

[In these minutes: Survey Update, Continued work on committee charge]

STUDENT ACADEMIC INTEGRITY COMMITTEE (SAIC)

MINUTES

WEDNESDAY, MARCH 2, 2004

2:30 – 4:00 PM

300 MORRILL HALL

[These minutes reflect discussion and debate at a meeting of a committee of the University of Minnesota Senate or Twin Cities Campus Assembly; none of the comments, conclusions, or actions reported in these minutes represent the view of, nor are they binding on the Senate or Assembly, the Administration, or the Board of Regents.]

PRESENT: Micky Trent (Chair), Dorothy Anderson, Mark Bellcourt, Lindsay Craig, Shawn Curley, Sharon Dzik, Robert Pepin, Matt Swanson.

REGRETS: Marilyn Grave, Laura Coffin Koch, Laura Krause, Kirsten Rewey.

ABSENT: Thomas McRoberts.

1. UPDATE ON SAIC SURVEY

Micky Trent report that the survey will start March 24 as the survey instrument just received exempt status from the IRB yesterday. The survey will run for three weeks, with results being received from Professor McCabe two months later. 1800 students and 500 faculty will be selected to complete the survey.

2. CONTINUED WORK ON COMMITTEE CHARGE

The committee continued to work on revisions to its charge, making the following comments:

- Focus of A.2 has been on students; faculty need to be the next target of effort
- Are committee efforts restricted to students and faculty, or is the entire University community implied?
- If some groups are listed in items, what happens if other groups are missing?
- Is the scope of the committee just Twin Cities or system-wide?
- Charge states that committee advises academic integrity officer, which is one person on the Twin Cities campus
- Committee has members from all campuses
- Item C should be listed first since it is the broadest charge and refers to system-wide support
- There is a difference between advise and inform; committee advises on the Twin Cities campus and informs the other campuses
- What do other campuses and their officers think is needed from the committee?

- Committee should participate in the appointment and review of the Twin Cities academic integrity officer

With no further comments, the following revisions were made to the charge, for consideration at the next meeting:

[Language to be deleted is ~~struck through~~; new language is underlined]

14. STUDENT ACADEMIC INTEGRITY COMMITTEE

The Student Academic Integrity Committee is an advisory body to the ~~Executive Vice President and Provost~~ Senior Vice President for Academic Affairs and Provost and to the administrative officers responsible for education, outreach, and sanctions related to issues of academic integrity.

Membership

The Student Academic Integrity Committee shall be composed of 8 faculty/academic professional members (including at least one each from Crookston, Morris, and the Twin Cities), at least 4 of whom must be members of the tenured or tenure-track faculty and 5 students (at least one of whom shall be a graduate or professional student and at least one of whom shall be an undergraduate student from each of the Crookston, Duluth, Morris and Twin Cities campuses). The chair of the committee shall be a member of the tenured faculty. Academic professional members must be eligible to serve in the Senate. The ~~Executive Vice President and Provost~~ Senior Vice President for Academic Affairs and Provost (or a designee) and the academic integrity officer shall be ex officio members. The chair and committee members will be nominated by the Committee on Committees ~~in consultation with the Executive Vice President and~~ with the approval of the Senate.

Duties and Responsibilities

~~€~~ a. To review the appropriateness and adequacy of the mechanisms to deal with academic ~~misconduct cases~~ integrity in the University as a whole, on each of the campuses, and in each of the colleges, and to make recommendations to the ~~Executive Vice President~~ appropriate campus administrators and the Senate for revisions of University policies that are necessary to ensure academic integrity.

~~A~~ b. To advise the Twin Cities academic integrity officer on all matters the committee deems appropriate, including but not limited to (1) ways to make academic integrity an ~~abiding concern~~ integral value of the University, (2) the development and dissemination of best practices to ensure academic integrity, (3) processes and procedures for considering allegations of student academic misconduct, and (4) the nature of sanctions that should be imposed on those who are found to have violated University rules concerning academic integrity.

~~b.~~ To determine the form of a standard statement or pledge acknowledging the standards of academic integrity to be made by each student, and the appropriate frequency and means of

~~making such a statement or pledge.~~

~~D c.~~ To advise the academic integrity officer on the maintenance of records of academic misconduct allegations and their disposition and to review records of academic misconduct allegations these records in order to make policy recommendations to the ~~Executive President~~ appropriate campus administrators and the Senate.

~~e.~~ To advise the academic integrity officer regarding procedures to be followed and administrative assistance to be given in the investigation of suspected violations of the standards of academic integrity and in proceedings involving such allegations.

~~F d.~~ To advise the ~~Executive Vice President~~ Senior Vice President for Academic Affairs and Provost regarding the appointment of the academic integrity officer.

~~g.~~ To recommend to the Senate and the ~~Executive Vice President~~ such actions or policies relating to academic integrity as it deems appropriate.

~~H e.~~ To confer with the ~~Senate Committee on Educational Policy and the Senate Consultative Committee about its activities~~ appropriate Senate committees on matters of academic integrity as needed.

[Note: this bylaw and references to academic misconduct are not to be construed as conflicting with, or superseding, other bylaws or University policies related to research misconduct, conflict of interest, or the ethical conduct of research and scholarship.]

[Note: individual colleges and campuses may also appoint committees on academic integrity issues, which will review and promote academic integrity issues in the particular unit.]

3. OTHER BUSINESS

With no further business, Micky Trent thanked the members for attending and adjourned the meeting.

Becky Hippert
University Senate