

**Course Information Form For Students Requesting Modification
of the UMTC Liberal Education Requirements due to Disability**

Date: _____

To: _____ Dept: _____

Faculty Member

Address: _____ Phone: _____

From: _____ Disability Services, 12 Johnston Hall;

Disability Specialist

Phone: _____

Regarding: _____ ID #: _____

Student name

Student signature: _____

The above student has asked that you provide information relevant to his/her learning and performance in your classroom. The Council on Liberal Education will use this confidential information when determining whether the UMTC Liberal Education (LE) requirements should be modified for the student. Your input is important and appreciated. **Please return this form to the Disability Specialist at the above address.**

1. Please list the course(s) in which the student was enrolled with you.

_____ Yes/No _____

_____ Yes/No _____

Course Term/Year Course Completed? If no, date of withdrawal. If yes, grade

2. The student's attendance was: Regular, Sporadic, Poor

3. Please comment on the student's class participation.

4. Describe the amount of contact you had with the student outside of class (e.g., office hours, tutoring, labs).

5. Did the student receive tutoring through your department? (Yes/No) If yes, what was the impact of the tutoring?

6. How did the student perform (grades) in the following areas (include written and oral participation)?

Homework: _____

Quizzes: _____

Tests: _____

7. What strengths did the student bring to your class?

8. What weakness were evident in the student's study of your subject?

9. What other comments could you make about the student's abilities and efforts in your course(s) that would help determine whether the UMTC LE requirements should be modified?