

UNIVERSITY OF MINNESOTA

TWIN CITIES CAMPUS ASSEMBLY

MINUTES

October 20, 1977

The first regular meeting of the Twin Cities Campus Assembly for 1977-78 was convened in the auditorium of Nicholson Hall on Thursday, October 20, 1977. Checking or signing the roll as present were 107 voting members of the faculty, 27 voting members of the student body, and 3 nonmembers.

Vice Chairman Robert Holt presided.

The following items were considered, and action was taken as indicated.

I. MINUTES FOR APRIL 28, 1977
Action (5 minutes)

Approved

II. SCHEDULED MEETINGS DURING 1977-78
Information

<i>University Senate</i>	<i>Twin Cities Assembly</i>
November 17, 1977	October 20, 1977
March 2, 1978	February 2, 1978
April 13, 1978	April 27, 1978
May 25, 1978	

All meetings are scheduled at 3:15 p.m. in Nicholson Hall auditorium except the meeting of the Assembly on *April 27*, which will be held in the auditorium of the new Law School building on the West Bank.

Accepted

III. OFFICERS OF THE TWIN CITIES CAMPUS ASSEMBLY
Action (5 minutes)

The chairman of the Twin Cities Campus Assembly has designated the following as officers for 1977-78:

Parliamentarian—James E. Connolly
Abstractor and Clerk—Marilee Ward

Approved

IV. SPECIAL NOMINATING COMMITTEE
Action by Faculty Assembly (5 minutes)

The chairman of the Assembly appoints the following as members of a nominating committee to name candidates to fill, by the election procedure, 1978-81 vacancies (two 3-year terms) on the Faculty Assembly Steering Committee. (The Faculty Assembly Steering Committee forms the Twin Cities membership of the Senate Consultative Committee.) These appointments must be ratified by the Faculty Assembly.

Dennis Watson, Chr.
Daniel Bryan
Willard Hartup
Russell Hobbie
Patricia Swan

Approved

V. CAMPUS COMMITTEE ON BUSINESS AND RULES
BYLAWS AMENDMENT
(5 minutes)

Motion:

To amend the Assembly Bylaws as follows:

Add to the Bylaws, Article III, Section 1. c.

Committee on Assembly Committees

... "It shall review all recommendations for creation or termination of committees of the Assembly before such recommendations are brought to the Assembly."

MARIO BOGNANNO
Chairman

Approved

VI. COMMITTEE ON ASSEMBLY COMMITTEES
AND
CAMPUS COMMITTEE ON BUSINESS AND RULES
ASSEMBLY HANDBOOK
(20 minutes)

Information and endorsement:

Assembly Handbook: A Compilation of Rules and Operational Procedures, pages T-1 through T-19, revised July 1977.

(Members of the Assembly, please bring the copy of the Handbook and the list of changes that were sent to you September 23, 1977.)

DEON STUTHMAN
Handbook Subcommittee
Chairman

Substantive changes affecting the Assembly were as follows:

- T1.3.1.2 Addition of the Campus Calendar Committee to Assembly structure.
- T1.3.2 The Steering Committee is empowered to appoint memberships of non-Assembly committees.
- T1.3.2.1 Addition of parliamentarian, ex officio, to the Business and Rules Committee.
- T1.3.3 The Committee on Committees will review recommendations for creation or termination of committees before action is taken by the Assembly.
- T1.3.4.2 Section of previous Handbook, delete the Campus Committee on Educational Services.
- T1.3.4.2 Section of new Handbook, add collegiate officers in charge of honors programs as ex officio members of the Honors Program Committee.
- T1.3.5 Appointment of two faculty representatives (one representing Men's Intercollegiate Athletics in the Big Ten Conference and one representing Women's Intercollegiate Athletics in Region 6 of the Association for Intercollegiate Athletics for Women and the National Association for Intercollegiate Athletics for Women), to be made by the president from a slate of four names provided by the Intercollegiate Athletics Committee.
- T1.3.6.1 Housing Office to have ex officio representative on the International Students Committee. Also, International Students Committee to exchange minutes with the Health Services and Housing committees.
- T1.3.6.2 Delete Speech Department ex officio representative on the Recreational Sports Committee.
- T1.3.6.3 Housing Committee to exchange minutes with Health Services and International Students committees.
- T1.3.6.4 New committee name, "Campus Committee on University Health Services." See above, T1.3.6.3, on minutes exchange.
Also, the Duties and Responsibilities were redefined as follows: "The committee shall provide a link between the Boynton Health Service staff and the University community. The committee shall provide a voice for the expression of community needs in health care. It shall consider the problems arising in providing effective and efficient health care. The committee shall coordinate its concerns and activities, by means of exchange of minutes, with the Campus Committee on Housing and the Campus Committee on International Students."

Approved

VII. ASSEMBLY AND CAMPUS COMMITTEES, 1977-78

Action (10 minutes)

ASSEMBLY COMMITTEE ON ACADEMIC STANDING: Vera Schletzer (Chr.), Frank Braun, Robert Eyestone, Isabel Harris, Donald Kahn, Sander Latts, Seymour Levitt, James Preus (ex officio), James Wertz (ex officio), Keith Wharton. Students: Steven Petterson, Michael Russell, one to be named.

CAMPUS COMMITTEE ON BUSINESS AND RULES: Mario Bognanno (Chr.), Josef Altholz, James Connolly (ex officio), Evelyn Hansen, Marilee Ward (ex officio), Wayne Welch, Archie Wilson. Students: Two to be named.

CAMPUS COMMITTEE ON PLACEMENT SERVICES: Lee Ponto (Chr.), Roberta Armstrong, Frank Braun, Patricia Fergus, Lansine Kaba, Martin Snoke (ex officio), Janet Windmeier. Students: Valvet Hanson, Gretchen Lindstrom, Andy Tomasko.

CAMPUS CALENDAR COMMITTEE: John Printz (Chr.), J. Edward Anderson, Eleanor Fenton (ex officio), John Fisher (ex officio), Robert Hudec, Edward Savage, Willard Thompson (ex officio), James Wertz (ex officio), Arnold Woestehoff. Students: Three to be named.

ASSEMBLY COMMITTEE ON EDUCATIONAL POLICY: Robert Brasted (Chr.), Dwight Brown, Donald Browne, Willard Hartup, Frank Hirschbach, Stanley Kegler (ex officio), Henry Koffler (ex officio), Arnett Mace, Richard Purple, Jean Ward. Students: Philip Ryan, Larry Selin, Mark Spartz.

CAMPUS COMMITTEE ON CONVOCATIONS AND THE ARTS: Donna Cardamone (Chr.), Albert Frenkel, Mary Ellen Gee, Lyndel King, Robert Moulton, Starling Price, Ross Smith (ex officio). Students: Cynthia Gessele, Louis Ling, Marshall Hoegfeldt.

CAMPUS COMMITTEE ON HONORS PROGRAMS: Kathleen Houlihan (Chr.), Bernard Bachrach, John Dahler, Harlan Hansen, Catherine Kulesov, Peter Robinson (ex officio), one to be named. Students: Joseph Mayo, Nancy Nimlos, Howard Sigal.

ASSEMBLY COMMITTEE ON INTERCOLLEGIATE ATHLETICS: Marion Freeman (Chr.), Vivian Barfield (ex officio), Douglas Dearden, David French, Paul Giel (ex officio), Chester Grygar (ex officio), John Kareken, John Moran, Merle Loken (ex officio), Vera Schletzer, John Taborn, Charles Walcott, Vice President for Administrative Operations (ex officio). Students: David Geringer, Jim Oesterle, William Werb. Alumni: Alan K. Ruvelson, Gayle Whitesell.

ASSEMBLY COMMITTEE ON STUDENT AFFAIRS: Natalie Gallagher (Chr.), Paul Addis, Don Biggs, Charles Campbell, Jerome Gates, William Hathaway, David Lane, Stephen Mileich, Earl Shaw, Helen Skowlund, Carl Nelson (ex officio). Students: John Fischer, Kevin Haertzen, Valvet Hanson, Alan Hovind, Richard Kottke, James Lee, Tim Meehan, Margaret-Judi Nelson, Karen Olsen, Helen Roemhild, Dyanne Ross, William Wolpert, one to be named. Alumni: Charles B. Webber, Betty B. Clapp.

CAMPUS COMMITTEE ON RECREATIONAL SPORTS: Edward Silberman (Chr.), Roger Harrold (ex officio), Arne Hovin, Pat Mueller (ex officio), Lud Spolyar, Mary Wyvell. Students: Pamela Hernandez, Alan Hovind, Shannon Kennedy, Tim Meehan, Richard Wilke.

CAMPUS COMMITTEE ON INTERNATIONAL STUDENTS: Robert Kudrle (Chr.), John Cogan, Forrest Moore (ex officio), Shirley Munson, James Preus (ex officio), Paul Rupprecht (ex officio), Andrea Scott (ex officio), Belle Sheno, Beverly Sinniger, Jesse Williams. Students: Joseph Mayo, Carol Nelson, Peder Otterson, Selwynn Smith, Candace Dow.

CAMPUS COMMITTEE ON HOUSING: William Angell (Chr.), David Anderson (ex officio), Tsung Shun Na, John Sim. Students: Karen Dahl, Pamela Hernandez, Andy Tomasko, Michael Weinberg, one to be named.

CAMPUS COMMITTEE ON UNIVERSITY HEALTH SERVICES: Joyce Funke (Co-chr.), Elaine Benthack, Isabel Harris, Mary Klaurens, V. George Nagobads, Paul Rupprecht (ex officio), Oliver Strand, Donald Zander (ex officio). Students: Kerry Burnham, Candace Dow, Timothy Hannasch, Michael Mallinger, Annette Mattson, Carol Sandvick, Kris Torgeson, Thomas Westrup, Adeline Wilcox, Julia Wood. Civil Service: Carol Ostrow. (A student will be asked to serve as co-chairman.)

CAMPUS COMMITTEE ON STUDENT BEHAVIOR: Martin Snoke (Chr.), Vernon Albertson, Ellen Betz, Raymond Collier, James Groth, Bernard Haxby, Ruth Jones, Barbara Lyon, Dennis Puleston, Pearl Rosenberg, Benjamin Sexauer, L.F. Snoxell (ex officio), Auke Tellegen, Anita Tucker, Jesse Williams, Kenneth Winsness, David W. Johnson. Students: Kenneth G. Hanson, James Lee Berg, Tim Pinkowski, Shannon Kennedy, Timara Kulzer, Kathy Thelen, Andy Tomasko, Mark Spartz, at least two to be named.

CAMPUS COMMITTEE ON TRANSPORTATION AND PARKING: Stuart Fenton (Chr.), C. Luverne Carlson (ex officio), Philip Harein, Beverly Sinniger. Students: Gary Ecker, Ken Hanson, Timothy Kelly, Brant Schulz. Civil Service: Bettyjo Points, Margaret Wipperman.

Approved

Information

ASSEMBLY STEERING COMMITTEE: Betty Robinett (Chr.), Mahmood Zaidi (Assoc. Chr.), George Blake, Robert Holt (ex officio), Kenneth Keller, Fred Morrison, Richard Purple, Barbara Stuhler. Students: Ann DeGroot, Harriet Lewis (Student Chr.), Terry Marchiniak, Phil Ryan, Mike Wagner.

ASSEMBLY COMMITTEE ON COMMITTEES: Deon Stuthman (Chr.), Robert Beck, Virginia Fredricks, William Peria, Charles Wolfram, Clare Woodward. Students: Lynn Arnold, Kris Hanson, Tim Meehan.

Accepted

VIII. CAMPUS CALENDAR COMMITTEE PROPOSED CALENDAR—1978-1979 Twin Cities Campus (15 minutes)

Motion:

That the proposed calendar for 1978-79 be approved.

FALL QUARTER 1978

September 25	Monday	Fall quarter classes begin
November 23	Thursday	Thanksgiving, Holiday
November 23-24		Classes excused (except Medical School)
December 5	Tuesday	Last Day of Instruction
December 6	Wednesday	Study Day
December 7-13		Final Examinations
December 13	Wednesday	Commencement
December 13	Wednesday	End of Fall quarter
December 25	Monday	Christmas Day, Holiday
January 1	Monday	New Year's Day, Holiday

WINTER QUARTER 1979

January 2	Tuesday	Winter quarter classes begin
March 9	Friday	Last Day of Instruction
March 10	Saturday	Study Day
March 12-17		Final Examinations
March 17	Saturday	End of Winter quarter

SPRING QUARTER 1979

March 26	Monday	Spring quarter classes begin
May 28	Monday	Memorial Day, Holiday
June 1	Friday	Last Day of Instruction
June 2	Saturday	Study Day
June 4-9		Final Examinations
June 9	Saturday	Commencement
June 9	Saturday	End of Spring quarter

SUMMER SESSION—FIRST TERM 1979

June 11	Monday	Last day for registration and payment of fees for first term
June 12	Tuesday	First Term classes begin
July 4	Wednesday	Independence Day, Holiday
July 13	Friday	End of First Term

SUMMER SESSION—SECOND TERM 1979

July 16	Monday	Last day for registration and payment of fees
July 17	Tuesday	Second Term classes begin
August 17	Friday	End of Second Term

The Committee recommends that Continuing Education and Extension be given permission to extend the last day of fall quarter to December 16 in order to provide for a full tenth week of instruction.

JOHN PRINTZ
Chairman

Approved

IX. CAMPUS COMMITTEE ON STUDENT BEHAVIOR ANNUAL REPORT, 1976-77

During this past year the Campus Committee on Student Behavior (CCSB) met 10 times. There were two Orientation and Planning sessions, four Preliminary Conferences, and four hearings. Two complaints were brought by three students against the Student Elections Commission for failure to carry out its delegated responsibilities. Two complaints were brought against two students by the University for disorderly conduct. Three cases originating late in the spring quarter are to be carried over for hearings during the fall quarter, 1977.

One of the complaints brought by the University was appealed by a student to the President. The CCSB decision was in the main upheld but the duration of a penalty was shortened. Both complaints against the Elections Commission were appealed to the Assembly Committee on Student Affairs (ACSA). That body overturned the CCSB decisions. Appeals from one of those decisions have been filed by two students with the President.

The problem continues of obtaining and maintaining a quorum of volunteer members for the 3- to 9-hour hearings. Matching the calendars of the principal parties to the hearings, the advocates, and the witness is a further difficulty. Suggestions for resolving the problems which are being considered include reducing the quorum from six to three members, searching out a new model which could replace the current adversary system, and restricting the time for hearing presentations by requiring the narrowing of testimony to the salient issues in dispute which are stipulated at a preliminary conference. Modifications to the current discipline system would require at a minimum approval of the ACSA and the Regents.

An emerging issue which will probably soon require both attention and action relates to appeals. How many layers of appeal are necessary to meet the fairness test? Are designated appellate bodies organized and trained to carry out the adjudicative function in a fair and impartial manner? Shall a University-wide appeal policy be formulated? We anticipate some of the above questions will surface for resolution this next year.

JOHN N. CLAUSEN
Chairperson

Accepted

X. CAMPUS COMMITTEE ON RECREATIONAL SPORTS ANNUAL REPORT, 1976-77

The Campus Committee on Recreational Sports has been engaged in the following activities for the year ending June 30, 1977:

1. Held six regular meetings of the full committee. Minutes of these meetings are being deposited with the Clerk of the Twin Cities Assembly as required by the Constitution.

2. Recommended to Central Administration that a quarterly guest pass be available for purchase by any faculty, staff, or student in addition to the present \$1.00 guest ticket per event.
3. Recommended that a review be made of the ice times allocated to intercollegiate teams, recreational activities, and clubs, since Women's Ice Hockey was only allowed odd or late hours for practice. A review was conducted and more appropriate hours were rescheduled for all interested parties.
4. Reviewed scheduling and safety concerns related to the swimming pools.
5. Raised the issue on how Sports Clubs could become intercollegiate teams.
6. Discussed the issue on use of recreational facilities by non-university personnel.
7. Reviewed budgets of the Recreational Sports Department.
8. Established a sub-committee on Recreational Sports for the St. Paul campus.

LUDWIG J. SPOLYAR
Chairman

Accepted

XI. OLD BUSINESS

None.

XII. NEW BUSINESS

None.

XIII. ADJOURNMENT

The meeting was adjourned.

Appendix ABSTRACT OF DISCUSSION

The meeting was called to order at 3:20 p.m. by Robert Holt, professor of political science and vice chairman of the Assembly, in Nicholson Hall auditorium. The minutes of the April 28 meeting were approved, the schedule of Assembly and Senate meetings for the current year was noted, the officers were approved, and a nominating committee to fill vacancies for next year on the Faculty Assembly Steering Committee was approved.

Bylaw Amendment, Committee on Committees—Mario Bognanno, professor of industrial relations and chairman of the Business and Rules Committee, introduced a bylaw amendment by first explaining that updating and revising the handbook of procedures and rules for the Assembly and Senate was required every 3 years. He described as a "merging of powers" the subcommittee composed of members of the Committee on Committees and the Business and Rules Committee that undertook the job starting last spring. The amendment, which he declared elaborated the powers of the committee, was approved without dissent, 113 to 0.

Handbook Revision—Deon Stuthman, professor of agronomy and plant genetics and chairman of the Handbook subcommittee, presented for endorsement the revisions proposed by the subcommittee. He explained that they were made as a result of responses from Assembly and Campus Committee chairpersons to a questionnaire seeking their views as to whether the composition of and charge to their committees were appropriate. The revisions also included certain editorial changes. He indicated that the revised Handbook and a list of the substantive changes it contained had been sent to all members of the Assembly, all Assembly and Campus Committee members who were not members of the Assembly, and the reserve units of the libraries of the Twin Cities campus. There had been almost no response, he said, and, after expressing appreciation for staff support, therefore proposed that the Assembly endorse the revised version (including the bylaw amendment).

Vivian Barfield, director of intercollegiate athletics for women, called attention to the Intercollegiate Athletics Committee section, where the duties of the faculty representatives were described as representing the University in the Big Ten Conference. She pointed out that one of those persons should represent the University at the Association for Intercollegiate Athletics for Women. Mr. Stuthman acknowledged the oversight, and the chair ruled that as such the correction could be included in the revisions. At that point, the Assembly endorsed the Handbook.

Committee Memberships—Membership on Assembly and Campus Committees had one addition as reported by Mr. Stuthman. Jim Clark, student, asked whether alumni representatives to the Intercollegiate Athletics Committee were appointed under the old procedure or the new. Mr. Stuthman responded that the new procedure had actually been used for some time and that the Handbook revision simply recognized that practice. Committee appointments were then approved.

1978-79 Calendar—John Printz, assistant director of CLA student personnel and chairman of the Calendar Committee, noted in presenting next year's calendar that fall quarter contained 50 instructional days, and winter and spring quarters 49. This, he said, was comparable to the current year. The calendar was approved without discussion.

Annual Report, Student Behavior Committee—Jim Clark, student, asked whether the current Student Behavior Committee had undertaken one of the issues raised in last year's annual report; namely, the number of appeals that were necessary to meet the fairness test. The chair said the chairman would be asked to report on the issue. Another student said he would move not to accept the report until that response had been made, but the chair ruled that, because the issue was not listed as an action item on the agenda, it should not be voted on.

There was no further business, and the meeting was adjourned at 4:05 p.m.

UNIVERSITY OF MINNESOTA
TWIN CITIES CAMPUS ASSEMBLY

MINUTES

February 2, 1978

The second regular meeting of the Twin Cities Campus Assembly for 1977-78 was convened in the auditorium of Nicholson Hall on Thursday, February 2, 1978. Checking or signing the roll as present were 102 voting members of the faculty, 17 voting members of the student body, 7 nonmembers, and 1 member of the Council of Academic Officers.

Vice Chairman Robert Holt presided.

The following items were considered, and action was taken as indicated.

I. MINUTES FOR OCTOBER 20, 1977

Action (5 minutes)

Approved

II. ASSEMBLY AND CAMPUS COMMITTEES, 1977-78

Action (5 minutes)

CAMPUS COMMITTEE ON BUSINESS AND RULES: Add Jim Clark and Michael Checky, students.

CAMPUS CALENDAR COMMITTEE: Add Colleen Kelley and Steven Nulsen, students.

ASSEMBLY COMMITTEE ON EDUCATIONAL POLICY: Add Robert Stein, ex officio; delete Stanley Kegler, ex officio.

ASSEMBLY COMMITTEE ON INTERCOLLEGIATE ATHLETICS: Add Julie Carson, ex officio.

CAMPUS COMMITTEE ON INTERNATIONAL STUDENTS: Add Margaret Space, ex officio.

CAMPUS COMMITTEE ON STUDENT BEHAVIOR: Add Jane Ausman, Richard Cooke and Peter Gleekel, students.

Approved

III. SPECIAL NOMINATING COMMITTEE

Action by the Faculty Assembly (5 minutes)

ASSEMBLY COMMITTEE ON COMMITTEES

The chairman of the Assembly appoints the following as members of a committee to nominate candidates to fill, by the election procedure, 1978-81 faculty vacancies on the Assembly Committee on Committees: Gary Wynia (chairman), John Cound, Warren Gore, Robert Lambert, and Mary Young. There will be two vacancies to fill.

Approved

IV. REPORT OF THE NOMINATING COMMITTEE FOR THE TWIN CITIES ASSEMBLY STEERING COMMITTEE

Action by the Faculty Assembly (10 minutes)

The special nominating committee (approved by the Assembly October 20, 1977) to fill 1978-81 faculty membership terms on the Assembly Steering Committee presents the following four names, from which two are to be elected: (Dates are shown for initial appointment at the University, followed by committees on which candidate has served.)

JOHN R. HOWE, Jr.: 1965; Professor of History; Council on Liberal Education.

VERA M. SCHLETZER: 1957; Professor of Psychology & Director of Continuing Education and Extension Counseling; Senate/Assembly member 1976-79; Senate/Assembly Committee on Academic Standing and Relations (Chr.); Assembly Committee on Intercollegiate Athletics; Campus Committee on Recreational Sports (Chr.); All-University Committee on Extension and Community Programs.

L. E. SCRIVEN: 1959; Professor and Associate Head, Chemical Engineering & Materials Science; Chairman of the Graduate School Research Advisory Committee; Senate/Assembly member 1967-70; University Appeals Committee on Academic Freedom and Responsibility; Senate Committee on Research.

ROBERT TAPP: 1972; Professor of Humanities and Religious Studies; Chairman of the Humanities Program.

The Assembly Steering Committee is also the Assembly Executive Committee and forms the Twin Cities membership of the Senate Consultative Committee. Additional nominations, certified as available, may be made by (1) petition of 12 voting members of the faculties, provided that the petition is in the hands of the Clerk of the Twin Cities Assembly the day before the Twin Cities Assembly meeting; (2) nominations on the floor of the Assembly. The faculty representatives of the Twin Cities Assembly shall reduce by vote the slate to twice the number to be elected, and shall forward the results to the Clerk of the University Senate.

Currently serving: George Blake, College of Agriculture
Fred Morrison, Law School
Richard Purple, Medical School
Betty Robinett, College of Liberal Arts
Mahmood Zaidi, College of Business Administration

The terms of Kenneth Keller, Institute of Technology, and Barbara Stuhler, Continuing Education and Extension, expire at the end of this academic year.

**DENNIS WATSON (CHR.)
DANIEL BRYAN
WILLARD HARTUP
RUSSELL HOBBIIE
PATRICIA SWAN**

Approved

V. CAMPUS COMMITTEE ON STUDENT BEHAVIOR STUDENT APPEALS

INFORMATION:

At the October 20, 1977, meeting of the Twin Cities Campus Assembly, the 1976-77 annual report of the Campus Committee on Student Behavior was accepted. A question was raised, however, as to what was being done about some issues regarding appeals raised in the report. Those issues were stated: "How many layers of appeal are necessary to meet the fairness test?"; "Are designated appellate bodies organized and trained to carry out the adjudicative function in a fair and impartial manner?"; and "Shall a University-wide appeal policy be formu-

lated?" The Chairperson of the Assembly asked that the Chairperson, Campus Committee on Student Behavior, report on these matters at a future meeting.

Fall quarter was an extremely busy time for the Committee with a total of eight hearing sessions for three cases totaling over 27 actual hearing hours. We were not able to schedule a Committee meeting on the appeals issue until early Winter quarter.

The CCSB viewed the matter of appeals as involving collegiate and departmental conduct committees as well as the University-wide committee, the Campus Committee on Student Behavior. They believed that extensive consultations along with open meetings would be needed before the subject of appeals could be resolved on a University-wide level. They also did not think that the issue of appeals could be easily reduced to any one specific, such as, how many appeals might we permit? They felt the issue had to be dealt with in its entirety touching on such broader questions as: How do we develop an overall system that provides fair and just treatment for all participants; How do we assure that agents and agencies in the process have proper education and training in matters of due process, collegiate rules, etc; How do we develop clear acceptable grounds for the consideration of an appeal; How do we offer a system that is judicious in its review yet reasonably efficient in the delivery of its responsibilities. Such a comprehensive look at the issue requires significant time and energy that the Committee was willing to pursue, provided that the time commitment of normal Committee work does not inordinately increase in Winter and Spring quarters.

The Committee is presently engaged in work involving (1) the charting of presently existing appeals policies and (2) the formulation of a preliminary statement on the grounds for appeal and the criteria for judging the validity of appeals. Such work, once drafted, will be widely circulated to all persons and agencies concerned with the matter with the hope that a reasonably acceptable statement might be presented for action before the end of this year. Since the University Grievance Committee is reportedly concerned about similar issues in their procedures, we will be in close consultation with that group.

MARTIN SNOKE
Chairperson

Accepted

VI. CAMPUS COMMITTEE ON BUSINESS AND RULES CONSTITUTION AND BYLAWS AMENDMENTS (5 minutes)

MOTION:

Amend the Assembly Constitution, Article III, Section 2, by adding "b. Termination of Assembly Committees . . . Assembly committees may be terminated by amendment of the bylaws."

Amend the Assembly Constitution, Article III, Section 3, by adding words enclosed in brackets, "a. Creation [and Termination] of Campus Committees. . . . Campus committees may be established or terminated at any time by [a] majority vote [of the members] of the Twin Cities Assembly [present and voting] upon resolution presented. Passage of bylaws is not required for the establishment or dissolution of Campus committees."

Amend the Assembly Bylaws, Article II, Section 2, by adding words enclosed in brackets, "Any committee of the Twin Cities Assembly may be required, upon majority vote [of the members] of the Twin Cities Assembly [present and voting,] to report to that body. . . ."

Amend the Assembly Bylaws, Article II, Section 4, by adding words enclosed in brackets, ". . . Amendments to the Rules shall be made by [a] majority vote [of the

members] of the Assembly [present and voting on] ~~for~~ matters pertaining to the Twin Cities Assembly."

The Handbook will be amended wherever clarification of "majority vote of the Assembly" is needed.

Amendments to the Assembly Constitution, Article III, Section, 2 and Article III, Section 3, received a majority vote but not the required two-thirds for approval; therefore, another vote at the next regular meeting of the Assembly is required.

Amendments to the Assembly Bylaws, Article II, Section 2, and Article II, Section 4, were approved.

ATTENDANCE RECORDS, TWIN CITIES CAMPUS ASSEMBLY 1975-77

INFORMATION:

	1975-76			1976-77		
	Faculty	Students	Total	Faculty	Students	Total
Fall quarter	106	37	143	98	34	132
Winter quarter	97	25	122	104	35	139
Spring quarter	104	23	127	109	25	134
Membership	135	60	195	134	60	194
Average % attendance	76%	47%	67%	77%	52%	70%

The above tables for academic years 1975-76 and 1976-77 show that faculty attendance has been at the rate of 76% and 77% respectively. The annual attendance rate for students lags behind that of the faculty. At the fall quarter 1977 meeting, student attendance dropped below 50%, a computation which includes the fact that 13 student vacancies remained in the Twin Cities Student Assembly.

MARIO BOGNANNO
Chairman

Accepted

VII. OLD BUSINESS

None.

VIII. NEW BUSINESS (15 minutes)

Please feel free to use this agenda item to comment on a topic you feel is of general interest to the Assembly.

Not to be confused with the University Senate's "Questions to the President," the Assembly is reminded that this entry in the agenda may be used to raise specific issues, concerns and/or ideas of general interest. A motion is not required. As much as anything, the Business & Rules Committee wishes to remind the Assembly that all ideas presented to the body need not flow from a committee.

See abstract for summary of discussion.

IX. ADJOURNMENT

The meeting of the Twin Cities Campus Assembly was adjourned.

MARILEE WARD
Clerk of the Assembly

Appendix ABSTRACT OF DISCUSSION

The February 2 meeting of the Assembly was called to order by Vice Chairman Robert Holt, professor of political science, at 3:20 p.m. in Nicholson Hall auditorium. Minutes of the October 20 meeting and several changes in committee memberships were approved.

Nominating Committees—Five members of the committee to nominate next year's replacements on the Committee on Committees were approved by the Faculty Assembly. The report of the nominating committee naming four faculty members, from which two would be elected to the Steering Committee, was also approved.

Student Appeals—An interim report from the Student Behavior Committee responding to a query at the last Assembly meeting as to what was being done about deciding how many layers of appeal were necessary to meet the fairness test was printed in the agenda. Martin Snoke, professor of psychological studies and chairman of the committee, was asked when the committee would complete its task and submit a report. He said a precise date couldn't be set but that he hoped to have completed a preliminary review with each of the 35 departments and other agencies that follow specific conduct procedures and that the recommendations should be ready during spring quarter.

Constitution and Bylaw Amendments—Mario Bognanno, professor of industrial relations and chairman of the Business and Rules Committee, prefaced his remarks with an explanation of a committee interpretation of the "New Business" item on the agenda. He said that nothing ever happened when the Assembly got to that item, because new topics were referred to appropriate committees. His committee decided that committees tended to filter out the substance of good ideas during their own deliberations. His committee, with the counsel of the parliamentarian, decided that 15 minutes should be allotted at each Assembly meeting for items of general interest to the University community. He said statements could be sent before the meeting or could be delivered from the floor, and that a motion need not be made for the Assembly to hold a discussion. Or, he said, questions could be addressed to the Business and Rules Committee, which would send them on to the appropriate committee. Of course, he reminded the Assembly, it could, by a two-thirds vote, suspend the rules and vote on an issue right then and there. He called the whole idea "politic in the present."

Mr. Bognanno then proceeded to list the four "housekeeping" amendments to the Constitution and Bylaws, two of which gave the Assembly power to terminate committees and two of which clarified the description of "majority vote." The first was approved 103 to 0, and the other three were approved 106 to 0. Mr. Holt announced that the constitutional amendments would be reintroduced at the next meeting to meet the required second majority vote; the vote on the bylaw amendments was sufficient to approve them. Attendance records for 1975-77 and fall quarter 1977 were received without comment.

Parking Entrance, St. Paul Campus—Mike Checky, student, was the first to raise an issue in the time set aside for new business. His concern was that residents of St. Anthony Park had submitted a resolution to the Parking Council of St. Anthony Park to allow permit parking only. He asked what visitors to the campus as well as students were to do. Also, he said, he understood that the University planned to make the east side of the campus the main entrance to it. He asked how far that plan had proceeded. Mr. Holt replied that the new business period was not designed to introduce questions for administrators because there was a mechanism for that on Senate dockets. In addition, it was pointed out there is a Transportation and Parking Committee of the Assembly to handle such issues. Patricia Swan, professor of food science and nutrition, said a meeting of deans and directors from the St. Paul campus was scheduled for the next day with the vice president for finance. She assured Mr. Checky that both items would be discussed and his views would be conveyed to that

group. Robert Touchberry, professor of animal science, said the entrance plan had been drawn up when it was expected that there would be 15,000 students on the St. Paul campus, and contended that any further recommendations should be presented to the faculty and students of the campus.

Kent Bales, associate professor of English, questioned the ruling of the chair in directing Mr. Checky to address his concerns to administrators because the minutes would show those questions had been raised. Mr. Holt replied that administrators who read the minutes would see that his intent was to ensure a response at the next meeting.

Faculty Evaluation Procedures—Mr. Touchberry turned to the subject of current tenure and promotion procedures. He recalled that the Senate had gone to considerable trouble to establish procedures several years ago—that a *dictum on evaluation procedures* had been accepted—and he felt the Senate recommendations had not been followed. He cited the requirement that outside letters were needed for appraisals of faculty members, a procedure that he said wasn't very objective and therefore was a waste of time. He wanted to know whether the Senate had had an opportunity to review the process now being followed. Geneva Southall, professor of Afro-American studies, defended the value of letters from external sources for faculty members of certain departments where outside review was crucial and suggested that it be an optional procedure. Mr. Holt said he would find out whether there had been any input from the Senate.

Distribution of Salary Funds—Another faculty member said he had heard about the salary equalization principle being employed for faculty of the coordinate campuses and asked whether the Twin Cities faculty had been consulted. Betty Robinett, professor of linguistics and chairperson of the Consultative Committee, indicated that the consulting process was not perfect. She said her committee remained very concerned about after-the-fact decisions and was trying very hard to improve the decision procedure. As to the equalization principle, she said consulting hadn't been adequate, and that when the committee voiced its displeasure she was certain it had had an impact. She said that the mandate for equalization from the legislature was being implemented but that she couldn't yet say in what form.

Another faculty member asked whether faculty members could help the committee in getting things turned around. Ms. Robinett said the committee had had good help, and Robert Beck, regents' professor of social, psychological, and philosophical foundations of education and chairman of the AAUP, added that the association had directed a letter to the present indicating its dissatisfaction.

Kenneth Keller, professor of chemical engineering and materials science and a member of the Consultative Committee, explained that unused salary funds for the current year were being transferred to UMD and UMM on the basis of a comparison of salary levels for groups of departments. The Consultative Committee, he said, had registered its dissatisfaction with that procedure because it took no account of quality, mission, and the marketplace. John Turner, regents' professor of political science, asked what criteria for equalization were being used by the administration. Mr. Keller replied it was trying to find disciplines with similarities and to compare median salaries for median ranks. He knew of no other criteria. Mahmood Zaidi, professor of industrial relations and a member of the Consultative Committee, said that the central administration interpreted the legislation as a mandate and it believed some form of compliance was called for. He added that salary funds for the coordinate campuses could only be called equalization, and not equity, adjustments.

Jim Clark, student, asked what precipitated the legislative mandate; Ms. Robinett replied that it had come as a rider on a bill as the result of efforts of some faculty members and regents. Edward Foster, associate dean of the Graduate School, pointed out that a lot of money could be poured into coordinate campus salaries without affecting the medians.

Mr. Holt then made three observations. He said that the Consultative Committee met with the president as a body representing the all-University Senate, not the Twin Cities Campus Assembly; next, that a report on the substance of the action taken by

the central administration should come from the president; and, finally, that members of the Consultative Committee were in a difficult position because they represented all campuses and yet were spokespersons for the various campuses. He said the Assembly could relay questions to the president on the assumption that the report would be different from a response to the University Senate. He added that he would see that questions were forwarded to the administration, indicating that at the next meeting the Assembly expected to receive a report from the president and from the Twin Cities members of the Consultative Committee. It was pointed out that the salary equalization process was pretty well along, with the money now being held in escrow, and that the president should be told that the Assembly was deeply concerned about the entire matter.

At this point, Mr. Holt asked whether there was any objection to extension of the 15-minute discussion time limit. There was none so he recognized Mr. Turner, who said he had been wondering for some time about the structure of governance at the University, especially when he had on several occasions hung on the "cutting edge" of the decision of whether a bylaw would be amended. He said the business of many of the meetings showed the impotence of the Assembly, but that the previous discussion proved that this need not be the case. He was pleased that the agenda was structured so that such issues could come before the body, and concluded with, "Who knows, we might be able to follow the lead of UMD in restoring the F."

The meeting was adjourned at 4:10 p.m.

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Abstractor