

2005-06 UNIVERSITY OF MINNESOTA

SEPTEMBER 29, 2005

**UNIVERSITY SENATE MINUTES: No. 1
FACULTY SENATE MINUTES: No. 1
STUDENT SENATE MINUTES: No. 1**

The meeting of the University Senate and Faculty Senate was convened in 25 Mondale Hall, Minneapolis campus, on Thursday, September 29, 2005, at 2:36 p.m., as a joint meeting of the bodies. Coordinate campuses were linked by telephone. Checking or signing the roll as present were 25 academic professional members, 24 civil service members, 123 voting faculty/faculty-like academic professional members, and 24 voting student members. President Bruininks presided.

**1. ADMINISTRATIVE RESPONSES TO SENATE ACTIONS
Information**

University Senate

Resolution on Strategic Planning

Approved by the: University Senate April 28, 2005

Approved by the: Administration - *See comment

Approved by the: Board of Regents - no action required

* I appreciate your input and participation in the strategic planning process and the depth and breadth of your thoughtful resolution. I have taken into account the ideas contained in the resolution as the implementation phase is being planned, and will continue to work in partnership with both faculty and student leaders on strategic positioning implementation.

Resolution on Library Funding

Approved by the: University Senate April 28, 2005

Approved by the: Administration - *See comment

Approved by the: Board of Regents - no action required

* I wholeheartedly agree that the library is a critical resource for the University and we are moving forward to increase our investment in this area. Specifically, we allocated significant new money for FY06 and we intend to allocate more in FY07. For example, for FY06, we allocated \$2M for collections and acquisitions, \$475K for SMART Commons, \$700K to cover compensation increases, and \$468K for a market compensation program for the libraries. For FY07, preliminary discussions include an additional \$1.5M for collections and acquisitions.

Resolution on Academic Freedom

Approved by the: University Senate April 28, 2005

Approved by the: Administration - *See comment

Approved by the: Board of Regents - no action required

* I continue to support the principles of the academic freedom resolution, and in fact appointed an academic freedom task force that produced a very strong paper in support of academic freedom. The paper is now posted on the Provost's web site and continues to be referenced and implemented by the University's leadership. The report

also will be provided to the Faculty Culture strategic positioning task force.

Faculty Senate

Resolution on the Faculty Waiting Period

Approved by the: Faculty Senate March 3, 2005

Approved by the: Administration – *See comment

Approved by the: Board of Regents – no action required

* The president charged the vice president for human resources over the summer to outline the costs involved in different options for eliminating or reducing the time associated with the waiting period for the FRP, and asked for her recommendation of the best option or range of alternatives for the University.

Resolution on Exit Interviews for Faculty

Approved by the: Faculty Senate April 7, 2005

Approved by the: Administration – *See comment

Approved by the: Board of Regents – no action required

* I support the principle of this resolution, and by way of this memorandum am charging Vice President Carol Carrier to partner with the Senate Committee on Faculty Affairs to develop the most appropriate implementation strategy or strategies.

Resolution on Tuition Benefits

Approved by the: Faculty Senate April 7, 2005

Approved by the: Administration – *See comment

Approved by the: Board of Regents – no action required

* I support competitive benefits for University employees, but first have a responsibility to examine the financial implications of implementation. By way of this memorandum, I am charging Vice Presidents Carol Carrier, Richard Pfitzenreuter, and others they deem necessary to develop a cost-benefit analysis of the proposal for my review.

2. CLERK OF THE SENATE REPORT Committee on Committees Election Results Information for the Faculty Senate

FOR INFORMATION:

In the recent election to fill Twin Cities vacancies on the Committee on Committees, Professors Perry Leo and Carl Rosen were elected to three-year terms (July 1, 2005 through June 30, 2008).

**STUART GOLDSTEIN, CLERK
UNIVERSITY SENATE**

3. TRIBUTE TO DECEASED MEMBERS OF THE UNIVERSITY COMMUNITY

FACULTY/ACADEMIC PROFESSIONALS/STAFF

Jacob E. Bearman

Professor
Public Health
1915 – 2005

Caron Carlberg
Engineer
Physical Plant
1913 – 2005

Evelyn Deno
Professor
Educational Psychology
1911 – 2005

James L. Donahue
Associate Professor
Dentistry
1923 – 2005

Rakel L. Erickson
Professor
Education - Duluth
1912 – 2005

William Fenster
Professor
International Agriculture
1935 – 2005

Rebecca L. Foss
Academic Professor
Sustainable Building Research
1951 – 2005

George D. Freier
Professor
Physics & Astronomy
1915 – 2005

Joan Gordon
Professor
Food Science and Nutrition
1923 – 2005

Henry L. Hansen
Professor
Natural Resources
1912 – 2005

Robert L. Jevne
Professor
Wilson Library
1918 – 2005

Miles S. Kersten
Professor
Civil and Mineral Engineering
1913 – 2005

William H. Knobloch
Professor
Ophthalmology
1926 – 2005

Anatoly Larkin
Professor
Physics & Astronomy
1932 – 2005

Roger A. Larson
Professor
General College
1931 – 2005

Adrian R.M. Lauritzen
Professor
Music
1907 – 2005

Ernest B. Lee
Professor
Electrical & Computer Engineering
1932 – 2005

Arthur Naftalin
Professor
Public Affairs
1917 – 2005

George A. Nash
Professor
Athletics
1915 – 2005

Robert E. Nylund
Professor
Horticultural Science
1916 – 2005

William C. Rogers
Professor
World Affairs Center
1919 – 2005

Leonard M. Schuman
Professor
Epidemiology
1913 – 2005

Burrell W. Shippee
Professor
Center for Urban and Regional Affairs
1916 – 2005

James Stochl
Professor
Mathematics Education
1931 – 2005

Patricia Turner
Associate Professor
Wilson Library
1928 – 2005

STUDENTS

Hassan Abdi
College of Continuing Education

Shannon L. Arvis
College of Liberal Arts

Bryan H. Benson
College of Liberal Arts

Kevin J. Boe
University of Minnesota – Crookston

Charles C. Cook
Graduate School

Christopher R. Hager
College of Liberal Arts

Kelly J. Thompson
College of Liberal Arts

4. INFORMATION TECHNOLOGIES COMMITTEE Resolution on the New Financial System Information for the University Senate

We commend the colleges for the careful way in which they have handled technology fees, including the regular determination of priorities, setting of fees, and appropriate expenditures. We note the careful inclusion of students in planning and decision-making and urge that feedback about the outcome of technology fees be assured. We also suggest that each college establish a clear point of contact for student, faculty, and staff questions about the application of technology fees. We recommend that the University central administration continue to monitor technology fees for changes and share findings with the Senate Committee on Information Technology for review at least every two years.

Approved May 3, 2005

**ANDY LOPEZ, CHAIR
INFORMATION TECHNOLOGIES COMMITTEE**

**5. SOCIAL CONCERNS COMMITTEE
Regents Policy on Investment Social Concerns
Information for the University Senate**

This policy describes the role of the Social Concerns Committee and the president of the University of Minnesota (University) in advising the Board of Regents (Board) regarding socially responsible investments.

Subd. 1. Guiding Principle. The Board, while recognizing its fiduciary responsibilities, encourages the University to be socially responsible regarding its investments.

Subd. 2. Delegation of Authority. The president or delegate, as a result of Board policies, the body of trust law, and the constitution and laws of the United States and the State of Minnesota, shall be held to strict standards of propriety, fiduciary responsibility, and compliance with law in the management of the assets held in trust for the University.

Consistent with these responsibilities and obligations, the president or delegate, in consultation with the Social Concerns Committee of the University Senate, shall provide guidance to the Board in effectively implementing socially responsible policies regarding investments.

Subd. 3. Social Concerns Committee Responsibilities.

The Social Concerns Committee (Committee) shall have the following responsibilities :

(a) Identification of Issues. The Committee shall consider which shareholder resolutions are of concern to the University by

- interacting regularly with the University community and campus advocacy groups;
- monitoring current events regarding socially responsible investment activity; and
- maintaining a diverse membership as determined by the University Senate.

(b) Recommendations. The Committee shall recommend

- resolutions on specific issues that the University, as a shareholder, would place before affected companies and
- restrictive investment policies or positive social investment policies.

Subd 4. Reporting Requirements. The Committee shall monitor the effectiveness of actions regarding shareholder resolutions or social investment policies and report annually to the president its recommendations and votes regarding social investments.

Supersedes: Voting University-Owned Stock dated February 13, 1976; and University Policy on Shareholder Resolutions dated December 9, 1983.

Approved May 6, 2005

**KENNETH HELLER, CHAIR
SOCIAL CONCERNS COMMITTEE**

6. FINANCE AND PLANNING COMMITTEE
Resolution on the New Financial System
Information for the University and Faculty Senates

The Senate Committee on Finance and Planning is pleased with the Phase Two plans for the financial system replacement project, but is extremely concerned that a lack of unit-level participants threatens to undermine the quality of a system that is key to our research mission and operations.

While we recognize that some units may feel that their benefit for participation does not justify the effort involved, we see this as a classic public goods problem—one where rational local decision-making can lead to results detrimental to all.

Accordingly, we strongly urge the President to act quickly to encourage greater unit-level participation, through whatever appropriate means necessary. We also ask that the Executive Steering Committee for the project provide a report that summarizes the time commitment by unit and that the report be shared throughout the University to encourage all units to contribute to the project.

Approved August 9, 2005

FRED MORRISON, CHAIR
FINANCE AND PLANNING COMMITTEE

7. EDUCATIONAL POLICY COMMITTEE
Interpretation of the Undergraduate Residency Credit Requirements Policy
Information for the Faculty Senate

The Senate Committee on Educational Policy made the following interpretation of the Undergraduate Residency Credit Requirements Policy, minimum University credits for undergraduate degrees. The current language of the policy reads as follows (adopted spring, 2005):

- (1) To be eligible for a University of Minnesota undergraduate degree, a student must present at least 30 semester credits awarded by the University of Minnesota campus from which he or she is seeking to graduate.
- (2) Students must complete at least half of upper division major work on the campus from which they are seeking to graduate.
- (3) At least 15 credits of the last 30 credits earned prior to the awarding of a University degree must be awarded by the University of Minnesota campus from which a student is seeking to graduate.
- (4) For students who seek an academic minor, to be eligible for record of a minor on the University of Minnesota transcript, students must take at least three upper division credits in the minor field at the campus from which they will receive their degree.

A student's college or campus may, under extraordinary circumstances, waive the requirements in sections 2, 3, and 4, above, but not section 1.

All credit awarded by the University, regardless of the type of instruction, shall count toward the credit requirements for the degree.

Interpretation by the Senate Committee on Educational Policy: This policy, revised in the spring of 2005, will apply to incoming students beginning in the fall of 2005.

COMMENT:

The Senate Committee on Educational Policy does not believe that this policy change, as with any changes that affect students who are already part-way through their education at the University, should apply retroactively. The question has arisen; this interpretation simply clarifies that the policy applies prospectively.

**RICHARD MCCORMICK, CHAIR
EDUCATIONAL POLICY COMMITTEE**

8. INTRODUCTIONS

Dean, Graduate School; Interim Dean, General College

Professor Jean Bauer, Chair of the Senate Consultative Committee (SCC), introduced Terrence Collins, Interim Dean of General College, and Gail Dubrow, Dean of the Graduate School.

9. SENATE/FACULTY CONSULTATIVE COMMITTEE REPORT

Professor Jean Bauer, Chair of the Faculty Consultative Committee (FCC), said that this summer the committee worked with the Provost to ensure that there was adequate faculty representation on every strategic planning task force. FCC also worked to place an FCC member on each strategic planning steering committee to improve the consulting process.

FCC then held a retreat prior to the start of the academic year. The goal was to empower the committee and the collective human capital through strengthen working relations for the year. One item discussed was the budget model, in terms of input and what decisions are being made. A second topic was looking into what it means to go through a strategic planning process and the history of these processes at the University. The majority of the retreat, however, was spent looking at the five major reports on ranking the University and understanding what metrics are used for each.

This fall, the FCC will be discussing post-retirement health care, but a decision will be withheld until the strategic planning process is finalized.

Lastly, she welcomed all new members to the meeting.

**MOTION A
Consent Agenda
Action by the University Senate**

Agenda Items 10. and 11. are considered to be non-controversial or “housekeeping” in nature and are offered as a “Consent Agenda” to be taken up as a single item with one vote. Any item will be taken up separately at the request of a senator. (A simple majority is required for approval.)

10. MINUTES FOR APRIL 28, 2005

MOTION:

To approve the University Senate, Faculty Senate, and Twin Cities Campus Assembly minutes, which are available on the Web at the following URL. A simple majority is required for approval.

<http://www1.umn.edu/usenate/usen/050428sen.html>

STUART GOLDSTEIN, CLERK
UNIVERSITY SENATE

11. COMMITTEE ON COMMITTEES

2005-06 Committees of the University Senate and Faculty Senate

University Senate committee memberships for 2005-06:

DISABILITIES ISSUES - Faculty: Patrick McNamara (chair), Tammy Berberi, Marilyn Bruin, James Gambucci, Maria Gini, Kathryn Kohnert, David Marks, Frank Symons. **Academic Professionals:** Norma Gutierrez Shanesy, Carol Rachac. **Civil Service:** Elizabeth Madson, Maureen McManus. **Students:** Rachel Garaghty, 1 to be named. **Ex Officio:** Bobbi Cordano, Julie Sweitzer.

EQUITY, ACCESS, AND DIVERSITY - Faculty: Naomi Scheman (chair), Benjamin Clarke, Jennifer Gunn, Ruth-Ellen Joeres, Amy Kaminsky, Joo-inn Lee, Margaret Moss, Joanna O'Connell, Lee Penn. **Academic Professionals:** Jeff Bieganek, Patricia Jones-Whyte. **Students:** 6 to be named. **Civil Service:** Audrey Boyle, Don Cavalier. **Ex Officio:** B. David Galt, Geoffrey Maruyama, Julie Sweitzer, Claire Walter-Marchetti.

FINANCE AND PLANNING - Faculty: Fred Morrison (chair), Charles Campbell, Joseph Konstan, Michael Korth, Ian Macmillan, Judith Martin, Timothy Nantell, Justin Revenaugh, Karen Seashore, Kathryn van den Bosch, Warren Warwick. **Academic Professionals:** Thomas Klein, Sue Van Voorhis. **Civil Service:** Rose Blixt, Kathryn Olson. **Students:** Kendal Beer, 3 to be named. **Ex Officio:** Calvin Alexander, Arthur Erdman, Daniel Feeney, Steve Fitzgerald, Lincoln Kallsen, Kathleen O'Brien, Richard Pfitzenreuter, Charles Speaks, Thomas Stinton, Alfred Sullivan, Michael Volna.

INFORMATION TECHNOLOGIES - Faculty: Andy Lopez (Chair), Christine Blue, David Demuth, Alan Ek, Douglas Ernie, Joan Hughes, Greg Laden, Stuart Speedie, Jim Waddell. **Academic Professionals:** Nancy Herther, Mark Sanders, John See, Dale Swanson. **Civil Service:** Deanette Schmidt. **Students:** Mahmoud Sadrai, 2 to be named. **Ex Officio:** Steve Cawley, Eric Celeste, Linda Jorn.

LIBRARY - Faculty/PA: Lael Gatewood (chair), John H. Anderson, David R. Brown, Elaine Challacombe, Juliette Cherbuliez, Jay Hatch, Lisa Norling, James Orf, Leon Satkowski, Otto Strack, Danielle Tisinger, Susan Wick. **Students:** 4 to be named. **Ex Officio:** Jonathan Binks, LeAnn Dean, Joan Howland, Wendy Lougee, Bill Sozansky, Jim Waddell, Owen Williams.

SOCIAL CONCERNS - Faculty: Kenneth Heller (chair), Katherine Fennelly, David Fox, Catherine Jordan, Julie Pelletier, Mani Subramani, 1 to be named. **Academic Professionals:**

Joseph Marchesani, Jennifer Oliphant, Todd Tratz. **Civil Service:** Elizabeth Richardson, Benton Schnabel, to be named. **Alumni:** Peter Hiniker, Richard Lidstad Sandy Ulsaker Wiese. **Students:** Mira Reinberg, Samuel Stone, 5 to be named. **Ex Officio:** Gerald Rinehart, Greg Schooler, Julie Sweitzer.

STUDENT ACADEMIC INTEGRITY - Faculty/PA: Shawn Curley (chair), Sarah Angerman, Mark Bellcourt, Francisco Diez-Gonzalez, Linda Jones, Paul Myers, Robert Pepin, Micky Trent. **Students:** 5 to be named. **Ex Officio:** Sharon Dzik, Laura Coffin Koch.

STUDENT BEHAVIOR - Faculty/PA: Michael Rodriguez (chair), Jane Carlstrom, Patricia Fillipi, Lorraine Francis, Francis Harvey, Patricia Jones-Whyte, Michelle Koker, Nicole Letawsky-Shultz, Michael LuBrant, Nikolaos Papanikolopoulos, Paul Porter, Gretchen Zunkel. **Students:** Onyi Amajuoyi, Abby Bar-Lev, Rachel Long, Jennifer Schumann, Keeya Steel, at least 5 to be named. **Ex Officio:** Sharon Dzik.

FOR INFORMATION:

ALL-UNIVERSITY HONORS - Faculty: Laura Gurak (chair), Lois Heller, Allen Isaacman, Paul Magee, David Pui, Richard Richards, Ronald Sawchuk, Katherine Solomonson. **Academic Professionals:** Stacie Haugen, Jean Kucera. **Alumni:** Joel Bergstrom, David Hagford, Andrea Hjelm, Todd Klingel, Juanita Luis. **Students:** Neil Shah, 2 to be named. **Ex Officio:** Gerald Fischer, Cheryl Jones, Jessica Mooney, Billie Wahlstrom.

SENATE COMMITTEE ON COMMITTEES - Faculty: Kathryn Hanna (chair), Carl Adams, Subir Banerjee, David Born, Anna Clark, Gordon Hirsch, Joan Howland, Tom Johnson, Mary Jo Kreitzer, Perry Leo, Jan McCullough, Carl Rosen, Cheryl Zimmerman. **Academic Professionals:** Randy Croce, Nan Kalke, Lynne Schuman, Kyla Wahlstrom. **Students:** To be named (chair), Joshua Beiningen, Garret Groves, Rick Orr, Timothy Tangen, 3 to be named.

SENATE CONSULTATIVE - Faculty: Jean Bauer (chair), Gary Balas, Nancy Carpenter, Daniel Feeney, Megan Gunnar, Mary Jo Kane, Scott Lanyon, Terry Roe, John L. Sullivan, Jennifer Windsor. **Academic Professionals:** Jacqueline Cottingham-Zierdt, Beth Emshoff. **Civil Service:** Matthew Bowers, Margaret Wolff. **Students:** Joshua Breyfogle (chair), Anthony Kouba, Timothy Tangen, Dion Turgeon, Jared Warren, 2 to be named. **Ex Officio:** Barbara Elliott, Marvin Marshak, Judith Martin, Fred Morrison.

**KATHRYN HANNA, CHAIR
SENATE COMMITTEE ON COMMITTEES**

DISCUSSION:

With no discussion, a vote was taken and the motion was approved.

APPROVED

END OF MOTION A

**12. ADVISORY COMMITTEE ON ATHLETICS
University Senate Bylaws Amendment
Action by the University Senate**

MOTION:

To amend Article II, Section 5(A) of the University Senate Bylaws as follows (language to be added is underlined; language to be deleted is ~~struck-out~~). As an amendment to the University Senate Bylaws, the motion requires either a majority of all voting members of the University Senate (126) at one regular or special meeting, or a majority of all members of the University Senate present and voting at each of two meetings. This is the first meeting at which this motion is being presented.

A. Advisory Committee on Athletics

The Advisory Committee on Athletics provides consultation and advice to the President, the senior administrator responsible for athletics, and the departments of intercollegiate athletics on policies and other major decisions.

Membership

The Advisory Committee on Athletics shall consist of the following voting members:

- (1) a Chair, who must be a tenured faculty member, who holds no administrative appointment higher than department chair or head, appointed by the President after consultation with the Senate Consultative Committee, for a term of one year;
- (2) four (4) members of the faculty or academic staff (at least two of whom shall be members of the tenured faculty), appointed by the President after consultation with the faculty members of the ~~Assembly Steering Committee~~ Senate Consultative Committee, for terms of three (3) years;
- (3) the Faculty Representatives to the NCAA;
- (4) the chair of the Faculty Academic Oversight Committee on Intercollegiate Athletics, or a member designated by that committee;
- (5) a dean, appointed by the President after consultation with the Twin Cities' deans, for a term of three (3) years, or another member of the tenured faculty;
- (6) four (4) students, two of whom will be appointed by the President after consultation with the student members of the ~~Assembly Steering Committee~~ Senate Consultative Committee for terms of one year, and two of whom will be selected by the representatives of students in the intercollegiate athletic programs for terms of one year;

...

COMMENT:

It has proven difficult for deans to attend the meetings of the Advisory Committee on Athletics. The Faculty Consultative Committee thus suggests allowing the President to appoint another tenured faculty member, in lieu of a dean, if no dean can be identified who is able regularly to attend the meetings of the committee.

(The other change reflects the fact that there is no Assembly Steering Committee after the reorganization of the Senate effective 2005-06.)

**JEAN BAUER, CHAIR
SENATE CONSULTATIVE COMMITTEE**

DISCUSSION:

With no discussion, a vote was taken and the motion was approved with 160 in favor and none opposed.

APPROVED

13. PRESIDENT'S REPORT

President Bruininks said that he wanted to discuss the University's strategic positioning process since it will occupy the attention of the broader University community for more than the coming academic year. He stated that is more than setting high aspirations to change the University; it is truly how this is done and the results that are actually achieved. He does not expect all these results to be easy to achieve but it is about moving from policy to implementation and raising the sights of the University.

These are lofty aspirations and the goals are likely the most comprehensive in the University's history. There is much work to be done and it will touch nearly every facet of the cultural and academic life of the University.

He then walked senators through the following set of slides:

Transforming University of Minnesota
Strategic Positioning Update
University Senate
September 29, 2005

Review: President's Recommendations on Strategic Goals and Positioning

1. Establish Directions and High Aspirational Goals
2. Academic Design Recommendations Approved by the Board
 - a. College of Human Ecology
 - b. College of Natural Resources
 - c. General College
3. Other Academic Recommendations
4. Administrative Recommendations

Transforming the University-Outcomes

- Improve student progress and learning
- Strengthen academic leadership by realigning academic departments - to increase strength and comparative advantage
- Strengthen faculty and staff
- Reduce operating costs, reinvest in academics
- Strengthen and align financial systems and strategies with aspirations and goals
- Implement continuous improvement of service, business and administrative systems
- Strengthen University
- Improve student progress and learning
- Strengthen academic leadership by realigning academic departments - to increase strength and comparative advantage
- Strengthen faculty and staff
- Reduce operating costs, reinvest in academics
- Strengthen and align financial systems and strategies with aspirations and goals
- Implement continuous improvement of service, business and administrative systems
- Strengthen University's unique role in Minnesota's system of higher education

Action Strategies

Approved March 2005

- Recruit, nurture, challenge, and educate outstanding students who are bright, curious, and highly motivated
- Recruit, mentor, reward, and retain outstanding world-class faculty and staff who are innovative, energetic and dedicated to the highest standards of excellence
- Promote an effective organizational culture that is committed to excellence and responsive to change
- Exercise responsible stewardship by setting priorities and enhancing and effectively utilizing resources and infrastructure
- Communicate clearly and credibly with all our constituencies and practice public engagement responsive to the public good

Themes for Measuring Progress

- Progress in strengthening academic programs and leadership
- Improved access to success for students demonstrating that a better education and experience leads to improved results, high satisfaction
- Strengthen academic leadership by realigning academic departments
- Excellence in research
- Improved services, reduced economic costs and strengthened core investments
- Greater alignment across all programs and services

In closing he said that the an all-day retreat was held for all strategic positioning participants from the 33 task forces. These task forces include over 300 faculty and staff, and students serve on most task forces. The biggest challenge will be to bring ideas together across the task forces and integrate them in an effective way. He hopes that the Senate will continue to revisit this issue and provide opportunities to talk about aspects of this process now and in the years ahead.

14. QUESTIONS TO THE PRESIDENT

Q: On the proposed stadium web site financial section there is a reference to a mandatory stadium fee. It says that discussions are under way with students leaders on the best way to be involved in a proposed fee. Considering that there is considerable dissent from some student segments, how will these views be heard when there are no planned meetings of the Stadium Advisory Committee?

A: Discussions with students will take place, but there is little point in having them at this time given that there is no commitment from the state for financial support. The University's attention has been focused on a state appropriation, since without it there is little hope of raising enough funds to make the stadium a reality.

He noted that student opinion on this topic is mixed, but he would like to see students participate and make a modest contribution to a campus legacy. If state support is received, he would anticipate a rich discussion with students regarding alternative funding methods, but he conceded that not all parties will agree on the final outcome. However, if a fee is assessed, he would like to see it used to support the collegiate culture and arts on campus as well.

15. UNIVERSITY SENATE OLD BUSINESS

NONE

16. UNIVERSITY SENATE NEW BUSINESS

NONE

MOTION B Consent Agenda Action by the Faculty Senate

Agenda Items 17. and 18. are considered to be non-controversial or “housekeeping” in nature and are offered as a “Consent Agenda” to be taken up as a single item with one vote. Any item will be taken up separately at the request of a senator. (A simple majority is required for approval.)

17. SENATE OFFICERS

The chair of the University Senate recommends the following officers for 2005-06:

Clerk – Professor Stuart Goldstein
Parliamentarian – Professor Guy Charles

18. COMMITTEE ON COMMITTEES 2005-06 Committees of the Faculty Senate

Faculty Senate committee memberships for 2005-06:

ACADEMIC FREEDOM AND TENURE - Faculty: William Durfee (chair), Tracey Anderson, Tom Clayton, Nancy Ehlke, John Mowitt, Ruth Okediji, G. Edward Schuh, Jennifer Westendorf, Jianyi Zhang. **Ex Officio:** Arlene Carney, Carol Carrier.

EDUCATIONAL POLICY - Faculty/PA: Richard McCormick (chair), William Bart, Vernon Cardwell, Shawn Curley, LeAnn Dean, James Leger, Claudia Neuhauser, Mary Ellen Shaw, Paul Siliciano, Donna Spannaus-Martin, Douglas Wangensteen, Joel Weinsheimer. **Students:** Christopher Pappas, Emily Ronning, 4 to be named. **Ex Officio:** Gail Dubrow, Craig Swan, 1 to be named.

FACULTY AFFAIRS - Faculty: Morris Kleiner (chair), Matthew Bribitzer-Stull, Vladimir Cherkassky, A. Saari Csallany, Janet Erickson, John Fossum, Patricia Frazier, Darwin Hendel, Steven McLoon, Roderick Squires, Oriol Valls, Larry Wallace, Timothy Wiedmann, Aks Zaheer, Virginia Zuiker. **Academic Professionals:** Jane Miller, Lori-Anne Williams. **Ex Officio:** Arlene Carney, Carol Carrier, Dann Chapman, William Durfee, Theodor Litman. **Students:** Kelly Risbey, 1 to be named.

JUDICIAL - Faculty: James Farr (chair), David Biesboer, Ernest Davenport, Amos Deinard, Bruce Downing, Jeanette Gundel, Roland Guyotte, Gordon Hirsch, Joan Howland, Diane Katsiaficas, Carol Klee, Alice Larson, Sanford Lipsky, Karin Musier-Forsyth, Michael Sadowsky, Tom Scott, Geoffrey Sirc, Clifford Steer, William Turner, Ann Waltner.

RESEARCH - Faculty: Steven Ruggles (chair), Diane Bartels, James Cotter, Christopher Cramer, Dan Dahlberg, Sharon Danes, Penny Edgell, Genevieve Escure, J. Stephen Gantt, Paul Johnson, James Luby, Maria Sera, Virginia Seybold, George Trachte, 1 to be named. **Academic Professionals:** Barbara Van Drasek, Jean Witson. **Civil Service:** Kathy Bowlin. **Students:** Michael Hughey, Ryan Lukas, 1 to be named. **Ex Officio:** Mark Ascerno, Richard Bianco, Arlene Carney, Robin Dittmann, Timothy Mulcahy, Mark Paller, Thomas Schumacher, Charles Spetland, Michael Volna.

FOR INFORMATION:

ACADEMIC HEALTH CENTER FACULTY CONSULTATIVE - Faculty: Kathleen Krichbaum (chair), Peter Davies, Stephen Ekker, Michael Georgieff, Lois Heller, John Himes, Brian Isetts, Marc Jenkins, Nelson Rhodus. **Ex Officio:** Dan Feeney.

ADVISORY COMMITTEE ON ATHLETICS - Faculty/PA: Melissa Avery (chair), Linda Brady, Doug Hartmann, Paul Iaizzo, Perry Leo, Laurie McLaughlin, Maria Sera, Richard Weinberg, 1 to be named. **Civil Service:** Duane Nelson. **Alumni:** Lea Favor, Jerry Noyce. **Students:** Jonathan Loveall, Suzannah Mork, 2 to be named. **Ex Officio:** Frank Kara, Joel Maturi, Mark Nelson.

COUNCIL ON LIBERAL EDUCATION - Faculty: Michael Simmons (chair), Randal Barnes, Gordon Duke, Charles Fletcher, James Kakalios, Rebecca Krug, Amy Lee, Willard Miller, Sandra Peterson, Kathryn Sikkink, Nevin Young, 1 to be named. **Academic Professional:** Sally Lieberman. **Students:** 2 to be named.

FACULTY ACADEMIC OVERSIGHT ON INTERCOLLEGIATE ATHLETICS - Faculty: Perry Leo (chair), Melissa Avery, Andrea Berlin, Linda Brady, Thomas Brothen, John Remington, Mark Seeley, Richard Weinberg, Anthony Weinhaus. **Ex Officio:** Frank Kara, Mark Nelson.

FACULTY CONSULTATIVE - Faculty: Jean Bauer (chair), Gary Balas, Nancy Carpenter, Daniel Feeney, Megan Gunnar, Mary Jo Kane, Scott Lanyon, Terry Roe, John L. Sullivan, Jennifer Windsor. **Ex Officio:** Barbara Elliott, Morris Kleiner, Kathleen Krichbaum, Marvin Marshak, Judith Martin, Richard McCormick, Fred Morrison, Steven Ruggles, Martin Sampson.

NOMINATING - Faculty: To be named (chair), F. Ronald Akehurst, W. Andrew Collins, Catherine French, Gary Gardner, Judith Garrard, Jean Quam, Nelson Rhodus, Leslie Schiff, W. Phillips Shively. **Academic Professional:** Michael Darger, Mary Ellen Shaw.

**KATHRYN HANNA, CHAIR
FACULTY COMMITTEE ON COMMITTEES**

DISCUSSION:

Q: Why are the Senate officers just approved by the Faculty Senate?

A: The Constitution states that the Faculty Senate elects its officers, who then also serve as the officers for the University Senate. While students and civil service employees are not involved in the Faculty Senate, there are some faculty-like academic professionals who are able to and do serve in the Faculty Senate.

With no further discussion, a vote was taken and the motion was approved.

APPROVED

END OF MOTION A

**19. FACULTY ACADEMIC OVERSIGHT COMMITTEE
FOR INTERCOLLEGIATE ATHLETICS
Faculty Senate Bylaws Amendment
Action by the Faculty Senate**

MOTION:

To amend Article IV, Section 5(E) of the Faculty Senate Bylaws as follows (language to be added is underlined; language to be deleted is ~~struck-out~~). As an amendment to the Faculty Senate Bylaws, the motion requires either a majority of all voting members of the Faculty Senate (134) at one regular or special meeting, or a majority of all members of the Faculty Senate present and voting at each of two meetings. This is the first meeting at which this motion is being presented.

E. FACULTY ACADEMIC OVERSIGHT COMMITTEE FOR INTERCOLLEGIATE ATHLETICS

The Faculty Academic Oversight Committee for Intercollegiate Athletics has responsibility for eligibility, compliance, and other issues relating to academic integrity of participants in the programs. This committee will work closely with the Provost, who as head of academic affairs is the senior administrative officer in charge of academic counseling programs for athletes.

Membership

The voting membership of this committee consists of six (6) members of the tenured faculty, plus the two (2) Faculty Representatives and the Chair of the Advisory Committee on Athletics. Since the purpose of this committee is to ensure that students who choose to participate in athletics have a full opportunity to pursue and complete their University studies, the primary qualification for appointment to this committee is a commitment to teaching students, rather than a special interest in athletics.

The ~~Assembly Steering Committee~~ Faculty Consultative Committee appoints six (6) members of the committee after consultation with the President. The Committee on Committees will provide a list of candidates for consideration. The appointments are subject to approval by the Twin Cities Faculty Delegation. The term of office is three (3) years; the initial terms will be arranged so that one-third of the terms expire each year. No one may serve more than six (6) consecutive years on the committee.

...

COMMENT:

The Assembly Steering Committee no longer exists. Inasmuch as this is a Faculty Senate committee, composed entirely of faculty, the Faculty Consultative Committee should make the appointments, subject to consultation with the President.

**JEAN BAUER, CHAIR
FACULTY CONSULTATIVE COMMITTEE**

DISCUSSION:

With no discussion, a vote was taken and the motion was approved with 105 in favor and none opposed.

APPROVED

**20. FACULTY SENATE RULES AMENDMENT
Ex Officio Membership
Action by the Faculty Senate**

MOTION:

To amend Article IV, Section 1 of the Faculty Senate Rules as follows (language to be added is underlined; language to be deleted is ~~struck-out~~). As an amendment to the Faculty Senate Rules, the motion requires a simple majority vote.

ARTICLE IV. RULES FOR COMMITTEES OF THE FACULTY SENATE (Changes to this article are subject to vote only by the Faculty Senate)

1. Ex Officio Members of Faculty Senate Committees

...

- **Academic Freedom and Tenure**--Chair of the Faculty Affairs Committee; Office of the Senior Vice President for Academic Affairs and Provost; Office of the Vice President for Human Resources

- **Educational Policy**--Office of the Senior Vice President for Academic Affairs and Provost (~~two representatives, including the~~ Vice Provost for Undergraduate Education); Dean of the Graduate School

...

- **Faculty Affairs**--Office of the Senior Vice President for Academic Affairs and Provost; representative of the University of Minnesota Retirees Association; Office of the Vice President for Human Resources (two representatives, including one from Employee Benefits); Chair of the Academic Freedom and Tenure Committee

...

- **Research**--Office of the Senior Vice President for Academic Affairs and Provost (two representatives, including the Director of Agricultural Experiment Stations); Office of the Vice President for Finance; Office of the Senior Vice President for Health Sciences; Vice President for Research; University Librarian; Director of Institutional Compliance; Assistant Vice President for Regulatory Affairs

...

COMMENT:

These amendments reflect committee and department names changes, and a reduction in ex officio representation on the Educational Policy Committee that was requested by the Office of the Senior Vice President for Academic Affairs and Provost.

**JEAN BAUER, CHAIR
FACULTY CONSULTATIVE COMMITTEE**

DISCUSSION:

With no discussion, a vote was taken and the motion was approved.

APPROVED

**21. EDUCATIONAL POLICY COMMITTEE
Uniform Grading and Transcript Policy
Action by the Faculty Senate**

MOTION:

To amend Section III of the Uniform Grading and Transcript Policy as follows (language to be deleted is ~~struck out~~):

III. OTHER TRANSCRIPT SYMBOLS

1. There shall be a temporary symbol I, incomplete, awarded to indicate that the work of the course has not been completed.

The I shall be assigned at the discretion of the instructor when, due to extraordinary circumstances, the student was prevented from completing the work of the course on time. The assignment of an I requires a written agreement between the instructor and student specifying the time and manner in which the student will complete the course requirements. In no event may any such written agreement allow a period of longer than one year to complete the course requirements.

For graduate and professional students, an I is to remain on the transcript until changed by the instructor or department. For all other students, work to make up an I must be submitted within one year of the last day of final examinations of the term in which the I was given; if not submitted by that time, the I will automatically change to an F (if the student was registered on the A-F system) or an N (if the student was registered on the S-N system) for the course.¹

When an I is changed to another symbol, the I is removed from the record. Once an I has become an F or an N, under the provisions of the preceding paragraph, it may subsequently be converted to any other grade, upon petition by the instructor (or the department if the instructor is unavailable) to the college.

A student does not need to be registered at the University in order to complete the work necessary to convert an I to a grade with credit in the time and manner previously agreed upon between the student and the instructor.² The instructor is expected to turn in the new grade within four weeks of the date the work was submitted by the student.³

If a student graduates with an I on the transcript, the I will remain permanently an I. A student may petition his or her college, within a year of graduation, to complete the work in

the course and receive a grade. The degree GPA would be frozen upon graduation but the cumulative GPA would reflect the change in GPA if a student chooses to complete the work and change I to a grade within a year of graduation.

Interpretation of Policy on Incompletes for Students Called to Active Military Duty -

When appropriate, instructors may prefer to make arrangements for the student to take an incomplete. Senate policy requires that an incomplete be made up within one calendar year of the end of the term in which the incomplete is given. When students are called to active military duty, and reach agreement with their instructor(s) to take an incomplete, they will have up to one calendar year following their discharge from active duty to complete their incomplete(s).

¹ If an I changes automatically to an F or an N, the instructor has the discretion to reinstate the I for another year.

² ~~An I will be converted automatically to an F or an N even if a student graduates: if a student receives an I in a course, but he or she graduates (that is, has enough credits without the course in which the I was received) before the year has run, and the student does not make up the work, the I will convert to an F or an N after the degree has been granted.~~

³ This may mean that there would be, temporarily, an F or an N on the transcript: if the student waits until the last week or so to turn in the work required to make up the I, and the instructor uses all or nearly all of the four weeks allowed to grade the work, the one-year period will lapse and the I will be changed to an F, until the instructor changes the grade.

COMMENT:

At present the language of the sixth paragraph under III (1) and footnote 2 in the fifth paragraph are in conflict. Presumably either an I converts to an F or it does not; the current policy says both that it does and it does not. The Senate Committee on Educational Policy recommends that the Faculty Senate advise the administration to change the policy so that if a student graduates with an I, the I remains on the transcript (subject to the petition provision in paragraph 6, which is already part of the policy). This adheres to the general policy that a transcript is "frozen" at the time a student graduates and may not be changed thereafter.

**RICHARD MCCORMICK, CHAIR
EDUCATIONAL POLICY COMMITTEE**

DISCUSSION:

With no discussion, a vote was taken and the motion was approved.

APPROVED

**22. EDUCATIONAL POLICY COMMITTEE
Uniform Grading and Transcript Policy
Action by the Faculty Senate**

MOTION:

To amend Section IV of the Uniform Grading and Transcript Policy as follows (new language is underlined; language to be deleted is ~~struck out~~):

IV. OTHER PROVISIONS

1. When a student graduates, no further changes to his or her transcript will be made (to that portion of the transcript related to the program from which the student graduated) except as expressly allowed under the provisions of this policy.

~~1.~~ 2. An undergraduate student may repeat a course once. When a student repeats a course, (a) both grades for the course shall appear on the official transcript, (b) the course credits may not be counted more than once toward degree and program requirements, and (c) only the last enrollment for the course shall count in the student's grade point average. The preceding sentence of this policy shall not apply to courses using the same number but where students study different content each term of enrollment; all such courses falling under this provision must be approved by the college. If an undergraduate student repeats a course after his/her degree has been awarded, the original course grade will not be excluded from the degree GPA nor will the new grade be included in the degree GPA, as provided in Section IV (1) of this policy. When students enrolled in the Graduate School repeat a course, provisions (a) and (b) apply but not (c); both grades for the course shall be counted in the student's grade point average.

[re-number following sections of the policy]

COMMENT:

The Senate Committee on Educational Policy (SCEP) has been informed by the Registrar that students who have graduated wish to repeat a course that they took prior to graduation and have the second grade count in their degree GPA. It has been long-standing policy that once a student graduates, his or her transcript is "frozen" for that degree or program and no further changes will be made. This language is intended to clarify that policy.

**RICHARD MCCORMICK, CHAIR
EDUCATIONAL POLICY COMMITTEE**

DISCUSSION:

With no discussion, a vote was taken and the motion was approved.

APPROVED

**23. EDUCATIONAL POLICY COMMITTEE
Uniform Grading and Transcript Policy
Action by the Faculty Senate**

MOTION:

To amend Section II and Section IV of the Uniform Grading and Transcript Policy as follows (new language is underlined; language to be deleted is ~~struck out~~):

II. PERMANENT GRADES FOR ACADEMIC WORK

There are five permanent grades given for a single course for which credit shall be awarded, which will be entered on a student's official transcript: A-B-C-D-S grades including pluses and minuses, as follows, and carry the indicated grade points. The S grade shall not carry grade points but the credits shall count toward the student's degree program if allowed by the college, campus, or program.

...

In connection with all symbols of achievement, ~~and especially for the S,~~ instructors shall define for a class, at one of its earliest meetings and as explicitly as possible, the performance that will be necessary to earn each. ~~(subject to the provision in this policy that the amount and quality of work required for an S may not be less than that required for a C-). [In any class, instructors have the right to set the level of performance required for an S at any level. They may not set it at less than a C-.]~~ The performance required for an S shall be the same as that required for a C-.

...

IV. OTHER PROVISIONS

...

The course syllabus for every course which enrolls undergraduates shall include the definitions of grades set out in Section II (1) of this policy, as follows, and shall also include the workload expectations set forth in the Senate Policy Statement on Class Hour-Credit Ratio, as follows.

A - achievement that is outstanding relative to the level necessary to meet course requirements.

B - achievement that is significantly above the level necessary to meet course requirements.

C - achievement that meets the course requirements in every respect.

D - achievement that is worthy of credit even though it fails to meet fully the course requirements.

S - achievement that is satisfactory, which is equivalent to a C- or better ~~(achievement required for an S is at the discretion of the instructor but may be no lower than equivalent to a C-)~~

...

COMMENT:

The Senate Committee on Educational Policy was recently informed that a student complained because he enrolled for a course and would have received a C+ if he had enrolled for the course on the A-F grading system; since he had enrolled on the S-N system, however, and the instructor set the level for an S equal to a B-, the student received an N. The course was critical to the student's ability to graduate and he felt it was not fair that he would have been able to graduate had he taken the course A-F.

The Committee also understands that in the case of the Duluth campus, faculty members do not know which students are enrolled A-F and which S-N; the Duluth faculty award letter grades and the computer changes them to S or N, as appropriate.

While the Committee is not recommending (at this point) that the faculty not know whether students are registered A-F or S-N, it does believe that provisions allowing instructors to set a higher level of performance for an S than a C-, which would be sufficient for degree credit, is inappropriate and leads to unfair results. The Committee thus recommends deleting provisions in the grading policy that permit such discretion; the policy, as amended, would require that class work meeting the requirement for a C- would also constitute an S.

**RICHARD MCCORMICK, CHAIR
EDUCATIONAL POLICY COMMITTEE**

DISCUSSION:

Q: In the comment section, it mentions that the committee is not yet considering hiding from the faculty member whether a student is registered S-N or A-F. Is the committee going to take up this issue, since it is removing discretion for what consists an S grade?

A: The committee did not make a decision on this issue.

The senator suggested that the committee further discuss this issue so that faculty can simply assign all students an A-F grade, and then programming would translate the letter grade into an S or N for those registered under that grade option.

With no further discussion, a vote was taken and the motion was approved.

APPROVED

**24. RESEARCH COMMITTEE
Regents Policy on Openness in Research
Action by the Faculty Senate**

MOTION:

To approve the Regents Policy on Openness in Research.

**UNIVERSITY OF MINNESOTA BOARD OF REGENTS POLICY
Academic**

Adopted: July 10, 1969

Amended: October 8, 1971, to be determined

OPENNESS IN RESEARCH

SECTION I. SCOPE. This policy applies to research conducted at the University of Minnesota (University) by University faculty, staff, students, visiting researchers, and volunteers, except as provided in Section II.

SECTION II. EXCLUSIONS.

This policy shall not apply when:

(a) the research is performed by faculty members on leave from the University, by faculty members serving as consultants, or by faculty members working off-site through another organization; or

(b) the research involves services performed as an external sale, provided that the results of such services either may be published freely in the aggregate or may be used to guide the design of broader research activities.

SECTION III. GUIDING PRINCIPLES.

The mission of the University is to generate and disseminate knowledge. Essential to this mission are the fundamental principles of open scholarly exchange and academic freedom. Absent compelling reasons, the University shall not accept restrictions on the dissemination

of the results of University research. The University cooperates with research sponsors in the orderly publication of research results, subject to appropriate restrictions on the use of publications or of the University's name for commercial purposes.

SECTION IV. ACCEPTANCE OF RESEARCH AGREEMENTS.

The following provisions shall govern the acceptance of research grants and contracts by the University:

Subd. 1. Disclosure of the Research Relationship. The University shall not accept support from any source for research under a contract or grant that prohibits the disclosure of:

- (a) the existence of the contract or grant;
- (b) the identity of the sponsor or the grantor and, if a subcontract is involved, the identity of the prime contractor if the results of the research must be reported to the sponsor, grantor, or prime contractor; and
- (c) the purpose and scope of the proposed research in sufficient detail to permit informal discussion concerning the wisdom of such research within the University and to inform colleagues in immediate and related disciplines of the nature and importance of the potential contribution to the disciplines involved.

Subd. 2. Open Dissemination of Research Results. The University shall not accept support for any research under a contract or grant, if the contract or grant limits the full and prompt public dissemination of results or specifically permits the retroactive classification of results as nonpublic, except for reasons found compelling through a review process specified in administrative procedures.

Subd. 3. Retroactive Restrictions on Research Results. If a sponsor imposes restrictions on disclosure of research results after the research has begun, the University shall reevaluate whether to continue the work. In the reevaluation, the University shall apply provisions of this policy and a review process specified in the administrative procedures.

Subd. 4. Use of Facilities. University facilities shall not be available for research that violates this policy. Any exceptions shall be considered through the review procedure specified in administrative procedures.

SECTION V. PUBLICATION

The following provisions shall govern the publication of research results:

Subd. 1. University's Right to Publish. The University reserves the right to publish and present research results, individually and in collaboration with other researchers. When a research sponsor requests prior review, the University shall provide an opportunity for review of the manuscript or presentation materials and will consider suggested modifications prior to publication.

Subd. 2. Attribution. Publications by the University shall properly acknowledge the financial support and other contributions of research sponsors.

Subd. 3. Brand and Trade Names. Publication and presentation of research results by either the University or the sponsor shall not include commercial brands or trade names unless such brand or trade name is essential to the description of the research.

Subd. 4. Publicity. Research grants and contracts may provide that University researchers must obtain prior written approval from the sponsor for any prepublication publicity regarding the research results.

Subd. 5. Authorization for Research Sponsor to Publish. If the University elects not to publish research results, the research sponsor may, with the consent of the University, publish them.

SECTION VI. USE OF UNIVERSITY NAME

The name of the University shall not be used in any way by research sponsors for advertising purposes.

This policy supercedes the Regents' policies on *Publication of Investigation Results* and *Research Secrecy*.

COMMENT:

The Senate Research Committee recommends that the Faculty Senate approve the revised Regents' policy governing secrecy in research. There are no significant policy changes; this is largely a matter of re-formatting to align the policy with other regental policies. As Board policies have come up for review, in the normal cycle, procedural elements have been removed from policies and placed in administrative policies. This policy revision does that as well.

The procedures that were part of the former policy, however, have been changed in the proposed administrative policy. In the current policy, requests for exceptions from the policy barring secrecy in research were first sent to the Senate Research Committee, then to the University Senate for a final recommendation to the President. The President made the decision whether or not to grant an exception. In the administrative policy, requests for exceptions go to the subcommittee on openness in research (which has been established by the Senate Research Committee). The subcommittee makes a recommendation to the Senate Research Committee, which in turn makes a recommendation to the Vice President for Research. The Vice President makes the final decision. (Obviously, in the nature of line responsibilities in the University, the President could reverse a decision of the Vice President for Research--just as the President can reverse the decision of any of the senior officers of the University.)

**STEVEN RUGGLES, CHAIR
RESEARCH COMMITTEE**

DISCUSSION:

Professor Steven Ruggles, Chair of the Research Committee, said that the proposal before the Senate does not significantly alter the policy on openness in research, but removes the administrative procedures from the Regents Policy, as is being done with all Regents policies. He noted that there have been less than five exemption requests in the last decade.

Under current procedures, which are still part of the Regents Policy, the Research Committee hears the case for an exception, which then forwards its decision to the Senate for another vote, which is a recommendation to the President. The current system is problematic since the cases are very complex and involve lengthy debates at all levels.

Under the proposed procedures, which are not up for approval today, a Research Secrecy Subcommittee would be created, under the Research Committee, to hear cases for exemptions. A recommendation would then be made to the Research Committee, which would then make a recommendation to the Vice President for Research. The final decision would still be made by the President, however the University Senate would not be involved in the decision.

Q: Why is the Senate being asked to approve a Regents Policy? Have the Regents already approved it?

A: The Regents have not approved a policy change yet. The Faculty Senate is being asked to approve the change since the policy is both a Senate and Regents policy.

Q: Under the section on exclusions, section (a) appears to exempt faculty members as consultants or those working off-site. Does this section exclude them from adhering to the policy?

A: Section (a) is not a change in language from what is in the current policy.

Q: Does this document change the criteria to be used in granting exemptions?

A: No, these criteria have not been changed.

Q: Is there an established procedures if an exemption is requested during the summer?

A: The Research Secrecy Subcommittee and the Research Committee would be convened for meetings to discuss this issue.

Q: The change will disadvantage the Senate because this body will not be involved in decisions. Will the Senate be informed when exemptions are granted?

A: The Research Committee could make a report to the Senate, but a public report of each exemption in also issued. One of the procedures documents also calls for an annual report to the Senate of exemptions granted by the chair of the Research Committee.

With no further discussion, a vote was taken and the motion was approved.

APPROVED

**25. EDUCATIONAL POLICY COMMITTEE
Policy on Student Evaluation of Instruction
Discussion by the Faculty Senate**

Draft Policy and Protocol on the Evaluation of Instruction
September 16, 2005

PREAMBLE

The University of Minnesota seeks to achieve instruction of the highest quality so that students learn to their maximum potential. The evaluation of instruction is one way to help ensure excellence in instruction, so the Faculty Senate adopts the following policy and protocol on evaluation of instruction.

There are at least three reasons to evaluate instruction: (1) to improve instruction, (2) to provide information for (a) salary and promotion decisions based on merit and (b) faculty tenure decisions, and (3) to assist students in course selection. This policy and protocol is intended to meet all three objectives. With respect to the second, the purpose of this policy and protocol is to define what shall constitute adequate documentation for student and peer review of faculty and instructional staff teaching contributions.¹

The required evaluation of teaching for tenure and promotion decisions must have two major components, peer review and student evaluation of teaching. Academic units must make provisions for peer review for faculty being considered for tenure, promotion, and salary increases, and for other instructional staff being considered for reappointment, promotion, and salary increases. The peer review information for individuals is to be supplemented by information from student evaluations of all their courses.

Students must be made aware that their ratings will be used in making personnel decisions. A small number of questions, common to all courses throughout the University, will be used in the student evaluations of instruction. The use of common questions provides one means of making judgments on teaching effectiveness University-wide and allows calculation of statistical norms. This type of information can be used with other types to identify very good instructors who deserve rewards as well as instructors who may need assistance in improving their classroom effectiveness. This information does not have the resolution necessary to allow fine discrimination between instructors in intermediate categories. In addition to questions that request a numerical response, survey forms must include provisions for written comments by students.

POLICY

--Every course with a University course number shall be evaluated by the use of student rating forms every time it is offered, except that thesis-only credits, directed or independent study, internships, and classes with fewer than five students shall not be evaluated using such forms. **[Note: The Senate Committee on Educational Policy will appoint an ad hoc subcommittee to develop guidelines for departments to evaluate small classes, internships, directed/independent study, and so on. Those guidelines do not have to be in place to adopt this policy.]** A department that wishes permanently to exempt a course or courses from use of the standard student evaluation form must receive written approval from the Senate Committee on Educational Policy.²

Data and information from student evaluations shall not be used in isolation from peer evaluation and (for faculty) research and service in evaluating faculty and instructional staff.

The directions for students written on the student rating forms should stress the three purposes of the form: evaluation of instructors, improvement of teaching, and assistance to future students in selecting courses (the "student release" questions). The instructions should

¹ In this policy and protocol, the term "instructor" includes all who deliver instruction regardless of academic rank, appointment status, and so on. At some points in the policy, there will be a distinction between (1) tenured and tenure-track faculty, and (2) all others who deliver instruction; in the latter case, the language will refer to faculty and instructional staff.

² This policy and protocol shall apply to student evaluation of courses having no more than two instructors. Units whose curricula feature courses with more than two instructors shall develop their own procedures for student evaluation of such courses and shall be reported to the dean of the college or other appropriate campus academic officer. These procedures for multi-instructor course evaluations shall be made available to all instructors in the unit.

be written in a manner that will motivate students to complete the forms. The instructions should explain why demographic data are being collected.

--The student rating forms shall be anonymous.

--Students may not be required to fill in a student rating form for any course. This provision applies to all courses at the University, including multiple-instructor courses that are otherwise covered by a different evaluation protocol.

-- No incentives may be given for filling in a student rating form. Instructors are not to know who filled out a form and who did not.³

--The teaching performance of all instructors, regardless of their academic rank or tenure status, is subject to evaluation. This policy and protocol applies to all instructors regardless of whether they are tenure-track/tenured, term/P&A, or adjunct faculty or hold any other kind of teaching appointment at the University. Specific provisions are noted for tenured and tenure-track faculty.

--Personnel decisions (e.g., merit and salary reviews, promotion, tenure for tenure-track faculty) for all faculty and instructional staff whose salary is based in any part on teaching shall include review by appropriate department, college, and University officers, as set forth in pertinent rules and policies, all numeric data from the teaching evaluation forms from their courses.

--For tenured and tenure-track faculty, faculty peers must evaluate course objectives and syllabi, handouts, assignments and tests, theses and dissertations, and examples of graded student work in order to measure their quality and appropriateness. Faculty and instructional staff must do the same for all other instructors who are not tenured or tenure-track faculty. Peers must also assess the instructor's knowledge of the subject matter, contributions to departmental teaching efforts, and any other teaching contributions, such as development of new courses or innovative instructional materials, authorship of texts or laboratory manuals, or publications on discipline-specific teaching techniques. Peer review could also include assessment of student performance on certification exams (if appropriate to the discipline), survey of the extent of mentoring and participation in other activities related to instruction, or assessment of an instructor's classroom performance via personal visit or videotaping of the class.⁴

--The information collected pursuant to this policy to evaluate teaching effectiveness for personnel decisions remains confidential.⁵ The results must be shared with the faculty member being reviewed. Access to information on a specific instructor must be restricted to those responsible for decisions on reappointment (where applicable), promotion, tenure (where applicable), and salary adjustments.

--Faculty must always be allowed to respond to student rating results when those results are used for performance evaluation; faculty members must be permitted to add written comments to their files

³ For extra credit (such as points) to be awarded for filling out the form, the instructor must know who did and did not fill out the forms. It is not permissible for the instructor to have this information.

⁴ It is to a faculty member's benefit to prepare and regularly update a teaching portfolio that contains materials that will be considered during his/her evaluation. This policy is not meant to exclude continued use of other mechanisms for peer review that may already be in place in academic units, such as classroom visitation.

⁵ As required by Minnesota state law at the time this policy is adopted.

--All student evaluation data used in personnel decisions must be accompanied by the response rates for the data.⁶

--Responsibility for implementing the provisions of this policy and protocol rests with the Senior Vice President for Academic Affairs and Provost, the Senior Vice President for the Health Sciences, deans and department heads, all of whom must clearly convey to faculty the emphasis being placed on teaching in decisions regarding promotion, tenure, and merit-pay increases.

--Department heads and chairs should be evaluated in part on the extent to which they effectively implement this policy and protocol.

PROTOCOL

--Department heads and tenure and promotion review committees will be provided with comprehensive information on the interpretation and use of student rating data (including questions of reliability and validity) in making personnel decisions, and information on practices of peer evaluation of instruction.⁷

--The student rating form shall contain the following questions, with the verbal anchors as identified:

How would you rate the instructor's overall teaching ability?

1	2	3	4	5	6	7
Very Poor		Satisfactory			Exceptional	

How would you rate the instructor's knowledge of the subject matter?

1	2	3	4	5	6	7
Very Poor		Satisfactory			Exceptional	

How would you rate the instructor's respect and concern for students?

1	2	3	4	5	6	7
Very Poor		Satisfactory			Exceptional	

How much would you say you learned in this course?

1	2	3	4	5	6	7
Almost Nothing		Amount Expected			An Exceptional Amount	

--All student rating forms shall have spaces for two questions permitting open-ended comments: "Describe things about the course that you found helpful" and "What suggestions do you have for improving the course?"

ALTERNATIVE ONE:

--All written comments on student evaluation forms shall be provided only to the instructor, after data processing by the designated unit on the campus. The evaluation form shall include the following statement: "All written comments will be provided only to the

⁶ The Senate Committee on Educational Policy is concerned about the very low response rates when students are asked to fill out evaluation forms on the web, outside of class.

⁷ Responsibility for providing this information rests with the Senior Vice President for Academic Affairs and Provost, the chancellors, and the deans. Training for new department heads/chairs and for deans should include this information as well.

instructor. If you have a complaint about the instructor, you should contact _____.⁸

ALTERNATIVE TWO:

--The disposition of written comments on student evaluation forms shall be decided by each college or campus.

Faculty and departments are free to add additional open-ended questions to the required form, but such questions will be in addition to rather than replace the required questions.

--Directions given on student evaluation questionnaires will include the following statement:

"Your responses to this questionnaire are important because they will be used in tenure, promotion and salary decisions for your instructor. Your thoughtful written comments are especially requested, and may help your instructor improve future course offerings. The results of this evaluation (including the evaluation forms) will not be returned to the instructor until after the final grades are submitted for this course." [Suggestion has been made to list these points in bullet form.]

--The evaluation form will ask for information on the student's major, gpa and class year, as well as whether or not the course is in the student's major and whether the course is required or elective for the student. There will also be a request, marked optional, for information on the student's age, gender, and race or ethnicity. [Note: Information about the class size and type (lab, lecture, seminar, etc.) will be included, but this information will be compiled elsewhere.]⁹

--The following question shall be included in the demographic section of the student evaluation form. The data from this question shall be linked to specific building and room numbers and the summary data by room number shall be provided to the chief academic officer and appropriate classroom management office on each campus to help guide decisions on facilities resource allocation.¹⁰ [It has been suggested the information should be collected, but not in a demographic section.]

How would you rate the physical environment in which you take this class, especially the classroom facilities, including the effect of the environment on your ability to see, hear, concentrate, and participate?

1	2	3	4	5	6	7
Very Poor		Satisfactory			Exceptional	

-- The instructions on the evaluation forms shall state that harassing comments or comments on irrelevant factors are not helpful for evaluation of instruction. Faculty should be provided with guidelines on how to process and interpret open-ended student comments, particularly those that are inappropriate.

⁸ Students will thus understand that if they write comments that insult the instructor, the department will not see the comments. There are ways other than anonymous comments on forms that students can make their dissatisfaction known to the department or college

⁹ Age/gender/ethnicity information shall be requested because the information obtained can be useful to instructors in demonstrating how different groups respond to his/her teaching; problems with different race/gender/age groups can be identified and addressed. Other personal information--class year, GPA, major, and whether the class was elective or required--will be requested (not marked optional) because these factors have been shown in prior research to have an effect on student evaluations.

¹⁰ Variants of this question should be developed for classes that use multiple rooms, for field study class, for on-line classes, and for other classes that differ from the lecture-in-one-room format.

-- Administering student evaluations will be the responsibility of each instructional unit. Student evaluations used in promotion and salary decisions will be administered at the beginning of a class period, during the last two weeks of instruction for the term. The instructor may give instructions but must not be present while the forms are being completed and collected. The evaluations will be handed out, completed, and collected without the instructor being present. Once collected, evaluations will be put in a sealed envelope or box. It is suggested that a student be asked to hand out and collect the forms. Each instructional unit shall develop its own practices for ensuring that the completed forms are delivered to the appropriate office. If the forms are delivered to the department office, the department should deliver the envelopes to the data processing center without opening the envelopes. The instructor must never touch or see completed forms until after grades are turned in.

--Each campus will determine the appropriate manner of administering and evaluating student evaluation forms. To facilitate tabulation of the results of standardized questions on the student evaluation forms, each campus administration will provide the instructor and the unit chair/head with a summary of the data; the original questionnaires will be returned to the instructor. This summary will include appropriate statistical characterization of the responses to each question and, where a statistically meaningful data base exists, comparison to the responses for the same question on a campus, college, department, and program basis. To make comparative analysis more meaningful, there will also be comparisons on the basis of class type (e.g., large lecture, small discussion, laboratory, upper or lower division, elective, needed to meet university or major requirements). As resources permit, other types of statistical processing and comparisons may be added at the request of faculty or instructional units.

-- Every instructional unit shall have a policy on peer review of faculty and instructional staff teaching efforts and contributions to teaching, both for purposes of promotion decisions and for teaching-based salary increases. Each unit shall determine what documentation will be used for peer review, and (for faculty) how to evaluate theses and dissertations as well as (for all instructors) samples of graded student work. The documentation is to be used as a basis for evaluating the instructor's knowledge of the subject matter as well as the quality of the instructor's instructional activities. Each unit shall determine who shall have access to the documentation for purposes of peer review, and which materials will be retained for future reference.

The documentation shall reflect what each unit determines to be an appropriately cumulative record of the instructor's contributions to the instructional mission of the University. It is the responsibility of the instructor to update the documentation regularly. It is the responsibility of the unit to retain appropriate portions of this material, including cumulative summaries of student evaluations of the instructor's courses. Each unit shall assume responsibility for maintaining the confidentiality of commentaries or conclusions based on the contents of the documentation.

The documentation for each instructor shall contain an appropriately cumulative listing of courses taught by the instructor, a comprehensive syllabus for each course, and examples of exams, assignments and handouts prepared by the instructor. Units may also wish to include, where appropriate, a listing of undergraduate and graduate students undertaking independent study under the supervision of the instructor, information about student performance on certification exams, and a listing of other activities that pertain to the teaching mission of the unit (e.g. participation in teaching-related committee work or curriculum development, publication of textbooks or study guides, participation in educational development programs, etc.) Documentation may also include a one- to-two page self-assessment of the instructor's

teaching strengths and weaknesses. Instructors have the option of adding any other materials they believe are indicative of their contributions to teaching.

--Instructors are encouraged to adopt a mid-semester course evaluation process so that the course can be improved as it is delivered.

--The student evaluation form shall also include the following questions, the responses to which shall, with the consent of the instructor, be made available to students.¹¹ The responses to these questions may not be used in any reappointment, promotion, salary, or (for tenure-track faculty) tenure decisions.

[NOTE: The Senate has delegated to the Senate Committee on Educational Policy final authority to approve new questions to be used; they will be inserted here.]

--In addition to the questions required by the preceding sections of this policy, a question bank will be provided for the student evaluation process.¹² The questions would be supplemental to the required questions, would be selected by the instructor, and would be used primarily for improving teaching. Because the supplemental questions from the question bank are to be used for improving teaching, summary results should go to the instructor only. Use of supplemental questions from the question bank is optional. Provision will be made for instructors, should they choose, to add a reasonable number of custom questions that are not included in the bank.

Departments or schools may also require questions from the question bank or from other sources to be used on all forms used in their area. These additional required questions could be used either for evaluation of instructors or for improving teaching, courses or programs. If for the evaluation of instructors, summary results should go to the department. If for improvement of teaching, courses, or programs, summary results should go to the instructor only if the results are to be used by the instructor, or to curriculum committees if the results are to be used for program improvements. Data from questions that are to be used only for improving teaching should not be released by the University to anyone other than the instructor. Data from questions that are to be used for program improvements may be released to department heads and curriculum committees. [LANGUAGE TO BE INCLUDED AT THE END OF THIS PARAGRAPH IF OPTION ONE IN THE PROTOCOL IS ADOPTED: As with the standard forms, written comments are to be provided only to the instructor. The student evaluation form shall notify students that department heads will not see any written comments. (See footnote 8.)]

--Departments shall develop and make available to instructors a written policy that defines (1) which data from student rating forms will be used for personnel decisions and available to department heads and committees charged with reviewing instructor performance, and (2) which data will be made available to curriculum committees for improving courses and programs. (It is assumed that all information from the four required questions will be used for personnel decisions; the written policy required by this section refers to any additional questions that a unit may require on the evaluation forms.)

--Department and college administrators should be held accountable for timely assessment of the evaluative materials assembled for each faculty member. However, for peer review of the documentation for the purpose of promotion or of teaching-related merit pay increases, the faculty in each unit should be free to decide whether they want their dean or head or chair to

¹¹ On the web, for instance.

¹² The University administration will provide the question bank on a website.

take responsibility for assessing the quality of teaching, on the basis of the materials, or whether they prefer that the evaluation be done by an advisory group from within the unit or college.

--Each semester, an appropriate University administrator should send a message to every instructor who is receiving data from a course evaluation with a request to make the release questions available to students.¹³

When adopted, this policy and protocol replaces all earlier policies, protocols, and questions approved by the University or Faculty Senates.

DISCUSSION:

The motion was tabled until December.

TABLED

26. FACULTY SENATE OLD BUSINESS

NONE

27. FACULTY SENATE NEW BUSINESS

FOR INFORMATION:

An item of new business needs to receive a two-thirds majority vote of those present and voting to be considered and voted on at the meeting at which it was introduced. If two-thirds majority vote is not reached, the item will be referred to the Faculty Consultative Committee.

MOTION:

To amend Section 22 of the Statement of Standard Undergraduate Academic Policies and Practices – Twin Cities as follows (new language is underlined; language to be deleted is ~~struck out~~):

STANDARD UNDERGRADUATE ACADEMIC POLICIES AND PRACTICES

...

22. Academic Probation:

~~Students who are not making satisfactory academic progress are initially placed on probation and may eventually be suspended. Most colleges have agreed to move to the "P" system. This is a probationary system that includes three holds: P1 (warning), P2 (contract), and P3 (suspension). There is some variation in how colleges use the "P" system, in part because of how they monitor academic progress. Some colleges and programs do not use the "P" system and continue to use old N holds or their own college specific holds. Some colleges and~~

¹³ Reminders each semester coupled with a very easy method to grant permission should increase the number of instructors who choose to release their data. The course release information should be cataloged by course along with instructor and should have a link at the entry for the course in the on-line Course Guide. This will make it easier for students to find information about a course

~~programs do not use holds when a student is placed on probation or suspended. University College does not currently recognize the holds put on suspended students.~~

~~SCEP concluded that the three-step probationary system was too complicated, and recommends instead the following simplified academic probation system.~~

~~All colleges and programs shall use the following probationary system. A student will be placed on probation if either the term or the cumulative GPA is below 2.0. A student remains on probation until both the term and the cumulative GPA is 2.0 or above. A student remains on probation if the term GPA is below 2.0, irrespective of whether the cumulative GPA is above 2.0. A student is suspended if, while on probation, the cumulative GPA is (or goes) below 2.0 and the term GPA is below 2.0 for two consecutive semesters.~~

~~A student on probation will have a hold placed on his or her record and must see an adviser in order to register and will be issued an override from the adviser in order to register at the queued time. A student on probation must complete a contract for academic performance, developed by the college of enrollment, and will not be allowed to register for subsequent terms unless the student's academic adviser and college office are satisfied that satisfactory academic progress is being made. If the student meets the terms of the contract, and the term and cumulative GPA are at least 2.00, the student will be removed from probation. If the contract goals are met but the cumulative GPA is still less than 2.00, the student will remain on probation. If goals are not met, the student will be suspended.~~

~~When suspended, a student is no longer in the program and cannot register for University courses for one full academic year. University College recognizes the probationary holds and does not allow students to register without the approval of their college. Following the suspension period, a student must petition the college to return according to a defined collegiate petition process. Students who are out for a longer period of time (i.e., three or more semesters) must follow the same procedures.~~

~~Upon return to the unit after petitioning to reenter, all units shall use a hold and contract for the purpose of monitoring the student's performance. If the student does not successfully complete the contract, he/she shall be suspended again, but then shall be required to reapply for admission, rather than petition to reenter.~~

~~Students may appeal suspension decisions to the college's Student Scholastic Standing Committee (SSSC). Re-admission after a year's suspension is not automatic. To be readmitted, a student must petition the SSSC in writing and show evidence of changes in circumstances that demonstrate that the student will succeed in an academic program.~~

All colleges and programs shall use the following probationary system. A student will be placed on probation (and will remain on probation) if either the term or the cumulative GPA is below 2.00. A student on probation will have a hold placed on his or her record and must see an adviser in order to register. A student is suspended if a) at the end of the probation term (semester), both the term and the cumulative GPA are below 2.00, or b) the conditions of an academic contract are not fulfilled. A suspension is effective on the first day of the next fall or spring term.

Colleges may also require students on probation to complete a contract for academic performance developed by the college of enrollment. Students will be given an override for the probation hold to enable them to register when they have met with an adviser and, if a contract is required, when the student's academic adviser and college office are satisfied that the conditions of the contract have been met. The academic contract may include GPA expectations more rigorous than the 2.00 term and cumulative GPA minimum standard,

where programmatically warranted and where clearly communicated to the student. If the student meets the conditions of the contract, and the term and cumulative GPA are at least 2.00, the student will be removed from probation. If the contract conditions are met but the cumulative GPA is still less than 2.00, the student will remain on probation. If the conditions are not met, the student will be suspended.

When suspended, a student is no longer in the program and cannot register for University courses for at least one full academic year. All colleges at the University recognize the probationary holds and do not allow students, including non-degree seeking, with these holds to register without the approval of the college placing the hold. Students may appeal suspension decisions or petition for re-admission in writing to the college's Student Scholastic Standing Committee (SSSC) according to a defined collegiate petition process. Re-admission after a period of suspension is not automatic. To be re-admitted, a student must show evidence of changes in circumstances that demonstrate that the student will succeed in an academic program.

Upon return to the college after petitioning to reenter, students will be placed on probation, and all colleges shall use a probation hold and contract for the purpose of monitoring the student's performance. If the student does not successfully complete the contract, he or she shall be suspended again, but then shall be required to reapply for admission, rather than petition to reenter.

Reviewed by the Council of Undergraduate Deans on April 21, 2005, and by the Educational Policy Committee on May 4, 2005. Suggested revisions made by the College Student Affairs Administrators on May 18, 2005.

**RICHARD MCCORMICK, CHAIR
EDUCATIONAL POLICY COMMITTEE**

DISCUSSION:

A motion was made and seconded to suspend the rules to consider an item of new business which deals with an amendment to the Standard Undergraduate Academic Policies and Procedures in relation to academic probation regulations. A vote was taken and the motion was approved to allow the business to be considered.

It was noted that the existing policy allows a student to seesaw between being on probation one semester and off the next semester repeatedly during their academic career. The change being proposed would force a student who is on probation to either get off for both their semester and cumulative GPAs or would remove them from the University.

Vice Provost Swan noted that the changes have been endorsed by the three groups listed at the end of the policy. The proposed changes would ensure consistency across colleges. There was also ambiguity in the current policy for an entering freshman who has a poor fall semester and is put on probation. If this student also has a poor spring semester, there has been a question as to whether or not the student should be permitted to continue the following fall semester. The proposed change states that this would not be allowed. However, it does state that summer session can be used as a recoupment period for someone who could earn a GPA higher enough to be removed from probation.

Q: Is the policy applicable to all campus or just the Twin Cities?

A: It just applies to the Twin Cities.

Q: Could an academic contract be written to be less than a 2.0 GPA? It does not appear that the policy states this requirement.

A: A contract less than a 2.0 is not allowable, but it does allow the department or college to make a contract that is more rigorous.

Q: The policy includes language about remaining on probation if the terms of the contract are met but the cumulative GPA is still below 2.0. Is this not in contrast to what was stated about only allowing a student one semester on suspension?

A: A student could satisfy contract terms that apply to a term GPA and still not be above a 2.0 cumulative GPA. This student, having satisfied the terms of the contract, could still remain enrolled, but on probation. This would relate to freshmen students.

Q: Does the policy apply to graduate and professional students?

A: No, only undergraduate students.

A senator noted that if a student falls below a cumulative 2.0 GPA, there is almost no way to get above the 2.0 in one semester.

Vice Provost Swan noted that a student can have get below a 2.0 for a term GPA and still have a cumulative GPA that is above a 2.0.

With no further discussion, a vote was taken and the motion was approved.

APPROVED

28. ADJOURNMENT

The meeting was adjourned at 4:50 p.m.

**Rebecca Hippert
Abstractor**

2005-06 UNIVERSITY OF MINNESOTA

SEPTEMBER 29, 2005

STUDENT SENATE MINUTES: No. 1

The first meeting of the Student Senate for 2005-06 was convened in 165 Peik Hall, Minneapolis campus, on Thursday, September 29, 2005, at 11:32 a.m. Coordinate campuses were linked by ITV. Checking or signing the roll as present were 26 voting student members. Chair Josh Breyfogle presided.

1. ADMINISTRATIVE RESPONSES TO SENATE ACTIONS Information

Resolution on Shared Governance

Approved by the: Student Senate April 7, 2005

Approved by the: Administration - *See comment

Approved by the: Board of Regents - no action required

* I agree that students should be included at the table when critical University issues are being discussed – they are and they will continue to be. Currently, students are represented on the Board of Regents and the University Senate, University leaders and I meet frequently with student governing groups and other student representatives, and we are appointing students to the strategic positioning task forces. I have also discussed the need for continued student involvement with Jerry Rinehart, vice provost for student affairs, who continues to work with students on this issue.

Resolution on Student Sit-ins

Approved by the: Student Senate May 5, 2005

Approved by the: Administration – *See comment

Approved by the: Board of Regents – no action required

* I recognize and honor a student's first amendment rights to participate in non-violent, peaceful sit-ins that conform to the reasonable time, place, and manner restrictions allowed by the first amendment.

2. STUDENT SENATE/ STUDENT SENATE CONSULTATIVE COMMITTEE CHAIR REPORT

Josh Breyfogle, Student Senate/Student Senate Consultative Committee (SSCC) Chair, said that the committee met last week and made a list of possible items for this year. They include student evaluations of teaching, housing policies, student involvement on campus and in strategic positioning, and getting more student senators to attend University Senate meetings.

3. ASSEMBLY/ASSOCIATION UPDATES

Crookston – DeAnn Roers said that campus has a new chancellor, Charles Casey, and CSA is trying to get him connected with students, through events such as a meet and greet. CSA elected its remaining campus senators and campus had homecoming this last weekend.

Duluth – Timothy Tangen noted that homecoming is next weekend. UMDSA is working on a student taxi program, which would offer students a discounted fare when buses are not running.

Morris – Nathan Hilfiker stated that campus is starting the process for a chancellor search since the current chancellor, Samuel Schuman, will be retiring at the end of the year. The campus is also working with the city on a hurricane benefit program in October. MCSA is also involved in strategic planning and co-hosted a student organizational leaders dinner. MCSA is also trying to get President Bruininks to deliver his State of the University Address from Morris this year.

GAPSA – Tony Kouba noted that GAPSA approved a resolution on the stadium and is looking at housing for married and graduate students. There was a great turnout for the President’s Reception.

MSA – Rick Orr said that MSA will elect the remaining two SSCC members in the next few weeks. The main focus has been on strategic planning; MSA and GAPSA will be meeting with the President to discuss student involvement on this campus. MSA is also re-addressing stadium support.

MOTION A
Consent Agenda
Action

Agenda Items 4. and 5. are considered to be non-controversial or “housekeeping” in nature and are offered as a “Consent Agenda” to be taken up as a single item with one vote. Any item will be taken up separately at the request of a senator. (A simple majority is required for approval.)

4. MINUTES FOR APRIL 7, 2005 AND MAY 5, 2005
Action

MOTION:

To approve the Student Senate minutes, which are available on the Web at the following URLs. A simple majority is required for approval.

<http://www1.umn.edu/usenate/ssen/050407stu.html>
<http://www1.umn.edu/usenate/ssen/050505stu.html>

STUART GOLDSTEIN, CLERK
UNIVERSITY SENATE

5. COMMITTEE ON COMMITTEES
2005-06 Committees of the Student Senate

Student Senate committee memberships for 2005-06:

STUDENT AFFAIRS - Students: Matt Painschab (chair), Jenn Funke, Maria McRae, 6 to be named. **Faculty/PA:** Iraj Bashiri, Jean-Marie Del-Santo, Carolyn Nayematsu, Kathleen Roufs, Janet Schottel, 1 to be named. **Alumni:** 1 to be named. **Civil Service:** 1 to be named. **Ex Officio:** Kendre Turonie, Amelious Whyte.

FOR INFORMATION:

ACADEMIC HEALTH CENTER STUDENT CONSULTATIVE - Students: To be named (chair), Geoff Archibald, Larissa Denker, Autumn Erwin, Laura Hubbard, Alexis Joye, Jeremy Olsen, Shawn Peterka, Katherine Peterson, Jeff Pinnow, Alex Rydell, Joseph Steingraeber, 5 to be named. **Ex Officio:** Barbara Brandt.

STUDENT COMMITTEE ON COMMITTEES - Students: To be named (chair), Joshua Beiningen, Garret Groves, Rick Orr, Timothy Tangen, 3 to be named.

**KATHRYN HANNA, CHAIR
COMMITTEE ON COMMITTEES**

DISCUSSION:

With no discussion, a vote was taken and the motion was approved.

APPROVED

END OF MOTION A

**6. STUDENT SENATE RULES AMENDMENT
Ex Officio Membership
Action**

MOTION:

To amend Article VI, Section 1 of the Student Senate Rules as follows (language to be added is underlined; language to be deleted is ~~struck-out~~). As an amendment to the Student Senate Rules, the motion requires a simple majority vote.

ARTICLE VI. RULES FOR COMMITTEES OF THE STUDENT SENATE (Changes to this article are subject to vote only by the Student Senate)

1. Ex Officio Members of Student Senate Committees

Ex officio representation is accorded because of, or by virtue of, a specified office. An ex officio member has rights of full participation except voting privileges unless otherwise indicated. Ex officio administrative members shall be appointed from each of the offices as specified in the following provisions and shall have the authority to designate someone to attend meetings in their place. Committee chairs or members who serve ex officio on other committees may designate another representative from their committees to attend in their place.

- Student Affairs--Office of Senior Vice President for Academic Affairs and Provost (two representatives, including one from the Office of Student Affairs and the Coordinator for Student and Community Relations); ~~Office of the Vice President for University Relations~~

...

COMMENT:

This amendment reflects a department realignment.

**JOSHUA BREYFOGLE, CHAIR
STUDENT SENATE CONSULTATIVE COMMITTEE**

DISCUSSION:

With no discussion, a vote was taken and the motion was approved.

APPROVED

**7. 2005-06 SENATE AGENDA ITEMS
Discussion**

Josh Breyfogle noted that this was an opportunity for each campus to discuss issues they would like the Student Senate to address this year. The following suggestions were made:

Crookston – Student involvement in strategic planning since there is none at this time.

Duluth – Housing options for married students and students with children; if not possible on-campus, then develop options off-campus.

Morris – Coordinate campus recognition when policies and decisions are made.

GAPSA – Housing for non-traditional students, the integration of Duluth graduate students into the decision-making process, and student representatives on all the strategic planning task forces.

MSA – Student evaluation question revision and possibly making them mandatory without faculty release, improving the process for internal transfer students, and making sure that disability services' concerns are remembered throughout the strategic planning process.

**8. ELECTION OF 2005-06 TWIN CITIES UNDERGRADUATE
COMMITTEE ON COMMITTEES MEMBER
Election by 2005-06 Twin Cities Undergraduate Senators Only**

Blake Hogan was elected as a 2005-06 Twin Cities undergraduate Committee on Committees member.

9. OLD BUSINESS

NONE

10. NEW BUSINESS

NONE

11. ADJOURNMENT

The meeting was adjourned at 11:50 a.m.

Rebecca Hippert
Abstractor

APPENDIX A MEMORIAL STATEMENTS

Jacob Bearman

Jacob Eliezer “Pete” Bearman, Ph.D., a highly respected teacher and researcher in the area of biostatistics for 25 years, passed away on July 14, 2005, at his home in Be’er Sheva, Israel, at the age of 90.

Bearman was a pioneer in the discipline and practice of clinical trials, now used universally to test therapeutic and preventive approaches to human diseases. He was one of the first statisticians in the country to participate on a clinical trial team and according to his former colleague Marc Kjelsberg, “(Bearman) very much stressed the notion of the statistician being part of the research team.” Bearman directed the data collection and analysis effort on numerous national clinical trials funded by the National Institutes of Health (NIH), most in the area of cardiovascular health, tobacco use and prevention, and diabetes. He was also involved in research in Minnesota on oral polio vaccines and presented his team’s findings at meetings of the World Health Organization in 1960.

He served on numerous NIH advisory boards and committees during his long career and was frequently published in major scientific and medical journals.

After graduating from the University of Minnesota with bachelor’s, master’s and a Ph.D. in mathematics, Bearman went on to an appointment as professor in the School of Public Health’s Division of Biostatistics from 1958 until his retirement in 1977. He served as Division Head from 1956-1965.

Under Bearman’s leadership, the size and influence of the Biostatistics Division at the University of Minnesota School of Public Health grew to far exceed that of any other accredited School of Public Health in the country. The division continues to be among the largest in the U.S., and continues to be heavily involved in the coordination and interpretation of clinical trials.

In addition to being a prolific researcher, Bearman was a lively, quick-witted personality and a well-loved teacher who brought a great deal of enthusiasm to the classroom.

Upon his retirement in 1978, Bearman and his wife Shirley moved to Be’er Sheva, Israel where he joined the faculty of the Department of Epidemiology at the Medical School of Ben Gurion University. They remained in Israel until his death earlier this year.

“Pete Bearman made numerous important contributions to the field of biostatistics and helped advance the field immeasurably,” said John Connett, professor and current Head of the Division of Biostatistics at the School of Public Health. “His tenure here helped chart the course for the success we continue to enjoy today as a teaching and research program.”

Bearman is survived by his wife, son, Ken Bearman, and three daughters: Deborah Bearman Jewett, Diane Bearman, and Abby Bearman Lutman. Memorials may be directed to the Jacob E. Bearman Scholarship Fund at the School of Public Health, University of Minnesota.

Caron E. Carlberg

Caron E. Carlberg served the University's physical plant department for many years, and left an indelible mark on this institution. Working in the Physical Planning Office, Mr. Carlberg contributed to the visual aesthetic that is the University of Minnesota Twin Cities campus. We are grateful for his contributions, and express our deepest sympathies to his family and friends.

Evelyn Deno

Evelyn Deno, professor emerita of special education and alumna of the Institute of Child Development, died June 4. She was 94. Deno was an influential leader in special education, and was the first director of special education for the Minneapolis Public Schools. She received three degrees from the college, a B.S. in nursery, kindergarten, and pre-kindergarten in 1948, an M.A. in child development in 1950, and a Ph.D. in child development in 1958. Deno was born on a farm in Norwalk, Wis., graduated from high school at age 16, attended LaCrosse Teacher's College, and taught nursery and elementary school in Wisconsin and Minneapolis in the 1930s and '40s. She joined the Minneapolis Public Schools in 1958 as a consultant of special education and rehabilitation; her title was later changed to director, during which time she was involved in writing the first special education law in Minnesota. In 1967, she came back to the college as a professor of educational psychology and director of the Psychoeducational Clinic, which provided psychological diagnostic services to school districts. Deno led the development of a new program to train teachers in special learning disabilities, and remained at the college until 1975. Her son, Stanley Deno, is a professor of special education in the college. In addition to Stanley, she is survived by another son, John Jr., five grandchildren, and seven great-grandchildren.

James L. Donahue

Dr. James L. Donahue, retired Associate Professor of Prosthodontics, University of Minnesota, School of Dentistry, passed away in April of this year.

A native of Albert Lea, Minnesota, Dr. Donahue enjoyed hunting and fishing, which he pursued as a youngster growing up on the family farm. He added golf to the mix in later years and also attended the ballet on a regular basis with his wife, Carol.

Dr. Donahue attended the University of Iowa where he received his Doctor of Dental Surgery degree in 1947, and continued his education in the specialty of Prosthodontics at Indiana University which he completed in 1957. He had a distinguished career as a dentist in the United States Army, retiring in 1971 as a full Colonel and Commanding Officer at Fort Leavenworth, Kansas.

Upon his retirement from the military, Dr. Donahue joined the University of Minnesota, School of Dentistry as an Assistant Professor, and achieved tenure and the rank of Associate Professor by 1975. He was eventually the Chair of the Department of Fixed Prosthodontics and was admired by students, staff, patients, and faculty alike, for his calm demeanor, smile, and readiness to offer help. He was elected Teacher of the Year 8 times from 1972-1991, which he appreciated and valued. Dr. Donahue retired from the School of Dentistry in 1994.

Dr. Donahue was an active member of the American Academy of Fixed Prosthodontics, the American Prosthodontic Society, the Minnesota Prosthodontic Society and Omicron Kappa Upsilon, the Dental School Honor Society.

Dr. Donahue is survived by his wife, Carol, sons Peter and Charles (wife, Gena, and sons Karl and Kristian), brother, John (wife, Janelle), and other numerous loving relatives and friends.

George D Freier

George Freier, Professor Emeritus of Physics, died on Friday May 18th 2005 at the age of 90. George was born in Ellsworth, WI, on the family farm and frequently described the harsh life of a farm in the early days of the last century. He graduated from River Falls State Teachers college in Wisconsin in 1938 and taught in White Lake Wisconsin until WW II. He received a master of arts degree from the University of Minnesota in 1941 and then worked in the Naval Ordnance Laboratory from 1942 to 1944, developing torpedoes. Returning to the University he was awarded a PhD in nuclear physics in 1949, and was appointed an assistant professor in the same year. His studies with the nuclear physics group led to a number of important discoveries about the behavior of nuclear interactions at low energies. In particular he was the first to demonstrate the production of polarized beams of nucleons. He was appointed a full professor in 1958 at about the time that his interests switched to atmospheric physics.

His work with the high voltages of the University Van de Graaff accelerator led to his interest in thunderstorms and the electrical discharges that produced lightning. He switched his research work from nuclear physics to meteorology and this remained his main topic of research for the rest of his career. After discovering that rain drops were often radioactive he developed a theory of rain drop formation in which the radioactive atoms lead to the nucleation of water vapor to form drops. Using simple but clever instruments he monitored every thunderstorm that occurred in the area, rushing to the roof of the Physics building every time a storm approached. He made a point of collecting all the folk weather lore that he could find and wrote a popular book, "Weather Proverbs" that discussed the basis and validity of all of the proverbs and weather related sayings he had found. He also had a life long interest in the theory and practice of music, building a number of string instruments and studying Newton's work on musical theory.

George was deeply committed to teaching and believed that the concepts and ideas of physics were best communicated by hands-on demonstrations. His "Demonstration Handbook for Physics" co-written with F. J. Anderson, was widely used in many Universities. In 2002 the University named the demonstration room in the Tate Laboratory of Physics as the George D Freier Lecture Demonstration Room in recognition of his work. He was honored by a Distinguished Service Citation from the American Association of Physics Teachers for his services to undergraduate teaching.

George retired from the University in 1985, when he reached the mandatory retirement age of 70. He was preceded in death by his wife, Phyllis, who was also a Professor of Physics at the University. He is survived by his son, David and daughter Susan, as well as three grand children.

Joan Gordan

Joan Gordon, emeritus professor in the Department of Food Science and Nutrition, St. Paul Campus, University of Minnesota, died in Minneapolis, Minnesota, on August 24, 2005 at the age of 82.

Joan received her Ph.D. in home economics, with a minor in agricultural biochemistry, from the University of Minnesota in 1953. She joined the University faculty in 1947 and became an assistant professor in 1954. She was promoted to associate professor in 1955. She went to Pennsylvania State University to be a professor in food and nutrition in the College of Human Development from 1960-1967. She returned to be a professor at the University of Minnesota in 1967. She served as chair of the Food Division in the School of Home Economics from 1970-1972. Joan was very instrumental in the leadership following the administrative changes in the early 1970s which made it reasonable to create a new department by combining the Food Department and the Nutrition and Food Service Administration Department (College of Home Economics) with the Food and Industries Department (College of Agriculture) to form a new and present Department of Food Science and Nutrition. Upon her retirement in 1993, she became emeritus professor and continued in that position until her death.

During her University of Minnesota career, she completed 16 masters students and 9 Ph.D. students, and she had numerous undergraduate advisees. She maintained contact with many of her former students through the years. In recognition of her work, she received numerous awards and honors.

Her teaching primarily addressed the chemical and physical interactions resulting from preparation and processing of foods. She pursued research in the areas of cereal, dairy and meat chemistry; the effects on conventional and microwave heating on foods and the sensory characteristics of food. She applied several new analytical methods to the study of food. She authored more than 150 scientific papers, and maintained an active research program well into her retirement.

She is survived by her nephew James Gordon, Jr. of New Jersey and her niece, Anne Sevee of Vermont and many colleagues and friends.

Memorials preferred to the Professor Joan Gordon Memorial Scholarship in the Department of Food Science and Nutrition at the University of Minnesota. (University of Minnesota Foundation, 500 McNamara Alumni Center, 200 Oak St. S.E., Mpls., MN 55455.

Henry L. Hansen

Henry was an outstanding scholar; valedictorian of his St. Cloud Tech high school class at age 16 and a straight "A" student at the U of M, receiving his BS in 1935 and Ph.D. in 1946, both in Forestry. A faculty member first at the U of M, he briefly taught at Michigan State University and Clemson College before coming back to the "U". He taught thousands of students to understand, love and care for Minnesota's woods.

Henry believed in physical, mental and spiritual health. He was a high school pole vaulter, U of M wrestler, cross country skier, sailor, and until age 86 an avid swimmer. He loved to read, everything from Horatio Hornblower to Kipling, and was also a crossword puzzle whiz. He was a skilled writer; as editor of his high school newspaper, for the Minnesota Daily, and during his career interpreting his research for the general public. He was vice-president of his church, a Sunday school teacher and Boy Scout leader. Henry led a vigorous life.

To finish his college education during the Depression he helped map land and forests in the Boundary Waters for the US Forest Service. During WWII he was an inspector for the Army Air Corps glider program, and later an aerial gunnery instructor as a Navy Lieutenant. He started Hansen Tree Farm on the sand plain outside Anoka, now a thriving forest and Christmas tree farm run by his children and grandchildren. He loved his summers with

friends and family at Itasca State Park and Leech Lake, made and over a dozen trips to Norway to visit relatives and learn Scandinavian models of wildland management.

His research and teaching covered many areas of forest ecology, focusing on regeneration of Minnesota's pine forests. He believed in the use of forests for recreation, timber and wildlife. He was a founding force for the Minnesota State Scientific and Natural Areas, the University's Quetico- Superior Wilderness Research Center, and forest ecology research at Itasca State Park, Isle Royale National Park and many others. His impact is now visible, to this and future generations.

Memorials preferred to: Hansen Forest Ecology Fellowship - Fund #5613. U of M - CNR, 2003 Upper Buford Circle, St. Paul, MN 55108-6146

Robert Jevne

Robert (Bob) Jevne, longtime librarian at the University of Minnesota, died peacefully of natural causes on December 27, 2004. He was 86 years old. Friends and colleagues celebrated his life at a ceremony and reception at the Campus Club on January 21, 2005.

Professor Jevne was born in International Falls, Minnesota and spent his childhood there. In the 1930s, his family moved to Minneapolis, where he graduated from Washburn High School. After studying English at the University of Minnesota and Drama at the Max Rhinehardt Theater Workshop in Hollywood, he served with the U.S. Army in England and Germany during World War II. When discharged, Professor Jevne was drawn back to Europe, where he studied at the University of Geneva, the Sorbonne, and Oxford University. He earned his Master's Degree in English Literature at the University of Minnesota in 1949, and for some years taught English at Minnesota, Washington State University, and the University of Arizona.

In 1963, Professor Jevne received a Master's Degree in Library Science from the University of Minnesota and began his 20-year career as a Librarian here. He held a faculty appointment in Acquisitions at the Libraries, where he was responsible for English literature and language, and later also for American literature. He was promoted to Instructor and Librarian in 1966.

He seemed to have read everything in English and American literature, and he remembered everything he read. He had been a student and member of the English Department during its glory days, and had taken classes from notable faculty including Sterling Brown, Alan Tate, and others. Professor Jevne had strong tastes and liked nothing better than to talk about literature. He had the most catholic of literary tastes, and his good judgment was honed from years of study. His ambition in building the collection led him to attempt to acquire, he once told a colleague, every edition of every important work. The riches of the collections for the late 1960s, the 1970s, and the early 1980s reflect his knowledge and his diligence.

After his retirement in 1983, Professor Jevne worked as a volunteer in the Book Preservation department in Wilson Library, doing bibliographical research with a team of book preservation staff. He served the University Libraries until his health began to fail in October 2004. The University Libraries were Professor Jevne's second home for 40 years, and he cherished the warm friendships he found here.

Professor Jevne never married but was a devoted family member, much loved by all his relations and in-laws. He took part with gusto in family hockey, tennis and golf games, spending many weekends at the family lake home on Round Lake, near Garrison. He lived

in a large house on Holmes Avenue with his parents, caring for them lovingly until their deaths in the 1970s. Thereafter he congenially shared his home with many young students over the years, all of them remaining fast friends for life.

A staunch Democrat and humanitarian, Professor Jevne strongly supported causes furthering equal rights and opportunities for all. Music, art, travel and books were his passions. Most especially books! Professor Jevne was amusing and fun to be with. To receive a letter from him was a delight - he wrote wittily and well. He loved laughter, friends and family, good food, good wine, and good company. He was a scholar and a gentleman. We at the University Libraries feel privileged to have had him in our lives.

Professor Jevne is survived by his sister Bee Burris, his brother Franz (Perk) Jevne, and seven nephews. Memorials are preferred to tsunami relief organizations.

William H. Knobloch

William H. Knobloch MD, Professor Emeritus and former Interim Chair in the Department of Ophthalmology at the University of Minnesota, was considered by regional ophthalmologists as the grandfather of medical and surgical retina in Minnesota. Dr. Knobloch was the first sub-specialty trained retina individual in the region. After his ophthalmology training, he studied with Dr. Paul Cibis in St. Louis, in 1963-64. His career at the University of Minnesota extended from 1964 until he retired in 1998. His level of skill, dexterity, and efficiency in the operating room amazed those of us, who had the unique opportunity to observe this master surgeon. Dr. Knobloch has helped more than 10,000 patients with retinal detachment in his career. Before retinal detachment became an outpatient procedure, Dr. Knobloch had more admissions to the University of Minnesota Hospital than any other physician for nearly a decade, and served as the primary detachment surgeon for the 5 state region for years.

Before Dr. Knobloch was a retina specialist, he was a general practitioner and this is where he adopted his practice philosophy of treating the patient as a *whole person*, rather than only addressing the sub-specialty retina. Dr. Knobloch was a compassionate physician and was always able to connect personally with his patients to relieve many of their fears and anxieties. The same can be said for his mentorship in training resident physicians in ophthalmology. He has guided many of us who practice in Minnesota and numerous physicians who now practice across the United States in understanding patients in addition to their specific retinal disorder. Dr. Knobloch loved teaching and was a master in the classroom. He is famous for a photographic memory and could recall details of the retinal exam, even of patients that he had seen or cases that were presented years earlier.

Dr. Knobloch is revered across the nation by his contributions to our field. Indeed, *Knobloch's Syndrome* (a specific form of inherited retinal detachment) has recently been found to be associated with specific genetic mutations. Dr. Knobloch's keen diagnostic skill has been instrumental in leading genetic researchers in their search for such mutations. Dr. Knobloch was very proud of the recent progress that is being made in ophthalmic research of the condition that he first described.

Dr. Knobloch will be dearly missed by his wife Donna, family, friends, and the entire ophthalmology community.

Anatoly Larkin

The William I. Fine Theoretical Physics Institute, the School of Physics and Astronomy and the Institute of Technology lost a distinguished colleague when Professor Anatoly Larkin died suddenly, on August 4, 2005 in Aspen Colorado. Professor Larkin, who was 72, had been attending a physics workshop at the Aspen Center for Physics.

Larkin joined the University of Minnesota in 1995 after a prestigious career in Russia. He was a world renowned condensed matter theorist specializing in superconductivity and statistical physics. Many of his former students hold leading academic positions at universities and institutes around the world.

Larkin received his M.S. from the Moscow Physical Engineering Institute in 1956, His Ph.D. from the Kurchatov Institute in 1960 and his Habilitation from the Kurchatov Institute in 1965. He was a researcher at the Kurchatov Institute from 1957 to 1966, and became a department head at the Landau Institute for Theoretical Physics in 1966, serving until 1995. He was also a professor at Moscow State University from 1970 – 1991. In 1995, he became the William and Bianca Fine Professor of Theoretical Condensed Matter Physics in the William I. Fine Theoretical Physics Institute at the University of Minnesota.

Larkin is known for his prediction of the phenomenon of paraconductivity in superconducting materials, the development of the theory of collective pinning of vortices in superconductors, for the development of theory of weak localization in disorder metals, and the prediction of inhomogeneous superconductivity in superconductors that are also weakly ferromagnetic. He also proposed the renormalization group approach to the description of second order phase transitions.

Larkin's important contributions to physics were widely recognized. He became a full member of the Russian Academy of Sciences in 1991. He received the London Prize for low temperature physics in 1990, the Hewlett-Packard Europhysics Prize for condensed matter physics in 1993, the Onsager Prize for statistical physics in 2002, and the John Bardeen Prize for superconductivity in 2003.

Larkin published more than 50 papers during his ten years at Minnesota as well as the 600-page monograph, "Theory of Fluctuations in Superconductors." He was a major intellectual force in the School of Physics and Astronomy, attracting numerous visitors, and impacting the training of a couple of generations of students of condensed matter physics.

His colleagues and students will miss Anatoly Larkin. He was truly a giant in the field of condensed matter physics and a great teacher of theoretical physicists.

Larkin is survived by his wife Tatiana, his sons, Victor and Ivan, his daughter's in-law Marina and Victoria, his grandchildren Alexander, Maria, Ilia, Anatoly and Timothy, and great-grandchildren Sofia and George.

Ernest B. Lee

Ernest Bruce Lee, the Vincentine Hermes-Luh Professor of Electrical and Computer Engineering and an I.T. Distinguished Professor, passed away on April 15, 2005 at age 73.

Professor Lee studied mechanical engineering, earning the B.S. degree in 1955 and the M.S. degree in 1956 from the University of North Dakota, and the Ph.D. from the University of Minnesota in 1960. He was with Honeywell, Inc. as a senior research engineer from 1956 till

1963, at which time he joined the University of Minnesota as an associate professor of electrical engineering. He was promoted to the rank of full professor in 1966, served as the Acting Head of the Department of Computer Science 1969-1970, as the Head of the Department of Electrical Engineering, 1976-1982, and again as the Acting Head of the EE Department in 1983-1984. He was a founder of the Center for Control Science and Dynamical Systems, and was its Co-Director for many years. His other academic appointments included Visiting Professor, Caltech, 1968, Sr. Visiting Fellow, Science Research Council (England), 1968-1972, Visiting Professor, Technical University of Warsaw, 1976-1979, Universite de Montreal, Canada, 1978, and the University of Florida, 1983.

Professor Lee was long the leader of the Systems and Controls Group in Electrical Engineering, and the strength of his reputation in this area helped attract some of the most outstanding control scientists and engineers in the world to Minnesota, as well as help forge collaborations with faculty and students in several of the departments in the Institute of Technology. These departments include Mathematics, Mechanical Engineering, Chemical Engineering, Aerospace Engineering and Computer Science.

As a leading educator and scholar in systems and controls, Professor Lee has supervised over fifty Ph.D. and numerous masters theses. His book, Foundations of Optimal Control Theory, Wiley, 1967, co-authored with L. Markus, is a classic in systems and control and is considered one of the most influential textbook in this area. The book has been translated into Russian and Japanese. Professor Lee's additional professional recognitions include election as a Fellow of the IEEE in 1986 and election as a Foreign Member of the Polish Academy of Sciences in 2000. He has received the Warsaw University of Technology Medal for the development of control theory and establishment of cooperative research with Polish scientists.

Leonard Schuman

Leonard M. Schuman, M.D., internationally recognized scholar, researcher, and teacher in the areas of cancer prevention and infectious disease, passed away today, May 31, at the age of 92. Schuman served on the first Surgeon General's Committee on Smoking and Health from 1962-64 and contributed to the first formal declaration from the government that smoking causes cancer.

He began his career as a commissioned officer in the U.S. Public Health Service in 1941 where he held many positions until 1954. Beginning in 1951, he spent two years in Korea studying frostbite and cold injury. In 1954, he joined the School of Public Health at the University of Minnesota and established the country's first doctoral program in epidemiology.

Schuman contributed to a historic epidemiological finding while serving on the first Surgeon General's Committee on Smoking and Health from 1962-64. It was the first formal declaration from the government that smoking causes cancer. According to Schuman, he agreed to serve on the Surgeon General's panel because as a pack-and-a-half-a-day smoker, he didn't want to believe there was a relationship between smoking and disease. After reviewing the more than 6,000 pieces of literature over the course of 15 months, he and other panel members issued a unanimous report that there was a clear connection between smoking and disease.

Schuman reports that it wasn't until the press conference where the Surgeon General released the findings did he and other panel members "feel the momentousness of the occasion – to affect the lives and health of people all over the world."

Schuman also served on the original polio vaccine trial that led to the first population vaccination program in the 1950s. His research and teaching continued into the 1970s and 80s, with a major study of hemocult testing that aids in the early detection of colon cancer.

Schuman served on more than 50 national and international committees and advisory boards for such organizations as the National Institutes of Health, the Centers for Disease Control, the American Public Health Association, the American Heart Association, the American Cancer Society, and others. He authored more than 150 publications on subjects including diphtheria, polio, chronic disease, childhood leukemia, prostate cancer, and smoking and health.

Schuman is preceded in death by his wife, Marie, and is survived by his son, Lowell Schuman; daughter, Judy Cairns; nephews Kevin Hughes and Patrick Hughes; and several grandchildren.

Ruth E. Stief

Public health nutrition pioneer Ruth Stief passed away peacefully September 4, 2005 in Winona, Minn. She was 94.

You don't need to look further than Stief to see how a lifelong focus on nutrition can lead to a rich, active life. But her legacy is marked by much more than her own longevity. As one of the field's pioneers, she influenced public health nutrition for close to three quarters of a century.

Stief's career began in 1934 as a nutritionist with the Minnesota Emergency Relief Administration. She often fought her way through blizzards to isolated homes where she advised families on diet.

She next worked for the Works Progress Administration and the War Public Services Administration. Helping towns in seven states face the effects of war took her throughout the Midwest and to Washington, D.C., where she worked with Eleanor Roosevelt at the Federal Works Agency. Stief considered it one of the highlights of her career.

In 1950, Stief became supervisor of the Nutrition Unit at the Minnesota Department of Health but was told she needed a master's degree in public health. At 40, she returned to school and earned an M.P.H. from the University of Minnesota School of Public Health. During this time, she also served as president of the Minnesota Public Health Association.

The Dean of the School of Public Health was so impressed by Stief that when the time came to establish a Public Health Nutrition program in 1963, he recruited her for the job. Under her direction for the next 13 years, the program grew in rank and reputation.

In 1976, Stief retired to her hometown, Winona, Minn. In the years following her retirement, School of Public Health faculty created the Ruth Stief Public Health Nutrition Fund to recognize her contributions to the field. Her legacy also includes hundreds of graduates from the nutrition program who carry on her work across the country, as well as many others who she mentored.

She is preceded in death by parents Edward and Rosa (Diercks) Stief and brother Bernard. She is survived by many loving cousins and their families across the United States; devoted friend and caregiver Marion Luethi; kind friend and neighbor Pete St. Peter; and a host of other friends.

Memorials preferred to Minnesota Medical Foundation – Ruth Stief Health Nutrition Fund, PO Box 64001, St. Paul, MN 55164-0001 or St. Martin's Lutheran Church, 328 E. Broadway, Winona, MN 55987.

Patricia Turner

With sadness the University Libraries report the death of Patricia Turner. Professor Turner, who retired March 15, 1994, died in Indianapolis April 26, 2005. She was 76 years old. The funeral was held at Christ Church Episcopal Cathedral in Indianapolis, May 3, 2005, with interment at Crown Hill Cemetery.

Patricia Turner's life of learning and love of music began early. A student of piano and voice, she was an honors graduate of Crispus Attucks High School in Indianapolis. She received a B.A. from Butler University (History, Political Science, and French); an M.A. in Library Science from Indiana University; and a Specialist Certificate in Library Science Education from the University of Minnesota.

Professor Turner's 38-year career began as a children's librarian, first at the Indianapolis Public Library, and then at the New York Public Library at the Countee Cullen Branch. She worked at the University of Arizona Library as the Chief Humanities Librarian. Later she taught at the University of Minnesota Library School. In 1974 she joined Wilson Library as the Social Sciences Reference Librarian, and three years later became a member of the Subject Bibliography Unit, with responsibility for collections development and management, specialized reference, and library instruction for Political Science, African & Afro-American Studies, later adding French to her portfolio. She served as Head of the Subject Bibliography Unit 1985 -1987.

An avid teacher, Professor Turner created opportunities to introduce students to library research. She offered library orientation programs for minority students at summer institutes in the 1970s and 1980s. She was one of a small group who developed innovative library instruction courses with lessons in the Minnesota Daily. She co-taught International Relations 3102 ("Uses of International Relations Research Materials") and Women's Studies 5910, ("Documenting Women's Experience"). She also lectured to more than a dozen other courses annually.

Although she compiled and published numerous guides to research and library collections in Western European statistics, press, and politics; on African Studies; and on the Middle East; Patricia Turner's lifelong passion for vocal music led to her most significant research on the history of the recording of African American music. She published the ground-breaking Afro-American Singers: An Index and Preliminary Discography of Long-Playing Recordings of Opera, Choral Music, and Song in 1977 and the heroic Dictionary of Afro-American Performers, 78 RPM and Cylinder Recordings of Opera, Choral Music, and Song c. 1900 – 1949 in 1990.

Patricia was beloved by her colleagues for her professional skills and her warm humanity. They knew her as a "counselor to generations of students, an indispensable aid to scholars, and a model for her colleagues." Upholding high ideals, she would say, "the selections we make, and the collections we build are a lasting contribution to scholarship." Colleagues

remember her willingness to discuss her research or current issues in collections. She worked well with others both professionally and socially, for example, offering a "concert" for the library staff featuring historic recordings. She provided material for many exhibits, including the 1992 NEH traveling exhibit, "A Stronger Soul Within a Finer Frame: Portraying Afro-Americans in the Black Renaissance." She also was an accomplished baker, renowned especially for her pineapple upside-down cake and her blueberry muffins.

Patricia was a member of Phi Beta Mu, the International Library Science Honorary Society; the American Library Association, with an appointment on its Intellectual Freedom Committee; and the Association of College & Research Libraries, with service on its Minority Recruitment Committee. She was a member of the Association of Recorded Sound Collections; the National Association of Negro Musicians, receiving its Distinguished Contributor Award in 1992; and the Indianapolis Music Promoters. In 1989 she won the Gordon L. Starr Award from the University of Minnesota student association for Outstanding Service to Students. An active member of her community, she served on the Board of Directors of the Schubert Club, and gave many story-telling workshops in the public schools in the city and the suburbs. In 1984, the Minneapolis Public Schools honored her decade of work with them.

Patricia is survived by three brothers: Willie "Bill"; George (and his wife Brenda); and Herschell Calvin (and his wife Julia); and a sister, Marie Turner-Wright; by seven nieces, two great-nephews, one great-niece, and by cousins. Memorials are preferred to the Indianapolis Music Promoters; the Archives of African American Music & Culture, Indiana University; or the Indiana University School of Medicine, Department of Hematology/Oncology.

APPENDIX B

ELECTED MEMBERS AND ALTERNATES, 2005-06 (key to unit codes follows membership list)

ELECTED FACULTY/FACULTY-LIKE ACADEMIC PROFESSIONAL MEMBERS

	Unit	Term		Unit	Term
Adams, Carl	27	05-06	Gibson, Sue	5	04-07
Akehurst, F. Ronald	25	03-06	Gillman, Jeffrey	3	04-07
Anderson, James L.	3	01-07	Goldman, Michael	25	05-08
Anderson, Jon E.	30	04-07	Goldstein, Richard	41	05-08
Anderson, Dorothy	31	05-08	Gonzales, Marti Hope	25	04-07
Anderson, Melissa	18	05-06	Gross, Cynthia	33	04-07
Armstrong, Jane	44	05-08	Gudeman, Stephen	25	04-07
Asher, Catherine	25	05-08	Gulliver, Robert	41	03-06
Bardwell, Vivian	28	05-08	Gutierrez, Ralph	31	04-07
Baxter, John	41	05-07	Guyotte, Roland	30	01-06
Berry, Susan	28	01-07	Halvorson, David	44	03-06
Borgida, Eugene	25	05-06	Hanna, Patrick	33	05-08
Borowicz, Charles	7	05-08	Hansen, Helen	32	05-08
Brennan, Timothy	25	03-06	Hardy, Robert	44	05-08
Brewer, Daniel	25	05-08	Hearn, Stephen	26	03-06
Brothen, Thomas	19	03-06	Heikel, Karen	15	03-06
Bruch, Patrick	19	05-08	Heller, Kenneth	41	04-07
Bruininks, Robert	34	02-06	Hertz, Marshall	28	03-06
Brunner, C. Cryss	18	04-07	Hewitt, Clint	4	03-06
Budd, John	27	03-06	Hirsch, Betsy	28	00-06
Buhr, Brian	3	03-06	Hokanson, Brad	21	04-07
Carey, James	28	05-08	Hooper, Alan	5	03-06
Carpenter, Dale	24	03-07	Hupp, Susan	18	05-08
Chase, Thomas	41	03-06	Ingbar, David	28	00-06
Cherbuliez, Juliette	25	04-07	Jenkins, Marc	28	05-08
Collins, W. Andrew	18	05-06	Joeres, Ruth-Ellen	25	04-07
Conklin, Kathleen	28	02-08	Karkkainen, Brad	24	04-06
Crow, Scott	28	01-07	Kauffman, Robert	27	04-07
Current, David	28	01-07	Key, Nigel	28	04-07
Davidson, Kris	41	05-08	Kilgore, Michael	31	03-06
Day, John	28	04-07	Kinney, Larry	41	03-06
DiCostanzo, Alfredo	3	00-06	Kohlstedt, Sally	41	03-06
Diez-Gonzalez, Francisco	3	05-08	Konstan, Joseph	41	05-08
Downing, Stephen	14	03-06	Kudrle, Robert	35	03-06
Ekker, Stephen	28	03-06	Largaespada, David	28	05-08
El-Fakahany, Esam	28	05-08	Lawrenz, Frances	18	04-07
Erdman, Arthur	41	04-07	Lenton, Patricia	9	03-06
Ericksen, Janet	30	05-08	Leo, Perry	41	03-06
Fan, David	5	04-07	Lewis, Douglas	25	05-08
Farber, Lianna	25	05-06	Lindeke, Linda	32	03-08
Ferrieri, Patricia	28	03-06	Lopez, Dian	30	04-07
Forbes, Donna	14	05-08	Low, Walter	28	00-06
Fritz, Vince	3	03-06	Luepker, Russell	36	04-07
Fuchs, James	5	05-08	Maitland, Ian	27	03-06
Gambucci, James	9	05-08	Maldonado, George	36	03-06
Georgiou, Tryphon	41	04-07	Marcus, Alfred	27	03-06

	Unit	Term		Unit	Term
Marsalis, Scott	26	04-07	Satkowski, Leon	4	03-06
Martin, Judith	25	04-07	Schachtele, Charles	9	04-07
Matheson, John	24	05-08	Scheman, Naomi	25	04-07
Mayes, Keith	25	03-06	Scott, Lori	3	04-07
McBean, Marshall	36	03-06	Shield, Thomas	41	05-08
McCarthy, James	28	00-06	Shutske, John	3	03-06
McCormick, Richard	25	03-06	Sirc, Geoffrey	19	04-07
McCulloch, Jan	21	05-08	Skuza, Jennifer	29	05-08
McLoon, Steven	28	01-07	Soh, Hooi Ling	25	05-08
McMaster, Robert	25	05-08	Spangler, George	31	04-06
Mercer-Taylor, Peter	25	04-07	Stefan, Heinz	41	03-06
Miller, Wesley	28	03-06	Stelson, Kim	41	04-07
Miller, Willard	41	05-08	Stenson, Nancy	25	05-06
Moon, Roger	3	04-07	Stolarski, Henryk	41	04-07
Morse, David	41	04-07	Thompson, Theodore	28	03-06
Muehlbauer, Gary	3	04-07	Tobias, Anthony	44	04-07
Munson, Benjamin	25	05-06	Trent, Micky	44	04-07
Nachtsheim, Chris	27	03-06	Tuttle, Todd	28	05-08
Ng, Peh	30	03-06	van den Broek, Paul	18	04-07
Noakes, Susan	25	05-06	Van Drasek, Barbara	25	04-07
O'Connell, Joanna	25	05-08	Wackman, Daniel	25	03-06
Oakes, J. Michael	36	04-07	Wahlstrom, Kyla	18	03-06
Peifer, Richard	5	04-07	Weisberg, Sanford	25	05-06
Porter, Paul	3	03-06	Wiedmann, Timothy	33	04-07
Quam, Jean	21	05-06	Wilcox, George	28	05-07
Rimell, Franklin	28	05-08	Yee, Douglas	28	03-06
Rothman, Alexander	25	05-08	Young, Lynda	9	05-07
Rudnick, Lawrence	41	03-06	Ysseldyke, James	18	05-08
Samatar, Abdi	25	05-06	Yust, Becky	21	03-06
Sampson, Martin	25	03-06	Zeyen, Richard	3	03-06

FACULTY CONSULTATIVE COMMITTEE

Bauer, Jean (Chair)	03-06	Gunnar, Megan	05-08
Feeney, Dan	00-06	Lanyon, Scott	04-07
Marshak, Marvin	05-06	Chomsky, Carol	04-07
Martin, Judith	04-06	Roe, Terry	05-06
Balas, Gary	05-08	Sullivan, John L.	04-07
Carpenter, Nancy	05-08	Windsor, Jennifer	05-08

ELECTED FACULTY/ACADEMIC PROFESSIONAL ALTERNATES

	Unit		Unit
Bhattacharya, Mrinal	3	Danforth, Robert	7
Csallany, A. Saari	3	Dillon, Deborah	18
Erwin, John	3	Espin, Christine	18
Fahrenkrug, Scott	3	Fry, Gerald	18
Graff, Richard	3	Goh, Michael	18
Holzenthal, Ralph	3	Hendel, Darwin	18
Barnwell, Frank	5	King, Jean	18
Martinez, Michael	5	Romano, John	18

	Unit		Unit
Rose, Susan	18	Rudney, Gwen	30
Barnum, Jill	19	Ahern, Wilbert	30
Bruin, Marilyn	21	Johnson, Thomas	30
Caron, Wayne	21	Thorson, Greg	30
Watson, Stephanie	21	Boyte, Harry	35
Wells, Susan	21	Drescher, Andrew	41
Challacombe, Elaine	26	Durfee, William	41
Dicensen, Anita	29	Kannan, Mathur	44
Kildegaard, Arne	30	Rapnicki, Paul	44

Faculty/faculty-like academic professional senators from the following units may ask any faculty/faculty-like academic professional from within their unit who is eligible to vote for senators to serve as an alternate;

Architecture and Landscape Architecture	Medical School – Twin Cities
Crookston	Natural Resources
Dentistry	Nursing
Law School	Pharmacy
Liberal Arts	Public Health
Carlson School of Management	UMD Other
Medical School – Duluth	

ELECTED STUDENT MEMBERS
Students are elected for a one-year term

	Unit		Unit
Breyfogle, Joshua	11	Gordon, Bryan	20
Brinkman, Christopher	10	Gossett, Nathan	20
Hilfiker, Nathan	30	Heth, Monica	25
Moore, Daniel	30	Houlton, Kris	20
Pielow, Tom	17	Kieves, Nicola	24
Roers, DeAnn	8	Klapper, Bret	41
Roiger, Jennifer	17	Kubacki, Kelly	25
Schneider, Melissa	12	McConnell, Ian	25
Smith, Benjamin	14	Meyerhoff, Eli	20
Stangle, Richard	8	Mullaney, Steven	25
Tran, Duchanh	16	Newman, Alexander	25
Beiningen, Joshua	31	Olson, John	25
Beshara, Camille	27	Page, Max	25
Blee, Lisa	20	Peterson, Bradley	3
Borgeson, Elizabeth	41	Windel, Aaron	20
Cremer, William	20	Wipper, Ashley	25
Dew, Anthony	25		

STUDENT SENATE CONSULTATIVE COMMITTEE

	Unit		Unit
Allyn, Nicolas	25	Orr, Rick	25
Breyfogle, Joshua (Chair)	11	Tangen, Timothy	13
Kouba, Anthony	20	Turgeon, Dion	8
Kusch, William	41	Warren, Jared	30

ELECTED ACADEMIC PROFESSIONAL MEMBERS

	Unit	Term		Unit	Term
Anderson, Kari	44	05-08	Falkner, Tina	38	05-08
Bernstein, David	25	05-07	Finch, Emily	36	05-07
Burbank, Lynn	15	05-06	Haeg, Peter	33	05-07
Challacombe, Elaine	26	05-07	Hildebrand, James	37	05-06
Cottingham-Zierdt, Jaki	39	05-06	Hill, Andrew	34	05-08
Craig, William	39	05-07	Hockert, Gail	30	05-07
Croce, Randy	27	05-08	O'Neill, Colleen	28	05-06
Culhane, Kelly	7	05-07	Roberts, William	43	05-08
Digre, Annette	19	05-06	Soper, Paul	25	05-06
Doepner-Hove, Stacy	24	05-08	Stenhjem, Pamela	18	05-08
Douma, Frank	35	05-07	Swanson, Dale	41	05-06
Emshoff, Beth	21	05-06	Wareham, Roger	30	05-08

ELECTED CIVIL SERVICE MEMBERS

	Unit	Term		Unit	Term
Bowers, Matthew	26	05-06	Marten, Bonnie	22	05-08
Caton, Anne	3	05-06	McManus, Dee	28	05-06
Creswell, Barbara	32	05-06	Moore, Rick	42	05-06
Falken, Anne	42	05-07	Nordberg, Michael	1	05-07
Fruen, Teresa	7	05-08	Olcott, Linda	15	05-06
Golden, David	40	05-08	Rivers, Renee	23	05-07
Haessly, Debra	18	05-07	Rogers, Lisa	28	05-08
Hagel, Beth	28	05-06	Roth, Patricia	6	05-08
Hunt, Becky	28	05-08	Schulz, Lynn	30	05-08
John, Chuck	6	05-06	Willhite, Gary	8	05-08
Jude, Bonnie	19	05-07	Williamson, Wendy	25	05-07
Livingston, Suzanne	3	05-06	Wolff, Margaret	42	05-06

UNIVERSITY SENATE CODES

	Unit		Unit
Academic Health Center	1	Graduate School	20
Agricultural Experiment Station	2	Human Ecology	21
Agricultural, Food, & Environmental Sciences	3	Human Resources	22
Architecture & Landscape Architecture	4	Information Technology	23
Biological Sciences	5	Law	24
Budget & Finance	6	Liberal Arts	25
Continuing Education	7	Libraries	26
Crookston	8	Management	27
Dentistry	9	Medical School	28
Duluth, Business and Economics	10	Minnesota Extension Service	29
Duluth, Education and Human Service Professions	11	Morris	30
Duluth, Fine Arts	25	Natural Resources	31
Duluth, Liberal Arts	13	Nursing	32
Duluth, Medical School	14	Pharmacy	33
Duluth, Other (includes non- collective bargaining faculty/academic professionals from Duluth)	15	President	34
Duluth, Pharmacy	16	Public Affairs	35
Duluth, Science & Engineering	17	Public Health	36
Education and Human Development	18	Research	37
General College	19	SVP for Academic Affairs/Provost	38
		SVP for System Administration	39
		Student Affairs	40
		Technology	41
		University Relations	42
		University Services	43
		Veterinary Medicine	44