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to Senate Facilitative Committee

from Meredith Poppele, Sec., Senate Consultative Committee

MEETING NOTICE

Tuesday, November 17, 2:30-4:00 p.m.\*

Room 608 Campus Club

The first agenda item will consist of a brief report from each chairperson present of what his or her committee is doing and/or expects to be doing this year. Maureen Smith of University Relations will attend. She wants to highlight Senate committee activity in issues of Brief.

Other agenda items will be added. Doug Pratt invites you to write or call in topics you want to see this group discuss.

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Address for both: 220 Biological Sciences Center, St. Paul Campus

\* Thanks for your responses. This looked like the hour in November when the greatest number could attend.



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to Senate Facilitative Committee

from Meredith Poppele, Secretary, Senate Consultative Comm.

AGENDA

November 17, 2:30-4:00  
608 Campus Club

1. Brief committee reports.
2. Ad hoc Committee on Computation, Communications and Information--  
monitoring by Educational Policy and Research.
3. Surveillance of foreign students and scholars--Social Concerns.
4. Senate business for December 3
  - a. Outreach information report from SCEP
  - b. Other?
5. Other old or new business.



UNIVERSITY OF MINNESOTA  
TWIN CITIES

All University Senate Consultative Committee

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## MINUTES

### FACILITATIVE COMMITTEE OF THE UNIVERSITY SENATE

November 17, 1981

The first meeting of the Senate Facilitative Committee for the 1981-82 academic year was convened by Douglas Pratt, Chair, Consultative Committee, at 2:35 p.m. on November 17 in Room 608 of the Campus Club. Others present were: Mary Corcoran (Committees), Stephen Gasiorowicz (Tenure), David Giese (Business and Rules), John Hart (Physical Plant and Space Allocation), Stanford Lehmborg (Educational Policy), Jane Maddy for Shirley Moore (Equal Employment Opportunity for Women), Kim Munholland (Judicial), Wayland Noland (Library), Rick Purple (Vice Chairman, Senate), Irwin Rubenstein (Planning), Patricia Swan (Finance), Patricia Williamson (Social Concerns), C. Arthur Williams (Faculty Affairs), and Kit Wiseman (Student Chair, SCC). Guest: Maureen Smith, University Relations.

Professor Pratt introduced Maureen Smith, editor of Brief and Report. They share a desire to give the University community more information about the activities of the Senate committees. Maureen Smith explained that she wants to include such news in Brief, and she invited the committee chairs to phone her with news of current or upcoming activity. Brief can call people's attention to issues under consideration. Although Brief's items are but a sentence or two in length, they can include a phone number interested persons may call for further information.

The meeting consisted primarily of reports from each committee on recent accomplishments and the agenda for the current year.

1. Committee on Committees. Mary Corcoran. The committee is conducting a survey of Senate members to determine their committee service interests. They are focusing on the Senate first because of the new constitutional requirement that a certain proportion of committee members be Senators. Committee is searching for an economical way to conduct the all-faculty interest survey.

2. Educational Policy. Stanford Lehmborg.

a. "Inloading" and Outreach. Committee recently received Tom Benson's report on the anticipated effects of "inloading", based upon a small sample of units. SCEP will report its recommendations for information at the December 3 Senate meeting. It will recommend that central administration separate the question of inloading which it sees as a compensation question, from the questions of outreach and integration.

b. SCIP. The Student Course Information Project is now in its third year. Evaluation was to be undertaken after three years. Because of challenges raised as to the value from the expenditure, SCEP will review this project this year.

c. Educational Policy, together with the Research Committee, will monitor and consult with the Committee on Computation, Communications and Information as it develops recommendations for the University. Pratt stated the Consultative Committee's real interest in the work of the CCI Committee and said SCC wants to insure that educational policy considerations are prominent in any changes.

d. Educational Policy and Committee on Committees will meet jointly to discuss the responsibilities of the Liberal Education Committee.

3. Equal Employment Opportunity for Women. Jane Maddy read portions of Shirley Moore's report to Faculty Affairs on its activities of its first 10 months of existence. EEOWC's charge is to monitor the implementation of the consent decree. It is also studying other University policies and procedures with respect to equality of opportunity. The committee last year recommended University funding for an office for the Faculty Advisory Committee for Women, and has reported by letter to the appropriate officials the EEOWC position on several equal opportunity questions. They have met with UMD's consent decree claimants.

4. Finance. Patricia Swan. The committee is presently holding weekly meetings, jointly with the Consultative Committee, with Vice President Keller, concerning especially the critical financial questions. The regular process of financial planning is continuing as well.

As part of the regular planning process, the budget executive in consultation with the deans has developed genuine budget principles which will be presented to the Regents in January. The principles will contain a list of budget priorities including programs with very high priority, many with average priority, and some with low priority. It is understood that some of the low priority programs will be phased out, while others will shrink, over the next two years. This announcement will alert the individuals involved to be ready to take advantage of other opportunities. She added that to a limited extent, this systematic planning can determine how emergency cuts are to be made.

Giese criticized the administrative policy that will make the first public announcement of planned phase-outs and phase-downs effectively also the final announcement, coming too late for public discussions. Swan reported that the administration has agreed to send the report to Senate committees and the Regents at the same time, ahead of the January Regents' meeting. Gasiorowicz asked if the Senate should not receive the recommendation for information and for a vote at the subsequent meeting. Swan said since curriculum decisions reside with the faculties, deliberations should be made by the faculties. Purple said it is appropriate for the Senate Finance Committee to submit policy questions to the Senate, if they regard the budget's executive's process as being unsuitable.

Irwin Rubenstein inquired about the proposal for a small group of committee members to consult the budget executive on its proposals before the "melding" of the vice presidents' three lists. Pratt and Swan stated that that group is being developed for the SCC's approval this week.

The Senate Forum scheduled to follow the Assembly meeting on November 19 was seen as an opportunity to inform the faculty of the status of the ongoing planning and budgeting process as well as to discuss the immediate budget crisis. Gasiorowicz expressed a need felt among the faculty for a more comprehensive understanding of the University's budget and a comparison of the relative shares of the budget with those of ten years ago. For example, if the fraction of state funds going to faculty salaries has declined, that should be demonstrable. A desire was expressed to get from central administration a synopsis of the budget.

5. Planning. Irwin Rubenstein. All Planning Committee members serve on Vice President Hasselmo's Planning Council. Planning has established three subcommittees: one to study the effect of external forces upon the University, one to produce a handbook on planning for the University community, and one to assess the planning process and whether we achieve our objectives. A goal is to increase faculty and student involvement in planning. He invited suggestions.

6. Faculty Affairs. C. Arthur Williams.

a. The committee has slightly revised its proposal for distribution of faculty salary increases to \$1,000 across-the-board, plus 2.16% across-the-board, with the remainder (approximately 5% out of the anticipated 10%) for merit. Williams and Pratt spoke to the Regents in support of unisex retirement tables; the Regents approved the plan.

b. SCFA has been asked to address the need for a University maternity leave policy. They find that question relates to the entire sick leave policy since federal law now requires treating maternity leave like leave for illness.

c. Studying a flexible benefits plan is also on their agenda; medical benefits are not flexible since they come to University employees as state employees.

d. Noland asked if SCFA would look into changes in the management of the University's retirement funds. Faculty IRA's are apparently permitted in addition to Mills II.

7. Business and Rules. David Giese. The committee has prepared the revised Assembly constitution, by-laws and rules to be voted upon at the November 19 Twin Cities Campus Assembly meeting. They will deal later with the requests from Civil Service for broader representation on Senate and Assembly committees, as well as the question of the Professional Administrative class of employees.

8. Judicial. Kim Munholland. Judicial has had to augment its membership because of the work load. Munholland was asked to serve as the appointing agent for Rajender complaints which were sent back for internal consideration. For complainants who are not now faculty members, he has appointed panels of former Judicial committee members.

A significant jurisdictional question has arisen regarding grievances filed at campuses which have elected a bargaining agent. A faculty member has requested the Judicial Committee process; the administration has asked that Judicial not serve, and has offered an alternative mechanism, citing the fact

that MEA declined the administrations's offer to reinstitute Tenure and Grievance procedures following the election. The question regards Senate jurisdiction in the interim, in the absence of a collective bargaining agreement between the faculties and the administration: Do the old procedures remain in effect to protect the faculty?

9. Library. Wayland Noland. The committee will meet with Frank Sorauf, who chaired the Library Review Committee, and then with Vice President Keller, to discuss the report of that special committee.

10. Tenure. Stephen Gasiorowicz. The committee has been charged with reviewing the 1973 Senate-approved revised tenure code to see what changes, if any, are now called for, such as inconsistencies with the Koffler memo, and the Rajender consent decree.

11. Physical Plant and Space Allocation. John Hart. No report.

12. Social Concerns. Patricia Williamson.

a. The committee will undertake its periodic review of the University police. Kit Wiseman requested that Social Concerns look into the escort service with the police department, and determine what geographical areas are served.

b. Committee's challenging new responsibility is the question of surveillance of foreign students, prompted by the news of the prison sentence in Korea of Rita Yeh, a former graduate student here. Social Concerns intends to gather data from and work with the International Student Advisory Office, the International Student Office, the International Education Committee, and the Appeals Committee on Academic Freedom. Social Concerns committee members are very much concerned about how to initiate any study of surveillance, and believe they need legal advice. Once it becomes widely known that the committee is studying the topic, they are unsure what kind of information they will receive. They will seek information also on the situation on other campuses. The committee does not know what legal action could be taken if it did identify instances of surveillance. Facilitative committee members identified expulsion as the University's weapon if an informer is a student; public exposure otherwise.

c. Finance Vice President Bohlen is reviewing Social Concerns' recommendation from last spring on University investment policy.

d. Other continuing agenda items are minority student enrollment and minority faculty employment.

It was agreed to schedule quarterly meetings of the Facilitative Committee.

Meeting adjourned at 4:20 p.m.

Respectfully submitted,

Meredith Poppele  
Consultative Committee Secretary



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Doug Paell

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Senate Committee on Committees  
Report to Senate Facilitative Committee

November 17, 1981

During this fall quarter the faculty members of the Committee have met twice as a group and once in sub-committee. We have also kept in touch with the student members through the Student Chair, Christine Stellmachers.

Our principle activity has been the completion of nominations and appointment of chairs for the Twin Cities Assembly and Senate Committees. As of now, almost all such positions have been filled for 1981-82. Other activities included:

- a) the survey of Senate members interest in committee assignments, which is underway. Early returns (40 out of 150 within 10 days), look promising. A follow-up of non-respondents is planned.
- b) A review of the procedures used for the all-faculty survey of Committee interests. We are seeking an economical way to obtain this information.

Future activities include:

- a) Joint discussions with the Senate Committee on Educational Policy and the Senate Committee on Liberal Education regarding the functions of the latter committee.
- b) A request from the Chair of the Civil Service Committee, Jerome Larson, with respect to civil service representation on Senate and Assembly Committees. We have indicated that the matter will be placed on our agenda for consideration later this year.
- c) A meeting with the Committee on Equal <sup>employment</sup> Opportunity for Women to describe the functions of our committee.

The Committee has been very ably supported by Marilee Ward and Martha Kwanbeck.

Co-chairs: Mary Corcoran

Virginia Gray

Report of Senate Social Concerns Committee to  
Senate Facilitative Committee  
November 17, 1981

Activities 1980-81

1. Approved and recommended to the President and Regents a general policy regarding investments in companies conducting business in South Africa. In general, this policy statement would make explicit current University practices with regard to South African investments. VP Bohlen is reviewing.
2. Reviewed faculty minority employment data and minority student enrollments for 1975-80. Figures show a very gradual increase in full-time tenured faculty, but a decrease in minority women in the full-time, non-tenured category. Minority student enrollment has fluctuated between 4 and 5% of the total student population for the same period, and was at 4.18% in Fall 1980.
3. A Committee member served on the Faculty Affairs Subcommittee on Sexual Harassment which prepared the policy adopted by the Senate last April.
4. Forwarded a resolution to the Regents (which had Senate approval) concerning a boycott of Nestle products by the University Food Service until the corporation stopped promotion of infant formula in less-developed countries. This was rejected by the Regents.
5. Subcommittee on Equality of Opportunity for Women  
Reviewed and recommended changes on the Sexual Harassment policy while under development. Maintained liaison with other groups working on women's issues on campus to determine priorities and avoid overlap.
6. Subcommittee on Social Responsibility in Investments

Three reports were made to the President and VP for Finance related to recommendations on the voting of University proxies on shareholder resolutions at corporation annual meetings.

Activities 1981-82

1. Police Advisory Committee - continue an on-going activity which was delayed last year while the Police Department was undergoing salary negotiations.
2. Surveillance of foreign students and scholars. Determine what is involved in order to alert the University community to the inimical effects of this activity and hopefully to lessen these actions.

Patricia A. Williamson  
Chair, 1981-82