

MAR 5 1937  
MADE

Graduate School  
Executive Committee  
Continuation Study Building  
12:30 P. M. March 3, 1937

Dean Ford presiding: present. Professors Gertner, Jackson, Miller, Minnich, Searles, Shippee, Tate.

- I. M. A. under B. plan: The Group Committee shall appoint a committee of three to test each candidate under this plan on his general fields by oral or written examination or by both. At their option Committee may examine written reports submitted to meet the 8-hour requirement.
- II. A tabular summary similar to that printed on p. 12 of the current Bulletin for Plan A candidates should be printed for Plan B candidates.
- III. Candidates for advanced degrees presented by the Dean were approved by the Committee and recommended to the Board of Regents for their respective degrees.

IV. Appointments to Graduate Faculty were approved as follows:

|                          |                 |                   |                       |
|--------------------------|-----------------|-------------------|-----------------------|
| ✓ Trekmus, Peter John    | Professor       | Dentistry         | Full member           |
| ✓ Burke, William L. M.   | Asst. Professor | Fine Arts         | Assoc. Member         |
| ✓ Flagstad, Carl Oscar   | Professor       | Dentistry         | Assoc. member         |
| ✓ Gray, Royal Glendaming | Asst. Professor | Medicine          | Assoc. member         |
| ✓ Hilde, Eino            | Assoc. Prof.    | Pathology         | Full member           |
| ✓ Johnson, Raymond E.    | Assoc. Prof.    | Dentistry         | Assoc. member         |
| ✓ Karkhof, Arthur C.     | Assoc. Prof.    | Medicine          | Assoc. member         |
| ✓ McLaughlin, Charles H. | Instr.          | Pol. Science      | Assoc. member         |
| ✓ Peck, Lillian          | Assoc. Prof.    | Home Econ.        | Assoc. member (S. S.) |
| ✓ Reppke, Martin H.      | Assoc. Prof.    | Vet. Medicine     | Full member           |
| ✓ Rudolph, Charles E.    | Professor       | Dentistry         | Assoc. member         |
| ✓ Sanninen, W. Ray       | Asst. Prof.     | Pediatrics        | Assoc. member         |
| ✓ Schinner, E. Frederic  | Instr.          | Psychology        | Assoc. member (S. S.) |
| ✓ Waldron, Carl William  | Professor       | Surgery, O. Path. | Full member           |
| ✓ Wenn, C. Gilbert       | Assoc. Prof.    | Education         | Assoc. member         |
| ✓ Wiegler, Mildred E.    | Asst. Prof.     | Pediatrics        | Assoc. member         |

V. Matter of Lewis F. Keller's appointment to Graduate Faculty: returned to await information from Department of Physical Education as to what it proposes to do in graduate work.

VI. Martin Olland was given permission to substitute a Scandinavian language for French in meeting his language requirements for Ph. D.

Skeda

Has already  
presented French

Graduate School  
Executive Committee  
206 Minnesota Union  
June 1, 1937  
12:30 P. M.

Dean Ford presiding: present Gartner, Jackson, Miller, Minnich, Searies, Shippee, Sato.

I. Appointments to Graduate Teaching Faculty were approved as follows:

|                         |                            |                      |               |
|-------------------------|----------------------------|----------------------|---------------|
| ✓ Altschul, Eagan S.    | Professor (Visiting)       | Economics            | Full member   |
| ✓ Anderson, E.          | G. Assoc. Professor (*)    | Agron. & Pl. Gen.    | Assoc. member |
| ✓ Aydelette, Wm. O.     | Lecturer (SS only)         | History              | Assoc. member |
| ✓ Bailey, A.            | J. Asst. Prof.             | Forestry             | Full member   |
| ✓ Bingham, Walter V.    | Professor (SS)             | Psychology           | Full member   |
| ✓ Bond, Guy L.          | Prof. Lecturer (SS)        | Education            | Assoc. member |
| ✓ Brooks, Fyler D.      | Prof. Lecturer (SS)        | Education            | Assoc. member |
| ✓ Carlson, Herbert A.   | Instr.                     | Surgery              | Assoc. member |
| ✓ Chute, Aron Hamilton  | Asst. Prof. (SS)           | Economics            | Assoc. member |
| ✓ Cocking, Walter D.    | Prof. Lecturer (SS)        | Education            | Assoc. member |
| ✓ Davis, Mith A.        | Lecturer (SS)              | Child Welfare        | Assoc. member |
| ✓ Dewell, Austin A.     | Professor                  | Agr'l Econ.          | Full member   |
| ✓ Ellis, Ralph V.       | Asst. Prof.                | Prev. Medicine       | Assoc. member |
| ✓ Falk, Ethel Marie     | Instr. Prof. Lecturer (SS) | Ext. Education       | Assoc. member |
| ✓ Finch, Frank E.       | Prof. Lecturer (SS)        | Education            | Assoc. member |
| ✓ Green, Philip J.      | Prof. Lecturer (SS)        | History              | Assoc. member |
| ✓ Hall, Jennie          | Instr. (SS)                | Education            | Assoc. member |
| ✓ Higman, Hyman S.      | Lecturer (SS)              | Sociology            | Assoc. member |
| ✓ Logan, Lester W.      | Instr.                     | Surgery              | Assoc. member |
| ✓ McConnall, T. Raymond | Assoc. Prof.               | Education            | Full member   |
| ✓ O'Leary, Ellen J.     | Prof. Lecturer (SS)        | Education            | Assoc. member |
| ✓ Palmer, Nellie F.     | Instr.                     | Prev. Medicine       | Assoc. member |
| ✓ Peck, Lillian         | Prof. Lecturer (SS)        | Home Econ. Educ.     | Assoc. member |
| ✓ Popiashy, Abe         | Asst. Prof.                | Music                | Full member   |
| ✓ Pierce, George O.     | Asst. Prof.                | Prev. Medicine (Eng) | Assoc. member |
| ✓ Sloan, Hubert J.      | Professor                  | Animal Husband.      | Full member   |
| ✓ Vail, Gladys E.       | Asst. Prof. (SS)           | Home Econ.           | Assoc. member |
| ✓ Williams, John H.     | Asst. Prof.                | Physics              | Full member   |
| ✓ Wrenn, C. Gilbert     | Assoc. Prof.               | Education            | Full member   |
| ✓ Hatfield, Donald M.   | Instr.                     | Ent. Ent. Zool.      | Assoc. member |

This was rejected!

II. Persons recommended to the Graduate staff of Agricultural Engineering are to be passed on by both Agriculture and Physical Science Group Committees.

III. Substitution of statistics or accounting for a language for "in service" fellows in Public Administration, as recommended by the Social Science Group Committee, was approved.

IV. Petition of B. N. Mitra to substitute Sanskrit for French was approved.

V. Extension of time of publication of Ph. D. theses of E. H. Barber, Margaret P. Nedy, Halbert L. Dunn, Joseph R. Starr, was granted.

Final Decision

Keith E. Headley - rejected

VI. The following list of candidates was approved and recommended to the Board of Regents:

Advanced degrees on June 14, 1937

|                             |          |
|-----------------------------|----------|
| Master of Arts              | 86       |
| Master of Science           | 39       |
| M. S. in Psychometrics      | 2        |
| M. S. in Engineering fields | 11       |
| G. E.                       | 1        |
| E. E.                       | 2        |
| M. S. in Medical fields     | 11       |
| Ph. D.                      | 44       |
| Ph. D. in Surgery           | <u>1</u> |
|                             | 197      |

VII. The Department of Music may offer Master of Arts degree under A plan, with thesis; under Plan B, a musical composition may be offered as fulfilling the nine credits in field of concentration where an acceptable paper based on research is normally required.

JUN 1937

GRADUATE SCHOOL  
Executive Committee  
Campus Club  
12:30 P. M. Campus Club

June 7, 1937

Dean Ford presiding: Present Jackson, Gortner, Miller, Minnich, Searles, Shippee, Tate.

- I. Exemption from a specific language requirement may be permitted foreign students where English is an acquired language and where it can be demonstrated that there is an important body of knowledge in the student's native language. (Group Committee may approve petitions for such exemptions on recommendation of the advisers. This custom is not to be published in the Bulletin.)
- II. Proposed five year courses leading to M. Ed. in Physical Education is referred to the College of Education with a recommendation that there be set up a suitable curriculum, with the approval of the Board of Regents, to the degree of Master in Physical Education.
- III. Request of Professor Short on behalf of the training staff for the Public Administration Training Project was approved to the effect that permission is given "to give the final examinations, written and oral, covering the course work for both groups of fellows at the close of the spring quarter. Final examinations will be given at the completion of the research projects when the theses are submitted for approval." (See Mr. Short's letter of June 1, 1937)
- ✓ IV. The Dean was requested to send a communication to members of the Graduate Faculty in the College of Education and to such others as he may deem it expedient to address, calling attention to the Graduate School requirement for both written and oral examinations of all candidates for the degree of Master of Arts under Plan A.

**2021**

**UNIVERSITY OF MINNESOTA  
Minneapolis**

**Office of the President**

**June 15, 1937**

**Dean G. S. Ford  
Dean H. K. Magarity  
Mr. F. G. McGurnick  
Mr. R. H. West**

**Gentlemen**

**Acting upon the recommendation of the Executive  
Committee of the Graduate School, the Board of Regents at its  
meeting on June 14, approved the proposal that the College  
of Education be permitted to grant the degree of Master of  
Physical Education or the degree of Master of Education  
along the lines of the five-year program which is being worked  
out by the staff of the College of Education in connection  
with physical education.**

**Cordially yours**

**L. D. Coffman (signed)  
President**

**Copy to Mr. Middlebrook**

July 26, 1937

To Members of Curriculum Committee,  
College of Agriculture, Forestry, and Home Economics

I am giving below a copy of the regulations of the College of Education dealing with the Degree of Master of Arts under Plan G. I am sending this to you for your information and hope you will read it carefully with a view to discussing it at a meeting of our Curriculum Committee in the fall. Special curricula will be found in the catalog of the College of Education. Possibly these regulations have some suggestions that may be desirable in our own college.

H. M. Freeman  
Chairman, Curriculum Committee

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### MASTERS' DEGREE

#### Plan G (Three-year Program)

#### College of Education

Students who have completed the requirements for entrance to the College of Education may elect at the beginning of the junior year a three-year program leading to the degree of bachelor of science upon the completion of the fourth year of work and the degree of master of arts upon the completion of the fifth year. The curriculums open to such selection are given in detail in the bulletin of the College of Education. The pattern of each curriculum is given for the entire five years of work.

For the degree of master of arts the student must have completed a minimum of 55 credits in courses numbered 100 or above, including nine credits in Education 200, Colloquium in Education, and not fewer than 50 credits in courses numbered 50 and above.

In a three-year curriculum under Plan G a student may elect a limited amount of work in courses numbered below 50 when such courses are needed to round out a complete five-year program as set forth in the printed schedule of requirements, provided that when such a course is taken in the fifth year the amount of credit allowed will be only four-fifths the number of credits scheduled.

In curriculums under Plan G, methods of teaching, student teaching, and technical courses of like nature may be taken in the fifth year.

The degree of master of arts will be awarded upon the satisfactory completion of an examination covering the major areas of the curriculum.

GRADUATE SCHOOL  
Executive Committee  
200 Union  
12:30 P. M. November 23, 1937

Acting Dean Miller presiding: Present: Gertner, Hart, Heron, Jackson, Winnich,  
Searles, Shippee.

I. Approved appointments to the Teaching Faculty of the Graduate School:

|   |                                   |              |                      |             |
|---|-----------------------------------|--------------|----------------------|-------------|
| → | Anderson, Gaylord H.              | Professor    | P. M. & P. H.        | Full member |
| → | Arnold, Richard T.                | Instructor   | Org. Chemistry       | Assoc. "    |
| → | Arnstein, Margaret G.             | Asst. Prof.  | P. M. & P. H.        | Assoc. "    |
| → | Boddy, Francis M.                 | Lecturer     | Economics            | Assoc. "    |
| → | Brackney, E. M.                   | Asst. Prof.  | Romance Languages    | *Assoc. "   |
| → | Brown, Arthur G.<br>(1937-8 only) | Instructor   | Industrial Edus.     | Assoc. "    |
| → | Bryall, Murray F.                 | Instructor   | Botany               | *Assoc. "   |
| → | *Carlson, Herbert A.              | Asst. Prof.  | Surgery              | Assoc. "    |
| → | Danbournire, Rexford F.           | Instructor   | Botany               | *Assoc. "   |
| → | Elliott, R. B.                    | Instructor   | Geolo. & Chem.       | *Assoc. "   |
| → | Faulkner, Ray                     | Instructor   | Art Education        | Assoc. "    |
| → | Freundlich, Herbert               | Professor    | Graduate School      | Full "      |
| → | Heller, John Lewis                | Asst. Prof.  | Spesk                | Full "      |
| → | Hillabee, Herman E.               | Instructor   | P. M. & P. H.        | Assoc. "    |
| → | Klug, Harold P.                   | Asst. Prof.  | Inorg. Chemistry     | Full "      |
| → | Layman, Carl W.                   | Instructor   | Dermatology          | Assoc. "    |
| → | Leven, N. Logan                   | Asst. Prof.  | Surgery              | Assoc. "    |
| → | Lynch, Francis W.                 | Asst. Prof.  | Dermatology          | Assoc. "    |
| → | Minault, Paul Adrian              | Prof. Lect.  | Romance Languages    | Assoc. "    |
| → | Morse, Russell                    | Instructor   | Radiology            | Assoc. "    |
| → | Nelson, Lowry                     | Professor    | Sociology            | Full "      |
| → | Piret, Edgar L.                   | Instructor   | Chemical Engineering | Assoc. "    |
| → | Rea, Charles Ethan                | Instructor   | Surgery              | Assoc. "    |
| → | Reeves, Margaret                  | Lecturer     | Sociology            | Assoc. "    |
| → | Rumbough, Lynn E.                 | Asst. Prof.  | Physica              | Full "      |
| → | Sletto, Raymond F.                | Asst. Prof.  | Sociology            | Assoc. "    |
| → | Spink, Wesley W.                  | Asst. Prof.  | Medicine             | Full "      |
| → | Ude, Walter                       | Asst. Prof.  | Radiology            | Assoc. "    |
| → | Uppgren, Arthur R.                | Assoc. Prof. | Economics            | Full "      |
| → | Armstrong, Wallace D.             | Asst. Prof.  | Dentistry & Physiol. | Assoc. "    |
| → | Manuels, Leo Tolstoy              | Asst. Prof.  | Physiol. Chemistry   | Assoc. "    |

Previously approved -  
June 6, 1936

II. Program for Master's degree in Public Administration (see Short's letter) provided that statistics or public accounting is not an integral part of the candidate's program, and provided proficiency in statistics or public accounting is shown by passing an examination equivalent to that required for a foreign language.

Letter dated by Dr. Miller

III. Requests for research grants:  
Requests of the following approved:

Letters sent by Mrs. Robinson

|                |           |
|----------------|-----------|
| C. W. Boardman | \$ 150.00 |
| Alice Shea     | 25.00     |
| A. E. Frelcar  | 100.00    |
| E. B. Wesley   | 100.00    |

Requests for the following grants approved from Medical Research Fund:

*Notes sent by Mr. P.*

|                   |           |
|-------------------|-----------|
| H. L. Levin       | \$ 200.00 |
| W. N. Spink       | 375.00    |
| O. H. Wangersteen | 800.00    |

✓ Requests of the following referred to Mr. Hart and Mr Lind for action with power:

|                |           |
|----------------|-----------|
| G. C. Priestar | \$ 200.00 |
| F. B. Rowley   | 600.00    |

✓ Requests of the following referred to the Social Science Research Committee, the acting Dean having power to act on their recommendation:

|                  |                  |
|------------------|------------------|
| P. P. Field      | \$ 200.00        |
| George Filipetti | 160.00 (balance) |
| D. C. Paterson   | 408.00           |

IV. Petitions for substitute of language in requirement for Ph. D. or M. A.:

✓ Benjamin Alvarado allowed to present French and English as foreign languages. (See Emmons' letter).

✓ Alma M. Jensen allowed to substitute Danish for French.

✓ Harold O. Lewis allowed to substitute Danish for one of foreign languages.

✓ *lah*  
Liam Marvin referred back to Social Science Group Committee.

✓ Hilton A. Smith allowed to substitute Spanish for German (See Henri's letter).

V. Petitions approved for extension of time in which to publish Ph. D. theses:

✓ George R. Downs  
✓ W. J. Gertsch  
✓ C. C. Humiston.



UNIVERSITY OF MINNESOTA  
GRADUATE SCHOOL  
MINNEAPOLIS

November 30, 1937

OFFICE OF THE DEAN

Dr. R. A. Gortner, Chairman  
Graduate Group Committee for Agriculture

Dear Dr. Gortner:

I thank you for your letter of November 26 in which it seems to me you furnish ample evidence for your contention that the several group committees should concern themselves with the approval of courses numbered over 100 for which graduate credit is to be given.

In actual practice one encounters this problem on this campus when groups like Music, Public School Music, Physical Education, and Speech Pathology, to mention only a few, petition for permission to offer graduate work toward an advanced degree. These petitions have always been accompanied by the proposed courses they wish to offer. For the most part these are not detailed syllabi of courses, which might be a more adequate basis for approval or disapproval.

The two statements which you have quoted, made by the founders back in 1913, furnish ample authority for any group to act upon proposals for additional courses to be listed in the Graduate School bulletin.

Sincerely yours,



W. S. Miller, Acting Dean

WSM:D

JAN 15 1938

Graduate School

Executive Committee

December 13, 1937

Dean's Office: 1 P. M.

Acting Dean Miller presiding: Present - Professors, Hart, Heron, Jackson, Gortner, Mimich, Searles, Shippee.

*\$1600.00*  
*\$200.00*

✓ I. Grants from Graduate Research Fund to Professors Filipetti and Field approved.

✓ II. An additional grant of \$ <sup>200.00</sup> 225 for copying photostats was approved for Professor Hart.

✓ III. As to the request of Professor Harvey, the Acting Dean was requested to correspond further to ascertain whether the grant was to be used for aiding Mr. Naughtan in completing a thesis - in which case the grant would not be made - or for the research of Professors Harvey and Alderman where it would be allowed. *P200.00*

✓ IV. The request of Professors Patterson and Tinker was referred to Acting Dean Miller and Professor Heron with power. *\$150.00*

✓ V. Approval of appointment to teaching staff of Graduate School:

|              |             |           |             |
|--------------|-------------|-----------|-------------|
| Bond, Guy L. | Asst. Prof. | Education | Full member |
|--------------|-------------|-----------|-------------|

✓ VI. Candidates for advanced degrees approved and recommended to Board of Regents:

|   |          |
|---|----------|
| Masters of Arts .....                             | 23       |
| Masters of Science .....                          | 15       |
| Master of Science in Chemical Engineering .....   | 1        |
| Master of Science in Mechanical Engineering ..... | 1        |
| Masters of Science in medical fields (Mays) ..... | 19       |
| Doctors of Philosophy .....                       | 8        |
| Doctor of Philosophy in Surgery .....             | <u>1</u> |
|   | 68       |

✓ VII. The period in which a Master's degree may be obtained under Plan B was extended to seven (7) years.

(VIII. Report by Dr. W. L. Miller of work on selective admission - endlopes Test)

*1/15/38*