

## UNIVERSITY OF MINNESOTA

### TWIN CITIES CAMPUS ASSEMBLY MINUTES

May 14, 1987

The fourth meeting of the Twin Cities Campus Assembly was convened in 25 Law Center on Thursday, May 14, 1987, at 3:15 p.m. Checking or signing the roll as present were 108 voting members of the faculty, 39 voting members of the student body, one member of the Council of Academic Officers, the Student Body President, and 48 nonmembers. Vice Chair Charles Campbell presided.

#### I. COMMITTEES OF THE ASSEMBLY, 1987-88

##### Action (3 minutes)

Student, alumni, and civil service memberships will be reported at the first Assembly meeting fall quarter.

CONVOCATIONS & THE ARTS Faculty/academic professionals: Eva Keuls (chr.), Robert Fisch, Peter Rosko, Thomas Scanlan, Steve Weiland, William Zimmerman.

INTERCOLLEGIATE ATHLETICS Faculty/academic professionals: Deon Stuthman (chr.), John Clark, Allen Goldman, Jack Merwin, Richard Purple, Earl Scott, 2 to be named.

STUDENT AFFAIRS Faculty/academic professionals: Linda Ellinger (chr.), Joan Garfield, Samuel Haroldson, Alex Lubet, Kathleen Peterson, Leon Satran, Warren Shafer.

STUDENT BEHAVIOR Faculty/academic professionals: David Heiberg (chr.), John C. Anderson, Rose Brewer, Charles Furman, Judith Gaston, John Goodding, Robert J. Jones, Roger Larson, Chung-Jo Liu, James Norwood, Florence Ruhland, Edward Savage, Geneva Southall, Paul Teng, Patricia Tomlinson, Richard Uthe, Kent Warren, Gloria Williams, Gloria Wood.

UNIVERSITY-ROTC RELATIONSHIPS Faculty/academic professionals: Konald Prem (chr.), Elizabeth Nash, Curtis Norenberg, Richard Poppele, Samuel Popper, John Turner.

*Approved*

##### INFORMATION:

COMMITTEES Faculty/academic professionals: Patricia Swan (chr.), Sheila Corcoran, Thomas Scott, George Shapiro, Roberta Simmons, Roger Stuewer.

STEERING Faculty: Ellen Berscheid, Mark Brenner, Shirley Clark, Richard Goldstein, Ronald Phillips, Kathleen Price, W. Phillips Shively. Students: Sonia Arreaza (Graduate School); David Dahlgren, Steve Kohlmeyer, Bruce Vandal, and Valentine Zweber (Liberal Arts).

*Accepted*

#### II. COMMITTEE ON COMMITTEES

##### Information

In the April 16 election to fill the 4 vacancies on the Assembly Committee on Committees, Patricia Swan was elected for a 1-year term (1987-88), Roberta Simmons was elected for a 2-year term (1987-89), and Thomas Scott and George Shapiro were elected for 3-year terms (1987-90).

*Accepted*

**III. ASSEMBLY STEERING COMMITTEE  
COMMITTEE ON COMMITTEES  
COMMITTEE APPOINTMENTS  
Action (3 minutes)**

**MOTION:**

To amend Article III. 1.A. of the Assembly Bylaws as follows: (third item under Executive duties and responsibilities of the Steering Committee)

"-to appoint special committees of the Assembly and their chairs as specified by a vote of the Assembly."

*Approved, 101 to 0*

**MOTION:**

To amend Article III.1.D. of the Assembly Bylaws as follows:

"Membership: The Intercollegiate Athletics Committee...faculty/academic professional and student members shall be appointed by the Assembly Steering Committee Committee on Committees with the approval of the Assembly..."

*Approved, 99 to 0*

**COMMENT:**

Unremitting and increasing demands upon the Assembly Steering Committee lead us to recommend that responsibility for membership appointments for the Assembly Committee on Intercollegiate Athletics be shifted to the Committee on Committees, which is particularly well prepared to carry out this responsibility. The Assembly Steering Committee will continue to appoint, or to advise the President and Provost about membership on, such Twin Cities campus ad hoc committees and task forces as are important to special Assembly actions or extraordinary administrative activities.

**ELLEN BERSCHIED, Chr.  
Assembly Steering Committee  
C. ARTHUR WILLIAMS, Chr.  
Committee on Committees**

**IV. COMMITTEE ON COMMITTEES  
EDUCATIONAL POLICY COMMITTEE  
UNDERGRADUATE EDUCATION COMMITTEE  
Action (3 minutes)**

**MOTION:**

To amend the Bylaws of the Twin Cities Campus Assembly to add the Undergraduate Education Committee (Article IV.2.B) as a Standing committee reporting to the Assembly through the Educational Policy Committee.

**B. Undergraduate Education Committee**

The Undergraduate Education Committee oversees and provides a forum on the Twin Cities campus for the discussion of issues related to undergraduate education in general and to liberal education in particular.

**Membership**

The Undergraduate Education Committee shall be composed of 7 faculty/academic professional members (with particular consideration given to the breadth of representa-

tion from the seven freshman-admitting colleges), 3 students, and ex officio representation as specified by vote of the Assembly. Members shall be appointed by the Committee on Committees with the approval of the Assembly.

#### Duties and Responsibilities

- to monitor compliance with the group distribution requirements.
- to examine issues related to duplication of courses between colleges on the Twin Cities campus and minimize unnecessary proliferation of courses that meet distribution requirements.
- to further the discussion and implementation of ideas for exploratory and integrative courses and for cross-collegiate cooperation. (Colleges should be urged to designate members of the Undergraduate Education Committee from their units to serve as ex officio members of their collegiate curriculum committees.)
- to monitor and direct the review of undergraduate curriculum that will become necessary as the new preparation requirements come into effect.
- to review core curriculum ideas.
- to receive reports on the quality and effectiveness of undergraduate education and on progress in carrying out the recommendations of the Implementation Task Force on Undergraduate Education.
- to foster efforts to improve teaching effectiveness and responsiveness to undergraduate students.
- to further the discussion of issues concerning faculty evaluation and recognition of excellent teaching at the undergraduate level.
- to submit an annual report to the Assembly through the Educational Policy Committee.

#### **MOTION:**

To amend the Rules of the Twin Cities Campus Assembly (Article III.2.) to add one ex officio representative from the Office of the Vice President for Academic Affairs to the Undergraduate Education Committee.

#### **MOTION:**

To amend the Rules of the Twin Cities Campus Assembly (Article III.5.) to add staff support for the Undergraduate Education Committee from the Office of the Vice President for Academic Affairs.

#### **COMMENT:**

The Assembly Committee on Educational Policy believes that efforts to improve undergraduate education on the Twin Cities campus would be enhanced by establishing a Standing committee of the Assembly that is charged with addressing issues of curriculum and educational practice that affect all collegiate units. These issues, raised in part by A Commitment to Focus and also by increased nation-wide attention to the quality of undergraduate education, cannot be adequately addressed by the Educational Policy Committee, which is charged with responsibilities for the review of educational policy at many different levels in the University. The proposed Undergraduate Education Committee would serve many of the same purposes of the former Council on Liberal Education, but would address a broader range of topics pertaining to undergraduate curriculum and instructional effectiveness. Moreover, as a Standing committee of the Assembly, it would clearly operate within, and benefit from the oversight of, the faculty/academic professional-student governance structure.

The Educational Policy Committee considers effective communication and coordination with collegiate units to be central to the effectiveness of the proposed committee. Therefore, it suggests that collegiate administrators be invited to attend committee meetings on a regular basis and urges colleges to designate members of the Undergraduate Education Committee from their units to serve as ex officio members of their collegiate curriculum committees.

In addition, the Educational Policy Committee believes an administrative staff position should be funded to provide continuity for the committee and to facilitate its cross-collegiate and oversight charges.

**COMMENT:**

The Assembly Committee on Committees endorses the establishment of the Undergraduate Education Committee as proposed.

**C. ARTHUR WILLIAMS, Chr.**  
**Committee on Committees**  
**W. ANDREW COLLINS, Chr.**  
**Educational Policy Committee**

*The 3 motions were joined and approved 107 with 1 abstention*

**V. COMMITTEE ON COMMITTEES**

**STUDENT AFFAIRS COMMITTEE**

**Action (3 minutes)**

**MOTION:**

To amend the present Twin Cities Campus Assembly Bylaws, Article III.1.C., under the membership section of the Student Affairs Committee, as follows: (additions are underlined, deletions have lines through them)

Membership

The Student Affairs Committee shall be composed of ~~40~~ 7 faculty/academic professional members, ~~13~~ 9 students, 2 ~~1~~ alumnus/a ~~alumni~~ representatives, and ex officio representation as specified by vote of the Assembly. At least one of the faculty/academic professional members appointed each year shall be a member of the Assembly at the time of appointment. Student members shall exceed by at least one the total of other voting members. Faculty/academic professional and student members shall be appointed by the Committee on Committees with the approval of the Assembly. The ~~The~~ alumni/ae members shall be appointed by the president in consultation with the director of alumni relations.

**COMMENT:**

The Committee on Committees concurs with the recommendation of the Student Affairs Committee that its membership be reduced in size to make the committee's logistics more manageable and to encourage more active participation.

**C. ARTHUR WILLIAMS**  
**Chair**

*Approved, 115 to 0*

## VI. PLACEMENT SERVICES COMMITTEE

### RECRUITMENT POLICY

Action (10 minutes)

#### MOTION:

That the Assembly approve the following policy:

#### PREAMBLE

The University offers career planning and placement services for its students. The services include arrangements made for students to meet with a wide range of representatives to learn of current and projected employment and educational opportunities.

The policy of the University of Minnesota with respect to campus interviews is to permit, at appropriate times, any bona fide employer or higher education or professional school representative to meet with interested students in University facilities, when available, for purposes of exchanging, voluntarily, such information as may be relevant. Participation of employers in the on-campus recruiting program does not imply endorsement of that employer by the University of Minnesota.

This exchange of information is an essential first step in mutual assessment of opportunities and applicants' interest and qualifications, and, in many instances, ultimately leads to specific offers of employment. The University encourages students to exercise their own judgment in assessing career opportunities.

#### DEFINITIONS

Legally Constituted or Chartered Organizations or Employers: Such as any business, company, governmental agency, educational system, organization with Articles of Incorporation on file in any state, private corporation, organization required to file federal income tax returns, or organization chartered by a governmental entity.

Recruiting: The process by which organizations with employment opportunities, current or anticipated, schedule visits to campus in order to interview applicants and prospective employees, and discuss career opportunities in the organization.

Informational Meeting: A presentation by a representative of the organization to interested students about the organization and career opportunities available within the organization.

#### POLICY AFFECTING RECRUITING

In order to schedule a recruiting visit or informational meeting on-campus, an organization or employer must:

- be a legally constituted or chartered organization or employer, as defined above,
- have current or anticipated job openings for college graduates,
- subscribe to the State of Minnesota and Federal Government Equal Employment Opportunity Guidelines,
- be represented by an employee or authorized agent (employment agencies or representatives charging fees to students are not scheduled), and
- subscribe to the College Placement Council's *Principles for Professional Conduct for College Career Planning and Recruitment*.

#### COLLEGE PLACEMENT COUNCIL

#### PRINCIPLES FOR PROFESSIONAL CONDUCT

##### Principles for Career Planning

##### Colleges and Universities

- Assist individuals in developing a career plan without exerting undue influence.
- Be knowledgeable in the career planning field.
- Be well-versed in administering and evaluating assessment tools.

- Provide a comprehensive program that includes all pertinent campus resources without charge.
- Ensure confidentiality and accuracy of information.
- Encourage and follow nondiscriminatory practices.
- Help fulfill the educational mission of the institution.

#### Employers

- Provide accurate, unbiased information without charge.
- Possess a thorough knowledge of the employer's organization and industry.
- Become involved in the career planning process.
- Honor the policies and procedures of individual institutions.

#### Students/Clients

- Take responsibility for their own actions in the career planning process.
- Present accurate personal information.
- Honor the principles and procedures of the institution.

### Principles for Placement/Recruitment

#### Colleges and Universities

- Establish and monitor practices which ensure the fair and accurate representation of students and the institution in the recruitment process.
- Provide the placement office's professional services to students without charge.
- Make the placement facilities and support services available to employing organizations without charge.
- Promote and follow nondiscriminatory practices.
- Protect the candidate's freedom of choice in selecting a career or position from undue influence by faculty, administrators, and/or recruiters.
- Inform students of obligations they will incur, both financial and otherwise, when utilizing the services of agencies or other organizations performing recruiting services for a fee.

#### Employers

- Be responsible for the ethical and legal conduct of the organization's representatives throughout the recruiting process.
- Assure responsibility for all representations made by authorized representatives.
- Utilize only qualified, informed interviewers to represent the organization.
- Respect the legal obligations of placement offices, and request only those services or information that legally can be provided.
- Honor the policies and procedures of individual institutions.
- Refrain from any practice that adversely affects the interviewing and decision-making processes.
- Make a full and accurate presentation of all relevant information during the recruiting process.
- Advise the placement office of all recruiting-related activities not conducted through that office.
- Honor an employment offer that is accepted as a contractual agreement.

#### Candidates

- Honor the institution's policies and procedures.
- Prepare for the recruiting process and accurately present qualifications and interests.
- Sign up for interviews only when genuinely interested in the position for which the organization is interviewing.
- Adhere to the interview schedules.

- Notify organizations of the acceptance or rejection of offers by the earliest possible time and no later than the time mutually agreed upon.
- Honor an accepted offer as a contractual agreement. Withdraw from the interviewing process and notify the placement office, as well as other organizations with offers pending.
- Expect reimbursement of expenses incurred during plant/office visits for only those expenditures pertinent to the trip.

**INFORMATION:**

The Placement Services Committee was requested by the Steering Committee to formulate a policy for the Twin Cities campus that would serve as a guide for on-campus interviewing related to the placement services of several of the colleges. We were also asked to collaborate with the Senate Committee on Social Concerns, which was considering related issues in view of the concerns expressed about on-campus interviewing by the CIA.

The above recommended policy was developed as a result of such collaboration and after consultation with officials from other universities with the placement officers from this campus, and after review of such other policies as we were able to obtain from other universities.

We believe the recommended policy is responsive to the spirit and intent of the resolution passed by the Senate on April 9, 1987, and would serve to help put that resolution into practice. We suggest that the Assembly Committee on Placement Services already has the charge of "... monitoring on-campus recruitment. . ." and that it is the appropriate committee to help implement the Senate resolution.

The intent of the proposed policy is to provide optimal opportunities for students to gain information about potential employers and to specify the responsibilities of the University, the employers, and the students in that process.

**LEE D. STAUFFER**  
Chair

*Approved*

**VII. STEERING COMMITTEE**  
**ANNUAL REPORT, 1986-1987**

Student membership: Patrick Durbin, succeeded in January by Jill Gaudette; Brenda Ellingboe; Roy St. Laurent (Student Chair); Andy Seitel (Associate Student Chair); Bruce Vandal.

Faculty members: Ellen Berscheid (CLA), Chair; Mark Brenner (Agric.); Charles Campbell (IT), *ex officio* as Vice Chair of the Assembly; Shirley Clark (Educ. and CLA), Associate Chair; Richard Goldstein (IT); Paul Murphy (CLA); Ronald Phillips (Agric.); W. Phillips Shively (CLA).

(Note: We encourage readers to examine also the annual reports in the Senate minutes of the Senate Consultative Committee, of which Assembly Steering is a part, and of SCC's other components, the Student Senate Consultative Committee and the Faculty Consultative Committee. As a matter of convenience, Steering Committee business was often conducted within the meeting of the SCC, which includes also six coordinate campus members.)

**COMMITMENT TO FOCUS IMPLEMENTATION TASK FORCE ON UNDERGRADUATE EDUCATION.** The committee discussed the task force's progress and interim report with John Wallace, Assistant Vice President for Academic Affairs and task force Chair, and Gretchen Kreuter, Assistant to the Vice President for Academic Affairs. Discussion of student evaluation of teaching was particularly intense. The Steering Committee urged Vice President Wallace to go, in the report, beyond the hortatory and make recommendations

with specificity and some detail about costs and resources. Faculty members voiced their concern that professors not be asked to make changes and submit to routine teaching evaluations until professors have an opportunity to make evaluations of the support they receive for teaching undergraduate classes *and*, given the University's high student-to-faculty ratio, until they are provided the resources to make the changes. All involved in these meetings urged that these proposals be meshed with the forthcoming Strategy for Focus recommendations at both the college and the central levels.

#### OTHER EDUCATIONAL POLICY ISSUES.

A. Class contact time and student credit hours. The committee took up two complaints raised by Professor Goldstein: (1) since the opening of Minneapolis' West Bank campus, students have been deprived of five minutes of class time per class meeting that they formerly had; (2) although the standard three-credit module was converted to a four-credit module in response to the prevailing argument favoring students having fewer courses per quarter and studying each in greater depth, in fact many departments changed neither the number of class meeting times nor the amount of work expected of students. The result has been a loss of faculty-student contact time and a diminution of class time per credit hour. The committee steered the issue to the Educational Policy Committee, which has indicated it agrees that both conditions are educational shortcomings and should be corrected; ACEP is developing a formal proposal expected to go before the Assembly in the fall.

B. Committee on Undergraduate Education. The committee received and approved, with recommendations for slight modifications, the proposal of the Educational Policy Committee to establish a Committee on Undergraduate Education. With the approval also of the Committee on Committees, the Assembly was to vote on this motion on May 14.

C. Grading policies. At its April 30 meeting, the committee considered the proposal developed by the Committee on Student Academic Support Services to change from a 4-point to an 11-point letter grading system. Because grading policy is a matter of educational policy, the committee steered the proposal to the Educational Policy Committee with the expectation that any motion for a change in the grading system would probably go to the Assembly in fall, 1987.

D. English language skills of teaching assistants whose first language is other than English. The committee several times pressed Vice President Wallace to modify procedures so that TA's who are not native speakers of English would not teach until they have passed the standard English language test. Dr. Wallace has reported to us that he and the deans have now made that requirement University policy.

E. Report of the Special Committee to Study the Feasibility of a Centralized University Research Center on Undergraduate Education. The committee strongly recommended that the Special Committee strengthen the language in the report that defines the center as being run by and for the faculty.

CAMPUS RECRUITING POLICY. (See also the SCC's annual report.) In December we asked the Placement Services Committee to develop a proposal for a campus recruiting policy and to exchange information with the Senate Committee on Social Concerns and the CLA Career Development Office, which were both working on closely related questions; we requested at least a progress report by May 14. The Steering Committee on April 30 addressed the motion submitted by Placement Services and anticipated its being included in the May 14 Assembly agenda.

GOVERNANCE OVERSIGHT OF THE CAMPUS'S SEVERAL AUXILIARY SERVICES, INCLUDING THE CAMPUS POLICE. Growing from its concern about personal and property security on campus, and its recognition that there is no governance system link to the Police Department, the Steering Committee explored with Neil Bakkenist, recently appointed Assistant Vice President for Finance and Operations and for many earlier years an *ex officio* member of the Student Affairs Committee, and the need for a more comprehensive and flexible governance involvement with *all* the auxiliary services. ASC will develop a proposal for consideration by governance and administrative bodies.

UNIVERSITY BOOKSTORES PRICING AND PROFITS POLICIES. At the ASC's invitation, James Duffy, director of the University Bookstores, responded in detail to a list of

questions the committee had submitted concerning particularly pricing policy and cost structure. The Steering Committee wanted to encourage policies that give students and faculty an incentive to build their own libraries and that also pass savings on to the customer. Following an energetic discussion, which also included Professor Marty Roth, Chair of the University Bookstores Committee, ASC asked Professor Roth's committee to recommend to the Bookstores' director that: "The price and profit structure of the bookstores should be based on a clear, general philosophy which informs more specific decisions. A philosophy which seems to us most appropriate for a university is one that encourages students and staff to develop personal libraries." ASC suggested some options that might be considered in relation to such a policy. The Bookstores Committee reported its recommendation in early April and, after both the Steering Committee and the Student Affairs Committee have addressed it, we expect it to be submitted to the Assembly for information or, if called for, for action.

**GRIEVANCE PROCEDURES AVAILABLE TO STUDENTS.** The student component of the Steering Committee concluded on the basis of a preliminary study that students bringing a variety of kinds of complaints frequently are not granted due process. The Steering Committee has submitted a request to Frank Wilderson, Vice President for Student Affairs, to gather information on the array of grievance procedures available to students, and to designate a person on his staff to report them to the Steering Committee. Dr. Wilderson has replied that his office will undertake the project; he hopes the report will be ready in December, 1987.

**CREATION OF THE POSITION OF CHILD CARE COORDINATOR.** Following upon the unanimous Assembly approval in June, 1986, of a motion affirming Assembly desire "for the University to give more attention to child care needs. . .," including the recommendation that central administration assign someone "to assume the responsibilities outlined for a child care coordinator in the April 1986 report, 'Child Care at the Twin Cities Campus of the University of Minnesota'. . .," the Steering Committee was gratified that such an appointment became official in January of 1987. The Coordinator reports to the Associate Vice President for Student Affairs.

**NOMINATIONS AND APPOINTMENTS.** At the Assembly's spring quarter meeting, the Steering Committee proposed the Assembly re-elect Charles Campbell for a second year as Vice Chair and voting *ex officio* member of the Steering Committee, which the Assembly unanimously did.

Jointly with the Committee on Committees, ASC brought to the Assembly on May 14 a motion to shift appointment responsibility for faculty and student members of the Intercollegiate Athletics Committee to the Committee on Committees. Earlier, the ASC had carried out this year's appointment and nomination responsibilities, including proposing for the Assembly's approval the special nominating committee charged with identifying a double slate from which the Assembly would elect Committee on Committees members.

**ELLEN BERSCHIED**  
Chair

*Accepted*

## VIII. INTERCOLLEGIATE ATHLETICS COMMITTEE

### ANNUAL REPORT, 1986-87

A retreat was held in September to acquaint new members and to update continuing members with committee activities. Staff from the two athletic departments and others involved with athletics on campus attended. Donna Lupiano, Women's Athletic Director at the University of Texas at Austin, discussed the roles that the president, various members of the athletic committee, and athletic directors have in intercollegiate athletics.

The committee as a whole met at least twice monthly during the academic year. Each meeting featured a presentation by a coach or member of the athletic staff. These served to acquaint the coaches with the functions of the committee and to make the committee better informed about the philosophy and goals of specific coaches.

ACIA reviewed and passed policies on the awarding of fifth year aid, drug testing in addition to that mandated by the NCAA, increasing the GPA needed for student-athletes to compete, progression in General College, admission exceptions, and review of the academic records of student-athletes. This latter policy is being implemented in May of this year; therefore, data from the reviews are not available at this time. In addition, ACIA revised policies on scheduling, awarding of the conference medal, faculty representatives, and investigations of infractions of NCAA or Big Ten rules. Much discussion took place regarding the policy related to the review of files of recruits by the Academic Counseling office prior to a tender being offered. Early recruiting times in some sports and lack of cooperation from some high schools have made it difficult to apply the policy this year. Data are being collected and revisions will be considered at the end of the year.

A Governance Task Force to look at the structure and functions of ACIA was established in July. (Richard Purple chaired the group with membership from ACIA and the University community.) The task force has forwarded its recommendations to ACIA, and ACIA is currently discussing the recommendations and their ramifications.

As in previous years, ACIA reviewed proposed NCAA legislation and directed the Faculty Representatives in how to vote on the 152 pieces of legislation. The committee will review the legislation proposed for the special President's session scheduled for the end of June. Minnesota has consistently supported legislation that reduces the length of playing seasons and recruiting periods, made more specific expectations for academics, and reduced the cost of intercollegiate athletics. ACIA was instrumental in having the Big Ten reduce the baseball schedule from 80 to 60 games.

ACIA has conducted several investigations to determine if Minnesota had violated NCAA rules. The reports of the investigation committees were reviewed and approved by ACIA. The investigation relating to alleged violations in the basketball program continues. The University Attorney's office is now integrally involved in the investigation process; this has been very helpful to ACIA.

The Assistant Director of Athletics for Academic Counseling has supplied data to ACIA regarding academics. ACIA reviews these data to determine if corrective action or policy change is required.

Subcommittees are involved in the following: the developing and reviewing of budgets for MICA, WICA, and Academic Counseling; approval of "M" awards; and approving schedules of all varsity and junior varsity teams.

ACIA has received quarterly reports from the Academic Counseling Office on the academic progress of student-athletes. The overall GPA has increased this year for both men and women. The cumulative GPA at the end of winter quarter for the Men's Department in 1986 was 2.59 and was 2.65 in 1987. The cumulative GPA at the end of winter quarter for the Women's Department in 1986 was 2.68 and was 2.72 in 1987. The men's tennis team had a 3.27 GPA for winter, 1987. While the overall GPA has increased, ACIA has concern about the academic performance of several teams during winter quarter. Corrective strategies are being discussed. The quarterly academic reports compiled by Elayne Donahue, assistant athletic director for academic counseling, have been invaluable to the committee in assessing the academic progress of student-athletes.

**MARIAH SNYDER**  
Chair

*Accepted*

## **IX. CALENDAR COMMITTEE**

### **ANNUAL REPORT, 1986-87**

The Calendar Committee met twice during the 1986-87 academic year. The committee resolved a problem with the 1988-89 calendar, which had only 48 instructional days and only 8 Mondays of classes. To resolve this problem, the final exam dates were moved up one day to Tuesday, thereby giving 49 class days and 9 Mondays. This recommendation was submitted to the Senate Consultative and Assembly Steering Committees and was eventually approved by the University Senate.

The committee also is exploring various revisions in the quarter system calendar, including early-in/early out options. It is hoped that a survey will be conducted by the end of the academic year so that recommendations can be made to next year's committee. The earliest date at which any revised schedule could be implemented is 1989-90.

**DAVID H. OLSON**  
Chair

*Accepted*

## **X. STUDENT BEHAVIOR COMMITTEE**

### **ANNUAL REPORT, 1986-87**

During 1986-87 the Campus Committee on Student Behavior (CCSB) experienced a high level of activity. Part of this was due to the scheduling of hearings for protestor activity on campus. After a general orientation session during fall quarter, ten students appeared at hearings before the CCSB during 1986-87 (compared with two students the previous year). Seven cases were original matters and three cases came to the committee as appeals from the Housing Judiciary Board. In addition, two of the seven original matters went to the President's Student Behavior Review Panel. This required the attendance of the chair and secretary of the CCSB.

We are now preparing for two hearings to be held in May. One involves three students and the other involves a student organization. This then would make a total of 13 students and one student organization. It also should be stated that a few of these hearings took a great deal of time for everyone concerned. One hearing started at 2:30 p.m. and ended at approximately 11:00 p.m. An average time for a hearing and deliberation would be about three and one-half to four hours.

Campus Committee on Student Behavior membership during 1986-87 consisted of 16 faculty, 11 students, and the chair and secretary. Twenty members participated in at least one hearing during 1986-87. Professor Russell Adams of the Soil Science Department completed his second year as chair of the committee.

**RUSSELL ADAMS**  
Chair

*Accepted*

## **XI. BOOKSTORES COMMITTEE**

### **ANNUAL REPORT, 1986-87**

The Bookstores Committee held three meetings during the 1986-87 year. The central agenda item was recommending distribution of the bookstores surplus profits. Last year's committee had asked the current chair to solicit University-wide proposals for these funds. This year's committee, however, felt that this money should be governed by a general principle of distribution and disbursement; the committee had been asked to articulate such a principle, also, by the Assembly Steering Committee.

The committee decided to recommend that certificates equaling \$100.00 worth of bookstores products would be given to academic departments for distribution to worthy stu-

dents. It was agreed that required controls would be discussed and developed by the Senate, the Bookstores, and departments. Among the suggestions made were the following: that certificates might require counter signatures (as on traveller's checks); that the number of certificates given to each department could depend on enrollment hours; that surpluses might be gathered yearly and distributed quarterly; and that departments could set criteria for the distribution of certificates. It was further decided to recommend that this system be applied to the present bookstores surplus of over \$400,000. The committee asked the Assembly Steering Committee to communicate its recommendations to the Twin Cities Campus Assembly for discussion and action.

The committee has also drafted a cover letter to be sent to academic units through a bookstores mailing, urging the timely placement of book orders.

**MARTY ROTH**  
Chair

*Accepted*

## **XII. CONVOCATIONS AND THE ARTS COMMITTEE**

### **ANNUAL REPORT, 1986-87**

Continuing last year's trend, the amount requested by organizations applying to the committee again increased this year. Publicity for the committee, including the CCCA Grant Request Handbook, letters to deans, directors, and department heads, and other college and departmental newsletters, in their turn helped to make members of the campus community aware of the committee.

In addition, decreased organizational budgets have forced searches for additional funding for many cultural events on the Twin Cities campus. The list following illustrates the variety of applicants; however, it also clearly shows that additional funds could have been distributed. As in the previous year the amounts requested totaled more than twice what was allotted to the committee. Consequently, it is recommended that the allocation of funds to the committee be increased from the \$7,000 currently assigned.

The decisions either to fund or not were difficult; and, without question, worthy events did not receive money. However, even a quick review of the evaluation and expenditure report forms received reveals a significant assistance to and support of the cultural and informational environment of our campuses in the Twin Cities.

The chairman also notes that 2 of the 36 applications were openly political, and 3 more had strong political overtones. All of these were from the left, from "liberation movement" to "peace movement." The total funding awarded for these was \$1150 (approximately the same ratio as all other programs). The chairman finds himself in a dilemma whether any guiding policy can be given here. The most obvious is whether the program has any "artistic merit as well, which is of course hard to define. One program, where the political content was strong and the artistic component weak (a propaganda film), was not funded but another similar example was. Nevertheless, even where "artistic" content was evident (the premier example for this kind of thing being Picasso's "Guernica"), there was also a real attempt to sway political opinion, that is, propagandistic intent. It has recently been noted, for example, that (unpleasant as one may find this) certain Italian and German Fascist propaganda had "artistic" content. Moreover, during times of war even democracies call upon "art" to carry out their propaganda aims. It is not clear, then, how the committee should proceed when applications are openly political, but the evident dangers of propaganda are so clear that someday this problem must be faced.

#### **INVENTORY OF APPLICATIONS**

<b>Event Title &amp; Date</b>	<b>\$ Requested</b>	<b>\$ Funded</b>
Lecture—"The Tibetan Plateau: Its Wildlife and Conservation Problems" Oct	\$300.00	\$300.00

An Arabic Evening & Arabic Film (2 events?)	\$422.00	NONE
Lecture Series—Atmospheric Chemistry and Pollution Jan. 15-Mar. 12, '87	\$400.00	\$400.00
Visiting Polish Filmmaker FELIX FALK Jan. 22-25, 1987	\$350.00	\$350.00
Lect.—Rediscovering Minoan Past Jan. 6, 1987	\$150.00	\$150.00
Lecture by Nancy Grossman Apr. 2, 1987	\$600.00	\$350.00
"American Pictures" 2-23-87	\$600.00	\$600.00
Minnesota Visual Arts Lecture 4-2-87	\$440.00	NONE
Lecturesd: Dramatic Training in Britain: The Role of Women in British Theatre 2-25-87	\$360.00	\$100.00
Playwrights in Person—Wednesdays, April 8-June 1, 1987	\$600.00	\$500.00
"The Art of Knitting" lecture 4-30-87	\$600.00	\$400.00
Series of public lectures S qtr '87	\$500.00	\$200.00
Lec./Sem. by Brian Rotman—"Advertising Reality" March or April	\$300.00 +	NONE
The Medieval Mediterranean: Cross- Cultural Contacts 5-13-87	\$582.00	\$200.00
Wellness Series July '87-June '88	\$600.00	NONE
AIDS PANDEMIC 5-30-87	\$350.00	NONE
Charles Mikolaycak—'87 Kerlan Award—4-3-87	\$500.00	\$100.00
Pop. Cultures in 20th Cent. Symp Apr. 9-11, 1987	\$400.00	\$200.00
Ecology of the Timber Wolf 3-2-87	\$248.00	\$150.00
H.S. Invit'l Choral Fest. 3-5-87	\$510.00	\$200.00
Intercoll. Women's Cho. Fest. 5-1-87	\$500.00	NONE
Van Vleck Lectures 4-28, 29, 1987	\$1,000.00	\$200.00
Mn. Visual Arts Lect, 4-2-87	\$440.50	\$300.00
Performance Network Dance Series & Dance Video progs. 4 events Mar f.	\$575.00	\$350.00
The Ladies Who Lunch 4-20-87	\$500.00	\$200.00
Dreams & Fears of Nuclear War video June 3, 1987	\$200.00	\$200.00
Israel Independence Day Celeb. 5-6-87	\$400.00	\$100.00
Seminar—Cross-cultural counseling 5-11-87	\$400.00	\$300.00
Tenth Annual Celebration of Modern Greek Letters 5-29-87	\$600.00	\$300.00
Expression in Men's Lives Apr. 13-	\$600.00	\$250.00
18th Annual Mn. Iron Pour—5-15-87	\$100.00	\$100.00
He's Disabled...5-5-87	\$300.00	\$100.00
Atomic Cafe 5-26, 28	\$460.84	NONE
NAJE Jazz Lecture/Concert series May 19, June 2	\$600.00	\$200.00

Kathy & Leo Lara "New Song: Music From the Andes for the Americas" May 14, 15	\$400.00	\$200.00
"Mutations of Marxism: From Havana to Warsaw" May 5	\$500.00	\$200.00
Rivertown Int'l Film Festival 4-24—5-10	\$1,000.00	\$350.00

**JAMES SERRIN**  
Chair

*Accepted*

### **XIII. TRANSPORTATION & PARKING COMMITTEE**

#### **ANNUAL REPORT, 1986-87**

The committee has met four times to date, and one more meeting is planned for May. During the fall the principal business of the committee was consideration of proposed rate increases for campus parking facilities. The committee was presented with several possible options and finally recommended the program of increases that has been recently announced.

The committee has also investigated various faculty problems with parking as raised by the Committee on Faculty Affairs. There were questions as to priority of location, waiting time for parking contracts, and also explanation of the reason that no parking contracts are being offered in the new underground facility adjacent to Morrill Hall. Most recently a question has been raised concerning reciprocal parking. The amount of reciprocal parking was reduced somewhat recently, and the committee intends to examine the consequences of this policy.

Other discussions have concerned the appropriate way for complaints and questions on parking policy to be handled. Also the committee has made a start on a program of possibly expanding its activities. Some members felt that the committee has assumed too passive a role.

The committee is kept informed as to actions with respect to the various bus services, but there has been little significant activity this year.

**WARREN S. LOUD**  
Chair

*Accepted*

## XIV. UNIVERSITY HEALTH SERVICES COMMITTEE

### ANNUAL REPORT, 1986-87

During the 1986-87 academic year, Boynton Health Service continued to meet its mission of providing cost-effective, quality health care to the University community, as well as addressing several important public health issues as the Public Health Department for the University.

Boynton's primary goals are to alleviate health problems that interfere with students' academic progress, to promote good health through educational programs emphasizing disease prevention and health promotion, and to maintain a healthy and safe University environment. Boynton meets these goals by:

- adjusting the health services to the identified needs of the campus,
- delivering effective services at the lowest cost both to the patients and to the institution,
- providing expert care for health problems characteristic of university students,
- ensuring access to the health service for all students regardless of income,
- educating the University community on public health issues, and
- assessing and reducing environmental risks at the University.

The University Health Services Committee dealt with issues, problems, and concerns as they related to the functioning of Boynton Health Service including:

1. External issues reviewed by the committee:

Boynton's possible affiliation with local HMOs, as well as Boynton's current status as a provider for Blue Cross-Blue Shield's AWARE Gold Program.

2. Internal issues reviewed by the committee:

- a. the potential sale of the St. Paul Health Service building—central administration's decision is awaited on this;
- b. administrative efforts to reduce Boynton's share of the premium for the University's liability insurance—central administration denied the request;
- c. the potential use of Boynton's reserves to reduce a projected OSA shortfall, or a 2% investment fee applied to Boynton's reserves by central administration—There is no final central administrative decision on this matter;
- d. Boynton's development of a new management information system, with central administration's approval and selection of a vendor;
- e. Boynton's participation in University efforts in developing a Strategy for Focus;
- f. development and implementation of a marketing and public relations department within the Health Service;
- g. development and implementation of a smoke-free environment at the Health Service;
- h. public health issues, including:
  1. treatment of meningitis cases in a University sorority and fraternity,
  2. drug testing of student athletes,
  3. distribution of AIDS information and AIDS-related programs for the University community,
  4. development of an innovative "cold clinic" at Boynton.

3. Funding of the Health Service:

- a. efforts to increase revenues from fee-for-service patients (e.g., AWARE Gold members on campus), as well as through the increased use of supplemental health insurance;
- b. prepaid fees, with a 3.4% increase from \$48.00 per quarter to \$50.50 per quarter, as determined by the MSA. This would produce a shortfall of about \$200,000 in 1987-88 that will be counteracted by budgetary adjustments so as to produce a balanced budget;

- c. progress on the student supplemental medical-surgical-hospital insurance plan that was up for bid this year.
- 4. Meeting health care needs through quality medical care.  
Our Quality Assurance program found that:
  - a. overall for Boynton Health Service, the average patient waiting time is 10 minutes;
  - b. patients consistently report a high level of satisfaction with care at Boynton. AWARE Gold patients report an average satisfaction level of 3.49 on a scale of 1 (poor) to 4 (excellent). Other patients report a satisfaction level of 3.29.

The committee is pleased to forward this report of activities for the 1986-87 academic year, with expectations that the Health Service will continue to provide the variety of health-related programs needed by the University community.

**CHARLES BACKSTROM**  
Chair

*Accepted*

## **XV. INTERNATIONAL STUDENTS COMMITTEE**

### **ANNUAL REPORT, 1986-87**

The committee has met four times to conduct the following business: The committee was asked by Assistant Vice President for International Education, Dr. Robert B. Kvavik, to establish priorities for the recommendations of the last year chairman, Dr. Duvall. The committee decided that the financial aid issue is of the first priority and recommended the requirement of health insurance for international students to be also of high priority.

The problems raised by the new tax laws were discussed in length and the University Attorney's office was contacted in this matter. It has been recommended that the Office of International Education prepare a handout for international students to be distributed when they apply for work permission, informing them that a portion of their earnings will be withheld for taxes.

Further, letter has been sent from the committee to Assistant Vice President Kvavik, stressing the possibility of a serious impact of the new tax law on international students and recommending that Dr. Kvavik's office investigate the possibility of eliminating the state tax contribution for international students with graduate assistantship.

In February's meeting of international units the Dr. Mestenhauser raised the broad question of criteria for recruiting and admitting international students: What kind of international students do we want, and why? What should be the ideal composition of foreign students, and why? What is an ideal "cultural mix?" The committee has discussed with intensity this conceptual and philosophical problem in the last two meetings and outlined tentative set of criteria. Subcommittee headed by Dr. Andrew Hein has been established to define the criteria and priorities in recruiting and admitting international students. It is expected that final formulation of the recommendation will be constructed on the May meeting of the committee.

**JAROSLAV CERVENKA**  
Chairman

*Accepted*

## **XVI. OLD BUSINESS**

none

## **XVII. NEW BUSINESS**

**(15 minutes)**

none

## **XVIII. ADJOURNMENT**

### **ABSTRACT**

The Twin Cities Campus Assembly was called to order at 3:15 p.m. in 25 Law Center by Vice Chair Charles Campbell. Committee memberships for next year were approved.

*Committee appointments.* Shirley Clark, professor of educational policy and administration and member of the Committee on Committees, presented two bylaws amendments to shift responsibility for naming members of the Intercollegiate Athletics Committee from the Steering Committee to the Committee on Committees. Both were approved without dissent.

*Undergraduate Education Committee.* Establishment of a committee on undergraduate education was proposed by C. Arthur Williams, professor of finance and insurance and chair of the Committee on Committees. The related bylaws and rules changes were approved without dissent and one abstention.

*Student Affairs Committee.* Mr. Williams presented this item also, which was a proposal to reduce the size of the Student Affairs Committee and had been suggested by the committee itself because of its present unwieldy number. It was approved unanimously.

*Recruitment policy.* Lee Stauffer, associate professor of health services administration and chair of the Placement Services Committee, brought to the floor a policy for recruiting which he explained was the result of collaboration with the Social Concerns Committee. He emphasized that it was a first step and that development of a more systematic way of monitoring, student evaluation, and improvement of information given to students about organizations that would be on campus would result. The policy was approved without dissent.

Annual reports were received, and the meeting adjourned at 3:35 p.m.

**MARILEE WARD**  
**Abstractor**

**APPENDIX A**  
**ATTENDANCE OF MEMBERS, 1986-87**

The Twin Cities Campus Assembly met four times during 1986-87.

FACULTY	Attended	Notified Clerk of Nonattendance or Alternate Attended
Adams, Carl	3	0
Adelman, Ira	3	0
Anderson, Neil	2	1
Aroskar, Mila	3	1
Baizerman, Michael	1	1
Balfour, Henry	2	0
Banerjee, Subir	2	2
Beavers, Gordon	2	1
Benson, Ellis	4	0
Blinn, Charles	2	2
Bloomfield, Clara	3	0
Bognanno, Mario	2	1
Born, David	3	0
Bouchard, Thomas	3	1
Bruininks, Robert	3	0
Brunning, Richard	3	1
Byrne, Richard	1	2
Cardwell, Vernon	2	2
Cerra, Frank	0	1
Charvat, Iris	3	0
Chou, Shelley	2	1
Clay, David	3	1
Clayton, Paula	4	0
Coen, Edward	2	0
Collins, Terence	3	0
Congdon, Jean	4	0
Conley, Thomas	0	1
Courant, Hans	4	0
Crisham, Patricia	4	0
Dahler, John	3	0
Dehner, Louis	3	0
Desborough, Sharon	3	0
Dothan, Michael	2	2
Dworkin, Martin	4	0
Dykstra, Robert	3	0
Eaton, Marcia	3	0
Eidman, Vernon	3	0
Ellinger, Linda	4	0
Enfield, Frank	4	0
Erdman, Arthur	4	0
Eustis, Nancy	3	1
Evans, Samuel	3	1
Ferrieri, Patricia	2	2
Foster, Edward	2	1
Freier, Phyllis	3	0
Fuchs, James	4	0
Galambos, Theodore	3	1
Gault, N. L.	3	1
Geisser, Seymour	4	0

Gentry, William	4	0
Giese, Clayton	3	0
Giese, David	4	0
Gillmor, Donald	1	2
Goodman, Lawrence	4	0
Grantham, Marilyn	3	1
Gray, John	3	0
Gray, Virginia	4	0
Hamilton, David	4	0
Hancher, Michael	2	2
Hein, Andrew	3	1
Holum, Katharine	4	0
House, James	1	2
Howe, John	3	0
Hoyle, Karen	2	1
Hsu, Mei-Ling	4	0
Hunter, Alan	4	0
Hurwicz, Leo	4	0
Joeres, Ruth-Ellen	4	0
Johnson, Carol	4	0
Johnson, Walter	4	0
Keynes, Harvey	3	0
Krivot, William (terminated 4/87)	0	0
Kumar, K.S.P.	4	0
Larson, Roger	2	1
Lehmberg, Stanford	3	1
Lewis, Darrell	2	1
Liu, Benjamin	2	2
Macosko, Chris	2	1
Malmberg, John	3	1
Matheson, John	3	0
McCollister, Robert	3	1
McKeever, Patrick	3	1
McKinnon, Jane	1	3
Mirkin, Bernard	1	1
Monson, Dianne	3	0
Montgomery, Jean	4	0
Moss, Jerome	2	2
Murray, David	2	2
Nelson, David	2	1
Nelson, Joel	2	2
Ney, Edward	4	0
Olson, William	3	0
Orey, Steven	4	0
Overmier, J. Bruce	0	4
Pace, David	1	3
Parker, John	1	3
Peterson, Kathleen	4	0
Piche, Gene	4	0
Popkin, Michael	3	1
Prell, Riv-Ellen	2	1
Pucel, David	3	0
Purple, Richard	3	0
Quam, Jean	3	1
Ramsay, Norma	3	0
Rasmusson, Donald	2	1
Regal, Philip	4	0

Reyerson, Kathryn	1	2
Ryden, Muriel	3	1
Schultz, Chester	4	0
Shapiro, George	2	1
Sherman, David	3	0
Shier, Thomas	4	0
Silberman, Robert	4	0
Simon, Stephen	1	2
Stefan, Heinz	3	1
Steffes, Michael	2	1
Stein, Marvin	1	3
Stienstra, Ward	1	3
Stuewer, Roger	2	2
Stuthman, Deon	3	1
Swan, Craig	3	0
Swan, Patricia	4	0
Tellegen, Auke	3	1
Tracy, James	1	1
Ulstrom, Robert	2	0
VanEssendelft, William	4	0
Vernier, Robert	3	0
Walser, Mary	2	2
Warner, William	3	1
Waters, Luther	3	1
Weckwerth, Vernon	4	0
White, James	2	0
Williams, Gloria	4	0
Woodward, Jean	4	0
Young, Lynda	2	0
Zaidi, Mahmood	3	1

#### STEERING COMMITTEE

Berscheid, Ellen	4	0
Brenner, Mark	3	0
Campbell, Charles	4	0
Clark, Shirley	2	1
Goldstein, Richard	4	0
Murphy, Paul	0	0
Phillips, Ronald	4	0
Shively, W. Phillips	4	0

#### STUDENTS

Akins, Bobby (appointed 12/86)	1	1
Alexander, Karin	4	0
Arreaza, Sonia	4	0
Bergstrom, Gordon	4	0
Blood, John (resigned 2/87)	1	0
Boland, Stephen	3	1
Carter, Miguel (resigned 11/86)	1	0
Dahlgren, David (appointed 4/87)	2	0
Daniels, Thomas	4	0
Davy, Mary (resigned 2/87)	0	1
Dewanz, Karen	3	1
Dye, Travis (appointed 4/87)	2	0
Ettinger, Mark (appointed 4/87)	2	0
Fink, Jim	2	0
Giese, Anne (appointed 3/87)	0	1
Gordon, Richard	4	0

Guenther, Greg (appointed 3/87)	1	0
Gupta, Prem	2	0
Haley, Daniel (resigned 2/87)	1	0
Hartman, Lisa	2	2
Hauser, Libby (appointed 3/87)	2	0
Hochstetler, Kathy (resigned 1/87)	1	0
Hollerman, Mary (appointed 3/87)	0	0
Huang, Han Wen	2	0
Jodi, Katie	3	0
Kohlmeyer, Steve (appointed 4/87)	2	0
Krenik, Ed	3	1
Krislov, Dan (appointed 4/87)	2	0
Lacy, Peter	2	1
Lovelace, Thomas	3	0
McCallum, Kris (appointed 5/87)	0	0
Murphy, Shannon	2	0
Myster, Steve (appointed 3/87)	2	0
Nelson, Kirk	2	0
Nelson, Tom (appointed 3/87)	0	0
Nordlie, Eric (appointed 12/86)	3	0
Norton, Doug	4	0
O'Brien, Caroline (resigned 11/86)	1	0
Pfankuch, Joseph	2	0
Pineda, Roberto (appointed 3/87)	1	0
Piraino, R. David	3	1
Pride, Stan (appointed 3/87)	0	0
Propson, Thomas (appointed 2/87)	2	0
Reddy, Ravinder	4	0
Remwolt, Lisa (appointed 4/87)	1	0
Sandin, Kara	3	1
Sauer, Jerry	2	0
Saxena, Vivek (appointed 1/87)	1	1
Schafer, Steve (appointed 3/87)	2	0
Schleter, Tom (appointed 3/87)	2	0
Schmit, Tom (appointed 3/87)	0	0
Shutt, Howard	3	0
Sommerfeld, Thomas	4	0
Steinert, Jennifer	1	1
Sullivan, Linda	4	0
Thomas, Gary	4	0
Trainer, Scott (appointed 4/87)	2	0
Vanstone, Allison	2	0
Zweber, Valentine	3	1
STEERING		
Ellingboe, Brenda	4	0
Gaudette, Jill	3	0
Seitel, Andy	3	0
St. Laurent, Roy	4	0
Vandal, Bruce	4	0

Terminations are due to neglect of meetings.