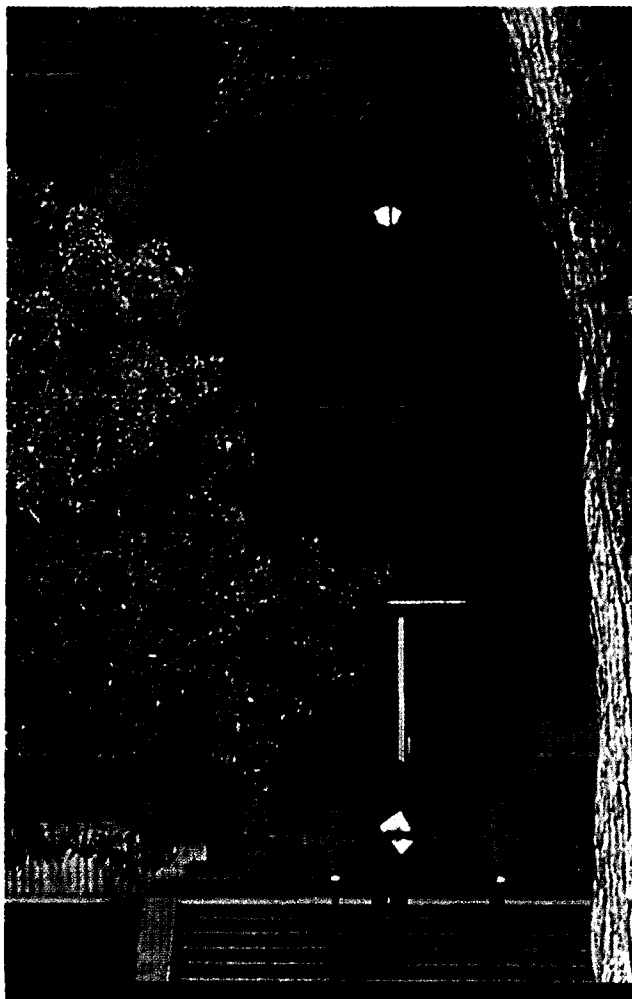


General Information

University of Minnesota Bulletin

1987-88



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Introduction

Resources

This annual bulletin provides general information about the Twin Cities campus of the University of Minnesota.

The *Class Schedule*, distributed with registration materials before the registration period each quarter, lists course offerings with prerequisites, class hours, rooms, and instructors. It also includes registration instructions, final exam schedules, and other useful information.

Information about other University publications, including college bulletins, is provided at the back of this bulletin.

For More Information—Contact the appropriate Twin Cities campus offices listed below:

Admissions—240 Williamson Hall, 231 Pillsbury Drive S.E., Minneapolis (625-2008); 130 Coffey Hall, 1420 Eckles Avenue, St. Paul (624-9203).

Financial Aid—210 Fraser Hall, 106 Pleasant Street S.E., Minneapolis (624-1665); 197 Coffey Hall, 1420 Eckles Avenue, St. Paul (624-2756).

Registrar—150 Williamson Hall, 231 Pillsbury Drive S.E., Minneapolis (625-5333); 130 Coffey Hall, 1420 Eckles Avenue, St. Paul (624-5355).

Registration Center—202 Fraser Hall, 106 Pleasant Street S.E., Minneapolis (625-5333); 130 Coffey Hall, 1420 Eckles Avenue, St. Paul (624-3731).

Student Accounts Receivable—20 Fraser Hall, 106 Pleasant Street S.E., Minneapolis (625-8500); 130 Coffey Hall, 1420 Eckles Avenue, St. Paul (625-8102).

At the Twin Cities campus, the main zip code in Minneapolis is 55455; in St. Paul, 55108. The area code is 612.

Policies

Bulletin Use—The contents of this bulletin and other University bulletins, publications, or announcements are subject to change without notice. University offices

can provide current information about possible changes.

Equal Opportunity—The University of Minnesota is committed to the policy that all persons shall have equal access to its programs, facilities, and employment without regard to race, religion, color, sex, national origin, handicap, age, veteran status, or sexual orientation. In adhering to this policy, the University abides by the requirements of Title IX of the Education Amendments of 1972; by Sections 503 and 504 of the Rehabilitation Act of 1973; by Executive Order 11246, as amended; 38 U.S.C. 2012; by the Vietnam Era Veterans Readjustment Assistance Act of 1972, as amended; and by other applicable statutes and regulations relating to equality of opportunity.

Inquiries regarding compliance may be directed to Patricia Mullen, Director, Office of Equal Opportunity and Affirmative Action, 419 Morrill Hall, University of Minnesota, 100 Church Street S.E., Minneapolis, MN 55455 (612/624-9547), or to the Director of the Office of Civil Rights, Department of Education, Washington, DC 20202, or to the Director of the Office of Federal Contract Compliance Programs, Department of Labor, Washington, DC 20210.

Postal Statement

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University Structure



University Structure

The University of Minnesota was chartered in 1851, seven years before the Minnesota Territory became a state. After a promising beginning as a preparatory school, it was beset by financial crises and forced to close during the Civil War. John Sargent Pillsbury, as a regent, state senator, and later governor, championed the resurgence and growth of the University. In 1869, under President William Watts Folwell, it reopened its doors with only 9 faculty members and 18 students. Today, the University boasts 4,500 full-time faculty members and over 56,000 students enrolled in day school with tens of thousands more in evening, continuing education, and noncredit courses. One of the largest public institutions of higher learning in the United States, the University offers a rich variety of highly respected programs leading to associate, baccalaureate, graduate, and professional degrees. Its three-fold emphasis on teaching, research, and service provides social, cultural, and economic benefits for all of Minnesota and beyond.

University Regents

David M. Lebedoff, Minneapolis, Chair
Mary T. Schertler, St. Paul, Vice Chair
Wendell R. Anderson, Wayzata
Charles H. Casey, West Concord
M. Elizabeth Craig, Minnetonka
Jack P. Grahek, Ely
Wally Hilke, St. Paul
Elton A. Kuderer, Fairmont
Charles F. McGuigan, Marshall
Wenda W. Moore, Minneapolis
David K. Roe, Minneapolis
Stanley D. Sahlstrom, Crookston

University Administrators

Kenneth H. Keller, President
Roger W. Benjamin, Provost and Vice President for Academic Affairs
Stephen S. Dunham, Vice President and General Counsel
Stanley B. Kegler, Vice President for Institutional Relations
David M. Lilly, Vice President for Finance and Operations

Richard J. Sauer, Vice President for Agriculture, Forestry, and Home Economics
Neal A. Vanselow, Vice President for Health Sciences
Frank B. Wilderson, Vice President for Student Affairs

Coordinate Campuses

Duluth—Located in the northeastern part of Minnesota overlooking Lake Superior and the port city of Duluth, this campus became part of the University system in 1947. UMD's academic offerings include two-year, baccalaureate, master's, and specialist certificate programs. Major divisions are the School of Business and Economics, College of Education and Human Service Professions, School of Fine Arts, College of Liberal Arts, School of Medicine, College of Science and Engineering, and the Graduate School. For more information, contact the Prospective Students and Admissions Office, 184 Darland Administration Building, University of Minnesota, Duluth, MN 55812 (218/726-7171).

Morris—Located in a nonmetropolitan, wooded setting in west-central Minnesota, this four-year liberal arts college was created in 1959. UMM offers the bachelor of arts degree in 28 different majors. The main academic divisions are Humanities, Social Sciences, Science and Mathematics, and Education. For more information, contact the Office of Admissions and Financial Aid, 201 Behmler Hall, University of Minnesota, Morris, MN 56267 (1-800-992-8863 in Minnesota; 1-800-328-1794 outside Minnesota).

Crookston—Located in the Red River Valley, one of the world's richest agricultural areas, this northwest Minnesota campus offers the two-year associate degree in applied science or science in the divisions of Arts and Sciences, Agriculture, Business, and Hospitality and Home Economics. UMC was established in 1966. For more information, contact the Admissions Office, Selvig Hall, University of Minnesota Technical College, Crookston, MN 56716 (218/281-6510, toll-free in Minnesota, 1-800-232-6466).

Waseca—A coordinate campus of the University since 1971, UMW offers the two-year associate in applied science degree through the program areas of agricultural business, agricultural industry and services, agricultural products, animal health technology, food industry and technology, home and family services, and horticultural technology. The campus is in the south-central part of the state. For more information, contact the Admissions, Records, and Financial Aid Office, Administration Building, University of Minnesota Technical College, Waseca, MN 56093 (507/835-1000, extension 242).

Twin Cities Campus

The Twin Cities campus, the oldest of the University, has the largest enrollment of any single campus in the country. It is located in two geographically distinct but nearby areas—one in Minneapolis and the other in St. Paul. Over 125 degrees are offered in 200 fields, with majors and areas of specialization ranging from accounting and African studies to women's studies and zoology. Students enroll in one of the following degree-granting academic units:

<i>Academic Unit</i>	<i>Office</i>	<i>Phone</i>
College of Agriculture*	277 Coffey Hall, St. Paul	624-9299
College of Biological Sciences	223 Snyder Hall, St. Paul	624-9717
Program in Dental Hygiene	5-164 Moos Health Sciences Tower, Minneapolis	625-9121
School of Dentistry	15-106 Moos Health Sciences Tower, Minneapolis	625-7149
College of Education	1425 University Avenue S.E., Minneapolis	625-1550
College of Forestry*	10 Green Hall, St. Paul	624-6768
General College*	106 Nicholson Hall, Minneapolis	625-3339
Graduate School	307 Johnston Hall, Minneapolis	625-3014
College of Home Economics*	32 McNeal Hall, St. Paul	624-9764
Law School	290 Law, Minneapolis	625-5005
College of Liberal Arts*	49 Johnston Hall, Minneapolis	624-4110
School of Management	290 Humphrey Center, Minneapolis	624-3313
Medical School	3-100 Owre Hall, Minneapolis	624-1188
Division of Medical Technology	15-170 Phillips-Wangenstein Building, Minneapolis	625-9490
Department of Mortuary Science	A275 Mayo, Minneapolis	624-6464
School of Nursing	5-140 Health Sciences Unit F, Minneapolis	624-3108
Occupational Therapy Program	378 Children's Rehabilitation Center, Minneapolis	626-5111
College of Pharmacy	5-110 Health Sciences Unit F, Minneapolis	624-9490
Physical Therapy Program	271 Children's Rehabilitation Center, Minneapolis	626-5887
Humphrey Institute of Public Affairs	254 Humphrey Center, Minneapolis	625-9505
School of Public Health	A302 Mayo, Minneapolis	624-6669
Institute of Technology*	105 Lind Hall, Minneapolis	624-0324
University College*	317 Walter Library, Minneapolis	624-2022
College of Veterinary Medicine	460 Veterinary Teaching Hospitals, St. Paul	624-4747

Special study opportunities are available through the following administrative units:

<i>Administrative Unit</i>	<i>Office</i>	<i>Phone</i>
Continuing Education and Extension	101 Wesbrook Hall, Minneapolis	625-3333
ROTC	Armory Building, Minneapolis	
Summer Session	135 Johnston Hall, Minneapolis	624-3555

*Freshman-admitting

University Structure

Calendar—Twin Cities Campus

1987-88

Fall Quarter 1987

Thursday, August 20	Fall quarter registration for new students begins
Monday, September 28	Fall quarter classes begin
Monday, November 9	Winter quarter registration begins
Thursday-Friday, November 26-27	Thanksgiving (holiday)
Tuesday, December 8	Last day of instruction
Wednesday-Thursday, December 9-10	Study days
Friday-Thursday, December 11-17	Final examinations

Winter Quarter 1988

Monday, January 4	Winter quarter classes begin
Monday, January 18	Martin Luther King's Birthday (holiday)
Wednesday, February 17	Spring quarter registration begins
Friday, March 11	Last day of instruction
Saturday, March 12	Study day
Monday-Saturday, March 14-19	Final examinations

Spring Quarter 1988

Monday, March 28	Spring quarter classes begin
Monday, May 30	Memorial Day (holiday)
Friday, June 3	Last day of instruction
Saturday, June 4	Study day
Monday-Saturday, June 6-11	Final examinations

Summer Session—First Term 1988

Tuesday, June 14	First term classes begin
Monday, July 4	Independence Day (holiday)
Tuesday, July 19	Last class meeting

Summer Session—Second Term 1988

Thursday, July 21	Second term classes begin
Wednesday, August 24	Last class meeting

1988-89

	<i>Fall</i>	<i>Winter</i>	<i>Spring</i>	<i>Summer I</i>	<i>Summer II</i>
Classes begin	9-22-88	1-3-89	3-27-89	6-13-89	7-20-89
End of final exams	12-10-88	3-20-89	6-10-89	7-18-89	8-23-89

Tuition, Fees, and Expenses



Tuition, Fees, and Expenses—1987-88¹

Undergraduate Tuition Rates—Tuition is assessed on a per-credit basis for all undergraduates and students in some professional schools and varies by college of registration. In colleges that have both lower and upper division rates, lower division rates are assessed through the quarter in which the student registers for her or his 90th credit. A plateau from 14 to 18 credits locks in tuition charges at the 14 credit level, with the per-credit rate resuming for each credit over 18.

<i>Students registering in:</i>	<i>Resident²</i>	<i>Nonresident</i>
Agriculture, College of		
Lower Division	\$ 41.85	\$104.63
Upper Division	60.02	150.05
Biological Sciences, College of	57.52	143.80
Dental Hygiene		
Certificate Program	41.85	104.63
Baccalaureate Program	56.85	142.13
Education, College of		
Lower Division	41.85	104.63
Upper Division	54.84	137.10
Forestry, College of		
Lower Division	41.85	104.63
Upper Division	64.20	160.50
General College		
Lower Division	41.85	104.63
Upper Division	42.26	105.65
Home Economics, College of		
Lower Division	41.85	104.63
Upper Division	57.64	144.10
Liberal Arts, College of		
Lower Division	41.85	104.63
Upper Division	44.27	110.68
Management, School of	51.54	128.85
Medical Technology, Program in	64.82	162.05
Mortuary Science, Department of	60.94	152.35
Nurse Anesthetist (Medical School)	64.82	162.05
Nursing, School of	64.82	129.64
Occupational Therapy, Physical Therapy, Programs in	64.82	162.05
Pharmacy, College of		
Bachelor of Science	61.26	122.52
Pharm. D. Program	65.47	130.94
Pharmacy externs (per term)	121.00	121.00
Pharmacy fellow specialists (per term)	121.00	121.00
Public Health, School of	58.02	116.04
Technology, Institute of		
Lower Division	41.85	104.63
Upper Division	53.74	134.35
University College		
Lower Division	41.85	104.63
Upper Division	44.27	110.68
Preparatory Instruction (0000-level courses)	\$155.00 per course	

Graduate School Tuition Rates—The tuition rates listed below will be assessed for most students in the Graduate School. Certain students become eligible to register for credits at half the rates listed below when they have completed Graduate School residency requirements.

<i>Part-time rates:</i>	<i>Resident²</i>	<i>Nonresident</i>
1 credit	\$233.73	\$467.46
2 credits	233.73	467.46
3 credits	298.08	596.16
4 credits	397.45	794.90
5 credits	496.82	993.64
6 credits	596.19	1192.38
<i>Full-time rates:</i>		
7-15 credits	841.65	1683.30
per-credit for each credit over 15	70.14	140.28
<i>M.B.A. rates:</i>		
M.B.A. day program (per credit)	122.72	198.68
M.B.A. evening program (per credit)	122.72	122.72
<i>Minimum fee classifications:</i>		
Continuous registration (per term) ³	116.87	116.87
Doctoral candidates in final quarter	233.73	233.73
Student status ⁴	233.73	233.73

Professional School Tuition Rates—Students in most professional schools pay per-credit rates for credits 1 through 11 or term rates for 12 or more credits.

<i>Students registering in:</i>	<i>Resident²</i>	<i>Nonresident</i>
Dentistry, School of		
per-credit	\$ 150.86	\$ 226.29
term (12 or more credits) ..	1810.37	2715.56
Law School (semester rates)		
per-credit	131.79	263.58
term (12 or more credits) ..	1581.52	3163.04
Medical School		
1-5 credits	525.02	1050.04
6-10 credits	1050.04	2100.08
11-15 credits	1575.05	3150.10
16 or more credits	2100.07	4200.14
Medical fellow specialists—residency program (per term)	1096.65 ⁵	1096.65 ⁵
Psychology fellow specialists (per term)	121.00	121.00
Veterinary Medicine		
per-credit	134.46	201.69
term (12 or more credits) ..	1613.56	2420.34

¹Tuition and fees are subject to change without notice.

²For information on Minnesota resident status, read *Residence Regulations* on page 14.

³Open only to doctoral students admitted before fall 1983 who have passed preliminary oral examinations.

⁴For students enrolled in the Graduate School who are required to register (e.g., to satisfy requirements of an assistantship or fellowship) but who are not enrolled in courses and are not eligible for continuous registration.

⁵Full tuition. Student pays \$121; balance paid by financial aid grant.

Summer Tuition—Summer Session resident tuition for continuing students is generally the same as in the preceding academic year. For complete information see the 1988 *Summer Session Bulletin*.

Reciprocity—If you are a resident of Wisconsin, North Dakota, or South Dakota, you may qualify for reciprocity privileges, in which case you will not pay the considerably higher tuition rates that nonresidents generally pay. (What you do pay will depend on your state of residence and the program that you are admitted to.) In some cases you will be given the same priority consideration for admission that Minnesota residents are given. You must apply for reciprocity *at the beginning of each academic year*. For information and application forms, check with your home state reciprocity office.

Senior Citizens—Minnesota residents 62 or older may take University courses for \$6 per credit or audit them without charge if space is available after tuition-paying students are accommodated. They must obtain written permission from the instructor, satisfy course prerequisites, and pay any laboratory or materials fees. For more information, contact the Office of the Registrar.

Installment Payment—Students have the option to participate in the installment payment plan. They may opt to pay 50% or more of their tuition and fees by the original due date(s) on their fee statement(s). They will then be billed for the balance plus a \$10 installment payment fee, all of which is due during the fifth week of the quarter. A late payment fee is assessed for each of the due dates that students miss. The installment plan may not be suitable for students who need to be certified as having paid tuition and fees in full by the beginning of the quarter.

Refunds—Beginning winter quarter 1988 students who cancel all or part of their registration before the end of the third week of the quarter are entitled to tuition refunds as follows: before the quar-

ter begins and within the first week, 100%; within the second week, 75%; within the third week, 50%. After the third week, no refunds are granted. For cancellations below six credits, the student services fee will usually be refunded on a prorated basis.

Cancel/Add Policy—Students may exchange one class for another without charge if the cancel/add transactions are done at the same time and their overall credit total remains constant (or stays in the 14-18 credit undergraduate or 7-15 credit graduate plateaus). Otherwise, students who cancel a course after the quarter begins—without adding another—are responsible for a percentage of the tuition for the cancelled course. Likewise, students who add a course—without cancelling another—must pay more tuition. (However, students whose tuition is assessed at term instead of per-credit rates may add courses at no additional cost.)

Fees

Student Services—Twin Cities day school students registered for 6 or more credits are required to pay the student services fee of \$98.55 each quarter. During registration, students who are members of a health maintenance organization may, with approval, deduct the direct outpatient care portion of the health service part of the fee.

Special Fees—Consult the quarterly *Class Schedule* for a complete list of special fees (e.g., orientation, record service, transcript, late registration, late payment, international student aid, music practice, recreational sports participation, graduation, placement service) as well as certain course and facility fees.

Tuition, Fees, and Expenses

Estimated Expenses

Although educational and living expenses vary from individual to individual, decisions regarding financial aid are normally based on standard educational budgets. The 1987-88 estimates below are divided into direct educational costs and indirect or maintenance costs. These estimates are furnished by the Office of Student Financial Aid as a guide to 9-month expenses at the Twin Cities campus.

Direct Educational Costs—Direct educational costs include tuition, fees, other instructional charges, books, and supplies. The 9-month figures below are based on averages; direct cost budgets are higher for juniors and seniors in some units.

	<i>Minnesota Resident</i>	<i>Non-Minnesota Resident</i>
Undergraduate	\$2460	\$5145
Graduate	\$3270	\$5925

Maintenance Costs—Maintenance costs include room, board, transportation, medical costs, and personal expenses such as clothing, laundry, and personal grooming. The following are modest 9-month estimates of average maintenance costs for students.

Student living with parents	\$3030
Student living on or off campus	\$5520

Policies



Policies

Class Standing—Students are classified according to the number of credits they have completed. The following breakdown may vary slightly by college: freshmen—45 credits or fewer; sophomores—46 to 90 credits; juniors—91 to 135 credits; seniors—136 credits or above. Generally, freshmen and sophomores are considered lower division students; juniors and seniors, upper division.

Transfer Credit—Credits for appropriate coursework completed at another regionally accredited institution may be eligible for transfer to a University program. Official transcripts from all previously attended classes must be submitted to the Admissions Office. Semester credits from an institution in the United States that employs the traditional semester system are converted to quarter credits by multiplying the semester credits by 1.5. Transfer credits from a foreign institution are determined on an individual basis. In most cases, the college office determines whether transfer credits will be applied to major department or liberal education distribution requirements or considered electives.

University students wishing to transfer to another University campus or college should apply at the Admissions Office. Studies of such students show that about 60% are able to transfer all of their coursework, but 40% find that from one to five courses do not apply to their new program. Students are urged to consult with their adviser (or a spokesperson for the new program) to make sure they receive the best information on transferability of coursework.

Credit by Examination—University undergraduates who believe their knowledge of a subject is equal to that required to complete a particular course may, on an individual basis, request a special exam in most colleges and departments. A special exam for *proficiency* yields no credits or grade, but may fulfill prerequisites for advanced courses or satisfy requirements. A special exam for *credit* does not count toward the University's residence require-

ment, but may yield credits if completed at a level of C or above. Both types of special exam require payment of a \$30 fee in advance.

Most units of the University participate in the College Level Examination Program (CLEP) of the College Entrance Examination Board, although the number of credits that are allowed and the subject exams that are recognized vary.

Degree Requirements—Degrees from the University are granted by the Board of Regents on recommendation of the faculty. Requirements include the following:

1. Undergraduate students must meet all course, credit, and grade average requirements of their college or program, including the all-University liberal education distribution requirements.
2. Undergraduate students must earn at least 45 credits in residence at the University. Of the last 45 credits earned before graduation, 30 must be awarded by the University. All credits awarded by the University, regardless of the type of instruction or the unit offering them, count toward the residence credit requirement for the degree. Each University college or program may specify for its students a maximum or minimum number of credits in certain types of instruction that will be permitted or required.
3. Graduate School students must meet only the academic and residence requirements of their academic department and the Graduate School.
4. Students must meet all financial obligations to the University.
5. Prospective graduates must file an application for the degree at least two quarters before their expected commencement date.

Grades—The Twin Cities campus offers two basic grading options: A-B-C-D-F and S-N (Satisfactory-No credit). Each college or program specifies which courses or proportion of credits its students may take on a particular grading option. If a mandatory grading option is not designated in the *Class Schedule*, students fill in their

choice on the course request form at the time of registration.

The grade point average (GPA) is based on a 4.00 scale: A = 4.00, B = 3.00, C = 2.00, D = 1.00, F = 0.00. The GPA, which is recorded on the official transcript, is calculated by dividing the sum of all grade points earned by the sum of all credits assigned grade points. The N carries no grade point and thus is not computed in the University GPA, but individual units may include it in their own calculations to determine scholastic standing and academic progress.

Instead of receiving letter grades, students may be assigned one of three registration symbols—W (withdrawal) for official cancellation of a course after the second week of the quarter when the student had been earning a passing grade; I (incomplete) for a course in which work must be made up before a grade is assigned; and V (visitor) for noncredit registration as an auditor. Undergraduates must make up incompletes by the end of their next quarter in residence, or the I changes to an F under A-F registration or an N under S-N registration.

Access to Student Educational Records—In accordance with regents' policy on access to student records, information about a student generally may not be released to a third party without the student's permission. The policy also permits students to review their educational records and to challenge the contents of those records.

Some student information—name, address, telephone number, dates of enrollment and enrollment termination, college and class, major, adviser, academic awards, honors received, and degrees earned—is considered public or directory information. To prevent release of such information outside the University while in attendance at the University, at student must notify the records office on her or his campus.

Students are notified annually of their right to review their educational records. The regents' policy, including a directory of student records, is available for review

at the information center in Williamson Hall, Minneapolis, and at records offices on other campuses of the University. Questions may be directed to the Office of the Registrar, 150 Williamson Hall (612/625-5333).

Student Conduct—Current University standards of conduct and discipline were adopted by the Board of Regents in 1970 and revised in 1974 and 1978 after consultation with the Assembly Committee on Student Affairs and review by students, faculty, staff. A complete statement of these standards appears in a brochure available on request from the Special Counseling office, 12 Morrill Hall, Minneapolis. The Student Conduct Code is published fall quarter in the *Minnesota Daily*, the Twin Cities campus student newspaper.

Content of Transcripts—The Office of the Registrar maintains academic records for both current and former students. Official transcripts show grades and registration symbols for all courses that a student continued enrollment in beyond the second week of each quarter. Definitions of grades and registration symbols are printed on official transcripts and in the *Class Schedule*.

Once students graduate from the University, their academic record is considered closed. Grades and grade changes for courses that a student enrolled in before graduation but completed afterward are kept on file but not on the official record.

Holds—Students may have holds placed on their records for financial, disciplinary, or scholastic reasons. Holds may prevent students from registering or obtaining transcripts. Notice of any hold, including the name of the office where it can be cleared, is given on the quarterly Registration Status Notice.

Financial holds are imposed for such reasons as outstanding library fines, unpaid student loans, delinquent health service payments, unpaid tuition, or overdue dormitory bills. Disciplinary holds are imposed for any violation of the Student Conduct Code, which is published during

fall quarter in the *Minnesota Daily*. Scholastic holds are imposed by a college if, for example, a student fails to meet minimum grade point average standards or file a program of study. Holds may also be placed on the records of candidates for graduation who have outstanding University debts, which must be cleared before their degree is granted. No agency outside of the University may impose a hold for any reason.

To clear a hold, students must pay their debt or take any other action required.

Second Major or Minor—Students who complete requirements for a baccalaureate degree after July 1, 1981, may earn a major or minor in a second college. The second major or minor requires approval by the college offering it, but not by the college of enrollment. It is handled as part of the graduation clearance process.

Student Consumer Information—Federal regulations require that certain information be available on request to current and prospective students. Retention rates (the percentage of students—of those who enroll—who remain in the same college within a four-year period) are available at the college offices and the Office of Admissions and Records. Placement facility information is available in the college placement offices, academic department offices, and individual college bulletins. Information on the typical salary ranges of graduates in a particular field is available in the college placement offices. Information on academic programs, degrees, laboratory facilities, and faculty is included in individual college bulletins.

Minnesota Clean Indoor Air Act—In accordance with state law, smoking is prohibited in all buildings on the University of Minnesota campuses, except in areas clearly posted Smoking Permitted. For more information, contact the Department of Environmental Health and Safety (626-6002).

Residence Regulations—Because the University is a state institution, residents of Minnesota pay lower tuition than non-residents and, in many programs, receive priority consideration for admission. To qualify for resident status, you must reside in Minnesota for at least one calendar year *prior* to the first day of class attendance. During that one-year waiting period, your primary reason for living in Minnesota must be something other than school attendance. There are few exceptions to this rule, and these generally apply to veterans, migrant workers, specific federal employees, refugees, and faculty at Minnesota colleges. Students holding temporary international visas (F-1, J-1, H-1, etc.) *do not* qualify for resident tuition.

If you have moved here from another state, resident status is not automatically granted; you must apply and present evidence that: you have abandoned your former domicile; you have made Minnesota your *permanent home*; you are not a tax dependent of a parent or spouse living out-of-state; and you have taken reasonable steps to substantiate your desire to remain in Minnesota. Although acceptance of employment, registration of automobiles, payment of local taxes, etc., may support an application for resident status, these actions, by themselves, do not constitute sufficient evidence of residence. For complete regulations, see below.

To apply for resident status, obtain an application and a brochure of regulations in 240 Williamson Hall, Minneapolis or 130 Coffey Hall, St. Paul. An administrative classification will follow a review of your application. To appeal, you must file within 30 days after notification of classification. If the review board finds that an erroneous classification has been made, it will be corrected.

Publications



Publications

Viewbook—Titled "University of Minnesota", this publication provides an inviting overview of campus life for prospective students.

Highlights—This brief guide to the University emphasizes application procedures, available majors, and college contacts.

Class Schedule (for staff and enrolled students only)—The quarterly *Class Schedule* lists University day school courses complete with hours, rooms, instructors, prerequisites, registration steps, fees, maps, final exam schedules, grade definitions, and other pertinent information. In addition, the *Preliminary Winter/Spring Class Schedule* lists probable offerings for the rest of the academic year for students interested in advance planning during fall registration.

Student-Staff Directory (for staff and enrolled students only)—The annual directory includes information on administrative structure, campus and community services and organizations, and building abbreviations.

Briefs—These concise brochures are designed for high school seniors or other prospective students who express initial interest in a particular college or service. They feature condensed highlights of special offerings, application procedures, overall curricular requirements, and career possibilities.

Bulletins—Primarily aimed at admitted and enrolled students and their advisers, the campus and college bulletins contain details on policies and procedures, academic programs, course descriptions, and faculty. Bulletins are generally available for review in public libraries and in counselors' offices of high schools and colleges throughout Minnesota. Most may be obtained at the Williamson Hall Information Center, Minneapolis; the Reception area, 130 Coffey Hall, St. Paul; or at various program offices. The following chart lists all University bulletins according to publication cycle:

Published ANNUALLY

*Duluth Center Continuing Education and Extension
Extension Classes
Extension Independent Study
General Information*

*Summer Evening Extension Classes
Summer Session
Summer Session-Duluth
Summer Session-Morris*

Published in EVEN years

*Technical College, Crookston
School of Dentistry
College of Education
College of Forestry
Graduate School
College of Home Economics*

*School of Journalism and Mass Communication
College of Liberal Arts
School of Management
School of Nursing
School of Public Health
University College*

Published in ODD years

*College of Agriculture
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