

[In these minutes: update on graduate student reporting process, form for outside of class reporting]

## **STUDENT ACADEMIC INTEGRITY COMMITTEE (SAIC)**

### **MINUTES**

**WEDNESDAY, OCTOBER 8, 2008**

[These minutes reflect discussion and debate at a meeting of a committee of the University of Minnesota Senate; none of the comments, conclusions, or actions reported in these minutes represent the view of, nor are they binding on the Senate, the Administration, or the Board of Regents.]

**PRESENT:** Tom Shield (Chair), Lisa Anderson, Sarah Angerman, Manami Bhattacharya, Dana Davis, Sharon Dzik, William Enlow, Linda Jones, Laura Coffin Koch, Chris Russill.

**REGRETS:** Eric Watkins, Erin West.

**GUESTS:** Amy Barsness.

#### **1. STATUS OF COMMITTEE WORK**

Tom Shield reported that he and Sharon Dzik met with the Graduate School about the reporting form. Issues from that meeting will be discussed later. A meeting on backgrounds checks has been scheduled for late October, while the grade accountability discussion with Vice Provost McMaster will take place on October 23.

#### **2. UPDATE ON THE GRADUATE STUDENT REPORTING PROCESS**

Tom Shield stated that the Graduate School made a few changes to the form, mostly in the terminology used and also clarifying that the last step in instructor reporting is the DGS of the course.

Q: Is it redundant to copy both DGSs?

A: Many times this will be the same person, but when a graduate student takes a class outside their program, both DGSs should be informed.

Tom Shield said that he would talk with the Graduate School one more time before bringing it to the committee for a vote.

#### **3. FORM FOR OUTSIDE OF CLASS REPORTING**

Tom Shield stated that at the meeting with the Graduate School, they inquired about the process for reporting scholastic dishonesty violations that are not attached to a particular class, such as during a thesis or exam. This process and form should address this situation and show that there is a mechanism in place to record these violations.

The members then suggested changes to the title and content of the process and form. Tom Shield said that he would make the changes and bring it back in November for approval.

#### **4. OTHER BUSINESS**

Tom Shield stated that the Advisory Committee on Athletics' Student Wellness Subcommittee is looking for a SAIC member to serve. He asked if anyone was interested; Linda Jones volunteered.

With no further business, Tom Shield thanked the members for attending and adjourned the meeting.

Becky Hippert  
University Senate