

## **facmin030204, the Medical School at the University of Minnesota**

### **MINUTES University of Minnesota Medical School**

#### **Faculty Advisory Council March 2, 2004**

The meeting of the Medical School Faculty Advisory Council (FAC) was held on Tuesday, March 2, 2004 at 4:00 p.m. in Room B620 Mayo Memorial Building. Susan Berry, Chair of the FAC, presided.

Members Present: Peter Bitterman, David Current, Elke Eckert, Patricia Ferrieri, Jon Hallberg, David Ingbar, Walter Low, Steven McLoon, Charles Moldow, Wesley Miller, James Pacala, Sarah Jane Schwarzenberg, Elizabeth Seaquist, Virginia Seybold, Anne Taylor, Theodore Thompson, Gregory Vercellotti, James Van Vooren  
Guest: Allison Campbell

#### **Comments and Updates**

Dean Powell announced that the Liaison Committee for Medical Education (LCME) and Accreditation Council on Graduate Medical Education site visits are at the end of March. There will be a thank you reception for all who helped prepare for the site visit. The date and time will be announced at a later time.

A new Head of Pediatrics has been hired and will start in the summer. The Anesthesiology search is continuing.

Greg Vercellotti has decided to step down from his position as Senior Associate Dean for Education. He will go on a sabbatical this summer and focus on his research program when he returns. There is no current plan for oversight of educational programs.

The search for a new Associate Dean for Curriculum is progressing. The search committee has forwarded the names of three candidates and Dean Powell would like to have someone hired by the LCME site visit.

#### **Faculty Compact Process**

The FAC was given last year's Medical School compact. A pre-compact meeting with Frank Cerra, Senior Vice President for the Health Sciences, and Duluth leadership will review how Duluth will be incorporated into the Medical School's compact. Later in the spring there will be a compact meeting and a separate budget meeting. This summer there will be final compact instructions from Dr. Cerra. The final compact will go to the Academic Health Center (AHC) in the late summer/early fall. It is a multi-staged process. The final compact is a report from the last compact of what was accomplished, priorities for the year. The AHC sets aside a pool of money to fund some compact requests.

Medical School departments are required to complete a compact for the Dean. Every two years each department must develop a new compact. Off years are used to review and update the previous year's document or provide additional information as requested by the AHC. Dean Powell, Pete Mitsch, Director of Medical School Finance, and Charles Moldow, Senior Associate Dean for Research and Administration, meet with each department head and administrator to review the Department's compact. For clinical departments, a representative from University of Minnesota Physicians also attends. Joint College of Biological Sciences department meetings include Dean Robert Elde and Associate Dean Judd Sheridan. Compacts are used for planning purposes. Each compact meeting includes a review of the Department's education, research, and clinical (if applicable) programs, as well recruitments needs. They are not budget meetings.

Faculty are uncertain how departments handle compacts. Some departments work with faculty through whole process and some have no input. The FAC would like to see departments communicate better with faculty regarding the compact.

The FAC also asked if compacts could be used to aid cross departmental planning. As the School becomes more interdisciplinary and Centers and Institute begin to recruit more faculty, departmental faculty need to know who is hired and what their research interests are. Dean Powell stated some Centers do complete compacts. She approves all tenure-track searches however currently there is no way formal way for faculty review open searches.

#### **Education Council Update**

Dr. James Pacala, Chair of the Education Council, updated the FAC on the Council's activities. The 25 members of the Education Council advise the Dean on issues concerning educational programs. Members include faculty in the Medical

School and at affiliated hospitals, and students. Governance structure has changed with the merger with Duluth. There are campus specific curriculum committees.

The Council has examined the educational identity of the School. The mission statement talks about training physicians who serve through excellence in clinical medicine, research, education, and health care leadership and the School is well known as research institution, a leader in primary care, and a full service medical school.

Educational vision addresses how this is done and what we teach the students. The Council has developed overall educational program objectives, developed content and process task forces, and worked on the LCME self study.

The Council has developed thirteen overall educational program objectives, educational content and process task forces, and participated in the LCME Self Study. In the future, they will continue to focus on the undergraduate-graduate-continuing medical education continuum, integration of basic and clinical science learning, self-directed learning, improved consistency of instruction and evaluation across teaching sites, and increased use of educational technology.

The Council continues to work on integration of basic and clinical sciences. The Virtual Clinic allows students to log on and see patient history and click on teaching windows that correlate with what they are learning in their lectures.

### **Nominations Committee**

The FAC serves as the Committee on Committees for the Medical School and is responsible for nominating faculty to serve on the Committee on Student Scholastic Standing, Education Council, Admissions Committee, and Research Council. The FAC will choose small group to choose nominees.

The meeting adjourned at 5:05pm.

Respectfully submitted,

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Kristine Olson

Staff to the FAC

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