

Minutes\*

**Senate Consultative Committee  
Thursday, September 23, 1999  
2:30 – 3:30  
Room 238 Morrill Hall**

- Present: Fred Morrison (chair), Sabeen Altaf, Linda Brady, Susan Brorson, Mary Dempsey, Les Drewes, David Hamilton, Roberta Humphreys, Jed Ipsen, Leonard Kuhi, Judith Martin, Joseph Massey, Jason Reed, Aaron Street, Mark Uszenski
- Absent: Meggan Ellingboe, Stephen Gudeman, Mary Jo Kane, Reid LeBeau, V. Rama Murthy, Paula Rabinowitz, Jeff Ratliff-Crain, Chaz Rice, Tiffany Stedman, Kerstin Trimble
- Guests: none
- Others: YeeLeng Hang (Campus Involvement Center)

[In these minutes:

**1. Report from the SCEP Chair**

Professor Morrison convened the meeting at 2:30 and turned to Professor Martin for a report.

Professor Martin told the Committee that the issues before SCEP are detailed in the minutes of its September 15 meeting. She said that the biggest item to come before SCEP this year will most likely be the report and recommendations from the Special Senate Committee on Student Academic Integrity, chaired by Regents' Professor Tom Clayton, but that will not be until later in the year.

**2. Senate Office Mission Statement**

Professor Morrison asked if there were any comments on the draft mission statement for the Senate office; there were none, and the statement was unanimously approved. It reads as follows:

---

\* These minutes reflect discussion and debate at a meeting of a committee of the University of Minnesota Senate or Twin Cities Campus Assembly; none of the comments, conclusions, or actions reported in these minutes represent the views of, nor are they binding on, the Senate or Assembly, the Administration, or the Board of Regents.

The mission of the University Senate office is to help ensure the smooth and effective operation of the faculty-student governance system at the University of Minnesota by providing professional staff support to the University Senate, Twin Cities Campus Assembly, their constituent bodies, and committees of the Senate and Assembly.

### **3. Minutes Protocol**

Professor Morrison now drew the attention of Committee members to a proposed revision of the existing protocol regarding minutes of committees of the Senate. The principal changes are that private information (as defined by statute) will not be included in committee minutes (even though some committee RECORDS, such as those of the Judicial Committee, may contain private data), and that minutes will be distributed by email to anyone who wishes to receive them, inside or outside the University.

The change in the protocol with respect to private data will require a change in Senate rules, which the Committee unanimously approved for the December 2 Senate docket. The protocol itself, requiring only Committee approval, was also acted upon by unanimous vote in favor.

Professor Morrison also recalled for Committee members the provision that for FCC and SCC, there is individual attribution, so that they should carefully review the draft minutes. Drafts will be circulated to Committee members, who will have two days to comment (or longer if the staff is notified that someone will be out of town).

### **4. Senate Docket**

Finally, Professor Morrison drew the attention of Committee members to the docket for the September 30 meetings, approved by the Business and Rules Committee. He noted that this meeting will be an experiment: four bodies will meet concurrently: the University Senate, the Faculty Senate, the Student Senate, and the Twin Cities Campus Assembly. Concurrent meetings will eliminate the need to adjourn and convene meetings.

In December and thereafter, the Student Senate will be a separate meeting, unless the students wish that practice changed. The other three groups will remain combined, however.

Professor Morrison also cautioned that the business of December 2 may need to be continued to a meeting on December 9.

Since there was no other business, Professor Morrison adjourned the meeting at 2:55.

-- Gary Engstrand