

## **2008-09 UNIVERSITY OF MINNESOTA**

**OCTOBER 2, 2008**

### **UNIVERSITY SENATE MINUTES: No. 1 FACULTY SENATE MINUTES: No. 1 STUDENT SENATE MINUTES: No. 1**

The first meeting of the University Senate and Faculty Senate was convened in 25 Mondale Hall, Minneapolis campus, on Thursday, October 2, 2008, at 2:34 p.m., as a joint meeting of the bodies. Coordinate campuses were linked by phone. Checking or signing the roll as present were 21 academic professional members, 20 civil service members, 128 faculty/faculty-like academic professional members, and 24 student members. President Bruininks presided.

#### **1. ADMINISTRATIVE RESPONSES TO SENATE ACTIONS Information**

##### **University Senate**

###### **Resolution on Retiree Benefits**

Approved by the: University Senate November 29, 2007

Approved by the: Administration May 13, 2008\*

Approved by the: Board of Regents – no action required

\* The University values the extraordinary contributions and experience of its retired faculty and staff. The President wholeheartedly supports additional improvements to the coordination and facilitation of retiree service in campus activities, particularly teaching, mentoring, advising, and serving on critical University committees. Consequently, the University is referring this resolution to the Vice President of Human Resources, the Vice President for University Relations (who oversees the Retirees Volunteer Center), and the Senior Vice President for System Academic Administration (with Extension and civic engagement offices) to identify ways to further improve in this area. The University is also asking them to evaluate the feasibility of implementing the other recommendations in the resolution, as appropriate.

###### **Amendments to the Protocol for Senate Committee Involvement in Central Administrator Searches**

Approved by the: University Senate March 6, 2008

Approved by the: Administration May 13, 2008

Approved by the: Board of Regents – no action required

###### **Resolution on Fair Trade Coffee**

Approved by the: University Senate April 3, 2008

Approved by the: Administration May 13, 2008\*

Approved by the: Board of Regents – no action required

\* The University supports offering fair trade coffee to campus customers where reasonable, including University residential, retail, and catering operations. In fact, since 2001, University Dining Service (UDS) has achieved a 48% increase in the availability of fair trade coffee to its campus customers, and offers at least one fair trade coffee choice at all locations, and in some venues offers it exclusively. The possibility of offering fair trade coffee exclusively is now automatically a part of the evaluation

process when the University considers a new retail location on campus.

As part of their evaluation process, UDS balances social responsibility with customer demand. In response to customer satisfaction surveys, UDS has provided a broader range of coffee options to meet varied customer brand preferences and cost (for example, fair trade coffee can cost anywhere from 12-35% more than non-certified coffees, depending upon the roast and flavor profile). Also as a result of customer surveys, UDS has incorporated national brands like Starbucks, Dunn Bros, and Einstein's Bros – which all offer a fair trade coffee selection, but do not exclusively offer fair trade coffee – into campus offerings. UDS will continue to seek input from its campus customers on a regular basis to assess ongoing customer needs and demand for fair trade coffee. The University is encouraging UDS to continue efforts to increase the availability of fair trade coffee to its campus customers over the next three years as appropriate, and is also asking for an annual progress report to assess continued progress on this issue.

Finally, please note that the University is now incorporating social and corporate responsibility clauses in its contracts with outside vendors to communicate the University's expectation that vendors are expected to engage environmentally, economically, and socially sustainable activities. The University is a leader in this area of higher education and will continue to strive for the highest ideals of ethical business standards and practices.

#### Resolution to Offset Imputed Income Tax Related to Same-Sex Domestic Partner Benefits

Approved by the: University Senate April 3, 2008

Approved by the: Administration May 13, 2008\*

Approved by the: Board of Regents – no action required

\* When the University separated its health plan from the state years ago, the University committed to offering health plan benefits to the same-sex domestic partners of University employees. The President is proud that the University is able to continue to offer equitable benefits to our employees through this program. However, given the budget challenges facing the University and the estimated \$300,000 annual cost to implement this additional benefit, the University cannot approve the resolution to offset imputed income tax related to same-sex domestic partner benefits at this time.

#### Faculty Senate

##### 2012-13 Morris and Twin Cities Calendars

Approved by the: Faculty Senate March 6, 2008

Approved by the: Administration May 13, 2008

Approved by the: Board of Regents – no action required

##### Resolution on the Budget Model

Approved by the: Faculty Senate April 3, 2008

Approved by the: Administration May 13, 2008\*

Approved by the: Board of Regents – no action required

\* The University appreciates the thoughtful analysis of the internal budget model implementation and recommendations for improvement. Consequently, the University is referring the resolution to the Senior Vice Presidents and the Vice President and Chief Financial Officer for consideration and ongoing discussion with the Budget Model Advisory

Committee and Senate Finance and Planning Committee.

Resolution on a Faculty Expertise Database

Approved by the: Faculty Senate April 3, 2008  
Approved by the: Administration May 13, 2008\*  
Approved by the: Board of Regents – no action required

\* The University would clearly benefit from a system to identify, store, and track faculty and staff activity and expertise. In fact, this item currently appears on the University's 6-Year IT Plan and is currently in the planning and development stage which involves ensuring alignment, assigning a sponsor/champion, evaluating the financial impact, and determining the design, integration, and the day-to-day management processes that will be needed to support such a system for the University. The University has asked the Vice President and Chief Information Officer for this information to determine how it should be considered for future action.

Liberal Education Requirements

Approved by the: Faculty Senate April 3, 2008  
Approved by the: Administration May 13, 2008  
Approved by the: Board of Regents – no action required

Health Care Savings Plan Proposal

Approved by the: Faculty Senate May 1, 2008  
Approved by the: Administration PENDING  
Approved by the: Board of Regents – no action required

## **2. JUDICIAL COMMITTEE**

### **Information regarding Findings in a Tenure Denial Case Information for the Faculty Senate**

According to Section 15.5 of the Tenure Code, "If the Judicial Committee decides that the President has imposed an action that is less favorable to the faculty member than it had recommended, it shall inform the faculty by publication of the President's action in the docket of the Faculty Senate. If the faculty member waives rights to confidentiality, the full text of the statement will be published. Otherwise a summary of the statement will be published without identification of the faculty member or information that may indirectly identify the faculty member."

Having determined that the President's decision in this case was less favorable to the faculty member than the Senate Judicial Committee ("SJC") had recommended and being advised that the Complainant does not waive rights to confidentiality, the following background and summary of the President's decision in a tenure denial case heard by the SJC follows:

The Complainant was hired as an assistant professor in 2000 and appointed to a tenure track position in 2001. The annual evaluations of Complainant's performance identified concerns about teaching skills, student ratings, scholarly productivity, and progress towards achieving promotion and tenure. During the 2002-03 and 2005-06 academic years actions were taken to terminate the Complainant's appointment prior to the expiration of the probationary period. In each instance the Complainant filed a complaint with the SJC, but prior to a hearing on the claims, the University rescinded its actions and continued Complainant's probationary status.

The Complainant notified the SJC of the intent to file a complaint in June, 2007 following the denial of tenure in the last probationary year. The Complainant alleged several procedural

violations of the Tenure Code related to the consideration and decision. Evidentiary hearings before an SJC Panel were held in January, 2008 on several of the issues raised by the Complainant, other issues having been dismissed prior to the hearing.

The SJC Panel issued Proposed Findings and Recommendations to the President in March, 2008. The Panel concluded that the Complainant prevailed on one of the procedural issues raised, that certain materials had been erroneously excluded from the file. It therefore recommended that the Complainant's file be re-reviewed with the particular materials included. The Panel further stated that "In light of the complexities of this case, the Panel recommends that [the Complainant's] appointment be extended for an additional year to allow a careful and thorough re-review."

In July, 2008 the President issued detailed and comprehensive Presidential Determinations and Actions in the case. He agreed with the SJC's recommendations in all regards, except that he determined that the Complainant's candidacy could be reconsidered in a manner designed to remedy the procedural error by the end of fall semester, 2008. He therefore extended the Complainant's probationary period until the end of fall semester rather than the full year recommended by the SJC. The President specifically indicated that he believed that a careful and thorough re-review could be accomplished by the end of the fall semester and that reaching a more expeditious resolution than the SJC recommended was vital to all concerned.

**CAROL KLEE, CHAIR  
JUDICIAL COMMITTEE**

### **3. TRIBUTE TO DECEASED MEMBERS OF THE UNIVERSITY COMMUNITY**

#### **FACULTY/ACADEMIC PROFESSIONALS/STAFF**

Ray C. Anderson  
Professor  
Pediatrics  
1917 – 2008

Charles H. Backstrom  
Professor  
Political Science  
1926 – 2008

Bonnie Batajones  
Professor  
Nursing  
1947 – 2008

Carole J. Bland  
Professor  
Family Medicine and Community Health  
1946 – 2008

John Brandl  
Professor and Dean  
HHH Institute of Public Affairs  
1937 – 2008

Merle L. Bryant

Professor  
Early Education Development – Duluth  
1914 – 2008

Harvey Carlson, Jr.  
Professor  
Postsecondary Teaching and Learning  
1951 – 2008

Richard D. Christenson  
Professor  
Learning Foundations – Crookston  
1937 – 2008

Harlan Cleveland  
Professor  
HHH Institute of Public Affairs  
1918 – 2008

Robert J. Falk  
Professor  
Psychology - Duluth  
1923 – 2008

Eleanor S. Fenton  
Professor  
Continuing Education  
1919 – 2007

Leroy Gardner, Jr.  
Professor  
Postsecondary Teaching and Learning  
1947 – 2008

Wesley Gray  
Professor  
West Central Experiment Station  
1923 – 2008

Martha I. Harris  
Professor and Dean  
School of Nursing  
1914 – 2008

Donald Haynes  
Professor  
Health, Physical Education & Recreation – Duluth  
1934 – 2008

Leonid Hurwicz  
Professor  
Economics  
1917 – 2008

James F. Koerner  
Professor  
Biochemistry  
1929 – 2008

Donna Pegors  
Professor  
Music – Duluth  
1921 – 2008

Vernon W. Ruttan  
Regents' Professor  
Applied Economics  
1924 – 2008

Charles F. Schachtele, Jr.  
Professor  
Dentistry  
1942 – 2008

G. Edward Schuh  
Regents' Professor and Dean  
HHH Institute of Public Affairs  
1930 – 2008

Norman J. Simler  
Professor  
Economics  
1921 – 2008

Matthew B. Smorstok  
Physician  
Boynton Health Service  
1915 – 2008

Harrison B. Tordoff  
Professor  
Bell Museum of Natural History  
1923 – 2008

Rudolph Vecoli  
Professor  
History  
1927 – 2008

Jesse B. Williams  
Professor  
Animal Science  
1917 – 2008

## **STUDENTS**

Stephanie E. Atwell  
Carlson School of Management

Harvey L. Carlson, Jr.  
Graduate School

RaNae G. LaBelle  
College of Design

Michael Mayhew  
Business and Economics – Duluth

**4. INTRODUCTION**  
**Dean David Wippman, Law School**

President Bruininks introduced David Wippman, Dean of the Law School.

**5. SENATE CONSULTATIVE COMMITTEE REPORT**

Professor Emily Hoover, Chair of the Senate Consultative Committees (SCC), thanked senators for their time and dedication to shared governance at the University. The SCC meets monthly to discuss issues that affect the entire University and to receive reports from committees that report to the University Senate. SCC is comprised of faculty, students, civil service, and academic professional staff.

She noted that the University is in the process of working through all administrative policies to reduce redundancy, update and clarify language, and to standardize formats. Some of these policies will be brought to the University Senate and fora will be held on some.

She encouraged senators to contact her and other SCC members with items throughout the year.

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**MOTION A**  
**Consent Agenda**  
**Action by the University Senate**

Agenda Items 6. and 7. are considered to be non-controversial or “housekeeping” in nature and are offered as a “Consent Agenda” to be taken up as a single item with one vote. Any item will be taken up separately at the request of a senator. A simple majority is required for approval.

**6. MINUTES FOR APRIL 3, 2008, AND MAY 1, 2008**

**MOTION:**

To approve the University Senate and Faculty Senate minutes, which are available on the Web at the following URL.

<http://www1.umn.edu/usenate/usen/080403sen.html>  
<http://www1.umn.edu/usenate/usen/080501sen.html>

**STUART GOLDSTEIN, CLERK**  
**UNIVERSITY SENATE**

## 7. COMMITTEE ON COMMITTEES 2008-09 Committees of the University Senate

### MOTION:

To approve the University Senate committee memberships for 2008-09.

#### University Senate committee memberships for 2008-09:

**DISABILITIES ISSUES - Faculty:** Alex Lubet (chair), Tammy Berberi, Dale Branton, Lesley Craig-Unkefer, James Gambucci, Maria Gini, Patrick McNamara, Julia Robinson. **Academic Professionals:** Amy Hewitt, Carol Rachac. **Civil Service:** Shari Jorissen, Joanie Tool. **Students:** Rachel Garaghty, Miriam Krause, Emily Smith, 1 to be named. **Ex Officio:** Peggy Mann Rinehart, Eric Schnell.

**EQUITY, ACCESS, AND DIVERSITY - Faculty:** Benjamin Munson (chair), Joel Eisinger, Richard Graff, Keith Horvath, Diane Katsiaficas, Raul Marrero-Fente, Lee Penn, Naomi Scheman. **Academic Professionals:** Vicente Garces, MJ Gilbert. **Students:** Katie Ballering, Andrei Diuchin, Asim Khan, 3 to be named. **Civil Service:** Susan Cable, Shannon McGoffin. **Ex Officio:** Kimberly Boyd, Kris Lockhart, Peg Lonquist, Anne Phibbs.

**FINANCE AND PLANNING - Faculty:** Judith Martin (chair), V.V. Chari, Joseph Konstan, Russell Luepker, Justin Revenaugh, Terry Roe, Gwen Rudney, Karen Seashore, Warren Warwick, Aks Zaheer. **Academic Professionals:** Thomas Klein, Michael Rollefson. **Civil Service:** Steen Erikson, Kara Kersteter. **Students:** Mikael Moseley, 3 to be named. **Ex Officio:** Jonathan Binks, Steve Fitzgerald, Lincoln Kallsen, Lyndel King, Kathleen O'Brien, Paul Olin, Richard Pfitzenreuter, Thomas Stinson, Michael Volna.

**INFORMATION TECHNOLOGIES - Academic Professionals:** Mark Sanders (Chair), John Crow, Dale Swanson, Sue Van Voorhis. **Faculty:** Lee Anderson, David Arendale, Aaron Doering, Ted Higman, Michael Korth, Brent Larson, Josephine Lee, Stuart Speedie, Bonnie Westra. **Civil Service:** Paul Rubenis. **Students:** Briana Clark, 2 to be named. **Ex Officio:** John Butler, Steve Cawley, Danielle Tisinger, Billie Wahlstrom.

**LIBRARY - Faculty/PA:** Jay Hatch (chair), Juliette Cherbuliez, Isaac Fox, Stephen Gross, Jennifer Gunn, J. Woods Halley, Anatoly Liberman, James Orf, Nora Paul, Danielle Tisinger, Zhirong Zhao, David Zopfi-Jordan. **Students:** Farzad Sadjadi, 3 to be named. **Civil Service:** 1 to be named. **Ex Officio:** Jonathan Binks, LeAnn Dean, Joan Howland, Wendy Lougee, Bill Sozansky, Owen Williams, 1 to be named.

**SOCIAL CONCERNS - Faculty:** David Fox (chair), Katherine Fennelly, Catherine Jordan, Mark Pedelty, Marynel Ryan, Ajay Skaria, Yiyuan Zhao. **Academic Professionals:** Joseph Marchesani, Timothy Sheldon, 1 to be named. **Civil Service:** Robert Fox, Benton Schnabel, Rebecca von Dissen. **Alumni:** Michele Anderson, Lisa Pogoff, 1 to be named. **Students:** Jessica Arett, Christine Dolph, 5 to be named. **Ex Officio:** Kaari Nelson, Michael O'Day, Amelious Whyte.

**STUDENT ACADEMIC INTEGRITY - Faculty/PA:** Tom Shield (chair), Lisa Anderson, Sarah Angerman, Dana Davis, Linda Jones, Chris Russill, Eric Watkins, 1 to be named. **Students:** Manami Bhattacharya, William Enlow, Erin West, 2 to be named. **Ex Officio:** Sharon Dzik, Laura Coffin Koch.

**STUDENT BEHAVIOR - Faculty/PA:** Francis Harvey (chair), Jeanne Higbee, Julia Johnsen, Patricia Jones-Whyte, Barney Klamecki, Michelle Koker, Nicole Letawsky-Shultz, Christian



Mohr, Nikolaos Papanikolopoulos, Marshall Stern, Becky Yust. **Students:** Abby Bar-Lev, Barrie Berquist, Camille Crary, John Hoedeman, Tracy Hoffmann, Shruti Patil, Ashley Pavletich, Katina Petersen, Mark Quale, Clarissa Schleichert. **Ex Officio:** Sharon Dzik.

**FOR INFORMATION:**

**ALL-UNIVERSITY HONORS - Faculty:** Laura Gurak (chair), Carl Adams, Wilbert Ahern, John Himes, James Luby, Shashi Shekhar, Madelon Sprengnether, 1 to be named. **Academic Professionals:** Peyton Owens, Patrick Troup. **Alumni:** Andrea Hjelm, Julia Johnson, Stephen Litton, Eric Pehle, Todd Williams. **Civil Service:** 2 to be named. **Students:** Clark Nguyen, 2 to be named. **Ex Officio:** Kristin Cleveland, Gerald Fischer, Cheryl Jones, Andrew Svec, William Wade, Billie Wahlstrom.

**SENATE COMMITTEE ON COMMITTEES - Academic Professionals:** Elaine Challacombe (chair), Frank Douma, Kyla Wahlstrom, 1 to be named. **Faculty:** Gary Anderson, Jay Coggins, Janet Ericksen, Jeanne Higbee, Joan Howland, Roberta Humphreys, Carol Lange, Alfred Marcus, Joanna O'Connell, Elizabeth Wattenberg, Stephen Weeks, at least 2 to be named. **Students:** Jermaine Elliott, Emily Haugen, Mikael Moseley, 4 to be named.

**SENATE CONSULTATIVE - Faculty:** Emily Hoover (chair), Nancy Carpenter, Shawn Curley, William Durfee, Marti Hope Gonzales, Michael Hancher, Jeffrey Kahn, J. Michael Oakes, Nelson Rhodus, Becky Yust. **Academic Professionals:** William Craig, Pamela Stenhjem. **Civil Service:** Susan Cable, Karen Lovro. **Students:** Jeffrey Anderson, Katie Best, Jason Einertson, Ryan Kennedy, Mariam Maiga, Jeffrey Wencl, 1 to be named. **Ex Officio:** Gary Balas, Carol Chomsky, Janet Fitzakerley, Judith Martin.

**ELAINE CHALLACOMBE, CHAIR  
SENATE COMMITTEE ON COMMITTEES**

**DISCUSSION:**

With no discussion, a vote was taken and the motion was approved.

**APPROVED**

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**END OF MOTION A**

**8. SENATE CONSULTATIVE COMMITTEE  
Senator Responsibilities  
Information for the University Senate**

Responsibilities of Faculty Senators

In order to ensure that the faculty governance system operates effectively to represent faculty concerns and perspectives, individuals serving as Faculty Senators should:

1. Attend all University and Faculty Senate meetings or arrange for an alternate to attend.
2. Review docket materials before Senate meetings and be prepared to discuss and vote on issues presented.
3. Share draft policies and policy amendments with colleagues for discussion before Senate action.

4. Distribute to colleagues in their college information on significant matters before the Senate and solicit faculty views on such issues.
5. Bring to the Senate, or one of its committees, issues of concern to their colleagues.
6. Communicate regularly with faculty governance bodies in their academic units.
7. Consider serving on one of the Senate committees.
8. Remember that, while they are elected as delegates from their academic units, “[e]ach member of the University Senate shall represent the University as a whole.”

Adopted unanimously by the Faculty Consultative Committee 8/17/06.

### Responsibilities of Student Senators

In order to ensure that the University governance system operates effectively to represent student concerns and perspectives, individuals serving as Student Senators should:

1. Attend all University and Student Senate meetings or arrange for an alternate to attend.
2. Review docket materials before Senate meetings and be prepared to discuss and vote on issues presented.
3. Share draft policies and policy amendments with constituents and relevant student organizations for discussion before Senate action.
4. Distribute to constituents and relevant student organizations information on significant matters before the Senate and solicit student views on such issues.
5. Bring to the Senate, or one of its committees, issues of concern to their constituents and relevant student organizations.
6. Communicate regularly with student governance bodies.
7. Consider serving on one of the Senate committees.
8. Remember that, while they are elected as delegates from their academic units, “[e]ach member of the University Senate shall represent the University as a whole.”

Adopted unanimously by the Student Senate Consultative Committee 9/14/06.

### **DISCUSSION:**

Professor Emily Hoover, Chair of the Senate Consultative Committees (SCC), said that these responsibilities are being distributed for information. She said that the most important obligations are to talk with colleagues, inform them about Senate items, and bring their concerns to meetings.

## **9. SENATE CONSULTATIVE COMMITTEE Amendments to the Administrative Procedure for the**

## **Academic Misconduct Policy Action by the University Senate**

### **MOTION:**

To approve amendments to the Administrative Procedure for the Academic Misconduct Policy, which is available at: [http://policy.umn.edu/groups/ppd/documents/Policy/AcademicMisconduct\\_pol.cfm#200](http://policy.umn.edu/groups/ppd/documents/Policy/AcademicMisconduct_pol.cfm#200).

Copies of the policy and accompanying procedures will be available at the meeting.

### **FOR INFORMATION:**

#### Significant Changes to Administrative Procedure on *Academic Misconduct*

##### Purpose of Revision:

- To keep consistent with federal regulations, specifically requirements to allow anonymous reports and to include an initial screening process for reviewing allegations.
- To add information about securing physical evidence, an area of concern for federal regulators.
- To make the process more efficient.
- To reformat the procedure into current administrative policy and procedure format.

##### Significant Changes:

- Anonymous reporting through EthicsPoint.  
Previous policy: reports had to be made in writing and could not be anonymous.
- Formal allegation review stage.  
Previous policy: this was informally handled by the Vice President for Research (VPR).
- New appendix on securing physical evidence.  
Previous policy: there was little information on handling the data. Because of the potential involvement of security personnel and the possibility of needing to secure data from multiple computers, more detail on this process is provided in the policy.
- New roles for Deciding Officer (DO) and Research Integrity Officer (RIO)  
Previous policy: VPR acted as the deciding officer and a Senior Administrator (SA), usually a dean, conducted the inquiry personally and/or coordinated the panel reviews. This process was time-consuming for most deans.  
Renaming the DO position is consistent with federal regulations and allows for another University official to act in this role if the VPR has a conflict of interest.  
Shifting the SA responsibilities from deans to the RIO or Associate Vice President for Research is intended to improve timeliness and accountability for the process.
- New role for the Faculty Senate Research Committee.  
Previous policy: this role was played by the Scientific and Scholarly Advisory Board (SSAB), a committee only convened for this process. Convening the committee and finding a time for them to meet is difficult. Replacing the SSAB with a standing committee that meets on a regular basis will make this more efficient.
- New format.  
Previous policy: a single procedure that did not contain definitions or responsibility sections.

## **COMMENT:**

These changes were reviewed by the Senate Research Committee on January 25, 2008, and were approved unanimously. The Senate Consultative Committee, acting on behalf of the University Senate, unanimously approved the revisions on May 15, 2008, subject to the understanding that the changes would be brought for final action to the University Senate in the fall.

**EMILY HOOVER, CHAIR  
SENATE CONSULTATIVE COMMITTEE**

## **DISCUSSION:**

Professor Emily Hoover, Chair of the Senate Consultative Committee (SCC), said this policy was amended following the April Senate meeting, so action was taken by the SCC with the proviso that the policy be brought back to the University Senate for approval. Most of the changes made relate to federal legal requirements.

Q: If there is a conflict of interest between the deciding officer (DO) or the research integrity officer (RIO), what are the rules to manage this conflict?

A: The Vice President for Research is charged with making sure that a conflict does not exist.

Q: Can a person accused of academic misconduct present information on a conflict?

A: The University's Conflict of Interest Policy would provide information for this process.

With no further discussion, a vote was taken and the motion was approved.

**APPROVED**

## **10. PRESIDENT'S REPORT**

President Bruininks addressed three issues during today's report. The first involved finances and the vulnerability of the University in this economic climate. He noted that the changes in the broader marketplace are affecting the University but the University is substantially resistant to the ups and downs. The University does have a position in the Common Fund, but does not rely on it to meet daily cash flow needs. The University's practice is to ladder very short-term commercial paper or treasury instruments so as to provide a weekly payout. The University also has state and tuition dollars being received. The University has lost some funds during this decline, but it is in a strong position for recovery, including funds from bond claims.

The University and Minnesota Medical Foundations endowments are invested in a way to protect the University. While these endowments have decreased, the decrease is less than the market. The University does have derivative investments, but about half the average for institutions of higher education. These have only decreased about one-quarter of the market decrease, which has provided a cushion.

He said the biggest challenge has been bond issues with some of the large lending houses. Some bonds needed to be reissued when companies were bought. However, most of these bonds are long-term with a low, fixed rate. There is only 10-15 percent in variable rate funds.

President Bruininks then addressed the second issue, Enterprise Financial System (EFS) implementation. He has been receiving a few complaints, and is taking them seriously. These types of systems are hard to implement in a highly decentralized and distributed environment. This system is a mature product used mainly in the private sector where there is much more centralization in accounting.

He stated that the University did not fully anticipate all the problems in this implementation and the ways in which financial information is fed into the system, such as through 16-18 legacy systems.

He is meeting with senior officers on this topic and has asked for weekly updates. The biggest problems will be solved as soon as possible so that there is reliable data and reporting, however, it will take time to remove all the problems from the system. He asked that senators help to explain the resolution process at the local level, and that any further questions and concerns be sent to Associate Vice President Michael Volna.

Lastly, President Bruininks addressed the state budget forecast. A recent newspaper article stated that this is the first time in modern history that the state's unemployment had exceeded the national average. When asked about the cause of this increase, his standard answer is that the state has stopped investing in what drives innovation and needs to invest in places, such as the University, to compete in a global economy.

He recently asked Vice President Mulcahy for trends lines on sponsored funding for the last 15 years. About six years ago the University had a \$185 million budget reduction, which was 15 percent of the base budget. During this period the University also had a decrease in sponsored funding. Also during this period the University did not hire new people and therefore did not compete for new grants.

He said that the University cannot ask for a grandiose budget from the state, but, taking into account the state situation, needs to request funding for what is required to keep the University strong and competitive. It will be the lowest percentage increase in 10 years. The request will focus on faculty and staff compensation to maintain the workforce. The University then needs to work hard to keep higher education accessible and affordable.

The framework for the request is simply to keep the focus on items that the state was uniquely positioned to fund, and is responsible for funding. The University has requested three items from the state, and will find resources to cover the remainder.

First is a three percent compensation pool increase which is close to \$95 million, 75 percent of the University's request. Compensation is roughly two-thirds of the University's operating budget and he does not believe that there can be a wage freeze at this time when inflation is increasing.

Second is a middle income scholarship program to build on the University's commitment to keep higher education accessible and affordable. This program would provide funding for students who are not Pell-Grant-eligible but whose families earn less than \$100,000 per year. The request to the state is for \$8 million per year for this program. If this funding is received, the University will grow a \$320 million endowment, the payout from which will match the state funding.

Lastly is funding for research infrastructure, which emphasis on high performance computing. Computing capacity at the University has declined, which affects all fields at the University.

The strategy is that this is a way for the state to invest, and by investing, leveraging about \$640 million in outside grants and contracts that then provide 25,000 jobs in the state's private economy.

He believes that it is important that some tuition dollars pay for faculty and staff salaries, but he noted that less than 30 percent of the compensation pool increase will be paid by tuition. He has never heard from a student group that they do not support tuition dollars paying for University salaries for people who serve them.

The University's budget includes a 4.5 percent tuition increase, which amounts to about \$460 per year for an undergraduate student. For 9000 students who qualify for the middle income scholarship, they would not see any increase next year. The University is also proposing a one percent reallocation.

While everyone knows that belts can be tightened in hard times, the President does not believe that the quality of the University should suffer every time there are ups and downs in the economy. He urged everyone to think creatively about the what-ifs that might occur, and the road will be more difficult if the economy continues to decline. A letter will be sent to the University community addressing access and affordability for students.

## **11. QUESTIONS TO THE PRESIDENT**

**Q:** While conditional on raising funds, the University is considering making a substantial commitment to one or more institutions in Africa. What criteria are being used to select the institutions? Is there a selection process that allows for faculty involvement?

**A:** The National Association of Research and Land-Grant Universities has been in conversations this year with the U.S. Department of State and the Gates Foundation about building global partnerships with emerging institutions in Africa. \$1.5 million has already been collected, and is viewed as a start to the process. Most of the leadership at the University will be through the International Programs Office and will involve faculty, as they are the driving force for this project. The discussions are just beginning so there is still time for ideas.

## **12. UNIVERSITY SENATE OLD BUSINESS**

**NONE**

## **13. UNIVERSITY SENATE NEW BUSINESS**

### **MOTION:**

To approve the Copyright Ownership Policy.

### **Copyright Ownership**



- [Policy Statement](#)
- [Reason for Policy](#)
- [Procedures](#)
- Forms/Instructions
- [Additional Contacts](#)

#### **ADDITIONAL DETAILS**

- [Definitions](#)
- [Responsibilities](#)
- Appendices
- [Frequently Asked Questions](#)
- [Related Information](#)
- [History](#)

#### **Effective:**

**Last Updated:** August 2008 • [What's this?](#)

#### **Responsible University Officer:**

- Senior Vice President for Academic Affairs and Provost

#### **Policy Owner:**

- Senior Vice President and Provost

#### **Policy Contact:**

- [Sharon Reich Paulsen](#)

### **POLICY STATEMENT**

Copyright protects and promotes the creation of intellectual assets that are critical to academic endeavors and thus is fundamental to the creation and sharing of knowledge. The Board of Regents Policy: *Copyright* and federal law establish rules governing the ownership of works created by University faculty, staff and students.

#### **Copyright Ownership by Faculty and by Employees with Faculty-Like Appointments.**

University faculty and University employees who have a “faculty-like” appointment own the copyright in their academic works as provided in Board of Regents Policy: *Copyright*. A person may perform faculty-like duties as part of his or her position and, therefore, under Board of Regents Policy: *Copyright*, be deemed to have a faculty-like appointment in connection with those particular duties only; the balance of the person’s duties would not constitute a faculty-like appointment.

The dean or the chair/head of the relevant unit will decide whether an individual holds a faculty-like appointment based on the definition of faculty-like contained in Board of Regents Policy: *Copyright*. The decision whether an individual holds a faculty-like appointment may be appealed. Such decision is relevant only in relation to Board of Regents Policy: *Copyright*.

**Copyright Ownership by Students.** Students own the copyright in works created in or as part of a University course. Nevertheless a University college, department or unit may reserve rights to use the work consistent with the rules and guidelines of the relevant college, department or unit. The University may require a student, as a condition of enrolling in a course or course of study or otherwise participating in a University activity, to permit it to reproduce, distribute, display, perform or otherwise use a work the student authored. The University also may require a student to permit the University to archive a work created and owned by the student.

The University owns the copyright in works created by students as part of their employment by the University, for example as research or teaching assistants. The University will permit a University faculty member or a University employee who has a “faculty-like” appointment to use a work created by a student as part of the student’s employment as the University faculty member’s or such University employee’s research or teaching assistant. The permission extends to using the work in performing academic duties (including creating an academic work) at the University. The University generally will not assert ownership interest in the copyright in an academic work authored jointly by University faculty or University employee who has a “faculty-like” appointment and by a University student employed as a research assistant. The University will only claim copyright ownership in such a work if the work is a directed work, a work specially ordered or commissioned by the University, a work created in connection with the administration of the University or a work created pursuant to a contract with an outside sponsor that provides for University ownership of the copyright in the work.

**Copyright Ownership by the University.** Federal copyright law vests in an employer ownership of the copyright in works authored by its employees in the course of their employment. Federal law, however, permits employers to vest that copyright ownership in its employees in designated works or classes of works. Consistent with federal law, the University owns the copyright in works created by University employees in the course of their employment except for ownership rights vested in faculty, University employees holding a “faculty-like” appointment and students as provided in Board of Regents Policy: *Copyright*.

The University owns the copyright in audio and visual recordings or transmissions of courses, lectures or other events delivered by University faculty, staff or students to University students and others. However, the University’s claim extends only to recordings or transmissions created by it or its agents or contractors, not to recordings created by faculty or University employees with “faculty-like” appointments at that person’s direction and instigation. The University’s recording or transmitting of such a lecture or other audio or video presentation, standing alone, would not grant the University under federal law any ownership interest in an academic work presented in the lecture or presentation.

**Ownership of Joint Works.** Federal copyright law grants authors of a joint work equal ownership and rights to use the work. Federal law permits such authors to agree to different ownership and use rules. The University encourages authors of a joint work created at the University to enter into a written agreement providing for ownership, attribution, use, sharing of royalty or other income, and the registration and protection of the work.

**Registration and Protection of Works.** The University will not register or otherwise protect or enforce the copyright in works it does not own. The University may register and protect the copyright in a work in which it has some right, title or interest.

**Management of Copyrights.** Having a more open access to works created by University faculty, staff and students, directly and strategically benefits the University and University faculty, staff and students who will use the works. The University encourages owners of academic works to manage the copyright in the works so as to provide the greatest possible scholarly and public access to the works.

**Credit and Attribution.** Irrespective of copyright ownership, there is a professional and ethical obligation of University faculty, staff or students to credit or attribute creation of a work appropriately.

**Reports.** Annually, the Senior Vice President for Academic Affairs and Provost (or designate) will report to the Faculty Consultative Committee on the implementation of Board of Regents Policy: *Copyright* and the related administrative policy and procedure.

## **REASON FOR POLICY**

This administrative policy implements Board of Regents Policy: *Copyright*. The policy promotes compliance and provides guidelines for following the Copyright Policy.

## **PROCEDURES**

## **FORMS/INSTRUCTIONS**

There are no Forms associated with this policy.



## ADDITIONAL CONTACTS

Subject	Contact	Phone	Fax/Email
Primary Contact	<a href="#">Sharon Reich Paulsen</a>	612-625-0051	<a href="mailto:reich002@umn.edu">reich002@umn.edu</a>

## DEFINITIONS

### Academic work

A “scholarly, pedagogical or creative work . . .” Board of Regents Policy: *Copyright*, §II, subd. 3. Whether a work is an academic work or not will be determined consistent with the traditions, customs and practices within the relevant academic discipline.

### Copyright Protection

The rights granted by federal law to the owner of a copyright in a work to do and to authorize (others to do) any of the following:

- i. to reproduce the copyrighted work;
- ii. to prepare derivative works based upon the copyrighted work;
- iii. to distribute copies or phonorecords of the copyrighted work;
- iv. to perform certain copyrighted works publicly;
- v. to display certain copyrighted works publicly; and
- vi. to perform sound recordings publicly by means of a digital transmission.

See United States Code, Chapter 17, §106.

### Directed Works

A “work agreed upon between the University and faculty creator(s), the creation of which is based on a specific request by the University and which is supported by substantial University resources beyond those customarily provided to faculty in the respective discipline and University unit.” The agreement to create a directed work shall be in writing.

### Joint Work

A “work prepared by two or more authors with the intention that their contributions be merged into inseparable or interdependent parts of a unitary whole.” United States Code, Chapter 17, §101.

### Faculty

Members of the faculty as defined in the policies of the Board of Regents. See Board of Regents Policy: *Employee Group Definitions*.

### Faculty-Like Appointment

A “University employee who teach[es] or conduct[s] research at the University with a level of responsibility and self-direction similar to that exercised and enjoyed by faculty in a similar activity.” Board of Regents Policy: *Copyright*, §II, subd. 4.

### Student

“A registered student at the University.” Board of Regents Policy: *Copyright*, §II, subd. 5.

### Work

“A work protected under the United States copyright law.” Board of Regents Policy: *Copyright*, §II, subd. 4. Federal law provides that “copyright protection subsists . . . in original works of authorship fixed in any tangible medium of expression, now known or later developed, from which they can be perceived, reproduced or otherwise communicated, either directly or with the aid of a machine or device. United States Code, Chapter 17, §102.

## RESPONSIBILITIES

### Faculty and “faculty-like” employees

Manage the copyright in works they own under Board of Regents Policy: *Copyright*.

## APPENDICES

There are no Frequently Asked Questions associated with this policy.

## FREQUENTLY ASKED QUESTIONS

See: <http://www.academic.umn.edu/provost/reports/copyright2007.html>

## RELATED INFORMATION

- Board Regents Policy: [Commercialization of Intellectual Property Rights](http://www1.umn.edu/regents/policies/academic/Commer_of_Intell_Prop.pdf), at [http://www1.umn.edu/regents/policies/academic/Commer\\_of\\_Intell\\_Prop.pdf](http://www1.umn.edu/regents/policies/academic/Commer_of_Intell_Prop.pdf)
- Board of Regents Policy: [Copyright](http://www1.umn.edu/regents/policies/academic/Copyright.pdf), at <http://www1.umn.edu/regents/policies/academic/Copyright.pdf>
- Board Regents Policy: [Outside Consulting and Other Commitments](http://www1.umn.edu/regents/policies/academic/Outside_Consulting.pdf), at [http://www1.umn.edu/regents/policies/academic/Outside\\_Consulting.pdf](http://www1.umn.edu/regents/policies/academic/Outside_Consulting.pdf)
- Board of Regents Policy: [Academic Freedom and Responsibility](http://www1.umn.edu/regents/policies/academic/Academic_Freedom.pdf), at [http://www1.umn.edu/regents/policies/academic/Academic\\_Freedom.pdf](http://www1.umn.edu/regents/policies/academic/Academic_Freedom.pdf)

## HISTORY

Effective:

**EMILY HOOVER, CHAIR**  
**SENATE CONSULTATIVE COMMITTEE**

## DISCUSSION:

A motion was made and seconded to suspend the rules to consider the item of new business. A vote was taken and the motion was approved.

Professor Gary Balas, former chair of the Senate Consultative Committee (SCC), provided history on this policy by noting that the Regents split the Intellectual Property Policy into two segments. The Regents policy on Copyright Ownership was approved in December 2007. An administrative policy was then needed, so the Provost appointed a committee in February 2008. A draft administrative policy was created and was brought to the Faculty Consultative Committee (FCC) for review. It was then sent to the Research and Faculty Affairs Committees for review, but not the Academic Freedom and Tenure Committee since it was not under the purview of that committee.

The issues from these discussions focused on codifying directed work in writing and using the existing Conflict Resolution Office instead of creating a separate committee in the policy. These issues were brought to the Provost, who agreed with written documents for directed work. The conflict resolution question was not finalized for this meeting, so it has been removed from the policy.

Q: Why are software or on-line instructional items not included in the definition of academic work? If not covered in this policy, how will faculty ownership of these items be determined?

A: Software is covered by the Intellectual Property Policy. On-line work varies. If the University videotapes a faculty member, then the University owns the academic work. The presenter continues to own the slides and materials.

Q: Does the University also own the right to derivative works without permission of the original officer?

A: Anything not listed separately in the policy would be owned according to copyright law, which is based on authorship. Under federal law, the copyright owner of materials that faculty produce and use would belong to the faculty according to the academic works provision.

A senator said that there are many complicated issues that relate to the original Regents policy and are hard to determine in advance. Most will be dealt with on a case-by-case basis. The policy can then be revised if needed based on experience. A dispute resolution mechanism will be determined.

Professor Balas noted that the Provost knows that this is an issue, so a group has been established within the Academic Health Center to address on-line material. The administration will also report to the FCC annually, or sooner, on progress.

With no further discussion, a vote was taken and the motion was approved.

**APPROVED**

#### **14. UNIVERSITY SENATE ADJOURNMENT**

The University Senate was adjourned at 3:47 p.m.

#### **15. FACULTY CONSULTATIVE COMMITTEE REPORT**

Professor Emily Hoover, Chair of the Faculty Consultative Committees (FCC), said that FCC is comprised of nine Twin Cities faculty and one Morris faculty, all elected by their peers, the past FCC Chair, the Faculty Senate Vice Chair, a Duluth faculty member, two faculty legislative liaison, and chairs of four Faculty Senate committees. The committee meets almost every Thursday afternoon to discuss an array of issues.

One of the first items this year was the report from the Metrics and Measures Subcommittee, which is on today's agenda for discussion. The subcommittee charge was to respond to the work of the Strategic Positioning Metric and Measurements Task Force and propose additional measures of the scholarly and creative activities of faculty.

Another subcommittee has been editing, organizing, and revising the University's educational policies. One forum will be held to hear from faculty, and then the policies will be brought to the Faculty Senate in segments for review before final approval in spring.

FCC also spends time meeting with other groups, such as the Twin Cities Deans Council and department heads and chairs.

Other issues for FCC include long-term financing of the University, intercollegiate research and the role of centers, and effective communication within the University. FCC began the year with a two-day retreat to make a list of issues, but she encouraged senators to contact FCC with any other issues.

#### **16. FACULTY LEGISLATIVE LIAISON UPDATE**

Professor Martin Sampson, a Faculty Legislative Liaison, said that he is joined this year by Professor Caroline Hayes. Their role is to attend all hearings at the state legislature that deal with the University's request to the state, meetings on ideas from legislators to improve how the University operates, and floor debates. If it is helpful, the liaisons also testify at hearings. The liaisons have also attend all the public segments of the legislature's Regents selection process.

The liaisons also provide routine reports to the faculty on the status of the University's request. They are expecting that this will be a challenging year, so they will be more appreciative of all efforts by faculty to contact their legislators. There is nothing more powerful than a call from a constituent.

## **17. COMMUNITY FUND DRIVE UPDATE**

Professor Carol Chomsky spoke about the Community Fund Drive, which began yesterday and continues through the end of the month, as a way for the University to give back to the community through a range of charitable organizations. She said that there is an Advisory Panel composed of representatives from the administration, employee groups, and the charitable organizations. She encouraged all senators to participate and encourage their colleagues as well. They know that this is a hard year to contribute, but the charitable organizations continue to need support. The financial goal was maintained from last year, but another goal of a 40 percent participation rate, up from 28 percent last year, was also created.

She encouraged faculty to read the brochure that was sent to see how contributions can be made and to where funds can be directed.

## **18. FACULTY CONSULTATIVE COMMITTEE Metrics and Measurement Subcommittee Report Discussion by the Faculty Senate**

The full report is available at: <http://www1.umn.edu/usenate/fcc/metricsreport.pdf>

### **DISCUSSION:**

Professor Jennifer Windsor, Chair of the Metrics and Measurements Subcommittee, said that the subcommittee has met with various faculty groups to discuss this report, but she welcomes comments and questions from senators.

In 2006, the Metrics and Measurements Task Force produced a report that involved 20 performance measures identified through the strategic positioning process. When the Faculty Consultative Committee (FCC) reviewed this report, it was concerned that the scholarly and creative work of the faculty was not being appropriately addressed. FCC also felt that measurement draws attention, and this was needed for faculty work, and that it could begin a discourse to help the broader community understand that what faculty are doing is valuable.

Of the 20 measures proposed, six deal with research and discovery, six deal with teaching and learning, three deal with public engagement, and five deal with resources and infrastructure.

The Subcommittee decided to focus on the six measures of research and discovery – national academy memberships, significant faculty awards, the number of post-doctoral appointees, total federal research expenditures, diversity, and faculty satisfaction. As each campus has a distinct mission, the report was focused on the Twin Cities, however, a recommendation was to encourage a similar process by the faculty at the other campuses.

The Subcommittee is recommending mostly tweaks to these set of measures – intellectual property commercialization be moved from public engagement to research and discovery, faculty and staff diversity and faculty satisfaction be moved to a category of culture – with a few exceptions – scholarly productivity as a new measure and the additional of two new internal measures. One would lead faculty to higher achievement externally. A second measure would acknowledge that a one-size-fits-all measure does not work for all disciplines and would encourage units to develop criteria for their own use.

Q: What is the next step?

A: The Subcommittee will be meeting with the FCC for focused input, but felt that implementation ideas were beyond the purview of the Subcommittee.

**EMILY HOOVER, CHAIR  
FACULTY CONSULTATIVE COMMITTEE**

**JENNIFER WINDSOR, CHAIR  
METRICS AND MEASUREMENTS SUBCOMMITTEE**

**19. COMMITTEE ON COMMITTEES  
2008-09 Committees of the Faculty Senate  
Action by the Faculty Senate**

**MOTION:**

To approve the Faculty Senate committee memberships for 2008-09. A simple majority is required for approval.

Faculty Senate committee memberships for 2008-09:

**ACADEMIC FREEDOM AND TENURE - Faculty:** Tom Clayton (chair), Yusuf Abul-Hajj, Tracey Anderson, Joseph Gaugler, Barbara Loken, Linda McLoon, Karen Miksch, Paul Porter, Terrence Simon, Carol Wells. **Ex Officio:** Arlene Carney, Carol Klee.

**EDUCATIONAL POLICY - Faculty/PA:** Cathrine Wambach (chair), Norman Chervany, April Knutson, James Leger, Richard McCormick, Kristen Nelson, Peh Ng, Jane Phillips, Paul Siliciano, Donna Spannaus-Martin, Michael Wade, Joel Weinsheimer. **Students:** LeAnn Alstadt, Emily Ronning, Molly Tolzmann, David Zeller, 2 to be named. **Ex Officio:** Gail Dubrow, Robert McMaster.

**FACULTY AFFAIRS - Faculty:** Kathryn Hanna (chair), Ben Bornsztein, Marilyn Bruin, Vladimir Cherkassky, Jayne Fulkerson, Anna Masellis, Luis Ramos-Garcia, Joe Ritter, George Sheets, Geoffrey Sirc, Roderick Squires, James Wojtaszek. **Academic Professionals:** Holly Littlefield, 1 to be named. **Ex Officio:** Arlene Carney, Carol Carrier, Dann Chapman, Tom Clayton, Theodor Litman. **Students:** Jessica Reinitz, Elizabeth Stallman.

**JUDICIAL - Faculty:** Carol Klee (chair), David Andow, Martha Bigelow, Sauman Chu, Amos Deinard, Satish Gupta, Caroline Hayes, Brian Horgan, Joan Howland, Terry Jones, Alice Larson, Paula O'Loughlin, Michael Sadowsky, Paul Shaw, Clifford Steer, Susan Wells. **Legal Advisor:** Jan Halverson, Karen Schanfield.

**RESEARCH - Faculty:** Dan Dahlberg (chair), Melissa Anderson, Peter Argenta, Linda Bearinger, Saif Benjaafar, Jerry Cohen, James Cotter, Donald Dengel, Genevieve Escure, Tom Hays, Jennifer Linde, Steven Ruggles, Joel, Slaton, George Trachte, Andrew Van de Ven. **Academic Professionals:** Leslie Delserone, Jean Witson. **Civil Service:** Michelle Lamere. **Students:** Tricia Conway, Bridget Helwig, 1 to be named. **Ex Officio:** Arlene Carney, Robin Dittmann, Frances Lawrenz, Timothy Mulcahy, Mark Paller, Federico Ponce de Leon, Karen Williams, Lynn Zentner.

**FOR INFORMATION:**

**ACADEMIC HEALTH CENTER FACULTY CONSULTATIVE - Faculty:** Brian Isetts (chair), Susan Berry, Colin Campbell, Peter Davies, Stephen Downing, Paul Olin, Cheryl Robertson, Vernon Weckwerth. **Ex Officio:** Paul Olin.

**ADVISORY COMMITTEE ON ATHLETICS - Faculty/PA:** Douglas Hartmann (chair), Melissa Avery, Linda Brady, Ronald Greene, Ravi Janardan, Timothy Johnson, Laurie McLaughlin, Richard Weinberg, Virginia Zuiker. **Civil Service:** Patricia Roth. **Alumni:** Rick Beeson, Linda Mona. **Students:** Alexis Russell, Luke Silovich, 2 to be named. **Ex Officio:** J.T. Bruett, Joel Maturi, Mark Nelson.

**FACULTY ACADEMIC OVERSIGHT ON INTERCOLLEGIATE ATHLETICS - Faculty:** Timothy Johnson (chair), Linda Brady, Andrew Flood, Sean Garrick, Douglas Hartmann, Murray Jensen, Mark Seeley, Richard Weinberg, Maureen Weiss. **Ex Officio:** J.T. Bruett, Mark Nelson.

**FACULTY CONSULTATIVE - Faculty:** Emily Hoover (chair), Nancy Carpenter, Shawn Curley, William Durfee, Marti Hope Gonzales, Michael Hancher, Jeffrey Kahn, J. Michael Oakes, Nelson Rhodus, Becky Yust.. **Ex Officio:** Gary Balas, Carol Chomsky, Dan Dahlberg, Janet Fitzakerley, Kathryn Hanna, Caroline Hayes, Judith Martin, Martin Sampson, Catherine Wambach.

**NOMINATING - Faculty:** To be named (chair), Jean Bauer, Arthur Erdman, Daniel Feeney, Catherine French, Mindy Kurzer, Scott Lanyon, Ann Masten, Mary Jo Maynes, 1 to be named.

**ELAINE CHALLACOMBE, CHAIR  
FACULTY COMMITTEE ON COMMITTEES**

**DISCUSSION:**

With no discussion, a vote was taken and the motion was approved.

**APPROVED**

**20. REPORT OF THE FACULTY CONSULTATIVE COMMITTEE  
FOR THE NOMINATING COMMITTEE ELECTION  
Action by TC Faculty and Academic Professional Members**

**MOTION:**

That the Twin Cities Campus Faculty Delegation confirm the reappointment of one faculty for an additional three year term on the Nominating Committee. A simple majority is required for approval.

**SUSAN BERRY:** Professor of Pediatrics, Medical School. University Senate member: 1997-2000, 2001-07. Senate/Assembly Committee participation (past and present): AHC Committee on Committees, 19998-2001; AHC Faculty Consultative, 2006-09; Nominating, 2006-08.

**INFORMATION:**

The Nominating Committee Bylaws specify that the Faculty Consultative Committee may present the names of individuals, eligible for re-election, to the Delegation for confirmation of reappointment without another candidate on the ballot to fill the position.

**EMILY HOOVER, CHAIR  
FACULTY CONSULTATIVE COMMITTEE**

**DISCUSSION:**

With no discussion, a vote was taken and the motion was approved.

**APPROVED**

**21. FACULTY SENATE BYLAW AMENDMENT  
Academic Freedom and Tenure Committee Membership  
Action by the Faculty Senate**

**MOTION:**

To amend Article IV, Section 5 (A) of the Faculty Senate Bylaws as follows (language to be added is underlined). As an amendment to the Faculty Senate Bylaws, the motion requires either a majority of all voting members of the Faculty Senate (83) at one regular or special meeting, or a majority of all voting members of the Faculty Senate present and voting at each of two meetings. This is the first meeting at which this motion is being presented.

**ARTICLE IV. COMMITTEES OF THE FACULTY SENATE (Changes to this article are subject to vote only by the Faculty Senate)**

...

**5. Faculty Senate Committee Charges**

**A. ACADEMIC FREEDOM AND TENURE COMMITTEE**

The Academic Freedom and Tenure Committee is responsible for all matters of policy related to academic freedom and faculty tenure, including the Regents' policy, "Faculty Tenure." The Academic Freedom and Tenure Committee reports to the Faculty Senate and does not deal with individual disputes.

**Membership**

The Academic Freedom and Tenure Committee shall consist of (1) no fewer than 7 members of the faculty, of whom at least 5 must be tenured and at least one must come from a campus other than the Twin Cities, and (2) two academic professional members whose responsibilities are primarily teaching or research. The academic professional members may not vote on any issue related to faculty tenure; the decision about whether a matter relates to tenure shall be determined by the chair. Committee members shall be nominated by the Committee on

Committees and appointed with the approval of the Senate. The chair of the committee shall be a tenured faculty member.

...

**COMMENT:**

The Academic Freedom and Tenure Committee (AF&T) recognizes that academic freedom is a concern not only to faculty members but also to academic professional members who teach or do research. Inasmuch as AF&T is charged to consider issues of academic freedom, it seems appropriate to have academic professional members of the committee.

Academic professional members of the committee may participate in all discussions but may not vote on matters related to faculty tenure and procedures for evaluating tenured and tenure-track faculty. The decision about whether academic professional members can vote on a particular matter rests with the chair, a tenured faculty member.

**TOM CLAYTON, CHAIR  
ACADEMIC FREEDOM AND TENURE COMMITTEE**

**DISCUSSION:**

With no discussion, a vote was taken and the motion was approved with 84 votes in favor and none opposed.

**APPROVED**

**22. FACULTY SENATE BYLAWS AMENDMENT  
Faculty Committee on Committees  
Action by the Faculty Senate**

**MOTION:**

To amend Article IV, Section 5 (G) of the Faculty Senate Bylaws as follows (language to be added is underlined). As an amendment to the Faculty Senate Bylaws, the motion requires either a majority of all voting members of the Faculty Senate (83) at one regular or special meeting, or a majority of all members of the Faculty Senate present and voting at each of two meetings. This is the first meeting at which this motion is being presented.

**ARTICLE IV. COMMITTEES OF THE FACULTY SENATE (Changes to this article are subject to vote only by the Faculty Senate)**

...

**5. Faculty Senate Committee Charges**

...

**G. FACULTY COMMITTEE ON COMMITTEES**

...

**Duties and Responsibilities**



...

- c. To review and forward as appropriate to the Faculty Senate any proposed changes to the charge, membership, or ex officio members for committees of the Faculty Senate prior to approval from the Faculty Senate.

[Subsequent bullets would be relettered.]

...

**COMMENT:**

The Committee on Committees (ConC) was asked by the a previous Faculty Consultative Committee Chair to consider an amendment to the ConC charge which would give responsibility for all other committee changes to the ConC and therefore allow ConC to provide oversight and consistency when committees are proposing changes. This change was approved for the Senate Committee on Committees, so now a similar change is being proposed for the Faculty Committee on Committees

**ELAINE CHALLACOMBE, CHAIR  
FACULTY COMMITTEE ON COMMITTEES**

**DISCUSSION:**

With no discussion, a vote was taken and the motion was approved with 88 votes in favor and none opposed.

**APPROVED**

**23. FACULTY SENATE RULES AMENDMENT  
Ex Officio Membership  
Action by the Faculty Senate**

**MOTION:**

To amend Article IV, Section 1 of the Faculty Senate Rules as follows (new language is underlined). A simple majority is required for approval.

**IV. RULES FOR COMMITTEES OF THE FACULTY SENATE (Changes to this article are subject to vote only by the Faculty Senate)**

**1. Ex Officio Members of Faculty Senate Committees**

...

- **Educational Policy**--Office of the Senior Vice President for Academic Affairs and Provost (Vice Provost and Dean for Undergraduate Education); Dean of the Graduate School; Office of the Senior Vice President for Health Sciences

...

**COMMENT:**

The charge to the Senate Committee on Education Policy includes dealing with issues of graduate and professional education. While the Vice Provost for Undergraduate Education and the Dean of the Graduate School represent the Provost's office and the non-health sciences programs, there is no one from the health sciences who regularly can inform the Committee about issues in education in the health sciences, even though there are large numbers of undergraduate, graduate, and professional students in health-sciences fields. The Committee requests that an ex officio representative from the health sciences be appointed. Senior Vice President for Health Sciences Frank Cerra concurs strongly with this recommendation.

**CATHRINE WAMBACH, CHAIR  
EDUCATIONAL POLICY COMMITTEE**

**DISCUSSION:**

With no discussion, a vote was taken and the motion was approved.

**APPROVED**

**24. ACADEMIC FREEDOM AND TENURE COMMITTEE  
EDUCATIONAL POLICY COMMITTEE  
Amendment to Policy and Protocol on the Student Rating and  
Peer Evaluation of Instruction  
Discussion by the Faculty Senate**

**MOTION:**

To amend the Faculty Senate Policy and Protocol on the Student Rating and Peer Evaluation of Instruction as follows (language is underlined):

...

PROTOCOL

...

Open Ended Questions

1. What did the instructor do that most helped your learning?
2. What could you have done to be a better learner?
3. Additional Comments.

--The disposition of written comments on student-rating forms shall be decided by each college or campus. In units where all written comments on students' evaluations are routinely sent to the chair and/or to reviewing-bodies and included in the file, the instructor concerned has the right to ask the chair or a designated senior faculty member to withhold from the file inappropriate comments he or she views as likely to be prejudicial. This provision is intended to cover racist, sexist, homophobic, and other inappropriate personal comments, and is not intended to exclude from the file negative comments directly related to the course.

...

## **COMMENT:**

The Committee on Academic Freedom and Tenure (AF&T) noted the difference of opinion between the Senate Committee on Educational Policy and the Senate Committee on Faculty Affairs about the disposition of written comments on student-rating forms when the most recent version of the Senate policy was adopted. AF&T concurs with the concern expressed by SCFA about the potential impact of inappropriate negative comments on evaluation of instructors for promotion, tenure, and merit. After reviewing the comments provided to SCFA by Professor Marti Gonzales on the social-psychological research that demonstrates the disproportionate effect of a small number of negative comments, AF&T recommends the changes indicated above, noting that this policy does not include the excision of negative comments directed to the content or pedagogy of a course.

**TOM CLAYTON, CHAIR  
ACADEMIC FREEDOM AND TENURE COMMITTEE**

**CATHRINE WAMBACH, CHAIR  
EDUCATIONAL POLICY COMMITTEE**

## **DISCUSSION:**

Professor Cathrine Wambach, Chair of the Educational Policy Committee (SCEP), said that the committee has heard from faculty over the past few years that students sometimes write inappropriate comments on the student rating forms. In departments where these comments are viewed by other people, this can be a source of embarrassment to faculty. The proposal is that in consultation with the department chair or a senior faculty member, agreed upon comments would be removed from the file.

A senator questioned whether a point of debate was who would determine that a comment is inappropriate and how this could be a nightmare of subjectivity.

Q: Is the suggestion to redact specific comments from the full evaluation form?

A: The policy does not suggest the means at this time. If the Faculty Senate agrees in principle, then means will be determined.

A senator said that inappropriate comments can affect other responses on the evaluation, so he suggested that the entire form be removed.

Another senator asked that faculty grievance committee be added in addition to the department chair or a senior faculty member to reduce subjectivity.

## **25. ACADEMIC FREEDOM AND TENURE COMMITTEE Statement on University Responsibility to Researchers Discussion by the Faculty Senate**

## **MOTION:**

The Faculty Senate and the President affirm their mutual understanding that, in cases of unpreventable major adversity affecting faculty members, whether due to accident, the weather, building collapse, or any other external cause, the administration will immediately do all in its power to enable faculty members affected to resume their professional activities as soon as

possible; and will ensure that they will not be held responsible for professional performance to the extent that their professional activities are disrupted through no fault of their own.

**COMMENT:**

The Committee on Academic Freedom and Tenure (AF&T) heard reports about the impact of the collapse of the 35W bridge on research being conducted in a building near the site of the bridge. Our general concern was the potential impact on review of individuals for promotion, tenure, and merit in the case when research facilities are disrupted because of natural disaster or other causes beyond the control of the faculty member. After several discussions, including a discussion with Vice President for Research Tim Mulcahy, we concluded that a general statement, to be embraced by the President as well as the Faculty Senate, would establish expectations without binding anyone to particular solutions. The range of possible problems precludes the adoption of a more specific policy, so AF&T recommends this general statement.

**TOM CLAYTON, CHAIR  
ACADEMIC FREEDOM AND TENURE COMMITTEE**

**DISCUSSION:**

A senator said that not all faculty performance is linked to research, but to allow all professional performance, such as teaching, to degrade is too generous.

Another senator asked that the statement include responsibility resting with a faculty member's department or unit.

**26. EDUCATIONAL POLICY COMMITTEE  
Amendment to Advanced Placement Test Scores  
Action by the Faculty Senate**

**MOTION:**

To amend the University's requirement for receiving credit for freshman composition by changing the Advanced Placement test score requirement to receive credit from a 3, 4, or 5 to a 4 or a 5, and by eliminating the Lit/Comp Advanced Placement test as one that allows a student to receive credit for freshman composition.

**COMMENT:**

The following language and AP test-score requirements (below) appear on the web page of the Admissions Office. At this point the provenance of the requirements is not clear. The Senate Committee on Educational Policy (SCEP), with the endorsement of the Faculty Consultative Committee, recommends changing the English award as recommended in the motion. This motion is a first step in what will be a more comprehensive review of how the University treats AP test scores and bringing the requirements into the educational policies of the Faculty Senate, but SCEP asks that the Faculty Senate approve this change now in order to provide high schools and students notice of the change (which will be implemented in the future).

The Department of Writing Studies examined the AP test score in English and recommended this change to SCEP. Minnesota is one of the few Big Ten schools to give credit for a 3 on the AP English test. The evidence reviewed by the Department of Writing Studies confirms that students who score only a 3 on the AP test are not prepared for college writing. The Department of Writing Studies also concluded that the English Literature test does not indicate ability to

write at the college level; while a good score on that test may qualify a student for credit in other areas, it does not serve to indicate writing ability.

Information from the Office of Admissions web site:

The Advanced Placement (AP) program offers you the chance to begin college-level studies while you are in high school. Through AP, you can get a jump start on your U of M education. Many high schools offer college-level classes through the Advanced Placement (AP) program. You may also prepare for an AP exam through individual study. AP exams are graded on a five-point scale. If you have scored a three or higher, you can earn credits at the University of Minnesota.

Furthermore, you can use your Advanced Placement exams to fulfill liberal education requirements at the University of Minnesota. Liberal education requirements are courses or categories of courses that all college students must complete for graduation from the U of M. (Note: These requirements should not be confused with high school preparation requirements, which are required for admission to the U of M, although AP courses can also satisfy high school preparation requirements.) See the chart below for details.

<i>Area/Test</i>	<i>Score</i>	<i>Award<sup>1</sup></i>
<b>Art History</b>	3,4,5	4 credits in Art History 1001 (Introduction to the History of Art); fulfills Other Humanities requirement
<b>Biology</b>	3,4,5	4 credits in Biology 1009 (General Biology); fulfills biological science/lab requirement. Effective Fall '01.
<b>Calculus</b>		
<i>Calculus AB</i>	3,4,5	4 credits in Math 1271 (Calculus I); fulfills mathematical thinking requirement
<i>Calculus BC</i>	1,2 and AB subscore of 3,4,5	4 credits in Math 1271 (Calculus I); fulfills mathematical thinking requirement
	3	4 credits in Math 1271 (Calculus I); fulfills mathematical thinking requirement
	4,5	8 credits in Math 1271, 1272 (Calculus I-II); fulfills mathematical thinking requirement
<b>Chemistry</b>	3,4,5	8 credits total in Chemistry 1021, 1022 (Chemical Principles I, II); fulfills physical science/lab requirement. Does <b>not</b> fulfill environmental theme.
<b>Computer Science</b>		
<i>A</i>	3,4,5	4 credits in Computer Science 1902 (Structure of Computer Programming II); fulfills mathematical thinking requirement
<i>AB</i>	3,4,5	8 credits total in Computer Science 1901, 1902 (Structure of Computer Programming I, II); fulfills mathematical thinking requirement
<b>Effective 2007:</b>		
	<b>3,4,5</b>	<b>3 credits in Computer Science 1902 (Structure of</b>

**Computer Programming II); 3 credits in Computer Science 1999<sup>4</sup>; fulfills mathematical thinking requirement**

**Economics**

<i>Micro</i>	3,4,5	4 credits in Econ 1101 (Principles of Microeconomics); counts toward social science requirement. Does <b>not</b> fulfill international perspectives requirement.
<i>Macro</i>	3,4,5	4 credits in Econ 1102 (Principles of Macroeconomics); counts toward social science requirement. Does <b>not</b> fulfill international perspectives requirement.

**English**

<i>Language/Comp</i>	3,4,5	4 credits in Writing 1301 (University Writing); fulfills freshman writing requirement.
<i>Lit/Comp</i>	3,4,5	4 credits in Writing 1301 (University Writing); fulfills freshman writing requirement; 3 credits in English Lit 1999 <sup>4</sup> ; fulfills literature requirement.

**Environmental Science** 3,4,5 3 credits in Natural Resources 1999<sup>4</sup>; fulfills biological science lab requirement and environmental theme

**French Language** No credit automatically granted<sup>3</sup>

**French Literature** 3,4,5 3 credits in French 3099<sup>4</sup>; fulfills literature requirement

**Geography, Human** 3,4,5 4 credits in Geog 1301; (Intro. to Human Geography); counts toward social science requirement and fulfills international perspectives requirement. Does not fulfill writing intensive requirement.

**German Language** No credit automatically granted<sup>3</sup>

**Government and Politics**

<i>American</i>	3,4,5	4 credits in Political Science 1001 (American Democracy in Changing World); counts toward social science requirement and fulfills citizenship & public ethics requirements.
<i>Comparative</i>	3,4,5	4 credits in Political Science 1054 (Repression & Democracy Around the World); counts toward social science requirement and fulfills international perspectives requirement.

**History**

<i>European</i>	3,4,5	6 credits in History 1999 <sup>4</sup> ; fulfills historical perspectives and international perspectives requirements
<i>U.S. History</i>	3,4,5	6 credits in History 1999 <sup>4</sup> ; fulfills historical perspectives and cultural diversity requirements
<i>World</i>	3,4,5	3 credits in History 1999 <sup>4</sup> ; fulfills historical perspectives and international perspectives requirements

<b>Italian Language and Culture</b>		Under review
<b>Latin</b>		
<i>Vergil</i>	3,4,5	4 credits in Latin 3300 (Introduction to Latin Poetry); fulfills literature requirement
<i>Literature</i>	3,4,5	4 credits in Latin 3300 (Introduction to Latin Poetry); fulfills literature requirement
<b>Effective 2007</b>		
<i>Vergil</i>	3,4,5	<b>4 credits in Latin 3199<sup>4</sup>; fulfills literature requirement</b>
<i>Literature</i>	3,4,5	<b>4 credits in Latin 3199<sup>4</sup>; fulfills literature requirement</b>
<b>Music</b>		
<i>Music Theory</i>	3,4,5	3 credits in Music 1001 (Fundamentals of Music); fulfills Other Humanities requirement
<i>Music Listening &amp; Literature</i>	3,4,5	4 credits in Music 3021 (Intro. to Music); fulfills other humanities and international perspectives requirements
<b>Physics</b>		
<i>B</i>	3,4,5	8 credits total in Physics 1101 & 1102 (Fundamental Physics I, II); fulfills physical science/lab requirement; not writing-intensive
<i>C Mechanics</i>	3,4,5	4 credits in Physics 1301 (Intro. Physics I); fulfills physical science/lab requirement; not writing-intensive
<i>C Elec/Magnetism</i>	3,4,5	4 credits in Physics 1302 (Intro. Physics II); fulfills physical science/lab requirement; not writing-intensive
<b>Psychology</b>	3,4,5	4 credits in Psychology 1001 (Introduction to Psychology); counts toward social sciences requirement
<b>Spanish Language</b>		No credit granted for AP scores <sup>3</sup>
<b>Spanish Literature</b>	3,4,5	3 credits in Spanish 3099 <sup>4</sup> ; fulfills literature requirement
<b>Statistics</b>	3,4,5	4 credits in Statistics 3011 (Intro. to Statistical Analysis); fulfills mathematical thinking requirement
<b>Studio Art</b>		no credit automatically granted <sup>2</sup>

<sup>1</sup> Students will be granted course credit plus credits toward fulfillment of the University's liberal education requirements for graduation.

<sup>2</sup> Art students may present a portfolio to the Department of Art. Please call 612/625-8096.

<sup>3</sup> For information, go to [LangTest.umn.edu/whoweare.html](http://LangTest.umn.edu/whoweare.html), send e-mail to [LangTest@tc.umn.edu](mailto:LangTest@tc.umn.edu), or call 612/624-0862.

<sup>4</sup> Course numbers 1999 and 3099 indicate blanket credit in the subject matter area at the freshman-sophomore and junior-senior levels respectively; other numbers are those of specific courses for which students may be granted credit.

**CATHRINE WAMBACH, CHAIR**

**EDUCATIONAL POLICY COMMITTEE**

**DISCUSSION:**

This item was withdrawn from the agenda and will be brought back to the Faculty Senate spring semester.

**WITHDRAWN**

**27. FACULTY SENATE OLD BUSINESS**

**NONE**

**28. FACULTY SENATE NEW BUSINESS**

**NONE**

**29. FACULTY SENATE ADJOURNMENT**

The Faculty Senate was adjourned at 4:37 p.m.

**Rebecca Hippert  
Abstractor**



**2008-09 UNIVERSITY OF MINNESOTA**

**OCTOBER 2, 2008**

**STUDENT SENATE MINUTES: No. 1**

The first meeting of the Student Senate for 2008-09 was convened in Studio C, Rarig Center, Minneapolis campus, on Thursday, October 2, 2008, at 11:33 a.m. Coordinate campuses were linked by telephone. Checking or signing the roll as present were 19 student members. Vice Chair Kris Schwebler presided.

**1. STUDENT SENATE CONSULTATIVE COMMITTEE**  
**Approval of March 6, 2008 Minutes**  
**Information for the Student Senate**

The Student Senate Consultative Committee, in its charge, has the authority "...to act on behalf of the Student Senate when a decision is required prior to the next scheduled meeting of the Student Senate and when a decision is required when it would not be possible to convene a special meeting of the Student Senate in a timely fashion; such actions will be reported to the Student Senate at its next meeting and the Student Senate may then overrule the Student Senate Consultative Committee."

Pursuant to that grant of authority, the Student Senate Consultative Committee approved the March 6, 2008, Student Senate minutes on May 8, 2008.

**2. STUDENT SENATE CONSULTATIVE COMMITTEE**  
**Approval of Student Senate Stipends**  
**Information for the Student Senate**

The Student Senate Consultative Committee, in its charge, has the authority "...to act on behalf of the Student Senate when a decision is required prior to the next scheduled meeting of the Student Senate and when a decision is required when it would not be possible to convene a special meeting of the Student Senate in a timely fashion; such actions will be reported to the Student Senate at its next meeting and the Student Senate may then overrule the Student Senate Consultative Committee."

Pursuant to that grant of authority, the Student Senate Consultative Committee approved the spring semester allocations of stipends for the Student Senate/Student Senate Consultative Committee Chair (\$500) and the Student Senate/Student Senate Consultative Committee Vice Chair (\$250) on May 8, 2008.

**3. STUDENT SENATE CONSULTATIVE COMMITTEE**  
**Approval of Bylaw Amendment**  
**Information for the Student Senate**

The Student Senate Consultative Committee, in its charge, has the authority "...to act on behalf of the Student Senate when a decision is required prior to the next scheduled meeting of the Student Senate and when a decision is required when it would not be possible to convene a special meeting of the Student Senate in a timely fashion; such actions will be reported to the Student Senate at its next meeting and the Student Senate may then overrule the Student Senate Consultative Committee."

Pursuant to that grant of authority, the Student Senate Consultative Committee approved the following bylaw amendment on May 8, 2008 (language added is underlined; language deleted is ~~struck-out~~).

**ARTICLE V. STUDENT SENATE MEMBERSHIP, ELECTIONS, AND OFFICERS  
(Changes to this article are subject to vote only by the Student Senate)**

**1. Membership**

For the purpose of electing representatives and alternate representatives, if any, to the Student Senate, qualified students shall vote within each of the following units of the University:

TWIN CITIES: Biological Sciences; Continuing Education; Dentistry; Design; Education and Human Development; Food, Agricultural, and Natural Resource Sciences; Graduate School; Law; Liberal Arts; Management; Medical School; Nursing; Pharmacy; Public Health; Technology; Veterinary Medicine

CROOKSTON

DULUTH: Business and Economics; Education and Human Service Professions; Fine Arts; Liberal Arts; Science and Engineering;

MORRIS

The elected members of the Student Senate shall be members of the University Senate.

**2. Election of Members**

**a. Eligibility**

a. Only students carrying at least two-thirds the number of credits required for full-time student status as defined by the Office of the Registrar for their college of enrollment shall be eligible to vote. ~~Each institute, college, or school shall establish its own procedures to determine qualification of those students eligible to vote.~~

b. To be eligible for election to the Student Senate, a student must have earned the required number of credits in residence at the University, as described below:

(1) Graduate School students carrying one credit ABD (all but dissertation) at the time of voting or who are certified as the equivalent of full-time students by the Graduate School shall be eligible for election.

(2) All other students shall be eligible for election if they have earned within the past semester and are currently carrying at least two-thirds the number of credits required for full-time student status as defined by the Office of the Registrar for their college of enrollment.

c. To continue to serve in the Student Senate, a student representative must continue to meet the requirements for eligibility identified under "b" hereof.

**b. Elections**

**1. Coordinate Campuses**

a. Between February 1 and April 30 of each year, ~~each unit~~ Crookston, Duluth, and Morris as listed in Section 1 of this Article shall conduct an election for Student Senate members and alternate members, if any. Each unit shall establish its own procedures, in accordance with the constitution, for conducting its elections. The results of the elections shall be mailed to the Clerk of the Senate not later than May 5.

b. Eligible students elect from their ranks 50 Student Senate members, who shall be distributed among the colleges and campuses in proportion to the number of students in those units. Each college shall be guaranteed one student senator. Morris and Crookston will be guaranteed a minimum of two student senators.

c. The elected representatives of the students to the Student Senate shall be chosen by secret ballot by the student constituency enrolled in the institutes, colleges, or schools as specified in the Bylaws. Only full-time students in each institute, college, or school shall be eligible to vote. Each institute, college, or school shall establish its own procedures to determine qualifications of those students eligible to vote.

d. The student board of each institute, college, school, or other representative unit shall determine if a pool of alternate senators shall be elected or define the pool to be all eligible students in the institute, college, or school. If the alternates are to be elected, then the constitution of the institute, college, school or other unit shall specify the number to be elected and their term in office, and they shall be elected at the same time and in the same manner as senators.

e. A senator may designate anyone from the appropriate unit pool to serve as an alternate in the senator's absence by providing notice to the Clerk of the Senate prior to the commencement of any meeting of the University or Student Senate.

f. All members elected to the Student Senate shall begin service on July 1 and shall serve for one year. Elected members of the Student Senate shall not serve more than four one-year terms, or any part thereof, in any six year period.

## **2. Twin Cities**

a. Between February 1 and August 10 of each year, Twin Cities units as listed in Section 1 of this Article shall conduct an election for Student Senate members and alternate members, if any, for the following year. Each unit shall establish its own procedures, in accordance with the constitution, for conducting its elections. The results of the elections shall be mailed to the Clerk of the Senate not later than August 15.

b. Between February 1 and August 10 of each year, the elected representatives of the students to the Student Senate for the following year shall be chosen by secret ballot by the student constituency enrolled in the institutes, colleges, or schools as specified in the Bylaws. Only full-time students in each institute, college, or school shall be eligible to vote. Each institute, college, or school shall establish its own procedures to determine qualifications of those students eligible to vote.

c. Between February 1 and August 10 of each year, the student board of each institute, college, school, or other representative unit shall determine if for the following year a pool of alternate senators shall be elected or define the pool to be all eligible students in the institute, college, or school. If the alternates are to be elected, then the constitution of the institute, college, school or other unit shall specify the number to be elected and their term in office, and they shall be elected at the same time and in the same manner as senators.

d. After August 15 of each year and for the current year, any open Student Senate members and alternate members from Twin Cities units as listed in Section 1 of this Article shall be filled by the Student Senate Consultative Committee with approval of the Student Senate. The Student Senate Consultative Committee shall establish its own procedures, in accordance with the constitution, for conducting elections.

e. Eligible students elect from their ranks 50 Student Senate members, who shall be distributed among the colleges and campuses in proportion to the number of students in those units. Each college shall be guaranteed one student senator.

f. A senator may designate anyone from the appropriate unit pool to serve as an alternate in the senator's absence by providing notice to the Clerk of the Senate prior to the commencement of any meeting of the University or Student Senate.

g. All members elected to the Student Senate shall begin service on July 1 and shall serve for one year. Elected members of the Student Senate shall not serve more than four one-year terms, or any part thereof, in any six year period.

...

#### **COMMENT:**

This amendment is meant to help the Twin Cities fill Student Senate seats that are filled through spring elections. The responsibility currently rests with college boards, but many seats remain vacant throughout the year either because there is not a functioning college board or the college board does not choose to fill these seats. The amendment would allow the Student Senate to fill vacant seats itself.

The following procedures were approved by the SSCC April 17, 2008:

#### **SSCC Procedures for electing Twin Cities Student Senators**

According to the Student Senate Bylaws, Article V, Section 2(b)(2), "d. After August 15 of each year and for the current year, any open Student Senate members and alternate members from Twin Cities units as listed in Section 1 of this Article shall be filled by the Student Senate Consultative Committee with approval of the Student Senate. The Student Senate Consultative Committee shall establish its own procedures, in accordance with the constitution, for conducting elections."

#### Student Senate Nominating Subcommittee

The SSCC shall establish a Student Senate Nominating Subcommittee to review nominees/applicants for vacant seats and make recommendations to the Student Senate for approval. The Student Senate Nominating Subcommittee shall be composed of:

1. Student Senate/SSCC Chair
2. Student Senate/SSCC Vice Chair
3. One additional Twin Cities member of the SSCC elected by the SSCC
4. One Twin Cities graduate/professional student senator elected by the Student Senate
5. One Twin Cities undergraduate student senator elected by the Student Senate

The Student Senate/SSCC Vice Chair shall serve as chair of the Student Senate Nominating Subcommittee.

#### Procedures:

1. If a Twin Cities unit has named alternate member(s), preference will be provided to these alternates members to fill any vacant seat(s). The Senate Office will contact the alternate members(s) to ask if he or she would like to be considered for the Student Senate member(s). If one alternate member agrees, this name can be forwarded to the Student Senate for approval. If more than one member agrees, the Student Senate Nominating Subcommittee shall make a recommendation to the Student Senate for approval.
2. If a Twin Cities unit has not named alternate member(s) or no alternate member(s) are interested in serving as a Student Senate members(s), then an email will be sent to all students in the Twin Cities unit of the vacant seat asking interested students to apply for service.
3. The Student Senate Nominating Subcommittee will review the applications and make recommendations to the Student Senate for their approval.
4. If future vacancies arise in the same Twin Cities units, the Student Senate Nominating Subcommittee can choose to either send another request for applicants, or draw from the pool that was already solicited.

**RONALD MILLER, CHAIR  
STUDENT SENATE CONSULTATIVE COMMITTEE**

**4. COUNCIL OF ACADEMIC PROFESSIONALS AND ADMINISTRATORS UPDATE**

Pamela Stenhjem, Chair of the Council of Academic Professionals and Administrators (CAPA), said that her group represents the professional class of 5200 non-unionized employees at the University. This class was started in 1980 and CAPA was formed as an advisory committee to the President. Academic professionals (P&A) have skills between civil service employees and faculty in jobs such as teachers, researchers, advisors, counselors, and extension service workers. Most people stay in this classification or move to a faculty position. P&A employee have some of the same benefits as faculty, but work on annually renewable contracts.

CAPA meets from 9:00 am-12:00 pm the third Friday of each month in 101 Walter Library and meetings are open to the public. CAPA consists of 40 representatives from campus units and colleges and has four committees: Benefits and Compensation, Representation and Governance, Professional Development and Recognition, and Communications.

CAPA's agenda this year consists of a P&A women's council kickoff today, a University-wide women's award, a University division for helping P&A employees outside central human resources, and a leadership development series with Human Resources.

Q: Why are P&A temporary employees?

A: The need at the time the class was created was for temporary employees, and this has remained.

Q: What is the faculty to P&A ratio?

A: It depends on how each class is being defined.

**5. CIVIL SERVICE COMMITTEE UPDATE**

There was no report

## **6. STUDENT SENATE/ STUDENT SENATE CONSULTATIVE COMMITTEE VICE CHAIR REPORT**

Kris Schwebler, Student Senate/Student Senate Consultative Committee (SSCC) Vice Chair, said that the SSCC will continue to work on the student release questions. There will be a speaker at the November SSCC meeting and work will take place with One-Stop to make the results easier to find. New Twin Cities senators will also be in place by the next meeting.

He then provided some words of advice to senators by reminding them to attend all Student Senate and University Senate meetings, bring items they are interested in to meetings for discussion, and read the agendas prior to each meeting.

## **7. ASSEMBLY/ASSOCIATION UPDATES**

**Crookston** – There was no report.

**Duluth** – Katie Best said that UMDSA is working on academic advisement improvements and the Bulldog Taxi Program has already enrolled 1900 students.

**Morris** – Kathryn Barron said that campus has started a bus service from Morris to the Maple Grove Transit Center each weekend. The cost is \$30-50 round trip. A constitutional review committee has also been established.

**Graduate and Professional Student Assembly** – Jeffrey Anderson reported that campus is hosting a national graduate and professional student conference later this month. GAPSA is also discussing the closure of Washington Avenue for light rail construction.

**Minnesota Student Association** - Mark Lewandowski noted that MSA is focused on voting efforts with scheduled events on campus, the MSA Express van service has moved to Boynton Health Service, and a special student concern forum will be held spring semester.

## **8. 2008-09 COMMITTEES OF THE STUDENT SENATE Action**

Student Senate committee memberships for 2008-09:

**STUDENT AFFAIRS - Students:** Jeffrey Wencl (chair), Curt Baker, Eric Brown, Megan Hayes, Maureen Kunkler, Hilary Ploeckelmann, Claire Wolters, Caroline Younts, Olga Zakharenko. **Faculty/PA:** Christiane Bartels, Jennifer Engler, Andy Howe, Thomas Reynolds, Kathleen Roufs, Catherine Solheim. **Alumni:** Nathan Pelzer. **Civil Service:** Thomas Bilder. **Ex Officio:** Kendre Turonie, Amelious Whyte.

### **FOR INFORMATION:**

**ACADEMIC HEALTH CENTER STUDENT CONSULTATIVE - Students:** To be named (chair), Ayesha Alvi, Ganesh Babulal, Elizabeth Bassett, Jared Buechle, Robb Garni, Jennifer Landwehr, Karen Myren, David Nelsen, Arinze Okere, Michelle, Rivera, Julie Ann Schmitz, Kimberly Weber, Megan Witucki, 2 to be named.

**STUDENT COMMITTEE ON COMMITTEES - Students:** To be named (chair), Jermaine Elliott, Emily Haugen, Mikael Moseley, 4 to be named.

**STUDENT SENATE CONSULTATIVE - Students:** To be named (chair), Jeffrey Anderson, Katie Best, Jason Einertson, Missy Gettel, Ryan Kennedy, Mariam Maiga, Kristopher Schwebler, Alicia Smith, Jeffrey Wencil.

**ELAINE CHALLACOMBE, CHAIR  
COMMITTEE ON COMMITTEES**

**DISCUSSION:**

With no discussion a vote was taken and the motion was approved.

**APPROVED**

**9. ELECTION OF 2008-09 STUDENT SENATE/  
STUDENT SENATE CONSULTATIVE COMMITTEE CHAIR**

Ryan Kennedy was elected as the 2008-09 Student Senate/Student Senate Consultative Committee Chair.

**10. ELECTION OF 2008-09 TWIN CITIES MEMBER OF THE  
STUDENT SENATE NOMINATING COMMITTEE  
Election by 2008-09 Twin Cities Graduate/Professional Senators Only  
One Twin Cities graduate/professional senator**

Matthew Kaplan was elected to the 2008-09 Student Senate Nominating Subcommittee.

**11. STUDENT AFFAIRS COMMITTEE UPDATE**

Jeffrey Wencil, Chair of the Student Affairs Committee (SCSA), said that the committee will be discussing annual issues, such as transportation and housing. At the November meeting the committee will hear from the Office of the General Counsel regarding students rights and recourse under FERPA. Other issues are safety at the new stadium and alumni relations with recently graduate students. Being that he is a student from a coordinate campus, he is asking Twin Cities students to let him know if there are other concerns for the committee to address. He would also like to forward more action items from the committee to the Student Senate.

**12. TUITION OVERSIGHT COMMITTEE  
Action**

**MOTION:**

To approve the following resolution.

Concerning: The University of Minnesota system does not currently have a way for students to offer formal input into the tuition process in the form of a collective recommendation.

Whereas, tuition at the University of Minnesota – Twin Cities has increased 119% in the last 8 years and 223% in the last 15 years; and

Whereas, the net cost of higher education in the state of Minnesota is nearly twice the national average; and

Whereas, there is no formal process for students to make recommendations on tuition increases; and

Whereas, the tuitions at all of the University of Minnesota system schools, undergraduate and graduate, are inextricably linked and must be handled collectively to ensure that tuition decreases for one school do not mean tuition increases at other schools; and

Whereas, campuses in Morris, Crookston, Duluth, and Rochester bring critical constituencies when lobbying both at the University and at the legislature due to their traditionally underrepresented status; therefore,

Be it resolved, that the University of Minnesota Student Senate endorses the proposed system-wide Committee on Tuition Oversight and urges the University of Minnesota President and administration to adopt this committee to allow formal student input in the tuition process.

**COMMENT:**

I would like to formally propose to the Student Senate a Committee on Tuition Oversight. This committee will be charged with discussing any proposed increases in tuition and their effects on various aspects of the University, as well as developing and advocating public policy centered on affordable higher education. One-half of the members of the committee will be students, one-fourth will be faculty members, and one-fourth will be administrators.

The idea driving the creation of this advising group on tuition is to increase student input on tuition increases, as they directly affect students and their families. The administrative and faculty membership is designed to provide additional input and a variety of perspectives on the situation, allowing for a balanced and productive discussion. When crafting the University's budget, the President and Chief Financial Officer will be asked to propose different plans of action for various tuition increases. They will be asked to present which parts of the budget would be the first cut if tuition increases were lower than recommended. They would also be asked to present what would be added to the budget if tuition increases were higher than recommended.

This committee would then discuss the budget presentations and make a tuition recommendation to the President and the Board of Regents. The committee will set its own rules and officers, with at least one person serving as Committee Chair. This committee will meet as needed, determined by the Chair. The structure of the proposed committee is as follows:

Seven Administrators, One from each of the following offices:

- Office of the Chancellor, Morris
- Office of the Chancellor, Duluth
- Office of the Chancellor, Crookston
- Office of the Chancellor, Rochester
- Office of the President
- Office of Student Affairs
- Office of Budget and Finance

Seven Faculty, comprised as follows:

- Three Faculty Members from the Twin Cities Campus as selected by the Faculty Senate
- Four Faculty Members from the coordinate campuses, with at least three campuses having representation at all times



Fourteen Students, comprised as follows:

Four students selected by the Minnesota Student Association  
Two students selected by the Student Senate  
Three students selected by the Minnesota Public Interest Research Group  
Two students selected by the Graduate and Professional Student Assembly  
One student selected by the Morris Campus Student Association  
One student selected by the University of Minnesota Duluth Student Association  
One student selected by the Crookston Student Association

This is a great opportunity for the students at all five of the campuses in the University of Minnesota system to work together on lowering tuition. I would like to ask the University of Minnesota Student Senate to approve this proposal and establish an initial meeting to determine the next steps in forming this committee and its responsibilities.

**RYAN KENNEDY, MEMBER  
STUDENT SENATE CONSULTATIVE COMMITTEE**

**DISCUSSION:**

Ryan Kennedy, a member of the Student Senate Consultative Committee (SSCC), said that he proposed this motion as a way to have students, faculty, and administrators at the table together to discuss tuition and so that students can be informed as to why decisions are made. However, when the motion was presented to the Minnesota Student Association (MSA) it stalled. He is therefore withdrawing this as an action item and instead proposing that the allocated time be used for a discussion of tuition and a two to three percent tuition cap which could put pressure on the administration.

A senator said that he supported the idea of a committee as a way to have more oversight into the process.

Another senator said that tuition is a regular topic of discussion at Finance and Planning Committee (SCFP) meetings, and members know that it is an issue, both here and nationally. If tuition is not increased, then institutions look for other ways to raise funds, such as through fees. There have been discussions about rolling together tuition and fees so students are aware exactly what they are paying. As for student input into the process, there are already processes in place, such as SCFP and the Student Representatives to the Regents, so the proposed structure seemed to be a duplication of effort.

Q: Are fees capped at Morris?

A: Yes. There is a total fee amount and then all groups must submit a proposal for a portion of those fees.

Q: How often are groups not funded through the Morris process?

A: Groups seldom receive no funds, but are usually just partially funded through the fees process. The groups learn to work within a strict budget, or raise funds through other sources.

Q: Does the process discourage new groups or encourage groups to merge?

A: No.

A senator then said that student involvement in many areas is low, so it would not be helpful to propose a new committee which could not find students to serve on it.

**13. 2008-09 SENATE AGENDA ITEMS**  
**Discussion**

Senators were then asked if they had any items for the Student Senate to discuss and address this year. The following ideas were mentioned:

- Advanced-placement requirements should be discussed if changes will be proposed
- Tuition should continue to be a topic
- The Council of Graduate Students (COGS) has established a Sustainability Committee. There is also a University-wide group working on this topic, with two students serving, which will make recommendations to Vice President O'Brien in the spring before presenting ideas to the President in June. The students serving should make reports to the Student Senate or their respective student associations.
- Senate committees should provide reports

**14. OLD BUSINESS**

NONE

**15. NEW BUSINESS**

NONE

**16. ADJOURNMENT**

The meeting was adjourned at 12:51 pm.

**Rebecca Hippert**  
**Abstractor**