

UNIVERSITY OF MINNESOTA

Call for: _____

From Bruce

Dept. _____

Phone No. _____

Date _____ Time _____

Message talked w/ Don

Adderley

Nurs & Pharm Reps

decision-maker from
Schl

mtg w/ them, studs, & Bruce

Return call

Returned your call

Will call again

Call taken by _____

How do we make it easier to access?

The AHC web sites

- We need a very easy way to enter and navigate the system

The school web sites

- They should be linked and easy to enter

Student organizational web sites

How do we make it easier for access the information for non-AHC students and what information do they need?

- The U of Mn web site is difficult to navigate and we need a “innate” way for people to find us

What are the top 5 issues that we need to address?

- Pls come up with you own list

Thanks
Bruce

Subject: AHC SCC Meeting

Date: Friday, October 26, 2001 4:54 PM

From: Becky Hippert <hippe003@umn.edu>

To: AHC SCC sen-ahcsc@umn.edu

The first AHC SCC meeting will take place on Tuesday, October 30 from 5:00 - 6:00 p.m. in 406 Child Rehab Building. If you cannot attend, please let me know.

The agenda will be:

1. Election of 2001-02 Chair
2. Committee Issues for 2001-02
3. Other Business

Thanks,

Becky

Becky Hippert
University Senate
427 Morrill Hall
100 Church St SE
Minneapolis, MN 55455
Phone: (612) 626-8743
Fax: (612) 626-1609
E-mail: hippe003@umn.edu
<http://www1.umn.edu/usenate>

pop & cookies outside room

Hi,

I would like to have a proposal regarding the web sites and electronic communications project ready to discuss at our next meeting with Dr. Cerra. To get the proposal ready we need to get a scope for the project, and that requires us to put down the ideas that we have discussed. So would you please add your ideas below and return them (use "reply all" so we can all be included in the conversation) to me by Tuesday June 6 and I will collate them and send them out for comments. I will then summarize the returned comments into the draft proposal for discussion with Dr. Cerra on our June 15 meeting.

Please focus on objectives or functions that you would like to see at this point – we will figure out how to accomplish the objectives once we have prioritized them and have support from Dr. Cerra. Here are some topical areas (I have included some of my ideas – pls erase them and respond with your own);

How do we enhance communications and information flow?

With in schools?

- We need open access for all students for the class list servers.
- We need to have a fast and easy way to update e-mail addresses
- The U should allow students to use the e-mail address of their choice no just the u address
- There should be some policies on software that students use (Microsoft office)

Within classes and between classes within the same school?

- Some type of a school calendar school and extracurricular activities would be nice.

Between students / classes and faculty

- Each class should have a page that has link for all the professors web pages used for the classes

Within student organizations?

- Do most of the organizations have web sites? If so, we could offer links and include them on the calendar

How do we enhance communications and information flow?

Between schools

- Have easy links

Between classes from different schools

- Have a page with names and pictures

Between organizations from different schools

- Have easy links

Twin Cities Campus Assembly Bylaws, Article III., Section 1

ACADEMIC HEALTH CENTER STUDENT CONSULTATIVE COMMITTEE

The Academic Health Center Student Consultative Committee (AHC SC) shall represent the graduate, professional, and undergraduate students and not the individual institutes, colleges, schools, or departments within the Academic Health Center.

Membership:

The Academic Health Center Student Consultative Committee shall be composed of 8 student members [2 from the Medical School, and 1 each from Dentistry, Nursing, Pharmacy, Public Health, Veterinary Medicine, and UMD School of Medicine].

The Academic Health Center Student Consultative Committee shall elect its chair from amongst its members for a one year term of office. The chair shall be eligible for re-election to that position.

Duties and Responsibilities

- a. To meet at least monthly to discuss matters of concern to students.
- b. To meet regularly with the Senior Vice President for the Health Sciences and other academic officers to represent the viewpoints of students.
- c. The chair shall meet each semester with the chair of the AHC Faculty Consultative Committee to discuss issues of concern to both faculty and students, and the two committees shall meet jointly as deemed necessary by the chairs.
- d. To meet and report to the Student Senate Consultative Committee/Twin Cities Campus Student Assembly Steering Committee each semester.
- e. To submit an annual report to the Twin Cities Campus Assembly.

(updated: 4/26/00)

[Return to the Academic Health Center Provostal Student Consultative Committee Homepage](#)

AHC SCC Mtg 7-10-00
BT, MR, AG, Perry Bock

Architecture is important
feedback

Common place to post info

Laptops for stud

- presentations
- as info between lectures

Announcements via web calendar

talk to other schls

list objectives

Bob & Ernie

- zip cards it pending funding
- talk w/ them re: proposal
- timeline

What are limitations?

Shopping list for costs

feedback from other people

potential of the site

team - AHC SCC members, techies

continual feedback from web

early talks w/ programmers

one-stop programmable already there

What would make studs use it?

Next step

~~resources~~

talk w/ programmers

Mark Engb... ATC web master in common
Program → budget
for list

Software, existing or purchase

own server through CHIP
Jenny ok'd (Ed Degan)
Probably need own server
multi-license server

talk w/ Bio-Med Library

Mark have resource proposal
to give to Cerra
Implement through CHIP
determine stud oversight & mtnee
Stud take ownership

ultimate goal into ATC CD

Stud can complete task

Computer resource (Mark)

Need to step back from implementation

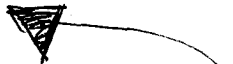
Sch admin involved?

up & running
then demonstrate to deans council

~~Follow-up~~ \$60,000
Sostanza approved & will happen
done by classes

Bldg access next
- card reader
- hire guards

Locker room mtg between 3 schls

AHC Stud CD 
indicate software, on

New AHC intranet, programs (~~Office~~ Edora, MHC)

From: Kathy Anderson <ander105@maroon.tc.umn.edu>
Date: Tue, 11 Apr 2000 11:58:54 -0500
To: Rebecca A Hippert <hippe003@tc.umn.edu>
Subject:

Becky:

Frank would like to send copies of the AHC-SCC meeting minutes and other information from those meetings to the student representatives to the Board of Regents. I will fax over the list of those people. Can you send them the information?

Kathy

Kathryn Anderson
Executive Assistant
Office of the Senior Vice President
for Health Sciences
Box 501 Mayo Bldg.
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612-626-3700
612-626-2111 (fax)
ander105@tc.umn.edu

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Faculty, Staff & Student
Affairs Committee

2/9/00

Post-it* Fax Note	7671	Date	# of pages ▶
To	<i>Becky Hippen</i>	From	<i>Kathy Anderson</i>
Co./Dept.		Co.	
Phone #		Phone #	
Fax #	<i>61609</i>	Fax #	<i>61211</i>

[In these minutes: Discussion with Frank Cerra and Committee Business for the year]

**ACADEMIC HEALTH CENTER STUDENT CONSULTATIVE COMMITTEE (AHC
SCC)**

MINUTES

MONDAY, NOVEMBER 29, 1999

5:00 - 6:00

STUDIO C, RARIG CENTER

[These minutes reflect discussion and debate at a meeting of a committee of the University of Minnesota Senate or Twin Cities Campus Assembly; none of the comments, conclusions, or actions reported in these minutes represent the view of, nor are they binding on the Senate or Assembly, the Administration, or the Board of Regents.]

PRESENT: Bruce Trimble (chair), Resa Jones.

REGRETS: Emily Irwin, Heather McCurdy.

ABSENT: Gina Lee.

GUESTS: Frank Cerra.

Bruce Trimble, chair, called to order the first meeting of the AHC SCC for 1999-00 academic year. He then turned to Dr. Frank Cerra, Senior Vice President for Health Sciences and asked him to comment on the role of the SCC. Dr. Cerra began by talking about the importance of the student consultative process. He went on to say that he has had a very positive working relationship with the past student consultative committees and looks forward to working with this year's committee. Dr. Cerra explained that he was very open about projects the SCC might want to take on. In the past, the students have brought issues to him. If the issue is school specific, Dr. Cerra may take it up with the dean of that particular college. When an issue pertains to the entire AHC, Dr. Cerra might suggest that the committee focus on it as their project. Some of the projects the students worked on in the past include: curriculum issues, class rooms, student website, the mini medical school, and CHIPS.

The goal, Dr. Cerra said, is for the administration to get input from the student body and to help students understand governance. Just as the students might bring issues to Dr. Cerra, he said that he would also be bringing issues to the students. He cited interscholastic education as an

example of what he might ask for their input. He further suggested that the student email system and study space be looked at again.

Mr. Trimble interjected that from his viewpoint the communication in the schools ought to be improved. He then talked about the difficulty in obtaining listserves outside of the student's respective school/college. Mr. Trimble identified other issues that he thought the SCC might consider. These include: Web page development within each school/college; study-space; loss of clinical faculty in dentistry; and technology.

Dr. Cerra pointed out that resources are available to fix some of these issues and he expects that this will happen in the near future. With respect to technology, Dr. Cerra stated that there is an AHC-wide group looking into technology issues and that there are AHC guidelines for technology. The AHC supports IBM. Mac versus IBM is a visceral issue, Dr. Cerra acknowledged. Mr. Trimble then spent some time discussing the problems faced by some students with respect to technology available to them in their school/college.

Dr. Cerra suggested that the SCC meet and decide what the top three issues are. School specific issues can be often dealt with at the dean level, he said, and then encouraged the SCC to look at projects that might benefit students across the AHC.

Next, some time was spent talking about "housekeeping" items.

- It is important to hold a meeting with as many members present as possible.
- Late afternoon meetings (5-6 p.m.) seem to work for most students. Becky Hippert will work with the SCC members and Kathy Anderson in Dr. Cerra's office to determine a monthly meeting date/time. Tuesdays do not work for Mr. Trimble. A meeting schedule should be developed for the remainder of this academic year.
- The SCC will meet for the first half of the meeting and then Dr. Cerra will join them.
- Becky Hippert will continue to work on filling the remainder of the student positions on the committee. Representatives from the School of Nursing, College of Pharmacy, and UMD Medical School are needed.
- It was agreed that the minutes of the meeting be approved via email.
- Vickie Courtney and Becky Hippert will work together to set up a time for the chair of the SCC to meet with the chair of the AHC Faculty Consultative Committee.

Hearing no further business, the meeting was adjourned at 6:00 p.m.

Vickie Courtney
University of Minnesota
AHC

[In these minutes: 1. Issues for the year, 2. Discussion with Senior Vice President Frank Cerra]

ACADEMIC HEALTH CENTER STUDENT CONSULTATIVE COMMITTEE (AHC SCC)

MINUTES

THURSDAY, JANUARY 27, 2000

5:00 - 6:00

406 CHILD REHAB CENTER

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PRESENT: Bruce Trimble(Chair- Dentistry), Leslie Helou (Pharmacy), Emily Irwin (Medical School), Resa Jones (Public Health), Gina Lee (Medical School), Heather McCurdy (Veterinary Medicine).

GUESTS: Terry Bock, Senior Vice President Frank Cerra.

Bruce Trimble convened the meeting at 5 p.m. and members took turns introducing themselves.

1. IDENTIFY ISSUES FOR THE YEAR

Bruce Trimble reviewed the outcomes from the last meeting at which time the committee, in conjunction with Dr. Cerra, agreed to focus on one or two cross-college issues this year. Past projects of this committee have included Mini Med School and CHIP. If members have issues specific to their school or college, then time could be arranged for them to speak with Dr. Cerra separately.

Bruce Trimble then asked if there were any school specific issues besides the Dental School lecture room assignment, which he will handle directly with Dr. Cerra . Hearing no others, he asked how room availability has been for students with the change to semesters. Members commented that lab space was hard to find, AHC lecture halls were now being used by students from Basic Sciences and Mechanical Engineering, and some space was less used because of poor sound or lighting.

The committee then discussed the following items for this year:

Student Space

Members discussed equity in space among programs and what types of space were used and also needed. Space was then divided into three categories: 1. study space and small group rooms, 2. increased lab space and 24 hour access, 3. space for students to lounge, eat, and develop realtions within each college. One key issue was that there is some space available but that most is inadequate because of poor lighting or safety concerns. Space designated for each college would also be helpful. In addition, if students are not utilizing all the locker space that they are assigned, changes could be made to renovate this into other usable space. Heather McCurdy stated that the Dean of Veterinary Medicine is considering renovating a cattle barn for classrooms and additional lounge space.

CHIP

The Council for Health Interdisciplinary Participation (CHIP) was a project of the committee in past years. CHIP has three coordinators which plan interdisciplinary programs for students in the

AHC and maintains a space in Moos Tower. Student representatives from each AHC school also serve as an advising board. This year's members questioned its validity by asking who pays for its services, how much is it utilized by each school, what percentage of AHC students use the space, are other non-AHC students using it also, and is there equity among the programs being planned, especially in regards to the St. Paul campus? From initial discussions, Veterinary Medicine and Public Health students rarely use CHIP because it is not conveniently located by these schools, Dentistry, Pharmacy, and Nursing students mainly use CHIP for eating, and the Medical School students utilize CHIP the most.

Other items

- There is a group working on renovating college web pages so that current and prospective students can find information on programs, faculty, and students.
- Communication between students is a concern because of a lack of standards for computer software and hardware. While some schools are still a few years from requiring laptops in class, Veterinary Medicine will start this next year.
- Interdisciplinary classes are very helpful since it lets students from two programs follow one patient through their case cycle. While it might not work for all programs, it should be more fully developed. In the meantime, committee members could start the process informally among students in different colleges.
- The library is poorly furnished and does not have the space to accommodate even a percentage of the AHC students. This forces students to travel to other schools to study.

From these items it was decided that the committee as a whole would tackle this issue of student space. Each member would consult with students from their college or school to determine what type of space was currently being used and what was in the greatest need. This information would be collected and then pooled before the February meeting to be used as a starting point. Additionally, Heather McCurdy said that she would look into the CHIP issue in terms of programming and funding, and report her findings back to the committee also in February.

2. DISCUSSION WITH SENIOR VICE PRESIDENT FRANK CERRA

The committee members introduced themselves to Dr. Frank Cerra and Terry Bock. Bruce Trimble then began by reviewing the discussion from the first half of the meeting. When asked about possible outcomes he commented that while the committee had not discussed the topic, he felt that CHIP should be evaluated and if the services are not adequate then changes should be made and that nighttime access to rooms and labs might also be another option.

Dr. Cerra said that this is a big issue for the AHC since it has never really been examined. Small changes have been made, but they have not always been the right changes. An inventory of current space is the first step, at which point Lorelee Wederstrom, from AHC Facilities Management, could provide useful CAD drawings of each floor plan in the AHC buildings. The following step would then involve what current and future needs are for the AHC.

He then stated that with the Minnesota Medical Foundation (MMF) moving to the McNamara Alumni Center, the fifth floor of Diehl Hall is now vacant. When the MMF left, they gave \$37,000 to be used to renovate the space. Dr. Cerra put a constraint on the space use so it must be used for study space, similar to the Medical School area in Moos Tower.

A second project, headed by Greg Vercellotti, is for student study space to be included in the 2004 bonding package. \$20 - 25 million will be asked for to build a student center for AHC students which would then link to the Bio-Medical Library. The student center would not only be for studying, but also for learning such as through rooms with one-way glass so that students can interview a patient and then be critiqued by an observer on the other side of the glass.

Another option, in the near future, is to identify a block of classrooms that could be opened up to AHC students at night. Once rooms were identified, then Dr. Cerra's office would work on safety and access issues to make the rooms usable by AHC students.

Bruce Trimble said that once the members complete their surveys, needs can be distributed by the type of space as well as by school to see if adjacent schools could share space.

Q: Would it be possible to achieve some of these renovations or new spaces in the next six months?

A: Yes. Once the committee has a better idea of what they are proposing, a more definite timeline could be drawn.

Q: What information do you need from the members?

A: Members need to categorize the space that is needed and currently available to them. Then we can all discuss possible solutions, after which point my office will look at feasibility and budget constraints.

Q: Would this project work on the St. Paul campus as well?

A: If St. Paul students need space, then this project is applicable. A main focus is also to foster camaraderie among the various classes in each college.

Q: Why are their lockers around the vending machines on the second floor of Diehl Hall?

A: When Coffman was closed those lockers were relocated from that building along with the post office. Coffman continues to rent them, but to any student on campus.

Q: The female dental student lockers are located several floors below the clinic labs. Last year, a student was followed down the stairs and this arrangement became a safety issue. When asked about relocating them into the walls surrounding the clinical rooms, I was told that this was against fire codes, yet there are now lockers in the walls on the North side of the building. Can this be looked into?

A: Minnesota fire codes are tight and their might be a problem. This question should be posed to Lorelee Wederstrom at the next meeting since she knows all the codes. If they could be relocated, it would free up space for converting to student study space.

With no more comments, Bruce Trimble thanked everyone for attending and adjourned the meeting at 6 p.m.

Becky Hippert
University Senate

[In these minutes: 1. AHC Student Space Needs, 2. Discussion with Administrators]

ACADEMIC HEALTH CENTER STUDENT CONSULTATIVE COMMITTEE (AHC SCC)

MINUTES

THURSDAY, FEBRUARY 17, 2000

5:00 - 6:00

488 CHILD REHAB CENTER

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PRESENT: Bruce Trimble(Chair- Dentistry), Leslie Helou (Pharmacy), Emily Irwin (Medical School), Resa Jones (Public Health), Gina Lee (Medical School).

REGRETS: Heather McCurdy (Veterinary Medicine), Neil Tassoni (Nursing).

GUESTS: Donald Adderley, Terry Bock, Senior Vice President Frank Cerra, Lorelee Wederstrom.

1. AHC STUDENT STUDY SPACE NEEDS

Representatives from each of the AHC schools reported on collected survey results from the last meeting.

MEDICAL SCHOOL

A web site is being developed to ask students what available space they use as well as an e-mail for first and second year students. Results will be available by the March meeting. When asking students if classrooms would work, most were against the idea since most desks cannot accommodate the number of reference books that students need to study. There is a need for quiet study space as well as small group areas. As for CHIP, students noted that many undergraduates use this space, as well as the airport lounge, because of Coffman being closed.

DENTISTRY

Bruce Trimble reported that a paper survey was sent out and class presidents are now tabulating the final results but some answers seem to be clear from preliminary views of the surveys. Dental students are in need of small group space. Most students do not use the library because of the temperature and lighting and instead choose to study off-campus. 24 hour access to buildings and labs and safety concerns were also cited by many students.

As for CHIP, 95% of dental students do not participate in CHIP programming. 40-50% use the refrigerator and microwaves, but usually wait for these services.

PHARMACY

Leslie Helou stated that pharmacy students would stay at night to study if there were more options. Students that she talked to normally do not use CHIP and when they try to study in the library the six small group rooms are always full which forces many students to study off-campus. Students seemed to prefer a conference room setting to classrooms for extra study space since classrooms cannot easily be modified for small group and there is not enough room on desks for all study materials. The preference would be for rooms that accommodated four to six students with late night hours.

Additionally, Leslie said that there will also be a shortage of 30 - 40 lockers for pharmacy students next year. If the dental and dental hygiene female students do not use their space, then pharmacy students would like the additional space for lockers and studying.

Bruce Trimble said that dental and dental hygiene students want their locker space moved so he and Leslie should work on a plan to help students from both colleges.

PUBLIC HEALTH

Resa Jones said that a mass e-mail was sent to all public health students and 147 responses were received. She then distributed the results. In summary, no public health students use CHIP. There is a public health lounge, located in Mayo, but it not used much since it is only close to a few departments in public health, there are no kitchen facilities, and the room is in poor condition. From the survey, students sited cleaning the room as the biggest improvement that can be made.

For students in Epidemiology, space is available in WBOB. There are two computers and a public study area during the day and then conference rooms and the cafeteria for night use. Students in Epidemiology have 24 hour key card access to these facilities, but other public health students do not.

2. DISCUSSION WITH ADMINISTRATORS

Lorelee Wederstrom and Donald Adderley, from AHC Facilities Management, then joined the meeting. Bruce Trimble provided a recap of information collected from each college.

Lorelee Wederstrom then said that the Outside In Café is being modified so that after hours the serving line can be closed yet the seating will still be open for public use.

Q: Would it be possible for conference rooms or Sostanza to be open all night for studying?

A: Conference rooms are hard since they are scattered throughout buildings, departmental coordination would be needed, and security would be a big issue. One central location, such as Sostanza, would be a much better option and easier to implement in terms of security and access.

Q: Do students just need a lounge or two separate spaces?

A: Separate areas are needed for noise reasons.

Q: Is there a policy on what times doors are locked?

A: Some doors lock at 10 one night and then 8 the next night so many students use the tunnel system through the hospital. Information on building hours should be published at points of entry so that everyone knows.

Lorelee Wederstrom then turned to the space on the fifth floor of Diehl Hall. The library is considering moving its stacks into that area and then allocating student space on a lower level.

Dr. Cerra pointed out that there would be no way to isolate this other space and thereby guarantee security.

Q: Would it be possible for 5th floor space to be devoted to small group rooms?

A: 10,000 square feet dedicated to small group rooms will not happen because space is at such a premium. Cubes or small classrooms, so that there would be multiple uses, would be a better use of the space. Kitchen space should also be included for this area.

Dr. Cerra said that a card reader could be installed at Phillip-Wangenstein Building to allow night access to Sostanza, Outside In, and the Airport Lounge, as well as Diehl Hall. This would then provide AHC students with a large amount of study and lounge space after hours.

The committee then turned to the issue of lounge space. Bruce Trimble said that if the dental and dental hygiene student lockers could be moved to a different floor for safety reasons then more lounge space would be available for Nursing and Pharmacy students. He also noted that Public Health and Veterinary Medicine do not use CHIP because of its location. The St. Paul campus has a shuttle but something might be needed to move public health students from WBOB to Mayo and back.

Lorelee Wederstrom said that she would need to look into what is available and what other space could be found. She would try to bring floor plans with private office and open spaces noted to the next meeting.

Q: What if a college wants its own dedicated space?

A: Then that college needs to find the space within its building and pay for any remodeling. Research, instruction, and students are all competing for a small amount of space since the University is land-locked and cannot expand.

With no further questions, Bruce Trimble thanked all members for attending and adjourned the meeting.

Becky Hippert
University Senate

[In these minutes: 1. AHC Student Space Needs Discussion]

ACADEMIC HEALTH CENTER STUDENT CONSULTATIVE COMMITTEE (AHC SCC)

MINUTES

THURSDAY, MARCH 16, 2000

5:00 - 6:00

488 CHILD REHAB CENTER

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PRESENT: Bruce Trimble (Chair- Dentistry), Leslie Helou (Pharmacy), Emily Irwin (Medical School), Resa Jones (Public Health), Gina Lee (Medical School).

ABSENT: Heather McCurdy (Veterinary Medicine), Neil Tassoni (Nursing).

1. AHC STUDENT SPACE NEEDS DISCUSSION

Representatives from each of the AHC schools reported on collected survey results from the last meeting.

PUBLIC HEALTH

Resa Jones stated that there was nothing to report for Public Health except that the student lounge will now be cleaned by Facilities Management. The Student Senate is also working with the Dean regarding replacing the refrigerator and microwave, painting the room, and purchasing new furniture.

MEDICAL SCHOOL

Emily Irwin reported that 102 Medical School student responses were collected. Some statistics included:

- 96% of students study alone
- 36% study in groups occasionally
- 38% believe that they have adequate access to study space
- 60% would like more open quiet study rooms
- 30% would prefer 4 - 8 person study rooms
- 40% reported a hard time entering the buildings at night and on weekends
- 48% would use a key card if provided
- 65% never use the adedum
- 63% never use the Bio-Medical Library (many students commented that it is the worst facility)
- 32% would like a library that provides 24-hour access
- 44% study at off-campus libraries
- 50% never participated in a CHIP function
- 19% never use CHIP
- 33% use CHIP 5 times or more per week
- Parking is an issue for studying on campus
- Study rooms by the computer labs are used more than the adedum
- More comfortable chairs and temperature would increase the library's use

PHARMACY

Leslie Helou reported that with the 5.5% tuition increase for 2000-01, funds were available to provide the needed number of lockers to accommodate next year's students. Now the college just needs to find space for the lockers, especially before the funds are spent somewhere else.

DENTISTRY

Bruce Trimble stated that results from his college were similar to those already reported. Study space is definitely an issue since no one likes the Bio-Medical Library. Dental students would also like to see an increase in lounge space, which is harder to justify to the administration.

ADDITIONAL STUDY SPACE

Bruce Trimble then discussed a meeting that he had attended with Lorelee Wederstrom from the AHC, University Dining Services, University Police, and Facilities Management to discuss student study space. He stated that the meeting was worthwhile and that a project is moving forward to provide professional students with 24-hour access to Inside Out, Sostanza, and Moos. Security would be provided by police and monitors who patrol the buildings and who would schedule sweeps through these areas on a regular basis. For building access, a card reader would be installed on the door from the tunnel, which would then serve as the only entrance to the buildings. Parking is also free after 8 p.m. in the ramps so students would not need to pay to study. Lastly, a roll door will be installed in Sostanza, so that after hours access will only be available through CHIP, thereby limiting use to professional students.

Q: Will all AHC students be granted access to the buildings?

A: It depends on the card reader that is installed since some can only hold a set amount of card numbers.

Emily Irwin said that loud music is often heard coming from Inside Out at night. This would need to be addressed if the area were to be used for studying.

Bruce Trimble said that this concern can be raised at a future meeting. Facilities Management did question if students or custodial staff would be responsible for cleaning up after late night studying. He commented that students should be responsible for their own messes while using the room, such as leaving paper or soda cans on the tables, but custodians need to clean up messes from earlier in the day. Students need to realize that it is a privilege to use these rooms, one which can be removed if there are problems.

Q: What is the target date for this project?

A: The group would like to move quickly, maybe by the end of the semester. The total cost still need to be assessed and then funds need to be sought.

Q: Is the Medical School door from CHIP closed at night?

A: Yes it is.

Q: How will students be aware of security monitors and the 624-WALK program?

A: Placards can be placed in the three areas to inform students of the monitors' sweeps and the 624-WALK program for going to and from parking ramps.

DIEHL HALL

The committee discussed the renovations that would be necessary to make the Bio-Medical Library more inviting for student studying, such as temperature control, additional lighting, more tables, and new chairs.

In regards to the 5th floor of Diehl Hall, this space is available at the discretion of Dr. Cerra. Therefore, this committee needs to have its input included to convince Dr. Cerra of the student need for this space. While the committee would like to see it used for lounge space, Dr. Cerra has said that he will only give it to the students if it would be used for study space.

Q: Was student study space included in the plans for the new building?

A: I am not sure. Space is extremely tight now with the destruction of the JOML complex. Since the new building is still in the planning stages, student study space should be included now, instead of waiting for what remains after all departments have already moved in.

OTHER

Q: If locker space is found for Pharmacy students, when could the lockers be added?

A: Lorelee Wederstrom has this on her agenda, so Dr. Cerra just needs to give her some direction.

The committee then made the following comments about lounge space:

- A space inventory of all AHC buildings is needed to see where space exists
- Students need to work with their dean's offices
- Small groups of rooms are hard to monitor across the AHC, but might be easier at the college level
- Microwaves currently are available by Sostanza and Inside Out; if more are needed, each college should work with its students to determine the best location
- If microwaves are added, sometimes the electrical wiring needs to be redesigned

The committee then asked the following questions and made the following comments:

- How much funding is available for improvements?
- Should the amount should be divided among the colleges to be used as they see fit?
- The committee should state what it wants in improvements first and then ask for that amount
- Who is paying to have the study space completed?
- Some improvements can be made without additional space needed
- Dr. Cerra's office should be covering most of these expenses
- Committee should request permanent space in all new AHC buildings
- The long-term need for AHC students needs to be defined
- Equity is needed among schools
- Funds should be appropriated first for study space and then lounge space

1. OTHER BUSINESS

The committee discussed meeting throughout the summer months to continue these projects. It was pointed out that the AHC FCC also meets throughout the summer, with just a break in August. Members decided to discuss possible dates at the April committee meeting.

Emily Irwin then said that there have been a few problems in the Medical School computer lab now that undergraduates, from Medical School programs, are now allowed to use the facility. A few thefts have been reported, students sit at a computer all day writing e-mail, and friends save computers for other students who sometimes do not show up. If anyone has advice on how to deal with this situation, she would appreciate talking with them.

With no further business, Bruce Trimble thanked all members for attending and adjourned the meeting.

Becky Hippert
University Senate

PRELIMINARY Results:
Public Health Student Lounge Questionnaire
N=147

1. Have you ever used the student lounge?

yes	77%
no	23%

2. Do you currently use the student lounge?

yes	43%
no	57%

Of those who reported currently using the student lounge....

3. Would you say the overall condition of the student lounge is:

excellent	0%
very good	13%
good	40%
fair	40%
poor	8%

4. How often do you use the student lounge?

5-7 times per week	13%
3-4 times per week	29%
1-2 times per week	32%
1-3 times per month	13%
less than 1 time per month	13%

5. For what purposes do you use the student lounge? (e.g. studying, eating lunch, etc.)

Most frequently endorsed purposes

eat lunch, use microwave/refrigerator	78%
study, read	64%
phone	34%
locker	34%
meeting others, group work	27%
sleep, relax	14%

Of those who know where the lounge is located and answered question 6

6. What is the main reason you do not use the student lounge?

inconvenient	25%
not on East Bank/ in WBOB most of the time	17%
it's dirty/not clean/messy/smells	15%

Of those who know where the lounge is located and answered question 7

7. What improvements would you like to see made to the student lounge?

Most frequently endorsed improvements

- clean it	38%
- better/new/more comfortable furniture, paint, carpet	26%
- computers	23%
- pop machine, vending machine, coffee machine	16%
- better arrangement/separate areas, more tables/study corrals	15%
- sink, water, kitchen facilities	9%
- better lighting	9%
- another phone	7%
- bigger/more lockers	7%
- study materials, updated notification board, newspaper, magazines	7%
- new or second microwave, new refrigerator	4%

Of those who answered question 8

8. On a scale from 1 to 5, where 1 is “not at all likely” and 5 is “very likely”, how likely is it that if changes were made to the student lounge, you would use it?

40% reported 5, “very likely” to use lounge if changes were made

From: "Becky Hippert" <hippe003@tc.umn.edu>
Date: Tue, 13 Jun 2000 13:51:19 -0500
To: ahcsc@mailbox.mail.umn.edu
Subject: June 15 AHC SCC Meeting

The Academic Health Center Student Consultative Committee (AHC SCC) will be meeting on Thursday, June 15, from 4:30 - 6 p.m. in 406 Child Rehab Center. The agenda is as follows:

1. Elect 2000-01 Committee Chair
2. Discuss Student Guide
3. Meet with Dr. Cerra (5 - 6)
 - AHC Student Space needs (study space and locker rooms)
 - Student Guide
4. Other Business

If you cannot attend the meeting, please contact me at 612-626-8743 or reply to this message.

Thanks,

Becky

Becky Hippert
Student Senate Liaison
University Senate
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Phone: (612) 626-8743
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E-mail: hippe003@tc.umn.edu
www.umn.edu/usenate

portfolio in Dul
new bldg + Jackson rm ~~is~~ wireless + Mary, CTHIP

~~E~~ go to next step
Very interested

- through CTHIP, Bio-med Lib, AHC Comm web ^{master}

Bioinformatics - Ernie Petch

- linked to Bio-med Lib

- Share resources w/ Dul

Outside In open
Sostanza waiting
Diehl - waiting



ask Law Library (Dean) about leasing carols

Stud study space planning this fall

- Studs in workg grp

What are the top 5 issues that we need to address?

- Site must be useful to students so that they use it
- Focus of the site should be multidiscipline education and communication
- Classes within the AHC schools should utilize web-based course tools provided by the site
- All AHC schools should recognize and participate in the organization and advertisement of this site.

How do we enhance communications and information flow?

With in schools?

- We need open access for all students in all schools to their class email list servers.
- Improved system for updating current student e-mail addresses.

Within classes and between classes within the same school?

- Advertise the web-based calendar that is currently available to each AHC school for student and school activities.

Between students / classes and facility

- Each class should have a page that has links for all the professors web pages used for the classes
- All classes need to have a web page and should be encouraged to incorporate technology into class.

Within student organizations?

- Provide training to student organizations to build and advertise their web sites.

How do we enhance communications and information flow?

Between schools

- The AHC web page needs to be “the web page”
- Students can customize this page to provide them with the information that they want every day “my AHC web page.”
 - ✓ World news
 - ✓ Scientific news (research, meetings, products)
 - ✓ University club news (wilderness, women in medicine)
 - ✓ University, AHC news
 - ✓ Events on campus
 - ✓ Stock info
 - ✓ Weather info
 - ✓ School news (dentistry, nursing)
 - ✓ Latest in technology
- Email service
 - ✓ mail.umn.edu
 - ✓ Make this better (address book, office format)
- Provide software that can be accessed and used on the web site
 - ✓ Histotime (histology)
 - ✓ Gold Standard (anatomy)
 - ✓ Board Review software

- Provide downloadable programs that are found on the internet (usually hard to find)
 - ✓ Winzip
 - ✓ Netphone
 - ✓ Can also include university software like the internet kit
- Have easy links
- Incorporate web page with wireless laptops
- CHIP needs to be heavily incorporated into the site as the site links the schools on the web, while CHIP links them physically.
 - ✓ CHIP could have printers both color and black and white, students need someplace where they can print out papers
 - ✓ There should also be a zerox machine
- Study space information can be provided
 - ✓ Make a list of all the rooms which are available for studying
 - ✓ Advertise study carols in the law library

Between classes from different schools

- The site is the resource for the classes
 - ✓ Software
 - ✓ Links to other sites of the same subject matter
- Have a page with names and pictures

Between organizations from different schools

- The site needs to promote CHIP as the center of all AHC organizations.
- Have easy links to organizations within the school and outside of it

How do we make it easier to access?

The AHC web sites

- Site needs to be the default site on all AHC computers
- We need a very easy way to enter and navigate the system

The school web sites

- They should be linked and easy to enter

Student organizational web sites

Student web pages

- Being professional schools the students may benefit from a page where they can have their own sites which can be used by companies looking for employees

How do we make it easier to access the information for non-AHC students and what information do they need?

- The U of Mn web site is difficult to navigate and we need an "innate" way for people to find us

[In these minutes: Discussion with Senior Vice President Frank Cerra]

ACADEMIC HEALTH CENTER STUDENT CONSULTATIVE COMMITTEE (AHC SCC)

MINUTES

MONDAY, OCTOBER 30, 2001

5:00 - 6:00

406 CHILD REHAB CENTER

[These minutes reflect discussion and debate at a meeting of a committee of the University of Minnesota Senate or Twin Cities Campus Assembly; none of the comments, conclusions, or actions reported in these minutes represent the view of, nor are they binding on the Senate or Assembly, the Administration, or the Board of Regents.]

PRESENT: Bruce Trimble(Chair- Dentistry), Heather Britt (Public Health), Andrew Grande (Medical School).

ABSENT: Leslie Helou (Pharmacy), Neil Tassoni (Nursing), Matthew Raddue (Medical School).

GUESTS: Barbara Brandt, Senior Vice President Frank Cerra.

Bruce Trimble provided an update following his meeting with Lori Wederstrom. Sostanza is in progress, with doors being installed. Security and a phone away from the door are still needed. Security will be provided by access through CHIPS. An issue still to be resolved is cleaning since if students leave a mess, privileges could be lost. Hours of operation will be any time Sostanza is closed. Security will be provided by inclusion on security walks and access cards to the building.

Another issue has been an AHC website. The committee worked on it over the summer by providing feedback to the developers and collecting school information and contacts. Once a site is developed, the committee will be used for evaluation and details.

Dr. Cerra said that there are two concepts for the website: a student server with programs and information or a portal for a separate AHC website. The AHC is reworking its website to provide more student services, but someone will be needed to provide constant support and updates.

Committee members then noted that the website can start basic, building on what is already available, but computer technician support is needed.

Bruce Trimble stated that the committee's role should be to develop a plan and provide feedback, not do the actual work. People in each school also need to be designated to provide internal project management on an on-going basis.

The committee noted that one website addition is an AHC calendar for all events which is always available and updated, versus a paper copy. Members then discussed how this site would be maintained, how to require departments and colleges to use it, and who would ultimately manage it.

Goals for the website include:

1. Portal for news, University events, and learning resources
2. University calendar
3. Learning resources for programs, labs, and tests

Dr. Cerra then asked the committee to answer some basic questions: why would students go to the site? and what should be there?, without duplicating other efforts. He also noted that CHIP might be able to provide some help.

With no further business, Bruce Trimble thanked everyone for attending and adjourned the meeting.

Becky Hippert
University Senate

From: "Becky Hippert" <hippe003@tc.umn.edu>
Date: Tue, 24 Oct 2000 08:37:05 -0500
To: sen-ahcsc@aquamarine.tc.umn.edu
Subject: AHC SCC meeting

The first AHC SCC meeting will be held on Monday, October 30 from 5 - 6 in 406 Child Rehab Center. The agenda will be:

1. Introductions
2. Election of 2000-01 Chair
3. Updates on 1999-00 items
4. Meeting with Dr. Cerra (5:30 - 6)

If you cannot attend this meeting, please let me know.

Thanks,

Becky

Becky Hippert
University Senate Phone: (612) 626-8743
427 Morrill Hall Fax: (612) 626-1609
100 Church St SE E-mail: hippe003@tc.umn.edu
Minneapolis, MN 55455 www.umn.edu/usenate

AHC SCC

BT, HB, AG

Barbara Brandt - VP

talk w/ Nursing re: Neil
new GAPSA rep

talk w/ Matt re: interest

- pick one proj
a year

- Study space

- Inside Out

- Sostanza

Updates

BT - mtgs w/ Lori

- Sostanza in process

- putting in doors

- security & phone needed

- phone away from door

- Security through CHIPS for access

- issues re: cleaning
could lose privilege

Q: hrs

A: ~~any~~ any time Sostanza closed

Q: Security

A: include on security walks
24 hr access to bldgs

BT - schls gathered info & given to planners
- back to comm only if issues

- Summer

- tackle AHC web

- facilitate communication & sell info

- provided feedback
- mtgs w/ Ed Deegan
- coming back to comon for details

AG - studs had ideas

- 2 studs couldn't tackle all issues
- external consulting team
w/ models from other schls
- then comon pick what it wants
- financing issue
- Ed Deegan said too expensive

FC - 2 concepts

- stud server w/ programs & info
- portal for own web page

AG - politics w/ computer programs

- start w/ very basics
- expand on what's already been created
- studs asking for services w/ \$ or muscle

Q: what obligation does central have?

A: should help or can pay

FC - 3 apps - Stere C - central sys
 ATHC built on top of central - Ed
 Research Computing - Ernie

- AG Ed doesn't have people to do this
- need to hire people
- Ernie's grp have people but very busy
- pull people from U

FC see if Steve C has time for this proj

AG use what they have but on ATC site

FC sub-section on server for ATC & let central manage

AG develop what they have further

- BT comm role
- develop ~~new~~ plan & provide feedback
- mtgs don't go anywhere
- need designated person in schls to provide internal project management

FC ATC redoing website

- improvements planned
- issues @ portal

BT services easy but takes someone to do it

AG get software for use

- calendar for entire ATC

Q: what events?

A: lectures

FC - one event calendar comes out on Friday
- not updated or interactive

BT - orgs listed
- big sch events

AG - lots of small calendars but not together
- make database
- require people to enter info

FC - need schedulers to use Common Calendar

BT - lead a follow for depts

FC - who has access, can post, pull things off?

BT - internal control
- few people w/ access as gatekeepers


AG - someone who will run site
- contact person
- studs don't have time
- carry on the functions

BT - Know w/in sch but then look @ other schs
 - paper schedules are never right

HB - overwhelming messages

FC - probs w/open listserves

Bab - calendar is @ college level
 - ~~to~~ some communication across colleges

FC - common calendar in each sch that are linked 
 - portal for calendars
 - not sure of effort
 - functionality issue vs. common calendar
 - U site does not have search engine
 - aware of U programs vs. common database to search
 - enormous undertaking
 - benefit of a calendar portal

BT - happy w/search by grp or date

FC - programs easy to solve
 - portals to be looked @
 - changing portal - talk w/Steve C

AG needs

- 1- employee to head-up
- 2- access to comp person
pull from U resources
- 3- financial
- 4- consultant

Goals

- 4- portal - news, U events, long resources handbook
- 2- calendar - all U calendars
- 3- long resources - programs, labs, tests

How site fits in w/ others
not duplicating effort

- 7C - precision in definition of function
- flesh out long resources
- why go to site?
- what's there?
- use CHIP

BT - common develop list of concrete items

- 7C - CHIP can do some leg work for proj
- recommendations through site

BT - start w/ 3 but, work on 2
7C report on 1

*****NOTE ROOM CHANGE*****

The Academic Health Center Student Consultative Committee (AHC SCC) will be meeting on Thursday, April 20, from 5 - 6 p.m. in 406 Child Rehab Center. The agenda is as follows:

1. Discuss summer meeting schedule (bring your calendars)
2. Discuss AHC Student Space needs
3. Meet with Dr. Cerra (5:30 - 6)
4. Other Business

If you cannot attend the meeting, please contact me at 612-626-8743 or reply to this message.

Thanks,

Becky

AHC SCC 4-20-00

Pres: BT GL LH
RJ NT

Guests: Andy + Matt

Hep shots

- Vaccinate all Studs for Hep
- present letter
- all AHC stud first

1. Summer Mtgs

- Med - done by 12
- 2-16 - no Tues
- ✓ w/ Cerra

2. Stud Space

- BT - waiting for \$ estimates for Sistanza
- # - agreed to change
- Outside In done

- BT - Andreas Pap... U planner
- talk about long-term lab space

- # - dept classrooms for small grp space - safety
- Lou has space inventory
- locker rms being investigated

- BT - funds for specific proje on sell basis

- # - funds from schls
- \$ in budgeting process

Papanicolaou

Q. Swipe card on Tunnel from Wash ramp?

A. no status report
ask Lori

* front of Bio-Med library

FC - # of options

- security guard to check people in & after hrs
- easiest - most secure way to get in

BT - long term

- input into process
- meet w/ andreas

* what to do w/ Diehl S

Q: when for lockers

A: don't know

LH - plan for locker rm

- knock out wall
- add couches & chairs
- budget to fix it

BT - nothing change until need clear

~~FC~~ call & talk to Lori

BT - space for women's locker rm on different floor

LH - not sure who locker rm belongs to

- can wk w/ nursing studs

HHH Insurance

FC - covered by parents or U policy @ Boynton
- Med. Schd - \$/shot @ HMC

EL - not known to Med. Studs

- subsidized by gov

FC - prof studs need to carry U insurance

- irritates parents to pay

HC^d covers most things

- good zip rate if all studs into pool
- can mix risk pools?
- what if U withdraws from state?
- investigate if prof stud want to join
- good both plan

Q: cost

A: prem determined by risk pool

- have selective risk
- actuary decides risk
- cost determined by risks & services required
- if all prof studs join
 - insurance look @ risk - blended rate
 - create new pool
- analysis isn't cheap & U pay
- med sch reg Hep shots before start next yr
- not sure if want to mandate

Communication w/ Studs

AC - grp from CHIP

- get info to studs
- 4 yrs - fac govern
 - comm w/ outside world
- seals - prof studs & prof admin staff
- some like e-mail, others don't

BT - lunch & learn sponsored by studs

- bring profs in
- control rumors
- keep people current on issues
- approachability

GL - no one's wkg together

- bounce ideas off diff people

RT - AHC wide & schl specific

- BT- consistency
- CL- ~~get~~ put face w/ a name
- AC- educate on leg plan
- RT- on agenda for all orientations
- AC- impossible to schedule
 - AHC stud guide
 - signs, pictures
 - web access to 2
- AC- web techs from schls get together
- RT- flyer to direct to web site vs booklet
- AC- his office schedule mtgs

-
- BT- space needs pretty good
 - RT- lounge exterminated
 - refurbished
 - add H₂O
 - new fridge & mic
 - excellent fac in WBOB

- BT- long-term input
 - generate summary info.
 - common stud needs

- LW- study space on new space req
 - small study space from Ling Resources
 - 2-107, 2-113, 2-672, 2-152, 2-154, 2-165
 - Moos PWB WB
 - D. 454 - Margo

- Diehl Hall
- Andrea's mtg w/ Ellen Nagle
- AHC Ling - Ed CTR

- want to talk to comm
- review draft concepts
- add program element needs

- Lockers - Donald Adlerly

- Sostanza - UMPID

WDS
FM

- can have access, but secured access from Wash Ave

- Moos Tower entry - \$12,435 } card readers
- Sostanza 15,435 } card readers
- doors - \$20,000
- wants to challenge amounts

- Classroom utilization & scheduling

*****NOTE ROOM CHANGE*****

The Academic Health Center Student Consultative Committee (AHC SCC) will be meeting on Thursday, April 20, from 5 - 6 p.m. in 406 Child Rehab Center. The agenda is as follows:

1. Discuss summer meeting schedule (bring your calendars)
2. Discuss AHC Student Space needs
3. Meet with Dr. Cerra (5:30 - 6)
4. Other Business

If you cannot attend the meeting, please contact me at 612-626-8743 or reply to this message.

Thanks,

Becky

From: "Becky Hippert" <hippe003@tc.umn.edu>
Date: Fri, 10 Mar 2000 16:23:47 -0600
To: ahcsc@mailbox.mail.umn.edu
Subject: AHC SCC Marhc Agenda

The Academic Health Center Student Consultative Committee (AHC SCC) will be meeting on Thursday, March 16, from 5 - 6 p.m. in 488 Child Rehab Center. The agenda is as follows:

1. Discussion with Professor Muriel Bebeau, Chair of the AHC Faculty Consultative Committee (5 - 5:15)
2. Discuss AHC Student Space needs (5:15 - 5:40)
 - Data Collection and Needs for each school
 - CHIP Utilization information
3. Meet with Lorelee Wederstrom (5:40 - 6)
4. Other Business

If you cannot attend the meeting, please contact me.

Thanks,

Becky

Becky Hippert
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www.umn.edu/usenate

The Academic Health Center Student Consultative Committee (AHC SCC) will be meeting on Thursday, February 17, from 5 - 6 p.m. in 488 Child Rehab Center. The agenda is as follows:

1. Discuss AHC Student Space needs
 - Data Collection and Needs for each school
 - CHIP Utilization information
2. Meet with Senior Vice President Frank Cerra (5:30 - 6)
3. Other Business

If you cannot attend the meeting, please contact me at 612-626-8743.

Thanks,

Becky

PRELIMINARY Results:
Public Health Student Lounge Questionnaire
N=147

1. Have you ever used the student lounge?
yes 77%
no 23%

2. Do you currently use the student lounge?
yes 43%
no 57%

Of those who reported currently using the student lounge....

3. Would you say the overall condition of the student lounge is:
excellent 0%
very good 13%
good 40%
fair 40%
poor 8%

4. How often do you use the student lounge?
5-7 times per week 13%
3-4 times per week 29%
1-2 times per week 32%
1-3 times per month 13%
less than 1 time per month 13%

5. For what purposes do you use the student lounge? (e.g. studying, eating lunch, etc.)

Most frequently endorsed purposes

eat lunch, use microwave/refrigerator	78%
study, read	64%
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Of those who know where the lounge is located and answered question 6

6. What is the main reason you do not use the student lounge?

inconvenient	25%
not on East Bank/ in WBOB most of the time	17%
it's dirty/not clean/messy/smells	15%

Of those who know where the lounge is located and answered question 7

7. What improvements would you like to see made to the student lounge?

Most frequently endorsed improvements

- clean it	38%
- better/new/more comfortable furniture, paint, carpet	26%
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- pop machine, vending machine, coffee machine	16%
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- better lighting	9%
- another phone	7%
- bigger/more lockers	7%
- study materials, updated notification board, newspaper, magazines	7%
- new or second microwave, new refrigerator	4%

Of those who answered question 8

8. On a scale from 1 to 5, where 1 is “not at all likely” and 5 is “very likely”, how likely is it that if changes were made to the student lounge, you would use it?

40% reported 5, “very likely” to use lounge if changes were made

Student Space Survey

The Academic Health Center Student Consultative Committee is comprised of one representative from each of the schools (Medical, Dental, Nursing, Veterinary, Public Health, Pharmacy) in the Academic Health Center and reports to Dr. Cerra (Dr. Tills "boss" and head of the Academic Health Center). The purpose of the committee is to give direct feedback to Dr. Cerra on student issues and each year the committee selects a project. Past projects include renovation of the lecture halls and the Mini Med. School. I am the Chair of this committee and this year we have selected student space (access to labs, study space, lounge, ect) as a project to improve Health Center wide. To get some data on what the dental school student space needs are, I would ask you fill out the survey below.

Thanks
Bruce Trimble

What year are you: __ 1 __ 2 __ 3 __ 4

Study Space and Access to Needed Resources

1. Where do you currently study? __ on campus __ off campus
2. Do you study at other libraries or Collages off campus? __ yes __ no
3. If you don't study on campus (Moos or bio-med library) why?

4. How do you study in alone or groups? __ alone __ group of 2-4 __ group 4+
5. Do you have access to adequate study areas ? __ yes __ no
6. If you could add study areas what type would they be (please rank 1=best)?
__ 4-8 person study rooms, __ open quiet rooms __ (fill in _____) __ (fill in _____)
7. Would your prefer to have (had) 24 access to the preclinical labs? __ yes __ no
8. Would you prefer to have 24 accesses to the clinical (9th Floor) labs? __ yes __ no
9. Would you prefer to have 24 accesses to the Learning Resource Center? __ yes __ no
10. Is there any other place in the school that 24 hr access would be beneficial? _____

CHIP Utilization

1. How many CHIPS organized functions have you participated in? __ none __ 1-2 __ 3-4 __ 5+
2. How (have) you use Chip (check all that apply)?
__ I don't __ refrigerator __ heat and eat __ study __ cribbage tournament __ programs
3. In a average week, how many times do you use CHIP? __ 0 __ 1-5 __ 5-10 __ 10+ and what is you main reason? _____
4. What benefits do you get from CHIP? _____

Dental School Space

1. If a Dental School Lounge was available what are the top three services you would use (pls rank 1=best). __ food storage and microwave __ eating __ sleeping __ computer access __ lounging / down time __ studying __ meetings __ (fill in _____)
2. Would you like to have 24 hr access to this lounge __ yes __ no
3. If student space were to be reassessed, would you rather have? __ a open access lounge like CHIP or __ Dental Lounge (like the med schools Adedum sp?)
4. Would you give up access to CHIP if you have access to a Dental Lounge __ yes __ no

Are there any other space issues that you feel need to be addresses (please rank in order of priority)?
Note – this also includes discussions on the location and size of the women's lockers – females any comments?

From: "Rebecca Hippert" <hippe003@tc.umn.edu>
Date: Tue, 23 Nov 1999 08:34:02 -0600
To: ahcsc@mailbox.mail.umn.edu
Cc: Kathryn P Anderson <ander105@maroon.tc.umn.edu>
Subject: AHC SCC Meeting

The AHC SCC will be meeting on Monday, November 29 from 5 - 6 p.m. in 475 Child Rehab Bldg. The agenda is as follows:

1. Introductions
2. Discussion with Senior Vice President Frank Cerra
3. Plans for the committee for the year

If you cannot attend, please contact me.

Thanks,

Becky Hippert

Rebecca Hippert
Student Senate Liaison (612) 626-8743
University Senate hippe003@tc.umn.edu
427 Morrill Hall www.umn.edu/usenate

From: "Bruce M Trimble" <trim0011@tc.umn.edu>
Date: Mon, 6 Dec 1999 17:19:42 -0600
To: "Rebecca Hippert" <hippe003@tc.umn.edu>
Subject: Re: DRAFT AHC SCC Minutes

hi,

here are my revisions, if you have any questions pls call.

thanks

bruce

----- Original Message -----

From: Rebecca Hippert <hippe003@tc.umn.edu>

To: Bruce M Trimble <trim0011@tc.umn.edu>

Sent: Thursday, December 02, 1999 9:19 AM

Subject: DRAFT AHC SCC Minutes

> Bruce,

>

> Here are the draft minutes from the meeting Monday. Please forward any changes

> or corrections to me by Wednesday, December 8. I'll then send them out to the

> entire committee.

>

> Thanks,

>

> Becky

> *****

>

> [In these minutes: Discussion with Frank Cerra and Committee Business for the

> year]

>

> ACADEMIC HEALTH CENTER STUDENT CONSULTATIVE COMMITTEE (AHC SCC)

>

> MINUTES

>

> MONDAY, NOVEMBER 29, 1999

> 5:00 - 6:00

> STUDIO C, RARIG CENTER

>

> [These minutes reflect discussion and debate at a meeting of a committee of the

> University of Minnesota Senate or Twin Cities Campus Assembly; none of the > comments, conclusions, or actions reported in these minutes represent the view

> or, nor are they binding on the Senate or Assembly, the Administration, or the

> Board of Regents.]

>

> PRESENT: Bruce Trimble (chair), Resa Jones.

>

we need absent or present - no regrets section

> REGRETS: Emily Irwin, Heather McCurdy.

>

> ABSENT: Gina Lee.

>

> GUESTS: Frank Cerra.

>

> Bruce Trimble, chair, called to order the first meeting of the AHC SCC for > 1999-00 academic year. He then turned to Dr. Frank Cerra, Senior Vice President

> for Health Sciences and asked him to comment on the role of the SCC. Dr.

Cerra

> began by talking about the importance of the student consultative process.
He
> went on to say that he has had a very positive working relationship with
the
> past student consultative committees and looks forward to working with
this
> years' committee. Dr. Cerra explained that he was very open about
projects the
> SCC might want to take on. In the past, the students have brought issues
to
> him. Depending on the issue, Dr. Cerra may take it up with the deans or
he
> might suggest a project. Some of the projects the students worked on in
the
> past include: curriculum issues, class rooms, student website, the mini
medical
> school, and CHIPS.

need to make clear that the problems will be divided into two categories [1]
projects - pertaining to all AHC and [2] issues - which are school specific.
the AHCSCC will determine a project to work on as a whole and the issues
will be dealt with directly between school rep and cerra. we would like to ID
the project as soon as possible.

>
> The goal, Dr. Cerra said, is for the administration to get input from the
> student body and to help students understand governance. Just as the
students
> might bring issues to Dr. Cerra, he said that he would also be bringing
issues
> to the students. He cited interscholastic education as an example of what
he
> might ask for their input. He further suggested that the student email
system
> be looked at again.

some where in here cerra suggested that study space might be a good project

>
> Mr. Trimble interjected that from his viewpoint the communication in the
schools
> ought to be improved. He then talked about the difficulty in obtaining
> listserves outside of the student's respective school/college. Mr.
Trimble
> identified other issues that he thought the SCC might consider. These
include:
> Web page development within each school/college; study-space; loss of
clinical
> faculty in dentistry; and technology.
>
> Dr. Cerra pointed out that resources are available to fix some of these
issues
> and he expects that this will happen in the near future. With respect to
> technology, Dr. Cerra stated that there is an AHC-wide group looking into
> technology issues and that there are AHC guidelines for technology. The
AHC
> supports IBM. Mac versus IBM is a visceral issue, Dr. Cerra acknowledged.
Mr.
> Trimble then spent some time discussing the problems faced by some
students with
> respect to technology available to them in their school/college.
>
> Dr. Cerra suggested that the SCC meet and decide what the top three issues
are.
> School specific issues can be often dealt with at the dean level, he said,

and
> then encouraged the SCC to look at projects that might benefit students
across
> the AHC.
>

for the next minutes i would like the format to be changed to include action
and responsibility by project -- we can discuss this at the next meeting.

> Next, some time was spent talking about "housekeeping" items.
> Σ It is important to hold a meeting with as many members present as
possible.
> Σ Late afternoon meetings (5-6 p.m.) seem to work for most students.
Becky
> Hippert will work with the SCC members and Kathy Anderson in Dr. Cerra's
office
> to determine a monthly meeting date/time. Tuesdays do not work for Mr.
Trimble.
> A meeting schedule should be developed for the remainder of this academic
year.
> Σ The SCC will meet for the first half of the meeting and then Dr. Cerra
will
> join them.
> Σ Becky Hippert will continue to work on filling the remainder of the
student
> positions on the committee. Representatives from the School of Nursing,
College
> of Pharmacy, and UMD Medical School are needed.
> Σ It was agreed that the minutes of the meeting be approved via email.
> Σ Vickie Courtney and Becky Hippert will work together to set up a time
for the
> chair of the SCC to meet with the chair of the AHC Faculty Consultative
> Committee.
>
> Hearing no further business, the meeting was adjourned at 6:00 p.m.
>
> Vickie Courtney
> University of Minnesota
> AHC
>
>
>
> *****
> Rebecca Hippert
> Student Senate Liaison (612) 626-8743
> University Senate hippe003@tc.umn.edu
> 427 Morrill Hall www.umn.edu/usenate
> *****
>
>

From: "Bruce M Trimble" <trim0011@tc.umn.edu>
Date: Sun, 14 Nov 1999 23:36:56 -0600
To: <ahcsc@mailbox.mail.umn.edu>
Subject: AHCSC Meeting

Order 105@ . . .

Hi AHC SCC Members,

I have spoken with Frank Cerra about his expectations for our committee and I am excited to get going. The objectives of this committee are to [1] provide direct feedback to Dr. Cerra about our concerns/ issues and [2] to make the AHC a better place for education. In this light, would you also ask your colleges what we could accomplish to enhance education at the AHC. Past accomplishments of this committee have been the renovations of the lecture halls, CHIPS and the Mini Med School. Personally I would like to address matters that directly affect the quality of education.

On a personal note, this committee would typically have met in October and we did not -- this is my fault. Everyone is busy, so am I, no excuses. I can't make up for lost time, but I can make sure that we are an effective committee this year. With that I would propose that if people have ideas or things that we can think about between meetings, use our list serve mail address below to discuss things via e-mail. For the upcoming meeting, I would ask that ideas and agenda items be sent via e-mail on list serve and I will compile the ideas prior to the meeting. ahcsc@mailbox.mail.umn.edu

Logistics

Becky Hippert is our administrative support and she is great at making our life easy (she is included in our list serve). She has worked with Dr. Cerra's office to determine the first meeting dates. Hopefully everyone can be available for one of these dates. We can work out future dates at the first meeting.

Monday, November 29, 5 - 6 p.m. *Resa*
Wednesday, December 8, 5 - 6 p.m.

Please respond to the list serve address with your availability by this Thursday and Becky Hippert will make the necessary arrangements. We meet in Dr. Cerra's office in the Children's Center.

If you have any questions, please feel free to contact me at 612-440-8113 (home) or e-mail trim0011@tc.umn.edu

Thanks

Bruce

```
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<META content="MSHTML 5.00.2314.1000" name=GENERATOR>
<STYLE></STYLE>
</HEAD>
<BODY bgColor=#ffffff>
<DIV style="FONT face=Arial size=2"><SPAN
style="FONT-SIZE: 10pt; mso-bidi-font-family: Arial">Hi AHC SCC
Members,<BR><BR>I have spoken with Frank Cerra about his expectations for our
committee and I am excited to get going.&nbsp; The objectives of this committee
are to [1] provide direct feedback to Dr. Cerra about our concerns/ issues and
[2] to make the AHC a better place for education.&nbsp; In this light, would you
also&nbsp;ask your colleges what we could accomplish to enhance education at the
AHC.&nbsp; Past accomplishments of this committee have&nbsp;been the renovations
of&nbsp;the lecture halls, CHIPS and the Mini Med School.&nbsp; Personally I
would like to address matters that directly affect the quality of education.
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```

AHC STUDENT CONSULTATIVE COMMITTEE

1999-2000

List compiled on: 1/24/00

CHAIR

Bruce Trimble

Dentistry
Box 284 Moos Tower
East Bank
trim0011@tc.umn.edu
440-8113
cell: 978-3440

REPRESENTATIVES, STUDENT

2 to be named

Nursing and UMD Med

Leslie Helou

Pharmacy
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941-4934

Emily Irwin

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628 Erie St SE #1
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Resa Jones

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Gina Lee

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362-9577

Heather McCurdy

Veterinary Medicine
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Minneapolis, MN 55405
mccu0057@tc.umn.edu
879-0216

SENATE STAFF

Becky Hippert

University Senate
427 Morrill Hall
East Bank
hippe003@tc.umn.edu
fax: 626-1609
625-9369

If you have any questions, please contact the University Senate Office at 625-9369

Twin Cities Campus Assembly Bylaws, Article III., Section 6

PROVOSTAL STUDENT CONSULTATIVE COMMITTEES

There shall be a Provostal Student Consultative Committee (PSCC) within each of the provostries on the Twin Cities Campus. Each PSCC shall represent the graduate, professional, and undergraduate students of its respective provostroy and not the individual institutes, colleges, schools, or departments within the provostroy.

Membership:

The Provostal Student Consultative Committees shall be composed as follows:

- **Academic Health Center:** 8 student members
- **Arts, Sciences, and Engineering:** 6 student members
- **Professional Studies:** 8 student members

The members of each PSCC shall be evenly divided between graduate/professional and undergraduate students, except the Academic Health Center which shall have only one undergraduate member. Members shall be elected by their respective student organizations (MSA and GAPSAs). MSA and GAPSAs shall also appoint alternates for students whose classroom responsibilities conflict with PSCC meeting times.

Each Provostal Student Consultative Committee shall elect its chair from amongst its members for a one year term of office. The chair shall be eligible for re-election to that position.

Duties and Responsibilities

- a. To meet at least monthly to discuss matters of concern to students.
- b. To meet regularly with the provost and other academic officers to represent the viewpoints of students.
- c. The chair of each PSCC shall meet each semester with the chair of the respective Provostal Faculty Consultative Committee to discuss issues of concern to both faculty and students, and the two committees shall meet jointly as deemed necessary by the chairs.
- d. To meet periodically with the Student Senate/Twin Cities Campus Student Assembly members from the respective provostroy to facilitate communication with the students.
- e. To meet with the Student Senate Consultative Committee/Twin Cities Campus Student Assembly Steering Committee each semester.
- f. To report to the Student Senate Consultative Committee/Twin Cities Campus Student Assembly Steering Committee.
- g. To submit an annual report to the Twin Cities Campus Student Assembly Steering Committee.

[Return to the Academic Health Center Provostal Student Consultative Committee Homepage](#)

[Return to the Arts, Science, and Engineering Provostal Student Consultative Committee Homepage](#)

[Return to the Professional Studies Provostal Student Consultative Committee Homepage](#)

~~6. PROVOSTAL~~ 1. ACADEMIC HEALTH CENTER STUDENT CONSULTATIVE COMMITTEES

~~There shall be a Provostal Student Consultative Committee (PSCC) within each of the provostries on the Twin Cities Campus. Each PSCC~~ The Academic Health Center Student Consultative Committee (AHC SCC) shall represent the graduate, professional, and undergraduate students of its respective provosty and not the individual institutes, colleges, schools, or departments within the provosty Academic Health Center.

Membership:

The ~~Provostal~~ Academic Health Center Student Consultative Committees shall be composed as follows: of 8 student members [2 from the Medical School, and 1 each from Dentistry, Nursing, Pharmacy, Public Health, Veterinary Medicine, and UMD School of Medicine].

~~Academic Health Center:~~ 8 student members

~~Arts, Sciences, and Engineering:~~ 6 student members

~~Professional Studies:~~ 8 student members

~~The members of each PSCC shall be evenly divided between graduate/professional and undergraduate students, except the Academic Health Center which shall have only one undergraduate member. Members shall be elected by their respective colleges, student organizations (MSA and GAPSA). MSA and GAPSA shall also appoint alternates for students whose classroom responsibilities conflict with PSCC meeting times.~~

~~Each Provostal Student Consultative Committee~~ The Academic Health Center Student Consultative Committee shall elect its chair from amongst its members for a one year term of office. The chair shall be eligible for re-election to that position.

Duties and Responsibilities

- a. To meet at least monthly to discuss matters of concern to students.
- b. To meet regularly with the ~~provost~~ Senior Vice President for the Health Sciences and other academic officers to represent the viewpoints of students.

- c. The chair of each PSCC shall meet each semester with the chair of the ~~respective~~ ~~Provostal~~ AHC Faculty Consultative Committee to discuss issues of concern to both faculty and students, and the two committees shall meet jointly as deemed necessary by the chairs.
- d. ~~To meet periodically with the Student Senate/Twin Cities Campus Student Assembly members from the respective provosty AHC to facilitate communication with the students.~~
- e. To meet and report to ~~with~~ the Student Senate Consultative Committee/Twin Cities Campus Student Assembly Steering Committee each semester .
- f. ~~To report to the Student Senate Consultative Committee/Twin Cities Campus Student Assembly Steering Committee.~~
- g. To submit an annual report to the Twin Cities Campus ~~Student Assembly Steering~~ Committee.

1. ACADEMIC HEALTH CENTER STUDENT CONSULTATIVE COMMITTEE

The Academic Health Center Student Consultative Committee (AHC SCC) shall represent the graduate, professional, and undergraduate students and not the individual institutes, colleges, schools, or departments within the Academic Health Center.

Membership:

The Academic Health Center Student Consultative Committee shall be composed of 8 student members [2 from the Medical School, and 1 each from Dentistry, Nursing, Pharmacy, Public Health, Veterinary Medicine, and UMD School of Medicine].

The Academic Health Center Student Consultative Committee shall elect its chair from amongst its members for a one year term of office. The chair shall be eligible for re-election to that position.

Duties and Responsibilities

- a. To meet at least monthly to discuss matters of concern to students.
- b. To meet regularly with the Senior Vice President for the Health Sciences and other academic officers to represent the viewpoints of students.
- c. The chair shall meet each semester with the chair of the AHC Faculty Consultative Committee to discuss issues of concern to both faculty and students, and the two committees shall meet jointly as deemed necessary by the chairs.
- d. To meet and report to the Student Senate Consultative Committee/Twin Cities Campus Student Assembly Steering Committee each semester.
- e. To submit an annual report to the Twin Cities Campus Assembly.

1999-2000 Meeting Schedules

AHC SCC

Third Thursday from 5 - 6 in 406 ChRC

~~November 29~~

January 27

February 17 (488 ChRC)

March 16 (488 ChRC)

April 20

May 4

HPTF

1st and 3rd Thursday from 10 - 12 in Humphrey

~~September 2, 16 (433 JH)~~

~~October 7, 21~~

November 4, 18

December 2 (433 JH), 16

January 6, 20

February 3, 17

March 2, 16

April 6 (10 - 11:30), 20 (4-101 BSBE)

May 4 (10 - 11:30), 18

SCIT

First Tuesday from 11 - 12:30 in 300 MH

~~September 14 (10:30 - 12)~~

~~October 5~~

November 2

December 7

February 1

February 29

April 4

May 2

SCSA

First Wednesday from 2:30-4 in 300 MH (rooms are reserved until 4:30)

~~September 15 (229 Nolte)~~

~~October 6 (346 CMU)~~

November 3 (RR)

December 8

February 2

March 1

April 5

May 3

Social Concerns

First Thursday from 3 - 4:30 in 229 Nolte

~~September 16 (Nolte Library)~~

October 7 (238 Morrill Hall)

November 4 (346 CMU)

December 9 (Nolte Library)

February 3

March 2

April 6

May 4

SSCC

First Thursday from 1 - 2:30 in 300 MH

~~September 16~~

~~October 7~~

November 4, 18

December 9 (317 MH)

January 27 (2 - 3:30, RR)

February 3

March 2

April 6

May 4

The Academic Health Center Student Consultative Committee (AHC SCC) will be meeting on Thursday, January 27, from 5 - 6 p.m. in 406 Child Rehab Center. The agenda is as follows:

1. Introductions
2. Review and approval of changes to the Bylaws for the committee (materials will be available at the meeting)
3. Identify issues for this year
4. Meet with Senior Vice President Frank Cerra (5:30 - 6)
5. Other Business

If you cannot attend the meeting, please contact me at 612-626-8743.

Thanks,

Becky