

REPORT OF THE COMMITTEE ON BUSINESS AND RULES

To the University Senate:

Your Committee on Business and Rules respectfully presents the following matters for consideration at the second meeting of the Senate, February 16, 1922.

I. Approval of the minutes of the meeting of October 21, 1921.

II. Report of the Administrative Committee of the Senate.

III. Report of the Committee on the Relation of the University to Other Institutions of Learning.

II. REPORT OF THE ADMINISTRATIVE COMMITTEE

i. Actions Reported for Ratification

The following actions have been taken since the last meeting of the Senate, and are reported for ratification:

1. **Report of the Special Committee on Dating and Confering Degrees.** The report of this committee was amended to read as follows:

"a. That the University continue to confer degrees at the close of each University session (fall quarter, winter quarter, spring quarter, summer session, summer quarter.)

"b. That students who complete the work for their degrees during any University session may be recommended for their degree as of the close of that session. In special cases, where a student's legal status is affected by the date of his diploma, as in Medicine, Dentistry, and Law, the candidate may be recommended for his degree as of the close of the preceding session.

"c. That attendance at commencement exercises be required, provided the candidate's work is completed at the end of a quarter when commencement exercises are held, except when excused as provided under the present regulations.

"d. That a student who fails to attend commencement exercises as prescribed in "c" above, shall not receive his degree until after the expiration of one year, unless in the meantime he attend commencement exercises.

"e. That all students who expect to be candidates for a degree at the close of any University session be required to register for their degrees at the opening of the session."

2. **Report of the Senate Committee on Printing.** *Voted* to approve the following recommendations of the Senate Committee on Printing:

a. That a new series of bulletins be provided in which may be printed assembled announcements from various schools and colleges of the University offering work in a common field. Such bulletins in order to be included in this series, to have the approval of the Dean of the Graduate School.

b. That as soon as the budget permits, the proposed Plant Science bulletin be printed in this series.

c. That the Bureau of Research in Government be authorized to issue at its own cost a new series of publications of various style and form, provided that in all matters covered by the style book in use at the University Press the proposed publications conform thereto, be approved.

d. That the style of class books recommended by Dean Leland at the meeting of the Administrative Committee of the Senate of October 5th be approved for use.

e. That hereafter all additions and alterations in the copy for University publications which are made after the material is in proof shall be charged at regular rates against the college or department making such changes.

f. That class schedules to be printed in the various college announcements conform to the style now used in the bulletin of the School of Business.

g. That the form and content of college bulletins be changed to provide for the printing of larger supplies of course descriptions which can be bound as a supplement to the annual publication of curricula, class schedule, general information, etc., as illustrated by the sample pages attached.

2. Actions Reported for Information

1. **College Assemblies.** *Voted* that as a rule no University convocation should be held on the second Thursday of the month. This will permit the holding of college assemblies on those days. It was the understanding, however, that in emergency the University convocation could be called and the college assemblies postponed.

2. **Time limit of Registration.** *Voted* to reduce the time limit for registration from ten days to one week, amending the existing regulation to read as follows: "To promote uniformity of practice throughout the University in the registration of students, the following directory regulation is adopted for the convenience of the Registrar and the Admission Committees of the several colleges: No student shall be allowed to register in the University after one week from the beginning of the quarter, excepting in these unusual cases wherein special and peculiar circumstances shall justify the appropriate committee of the college concerned permitting registration at a later date."

3. **Uniform Credit Hour Value.** On recommendation of the Senate Committee on Education it was *voted* that "In order to facilitate the study of educational problems in the University, each college should evaluate work done by its students in the various courses in terms of the conventional credit hour, which is hereby defined as equivalent to three actual hours of work, one recitation hour or one lecture hour being assumed to require two additional hours of preparation, and one laboratory period of three hours equivalent to a lecture or recitation period in the necessary preparation. Other work as that in clinics, field trips, summer camps, etc., should be indicated on the basis of one credit for each three hours of work."

4. **Fees for Students of one College taking Work in Another.** *Voted* to recommend to the Board of Regents that the present regulation governing fees for students of one college taking work in another be amended to read as follows (the third paragraph represents the amendment).

"Where a student of a given college or school elects courses in another, such courses being accepted by the college in which the student is registered as a part of its curriculum, the tuition shall be that of the college in which he is registered.

"If, at any time, such student desires credit for this course towards the degree offered by the second college, he shall pay such additional tuition as is required by the second college, charged in accordance with the schedule indicated below.

"This is not to be interpreted as applying to students in such combination courses as Arts and Medicine, Arts and Dentistry, Arts and Business, etc., provided such students pay regular quarter fees for the full period of residence in the higher fee college.

5. *Voted* to approve the recommendation of the Schedule Committee that in order to avoid the confusion incident to the large number of notices concerning dates of registration which appear in the Daily Bulletin toward the close of each quarter, the program of the registration days be assembled from the various colleges by the Registrar, and that one combined official notice be printed.

6. **Fees for Special Students in Medicine.** *Voted* to approve the following recommendations of the special committee on fees for special students in Medicine:

a. That the fees for this group of students be the same as for regular medical students—namely \$60.00 per quarter for residents and \$70.00 for non-residents with a clock hour fee for those taking less than full work of \$2.50 for residents and \$3.00 for non-residents.

b. That the Graduate Medical Committee be asked to consider whether graduate medical students in clinical branches should not also pay the regular medical fees, and make recommendations on this point.

It was further *voted* to recommend to the Board of Regents that the special students in medicine at the Mayo Foundation in Rochester (who correspond in every respect to the fellows on the Mayo Foundation, except that they are not eligible for registration in the Graduate School) should be exempt from fees.

7. **University Calendar for 1922-23.** The calendar, as submitted by the Registrar, was approved with minor modifications, the essential dates reading as follows:

UNIVERSITY CALENDAR

1922-23

1922			
September	16	Saturday	Payment of fees closes, except for new students
September	19-26	Week	Examinations for removal of conditions and entrance examinations Physical examinations for all new students
September	19-23	Week	Registration period, colleges of Science, Literature, and the Arts, and Agriculture, Forestry, and Home Economics
September	25	Monday	First semester evening extension classes begin
September	25-26		Registration days for all colleges not indicated above
September	26	Tuesday	Payment of fees for new students closes
September	27	Wednesday	Fall quarter begins, 8:00* a.m.
October	14	Saturday	Class Scrap Day; classes dismissed the third and fourth hours
October	26	Thursday	Senate meeting, 4:00 p.m.
November	4	Saturday	Home Coming Day; classes dismissed the third and fourth hours
November	11	Saturday	Armistice Day; a holiday
November	30	Thursday	Thanksgiving Day; a holiday
December	14	Thursday	Senate meeting, 4:00 p.m.
December	20	Wednesday	Fall quarter ends, Christmas vacation begins, 4:50 p.m.
1923			
January	4	Thursday	Christmas vacation ends, winter quarter begins, 8:30† a.m.
January	19	Friday	First semester evening extension classes close
January	29	Monday	Second semester evening extension classes begin
February	12	Monday	Lincoln's Birthday; a holiday
February	15	Thursday	Senate meeting, 4:30 p.m.
February	22	Thursday	Washington's Birthday; a holiday
March	23	Friday	Winter quarter ends, spring vacation begins, 5:20 p.m.
April	4	Tuesday	Spring vacation ends, spring quarter begins, 8:00* a.m.
March	30		Good Friday; a holiday
May	17	Thursday	Senate meeting, 4:00 p.m.
May	18	Friday	Second semester evening extension classes close
May	30	Wednesday	Memorial Day; a holiday
June	17	Sunday	Baccalaureate service
June	20	Wednesday	Fifty-first annual commencement
June	20	Wednesday	Spring quarter closes, 4:50 p.m.
June	23-25		Registration days for summer session
June	26	Tuesday	Summer session and summer quarter begins
July	4	Wednesday	Independence Day; a holiday
August	3	Thursday	Summer session closes
September	7	Friday	Summer quarter closes

* First hour classes begin at 7:45 during fall and spring quarters at University Farm.

† First hour classes begin at 8:15 during the winter quarter at University Farm.

R. M. WEST, *Secretary*

III. REPORT OF THE COMMITTEE ON THE RELATION OF THE UNIVERSITY TO OTHER INSTITUTIONS OF LEARNING

Your Committee on the Relation of the University to Other Institutions of Learning desires to report the following actions which have been taken subject to the approval of the Senate:

1. **Private Secondary Schools.** The following recommendations of the inspector of private and secondary schools were approved:

Parker College, Winnebago; added to the list of accredited secondary schools.

Cretin High School, St. Paul; to be accredited for one year, with the understanding that it should not be included on the printed list.

2. **St. Mary's Hall, Faribault.** *Voted* to continue to allow one year of advanced standing for Junior College work.

3. **Concordia College, St. Paul.** *Voted* to allow two years credit for Junior College work.

4. **Stanley College.** *Voted* to defer determination of basis for accrediting until after reinspection.

5. **Unified Mathematics.** *Voted* as the sense of the Committee that some notation with reference to unified mathematics should be included in the General Information bulletin. The formulation of this statement was left to the Registrar and Examiner.

6. **Reciprocity in Granting Advanced Standing to Holders of French Government Scholarships.** A letter from Director S. P. Capen was read reporting the adoption of the following resolution by the Committee on International Educational Relations of the American Council on Education.

"Resolved, that it is the opinion of the Committee on International Educational Relations of the American Council on Education that American Colleges and Universities should, in the case of holders of French Government scholarships, accept a year of instruction in a lycee or an ecole normale as equivalent to a year of instruction in an American undergraduate college, without scrutiny of the individual courses pursued during the year, and without attempting to estimate them in the term of American academic credits.

Provided, such students present a satisfactory certificate from the Office national des Universites et Ecoles francaises."

Voted to recommend approval.

7. **St. John's High School, Rochester.** On recommendation of the Inspector, *voted* to add this school to the list of accredited private schools.

Respectfully submitted,

R. R. SHUMWAY, *Chairman*

R. M. WEST, *Clerk of the Senate*