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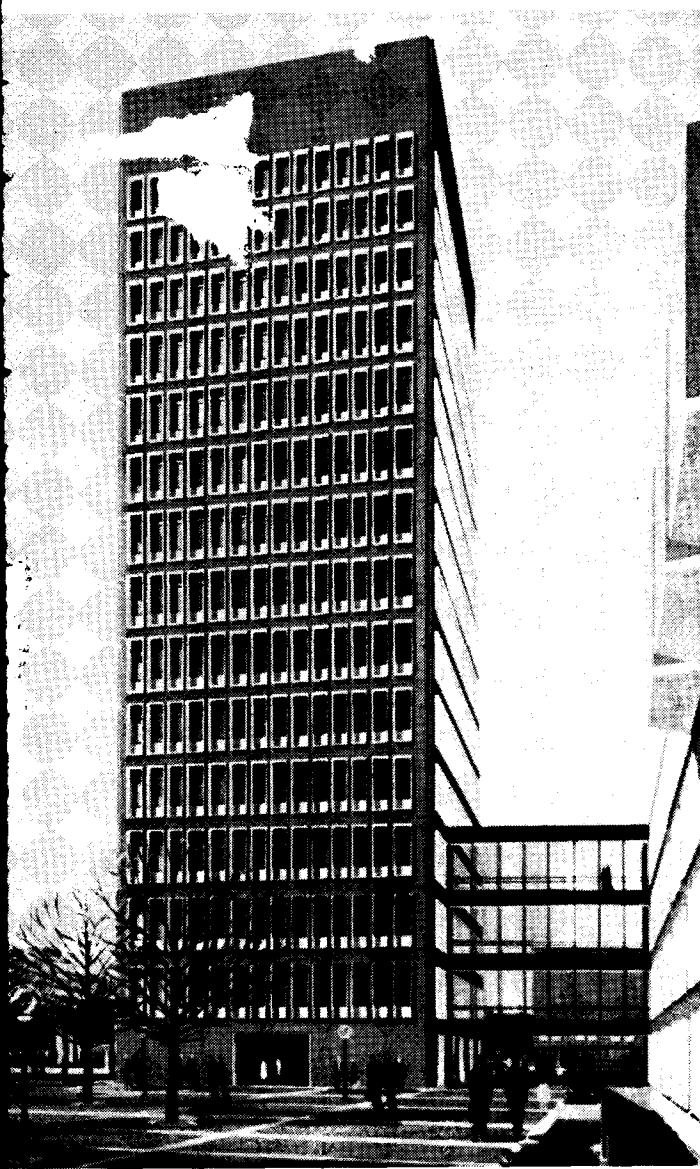
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School of Social Work

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*The disciplined use of
knowledge dedicated to
the service of mankind.*



Bulletin

of the UNIVERSITY of MINNESOTA

UNIVERSITY OF MINNESOTA

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University Hospitals

Field Work Agencies

Amherst Wilder Child Guidance Clinic	Jewish Family Service (St. Paul)
Capitol Community Center	Lutheran Welfare Association
Children's Service, Inc.	Margaret Barry House
Edward F. Waite Center	Minnesota Department of Public Welfare
Elizabeth Kenny Institute	Northeast Neighborhood House
Family and Children's Service (Minneapolis)	Pillsbury Citizens Services
Family Service, Inc. (St. Paul)	Ramsey County Welfare Board
Hallie Q. Brown Community House	St. Paul Board of Education
Hamm Foundation Clinic	University of Minnesota Hospitals
Hennepin County Court Services	Urban League
Hennepin County Welfare Board	Veterans Administration Hospital
Jewish Community Center of Minneapolis	Veterans Administration Regional Office
Jewish Community Center (St. Paul)	Washburn Memorial Clinic
Jewish Family and Children's Service (Minneapolis)	Wells Memorial Community Center
	Young Women's Christian Association

School of Social Work

GENERAL INFORMATION

Education for Social Work

The profession of social work is one of the principal service professions. In a rapidly changing world where individuals, groups of individuals, and communities are confronted with complex personal and social problems the expert services of social work professionals are essential. Social work services touch all sorts and conditions of people, including children needing protection, guidance, or placement; families in trouble; persons in need of social, economic, medical, or psychiatric help; and groups in need of socializing, therapeutic, informal educational, or recreational experiences. Communities as well as individuals suffer from changing conditions requiring community welfare planning and social policy changes. The importance of skilled professional social work leadership in these broad responsibilities is well recognized.

Those who wish to prepare themselves for the profession of social work need very broad understanding, sound judgment, and thorough professional education. The University of Minnesota provides rich offerings giving opportunity for a qualified student to acquire the education essential to entry into the profession of social work. The School of Social Work, accredited by the Commission on Accrediting of the Council on Social Work Education, is recognized as a leading school. Many of its graduates hold a wide range of responsible social work positions in this country and in other countries of the world. The School began as one of the first schools of social work to be established within University auspices. Throughout nearly a half century it has provided leadership through its graduates and its faculty to the development of social work and social work education in America. Today, with a well-qualified faculty and well-developed field work resources in the social agencies of the Twin City area, the School offers a modern program of professional education for social work.

On the pages which follow, additional information is summarized about education for social work at (a) the undergraduate pre-social work level, (b) the graduate professional level consisting of 2 years of study, research, and field work leading to the basic professional degree of master of social work, and (c) the advanced program of study and research leading to the Ph.D. degree.

Undergraduate Curriculum

The following undergraduate course of study is recommended but not required as the only way to qualify for entrance into graduate professional study in the School of Social Work. (See admission requirements for entry into the master of social work program outlined on succeeding pages.) The organization of the 4-year course aims to give the undergraduate the fundamentals of a broad, modern, liberal education.

The student wishing to select the pre-social work major qualifies for entry into it by completing Lower Division requirements in the College of Science, Literature, and the Arts. The requirements for admission to the Upper Division (within which the pre-social work major is located) are given under the heading "Lower Division Programs for entering the Upper Division" in the *Bulletin of the College of Science,*

Literature, and the Arts. The specific subject requirements are set forth in that bulletin and must include the following courses in the 2 years' work:

(Credits shown in parentheses)

Required	Recommended Electives
Soc 1 and 3—Introduction to Sociology (6)	Anth 2—Introduction to Anthropology (5)
Soc 45—Social Statistics (5)	Art 1—Principles of Art (4)
Pol 1-2 or 5—American Government and Politics (6 or 5)	Comp 27-28—Advanced Writing (6)
Psy 1-2—General Psychology (6)	Geog 4—Human Geography (5)
	Hist 1-2-3—Civilization of the Modern World (9)
	Phil 1-2-3—Problems of Philosophy, Logic, Ethics (15)
	Phil 40—Logic of Scientific Reasoning (3)
	Spch 5-6—Fundamentals of Speech (10)

Pre-Social Work Major

The pre-social work major is offered in the Upper Division of the College of Science, Literature, and the Arts and is subject to requirements for the degree of bachelor of arts which are given under the heading "Requirements of the Upper Division" in the *Bulletin of the College of Science, Literature, and the Arts* except that the requirement of a major sequence and 1 or 2 minors are replaced by the pre-social work major outlined below. It is an interdepartmental sequence leading to the bachelor of arts degree in sociology, providing a liberal education including information about social welfare and a wide range of knowledge in the social and behavioral sciences and the humanities. It is focused on pertinent issues in social welfare, including a description of some aspects of social work practice, and that body of social scientific and humanistic knowledge which broadens and deepens the student's understanding of the individual in a socially responsible society. The pre-social major is designed to: (a) prepare the student for graduate professional education in social work, (b) prepare the student to qualify for some social welfare positions for which full professional education is not required (but a B.A. degree is required), and (c) provide sufficient knowledge about social welfare programs and social work activities so that the student is able to think critically about problems, issues, and approaches to social welfare in his community.

The requirements of the pre-social work major are outlined below.

1. Personality Development and Individual Behavior

(Credits shown in parentheses)

Required	Recommended Electives
CD 80—Child Psychology (3)	PubH 57—Health of Infant and Child (2)
Psy 144-145—Abnormal Psychology (6)	CD 81—Adolescent Psychology (3)
	CD 180-181—Personality and Social Development of Children (6)
	EPsy 159—Personality Development and Mental Hygiene (3)
	Psy 114—Human Behavior (3)
	Psy 125-126—Psychology of Individual Differences (6)

2. Intellectual and Ethical Forces Affecting Behavior

(Credits shown in parentheses)

Required	Recommended Electives
Hum 54—Humanities in the Modern World (5)	HEd 180—The School and Society (3)
Pol 162—Recent Political Thought (3)	Hum 51-52-53—Humanities in the Modern World (15)
(or) Soc 170—Analytical Social Theory (3)	
(or) Soc 172—Backgrounds of Modern Social Thought (3)	Soc 171—Social Life and Cultural Change (3)

3. Social Forces Affecting Behavior

(Credits shown in parentheses)

Required	Recommended Electives
Anth 165—Culture and Personality (3)	PubH 100—Elements of Preventive Medicine and Public Health (3)
PubH 50—Personal and Community Health (3)	PubH 141—Social, Economic Aspects of Medical Care (3)
Soc 53—Elements of Criminology (3)	Soc 111—Population Trends (3)
Soc 112—World Population Problems (3)	Soc 115—Social Aspects of Housing, Standards of Living (3)
Soc 140—Social Organization (3)	Soc 120—Social Psychology (3)
Soc 141—The Family (3)	Soc 124—Social Mobility (3)
Soc 162—Rural Social Institutions (3)	Soc 126—Family Development (3)
	Soc 144—Social Stratification (3)
	Soc 145—Urban Sociology (3)
	Soc 146—Industrial, Occupational Sociology (3)

4. Political and Economic Forces Affecting Behavior

(Credits shown in parentheses)

Required	Recommended Electives
Econ B—Scope, Methods, and Application of Economics (3)	IR 52—Modern Industrial Relations: Labor Marketing (3)
Econ C—Introduction to Economic Analysis (3)	Econ 160—Comparative Economic Systems (3)
Pol 124—Recent Social Legislation (3)	Pol 126-127—Government and the Economic Order (6)

Pol 137—American Political Parties (3)

Pol 185-186—International Relations and Organizations (6)

5. Tools for the Analysis of Problems

(Credits shown in parentheses)

Required	Recommended Electives
Soc 50—An Introduction to the Theory and Practice of Social Work (5)	Art 63—Drawing, Painting, and Design (5)
Soc 91—Case Methods Applied to the Study of Human Problems (3)	Art 138—Art in the United States (3)
	Jour 150—Public Relations in Community Services (2)
	Pol 131-132-133—Public Administration (9)
	PEM 52—Leadership in Social Activities (3)
	Psy 171-172—Clinical Psychology (6)
	Soc 180—Methods of Social Research (3)
	Soc 182—Statistical Methods (3)
	Soc 183—Problems in Social Measurement (3)

Satisfactory completion of 4 years' work of this curriculum leads to the degree of bachelor of arts.

Details regarding the undergraduate course will be found in the *Bulletin of the College of Science, Literature, and the Arts*.

Professional Social Work Study

Professional social work study is carried on in the School of Social Work at the graduate level. The student must be eligible for admission to the Graduate School of the University of Minnesota.

Master of Social Work Program

The course of study which leads to the degree of master of social work has as its purpose the following:

Social work is a profession which, together with other professions, contributes to the social, psychological, and physical growth and well-being of individuals, groups, and communities. Social work education is education for the profession, that

is, education for practice in a defined area of service. By virtue of its professional nature, social work education purposefully aims at developing in the student a conscious philosophy and a set of attitudes, and aims at imparting a body of knowledge and a set of identifiable skills, which are based on scientific method and are basic and distinctive to the social work profession. The following are basic to social work practice:

1. A substantial body of knowledge about:
 - a. Human behavior in dynamic interaction with the physical environment, the social and political structure of society, as well as human behavior involving interpersonal relationships and individual capacities, needs, and aspirations.
 - b. Social welfare programs and social work services.
 - c. Social work methods of practice.
2. Some degree of competence in:
 - a. The use of social work methods to help persons, individually or in groups, to utilize better their own powers or social opportunities to the end of solving social difficulties, to realize better their potentials for effective community living or to protect persons who lack the power to make constructive use of their social situations.
 - b. The use of scientific method and skills in participating in and interpretation of social work research.
 - c. Participating in community organization process which equates welfare services to community needs.
 - d. Participating in those aspects of the administrative process appropriate to a given position so as to identify and carry out responsibilities in transforming policy into services and in contributing to improvement of policy and service.

In addition to the basic degree of competence expected of all students referred to in items a to d above, a higher degree of competence will be expected of all students in either casework or group work.

3. Attitudes which are appropriate to the social work profession, including:
 - a. Dedication to and responsibility for furthering human welfare.
 - b. Pride and satisfaction in belonging to the social work profession and in exercising its responsibilities and privileges.
 - c. Readiness to modify or relinquish unsuitable attitudes and acquire new attitudes based on new experiences and knowledge.
 - d. Willingness to give precedence to professional goals over personal goals.
 - e. A spirit of scientific inquiry with responsibility to contribute to advancement of professional knowledge and method.
4. A philosophy which recognizes individual human welfare as the purpose and test of social policy and of the means used by the profession.

SEQUENCES IN THE M.S.W. PROGRAM

Each student must complete courses in the several sequences of field instruction, human growth, social policy, and social work practice, including research. (See course listings at end of bulletin.) Brief explanatory statements about some of these sequences follow.

Field Work Sequence—Each student is enrolled in field instruction concurrently with theory courses devoting approximately 3 days per week to field work throughout the 2-year program. Placements each of 9-month duration in 2 different public or private agencies are made for each student. The field work is a laboratory course that is provided in a variety of settings, either in an agency which offers social service

TYPICAL PROGRAMS OF STUDY FOR MSW PROGRAM

First Graduate Year

Fall Term

- SW 210—Field Instruction in Social Work (3)
SW 225—Social Policy and Programs I (4)
SW 248A-B—Concepts of Human Growth and Behavior in Social Work Practice I (3-2)
SW 265—Social Casework I (3)
(or) SW 275—Social Group Work I (3)

Winter Term

- SW 211—Field Instruction in Social Work (4)
SW 226-227—Social Policy and Programs II-III (2-2)
SW 249A-B—Concepts of Human Growth and Behavior in Social Work Practice II (2-2)
SW 266—Social Casework II (2)
(or) SW 276—Social Group Work II (2)
SW 285—Research (2)

Group work students add:

- SW 281A—Use of Program in Groups I (1)

Spring Term

- SW 212—Field Instruction in Social Work (4)
SW 250A-B—Concepts of Human Growth and Behavior in Social Work Practice III (2-1)
SW 260—Principles of Administration in Social Work (2)
SW 267—Social Casework III (2)
(or) SW 277—Social Group Work III (2)
SW 286—Research (2)

Group work students add:

- SW 281B—Use of Program in Groups I (1)

Second Graduate Year

Fall Term

- SW 215—Field Instruction in Social Work (6 or 5)
SW 251—Concepts of Human Growth and Behavior in Social Work Practice IV (2)
SW 268—Social Casework IV (2)
(or) SW 278—Social Group Work IV (2)
SW 271—Community Organization (2)
SW 287—Special Studies in Social Work (3)

Group work students add:

- SW 262—Supervision in Social Group Work (2)
SW 282—Use of Program in Groups II (1)

Winter Term

- SW 216—Field Instruction in Social Work (6)
SW 252—Concepts of Human Growth and Behavior in Social Work Practice V (2)
SW 269—Social Casework V (2)
(or) SW 279—Social Group Work V (2)
SW 287—Special Studies in Social Work (4)

Group work students add:

- SW 263—Administration in Social Group Work (2)

Spring Term

- SW 217—Field Instruction in Social Work (6)
SW 228—Social Policy and Programs IV (3)
SW 253—Concepts of Human Growth and Behavior in Social Work Practice VI (2)
SW 270—Social Casework VI (2)
(or) SW 280—Social Group Work VI (2)
SW 287—Special Studies in Social Work (2)

as a primary function (as in public welfare, family or child welfare service, community center, and the like) or in multidiscipline agencies where social service may be part of a team effort in providing services or may be secondary to a more comprehensive service (such as is the case in child guidance and mental hygiene clinics, hospitals, rehabilitation agencies, court services departments, and school systems). Field work offers a major concentration in 1 of 2 social work methods—social casework or social group work. In addition it provides for exposure to and experience with the three additional methods of administration, community organization, and research. It is a planned and organized educational experience designed to move in orderly progression from the simple to the more complex aspects of actual professional social work practice. Under the direct tutorial supervision of a field staff faculty member the student is engaged in actual doing, concurrently making use of theoretical and conceptual material presented in theory courses; hence integrated learning is enhanced.

Social Casework Sequence—This sequence in theory and practice of casework method includes six consecutive courses. The entire sequence is required for students who select as their area of concentration the casework method. It must be accompanied each term by field work instruction in an agency offering casework services. This sequence deals with knowledge, attitudes, and skills necessary to the practice of casework in any agency setting. Casework with a variety of persons and problems in a range of agency settings is illustrated, analyzed, and evaluated, through case study and lecture.

Social Group Work Sequence—This sequence in theory and practice of social group work method includes six consecutive courses plus some courses in program and administration. The entire sequence, accompanied by field work instruction in social group work, is required for those students who select as their area of concentration the social group work method. This sequence deals with knowledge, attitude, and skills necessary to helping individuals with many diverse socio-psychological problems through group association on the premise that individuals need qualitative group experiences to deal more effectively with their particular problems and those of their social environment, to gain a feeling of self-worth, a sense of belonging, and a sense of responsibility toward others. Group work with a variety of persons and groups, in a range of agency settings (including children's institutions, youth serving agencies, mental health clinics, correctional services, rehabilitation centers, neighborhood houses, camps, and the like) is illustrated, analyzed, and evaluated through case study and lecture. Work with and supervision of volunteers is included in the sequence content.

REQUIREMENTS FOR THE M.S.W. DEGREE

The degree of master of social work requiring 2 years of graduate study will be awarded to students who fulfill the following requirements:

1. Ninety credits including a 9-credit degree project (as indicated) must be presented with an average grade of B or better. No credit is allowed for course work of D quality.
2. Complete a sequence in each of the groups of courses under the letter headings B, C, D, and E including at least one course each in administration, casework, community organization, group work, and research.
3. A Master's degree research project consisting of 9 quarter credits must be completed. Each student will participate in the planning and execution of a research project which is presented in a completed written research report. Usually students work within a small group in the preparation of the research project, but individual student projects may be permitted with special consent.
4. Not less than 45 credit hours must be earned in residence at the University of Minnesota with an average of B or better.

5. Not more than 45 credit hours will be accepted by transfer and then only if earned in an accredited school of social work. Credits accepted for transfer shall be an average of B or better quality. Credits of D or lower will not be accepted.
6. Not more than 9 credit hours earned in extension courses will be accepted to apply on degree requirements and then only if the grade received is B or better and the course (a) was taught by a member of the graduate faculty, (b) is numbered above 100, (c) carries the same title and content as a corresponding course in the regular curriculum.
7. The candidate must successfully pass a written examination and/or an oral examination conducted by a committee of three or more members of the graduate faculty.
8. All credits offered for the degree must have been earned within 7 years preceding the quarter in which the degree was conferred.
9. Following the completion of 40 graduate credits not less than 15 of which must have been earned at the University of Minnesota and not later than the opening of the quarter preceding the quarter in which the degree is to be conferred, the student shall submit, through his major adviser, a program of all credits presented for the degree upon the appropriate degree program form.

Advanced standing not to exceed 45 quarter credits may be granted for work done in other schools of social work accredited by the Council on Social Work Education, limited by the above regulations.

Normally, students are not admitted for part-time work at this School. An exception is made for employed social welfare workers in the Twin Cities area who are admitted under certain conditions to an organized part-time study program. (Further particulars can be secured on request.)

Summer Offerings—Summer Session courses are generally offered as a service to employed social workers, students majoring in other departments of the University, or for transferring or returning social work students in preparation for a second-year study. Another important part of summer offerings is the 1- to 2-week institutes for employed social workers with topics that vary in accordance with subjects of current interest to social workers.

ADMISSION TO THE M.S.W. PROGRAM

Professional social work education is graduate study in the School of Social Work which is within and under the standards of the Graduate School. Admission is based on evidence that the applicant has personal and academic qualifications which meet Graduate School standards and give promise of success in graduate education and practice in the profession of social work.

Personal qualifications include a liking for people, an interest and aptitude for working with them, good health, emotional stability, concern for people and social problems, and willingness as well as capacity for growth.

Academic requirements include a Bachelor's degree granted by a recognized college or university with a satisfactory scholastic record of sufficient quality as to assure creditable performance on the graduate level. A liberal arts background with social science emphasis is the preferred foundation for graduate social work education. Applicants are expected to present the equivalent of 39 quarter or 26 semester credits in the social sciences (i.e., sociology, political science, economics, psychology, anthropology, history) including 1 or more courses in at least 3 of these social sciences and a course in introductory statistics. If the applicant is otherwise eligible for admission but lacks some prerequisites, he may be admitted with a plan to complete the prerequisites before beginning his second graduate year (except a deficiency in statistics which must be completed before the end of the first term). At the time of admission,

the applicant will be notified of any deficiencies. Knowledge of a foreign language is not required for the master of social work degree.

Applicants from Foreign Countries—Applicants from Canada are considered on the same basis as residents of the United States. Generally, applicants from other countries are expected to have completed social work training offered in their own country and to have had several years of work experience in social welfare programs there. Exceptions may be made where no social welfare training is offered, or when a student has completed undergraduate study in this country. Only students with a Master's degree from an accredited school in the United States or Canada may be admitted to the doctoral program here. Students whose mother language is not English are required to pass University of Minnesota English proficiency examinations before they may register for classes. Fluency in the English language is of utmost importance for social work education because of class and field work requirements. Applicants from non-English speaking countries should designate on the application form the name and address of at least one reference who has knowledge of the applicant's ability to use the English language. It is also suggested that students from other countries plan for extra clothing suitable to the cold winter and the warm summer which characterizes Minnesota climate. Western dress is required for field work.

Admission Procedures—Application materials and admission instructions should be obtained from the School of Social Work, University of Minnesota. Applications must be filed with the School of Social Work well in advance of registration date, preferably 4 to 6 months before the opening of fall term. Beginning graduate students are admitted to begin fall term only each year, a practice common to most schools of social work. Persons with previous graduate social work education may be admitted at the term that makes progression from their previous training feasible. Candidates are admitted to the School by the dean of the Graduate School on recommendation of a faculty committee on admissions. The recommendation is based on consideration of the applicant's academic transcripts of credit, personal statement of interests and qualifications, letters of reference, selected objective tests, and, when indicated, a personal interview. As soon as notification of admission is received, the student should promptly inform the School of Social Work of his intention to attend. This is essential in order to complete arrangements for the field work placement. The School will then notify the student about registration dates and program planning. Students are not admitted to any class after the first week of the term without special permission.

Doctor of Philosophy Degree in Social Work

The School of Social Work offers an advanced program of study leading to the doctor of philosophy degree (Ph.D.). Only one doctor's degree, subject to the requirements and standards set forth by the Graduate School, is conferred by the University of Minnesota. The program of advanced study in the School of Social Work operates within these requirements and standards. It has as its objective the preparation of scholars and leaders in the field of social work. The major emphasis is upon research and administration in order to prepare graduates to add new knowledge, to improve methods of practice, to evaluate programs and processes, and to relate knowledge from the behavioral sciences to the social work field.

The number of students admitted each year is limited. Those considered for admission must hold the Master's degree from this School or the Master's degree in social work from a school accredited by the Council on Social Work Education, have subsequently acquired at least 3 years of progressively successful social work practice experience, possess personal qualifications appropriate for leadership roles in the field, and possess intellectual and scholarly qualifications appropriate for advanced study.

The doctoral program involves completing at this School a core of social work courses and seminars totaling not less than 25 quarter credits beyond the Master's program plus completion of a chosen minor field, usually involving not less than 24 quarter credits. (Minor fields available for choice include public health; social sciences, such as sociology; political science; child development; psychology; economics; education; and others.)

A reading knowledge of 2 foreign languages is required, but a substitute for 1 language may be petitioned. Substitutes may be either a minimum of 15 credits in a collateral field, or evidence of mastery of a research tool such as statistics.

The student must plan to devote at least one 12-month year to full-time study in residence (preferably beginning in June but possibly beginning in September). He is urged to acquire a reading knowledge of at least one foreign language, and to review elementary statistics prior to entering full-time study. Upon completion of major, minor, and language requirements the student is required to pass written comprehensive examinations in social work. (He may also be required to pass written examinations in his minor field.) In addition, he must pass an oral examination covering both major and minor fields. At this point he is admitted to candidacy and is ready to proceed with the completion of his dissertation which must be defended in a final oral examination.

For further information and application materials, address request to the director of the School of Social Work. Also refer to the *Bulletin of the Graduate School*.

Fellowships and Loan Funds

Fellowships

Scholarships and stipends available through the School of Social Work or granted on the advice of the School are listed immediately below. If you wish to be considered for a scholarship or stipend, you should notify the School not later than May 1. First decisions are made by the first of June for the following academic year. Residual funds may permit some later decisions. Early inquiry is advised.

STIPENDS FROM FEDERAL SOURCES (U.S. citizenship required)

U.S. Public Health Service Mental Hygiene Act Traineeships—Training grants are available to qualified students interested in the mental health field, including school social work, through a grant of funds under the U.S. Mental Health Act. Amount of traineeships is \$1,800 for the first year in the Master's program, \$2,000 for the second year, \$3,600 for the third and fourth years plus tuition costs.

U.S. Office of Vocational Rehabilitation Traineeships—Training grants of \$1,800 for the first year and \$2,000 for the second year are available to qualified students who intend to practice social work in rehabilitation settings. These traineeships are made possible through a grant of funds from the U.S. Department of Health, Education and Welfare through its Office of Vocational Rehabilitation.

The Veterans Administration has paid field work positions open to qualified second-year students in either medical or psychiatric social work.

STIPENDS FROM OTHER SOURCES

Donald Abbott Miller Memorial Fellowship—Tuition scholarship for graduate social group work student.

Archie D. and Bertha H. Walker Foundation Fellowships—For graduate social group work students. Amount based on student's need.

S. Vincent Owens Memorial Fellowship—For graduate social work student with interest in research in intergroup relations.

Assistantships—Teaching assistant appointments at 25 per cent to 50 per cent of time, involving payment for services rendered from \$1,057 to \$2,115 per academic year, are available in limited number.

In addition to these scholastic sources there are various foundations and special funds which are available for scholarship assistance on graduate level not specifically restricted to social work. Candidates for social work education may compete with students in other fields for this type of assistance. Persons interested in this possibility should explore these resources with their college scholarship adviser.

Scholarships and stipends granted by local, state, or national agencies, foundations, or associations ordinarily involve arrangement between the agency and the student, including an application directly to the agency. The School, however, often serves in an advisory capacity in the matter. In any event, such a scholarship or stipend is conditioned on the admission of the applicant to a school of social work. Also, most scholarships and stipends require U.S. citizenship or permanent residence in this country.

Following are only a few of the scholarships and stipends available from these sources:

I. S. Joseph Scholarship Program for qualified Jewish graduate social work students, residing in Minnesota, Iowa, Nebraska, North Dakota, South Dakota, and northern Wisconsin. Apply before March 31 to Minneapolis Federation for Jewish Service, Room 718, 512 Nicollet Avenue, Minneapolis 2, Minnesota.

Firestone Scholarship Program for qualified social work students interested in working for Jewish agencies. Amount based on need is \$1,500-\$3,000 per year. Apply by March 31 to Mr. Benjamin Lasoff, Firestone Scholarship Committee, United Jewish Fund and Council, 522 Bremer Arcade, St. Paul 1, Minnesota.

St. Paul Social Welfare Scholarships, awarded to Minnesota residents who are eligible for admission to graduate school of social work for a duration of 2 academic years. Amount based on need, to a maximum of \$200 per month, with commitment to accept employment for at least 2 years in a Ramsey county social agency. Apply not later than February 28 to St. Paul Social Welfare Scholarship Committee, Greater St. Paul Community Chest and Council, Inc., 400 Wilder Building, St. Paul 2, Minnesota.

National Foundation Scholarships awarded to qualified second-year medical social work students. Amount includes all fees. Apply by April 1 to Miss Catherine Worthingham, Director of Professional Education, National Foundation, 800 Second Avenue, New York 17, N.Y.

Wheat Ridge Foundation Scholarships amounting to \$1,200 plus tuition fees for each academic year are awarded to qualified students affiliated with the Lutheran Church. Apply by April 1 to Wheat Ridge Foundation Committee on Scholarships, Valparaiso University, Valparaiso, Indiana.

National Lutheran Council Scholarships for Lutheran graduate social work students are available in varying amounts. For further information, write Division of Welfare, National Lutheran Council, 50 Madison Avenue, New York 10, N.Y. Early inquiry is strongly suggested.

Child Welfare League of America Scholarships under varying conditions are offered for graduate social work study by local agency members. For detailed information, write to Child Welfare League of America, 345 East 46th Street, New York 17, N.Y.

Nina Morais Cohen Scholarship, established by the Minneapolis section, National Council of Jewish Women, to qualified beginning graduate social work student. Amount is \$225, and may be renewed for a maximum of 2 years. Apply to Director, Bureau of Student Loans and Scholarships, University of Minnesota, Minneapolis 14, Minnesota.

Court Services Fellowships awarded to two qualified students with intent to work in probation field. Amount is \$1,000. Apply to Mr. Paul Keve, Director of Court Services, Court House, Minneapolis, Minnesota.

Family Service Association of America Grants, in varying amounts, are available to qualified graduate social work students. Awards often carry commitment to work for donor agency. For further information, write Personnel Service, Family Service Association of America, 192 Lexington Avenue, New York 16, N.Y.

Minnesota State Department of Public Welfare Scholarships for social work training in psychiatric and child welfare settings. Apply by May 1 to Personnel Director, State Department of Public Welfare, Centennial Building, St. Paul 1, Minnesota.

The *child welfare division* in most state public welfare departments offers generous stipends for training in child welfare. Many states do not require residence in the state and the applicant is permitted to choose among accredited schools of social work. For further information, write to the state department of welfare in the state in which you would like to work.

Detailed information on fellowships and scholarships offered under varying conditions by national voluntary agencies, foundations, church groups, and civic

organizations is contained in the publication *Social Work Fellowships and Scholarships in the United States and Canada*. This may be ordered for \$1 from the Council on Social Work Education, 345 East 46th Street, New York 17, N.Y.

Aid for Students from Other Countries

The University of Minnesota offers a limited number of foreign student scholarships *for tuition only* to qualified foreign graduate and undergraduate students. These are not specifically restricted to social work study.

Further information on sources of aid for foreign students may be secured from United States consuls abroad; from the Institute of International Education, 1 East 67th Street, New York 21, N.Y.; and from the UNESCO publication, *Study Abroad: Scholarships, Fellowships, and Loans*, United Nations, New York, N.Y.

Loan Funds

Student loans are available through the Office of the Dean of Students, Bureau of Student Loans and Scholarships.

Facilities for Study and Professional Contacts

The University Library, with more than 2,000,000 volumes, is well provided with current literature in the social sciences, including periodicals and government publications for this country and abroad. Available to social work students is the Gertrude Vaile Library Shelf which contains books and pamphlets used in many social work courses. A social service collection in the Minneapolis Public Library makes easily available all of the current materials in the social work field. In St. Paul, the Public Library, the State Historical Library, the James J. Hill Reference Library, and the Library of the State Division of Social Welfare supplement these sources.

The Minnesota Welfare Conference, which is outstanding among state conferences, is held each spring in the Twin Cities, and the students are advised to attend. Other professional conferences and organizations meet in the Twin Cities at various times during the year.

The Student Social Workers' Association is an organization made up exclusively of students. Any person registered in social work courses at the University is eligible for membership. Meetings are held throughout the year for the purpose of discussing social work and also student problems.

The Minneapolis Travelers Aid annually presents the Jewett Award to a student who, in faculty opinion, demonstrates outstanding potential for social work.

Students enrolled on a full-time basis are eligible for student membership in the National Association of Social Workers. It is expected that all full-time students will avail themselves of membership and will incorporate participation in the association into their program of graduate study.

Expenses

Estimated Expenses (9-month Basis)

Living expenses	\$1,400.00
Books	75.00
Incidental fee (\$20 per quarter)	60.00
Tuition (resident) (\$86 per quarter)	258.00
Tuition (nonresident) (\$225 per quarter)	675.00

All University fees are subject to modification without notice.

Students seeking assistance in securing living quarters should communicate with the Student Housing Bureau, Eddy Hall, University of Minnesota, Minneapolis 14.

COURSES IN SOCIAL WORK

For Graduate Students Only

Note—The following symbols are used throughout the course descriptions and will not carry any page footnotes:

- An asterisk after a course number indicates those courses through which it is possible for graduate students to prepare required Plan B papers.
- ¶ A paragraph mark preceding a course number in the parenthetical statement means "concurrent registration," i.e., the course so indicated is to be taken simultaneously.
- # A sharp mark in the parenthetical statement means that students must obtain the consent of the *instructor* before attempting to register for the course.

A. Special Topics and Reading Courses

201f, 202w, 203s. **Special Topics in Social Work.** (Cr ar; prereq #)

206f, 207w, 208s. **Readings in Social Work.** Independent study under tutorial guidance. (Cr ar; prereq #) Staff

B. Field Work

210f-211w-212s. **Field Instruction in Social Work.** Field practice in social work process under direct supervision. (Cr ar; prereq ¶265 or ¶275, or equiv)

215f-216w-217s. **Field Instruction in Social Work.** Field practice in social work process under direct supervision. (Cr ar; prereq 212)

218f, 219w, 220s. **Field Instruction in Social Work.** Field experience in social work process under direct supervision. (Cr ar; prereq MSW degree in social work)

221f,w,s. **Seminar for Clinical Field Instructors.** (Cr ar; limited to persons engaged in supervising students in field work)

C. The Social Services

225f-226w-227w-228s. **Social Policy and Programs I-II-III-IV.** Social policy and social work programs, public and private, in economic security, housing, health, rehabilitation, interpersonal and intergroup relations, education, recreation, corrections and protective functions and occupational and vocational functions indicating the role of the social work profession. (4-2-2-3 cr)

240s. **Seminar Social Work as a Profession.** (Cr ar; prereq #)

241w. **Seminar: The History of Social Work.** Consideration of the historical backgrounds of the modern social work movement and the evolution of the theory underlying it. (Cr ar; designed primarily for doctoral students)

242. **Seminar: Social Work Education.** (Cr ar; prereq MSW degree)

243. **International Social Welfare.** (3 cr; prereq #)

245f,w,s.* **General Seminar in the Social Services.** (Cr ar; prereq grad social work students)

D. Human Growth and Behavior

248Af-Bf. **Concepts of Human Growth and Behavior in Social Work Practice I.** Socio-psycho-biological factors associated with individual and group development as applied to social work practice. (3-2 cr; prereq ¶210 or #)

249Aw-Bw. **Concepts of Human Growth and Behavior in Social Work Practice II.** Continuation of SW 248. (2-2 cr; prereq 248A-B or #)

250As-Bs. **Concepts of Human Growth and Behavior in Social Work Practice III.** Psychiatric and psychological factors associated with individual and group development as applied to social work practice. (2-1 cr; prereq #)

- 251f-252w. Concepts of Human Growth and Behavior in Social Work Practice IV-V.** Psychosomatic and psychiatric illness; implications for social work practice. (2-2 cr; prereq 250)
- 253s. Concepts of Human Growth and Behavior in Social Work Practice VI.** Use of concepts in social work practice. (2 cr; prereq 252, grad social work student)
- 256f,w,s.* General Seminar in Concepts of Human Behavior in Social Work Practice.** (Cr ar; prereq grad social work student)

E. Social Work Practice

- 260s. Principles of Administration in Social Work.** Technical study of the process of transforming social policy into social services. (2 cr)
- 261. Supervision in Social Casework.** Principles of supervision applied to supervisory process in agencies offering casework services. (2 cr; prereq 260 and #)
- 262f. Supervision in Social Group Work.** Principles of supervision applied to the supervision of volunteers and others working in agencies offering group work services. (2 cr; prereq 260, 277 and §215)
- 263w. Administration in Social Group Work.** Principles of administration as applied to sub-executive positions in agencies offering group work services. (2 cr; prereq 260, 278 and §216)
- 264f.* Seminar in Social Work Administration.** (Cr ar; prereq 226 and 260 or #)
- 265f,s. Social Casework I.** Introduction to the philosophy and processes, methods and skills of social casework. (3 or 2 cr; prereq §210)
- 266w-267s. Social Casework II-III.** Continuation of SW 265 emphasizing a critical analysis of casework process and development of skill. (2 cr per qtr; prereq 265 and §211-212)
- 268f-269w-270s. Social Casework IV-V-VI.** Advanced casework method focused primarily on treatment methods. (2 cr per qtr; prereq 267 and §215-216)
- 271f. Community Organization.** Analysis of the process by which groups and individuals within a community work together to equate social services to community need and establish social policy for the planning and co-ordination of social services. (2 cr)
- 274w.* Seminar in Community Organization.** (Cr ar; prereq 271)
- 275f,s. Social Group Work I.** Introduction to the social group work method. (3 or 2 cr; fall qtr open to social work students only, spring qtr open to other grad students)
- 276w. Social Group Work II.** Continuation of SW 275 with emphasis on the role of the worker in group process, group formation, and social forces, focused on the development of skill. (2 cr; prereq 275 and §211)
- 277s. Social Group Work III.** Intensified understanding of the individualization process in working with groups. (2 cr; prereq 276 and §212)
- 278f-279w-280s. Social Group Work IV-V-VI.** Advanced group work method. (2 cr per qtr; prereq 277 and §215)
- 281Aw-Bs. Use of Program in Groups I.** Understanding and use of program as a tool in meeting the needs of the individual in the group, and of the community. Consideration of skill and planning in executing program activities. (1-1 cr; prereq 275)
- 282f. Use of Program in Groups II.** Program planning and execution related to principles and practices of the discussion method. (1 cr; prereq 275)
- 285w-286s. Research.** (2-2 cr; prereq course in statistics)
- 287f,w,s.* Special Studies in Social Work.** (Cr ar; fulfills 9-cr requirement for degree project)
- 290w-291s. Seminar in Recent Research in Social Work.** (Cr ar; designed primarily for doctoral students)
- 295f,w,s.* General Seminar in Social Work Methods.** (Cr ar; prereq #)
- 298f-299w-300s. General Seminar in Social Work.** (Cr ar; prereq MSW degree in social work)