Columbus Day; holiday (except extension)
November	4	Saturday	Homecoming Day
November	9	Thursday	Senate meeting, 3:00 p.m.
November	11	Saturday	Armistice Day; holiday (except extension)
November	18	Saturday	Dads Football Game
November	23	Thursday	Thanksgiving Day; holiday
November	24, 25	Friday, Saturday	Classes excused (except extension)
December 15, 16 and 18-21			Final examination period
December	21	Thursday	Commencement, 8:00 p.m.
December	23	Saturday	Fall quarter closes
			Extension classes recess
			<i>Winter Quarter</i>
December	25	Monday	Christmas Day; holiday
December	28	Thursday	Winter quarter fees due for students in residence fall quarter in undergraduate colleges
1951			
January	1	Monday	New Year's Day; holiday
January	4, 5	Thursday, Friday	Orientation program, registration ¹ and payment of fees for new students in all undergraduate colleges
January	8	Monday	Winter quarter classes begin 8:00 a.m. ²
January	12	Friday	Extension classes resume
January	12	Friday	Last day for registration and payment of fees for the Graduate School, and for teachers in service
January	29	Monday	Second semester extension registration begins
February	9	Friday	First semester extension classes close
February	10	Saturday	Last day for extension registration
February	11-17		University of Minnesota Week
February	12	Monday	Second semester extension classes begin ³
February	15	Thursday	Lincoln's Birthday; holiday (except extension)
February	15	Thursday	Charter Day convocation, 11:00 a.m.; IV hour classes excused
February	22	Thursday	Senate meeting, 3:00 p.m.
February	22	Thursday	Washington's Birthday; holiday (except extension)
March 16, 17 and 19-22			Final examination period
March	22	Thursday	Spring quarter fees due for students in residence winter quarter in undergraduate colleges. Commencement, 8:00 p.m.
March	23	Friday	Good Friday; holiday (except extension)
March	24	Saturday	Winter quarter closes
			<i>Spring Quarter</i>
March	29, 30	Thursday, Friday	Orientation program, registration ¹ and payment of fees for new students in all undergraduate colleges
April	2	Monday	Spring quarter classes begin 8:00 a.m. ² Registration and fee payment continue.
April	6	Friday	Last day for registration and payment of fees for the Graduate School, and for teachers in service
April	12	Thursday	Parents Day
May	24	Thursday	Cap and Gown Day Convocation, 11:00 a.m.; IV hour classes excused
May	30	Wednesday	Memorial Day; holiday (except extension)
May	31	Thursday	Senate meeting, 3:00 p.m.
June	8	Friday	Second semester extension classes close
June 9 and 11-15			Final examination period
June	10	Sunday	Baccalaureate service, 11:00 a.m.
June	16	Saturday	Spring quarter closes. Commencement, 8:00 p.m.
			<i>Summer Session</i>
June	18, 19	Monday, Tuesday	Registration ¹ for new students not already registered. First term fees due for students in all colleges
June	20	Wednesday	First term Summer Session classes begin 8:00 a.m. ²
July	4	Wednesday	Independence Day; holiday
July	26	Thursday	Commencement, 8:00 p.m.
July	28	Saturday	First term closes
July	30	Monday	Registration ¹ for new students not already registered. Second term fees due for students in all colleges
July	31	Tuesday	Second term classes begin 8:00 a.m. ²
August	30	Thursday	Commencement, 8:00 p.m.
September	1	Saturday	Second term closes

¹ Registration subsequent to the date specified will necessitate the approval of the college concerned. See privilege fees for late registration or late payment of fees, page in this bulletin, and in the *Summer Session Bulletin*.

² First hour classes begin at 7:45 a.m. at St. Paul Campus.

³ This date does not refer to correspondence study courses, which may be started at any time during the year.

2. Reported for Information

1. *Registration for New Students, Winter and Spring Quarters.* The Recorder transmitted a recommendation from the Dean of Students concerning advance registration and orientation of new students in the winter and spring quarters. Grouping of those students for a convenient and more effective program was advocated. According to the proposal, new students will normally register and receive counseling only on regular registration days immediately preceding classes. It was reported that no serious problems of veterans' benefits should arise.

The arrangement will not apply to any presently registered student, to those transferring between colleges of the University, or to readmitted students. Approval was voted with the understanding that the colleges are to be prepared to deal with new students who come from out of town during the advance registration period.

2. *Enrollment in Reserve Officer Training at the University.* Vice President Willey reported on low enrollment and related problems of the R.O.T.C., with some particular reference to the Army group. Basic enrollment was noted to be low and the total number may soon be too small for maintenance of the several special units.

The President called for open-minded discussion of the entire question. He pointed out the usual place of reserve officer training in the land-grant college or university, and the value of retaining specialized units. He elicited a full knowledge of faculty attitudes and counseling practices which may have a bearing on the direction that education of defense personnel is taking in Minnesota.

Dean Schmitz was asked to act as chairman of a committee to consider feasible techniques of placing this problem before the University and of promoting action toward improvement in the R.O.T.C. units here.

3. *Proposal of a Single Eight-Week Term in the Summer Session.* There was extensive discussion of a proposed single eight-week summer term. Particular attention was given to the educational merits and difficulties of such scheduling. Dean Peik reported that teachers attending generally prefer the present two six-week terms. Questions were asked regarding the best use of the University plant during the summer period, duplication of enrollments between present first and second terms, and the salary structure for summer teaching.

No overwhelming sentiment developed in favor of an eight-week summer session. However, on motion seconded and voted, it was asked that the bureau and committee concerned with institutional research devise and recommend a suitable study which might be undertaken within the next year for guidance in this matter. The study should anticipate fiscal calculations and determination of departmental practices and of duplication in enrollments between summer terms. It might outline a canvass of student and faculty desires. An estimate of the probable cost should be made.

4. *Practices and Policies in Room Scheduling.* Dean Summers discussed the problems of providing for the urgent space needs of the various instructional units and offices on Twin City campuses. There is continuing difficulty in satisfying requests for additional space, despite the extensive building program of the University. Space provision has by no means kept up with increased demands of upper level instruction, research, and public service. Faculty advice and the best possible understanding of the situation is necessary if there is to be an objective approach to the problem.

The procedures of the Room Scheduling Office were outlined inasmuch as the Advisory Committee on Space Allocation has recommended that Admissions and Records interest itself in all new buildings as well as in existing buildings. Major space problems are discussed with officials in the related college. Action is not without prior approval of the Dean or his designated representative. Rooms are assigned on the departmental level in order to encourage a consistent and optimal use of them and to make sure that persons immediately concerned are fully informed.

Classroom scheduling term-by-term originates in the tentative schedules prepared by the departmental or college offices. Schedules are forwarded to the Room Scheduling Office where, when rooms are reserved, account is taken of all-University requirements and facilities. Recommendations of the department and college are followed implicitly, insofar as possible, on such matters as class size, room preference, proximity of the room to the instructor's office, and preference in class hours. Surplus rooms should become available to all, within certain limitations, early in the planning for any particular term. Special purpose classrooms and laboratories are scheduled only after clearance with the department which has primary jurisdiction. Incidental room reservations may be made by any member of the University staff for normal uses.

Discussion indicated that central clearance on space assignments is a continuing management problem, and that the Office of Admissions and Records should be represented on all building committees. It was moved, seconded, and voted that the work of the Room Scheduling Office should go forward, taking into account some of the new problems and requirements outlined.

5. *Recording of Lectures.* There was discussion of procedures in recording lectures for the professional improvement of University teaching. Equipment such as tape recorders is available on a rental basis from the Audio-Visual Education Service.

6. *Survey of Lectures and Public Meetings Held on Campus.* Vice President Willey reported the lectures and meetings on campuses of the University during 1948-49. Public meetings announced in Official Daily Bulletins were listed. Many others are held but not so announced.

It was noted that the year witnessed a sharp increase over 1947-48 or any previous year. Nearly two thousand meetings were scheduled. They dealt with highly diverse subjects; many related to our research program. The pattern of titles was observed to be thoroughly consistent with the best interests of a university.

7. *Report of the Sub-Committee on Cooperation by the Dean of the Graduate School in Academic Appointments.* A Sub-Committee appointed to consider the interest of the Graduate School in certain academic appointments transmitted the following: "It is recommended . . . that the Deans of the undergraduate colleges of the University should henceforth discuss all proposed academic appointments at the rank of associate professor or above with the Dean of the Graduate School, insofar as the interests of the Graduate School are concerned. . . ." The recommended procedure was interpreted as applying to promotions as well as to all new appointments.

Dean Blegen carefully pointed out that it is a sharing of interest in appointments and an early contact with appropriate new appointees that are desired. Affiliation of the individual with the Graduate School faculty is a usual and normal outcome of major appointments. By no means is there a request for any new authority or compulsion. Through exchange of knowledge about impending appointments and informal cooperation between the Graduate School and the undergraduate college, Graduate School teaching emphasis and research can be a criterion in faculty selection.

It was ordered that the recommendation be approved, with the suggestion that the Graduate School shall prepare a statement concerning specific fields of interest to which the practice will apply. This may indicate certain obvious and logical exclusions for expeditious processing of appointments.

8. *Possibility of Study Under the Provisions of the Fulbright Act.* The President reported a telegram inviting nomination of a faculty member to work at the University of Leiden in the year 1950-51. Dean Blegen was asked to answer after collecting information on nominations from the different colleges. In reporting the liaison with respect to Fulbright applicants, Dean Blegen called attention to a meeting of interested faculty and students.

9. *Visits of Faculty Between Twin City Campuses and the Duluth Campus.* There was a statement and invitation from Provost Gibson concerning faculty visits between the Duluth and Twin City campuses. Where Duluth Branch work parallels work on the other campuses, the colleges should encourage visits between the faculties, informal exchange of views, and full cooperation. Mention was made of the function and service of the Duluth Advisory Committee.

10. *Requests for Assistance from the Bureau of the Census.* The Bureau of the Census has asked for assistance in recruiting instructors to train the many crew leaders who will supervise enumerators for the 1950 census of population, housing, and agriculture. It is hoped that universities and colleges will make available the services of one or more persons each for the period February 20 to April 14, 1950. Requirements are set down in specifications handed to the Deans.

11. *Administration of Non-Resident Admission Restrictions.* There was a review of the Regents' ruling on limitation of non-resident admissions. The Committee considered material brought to it from the Office of Admissions and Records and the Board of Admissions, and discussed thresholds for routine procedure in the admission of undergraduates. Those recommendations are filed supplement to these minutes.

General approval was given to the plan introduced, which comes fully within the 1946 action of the Regents. Residents in the defined area related educationally and economically to Minnesota will be considered if, as entering freshmen, they rank in the top 33 per cent of their high school graduating classes. Advanced standing applicants from the same area must have college grades of C+ (1.3 grade point averages), equivalent, or higher. Applicants from more distant places will not normally be considered if they fall below the upper 20 per cent, as high school graduates and entering freshmen, or if they have advanced standing records below B (2.0 grade points) or equivalent. Usual advantages accorded to recipients of scholarships, candidates for Nursing, children of former regular students, and applicants especially recommended by Deans and approved by the President, will prevail. Members of the immediate family of any regularly admitted individual may be given consideration for admission. Applicants in advanced standing, regardless of their residence, may be considered on the basis of completion of the equivalent of one normal quarter (12 credits or more) with a B average in our Summer Session. The considerations outlined will be for admission purposes only and have no reference to the assessment of fees.

The Dean of Admissions and Records was empowered to act in drafting, administering, and announcing these working rules, subject to clearance with the President's office.

THREE—SENATE DOCKET

12. *Textbook Approvals.* Approval was given for text materials as follows:

Supplementary Material on Human Evolution and European Pre-history, 400 copies, for use in Anthropology 40f. To be sold by Nicholson Hall Bookstore. Price \$0.25.

La Parcela, by Jose Lopez-Portillo y Rojas, published by Appleton-Century-Crofts. Price \$2.00.

The New World of Southeast Asia, by Lennox A. Mills, published by the University of Minnesota Press. Price \$5.00.

Syllabus on Introduction to the Study of Political Behavior, 100 copies, mimeographed, for use in Political Science 167-168-169. To be sold by Nicholson Hall Bookstore. Price \$0.25.

Culture Areas and Tribes, 200 copies, a mimeographed listing for use by classes in Anthropology. To be sold by Nicholson Hall Bookstore. Price \$0.20.

Experience Units in Arithmetic, 200 copies, 31 pages of class units in General Education. To be sold by Nicholson Hall Bookstore. Price \$0.25.

The Theoretical Background of American Sociology, a mimeographed course outline, 200 copies, for use in Sociology 170. To be sold by Nicholson Hall Bookstore. Price \$0.50.

With Various Voices, by Theodore C. Blegen and Philip D. Jordan, published by the Itasca Press. Price \$4.00.

Teaching the Youngest, by Mable Culkin, published by The Mac-Millan Company. Price \$2.50.

Introduction to Theoretical and Experimental Optics, by Joseph Valasek, published by John Wiley & Sons. Price \$6.50.

Laboratory Manual for General Bacteriology, 400 copies, mimeographed, for use in Bacteriology and Immunology 53. To be sold by Professional Colleges Bookstore. Price \$1.75.

R. E. SUMMERS, Secretary

IV. REPORT OF THE COMMITTEE ON DEBATE AND ORATORY

Reported for Information

Tryouts for the Varsity and Freshman Debate Squads were held during the first two weeks of the fall quarter. Twenty-five members were selected for the Varsity Squad, and approximately forty members for the Freshman Squad. An intra-squad tournament provided competition for all members, and regularly scheduled meetings were held several times each week.

Fall quarter activities in debate and discussion are largely of a practice nature; inter-collegiate competition begins during the winter quarter. The University of Iowa Invitational Tournament, attended by some twenty universities, was held in December, however, and the University of Minnesota entered two teams from the Varsity Debate Squad.

The Minnesota delegates participated in debates on the nationalization of our basic non-agricultural industries, and in discussions on our policy in the Far East. We also entered contestants in individual contests in public speaking and extemporaneous speaking. All of our debaters received "excellent" ratings both as teams and as individuals. Two of the four received "excellent" ratings in discussion, and our entry in public speaking received the rating of "excellent public speaker."

Freshman and Varsity Teams during the fall quarter engaged in informal inter-collegiate practice debates with teams from Macalester, Concordia, and Bethel Colleges. We are maintaining and increasing this program of informal inter-collegiate speaking.

The major audience debate of fall quarter was a public debate with a team from the United States Military Academy at West Point on the national collegiate debate question, "Resolved that the United States Should Nationalize Its Basic Non-agricultural Industries." The debate was held in the Museum of Natural History Auditorium, and was used by Fundamentals of Speech classes as a topic for study.

At the end of the fall quarter, several varsity and freshman teams were ready for the extensive winter quarter schedule of inter-collegiate speaking events.

E. W. ZIEBARTH, Chairman

V. SENATE COMMITTEE ON EDUCATION

Reported for Information

The Sub-Committee on Faculty Welfare, under the chairmanship of Dean Richard Gaumnitz, has submitted a proposal to the Senate Committee on Education for the preparation of a handbook for the academic staff. It is the feeling of the committee that there are many services, policies, activities, and other information of which faculty in such a large institution are not fully aware. The initial printing of the handbook would be distributed to all faculty members currently on appointment, and thereafter to all new academic staff members.

The Senate Committee on Education has endorsed the proposal of the sub-committee, and has obtained the approval of the administration, plus the necessary funds for the preparation of the handbook. Materials for the handbook are being gathered by Mrs. Alma O. Scott, Junior Librarian, and Dean Gaumnitz' sub-committee is acting in an advisory capacity in its preparation.

The Faculty Handbook would include (1) general information helpful to new staff members in orienting themselves to the university as a whole and (2) directions on where to secure further details on many common staff problems.

HORACE T. MORSE, Chairman

VI. REPORT OF THE COMMITTEE ON THE RELATION OF THE UNIVERSITY TO OTHER INSTITUTIONS OF LEARNING

1. Reported for Action

The following secondary schools have been inspected thus far this year and are recommended for approval on the published list for a three-year period, subject to the submission of satisfactory annual reports.

Breck School	St. Paul
Cathedral High School	Crookston
Cathedral High School	Winona
Concordia High School	St. Paul
Cotter High School	Winona
Guardian Angels High School	Chaska
Holy Angels Academy	Minneapolis
Holy Trinity High School	New Ulm
Holy Trinity High School	Rollingstone
Holy Trinity High School	Winsted
Loretto High School	Caledonia
Northrup Collegiate	Minneapolis
Pillsbury Academy	Owatonna
St. Felix High School	Wabasha
St. Francis High School	Little Falls
St. Joseph's Academy	Crookston

ROBERT KELLER, Chairman

2. Reported for Information

The following action taken by the Dean's Advisory Committee of the College of Science, Literature, and the Arts, was noted and reported for information:

"The Committee voted that students be permitted to register for credit in courses in foreign languages and mathematics for which they are judged by the department to be prepared, without regard to the number of high school units in these fields offered for admission. The Committee recommended that departments determine the student's status by means of objective tests."

VII. REPORT OF THE COMMITTEE ON NECROLOGY

JAMES S. GILFILLAN

1869-1949

Dr. James S. Gilfillan, Clinical Associate Professor of Medicine from 1915 until his retirement in 1936, died on June 13, 1949.

He was born April 15, 1869, the son of Judge and Mrs. James Gilfillan of St. Paul. After attending the public schools and Shattuck Military Academy at Faribault, he went to Sauk Centre "to read medicine" and make calls with his uncle, Dr. James Montgomery McMasters. This led to his entering the University Medical School from which he graduated in 1897. A year later he obtained an M.D. from the University of Pennsylvania and then interned at King's County Hospital in Brooklyn, New York.

Returning to St. Paul, he entered upon general practice, including surgery, but following a year's study in Vienna (1907) he limited his practice to internal medicine. He became known professionally for his success in diagnosis and the soundness of his medical practice. No description would be complete without mention of his absolute honesty and his keen sense of humor.

CARL OSCAR FLAGSTAD

1888-1949

Dr. Carl Oscar Flagstad died after a very brief illness on June 16, 1949, at the age of sixty-one.

He was born in Minneapolis on June 10, 1888. He graduated from South High School, Minneapolis, in 1908 and from the University of Minnesota School of Dentistry in 1911. Following graduation he began his dual professional career of practitioner and teacher of dentistry. Appointed instructor in the School of Dentistry in 1911, he was promoted in 1925 to be professor and chairman of the Division of Prosthetics, the post he held until his death.

Throughout his successful career he gave generously of his time and efforts to serve and lead in community, church, professional and educational activities. He held innumerable offices and committee appointments in all of these spheres, discharging his responsibilities with zest and efficiency. At the time of his death he was chairman of the American Dental Association Council on Legislation and a member of the Executive Committee of the American Association of Dental Schools. He was a member of Omicron Kappa Upsilon and a Fellow of the American College of Dentists.

He is survived by his wife, Mrs. Nell Flagstad; three daughters, a son, five grandchildren, and a sister.

JOHN CHARNLEY MCKINLEY
1891-1950

Dr. J. Charnley McKinley, Professor Emeritus of Neurology and Psychiatry, died at his home on January 3, 1950, some four and a half years after a cerebral hemorrhage had brought to a premature close an unusually active professional career.

Born in Duluth on November 8, 1891, and educated largely in the public schools of the state, he matriculated at the University, earning the B.S. degree in 1915, the Master's degree in Anatomy in 1917, the M.D. in 1919 and the Ph.D. in Nervous and Mental Diseases in 1921. By way of further preparation for his chosen field he spent a year in pathology under Dr. E. T. Bell (1917-18), a summer at the New York Psychiatric Institute (1919) and a year as Guggenheim fellow at the Universities of Breslau and Munich (1928-29).

In 1929, after rising through successive grades, he was appointed professor of neuropsychiatry. In 1932 he became administrative head of the Department of Medicine—an exacting post which he filled with distinction for nine years. Then, greatly desiring to limit his activities to neuropsychiatry he was made head of that newly established department. Through his untiring efforts and direction a psychopathic unit to the University Hospitals was completed in 1937. In 1942 the University Press published under his name and that of Professor Hathaway the widely used psychometric device known as the Minnesota Multiphasic Personality Inventory.

In his public relations he served as secretary-treasurer of the Minnesota Board of Examiners in the Basic Sciences (1931-45), as chairman of the State Medical Association Committee on Nervous and Mental Diseases, as a member of the Editorial Board of *Journal-Lancet*, as president of the Central Neuropsychiatric Association (1938-39), and as one of the directors of the American Board of Psychiatry and Neurology (1941-45). He was also in great demand as a clinical consultant.

Perhaps his greatest service, however, was to the University. He was one of those wise counselors "whose interest touched every aspect of the Medical School's activities." Indeed, one may say that his judgment and intellectual integrity were built into the fabric of the institution even as his personal helpfulness to others remains in the hearts of those who were his colleagues and friends.

GEORGE P. CONGER, Chairman

T. E. PETTENGILL, Clerk of the Senate