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**UNIVERSITY OF MINNESOTA**

**BOARD OF REGENTS**

**MINUTES**

**BOARD OF REGENTS' MEETING**

**AND**

**REGENTS' COMMITTEE MEETINGS**

**March 9-10, 1989**

**Office of the Board of Regents**

**. 220 Morrill Hall**



UNIVERSITY OF MINNESOTA

BOARD OF REGENTS

Minutes of the Board of Regents' Meeting  
and Regents' Committee Meetings

March 9-10, 1989

CONTENTS	PAGE
I. Committee Meetings	
A. Physical Planning & Operations Committee - March 9, 1989. . . . .	330
B. Finance & Legislative Committee - March 9, 1989. . . . .	335
C. Educational Planning & Policy Committee - March 9, 1989. . . . .	338
D. Faculty, Staff & Student Affairs Committee - March 9, 1989. . . . .	342
E. Committee of the Whole - March 10, 1989. . . . .	345
II. Board of Regents' Meeting - March 10, 1989	
A. Approval of Minutes. . . . .	350
B. Report of the President. . . . .	350
1) Recognitions	
2) MSPAN 200 Study	
3) Update on Searches	
C. Report of the Chair. . . . .	351
1) Report of Awards Committee	
a) Approval - Awards Policy . . . . .	351
2) Report of the Staffing Committee	
b) Approval - Staffing Changes. . . . .	357
D. Gifts. . . . .	357
E. Contracts & Grants/Applications & Awards . . . . .	357
F. Report of the Committee of the Whole	
1) Approval - Summary of Expenditures . . . . .	358
2) Quarterly Report, Hospital Board of Governors. . . . .	358
3) Action Agenda Presentation . . . . .	358
a) Approval - President's Report to the People of Minnesota. . . . .	358
G. Report of the Finance Committee	
1) Approval - Vice President's Monthly Report . . . . .	358
2) Approval - Conversion of Faculty Retirement Plan . . . . .	359
3) Approval - Modification to Reserve Spending Plan . . . . .	359
4) Approval - Revision of Regents' Policy on Central Reserves Expenditure Guidelines. . . . .	359
5) Quarterly Investment Report. . . . .	360
6) Legislative Update . . . . .	360

H.	Report of the Educational Planning & Policy Committee	
	1) Approval - Vice President's Monthly Report . . .	360
	2) Approval - Major in International Studies for B.A. Degree, UMD . . . . .	360
	3) Report on Transfer of Credit Agreements . . . . .	361
	4) Enrollment Report. . . . .	361
	5) School of Public Health Report delayed . . . . .	361
I.	Report of the Faculty, Staff & Student Affairs Committee	
	1) Approval - Vice President's Monthly Report . . .	361
	2) Approval - Single Quarter Leaves for 1989-90 . .	361
	3) Approval - Amendment to Student Employment Rules. . . . .	362
	4) Proposal for University Senate Committee Restructuring. . . . .	362
	5) Formal for University Personnel Department Annual Reports . . . . .	362
	6) Summary of Civil Service Performance Appraisal Program. . . . .	362
J.	Report of the Physical Planning & Operations Committee	
	1) Approval - Vice President's Monthly Report . . .	362
	2) Approval - Purchase of Goods/Services Over \$250,000 . . . . .	362
	3) Approval - Steam Distribution Expansion, UMD . .	363
	4) Approval - Boynton Health Service Asbestos Removal and Reinsulation . . . . .	363
	5) Approval - Moos Tower 2nd Floor Alterations. . .	363
	6) Approval - Blegen Hall Metropol Restaurant Remodeling . . . . .	363
	7) Construction of Addition to Office Building at Rosemount Research Center . . . . .	364
	8) Transit Services Contracts . . . . .	364
	9) Annual Repair for Parking Structures . . . . .	364
	10) Shepherd Laboratories Remodeling Project . . . .	364
	11) Roof Replacement, Darland Administration Building, UMD. . . . .	364
	12) Coal Storage for Heating Plant on St. Paul Campus. . . . .	364
	13) New Business	
	a) Funding for PCB Removal & Handicapped Accessibility. . . . .	364
K.	Report of the Audit Committee	
	1) Timelines for Selection of External Auditor being prepared . . . . .	364

Year 1988-89

UNIVERSITY OF MINNESOTA

BOARD OF REGENTS

Physical Planning & Operations Committee

March 9, 1989

A meeting of the Physical Planning and Operations Committee of the Board of Regents was held on Thursday, March 19, 1989, at 1:45 p.m. in Room 300, Morrill Hall.

Regents present: Regent Roe, presiding; Regents Craig, Grahek, Kuderer, and Sahlstrom.

Staff present: Vice Presidents Donhowe, Donohue, and Heydinger,; Associate Vice President Foster; Controller Campbell.

Student Representatives present: Randy Peterson and Brian Thalmann.

VICE PRESIDENT'S MONTHLY REPORT

The committee voted unanimously to recommend approval of the Vice President's Monthly Report for March 1989.

Vice President Donhowe reported on a management change in the area of Physical Plant indicating that Mr. Charles Bailey, Director of Physical Plant Operations will report directly to the Senior Vice President for Finance & Operations effective immediately.

PURCHASE OF GOODS/SERVICES OVER \$250,000

The committee voted unanimously to recommend approval of a resolution authorizing the appropriate staff to award pending purchases/contracts over \$250,000 identified in the docket material.

#### **DELEGATION OF PURCHASING AUTHORITY**

The committee voted unanimously to recommend approval of a resolution authorizing an amendment to the Regents' Policy pertaining to Committee Agenda Guidelines that would exempt the reporting requirement to the Board of Regents of purchases in excess of \$250,000 made from externally sponsored funds administered through the Office of Research and Technology Transfer Administration.

#### **STEAM DISTRIBUTION EXPANSION, DULUTH CAMPUS**

The committee voted unanimously to recommend approval of a resolution authorizing the design and construction of the Steam Distribution Expansion Project located on the Duluth Campus. Total cost of the project was reported to be \$203,150 with funding to be provided from Plant Services in Duluth and an estimated completion date of September 1989.

#### **BOYNTON HEALTH SERVICE ASBESTOS REMOVAL AND REINSULATION, TWIN CITIES CAMPUS**

The committee voted unanimously to recommend approval of a resolution authorizing the design and construction of the Boynton Health Service Asbestos Removal and Reinsulation Project located on the Twin Cities Campus. Total cost of the project was reported to be \$1,756,500 with funding provided from the Health Service and completion scheduled for June 1989.

#### **MOOS TOWER 2ND FLOOR ALTERATION FOR THE DEITRICH CHAIR OF X-RAY CRYSTALLOGRAPHY TWIN CITIES CAMPUS**

The committee voted unanimously to recommend approval of a resolution authorizing the design and construction of the Moos Tower 2nd Floor Alterations for the Dietrich Chair of X-Ray Crystallography Project located on the Twin Cities Campus. Total cost of the project was reported to be \$420,000 with funding to be provided from set up funds designated for Permanent University Fund recruiting and an estimated completion date of July 1989.

#### **BLEGEN HALL METROPOL RESTAURANT REMODELING TWIN CITIES CAMPUS**

The committee voted unanimously to recommend approval of a resolution authorizing the design and

construction of the Blegen Hall Metropol Restaurant Remodeling Project located on the Twin Cities Campus. Total cost of the project was reported to be \$409,200 with funding provided from Support Services Reserves and an estimated completion date of September 1989. Associate Vice President Hewitt reported that the estimated cost of the project was increased by \$39,000 since the February meeting due to the addition of asbestos removal and sprinkler provisions to the project.

#### **CONSTRUCTION OF PRE-FAB ADDITION TO BUILDING CRL ROSEMOUNT RESEARCH CENTER**

The committee reviewed a proposal for the construction of a prefab addition to office building CRL at the Rosemount Research Center. It was reported that the tenant of the building and adjacent land has requested permission to erect the addition to provide two meeting rooms, a restroom and a connecting corridor to the tenant's adjacent building. The tenant will enter into all contracts necessary for the construction of the addition to the University building. Estimated cost of the project was reported to be \$98,910 with funding provided from the tenant, the International Union of Operating Engineers Training Program, Local 49. The estimated completion date is May 1989.

#### **TRANSIT SERVICES CONTRACT**

The committee reviewed information pertaining to transit services contracts for the University of Minnesota Twin Cities. Neil Bakkenist, Associate Provost, presented the information to the committee indicating that the University's contract for its Route 13 (intercampus) and Route 52 (commuter) transit service expires at the end of June. He reported that currently the Medicine Lake Bus Company provides service for Route 13 and that the Metropolitan Transit Commission provides service for Route 52. Bids were taken for the new contract and Medicine Lake Bus Company came in with the low bid for both routes.

Mr. Bakkenist reported further that the State law requires the Regional Transit Board to approve any transfer of service from the Metropolitan Transit Commission. He stated that the recommendation that will be submitted to the Committee for approval at the next meeting will depend on the action of the Regional Transit Board. If the Regional Transit Board transfer is approved, the Administration will recommend that the Medicine Lake Bus Company bid be accepted for both Route 13 and Route 52 service. If the Regional Transit Board

does not approve the transfer, the Administration will recommend that the Metropolitan Transit Commission bid be accepted for Route 52 and Medicine Lake Bus Company for Route 13.

**PARKING STRUCTURES ANNUAL REPAIR 1989  
TWIN CITIES CAMPUS**

The committee reviewed a proposed resolution that would authorize the design and construction of the 1989 Parking Structures Annual Repair Project on the Twin Cities Campus.

Associate Vice President Hewitt reported that the scope of this project includes structural repairs and seal coating of the West Bank Parking Ramp, and minor and miscellaneous repairs at Coffman and Mayo Garages and the Harvard Street, Oak Street, and East River Road Parking Ramps. Estimated cost of the project was reported to be \$385,000 with funding provided from Parking Services Deferred Maintenance Funds and completion scheduled for September 1989.

**SHEPHERD LABORATORIES, RADIOGENIC ISOTOPE  
GEOCHEMISTRY LABORATORY REMODELING PROJECT  
TWIN CITIES CAMPUS**

The committee reviewed a proposed resolution that would authorize the design and construction of the Shepherd Laboratories Radiogenic Isotope Geochemistry Laboratory Remodeling Project on the Twin Cities Campus.

Associate Vice President Hewitt reported on the scope of the project and indicated that the estimated cost would be \$226,000 with an estimated completion date of September 1989. He further indicated that the funding would be provided from the School of Earth Sciences General Operations Funds and Indirect Cost Recoveries.

**DARLAND ADMINISTRATION BUILDING  
ROOF REPLACEMENT, DULUTH CAMPUS**

The committee reviewed a proposed resolution that would authorize the design and construction of the Darland Administration Building, Roof Replacement Project on the Duluth Campus.

Associate Vice President Hewitt reported that the original roof, constructed in 1969, is deteriorating with numerous leaks. He stated that the estimated cost



of the project was \$132,000 with funding to be provided from UMD Plant Services. Estimated completion was reported to be July 1989.

**COAL STORAGE SILO FACILITY PROJECT  
ST. PAUL HEATING PLANT  
TWIN CITIES CAMPUS**

The committee reviewed a proposed resolution that would authorize the design and construction of the Coal Storage Silo Project for the St. Paul Heating Plant located on the Twin Cities Campus.

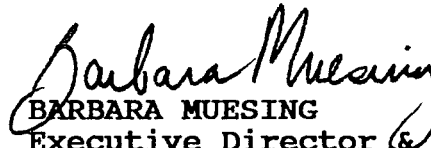
Associate Vice President Hewitt reviewed details of the project indicating that in order to comply with the St. Paul Campus Heating Plant operating permit issued by the Minnesota Pollution Control Agency, it is necessary for the University to control dust emissions currently being generated. He reported that the project under consideration is designed to eliminate the coal pile needed for the daily operation of the plant by containing the operating coal supply in a silo. It was reported that the estimated cost of the project was \$3,795,560, however, Mr. Hewitt indicated that the amount might have to be modified in order to keep the schedule for completion which is May 1990.

It was further reported that funding for the project was originally to come from Central Reserves, however, Vice President Donhowe indicated a change and reported that the funding for the construction of the silo will be financed using proceeds from Variable Rate Demand Bonds and the bonds will be repaid through user fees.

**NEW BUSINESS**

Regent Kuderer raised concerns regarding the funding for the removal of PCB's in contaminated transformer installations and the updating of handicapped accessibility to University facilities, indicating that any funds that become available in the Physical Plant Fund, could be used for these two items.

The meeting was adjourned at 2:50 p.m.

  
**BARBARA MUESING**  
Executive Director &  
Corporate Secretary

Year 1988-89

UNIVERSITY OF MINNESOTA

BOARD OF REGENTS

Finance & Legislative Committee

March 9, 1989

A meeting of the Finance & Legislative Committee of the Board of Regents was held on Thursday, March 9, 1989 at 3:25 p.m. in Room 300, Morrill Hall.

Regents present: Regent Moore, presiding; Regents Kuderer, Lebedoff, McGuiggan and Roe.

Staff present: Vice President Donhowe; Executive Director Muesing; Controller Campbell; Asset Management Director Paschke.

Student Representatives present: Alice Pegel and Sarah Schloegel.

VICE PRESIDENT'S MONTHLY REPORT

The committee voted unanimously to recommend approval of the Vice President for Finance Monthly Report for March 1989.

Vice President Donhowe reported briefly on funding services for the MIS program. He reported that this program was withdrawn from the Legislative Request due to time constraints and the wish to move on the program as quickly as possible. He stated that the program will be funded from funds that are a result of an internal reallocation and that a detailed list of funding sources will be provided to the committee.

CONVERSION OF THE FACULTY RETIREMENT PLAN  
FROM A 403(b) PLAN TO A 401(a) PLAN

The committee voted unanimously to recommend approval of a resolution authorizing the conversion of

the Faculty Retirement Plan from a 403(b) Plan to a 401(a) Plan and that the Senior Vice President for Finance is designated as the Plan Trustee.

#### REVISION OF REGENTS' POLICY ON CENTRAL RESERVE EXPENDITURES

The committee voted by majority of 4 to 1 to recommend approval of a resolution that would amend the Central Reserve Expenditures Guidelines to allow for discretionary funds which have been allocated to the President, Vice President, Provost, and Chancellors to be exempt from guidelines governing Central Reserve expenditures.

Regent McGuiggan voted against the resolution indicating that he was not comfortable with the policy and does not feel that public funds should be used for discretionary or recurring items.

#### MODIFICATION TO RESERVE SPENDING PLAN

The committee voted unanimously to recommend approval of a resolution authorizing the 1988-89 Central Reserves spending plans be modified to include additional allocations for the Office of External Relations in the amount of \$240,000 and for the Regents' Office in the amount of \$110,570 to cover the costs of the Presidential Search.

It was noted that the amount for the Regents' Office had increased since reported on at the February meeting due to an additional bill received from the President Search Firm.

In response to a question, Vice President Heydinger reviewed in further detail the background information relating to the additional allocations requested for the Office of External Relations.

#### QUARTERLY INVESTMENT REPORT

The committee reviewed the Quarterly Investment Report for the University's endowment, operating and retirement funds for the period ended December 31, 1988.

Roger Paschke, Director of Asset Management, reviewed highlights in the Report and responded to questions posed by Committee Members.


## LEGISLATIVE UPDATE

Vice President Heydinger presented an update on legislative items for the Committee.

He reported that the University had been asked by the House of Representatives to submit a reduced list of capital request items, for a possible emergency bonding bill. He stated that a provisional list had been prepared and submitted under a very tight timeline. He stated that there had not been enough time to contact members of the Board, however, only minor revisions were made to the original request that had been presented to the Regents. He further indicated that a copy of the proposed items for the emergency bonding bill would be provided to the Committee.

Vice President Heydinger also presented an update on recent lobbying efforts, reporting on special events and meetings that have occurred during the past month and noting future events that Regents may wish to attend.

The meeting adjourned at 4:20 p.m.

  
BARBARA MUESING  
Executive Director &  
Corporate Secretary

UNIVERSITY OF MINNESOTA

BOARD OF REGENTS

Educational Planning & Policy Committee

March 9, 1989

A meeting of the Educational Planning and Policy Committee of the Board of Regents was held on Thursday, March 9, 1989, at 1:40 p.m. in the Regents' Room, 238 Morrill Hall.

Regents present: Regent Casey, presiding; Regents Hilke, Lebedoff, McGuiggan, Moore and Schertler.

Staff present: President Hasselmo; Chancellors Frederick, Imholte and Sargeant; Vice Presidents Barbatsis and Clark; Executive Director Muesing; Associate Vice President Lupton; Assistant Vice Presidents Berg, Ellinger and Kvavik.

Student Representatives present: . David Minkkinen and Darrin Rosh.

VICE PRESIDENT'S MONTHLY REPORT

Vice President Clark presented the Vice President's Monthly Report to the committee for approval, including University program-related items and HECB-related items.

A brief discussion ensued, and the committee voted unanimously to recommend approval of the Vice President's Monthly Report.

MAJOR IN INTERNATIONAL STUDIES FOR THE B.A. DEGREE, UMD

Vice President Clark presented a proposal to establish a major in International Studies for the B.A. degree at UMD to the committee for approval. She reviewed a document which compared the requirements of the proposed major with a similar major on the Twin Cities Campus, noting that all UMD students who have transferred to this program on the Twin Cities Campus

have experienced no difficulty in completing their program of study.

Following a brief discussion, the committee voted unanimously to recommend approval of the proposal.

#### REPORT ON TRANSFER OF CREDIT AGREEMENTS

Regent Casey recognized Student Representative David Minkinen for raising the issue of transfer of credits, and stated that he feels it is an important topic for the committee to discuss.

Vice President Clark introduced Leo Abbott, Director of Admissions. Mr. Abbott led a discussion on the status of transfer of credit agreements between the University and the Community College System. He discussed the establishment of course requirements on each campus, and he reviewed the procedure for transfer of courses.

Mr. Abbott stated that the University has identified and resolved a number of issues related to transfer of credits, and indicated that the number of problems associated with transfers is declining. He noted that students are provided with comprehensive transfer guides, which include information on graduation requirements, transfer of credit policies and course transfer tables for 18 community colleges, and the nine larger undergraduate admitting colleges on the Twin Cities Campus. As a result, students have responsibility for choosing the courses that will transfer and make their plans accordingly.

A lengthy discussion followed the presentation. Regent Hilke stated that it is reassuring that the University has been working to resolve the issues associated with transfer of credits. Regent Lebedoff stressed the need for good communications with students whose requests for transfer of credits are turned down. Regent Schertler stated that she is pleased with the progress that has been made, but commented on additional initiatives the University could take in this area, including the possibility of proficiency tests.

#### ENROLLMENT REPORT

Vice President Clark, David Berg, Director of Management Planning and Information Services, and James Preus, Coordinator of Enrollment Management, led a discussion regarding how the University is managing its

undergraduate enrollment in all Twin Cities undergraduate colleges, except General College. Mr. Berg stated that the presentation will respond to the following questions which have been raised by Regents in previous discussions:

- In its attempts to reduce undergraduate enrollment, is the University becoming much more selective?
- How selective is the University in comparison with its peers?

Mr. Berg and Mr. Preus reviewed a series of charts to illustrate the following:

- The declining number of Minnesota high school graduates compared with the increasing number of applications for admission
- The increasing number of applicants while fewer students are being admitted. Therefore, the University appears to be more selective.
- The decreasing number of students enrolled at the University, with a minimal number of the students from the lower half of their high school class.
- Changes in admission standards or procedures that affect freshman enrollment.
- Greater access provided at Minnesota as compared to peers in the Big 10. For example, 50 percent of Minnesota freshmen graduated in the top 25 percent of their high school class. By contrast, 85 percent of Michigan students graduated in the top 25 percent of their high school class. The University is not as selective as its peers.
- Admission standards of Big 10 schools in 1985 and current Minnesota requirements. There are similarities in the criteria and processes for admission. Minnesota is similar to its peers in the means used to manage freshman enrollment.


A discussion followed the presentation, and Regent Lebedoff suggested that University enrollment issues should be discussed further at a future meeting. Regent Moore noted the decline in the number of Black students

enrolled at the University, and expressed concern that the issue was not included in the presentation. Mr. Berg stated that the Administration has scheduled periodic reports on enrollment issues, indicating that the issue raised by Regent Moore will be addressed in a future report.

#### SCHOOL OF PUBLIC HEALTH REPORT

The report on the School of Public Health was delayed until the April meeting due to time constraints.

The meeting adjourned at 3:15 p.m.

  
BARBARA MUESING  
Executive Director &  
Corporate Secretary



Year 1988-89

UNIVERSITY OF MINNESOTA

BOARD OF REGENTS

Faculty, Staff & Student Affairs Committee

March 9, 1989

A meeting of the Faculty, Staff and Student Affairs Committee of the Board of Regents was held on Thursday, March 9, 1989, at 3:20 p.m. in the Regents' Room, 238 Morrill Hall.

Regents present: Regent Hilke, presiding; Regents Casey, Craig, Grahek, Sahlstrom and Schertler.

Staff present: Chancellors Frederick, Imholte and Sargeant; Vice Presidents Barbatsis and Clark; Executive Director Muesing; Assistant Provost Bakkenist; Associate Vice President Lupton.

Student Representatives present: Leslie Ball and Michael Holland.

VICE PRESIDENT'S MONTHLY REPORT

Vice President Clark presented the Vice President's Monthly Report to the committee for approval, noting the untimely death of Associate Professor Reginald Buckner. Regent Schertler asked the Administration to review the benefits provided by the University to the families of deceased faculty members, and Regent Hilke suggested that the Administration provide the Regents with a general review of all benefits provided to University faculty.

Following the discussion, the committee voted unanimously to recommend approval of the Vice President's Monthly Report.

SINGLE QUARTER LEAVES

Vice President Clark presented the 1989-90 Single Quarter Leaves to the committee for approval. She noted that in order to fill the annual quota, in past years a rank-ordered waiting list was developed and as

cancellations of awards occurred, replacements from the waiting list were presented for Regents' approval. This has resulted in uncertainty for departments and faculty members on the waiting list.

Historically, the number of cancellations has equalled or exceeded 10 percent of the quota. Therefore, in order to fill the 1989-90 quota of 129 leaves, Dr. Clark recommended the approval of 139 leaves. She noted that three of the leaves will be held for meritorious requests so faculty members can take advantage of opportunities that arise after the deadline for submission of applications.

The committee voted unanimously to recommend approval of the 1989-90 Single Quarter Leaves.

#### **AMENDMENT TO STUDENT EMPLOYMENT RULES**

Vice President Barbatsis presented amendments to Section 4 of the Preamble of the Student Employment Rules and Section IV of the Bylaws of the Student Employment Committee-Twin Cities Campus to the committee for approval. Mr. Barbatsis stated that the amendments reflect concerns previously expressed by Regents regarding the issue of appropriate student membership on the Student Employment Committee, and he noted that the committee will be composed of nine members, including a minimum of five students.

A brief discussion ensued, and committee members expressed appreciation to Mr. Barbatsis for responding to the concerns. The committee voted unanimously to recommend approval of the recommendations.

#### **UNIVERSITY SENATE COMMITTEE RESTRUCTURING**

Vice President Clark and Professor Mark Brenner, Chair of the Senate Consultative Committee, reviewed a recommendation to amend the University Senate and Twin Cities Campus Assembly (TCCA) constitutions, which was approved by the Senate in November, 1988 and by TCCA in February, 1989. The recommendation is to revise the current committee structure of the Senate and TCCA from 41 committees to 18 committees.

Following a brief discussion, it was noted that this item will be presented for approval at the April meeting.

## FORMAT FOR UNIVERSITY PERSONNEL DEPARTMENT ANNUAL REPORT

Roger Forrester, Director of the University Personnel Department, reviewed an outline for the University Personnel Department's annual report. He stated that the annual report will be presented at the August meeting each year to review the results of the activities during the previous fiscal year and to discuss the proposed activities for the next fiscal year.

A discussion followed the presentation, and Regent Hilke commended Mr. Forrester for developing the outline for the annual report.

### CIVIL SERVICE PERFORMANCE APPRAISAL UPDATE

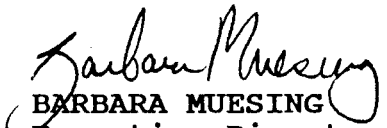
John Erickson, Assistant Director of the University Personnel Department, Compensation Division, discussed the University's Civil Service performance appraisal program which has been in effect since July 1, 1987. He noted that alternative systems are also available, including systems tailored to meet the needs of particular units.

Dr. Trisha Beuhring, Program Director in the University Personnel Department, commented on the performance appraisal program and stated that the Personnel Department has designed a new training program and procedures to increase the consistency of performance appraisals throughout the University. On the whole, she stated that the new system better serves the needs of employees and supervisors.

A brief discussion followed the presentation. Regent Schertler expressed a concern that there will be inconsistency because one performance appraisal system is not used throughout the University. Mr. Erickson stated that the main issue is what works well in each unit.

Following the discussion, Regent Hilke expressed appreciation to the participants.

The meeting adjourned at 4:30 p.m.

  
BARBARA MUESING  
Executive Director &  
Corporate Secretary

Year 1988-89

UNIVERSITY OF MINNESOTA

BOARD OF REGENTS

Committee of the Whole

March 10, 1989

A meeting of the Committee of the Whole of the Board of Regents was held on Friday, March 10, 1989, at 8:35 a.m. in the Regents' Room, 238 Morrill Hall.

Regents present: Regent Lebedoff, presiding; Regents Casey, Craig, Grahek, Hilke, Kuderer, McGuiggan, Moore, Roe, Sahlstrom and Schertler.

Staff present: President Hasselmo; Chancellors Frederick, Ianni, Imholte and Sargeant; Vice Presidents Barbatsis, Clark, Donhowe, Donohue, Heydinger and Perlmutter; Executive Director Muesing; Associate Vice Presidents Cross, Foster, Lupton and Robb; Assistant Vice Presidents Berg and Kvavik.

Student Representative present: Randy Peterson.

SUMMARY OF EXPENDITURES

The committee voted unanimously to recommend approval of the Summary of Expenditures for the Board of Regents' Office and the Office of the President for the period July 1, 1988 to December 31, 1988.

QUARTERLY REPORT OF THE HOSPITAL BOARD OF GOVERNORS

Vice President Perlmutter presented the Quarterly Report of the Hospital Board of Governors to the committee for information. She noted that Robert Latz completed his term as Chairman of the Board of Governors in January and she introduced the new Chairman, Robert Nickoloff.

A brief discussion ensued. Robert Dickler, Director of the University Hospital & Clinic, responded to questions regarding inpatient and outpatient activity levels and how the Hospital is responding to child care issues and the nursing shortage.

Regent Lebedoff commended Mr. Latz for his years of leadership, and he welcomed Mr. Nickoloff to his new position.

#### REPORT OF ACTION AGENDA

President Hasselmo led a discussion of the University's progress on the following action agendas which have been identified:

- Accountability
- Managerial Effectiveness
- Governance and Administration
- Undergraduate Education
- Research Development
- Outreach, Extension and Technology Transfer

He stated that the purpose of this discussion is to report to the people of Minnesota on the actions the University has taken and those that will be taken in the immediate future in response to issues associated with the action agendas. He indicated that his progress report includes three basic messages to the citizens of the state:

The University of Minnesota promises you a higher standard of public accountability. That means more and better information, openly shared with you and with your elected representatives, on what we do, why we do it and what it means to you. This progress report is a start.

The University of Minnesota promises a complete, appropriate response to the recommendations that emerged from the administration and management studies and audits of 1988. Most of the actions have already been taken and we're working on the rest.

The University of Minnesota's mission - the reason you have a University in the first place - is teaching, research and public service. Maintaining and improving the quality of those fundamental programs continues to be our most important promise for Minnesota's future.

President Hasselmo reviewed the University's goals and actions to date related to the Accountability agenda, including:

- Management Accountability
- Mission Accountability
- Accountability for Diversity: Women and Minorities

Vice President Clark reviewed the University's goals and actions to date related to the Undergraduate Education agenda, including:

- Curriculum improvements
- Recognition and support for teaching
- Admitting, advising and supporting the University's students

Dr. Clark also reviewed the University's goals and actions to date related to the Research Development agenda, including:

- Establishment of the Minnesota Supercomputer Center
- \$180 million in research funds generated by University faculty in 1988
- Patents on 24 faculty inventions in 1988, to place fourth among all American universities

Dr. Clark reviewed the Outreach, Extension and Technology Transfer agenda, noting that this agenda evolves from the University's teaching mission. The goals and actions to date include:

- Establishment of LUMINA, the University Libraries' computerized card catalog
- With the State of Minnesota and City of Minneapolis, formed the Minnesota Technology Corridor, an organization charged with aiding the development of small, innovative Minnesota companies
- Development of a computerized database (Minnesota Project Outreach) to link faculty expertise to small businesses statewide

- Acceptance of commission from the Greater Minnesota Corporation for food technology research on Minnesota crops at UMC, UMM and UMW

President Hasselmo and Vice President Donhowe reviewed the University's goals and actions to date related to the Managerial Effectiveness and Governance and Administration agendas, including:

- Action on all criticisms and recommendations of the Governor's Blue Ribbon Commission on Financial Management, the Legislative Auditor's Report on Physical Plant and the joint University/Legislative Financial Review Committee
- Selection and installation of a computerized financial management system no later than June, 1991
- Implementation of a new, comprehensive budget process
- Change in the reporting relationship of Physical Plant Operations to the Senior Vice President for Finance and Operations
- Expansion of involvement of all campuses in Central Administration decisions
- Assignment of Eastcliff management to Twin Cities Housing Services, working with a Technical Advisory Committee
- Including coordinate campus Chancellors in the President's Cabinet that will decide systemwide planning and budget issues

Robert Holt, Dean of the Graduate School, reported on recent findings at the University's Center for Interfacial Engineering. Referencing photographs of a DNA molecule, he noted that this is the first time anyone has been able to capture the DNA molecule as clearly with photography. He introduced Professor D. Fennell Evans and Associate Professor Ron Edstrom who worked on this research project.


Following the presentation, President Hasselmo stated that he is pleased with the report and acknowledged the individuals who participated in its preparation. He indicated that he presented the report to the joint Education Division of the Senate and House

to the joint Education Division of the Senate and House Finance Committees, and stated that he will spend two days presenting the report to each of the coordinate campus communities.

A lengthy discussion ensued. Regents expressed appreciation to President Hasselmo for presenting the progress report on the six action agendas, and commended him on its content. Regents also expressed enthusiasm regarding Dean Holt's report on recent research findings by the Center for Interfacial Engineering. Regent Schertler expressed concerns regarding decentralization of the University's governance system.

Following the discussion, President Hasselmo stated that he will present a communications plan to the Board in April which will illustrate how the University will fulfill its responsibility for accountability to the people of Minnesota.

The meeting adjourned at 10:10 a.m.

  
BARBARA MUESING  
Executive Director &  
Corporate Secretary



**UNIVERSITY OF MINNESOTA**

**BOARD OF REGENTS**

**March 10, 1989**

A meeting of the Board of Regents of the University of Minnesota was held on Friday, March 10, 1989, at 10:35 a.m. in the Regents Room, 238 Morrill Hall.

Regents present: Casey, Craig, Grahek, Hilke, Kuderer, Lebedoff, McGuiggan, Moore, Roe, Sahlstrom and Schertler. President Hasselmo presided.

Staff present: Chancellors Frederick, Imholte and Sargeant; Vice Presidents Barbatsis, Campbell, Clark, Donhowe, Donohue, Heydinger and Perlmutter; Executive Director Muesing; Associate Vice Presidents Hewitt and Roszell; Controller Campbell.

**APPROVAL OF MINUTES**

The Board of Regents voted unanimously to approve the minutes of the following meetings:

Physical Planning & Operations Committee -  
February 9, 1989  
Finance & Legislative Committee -  
February 9, 1989  
Faculty, Staff & Student Affairs Committee -  
February 9, 1989  
Educational Planning & Policy Committee -  
February 9, 1989  
Committee of the Whole - February 10, 1989  
Board of Regents - February 10, 1989

**REPORT OF THE PRESIDENT**

President Hasselmo reported on several items for information which included mention of a recent production in Red Wing by the University of Minnesota's School of Music's Opera Theatre and recognition of five faculty

members of the University's History Department who were honored for academic writing.

In addition, he commented on the MSPAN 200 Study noting that the Higher Education Coordinating Board recently submitted a Phase I report to the Legislature with 12 action proposals. He reported that he has requested that Vice President Clark assemble an ad hoc study team to provide an analysis and response for the Board's consideration of the action proposals.

President Hasselmo also presented an update on administrative searches and organizational plans.

### **REPORT OF THE CHAIR**

Chair Lebedoff reported that President Hasselmo will be visiting the coordinate campuses during the next week to deliver the report of his action agendas presented at the Committee of the Whole meeting. He also encouraged members of the Board to meet with legislators in an effort to obtain support for the Legislative Request.

In addition, Chair Lebedoff reported on events that the members of the Board have attended during the past month and he noted that Regent Wenda Moore recently received the Distinguished Alumni Award from Howard University.

Chair Lebedoff then called on Regent Schertler for a report from the Awards Committee.

Regent Schertler presented the following policy for approval:

### **REGENTS' POLICY STATEMENT AWARDS AND RECOGNITIONS UNIVERSITY OF MINNESOTA**

#### **I. STATEMENT OF PHILOSOPHY**

Recognition plays an important role in every culture. In this University culture the bestowing of awards and honors not only compliments the recipients, but it adds vitality to the institution.

The honors described in this policy single out excellence. The common denominator of each award is

the reinforcement of quality achievement. Implied is the philosophy that meaningful recognition must be selective, and fair, and determined with careful thought. Only a limited number of individuals receive these awards annually but each member of the University community shares in the celebration of other's successes and thus in the benefit of a well-executed awards recognition program.

The University of Minnesota is committed to the policy that all persons shall have equal access to its programs, facilities, and employment without regard to race, creed, color, sex, age, national origin, or handicap.

The University of Minnesota confers a number of awards and honors on prominent local, state, national, and international persons who have achieved distinction and recognition in public service, enterprise, education and science, literature, and the arts. These awards are made on the basis of policy established by the Board of Regents and procedures determined by the All-University Honors Committee.

## II. UNIVERSITY AWARDS

Alumni Service Awards The Alumni Service Award (ASA) may be conferred upon University graduates or former students in recognition of service to the University, its schools, colleges, departments, or faculty, or to the Minnesota Alumni Association or any of its constituent groups. Nominations are submitted initially to the Executive Director of the Minnesota Alumni Association. After review by the Alumni Honors Committee of the Alumni Association, recommendations are forwarded to the Committee on All-University Honors. A nominee for this award must be either a graduate or former student of the University. A former student for this purpose is defined as a person having at least earned credits from this University.

When the Honors Committee approves a nomination, it is then submitted to the President and, finally, to the Board of Regents for final approval. No disclosure is to be made to the nominee while his or her name is under consideration.

Building Names University buildings, parts thereof, and grounds may be named to honor an individual or individuals. The tradition of this

University is to limit the naming of buildings as Hall or Library to the names of those persons who were associated with the University. A building may be named for a person still living who has left the service of the University, e.g. The O. Meredith Wilson Library. The name selected for this purpose should be that of a person who has achieved prominence in their field of endeavor.

The University has a tradition of naming buildings for Presidents who have served the institution. The continuance of this tradition is encouraged. When a President leaves the University, a committee comprised of representatives of the Board of Regents and the Faculty Consultative Committee will consider the naming of a building for that individual with a recommendation to be forwarded to the All-University Honors Committee.

A building, part thereof, or grounds may also be named for a donor whose gift has significantly financed the construction of that structure or area. In order to insure consistency in the size of gifts in relation to the size of structure or area to be named, the University of Minnesota Foundation shall annually prepare Guidelines to implement this policy.

Separate names may be given to rooms, laboratories, lecture halls, or auditoriums within a building which already bears the name of another individual.

When the Honors Committee approves a nomination, it is then submitted to the President and, finally, to the Board of Regents for final approval. No disclosure is to be made to the nominee while his or her name is under consideration.

Certificate of Appreciation This award may be made to any person for contributions or services at the collegiate or all-University level. The proposal of a nominee is to be forwarded to the Honors Committee of the relevant unit for approval. The award does not require action of the Committee on All-University Honors nor approval by the Board of Regents.

Honorary Degrees The honorary degree is the highest award conferred by the University of Minnesota. An honorary degree may be awarded to an individual who has achieved acknowledged eminence in cultural affairs, in public service, or in a field

of knowledge and scholarship. The award of honorary degrees by a university is an extension of its role as the unique institution in our society devoted to the discovery, transmission, and preservation of knowledge. The award of an honorary degree constitutes recognition by this institution of distinctive achievement which has added materially to knowledge and to the betterment of society. It is the policy of the University of Minnesota to honor such persons within the academic community, as well as those in other arenas, such as public service or enterprise. The University of Minnesota awards the following honorary degrees.

Doctor of Humane Letters - for cultural contributions  
Doctor of Laws - for public service  
Doctor of Science - for contributions to knowledge

The awarding of honorary degrees should be an event at which the celebration of achievement is given public recognition. It is expected that several honorary degrees shall be awarded annually. Persons receiving honorary degrees shall be awarded annually. Persons receiving honorary degrees need not have received their education at this University nor have been otherwise associated with this University.

Honorary degrees are not awarded to encourage or reward contributions to the University.

When the Honors Committee approves a nomination, it is then submitted to the President and, finally, to the Board of Regents for final approval. No disclosure is to be made to the nominee while his or her name is under consideration.

Horace T. Morse-Minnesota Alumni Association Awards  
These awards are given on the recommendation of the University Senate Committee on Educational Policy to faculty members in recognition of their outstanding contributions to undergraduate education. This award does not require action by the Committee on All-University Honors nor approval by the Board of Regents.

Naming of Chairs Departmental chairs may be named to honor an individual. This is an administrative decision to be made with the concurrence of the faculty. The naming of chairs does not require

action by the Committee on All-University Honors nor approval by the Board of Regents.

Outstanding Achievement Awards These awards may be conferred upon graduates or former students of the University who have attained unusual distinction in their chosen fields, professions, or public service, and who have demonstrated outstanding achievement and leadership on a community, state, national, or international level. Candidacy is limited to former students of the University; the candidate's education at the university should represent a significant portion of the candidate's total education.

When the Honors Committee approves a nomination, it is then submitted to the President and, finally, to the Board of Regents for final approval. No disclosure is to be made to the nominee while his or her name is under consideration.

Teaching Awards These awards are given by some individual collegiate units. They require neither All-University Honors Committee action nor Regents' approval. Nominating procedures are governed by the rules of each collegiate unit.

### III. REGENTS' AWARDS

Awards completely under the purview of the Board of Regents are described briefly here. These awards and their presentation are handled by the Office of the Secretary to the Board of Regents.

**Regents' Award.** The Regents' Award may be conferred upon individuals who have contributed to the building and development of the University through significant benefactions, or who have performed exceptionally valuable and meritorious service to the University. Candidacy is not limited to graduates or former students of the University of Minnesota.

The committee that considers nominations for Regents' Awards consists of the president, the vice president for academic affairs, the chairperson of the Senate Consultative Committee, and three members of the Board of Regents who are appointed by the board chair. The Director of the University

Foundation serves as ex officio member. Recipients are determined by this committee.

**Regents' Professorship.** Regents' Professorships were established by the Board of Regents in 1965 as the highest recognition given by the University to members of its faculty. Regents' professors are to be of outstanding academic distinction, judged by the scope and quality of their scholarly or artistic contributions, the quality of their teaching, and their contributions to the public good. Once designated regents' professors, faculty members hold the title for as long as they remain at the University, and receive an annual stipend from the University of Minnesota Foundation during their tenure. They also receive sterling silver medallions suspended from gold and maroon ribbons, to be worn over academic costume. Upon retirement from the University, the faculty member becomes a regents' professor emeritus.

The Regents Professorship Nominating Committee, appointed by the President, recommends individuals for this award to the President who in turn recommends recipients to the Board of Regents for approval.

**Regent Emeritus Award.** This title is bestowed upon each regent at retirement.

**Regents' Certificate of Outstanding Merit.** This award is given to an individual or group of individuals in the University community to express appreciation for particularly outstanding service. Recipients are determined by the Chair, Vice Chair and President of the Board of Regents.

**Regents' Certificate of Recognition.** This award is given to recognize significant achievement by members of the University community. Recipients are determined by the Chair, Vice Chair and President of the Board of Regents.

#### IV. CONFLICT OF INTEREST STATEMENT

In the event that a Regent or former Regent is under consideration for an award (excluding Regents Emeritus) a special committee shall be chaired and appointed by the Chair of the All-University Honors Committee to consider that award. That committee shall include the Chair of the Board of Regents, (or

the Vice Chair if the recommended award recipient is the Chair), the Vice President for External Relations, the Vice President for Academic Affairs, and the Associate vice President for Alumni Relations and Development. That committee shall have final approval authority for such awards.

Regent Schertler reported that Professor Leo Raskind, Chair of the All-University Honors Committee had reviewed the policy except for a few minor changes. She stated that she would like to request action today, with the option of reviewing the policy again if Professor Raskind has any concerns with the minor changes made.

The Board of Regents voted unanimously to approve the Regents' Policy on Awards and Recognitions.

Chair Lebedoff called on Regent Casey for a report from the Regents' Staffing Committee.

Regent Casey presented for approval a final recommendation from the Regents' Staffing Committee. He reported that the recommendation included the addition of one professional/administrative and one civil service position to the staff as well as a title change for the current professional administrative position. The title, "Executive Director, Board of Regents and Corporate Secretary, University of Minnesota" would replace the current "Secretary" title.

The Board of Regents voted unanimously to recommend approval of the recommendation. Documentation is filed supplement to the minutes, No. 22,103.

#### GIFTS

Associate Vice President Roszell presented the monthly list of gifts to the University of Minnesota, the University of Minnesota Foundation, the Arboretum Foundation and the Minnesota Medical Foundation.

The Board of Regents voted unanimously to approve the gifts. Documentation is filed supplement to the minutes, No. 22,104.

#### CONTRACTS & GRANTS/APPLICATIONS & AWARDS

Vice President Clark submitted for approval the contracts & grants/applications & awards.



The Board of Regents voted unanimously to approve the contracts & grants/applications & awards.

Documentation is filed supplement to the minutes, No. 22,105.

Regent Moore suggested that presentations regarding particular contracts or grants might be presented during the luncheon each Thursday before Regents' meeting. Regent Lebedoff asked administration to note the suggestion.

#### REPORT OF THE COMMITTEE OF THE WHOLE

Regent Lebedoff, Chair of the committee, reported that the committee voted unanimously to recommend approval of the following action:

- a) Approval of the Summary of Expenditures for the Board of Regents and Office of the President for the period July 1, 1988 to December 31, 1988.

The Board of Regents voted unanimously to approve the recommendation of the Committee of the Whole.

Chair Lebedoff reported that the committee also received the Quarterly Report from the Hospital Board of Governors.

He further reported that President Hasselmo made an impressive presentation regarding his Action Agenda and moved that the Board of Regents endorse the initiatives taken by the President.

The Board of Regents voted unanimously to approve the motion made by Chair Lebedoff.

#### REPORT OF THE FINANCE & LEGISLATIVE COMMITTEE

Regent Moore, Acting Chair of the committee, reported that the committee voted unanimously to recommend approval of the following actions:

- a) Approval of the Vice President for Finance Report which includes Investments, Accounts Receivable, Property Accounting, and Miscellaneous - Finance & Investments.

Documentation is filed supplement to the minutes, No. 22,106.

- b) Approval of a resolution re Conversion of the Faculty Retirement Plan, as follows:

RESOLVED, that upon the recommendation of the Senior Vice President for Finance & Operations, the Regents of the University of Minnesota approve the conversion of the Faculty Retirement Plan from a 403(b) Plan to a 401(a) Plan and that the Senior Vice President for Finance is designated as the Plan Trustee.

- c) Approval of resolution re Modification to Reserve Spending Plan, as follows:

RESOLVED, that the 1988-89 Central Reserves Spending Plan be modified to include additional allocations for the Office of External Relations in the amount of \$240,000 and for the Regents' Office in the amount of \$110,570 to cover the costs of the Presidential Search.

The Board of Regents voted unanimously to approve the recommendation of the Finance & Legislative Committee.

Chair Moore reported that the committee also voted by majority to recommend approval of the following action:

- a) Approval of a resolution re Revision of Regents' Policy on Central Reserve Expenditures, as follows:

RESOLVED, that item number 3 of the Central Reserves Expenditure Guidelines be amended to read as follows:

### 3. Allowable Expenditures

Except for funds allocated to the President, Vice Presidents, Provost, and Chancellors which may be expended at their discretion, Central Reserves may be allocated only for:

"...1) projects that are fixed term in nature (usually 3 years or less)

2) programs which require 'bridge' funding for a short period and have a permanent source of funding clearly identified at the outset."

Except for financial emergencies, Reserves will not be reduced to less than \$40 million (or such other amount established in accordance with the principles of paragraph 6) unless such reduction is part of a short-term bridge financing for which future revenues have been identified and committed to replenishing the reserve funds.

Due to legal considerations put forth by the University General Counsel, the portion of Reserves relating to securities lending funds generated previously or in the future by the University general endowment will be maintained as a quasi-endowment and the principal may not be spent. The income earned on this quasi-endowment may, however, be expended on an unrestricted basis.

The Board of Regents voted by a majority of 10 to 1 to approve the recommendations of the Finance & Legislative Committee with Regent McGuiggan voting against the resolution.

Chair Moore reported that the committee also received the Quarterly Investment Report for the period ended December 31, 1988 and received a legislative update.

#### REPORT OF THE EDUCATIONAL PLANNING & POLICY COMMITTEE

Regent Casey, Chair of the committee, reported that the committee voted unanimously to recommend approval of the following actions:

- a) Approval of the Vice President's Monthly Report. Documentation is filed supplement to the minutes, No. 22,107.
- b) Approval of resolution re Major in International Studies for the B.A. Degree, UMD, as follows:

RESOLVED, that the proposal to establish a major in International Studies for the B.A. Degree at the University of Minnesota, Duluth, be approved.

The Board of Regents voted unanimously to approve the recommendations of the Educational Planning & Policy Committee.

Chair Casey reported that the committee also reviewed and engaged in a discussion regarding the Report on Transfer of Credit Agreements and the Enrollment Report.

He further reported that the School of Public Health Report was delayed due to time constraints.

**REPORT OF THE FACULTY, STAFF &  
STUDENT AFFAIRS COMMITTEE**

Regent Hilke, Chair of the committee, reported that the committee voted unanimously to recommend approval of the following actions:

- a) Approval of resolution re Vice President's Monthly Report, as follows:

**RESOLVED**, that on the recommendation of the Vice President for Academic Affairs, the personnel actions affecting Academic and Professional and Administrative faculty and staff members as listed in the Vice President's Monthly Report. Documentation is filed supplement to the minutes, No. 22,108.

- b) Approval of the Single Quarter Leaves for 1989-90 as presented to the committee and filed supplement to the minutes, No. 22,109.
- c) Approval of amendment to the Student Employment Rules: Preamble, Section 4, and Bylaws, Section IV, as follows:

Amendment to Preamble, Section 4 - language to be added:°

The Student Employment Committee is composed of nine members, including a minimum of five students, appointed under the Basic Policy for Student Employment.

Bylaws, Section IV "Organization" will read as follows:

There shall be a Student Employment Committee of nine members appointed by the

vice president responsible for Student Employment. All appointments shall be for one year terms with the option of reappointment. The vice president shall also appoint a minimum of three alternate members with non-voting status. Vacancies created by resignation, disability, or leave of absence for more than three months, termination of University employment for nonstudent committee members ineligibility for student employment for student committee members, failure to attend three consecutive regular meetings unless on approved leave shall be filled for the unexpired portion of the term by appointment of the vice president from among alternate members...

The Board of Regents voted unanimously to approve the recommendation of the Faculty, Staff & Student Affairs Committee.

Chair Hilke reported that the committee also reviewed a proposal for University Senate Committee restructuring; the format for University Personnel Department Annual Reports; and a summary of the University's Civil Service Performance Appraisal Program.

#### REPORT OF THE PHYSICAL PLANNING & OPERATIONS COMMITTEE

Regent Roe, Chair of the committee, reported that the committee voted unanimously to recommend approval of the following actions:

- a) Approval of the Monthly Report of the Vice President for Finance, which included Purchasing, Project Status Report, and Miscellaneous - Physical Planning & Operations. Documentation is filed supplement to the minutes, No. 22,110.
- b) Approval of resolution re Purchase of Goods/Services Over \$250,000, as follows:

RESOLVED, that on the recommendation of the President and the Senior Vice President for Finance and Operations, the appropriate staff are authorized to award pending purchases/contracts over \$250,000.

Documentation is filed supplement to the minutes, No. 22,111.

- c) Approval of resolution re Steam Distribution Expansion, Duluth Campus, as follows:

RESOLVED, that on the recommendation of the President and the Senior Vice President for Finance and Operations, the appropriate administrative officers are authorized to proceed with the design and construction of the Steam Distribution Expansion Project located on the Duluth Campus.

- d) Approval of resolution re Boynton Health Service Asbestos Removal and Reinsulation, Twin Cities Campus, as follows:

RESOLVED, that on the recommendation of the President and the Senior Vice President for Finance and Operations, the appropriate administrative officers are authorized to proceed with the design and construction of the Boynton Health Service Asbestos Removal and Reinsulation Project located on the Twin Cities Campus.

- e) Approval of resolution re Moos Tower 2nd Floor Alterations for the Dietrich Chair of X-Ray Crystallography, Twin Cities Campus, as follows:

RESOLVED, that on the recommendation of the President and the Senior Vice President for Finance and Operations, the appropriate administrative officers are authorized to proceed with the design and construction of the Moos Tower 2nd Floor Alterations for the Dietrich Chair of X-Ray Crystallography Project located on the Twin Cities Campus.

- f) Approval of resolution re Blegen Hall Metropol Restaurant Remodeling, Twin Cities Campus, as follows:

RESOLVED, that on the recommendation of the President and the Senior Vice President for Finance and Operations, the appropriate administrative officers are authorized to

proceed with the design and construction of the Blegen Hall Metropol Restaurant Remodeling Project located on the Twin Cities Campus.

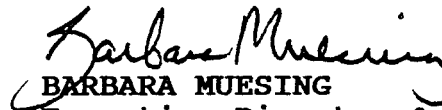
The Board of Regents voted unanimously to approve the recommendations of the Physical Planning and Operations Committee.

Chair Roe reported that the committee also reviewed a proposal for the construction of a prefab addition to an office building at the Rosemount Research Center; reviewed information pertaining to transit services contracts for the University; reviewed proposed projects pertaining to the annual repair for parking structures, a remodeling project for Shepherd Laboratories in the Geochemistry Laboratory, roof replacement on the Darland Administration Building at UMD and coal storage for the heating plant on the St. Paul Campus. In addition, Regent Roe reported that Regent Kuderer raised one item pertaining to funding for PCB removal and handicapped accessibility.

#### REPORT OF THE AUDIT COMMITTEE

Regent Kuderer, Chair of the committee, reported that a meeting of the committee will be scheduled the first week in April. In addition, he reported that timelines are being prepared for the selection of a new external auditor which will be considered for action by the July 1989 meeting with bids to be sent shortly after approval.

The meeting adjourned at 11:55 a.m.

  
BARBARA MUESING  
Executive Director &  
Corporate Secretary

