

UNIVERSITY OF MINNESOTA
BOARD OF REGENTS
SPECIAL COMMITTEE
MINUTES

August 31, 1939

A meeting of the Special Committee on Public Works Administration Projects of the Regents of the University of Minnesota was held on Thursday, August 31, 1939 in the Regents' Room in the Administration Building at the University of Minnesota, Minneapolis, Minnesota at three o'clock.

Present: Regent Wood, presiding, Regents Lawson and Snyder.

After discussion and upon motion by Regent Fred B. Snyder, and duly seconded by Regent George W. Lawson, with the recommendation of C. H. Johnston, Architect, Architects, Pillsbury Engineering Company, Engineers, Professor Roy Childs Jones, University Advisory Architect, W. F. Holman, Supervising Engineer, and C. E. Griswold, Assistant Comptroller, to request an extension of the project completion date in connection with the construction of the Museum of Natural History, Docket No. Minnesota 1408-F, University of Minnesota, Minneapolis, Minnesota as made necessary by the causes mentioned in the resolution, the following resolution was submitted to the Special Committee on Public Works Administration Projects of the Regents of the University of Minnesota for its approval:

A resolution extending the project completion date and contract completion dates and waiving liquidated damages for the Museum of Natural History, Docket No. Minnesota 1408-F.

Be it resolved by the Special Committee on Public Works Administration Projects of the Regents of the University of Minnesota:

WHEREAS, the present project completion date for the Museum of Natural History, Docket No. Minnesota 1408-F, is fixed as being November 5, 1939, and

WHEREAS, the Madsen Construction Company, general contractor for this project, has submitted evidence indicating that an extension of the project completion date will be required because of causes beyond control, which causes are enumerated as follows:

1. 764 pieces of cut stone were damaged in transit requiring replacement or remilling which resulted in an appreciable but indeterminate loss of time.

2. Sufficient experienced stone masons to man this project on the basis of the progress schedule which was set up could not be obtained. On this project, being completely stone veneered, highly specialized mechanics were needed.

3. Sufficient lathers to man this project on the basis of the progress schedule which was set up could not be obtained. A lather strike of six weeks duration during the early summer, which delayed projects ready for lathing at that time, has placed an excessive demand on the lathers at present. The contractor has a standing order for 16 lathers filed with the union, but to date only seven men have been allotted to the project. On the basis of 16 men the schedule anticipated completion of the lathing in six weeks. With less than half the lathers required available, lathing cannot be completed in less than ten weeks.

4. Sufficient carpenters to man the project during June and July could not be obtained.

5. 8½ days have been lost to date because of weather and labor conditions.

6. Veneered wood doors and woodwork which were ordered by the contractor on March 13, 1939 and which are of special fabrication and design and which are obtainable from only a few sources cannot be delivered for installation until a date later than the present construction schedule requires, and

WHEREAS, this extension will delay all contractors engaged on this project for a period of eight weeks after the present contract completion date of October 13, 1939, and

WHEREAS, this extension of the completion of the building is approved by C. H. Johnston, Architect, Architects, Pillsbury Engineering Company, Engineers, Professor Roy Child Jones, University Advisory Architect, W. F. Holman, Supervising Engineer, and C. E. Griswold, Assistant Comptroller.

Now, therefore, be it resolved by the Special Committee on Public Works Administration Projects of the Regents of the University of Minnesota:

1. That the project completion date in connection with Docket No. Minnesota 1408-F be extended 56 calendar days to and including date of December 31, 1939.

2. That the contract completion date of October 13, 1939 as now governing the contractors hereinafter enumerated be extended 56 calendar days to and including date of December 7, 1939:

Madsen Construction Company, general contractor
Harris Brothers Plumbing Company, plumbing, heating, and ventilating contractor

Harris Brothers Plumbing Company, electrical contractor
Otis Elevator Company, elevator contractor
Conrad Refrigeration Company, refrigeration contractor
and the following equipment contractors:
St. Paul Book and Stationery Company, auditorium seats
General Fireproofing Company, metal shelving et cetera
W. W. Haldeman Company, checkroom equipment
Farnham Stationery & School Supply Company, pipe racks,
lecterns and costumers, desks and laboratory tables
Hauenstein & Burmeister, Venetian blinds
Miller Davis Company, tables, chairs, and desk lamps
Globe Office Furniture Company, bookcases
National Theatre Supply Company, motion picture sound screen
The Dayton Company, furniture
Minneapolis Iron Store, air compressor

Westinghouse Electric Supply Company, electric refrigerator
3. That the Regents of the University of Minnesota waive any
and all claims for liquidated damages arising out of the failure
of the contractors enumerated in paragraph 2 above to complete
the work under their contracts prior to the date of completion
thereof as modified by this resolution, and

4. That said contractual provisions providing for liquidated
damages shall otherwise remain in full force and effect.

The following members voted in favor of the adoption
of the above resolution:

George W. Lawson Fred B. Snyder
 Sheldon V. Wood

and the following members voted against the adoption of
the said resolution:

None

Whereupon, the Chairman of the Special Committee
on Public Works Administration Projects of the Regents
of the University of Minnesota declared the resolution to
be passed.

After discussion and upon motion by Regent Fred B.
Snyder, and duly seconded by Regent George W. Lawson,
with the recommendation of C. H. Johnston, Architect,
Architects, Professor Roy Childs Jones, University Ad-
visory Architect, W. F. Holman, Supervising Engineer,
and C. E. Griswold, Assistant Comptroller, to approve
contract change orders "A-2", "B-2", and "C-2" affecting
the contracts of the H. W. Raun Construction Company,
general contractor, Harris Brothers Plumbing Company,
plumbing and heating contractor, and Peoples Electric
Company, electrical contractor, for the construction of the

Students' Health Service Building, Docket No. Minnesota 1450-F, University of Minnesota, Farm Campus, St. Anthony Park, St. Paul, Minnesota, the following resolution was submitted to the Special Committee on Public Works Administration Projects of the Regents of the University of Minnesota for its approval:

A resolution approving contract change orders "A-2", "B-2", and "C-2" affecting the contracts of the H. W. Raun Construction Company, General Contractor, Harris Brothers Plumbing Company, Plumbing and Heating Contractor, and Peoples Electric Company, Electrical Contractor, for the construction of the Students' Health Service Building, Docket No. Minnesota 1450-F.

Be it resolved by the Special Committee on Public Works Administration Projects of the Regents of the University of Minnesota:

WHEREAS, the contract completion date in connection with the contracts held by the H. W. Raun Construction Company, general contractor, Harris Brothers Plumbing Company, plumbing and heating contractor, and Peoples Electric Company, electrical contractor, for the Students' Health Service Building, Docket No. Minnesota 1450-F, as fixed by the original contracts and as amended by contract change orders "A-1", "B-1", and "C-1", are now fixed as being September 1, 1939 and

WHEREAS, the University of Minnesota is desirous of delaying final completion of the work under these contracts until September 11, 1939 for the reason that the work which remains to be done and which consists of the hanging of doors and installation of linoleum wainscoting in the basement area, the laying of mastic tile flooring, and the installation of light fixtures and plumbing fixtures cannot be done without danger of damage from moisture, and

WHEREAS, this extension of the contract completion dates is approved by C. H. Johnston, Architect, Architects, Professor Roy Childs Jones, University Advisory Architect, W. F. Holman, Supervising Engineer, and C. E. Griswold, Assistant Comptroller.

Now, therefore, be it resolved by the Special Committee on Public Works Administration Projects of the Regents of the University of Minnesota:

1. That change orders "A-2", "B-2", and "C-2" extending the contract completion dates as fixed for the H. W. Raun Construction Company, general contractor, Harris Brothers Plumbing Company, plumbing and heating contractor, and Peoples Electric Company, electrical contractor, to and including date of September 11, 1939 be, and the same hereby, are approved.

2. That the Regents of the University of Minnesota waive any and all liquidated damages arising out of the failure of these con-

corn, for the period July 1, 1939 to June 30, 1940, filed supplement to the minutes, page 1584.

Soil Conservation Service, United States Department of Agriculture, preliminary field working agreement for Twin Valley Wind Erosion Project, Norman County, Minnesota, filed supplement to the minutes, page 1585.

Voted to accept with thanks the following gift:

Donor Sears, Roebuck and Company
Amount \$3,200
Fund Sears, Roebuck and Company Agricultural scholarships for 1939-40

Voted to accept with thanks the following gift:

Donor Sears, Roebuck and Company
Amount \$100
Fund Sears Roebuck Agricultural Scholarship Fund
Purpose Additional scholarship for 1938-39 presented to Gilbert J. Frange at meeting of sophomore scholars in Chicago.

Voted to accept with thanks the following gift:

Donor Hiram Walker Distilling Company
Amount \$1,500
Fund Hiram Walker Distilling Company Research
Purpose To continue research in accordance with agreement filed supplement to the minutes, page 1586.

Voted to accept with thanks the following gift:

Donor National Association of Silo Manufacturers
Amount \$650
Fund National Association of Silo Manufacturers Research
Purpose A contribution to the work carried on by Professor C. A. Hughes in an investigation of the life of linings of silos, in accordance with letter from Wm. W. Gurney, President of the National Association of Silo Manufacturers, filed supplement to the minutes, page 1587.

Voted to accept with thanks the following gift:

Donor American Society of Heating and Ventilating Engineers
Amount \$600
Fund American Society of Heating and Ventilating Engineers Research

UNIVERSITY OF MINNESOTA
BOARD OF REGENTS
SPECIAL COMMITTEE
MINUTES

September 15, 1939

A meeting of the Special Committee on Public Works Administration Projects of the Regents of the University of Minnesota was held on Friday, September 15, 1939 in the Regents' Room in the Administration Building at the University of Minnesota, Minneapolis, Minnesota at nine-thirty o'clock.

Present: Regent Wood, presiding, Regents Bell, Lawson, Snyder, and Mr. Ford.

After discussion and upon motion by Regent Fred B. Snyder, and duly seconded by Regent James F. Bell, with the recommendation of C. H. Johnston, Architect, Architects, Pillsbury Engineering Company, Engineers, Professor Roy Childs Jones, University Advisory Architect, W. F. Holman, Supervising Engineer, and W. T. Middlebrook, Comptroller to request an extension of the project completion date in connection with the construction of the Journalism Building, Docket No. Minnesota 1680-F, University of Minnesota, Minneapolis, Minnesota, as made necessary by the causes mentioned in the resolution, the following resolution was submitted to the Special Committee on Public Works Administration Projects of the Regents of the University of Minnesota for their approval:

A resolution extending the project completion date and contract completion dates and waiving liquidated damages for the Journalism Building, Docket No. Minnesota 1680-F, University of Minnesota, Minneapolis, Minnesota

Be it resolved by the Special Committee on Public Works Administration Projects of the Regents of the University of Minnesota:

WHEREAS, the present project completion date for the Journalism Building Docket No. Minnesota 1680-F, is fixed as being December 7, 1939, and

WHEREAS, the Hagstrom Construction Company, general contractor on this project, has submitted evidence that the project completion date because of the causes beyond control which causes are enumerated as follows:

1. A draftsmen's strike in the Bedford, Indiana stone district delayed delivery of the limestone for this building about sixty days.
2. Since deliveries of the limestone were started, it has been impossible for the contractor to obtain a sufficient number of masons to place this material, as well as the brick work with sufficient speed to overcome any part of the time lost while waiting for limestone deliveries to commence.

WHEREAS, this extension will delay all contractors engaged on the project for a period of sixty days after the present contract completion date of November 12, 1939, and

WHEREAS, this extension of the completion of the building is approved by C. H. Johnston, Architect, Architects, Pillsbury Engineering Company, Engineers, Professor Roy Childs Jones, University Advisory Architect, W. F. Holman, Supervising Engineer, and W. T. Middlebrook, Comptroller.

Now, therefore, be it resolved by the Special Committee on Public Works Administration Projects of the Regents of the University of Minnesota:

1. That the project completion date in connection with Docket No. Minnesota 1680-F be extended sixty calendar days to and including date of February 5, 1940.

2. That the contract completion dates of November 12, 1939 as now governing contractors hereinafter enumerated be extended sixty calendar days to and including date of January 11, 1940, Hagstrom Construction Company, general contractor, Reuben L. Anderson, Incorporated, plumbing, heating, and ventilating contractor, the Sterling Electric Company, electrical contractor. Any and all contractors to whom additional contracts are awarded prior to receipt of Public Works Administration approval of this time extension, which contracts will be dated for completion to conform with the present contract completion date of November 12, 1939.

3. That the Regents of the University of Minnesota waive any and all claims for liquidated damages arising out of the failure of the contractors enumerated in paragraph 2 above to complete the work under their contracts prior to the dates for completion thereof as modified by this resolution.

4. That said contractual provisions providing for liquidated damages shall remain in full force and effect.

The following members voted in favor of the adoption of the above said resolution:

James F. Bell
George W. Lawson
Fred B. Snyder

Sheldon V. Wood
Guy Stanton Ford

and the following members voted against the adoption of the said resolution:

None

Whereupon, the Chairman of the Special Committee on Public Works Administration Projects of the Regents of the University of Minnesota declared the resolution to be passed.

After discussion and upon motion by Regent Fred B. Snyder, and duly seconded by Regent James F. Bell, with the recommendation of C. H. Johnston, Architect, Architects, Pillsbury Engineering Company, Engineers, Professor Roy Childs Jones, University Advisory Architect, W. F. Holman, Supervising Engineer, and W. T. Middlebrook, Comptroller, to approve contract change order "D-4" affecting the contract held by J. McClure Kelly for plumbing, heating, and ventilating in the Dormitory for Women, Docket No. Minnesota 1415-F, University of Minnesota, Minneapolis, Minnesota, the following resolution was submitted to the Special Committee on Public Works Administration Projects of the Regents of the University of Minnesota for their approval:

A resolution approving contract change order "D-4" affecting the contract of J. McClure Kelly, plumbing, heating, and ventilating contractor for the Dormitory for Women, Docket No. Minnesota 1415-F.

Be it resolved by the Special Committee on Public Works Administration Projects of the Regents of the University of Minnesota:

WHEREAS, J. McClure Kelly, plumbing, heating, and ventilating contractor, has submitted a proposal to install certain necessary supporting channels and certain expansion joints in the service lines located in the heating tunnels as a net extra in the amount of \$256.68 to the contract sum of \$82,811 as stated in the contract entered into by and between the Regents of the University of Minnesota and J. McClure Kelly dated as of January 18, 1939, and

WHEREAS, sufficient moneys to pay all costs occasioned by the change are in the construction account for the Dormitory for Women, Docket No. Minnesota 1415-F, and no additional time is required for the completion of the contract, and

WHEREAS, the proposed change is approved by C. H. Johnston, Architect, Architects, Pillsbury Engineering Company, Engineers, Professor Roy Childs Jones, University Advisory Architect, W. F. Holman, Supervising Engineer, and W. T. Middlebrook, Comptroller.

Now, therefore, be it resolved by the Special Committee on Public Works Administration Projects of the Regents of the University of Minnesota:

1. That change order "D-4" and the work occasioned thereby be, and the same hereby are approved.

2. That the proposal of J. McClure Kelly, plumbing, heating, and ventilating contractor, to perform the work occasioned by change order "D-4" as an addition of \$256.68 to the contract sum of \$82,811 as stated in the contract by and between the Regents of the University of Minnesota and J. McClure Kelly dated as of January 18, 1939 be, and the same hereby is accepted.

The following members voted in favor of the adoption of the above said resolution:

James F. Bell
George W. Lawson
Fred B. Snyder

Sheldon V. Wood
Guy Stanton Ford

and the following members voted against the adoption of the said resolution:

None

Whereupon, the Chairman of the Special Committee on Public Works Administration Projects of the Regents of the University of Minnesota declared the resolution to be passed.

After discussion and upon motion by Regent Fred B. Snyder, and duly seconded by Regent James F. Bell, with the recommendation of C. H. Johnston, Architect, Architects, Pillsbury Engineering Company, Engineers, Professor Roy Childs Jones, University Advisory Architect, W. F. Holman, Supervising Engineer, and W. T. Middlebrook, Comptroller, to approve contract change order "C-3" affecting the contract held by the Peoples Electric Company, electrical contractor for the Students' Health Service Building, Docket No. Minnesota 1450-F, University Farm Campus, St. Anthony Park, St. Paul, Minnesota, the following resolution was submitted to the Special Committee on Public Works Administration Projects of the Regents of the University of Minnesota for their approval:

A resolution approving contract change order "C-3" affecting the contract of the Peoples Electric Company, electrical contractor, Students' Health Service Building, Docket No. Minnesota 1450-F.

Be it resolved by the Special Committee on Public Works Administration Projects of the Regents of the University of Minnesota:

WHEREAS, the Peoples Electric Company, electrical contractor, has submitted a proposal to make certain changes in the electrical work for the Students' Health Service Building, Docket No. Minnesota 1450-F at no change in the contract sum of \$4,818 as stated in the contract by and between the Peoples Electric Company and the Regents of the University of Minnesota dated as of December 9, 1938, the same being computed as follows:

Omit seven type "H" fixtures in basement pipe space	Deduct \$9.38
Install additional switch loop to operate the basement corridor lights	Add \$9.38
	<hr/>
Net Change	\$0.00

Substitute type "H" fixture for type "A" fixture in basement service room. No change in price.

WHEREAS, the proposed changes will not affect the work of other contractors and will require no extension of the contract completion date, and

WHEREAS, the proposed changes are approved by C. H. Johnston, Architect, Architects, Pillsbury Engineering Company, Engineers, Professor Roy Childs Jones, University Advisory Architect, W. F. Holman, Supervising Engineer, and W. T. Middlebrook, Comptroller.

Now, therefore, be it resolved by the Special Committee on Public Works Administration Projects of the Regents of the University of Minnesota:

1. That change order "C-3" and the work occasioned thereby be, and the same hereby are approved.
2. That the proposal of the Peoples Electric Company, electrical contractor, to make the changes occasioned by change order "C-3" at no change in the contract sum of \$4,818 as stated in the contract by and between the Peoples Electric Company and the Regents of the University of Minnesota, dated as of December 9, 1938 be, and the same hereby is accepted.

The following members voted in favor of the adoption of the above said resolution:

James F. Bell	Sheldon V. Wood
George W. Lawson	Guy Stanton Ford
Fred B. Snyder	

and the following members voted against the adoption of the said resolution:

None

Whereupon, the Chairman of the Special Committee on Public Works Administration Projects of the Regents

of the University of Minnesota declared the resolution to be passed.

After discussion and upon motion by Regent Fred B. Snyder, and duly seconded by Regent James F. Bell, with the recommendation of Professor Roy Childs Jones, University Advisory Architect, W. F. Holman, Supervising Engineer, and W. T. Middlebrook, Comptroller, to approve the contract change order "K-1" in favor of the Peoples Electric Company, electrical contractor for the installation of service lines and tunnel lighting for the Dormitory for Graduate Students, Docket No. Minnesota 1424-F, University of Minnesota, St. Anthony Park, St. Paul, Minnesota, the following resolution was submitted to the Special Committee on Public Works Administration Projects of the Regents of the University of Minnesota for their approval:

A resolution approving contract change order "K-1" in favor of the Peoples Electric Company, electrical contractor for the installation of service lines and tunnel lighting for the Dormitory for Graduate Students, Docket No. Minnesota 1424-F.

Be it resolved by the Special Committee on Public Works Administration Projects of the Regents of the University of Minnesota:

WHEREAS, the Peoples Electric Company, St. Paul, Minnesota, electrical contractor for the installation of service lines and tunnel lighting for the Dormitory for Graduate Students, Docket No. Minnesota 1424-F, has submitted a proposal to perform the work occasioned by change order "K-1" as an addition of \$181.15 to the contract sum of \$1,194 as stated in the contract entered into by and between the Regents of the University of Minnesota and the Peoples Electric Company dated as of August 22, 1939, this change having to do with the installation of 130 feet of 500,000 circular mill wire, and

WHEREAS this change will not affect the work of other contractors, and will not require an extension of the contract completion date, and

WHEREAS the proposed change is approved and recommended by W. F. Holman, Supervising Engineer, Professor Roy Childs Jones, University Advisory Architect, and W. T. Middlebrook, Comptroller.

Now, therefore, be it resolved by the Special Committee on Public Works Administration Projects of the Regents of the University of Minnesota:

1. That change order "K-1" and the work occasioned thereby be, and the same hereby are approved.

2. That the proposal of the Peoples Electric Company, electrical contractor for the installation of service lines and tunnel lighting for the Dormitory for Graduate Students, Docket No. Minnesota 1424-F, St. Anthony Park, St. Paul, Minnesota, to perform the work occasioned by change order "K-1" as an addition of \$181.15 to the contract amount of \$1,194 as stated in the contract entered into by and between the Regents of the University of Minnesota and the Peoples Electric Company dated as of August 22, 1939 be, and the same hereby is accepted.

The following members voted in favor of the adoption of the above said resolution:

James F. Bell	Sheldon V. Wood
George W. Lawson	Guy Stanton Ford
Fred B. Snyder	

and the following members voted against the adoption of said resolution:

None

Whereupon, the Chairman of the Special Committee on Public Works Administration Projects of the Regents of the University of Minnesota declared the resolution to be passed.

After discussion and upon motion by Regent Fred B. Snyder, and duly seconded by Regent James F. Bell, with the recommendation of C. H. Johnston, Architect, Architects, Pillsbury Engineering Company, Engineers, Professor Roy Childs Jones, University Advisory Architect, W. F. Holman, Supervising Engineer, and W. T. Middlebrook, to approve contract change order "E-3" affecting the contract held by Harris Brothers Plumbing Company, electrical contractor for the Dormitory for Women, Docket No. Minnesota 1415-F, University of Minnesota, Minneapolis, Minnesota, the following resolution was submitted to the Special Committee on Public Works Administration Projects of the Regents of the University of Minnesota for its approval:

A resolution approving contract change order "E-3" affecting the contract held by Harris Brothers Plumbing Company, electrical contractor for the Dormitory for Women, Docket No. Minnesota 1415-F.

Be it resolved by the Special Committee on Public Works Administration Projects of the Regents of the University of Minnesota:

WHEREAS, the Harris Brothers Plumbing Company, 217 West Lake Street, Minneapolis, Minnesota, electrical contractor for the Dormitory for Women, Docket No. Minnesota 1415-F, University of Minnesota, Minneapolis, Minnesota, has submitted a proposal to make certain changes occasioned by change order "E-3" as a net addition of \$118.73 to the contract amount of \$27,635 as stated in the contract entered into by and between the Regents of the University of Minnesota and the Harris Brothers Plumbing Company dated as of January 18, 1939, the net extra being computed on the following basis:

Furnish and install 56 various sized plaster rings and one 6"x6"x6" steel box for future light fixture installation	Extra \$130.00
Furnish and install 32 feet additional primary conductors in connection with relocation of electric service	Extra 166.06
	<u>Total Extra \$296.06</u>
Omit 710 feet of valve control cable and messenger cable together with clips and supporting hooks in lower tunnel	Credit 177.33
	<u>Net Extra \$118.73</u>

WHEREAS, the proposed change will not affect the work of other contractors and will not require an extension of the contract completion date, and

WHEREAS, the proposed change is approved by C. H. Johnston, Architect, Architects, Pillsbury Engineering Company, Engineers, Professor Roy Childs Jones, University Advisory Architect, W. F. Holman, Supervising Engineer, and W. T. Middlebrook, Comptroller.

Now, therefore, be it resolved by the Special Committee on Public Works Administration Projects of the Regents of the University of Minnesota:

1. That change order "E-3" and the work occasioned thereby be, and the same hereby are, approved.
2. That the proposal of the Harris Brothers Plumbing Company, electrical contractor to make the changes occasioned by change order "E-3" as a net addition of \$118.73 to the contract amount of \$27,635 as stated in the contract by and between the Regents of the University of Minnesota and the Harris Brothers Plumbing Company dated as of January 18, 1939 be, and the same hereby is, accepted.

The following members voted in favor of the adoption of the above said resolution:

James F. Bell	Sheldon V. Wood
George W. Lawson	Guy Stanton Ford
Fred B. Snyder	

and the following members voted against the adoption of the said resolution:

None

Whereupon, the Chairman of the Special Committee on Public Works Administration Projects of the Regents of the University of Minnesota declared the resolution to be passed.

After discussion and upon motion by Regent Fred B. Snyder, and duly seconded by Regent James F. Bell, with the recommendation of C. H. Johnston, Architect, Architects, Pillsbury Engineering Company, Engineers, Professor Roy Childs Jones, University Advisory Architect, W. F. Holman, Supervising Engineer, and W. T. Middlebrook, Comptroller, to approve contract change order "C-2" affecting the contract held by the Harris Brothers Plumbing Company, electrical contractor on the Dormitory for Graduate Students, University Farm Campus, St. Anthony Park, St. Paul, Minnesota, Docket No. Minnesota 1424-F, the following resolution was submitted to the Special Committee on Public Works Administration Projects of the Regents of the University of Minnesota for their approval:

A resolution approving contract change order "C-2" affecting the contract of the Harris Brothers Plumbing Company, electrical contractor for the Dormitory for Graduate Students, Docket No. Minnesota 1424-F.

Be it resolved by the Special Committee on Public Works Administration Projects of the Regents of the University of Minnesota:

WHEREAS, the Harris Brothers Plumbing Company, electrical contractor, has submitted a proposal to make certain changes in the electrical work as a net deduction of \$8.27 from the contract sum of \$7,285 as stated in the contract entered into by and between the Harris Brothers Plumbing Company and the Regents of the University of Minnesota dated as of December 8, 1938, the net credit being computed as follows:

Omit approximately 10 feet of cable and conduit from outside of basement wall to pullbox below service switches in accordance with letter from the Pillsbury Engineering Company to Harris Brothers Plumbing Company of August 30, 1939

Deduct \$70.00

Install three wire number 12 circuit in one-inch conduit from main switch panel in the meter room to mouth of steam tunnel in accordance with letter from the Pillsbury Engineering Company to Harris Brothers Plumbing Company of July 21, 1939

Extra 61.73

Net deduction from contract sum \$ 8.27

WHEREAS, the proposed changes will not affect the work of other contractors and will require no extension of the contract completion date, and

WHEREAS, the proposed changes are approved by C. H. Johnston, Architect, Architects, Pillsbury Engineering Company, Engineers, Professor Roy Childs Jones, University Advisory Architect, W. F. Holman, Supervising Engineer, and W. T. Middlebrook, Comptroller.

Now, therefore, be it resolved by the Special Committee on Public Works Administration Projects of the Regents of the University of Minnesota:

1. That change order "C-2" and the work occasioned thereby be, and the same hereby are approved.

2. That the proposal of the Harris Brothers Plumbing Company, electrical contractor, to make the changes occasioned by change order "C-2" as a net deduction of \$8.27 from the contract sum of \$7,285 as stated in the contract by and between the Harris Brothers Plumbing Company, and the Regents of the University of Minnesota dated as of December 8, 1938 be, and the same hereby is accepted.

The following members voted in favor of the adoption of the above said resolution:

James F. Bell
George W. Lawson
Fred B. Snyder

Sheldon V. Wood
Guy Stanton Ford

and the following members voted against the adoption of the said resolution:

None

Whereupon, the Chairman of the Special Committee on Public Works Administration Projects of the Regents of the University of Minnesota declared the resolution to be passed.

After discussion and upon motion by Regent Fred B. Snyder, and duly seconded by Regent James F. Bell, with the recommendation of C. H. Johnston, Architect, Architects, Professor Roy Childs Jones, University Advisory Architect, W. F. Holman, Supervising Engineer, and W. T. Middlebrook, Comptroller, to approve contract change order "D-2" in favor of the Paul Steenberg Construction Company, general contractor for the superstructure of the Coffman Memorial Union Building, Docket No. Minnesota 1358-F, University of Minnesota, Minneapolis, Minnesota, the following resolution was submitted to the Special Committee on Public Works Administration Pro-

jects of the Regents of the University of Minnesota for its approval:

A resolution approving contract change order "D-2" in favor of the Paul Steenberg Construction Company, general contractor for the superstructure of the Coffman Memorial Union Building, Docket No. Minnesota 1358-F.

Be it resolved by the Special Committee on Public Works Administration Projects of the Regents of the University of Minnesota:

WHEREAS, the Paul Steenberg Construction Company, St. Paul, Minnesota, general contractor for the construction of the superstructure of the Coffman Memorial Union Building, Docket No. Minnesota 1358-F has submitted a proposal to perform the work occasioned by change order "D-2" as a net addition of \$13.50 to the contract amount of \$884,400 as stated in the contract entered into by and between the Regents of the University of Minnesota and the Paul Steenberg Construction Company dated as of July 20, 1939, the net addition being computed as follows:

Change certain doors and frames in stairway "G" from basement to sixth floor to comply with underwriters' requirements	Extra	\$26.00
Change four small glass block windows in south wall of ballroom wing to clear glass and steel sash	Deduct	\$12.50
	Net Extra	\$13.50

WHEREAS, this change will not affect the work of other contractors and will not require an extension of the contract completion date, and

WHEREAS, the change is approved by C. H. Johnston, Architect, Architects, Professor Roy Childs Jones, University Advisory Architect, W. F. Holman, Supervising Engineer, and W. T. Middlebrook, Comptroller.

Now, therefore, be it resolved by the Special Committee on Public Works Administration Projects of the Regents of the University of Minnesota:

1. That change order "D-2" and the work occasioned thereby be, and the same hereby are approved.

2. That the proposal of the Paul Steenberg Construction Company, general contractor, to perform the work occasioned by change order "D-2" as a net addition of \$13.50 to the contract amount of \$884,400 as stated in the contract by and between the Regents of the University of Minnesota and the Paul Steenberg Construction Company dated as of July 20, 1939 be, and the same hereby is accepted.

The following members voted in favor of the adoption of the above said resolution:

James F. Bell
George W. Lawson
Fred B. Snyder

Sheldon V. Wood
Guy Stanton Ford

and the following members voted against the adoption of the said resolution:

None

Whereupon, the Chairman of the Special Committee on Public Works Administration Projects of the Regents of the University of Minnesota declared the resolution to be passed.

After discussion and upon motion by Regent Fred B. Snyder, and duly seconded by Regent James F. Bell, with the recommendation of C. H. Johnston, Architect, Architects, Pillsbury Engineering Company, Engineers, Professor Roy Childs Jones, University Advisory Architect, W. F. Holman, Supervising Engineer and W. T. Middlebrook, Comptroller, to approve contract change order "E-1" affecting the contract of the Healy Plumbing and Heating Company, Incorporated, 278 West Kellogg Boulevard, St. Paul, plumbing, heating, and ventilating contractor for the Coffman Memorial Union Building, Docket No. Minnesota 1358-F, the following resolution was submitted to the Special Committee on Public Works Administration Projects of the Regents of the University of Minnesota for its approval:

A resolution approving contract change order "E-1" affecting the contract of the Healy Plumbing and Heating Company, Incorporated, plumbing, heating, and ventilating contractor for the Coffman Memorial Union Building, Docket No. Minnesota 1358-F.

Be it resolved by the Special Committee on Public Works Administration Projects of the Regents of the University of Minnesota:

WHEREAS, the Healy Plumbing and Heating Company, Incorporated, 278 West Kellogg Boulevard, St. Paul, Minnesota, plumbing, heating, and ventilating contractor for the Coffman Memorial Union Building, University of Minnesota, Minneapolis, Minnesota, Docket No. Minnesota 1358-F, has submitted a proposal to make the changes occasioned by change order "E-1" as a deduction of \$582 from the contract amount of \$180,000 as stated in the contract by and between the Regents of the University of Minnesota and the Healy Plumbing and Heating Company, Incorporated dated as of July 20, 1939, the deduction quoted being the result of a change from genuine wrought iron pipe to Toncan pipe, and

WHEREAS, the work of other contractors will not be affected by this change and no extension of the contract completion date will be required as a result of the change, and

WHEREAS, this change is approved and recommended by C. H. Johnston, Architect, Architects, Pillsbury Engineering Company, Engineers, Professor Roy Childs Jones, University Advisory Architect, W. F. Holman, Supervising Engineer, and W. T. Middlebrook, Comptroller.

Now, therefore, be it resolved by the Special Committee on Public Works Administration Projects of the Regents of the University of Minnesota:

1. That change order "E-1" and the work occasioned thereby be, and the same hereby are approved.

2. That the proposal of the Healy Plumbing and Heating Company, Incorporated, plumbing, heating, and ventilating contractor, to perform the changes occasioned by change order "E-1" as a deduction of \$582 from the contract amount of \$180,000 as stated in the contract by and between the Regents of the University of Minnesota and the Healy Plumbing and Heating Company, Incorporated dated as of July 20, 1939 be, and same hereby is accepted.

The following members voted in favor of the adoption of the above said resolution:

James F. Bell	Sheldon V. Wood
George W. Lawson	Guy Stanton Ford
Fred B. Snyder	

and the following members voted against the adoption of the said resolution:

None

Whereupon, the Chairman of the Special Committee on Public Works Administration Projects of the Regents of the University of Minnesota declared the resolution to be passed.

After discussion and upon motion by Regent Fred B. Snyder, and duly seconded by Regent James F. Bell, with the recommendation of C. H. Johnston, Architect, Architects, Professor Roy Childs Jones, University Advisory Architect, W. F. Holman, Supervising Engineer, and W. T. Middlebrook, Comptroller, to approve contract change order "B-2" in favor of the Hagstrom Construction Company, general contractor for the superstructure of the Journalism Building, University of Minnesota, Minneapolis, Minnesota, Docket Minnesota No. 1680-F, the following resolution was submitted to the Special Committee on Public Works Administration Projects of the Regents of the University of Minnesota for their approval:

A resolution approving contract change order "B-2" in favor of the Hagstrom Construction Company, general contractor for the superstructure of the Journalism Building, Docket Minnesota No. 1680-F.

Be it resolved by the Special Committee on Public Works Administration Projects of the Regents of the University of Minnesota:

WHEREAS, the Hagstrom Construction Company, general contractor for the superstructure of the Journalism Building, 610 New York Building, St. Paul, Minnesota, has submitted quotations covering the work occasioned by certain proposed changes affecting Contract B held by the Hagstrom Construction Company, the acceptable portions of which proposals are in the aggregate amount of \$1,060.80, determined as follows:

- | | |
|---|------------------|
| (1) Construct plaster tile partition with a pair of glazed doors in a hollow metal frame complete with hardware in basement corridor between doors 17 and 19 in accordance with architect's letter of instruction dated June 1, 1939 and contractor's quotation dated June 12, 1939 | \$ 266.11 |
| (2) Construct plaster tile partition with hollow metal frame and glazed doors complete and hardware in basement corridor at foot of stairs near door No. 24. This is in accordance with architect's letter of instruction dated June 1, 1939 and contractor's quotation dated June 12, 1939 | 124.80 |
| (3) Add two hollow metal fire extinguisher cabinets in fourth floor complete with glazed doors and hardware in accordance with architect's letter of instruction dated May 18, 1939 and contractor's quotation dated May 24, 1939 | 51.75 |
| (4) Furnish and install two copy desks to be placed in rooms 208 and 209 in accordance with drawing 3A-3677 and architect's letter of instruction dated July 7, 1939 and contractor's quotation dated July 18, 1939 | 433.80 |
| (5) Change partitions in basement in accordance with drawing A4-3677 and architect's letter of instruction dated July 7, 1939 and contractor's quotation dated July 18, 1939 | 184.34 |
| | Total \$1,060.80 |

and,

WHEREAS, no additional time will be required for the completion of the contract as a result of this change order, and

WHEREAS, sufficient moneys to pay all costs occasioned by this change order, which is designated as contract change order "B-1," are in the construction account for the Journalism Building, Docket No. Minnesota 1680-F, and

WHEREAS, the proposals covering the changes entering into contract change order "B-2" are approved by C. H. Johnston, Architect, Architects, Professor Roy Childs Jones, University Advisory Architect, W. F. Holman, Supervising Engineer, and W. T. Middlebrook, Comptroller.

Now, therefore, be it resolved by the Special Committee on Public Works Administration Projects of the Regents of the University of Minnesota:

1. That change order "B-2" and the work occasioned thereby be, and the same hereby are, approved.

2. That the proposals of the Hagstrom Construction Company, general contractor, covering the items above listed and comprising change order "B-2" as an addition of \$1,060.80 to the contract amount of \$161,966 as stated in the contract by and between the Regents of the University of Minnesota and the Hagstrom Construction Company dated as of April 10, 1939 be, and the same hereby are accepted.

The following members voted in favor of the adoption of the above said resolution:

James F. Bell
George W. Lawson
Fred B. Snyder

Sheldon V. Wood
Guy Stanton Ford

and the following members voted against the adoption of the said resolution:

None

Whereupon, the Chairman of the Special Committee on Public Works Administration Projects of the Regents of the University of Minnesota declared the resolution to be passed.

After discussion and upon motion by Regent Fred B. Snyder and duly seconded by Regent James F. Bell, with the recommendation of C. H. Johnston, Architect, Architects, Pillsbury Engineering Company, Engineers, Professor Roy Childs Jones, University Advisory Architect, W. F. Holman, Supervising Engineer, and W. T. Middlebrook, Comptroller, to approve contract change order "B-1" affecting the contract held by the Healy Plumbing and Heating Company, contractor for the plumbing, heating, and ventilating for the Dormitory for Graduate Students, University Farm Campus, St. Anthony Park, St. Paul, Minnesota, Docket Minnesota No. 1424-F, the following resolution was submitted to the Special Committee on Public Works Administration Projects of the Regents of the University of Minnesota for their approval:

A resolution approving contract change order "B-1" affecting the contract of the Healy Plumbing and Heating Company, plumbing, heating, and ventilating contractor for the Dormitory for Graduate Students, Docket No. Minnesota 1424-F.

Be it resolved by the Special Committee on Public Works Administration Projects of the Regents of the University of Minnesota:

WHEREAS, the Healy Plumbing and Heating Company, plumbing, heating, and ventilating contractor, has submitted a proposal to make certain changes in the work required under the contract as a net deduction of \$159.74 from the contract amount of \$22,170 as stated in the contract by and between the Healy Plumbing and Heating Company and the Regents of the University of Minnesota dated as of December 2, 1938, the net deduction being computed as follows:

Reconstruct steam lines above tunnel entrance because of relocation of steam lines to be installed in tunnel under another contract, include necessary relocation of steam supply to water heater, extend rain water leaders in roof space due to change in location of roof drains, adjust price due to necessity of packing certain water and waste lines with mineral wool instead of covering with sectional covering due to lack of space, omit water meter together with pipe to same as shown on the drawings. Meter to be furnished and installed under another contract. All in accordance with letter from the Pillsbury Engineering Company to the Healy Plumbing and Heating Company August 9, 1939. Material and labor involved in changes ordered:

Quantity	Material	Labor	Material	
10 ft.	Galv. W.I. pipe and fittings	\$ 6.00	\$ 11.60	
5 bags	Mineral wool	20.00	5.00	
310 cu. ft.	Welding gas	50.00	8.00	
		\$76.00	\$ 24.60	
	Total material and labor			\$100.60
Deductions due Owner on changes				
40 ft.	Covering	\$10.00	\$ 11.00	
5 gal.	Paint	54.50	12.50	
1	Water meter	none	140.00	
10 ft.	Copper pipe and fittings	4.00	8.14	
2	Gate valves	none	20.20	
		\$191.84	\$68.50	
	Total material and labor in deduction			\$260.34
				Net Deduction \$159.74

WHEREAS, the proposed changes will not affect the work of other contractors and will require no extension of the contract completion date, and

WHEREAS, the proposed changes are approved by C. H. Johnston, Architect, Architects, Pillsbury Engineering Company, Engineers, Professor Roy Childs Jones, University Advisory Architect, W. F. Holman, Supervising Engineer, and W. T. Middlebrook, Comptroller.

Now, therefore, be it resolved by the Special Committee on Public Works Administration Projects of the Regents of the University of Minnesota:

1. That change order "B-1" and the work occasioned thereby be, and the same hereby are approved.

2. That the proposal of the Healy Plumbing and Heating Company to make the changes occasioned by change order "B-1" as a net deduction of \$159.74 from the contract sum of \$22,170 as stated in the contract by and between the Healy Plumbing and Heating Company and the Regents of the University of Minnesota dated as of December 2, 1938 be, and the same hereby is accepted.

The following members voted in favor of the adoption of the above said resolution:

James F. Bell
George W. Lawson
Fred B. Snyder

Sheldon V. Wood
Guy Stanton Ford

and the following members voted against the adoption of the said resolution:

None

Whereupon, the Chairman of the Special Committee on Public Works Administration Projects of the Regents of the University of Minnesota declared the resolution to be passed.

After discussion and upon motion by Regent Fred B. Snyder, and duly seconded by Regent James F. Bell, with the recommendation of T. L. O'Hearn, Special Attorney, Professor Roy Childs Jones, University Advisory Architect, W. F. Holman, Supervising Engineer, and W. T. Middlebrook, Comptroller, to approve contract change order "D-1" in favor of Beecher-Cumming, Incorporated, contractor for the furnishing of electric ranges and electric refrigerators for the Dormitory for Graduate Students, the following resolution was submitted to the Special Committee on Public Works Administration Projects of the Regents of the University of Minnesota for its approval:

A resolution approving contract change order "D-1" in favor of Beecher-Cumming, Incorporated, contractor for the furnishing of electric ranges and electric refrigerators for the Dormitory for Graduate Students, Docket No. Minnesota 1424-F.

Be it resolved by the Special Committee on Public Works Administration Projects of the Regents of the University of Minnesota:

WHEREAS, on May 3, 1939 bids for furnishings and equipment for the Dormitory for Graduate Students, Docket No. Minnesota 1424-F, were received, which bids included proposal "D" for furnishing and delivering two electric washers and two electric ironers as specified under "laundry equipment," Section VI, page 26 of the specifications for furnishings and equipment for the Dormitory for Graduate Students, and

WHEREAS, the low proposal for the furnishing of washers and ironers was rejected at the time that equipment awards were made because of the shortage of funds at that time, and

WHEREAS, funds for the project have since been augmented by the awarding of an amendatory grant increasing the grant allotment for the project to \$98,894 in connection with which all Owner's matching funds have been deposited in the construction account for the project, and

WHEREAS, the bids for the purchase of the laundry equipment were received as herein stated, are desirable and are recommended by T. L. O'Hearn, Special Attorney, Professor Roy Childs Jones, University Advisory Architect, W. F. Holman, Supervising Engineer, and W. T. Middlebrook, Comptroller, and

WHEREAS, Beecher-Cumming, Incorporated, the low bidder for ranges and refrigerators for which an award was made to their firm as contract "D" in the amount of \$5,542.97, contract being dated May 16, 1939, also submitted the low bid under proposal "D" for laundry equipment in the amount of \$277.88, and

WHEREAS, Beecher-Cumming, Incorporated now state that they will accept at this time an order in the amount of \$277.88 for the laundry equipment as bid on May 3, 1939, and have further offered a quotation of \$16.20 for drilling 148 vent holes in the front bases in the 37 electric refrigerators installed under contract "D" which was necessary to provide motor ventilation, the refrigerator boxes being tightly recessed into the kitchen work counter without space for air passage.

Now, therefore, be it resolved by the Special Committee on Public Works Administration Projects of the Regents of the University of Minnesota:

1. That change order "D-1" affecting the contract of Beecher-Cumming, Incorporated for the Dormitory for Graduate Students, Docket No. Minnesota 1424-F, which change order provides for the furnishing of two electric washers and two electric ironers in accordance with specifications for furnishings and equipment, and which also provides for the drilling of 148 vent holes in the front bases of 37 refrigerators be, and the same hereby is approved.

2. That proposal "D" of Beecher-Cumming, Incorporated in the amount of \$277.88 as submitted on May 3, 1939 for the furnishing of washers and ironers and the contractors proposal for the drilling of the vent holes as previously mentioned be, and the same hereby are accepted.

3. That the contract completion date for contract "D" held by Beecher-Cumming, Incorporated which date is now fixed as being September 5, 1939 be extended to October 1, 1939 to allow time for delivery of the items which this resolution authorizes.

4. That the Regents of the University of Minnesota waive any and all claims for liquidated damages arising out of the failure of the contractor to complete the work under the contract prior to the date for completion thereof as modified by this resolution.

5. That said contractual provisions providing for liquidated damages shall otherwise remain in full force and effect.

The following members voted in favor of the adoption of the above said resolution:

James F. Bell	Sheldon V. Wood
George W. Lawson	Guy Stanton Ford
Fred B. Snyder	

and the following members voted against the adoption of the said resolution:

None

Whereupon, the Chairman of the Special Committee on Public Works Administration Projects of the Regents of the University of Minnesota declared the resolution to be passed.

After discussion and upon motion by Regent Fred B. Snyder, and duly seconded by Regent James F. Bell, with the recommendation of Professor Roy Childs Jones, University Advisory Architect, W. F. Holman, Supervising Engineer, and W. T. Middlebrook, Comptroller to approve contract change order "H-1" affecting the contract held by the A. L. Anderson Sidewalk Company, sidewalk contractor on the Dormitory for Graduate Students, University Farm Campus, St. Anthony Park, St. Paul, Minnesota, Docket Minnesota No. 1424-F, the following resolution was submitted to the Special Committee on Public Works Administration Projects of the Regents of the University of Minnesota for their approval:

A resolution approving contract change order "H-1" affecting the contract of the A. L. Anderson Sidewalk Company, sidewalk contractor for the Dormitory for Graduate Students, Docket No. Minnesota 1424-F.

Be it resolved by the Special Committee on Public Works Administration Projects of the Regents of the University of Minnesota:

WHEREAS, the A. L. Anderson Sidewalk Company, contractor for the construction of sidewalks, steps, curbs and concrete driveways in connection with the Dormitory for Graduate Students, Docket No. Minnesota 1424-F, has submitted a proposal to make certain changes in connection with his contract as an addition of \$41.50 to the contract amount of \$2,664.00 as stated in the contract entered into by and between the A. L. Anderson Sidewalk Company and the Regents of the University of Minnesota, dated as of August 22, 1939. This extra provides for the installation of the new light area way, the raising of a present light area way, the removal and relaying of portion of the existing sidewalk and the construction of some additional sidewalk at the Home Management House on Commonwealth Avenue, northwest of the Dormitory for Graduate Students, the additional construction being necessary because of the raising of the sidewalk and lawn grades around this Home Management House, which is located within the area being landscaped in connection with the Dormitory for Graduate Students project, and

WHEREAS, the proposed changes will not affect the work of other contractors and will require an extension of the contract completion date, and

WHEREAS, the proposed changes are approved by Roy C. Jones, Advisory Architect, W. F. Holman, Supervising Engineer, and W. T. Middlebrook, Comptroller,

Now, therefore, be it resolved by the Special Committee on Public Works Administration Projects of the Regents of the University of Minnesota:

1. That change order "H-1" and the work occasioned thereby be, and the same hereby are approved.

2. That the proposal of the A. L. Anderson Sidewalk Company, contractor for the construction of sidewalks, curbs, steps, and concrete driveways, make the changes occasioned by change order "H-1" as an addition of \$41.50 to the contract sum of \$2,664.00 as stated in the contract by and between the A. L. Anderson Sidewalk Company and the Regents of the University of Minnesota dated as of August 22, 1939, be, and the same hereby is accepted.

The following members voted in favor of the adoption of the above said resolution:

James F. Bell
George W. Lawson
Fred B. Snyder

Sheldon V. Wood
Guy Stanton Ford

and the following members voted against the adoption of the said resolution:

None

Whereupon, the Chairman of the Special Committee on Public Works Administration Projects of the Regents of the University of Minnesota declared the resolution to be passed.

Voted to adjourn.

W. T. MIDDLEBROOK, Secretary

Herbert C Knutson as Research Assistant Entomology and Economic Zoology 1939-40 at \$600 Term AH38

William H Walker as Research Assistant Agricultural Engineering at \$667 for 100% time September 16-30, 1939 and 50% time October 1, 1939 to June 30, 1940

Ignatius C Brady as Research Assistant Animal and Poultry Husbandry 1939-40 at \$400 Term AH25

Ralph L Hossfeld as Research Assistant Agricultural Biochemistry 1939-40 at \$600 Term BH50

James L Jensen as Research Assistant Agricultural Biochemistry September 1, 1939 to June 30, 1940 at \$500 Term CH38

Philip W Rivers as Research Assistant Dairy Husbandry September 1, 1939 to June 30, 1940 at \$1,000 Term CH75

Arless A Spielman as Teaching Assistant Dairy Husbandry October 1, 1939 to March 31, 1940 at \$800 Term C

Charles L Hovey as Research Assistant Entomology and Economic Zoology August 16, 1939 to June 30, 1940 at the rate of \$600 Term AH38

Jane J Brackett as Teaching Assistant Home Economics 1939-40 at \$600 Term BH50

Ruth E Carr as Research Assistant Home Economics 1939-40 at \$500 Term BH42

Frances J Major as Research Assistant Home Economics 1939-40 at \$500 Term BH42

Lillian E Norvold as Research Assistant Home Economics 1939-40 at \$500 Term BH42

Isabelle R Thomas as Teaching Assistant Home Economics 1939-40 at \$600 Term BH50

J Lewis Allison as Research Assistant Plant Pathology and Botany July 1 to August 31, 1939 at \$160 Term CH60

Edward A Andrews as Research Assistant Plant Pathology and Botany July 16, 1939 to June 30, 1940 at the rate of \$480 Term AH30

Donald J deZeeuw as Research Assistant Plant Pathology and Botany 1939-40 at \$410 Term AH26

Thomas Laskaris as Research Assistant Plant Pathology and Botany 1939-40 at \$480 Term AH30

Weston J Martin as Teaching Assistant Plant Pathology and Botany September 1, 1939 to June 30, 1940 at the rate of \$800 Term AH50

John R Vaughn as Research Assistant Plant Pathology and Botany 1939-40 at \$450 Term AH28

Theodore R Wright as Research Assistant Plant Pathology and Botany 1939-40 at \$460 Term AH29

Charles A Rowles as Research Assistant Soils July 1 to September 30, 1939 at \$100 Term CH25

Cecil Stensrud as Teaching Assistant North Central School and Experiment Station October 1, 1939 to March 31, 1940 at \$300 Term CH37

Robert M Dinkel as Research Assistant Agricultural Experiment Station August 1 to September 15, 1939 at \$200 Term C

Year 1939-40

No. 6

UNIVERSITY OF MINNESOTA BOARD OF REGENTS MINUTES

September 15, 1939

A meeting of the Board of Regents was held in the Regents' Room of the Administration Building, University of Minnesota, Minneapolis, Minnesota, on Friday, September 15, 1939 at ten o'clock.

Present: Mr. Ford, presiding; Regents Bell, Gainey, Griggs, Lawson, Lobb, Novak, Olson, Pfaender, Quinlivan, Rogstad, Snyder, and Wood.

Under the provisions of paragraph 4, "Rules of the Regents, Officers of the Board," the President of the Board requested Regent Snyder, First Vice-president of the Board, to act as chairman of the meeting and Regent Snyder did so act.

Voted to approve the minutes of the following meetings:

Special Committee on Public Works Administration Projects of July 14, 1939

Board of Regents of July 14, 1939

Special Committee on Public Works Administration Projects of August 11, 1939

Special Committee on Public Works Administration Projects of August 31, 1939

Voted to accept the following resignations:

Oliver P Field Professor Political Science effective August 31, 1939

Lieutenant Colonel Adam E Potts Professor of Military Science and Tactics Military Department effective August 31, 1939

Ellet M deBerry Mental Hygienist Students' Health Service and Associate Professor Medicine and in Department of Preventive Medicine and Public Health effective August 31, 1939

Jesse H Neal Assistant Professor Agricultural Engineering effective October 15, 1939

Alan J Bailey Assistant Professor Forestry effective September 30, 1939

Edward Mallam Instructor English effective August 28, 1939

James Zeck Instructor Sociology effective August 25, 1939

O Wilford Olsen Instructor Entomology and Economic Zoology effective August 16, 1939

UNIVERSITY OF MINNESOTA
BOARD OF REGENTS
MINUTES

September 15, 1939

A meeting of the Board of Regents was held in the Regents' Room of the Administration Building, University of Minnesota, Minneapolis, Minnesota, on Friday, September 15, 1939 at ten o'clock.

Present: Mr. Ford, presiding; Regents Bell, Gainey, Griggs, Lawson, Lobb, Novak, Olson, Pfaender, Quinlivan, Rogstad, Snyder, and Wood.

Under the provisions of paragraph 4, "Rules of the Regents, Officers of the Board," the President of the Board requested Regent Snyder, First Vice-president of the Board, to act as chairman of the meeting and Regent Snyder did so act.

Voted to approve the minutes of the following meetings:

Special Committee on Public Works Administration Projects of July 14, 1939

Board of Regents of July 14, 1939

Special Committee on Public Works Administration Projects of August 11, 1939

Special Committee on Public Works Administration Projects of August 31, 1939

Voted to accept the following resignations:

Oliver P Field Professor Political Science effective August 31, 1939

Lieutenant Colonel Adam E Potts Professor of Military Science and Tactics Military Department effective August 31, 1939

Ellet M deBerry Mental Hygienist Students' Health Service and Associate Professor Medicine and in Department of Preventive Medicine and Public Health effective August 31, 1939

Jesse H Neal Assistant Professor Agricultural Engineering effective October 15, 1939

Alan J Bailey Assistant Professor Forestry effective September 30, 1939

Edward Mallam Instructor English effective August 28, 1939

James Zeck Instructor Sociology effective August 25, 1939

O Wilford Olsen Instructor Entomology and Economic Zoology effective August 16, 1939

Kenneth W Ingwalson Instructor-State Club Agent Agricultural Extension effective October 15, 1939
May Sontag Instructor-State Club Agent Agricultural Extension effective October 15, 1939
Beatrice McGrath Assistant State Home Demonstration Leader-Instructor Agricultural Extension effective September 23, 1939
Viola Lohi School Nurse-Instructor Northwest School and Experiment Station effective July 21, 1939
Victor C Kallal Instructor Northwest School and Experiment Station effective August 29, 1939
Mary E Caldwell Instructor West Central School and Experiment Station effective August 30, 1939
Eugenie B Clark Instructor West Central School and Experiment Station effective August 18, 1939
Ethel M Gillmore Instructor West Central School and Experiment Station effective August 18, 1939
Margaret C Nerhagen Nurse and Instructor West Central School and Experiment Station effective August 17, 1939
Richard M Drake Instructor University High School effective July 18, 1939
Carl D Corse Instructor School of Business Administration effective July 15, 1939
Heinrich K Heuser Instructor School of Business Administration effective September 7, 1939
Marian A Wilder Instructor and Research Statistician Committee on Educational Research effective July 29, 1939
Lillian Piltingsrud Instructor without salary School of Nursing effective August 25, 1939
Willard M Hoehn Instructor Experimental Biochemistry Mayo Foundation effective June 15, 1939
Charles E Ward Instructor without salary Pediatrics Mayo Foundation effective June 30, 1939
Dwight L Wilbur Assistant Professor without salary Medicine Mayo Foundation effective June 30, 1939
Marion Mattson Teacher and Instructor Institute of Child Welfare effective July 3, 1939
Chestine Knight Teaching Assistant English effective August 16, 1939
Siegfried Mickelson Teaching Assistant Journalism effective June 30, 1939
Kenneth L Cannon Teaching Assistant Sociology effective June 23, 1939
William A Brastad Teaching Assistant Mathematics and Mechanics effective August 17, 1939
William H Mather Teaching Assistant Mathematics and Mechanics effective August 3, 1939
James Duncan Research Assistant Dairy Husbandry effective August 31, 1939
Lester Gilmore Teaching Assistant Dairy Husbandry effective August 1, 1939

Herbert C Knutson Research Assistant Entomology and Economic Zoology effective August 15, 1939

Thomas Laskaris Research Assistant Plant Pathology and Botany effective July 15, 1939

Milton A Petty Teaching Assistant Plant Pathology and Botany effective August 31, 1939

Rodney F Kendall Teaching Assistant Anatomy effective July 17, 1939

Nicholas Norell Teaching Assistant School of Business Administration effective July 28, 1939

James S Allen Research Assistant Rockefeller Foundation—Research in Biology and Medicine effective June 30, 1939

William P E Berwald Medical Fellow Mayo Foundation effective July 31, 1939

Laszlo Ormandy Medical Fellow Mayo Foundation effective June 30, 1939

Ira H Wilson Medical Fellow Mayo Foundation effective June 30, 1939

Reuben A Fischer McLeod County Agricultural Agent Agricultural Extension effective August 15, 1939

Richard A Hamilton Itasca County Club Agent Agricultural Extension effective July 15, 1939

Eunice L Snook Assistant Home Demonstration Agent Agricultural Extension effective August 31, 1939

Helen L Bennett Library Assistant Library effective September 2, 1939

Lena Tubman Junior Clerk-Stenographer Library effective September 2, 1939

Muriel A Watson Junior File Clerk Library effective July 31, 1939

Camilla Romstad Assistant Editor Publications Office Department of Agriculture effective August 15, 1939

Veronica Nachtsheim Clerk-Stenographer Library Department of Agriculture effective September 5, 1939

Gretchen Trageser Junior Library Assistant Library Department of Agriculture effective August 5, 1939

Leo J Fenske Research Assistant Agricultural Economics effective June 30, 1939

Mollie Wilcox Clerk-Stenographer Horticulture effective August 31, 1939

Mildred H King Technician School of Dentistry effective August 21, 1939

Mae Montgomery Secretary 3 Summer Session effective September 30, 1939

Vivian Witt Clerk-Stenographer Radio Broadcasting effective September 23, 1939

Christian O Christiansen General Mechanic Physical Plant effective August 19, 1939

Jennie M Barnes Clerk-Stenographer Sanford Hall effective July 29, 1939

Verne Dahlgren Domestic Helper Northwest School and Station and Experiment Station effective July 21, 1939

Charlotte Teschan Technician Students' Health Service effective August 19, 1939

Gunda Lawrence Domestic Helper Minnesota Union Cafeteria effective July 12, 1939

Lawrence E McCann Office Appliance Operator Mimeograph and Bulletins effective June 30, 1939

The following in the University of Minnesota Hospitals:

Gladys Halvorson	General Duty Nurse	August 22, 1939
Glen Hass	Hospital Attendant	June 26, 1939
Virginia Heenan	General Duty Nurse	July 29, 1939
William W Hensel	Hospital Attendant	July 3, 1939
William D Hopkins	Hospital Attendant	July 4, 1939
Ward H James	Hospital Attendant	September 15, 1939
Beatrice E Johnson	General Duty Nurse	August 12, 1939
Gladys Johnson	Ward Helper	August 15, 1939
Henry B Johnson	Floorman	June 30, 1939
Rose Kuchera	General Duty Nurse	July 31, 1939
Bertha Selin	Psychiatric Social Worker	August 25, 1939
Jewel Soloski	General Duty Nurse	August 31, 1939
Velma Stanek	Psychopathic Head Nurse	September 15, 1939
Esther T Larsen	Psychopathic Head Nurse	July 11, 1939
Frieda M Lohofener	Assistant Nursing Supervisor	September 2, 1939
Roland B Madison	Floorman	July 31, 1939
Ruth G Moulton	Psychiatric Social Worker	August 31, 1939
John S Olin	Floorman	July 31, 1939
Ruth E Robinson	Technician	June 30, 1939

Voted to approve the following appointments:

Frederick L Nussbaum as Professor History 1939-40 at \$4,800 Term BX

Lieutenant Colonel Charles A French as Professor of Military Sciences and Tactics Military Department beginning September 1, 1939 at the rate of \$600 Term AH

Gregoire F Amyot as Professorial Lecturer Preventive Medicine and Public Health (Training Center Funds) October 1, 1939 to March 31, 1940 at \$3,600 Term C

Adelbert L Dippel as Associate Professor Obstetrics and Gynecology beginning March 1, 1940 at the rate of \$4,000 Term AIV

William M Bauer as Lecturer Electrical Engineering 1939-40 at \$3,000 Term B

Margaret L Brew as Assistant Professor Home Economics 1939-40 at \$2,400 Term B

Josephine E Collins as Assistant Professor General College 1939-40 at \$2,250 Term B

Captain Frank H Kelley as Professor Naval Science and Tactics without salary 1939-40

Lieutenant Calvin A Walker Jr as Assistant Professor Naval Science and Tactics without salary 1939-40

Lieutenant Commander Harold F Pullen as Assistant Professor Naval Science and Tactics without salary 1939-40

Parker Lesley as Assistant Professor Fine Arts 1939-40 at \$2,500 Term B

Ruth Harrington as Assistant Professor School of Nursing October 1, 1939 to June 30, 1940 at the rate of \$2,400 Term AIV

Grace Nute as Lecturer History 1939-40 at \$1,000 Term BHX33

Felix Payant as Professorial Lecturer Art Education 1939-40 at \$3,750 Term BX

Elizabeth E May as Lecturer Sociology 1939-40 at \$3,000 Term B

Grace B Ferguson as Professor Committee on Educational Research August 1-31, 1939 at \$150 Term CH30

Claudia Harney as Instructor Sociology 1939-40 at \$1,800 Term B

John Strait as Instructor Agricultural Engineering August 1, 1939 to June 30, 1940 at \$1,833 (\$2,000 A base) Term C

Levi A Lovegren as Instructor General Education June 19 to July 28, 1939 at \$100 Term CH48

J Clark Rhodes as Instructor General Education 1939-40 at \$600 Term BH33

James H Dean as Instructor General College 1939-40 at \$1,200 Term BH66

Amy D Peterson as Teacher Institute of Child Welfare for 1939-40 at \$1,500 Term B

F Howard Forsyth as Instructor General Education SS2, 1939 at \$150 for 50% time

Henry R Kroeger as Instructor Mechanical Engineering 1939-40 at \$1,800 Term B

Leon H Johnson as Instructor Agricultural Biochemistry 1939-40 at \$800 Term BH40

Marian M Worline as Instructor Home Economics 1939-40 at \$1,800 Term B

Benjamin M Bakkegard as Instructor Northwest School and Experiment Station October 1, 1939 to March 31, 1940 at \$1,100 Term C

Raymond T McVeety as Instructor Northwest School and Experiment Station October 1, 1939 to March 31, 1940 at \$1,050 Term C

Ona M Scheidler as Instructor Northwest School and Experiment Station October 1, 1939 to March 31, 1940 at \$960 Term C

Elesa Simonson as School Nurse, Instructor Northwest School and Experiment Station October 1, 1939 to March 31, 1940 at \$870 Term C

Judith K Homme as Instructor West Central School and Experiment Station October 1, 1939 to March 31, 1940 at \$800 Term C

Amy W Lundquist as Nurse and Instructor West Central School and Experiment Station October 1, 1939 to March 31, 1940 \$750 Term C

Elsie D Trautman as Instructor West Central School and Experiment Station October 1, 1939 to March 31, 1940 at \$1,000 Term C

Betty Porter as Chief Psychiatric Social Worker and Instructor Psychiatric Clinic for Children October 1, 1939 to June 30, 1940 at the rate of \$2,800 Term AIV

Charles E Lindblom as Instructor School of Business Administration 1939-40 at \$1,800 Term BX

Paul Wiers as Instructor School of Business Administration 1939-40 at \$1,800 Term B

Frank C Andrus as Instructor Pathology without salary August 15, 1939 to June 30, 1940

Raymond H Fadner as Teaching Assistant School of Business Administration 1939-40 at \$400 Term BH33

Katherine A Schneider as Instructor Home Economics Education for fall quarter of 1939-40 at \$600 Term CX

Mary S Gold as Lecturer Sociology 1939-40 at \$2,400 Term B

Elizabeth M Kerr as Instructor English 1939-40 at \$1,800 Term B

Mary H Merrill as Instructor Sociology 1939-40 at \$1,800 Term B

Marion J Wold as Teaching Assistant Sociology 1939-40 at \$400 Term BH33

Alice F Hawkins as Teaching Assistant Sociology 1939-40 at \$300 Term BH25

Richard Barnes as Research Assistant National Live Stock and Meat Board Fund—Botany October 1, 1939 to June 30, 1940 at \$300 Term EH25

The following for Summer Camp Staff in Civil Engineering August 16 to September 15, 1939 Term C

Alvin S Cutler, Professor \$594

Otto S Zelner, Associate Professor 463

Leonard F Boon, Assistant Professor 375

G Lester Anderson as Research Assistant Committee on Educational Research and General Education 1939-40 at \$900 Term BH75

C Harold Stone as Research Assistant Committee on Educational Research 1939-40 at \$600 Term BH50

Bess R Dworsky as Teaching Assistant English 1939-40 at \$500 Term BH42

Jasper N Bellinger as Teaching Assistant Journalism 1939-40 at \$300 Term BH25

Granville Price as Teaching Assistant Journalism 1939-40 at \$350 Term BH29

Paul T Gilbert Jr as Teaching Assistant Mathematics 1939-40 at \$450 Term BH38

Mathews C Waddell as Teaching Assistant Mathematics for fall and winter quarters of 1939-40 at \$250 Term CH31

Arnold A Jensen as Teaching Assistant Physics 1939-40 at \$600 Term BH50

Ernest A Engelbert as Research Assistant Public Administration Training Center Political Science September 16, 1939 to June 30, 1940 at the rate of \$640 Term AH40

Margaret E Glockler as Teaching Assistant Psychology 1939-40 at \$300 Term BH25

Harold F Roth as Teaching Assistant Psychology 1939-40 at \$300 Term BH25

Jane Howard as Teaching Assistant Romance Languages 1939-40 at \$800 Term BHX66

Sheila I Kragness as Teaching Assistant Romance Languages 1939-40 at \$600 Term BHX50

Pearl Niemi as Teaching Assistant Romance Languages 1939-40 at \$600 Term BH50

Lawrence A Wilson as Teaching Assistant Romance Languages 1939-40 at \$600 Term BH50

Harvey E Steiger as Teaching Assistant Sociology 1939-40 at \$720 Term BH60

John H Schipke, Jr, as Teaching Assistant Civil Engineering 1939-40 at \$600 Term BH50

Kenneth J Cramsie as Teaching Assistant Civil Engineering 1939-40 at \$600 Term BH50

Milan A Johnston as Teaching Assistant Civil Engineering 1939-40 at \$600 Term BH50

Ho-shen Lu as Research Assistant Engineering Experiment Station 1939-40 at \$300 Term BH25

Charles A Nagler as Teaching Assistant Mines and Metallurgy 1939-40 at \$600 Term BH50

Enos J Carlson as Research Assistant Engineering Experiment Station 1939-40 at \$300 Term BH25

Robert L Evans as Teaching Assistant Mathematics and Mechanics 1939-40 at \$600 Term BH50

Richard W Akeman as Teaching Assistant Mechanical Engineering 1939-40 at \$600 Term BH50

William A Andres as Teaching Assistant Mechanical Engineering 1939-40 at \$600 Term BH50

Leo W Safranski as Teaching Assistant Inorganic Chemistry 1939-40 at \$500 Term BH42

Paul A Sanders as Teaching Assistant Organic Chemistry 1939-40 at \$500 Term BH42

George Wilkens as Research Assistant Agricultural Economics at \$800 for 100% time July 1 to September 30, 1939 and 33% time October 1, 1939 to June 30, 1940

Evan R Allred as Research Assistant Agricultural Engineering September 16, 1939 to June 30, 1940 at \$634 Term CH50

William J N Brown as Research Assistant Agronomy and Plant Genetics at \$800 for 75% time July 1 to September 30, 1939 and 42% time October 1, 1939 to June 30, 1940

Lewis C Saboe as Teaching Assistant Agronomy and Plant Genetics for 1939-40 at \$800 Term AH50

Alois Schmid as Research Assistant Agronomy and Plant Genetics at \$800 for 75% time July 1 to September 30, 1939 and 42% time October 1, 1939 to June 30, 1940

Herbert C Knutson as Research Assistant Entomology and Economic Zoology 1939-40 at \$600 Term AH38

William H Walker as Research Assistant Agricultural Engineering at \$667 for 100% time September 16-30, 1939 and 50% time October 1, 1939 to June 30, 1940

Ignatius C Brady as Research Assistant Animal and Poultry Husbandry 1939-40 at \$400 Term AH25

Ralph L Hossfeld as Research Assistant Agricultural Biochemistry 1939-40 at \$600 Term BH50

James L Jensen as Research Assistant Agricultural Biochemistry September 1, 1939 to June 30, 1940 at \$500 Term CH38

Philip W Rivers as Research Assistant Dairy Husbandry September 1, 1939 to June 30, 1940 at \$1,000 Term CH75

Arless A Spielman as Teaching Assistant Dairy Husbandry October 1, 1939 to March 31, 1940 at \$800 Term C

Charles L Hovey as Research Assistant Entomology and Economic Zoology August 16, 1939 to June 30, 1940 at the rate of \$600 Term AH38

Jane J Brackett as Teaching Assistant Home Economics 1939-40 at \$600 Term BH50

Ruth E Carr as Research Assistant Home Economics 1939-40 at \$500 Term BH42

Frances J Major as Research Assistant Home Economics 1939-40 at \$500 Term BH42

Lillian E Norvold as Research Assistant Home Economics 1939-40 at \$500 Term BH42

Isabelle R Thomas as Teaching Assistant Home Economics 1939-40 at \$600 Term BH50

J Lewis Allison as Research Assistant Plant Pathology and Botany July 1 to August 31, 1939 at \$160 Term CH60

Edward A Andrews as Research Assistant Plant Pathology and Botany July 16, 1939 to June 30, 1940 at the rate of \$480 Term AH30

Donald J deZeeuw as Research Assistant Plant Pathology and Botany 1939-40 at \$410 Term AH26

Thomas Laskaris as Research Assistant Plant Pathology and Botany 1939-40 at \$480 Term AH30

Weston J Martin as Teaching Assistant Plant Pathology and Botany September 1, 1939 to June 30, 1940 at the rate of \$800 Term AH50

John R Vaughn as Research Assistant Plant Pathology and Botany 1939-40 at \$450 Term AH28

Theodore R Wright as Research Assistant Plant Pathology and Botany 1939-40 at \$460 Term AH29

Charles A Rowles as Research Assistant Soils July 1 to September 30, 1939 at \$100 Term CH25

Cecil Stensrud as Teaching Assistant North Central School and Experiment Station October 1, 1939 to March 31, 1940 at \$300 Term CH37

Robert M Dinkel as Research Assistant Agricultural Experiment Station August 1 to September 15, 1939 at \$200 Term C

Bror E Anderson as Research Fellow American Creosoting Company—Research in Forestry 1939-40 at \$720 Term AH50

Friedrich P Salzburg as Research Assistant Sivertsen Cancer Research Fund 1939-40 at \$800 Term AH50

Helen Almars as Research Assistant Carnegie Foundation Art Research Fund August 16 to September 1, 1939 at \$75 Term C

Richard Belkengren as Research Assistant Rockefeller Foundation—Research in Biology and Medicine 1939-40 at \$600 Term BH50

Marguerite Booth as Clinical Assistant Washburn Home Fellowship Fund—Pediatrics 1939-40 at \$675 Term EH56

The following as Teaching Assistants General Education SS2, 1939

Arthur M Jensen	\$60	40% time
Luella M Keithahn	40	27% time
Andrew F Lundberg	40	27% time
Louise Pettingell	40	27% time

Mary E Stippich as Teaching Assistant Institute of Child Welfare SS2, 1939 at \$75 for 50% time

Glen E Arth as Teaching Assistant Inorganic Chemistry for fall and winter quarters of 1939-40 at \$400 Term CH50

Marion V Erickson as Teaching Assistant Preventive Medicine and Public Health (Training Center Fund) September 16 to December 31, 1939 at \$234 Term CH50

Marjorie E Moore as Teaching Assistant Preventive Medicine and Public Health (Training Center Fund) September 16 to December 31, 1939 at \$467 Term C

Naomi Yolton as Research Assistant Diehl Copavin Fund—Physiology September 1, 1939 to June 30, 1940 at \$1,000 Term CH75

Robert P Logue as Teaching Assistant School of Business Administration 1939-40 at \$400 Term BH33

Leonard O Bradley as Medical Fellow Mead Johnson and Company Research in Pediatrics 1939-40 at \$300 and maintenance at Minneapolis General Hospital Term AIV

William W Moir as Medical Fellow Medicine without salary but with exemption from tuition in Graduate School for 1939-40

Robert C Brown as Clinical Assistant Surgery without salary for 1939-40

Steward H Walpole as Teaching Assistant Surgery without salary August 1, 1939 to June 30, 1940

Edward Bordin as Administrative Fellow Student Personnel Coordination Service September 1, 1939 to June 30, 1940 at the rate of \$1,600 Term AIV

The following as recipients of Pre-service fellowships in public administration for 1939-40 Term B

Kathaleen E Caroon	\$700
Starhl W Edmunds	731
Donald A Hansen	700
Horce W Wilkie	700
Robert W Hastings	791

Arthur B Jebens	791
Luther W Stringham	791
John E Visher	791
R Gordan Arneson	700
James Bussey	700

The following as recipients of In-service fellowships in public administration for 1939-40 Term E

Mary R Gaston	\$1,150
Warren C Hyde	1,150
Norman W Todd	1,400
Carl W Tiller	1,100

The following as recipients of University High School Tuition Scholarships for 1939-40

Ramona Button	Mary E Meader
James Christensen	Richard Moorhouse
John K Erickson	William M Parrish
Herbert G Friedell	Roy A Pieper, Jr
Robert Giantvalley	Grant Rhodes
Elinor M Healy	David Rondstvedt
Edmund C Kaufer	Warren Rose
Betty J. Koalska	Anita Sommers
Robert Lewis	Janet Spaeth
Samuel W Lewis	Fred Woodward

Raymond F Sletto as Assistant Professor Committee on Educational Research August 1-5, 1939 at \$104 Term C

Charles A Evans as Associate Bacteriologist Carnegie Institute of Washington—Research on Viruses August 1, 1939 to June 30, 1940 at the rate of \$1,200 Term AH50

Adrian C Den Breejen as Equipment Attendant Civil Engineering—Summer Camp Staff August 16 to September 15, 1939 at \$100 Term C

Thomas Klingel as Teaching Assistant Civil Engineering—Summer Camp Staff August 16 to September 15, 1939 at \$150 Term C

Frank L Hamilton as Instrument Maker Rockefeller Foundation—Research in Biology and Medicine July 1 to August 31, 1939 at \$300 Term C

Rodney F Sturley as Medical Fellow Obstetrics and Gynecology August 1, 1939 to June 30, 1940 at the rate of \$600 Term AIV

Richard E Reiley as Medical Fellow Radiology and Physical Therapy 1939-40 at \$600 Term AIV

The following as Medical Fellows Mayo Foundation July 1, 1939 to June 30, 1942 at \$900 Term A

Bruce M Anderson	Royle B Klinkenberg
George E Brown	Paul R Lipscomb
Charles T Eginton	Franklin B Mead
Earl E Gambill	Clarence C Pearson
Robert F Golden	Edwin D Quick
Samuel H Haigler	William B Wallace
John D Hughes	Clyde O Wood
Olive R Johnson	Jean P Wozencraft

Benjamin J Wood as Medical Fellow Mayo Foundation July 16, 1939 to July 15, 1942 at \$900 Term A

Ray D Williams as Medical Fellow Mayo Foundation 1939-40 at \$900 Term A

Harry Hall as Medical Fellow Haydn S and Mary M Cole Fellowship Fund 1939-40 at \$900 Term AIV

Errol D Anderson as Assistant County Agricultural Agent Agricultural Extension September 1, 1939 to June 30, 1940 at the rate of \$2,200 Term AIV

Karl Sollner as Chemist Rockefeller Foundation—Research on Osmosis 1939-40 at \$3,000 Term AIII

Lois M Bartlett as Cafeteria Manager Northwest School and Experiment Station September 1, 1939 to June 30, 1940 at the rate of \$900 and maintenance Term AIV

Bernice V Larson as Psychometrist University Testing Bureau August 1, 1939 to June 30, 1940 at the rate of \$1,500 Term AIII

Gwendolen G Schneider as Counselor University Testing Bureau 1939-40 at \$2,400 Term AIII

Frances-marie Bowers as Junior File Clerk Library September 1, 1939 to June 30, 1940 at the rate of \$390 Term AH50

Margaret Beebe as Clerk-Stenographer News Service 1939-40 at \$576 Term AH60

Esther A Larsen as Clerk-Stenographer Committee on Educational Research August 1, 1939 to June 30, 1940 at the rate of \$960 Term AIII

Helen D Croft as Senior Clerk Federal Aid Office July 12, 1939 to June 30, 1940 at \$110 per month Term C

Dorothy M Faber as Technician Zoology 1939-40 at \$810 Term B

Shirley K Dimond as Junior Clerk-Stenographer Engineering Experiment Station 1939-40 at \$840 Term AIII

Grace L Bogema as Clerk-Stenographer Mathematics and Mechanics July 10, 1939 to June 30, 1940 at the rate of \$960 Term AIII

Robert Perlich as Junior Chemist Mines Experiment Station 1939-40 at \$1,800 Term AIII

Harold B Swanson as Assistant Editor Publications Office Department of Agriculture September 1, 1939 to June 30, 1940 at the rate of \$1,500 Term AIII

Eilif V Miller as Junior Engineer Soils July 1 to September 30, 1939 at \$125 per month Term C

William G Andberg as Assistant Veterinarian Veterinary Medicine July 26, 1939 to June 30, 1940 at the rate of \$1,800 Term AIV

Gladys S Benz as General Duty Nurse Institute of Child Welfare September 16, 1939 to June 30, 1940 at \$475 Term CH50

Dorothy M Bemis as Clerk-Stenographer Pathology Department Graduate School Research Fund 1939-40 at \$660 Term AH55

Emil Heir as Technician Medicine Graduate School Research Fund 1939-40 at \$600 Term AH53

Marjorie Knowlton as Head Technician Division of Dental Research and Graduate Education 1939-40 at \$1,200 Term AIII

William G Kubicek as Technician Physiology Graduate School Research Fund 1939-40 at \$1,080 Term AIII

Francis L McGuire as Animal Caretaker Medical Graduate Research Fund 1939-40 at \$1,320 Term AII

Pearl E Quam as Assistant Technician Pathology Graduate School Research Fund 1939-40 at \$900 Term AIII

Ivar Christensen as Janitor Physical Plant September 1, 1939 to June 30, 1940 at the rate of \$1,200 Term AII

Anna Iverson as Janitress Physical Plant August 1, 1939 to June 30, 1940 at the rate of \$960 Term AII

Charlotte E Bystrom as Clerk-Stenographer Sanford Hall August 1, 1939 to June 30, 1940 at the rate of \$960 Term AIII

Ardyce Jensen as Assistant Cook Northwest School and Experiment Station July 1 to September 30, 1939 at \$120 and maintenance Term C

Hertha A Ost as Domestic Helper University of Minnesota Hospitals July 1 to August 31, 1939 at the rate of \$600 and board Term AII

The following in the University of Minnesota Hospitals

		Beginning Date	Rate	Term
Knute H Bodlund	Floorman	Aug. 1, 1939	\$1,020	AII
Doralene U Buscher	General Duty Nurse	July 1, 1939	720 ^a	AIV
Geraldine Friberg	General Duty Nurse	July 29, 1939	720 ^a	AIV
Marjorie M Gelling	General Duty Nurse	Aug. 1, 1939	720 ^a	AIV
Dorothy Goldsmith	General Duty Nurse	Aug. 1, 1939	720 ^a	AIV
Ruth Greaves	Junior Clerk	Aug. 1, 1939	780	AIII
Aileen Hays	Psychiatric Medical Social Worker	Sept. 1, 1939	1,800	AIV
Ralph Hinrichs	Hospital Attendant	Sept. 1, 1939	600 ^b	AII
Andrew Janos	Floorman	Aug. 1, 1939	1,020	AII
Ethel H Margarson	General Duty Nurse	Aug. 1, 1939	720 ^a	AIV
Jane Monteith	General Duty Nurse	Aug. 1, 1939	720 ^a	AIV
Olaf Olson	Floorman	Aug. 1, 1939	1,020	AII
Clare Ott	General Duty Nurse	Aug. 1, 1939	720 ^a	AIV
Hellen Rayner	General Duty Nurse	Aug. 23, 1939	720 ^a	AIV
Pauline Robinson	General Duty Nurse	July 30, 1939	720 ^a	AIV
Marjorie A Ward	Technician	July 1, 1939	1,080	AIII

^a Maintenance

^b Board

Voted to approve the following promotions and transfers:

Watson Dickerman from Assistant Professor and Program Director General Extension Division to Assistant Professor without change in salary for 1939-40 Term AIV effective September 16, 1939

Lawrence Dreiman from Teaching Assistant School of Business Administration at \$1,200 Term B to Instructor at \$1,800 Term B for 1939-40

Bertha Handlan from Teaching Assistant General Education at \$400 Term BH33 to Instructor University High School at \$1,500 Term B for 1939-40

Myrtle P Hodgkins from Assistant Professor School of Nursing at \$2,400 Term AIV to Instructor General Extension Division at \$600 Term C October 1 to December 31, 1939

Davis Bartholomew from Teaching Assistant Electrical Engineering at \$600 Term BH50 to Instructor at \$937 Term BHX52 for 1939-40

Myron W Leslie from Teaching Assistant Electrical Engineering at \$600 Term BH50 to Instructor at \$937 Term BHX52 for 1939-40

John R McDonald from Instructor Pathologic Anatomy Mayo Foundation at \$1,500 Term AIV to Instructor without salary in Surgical Pathology for 1939-40

William R McEwen from Teaching Assistant Mathematics at \$500 Term BH42 to Teaching Assistant Mathematics and Mechanics at \$1,200 Term B for 1939-40

Francis M Walsh from Medical Fellow Ophthalmology and Oto-Laryngology without salary other than exemption from tuition to Medical Fellow at the rate of \$600 Term AIV August 1, 1939 to June 30, 1940

Theodore R Sarbin from Administrative Fellow Student Personnel Coordination Service at \$1,600 Term AIV to Counselor University Testing Bureau at \$2,100 Term AIII for 1939-40

Ralph F Berdie from Teaching Assistant Psychology at \$300 Term BH25 to Administrative Fellow University Testing Bureau at \$600 Term BH50 for 1939-40

Albert P Maslow from Teaching Assistant Institute of Child Welfare at \$300 Term BH25 to Administrative Fellow University Testing Bureau at \$600 Term BH50 for 1939-40

Donald E Otten Medical Fellow Ophthalmology and Oto-Laryngology without salary other than maintenance at Miller Hospital and exemption from tuition to receive the maintenance at University of Minnesota Hospitals July 25, 1939 to June 30, 1940

Robert E Jacobs from Assistant County Agricultural Agent Agricultural Extension at \$2,200 Term AIV to McLeod County Agricultural Agent at the rate of \$2,400 (\$2,200 University—\$200 County) Term AHIV92 August 16, 1939 to June 30, 1940

Glen A Babcock from Custodial Mechanic Physical Plant at \$1,740 Term AII to Engineer-Fireman at the rate of \$1,600 Term AII August 1, 1939 to June 30, 1940

Joseph H Quady from Fireman Physical Plant at \$1,500 Term AII to Steam and Operating Engineer at the rate of \$2,100 Term AII August 1, 1939 to June 30, 1940

Edward Wilkoske from Engineer-Fireman Physical Plant at \$1,860 Term AII to Steam and Operating Engineer at the rate of \$2,100 Term AII August 1, 1939 to June 30, 1940

Margaret Gnadinger from Clerk-Stenographer Mathematics and Mechanics at \$1,020 Term AIII to Senior Clerk-Stenographer President's Office at the rate of \$1,200 Term AIII July 10, 1939 to June 30, 1940

Elizabeth J Peterson from Clerk-Stenographer Student Personnel Coordination Service at \$1,020 Term AIII to Secretary 3 Summer Session at the rate of \$1,200 Term AIV September 16, 1939 to June 30, 1940

Agnes Pavlik from Launderer University Laundry at \$810 Term AII to Hand Ironer at \$840 Term AII for 1939-40

Helen C Crooks from General Duty Nurse University of Minnesota Hospitals at \$720 and maintenance Term AIV to Assistant Nursing Supervisor at the rate of \$1,080 and maintenance Term AIV September 3, 1939 to June 30, 1940

Roberta V Gillis from General Duty Nurse University of Minnesota Hospitals at \$780 and maintenance Term AIV to Psychopathic General Duty Nurse at the rate of \$840 and maintenance Term AIV September 1, 1939 to June 30, 1940

Julia Lien Psychopathic General Duty Nurse University of Minnesota Hospitals at \$780 and maintenance Term AIV to Psychopathic Head Nurse at the rate of \$1,020 and maintenance Term AIV July 16, 1939 to June 30, 1940

Dorothy H Mikes from General Duty Nurse University of Minnesota Hospitals at \$840 and maintenance Term AIV to Psychopathic General Duty Nurse at the rate of \$900 and maintenance Term AIV August 1, 1939 to June 30, 1940

Marian Richard from General Duty Nurse University of Minnesota Hospitals at \$780 and maintenance Term AIV to Head Nurse at the rate of \$960 and maintenance Term AIV July 16, 1939 to June 30, 1940

John Toman from Floorman University of Minnesota Hospitals at \$1,020 Term AII to Janitor Physical Plant at the rate of \$1,200 Term AII August 24, 1939 to June 30, 1940

Voted to approve the following salary adjustments:

John R Paine Assistant Professor Surgery from \$2,700 Term AIV to rate of \$3,200 Term AIV August 1, 1939 to June 30, 1940

Robert G Hinckley from Physician-Assistant Professor Students' Health Service at \$3,000 Term B to Mental Hygienist-Assistant Professor Students' Health Service at \$3,500 Term B for 1939-40

John J Boehrer from Clinical Assistant in Medicine without salary to Clinical Assistant in Medicine and Physician Students' Health Service at \$3,000 Term B for 1939-40

Cornelius S Grove Instructor Chemical Engineering from \$2,200 Term B to \$2,400 Term B for 1939-40

Clifford N Sellie Teaching Assistant School of Business Administration from \$400 Term BH33 to \$1,200 Term B for 1939-40

Ian W Tervet Instructor Plant Pathology and Botany from \$1,800 Term AIV to \$2,100 Term AIV for 1939-40

George S Bergh Instructor Surgery at \$1,350 Term BH75 to receive \$250 from the Cancer Institute Research Fund for 13% additional time 1939-40

Norbert F Ruszaj Teaching Assistant Aeronautical Engineering from \$600 Term BH50 to \$1,100 Term BH92 for 1939-40

William M Roberts Teaching Assistant Dairy Husbandry at \$940 for 75% time July 1 to September 15, 1939, 33% time September 16 to December 31, 1939 and April 1 to June 30, 1940, and for 100% time January 1 to March 31, 1940 to receive \$44.44 additional for 100% time September 16-30, 1939

Paul C Polmantier Teaching Assistant General Education from \$300 Term BH25 to \$400 Term BH33 for 1939-40

Joe O Embry Teaching Assistant Romance Languages from \$800 Term BH66 to \$1,200 Term B for 1939-40

Irving Spiegel Teaching Assistant Romance Languages from \$800 Term BHX66 to \$1,200 Term BX for 1939-40

Walter B Garver Research Assistant Agricultural Economics from \$1,600 Term AIV to \$1,433 for 50% time July 1 to September 15, 1939 and 100% time September 16, 1939 to June 30, 1940

Dwight M Garner Sibley County Agricultural Agent Agricultural Extension from \$2,200 Term AIV to \$2,300 (\$2,200 University—\$100 County) Term AHIV96 for 1939-40

Lenore M Golden Redwood County Home Demonstration Agent Agricultural Extension from \$1,900 Term AIV to \$2,000 (\$1,900 University—\$100 County) Term AHIV95 for 1939-40

John E Grathwol Ottertail (East) County Agricultural Agent Agricultural Extension from \$2,400 (\$2,300 University—\$100 County) Term AHIV95 to \$2,500 (\$2,300 University—\$200 County) Term AHIV92 for 1939-40

George W Larson Chisago County Agricultural Agent Agricultural Extension from \$2,400 (\$2,200 University—\$200 County) Term AHIV91 to \$2,500 (\$2,200 University—\$300 County) Term AHIV88 for 1939-40

Edmund C Lenzmeier Stearns County Agricultural Agent Agricultural Extension from \$3,000 (\$2,400 University—\$600 County) Term AHIV80 to \$3,250 (\$2,400 University—\$850 County) Term AHIV74 September 1, 1939 to June 30, 1940

Mae Stephenson Mower County Home Demonstration Agent Agricultural Extension at \$1,965 (\$1,900 University—\$65 County) Term AHIV97 to \$2,000 (\$1,900 University—\$100 County) Term AHIV95 for 1939-40

Jasper I Swedberg Redwood County Agricultural Agent Agricultural Extension at \$2,700 (\$2,200 University—\$500 County) Term AHIV81 to \$2,800 (\$2,200 University—\$600 County) Term AHIV79 for 1939-40

Voted to approve the following leaves of absence:

Emerson P Schmidt Associate Professor School of Business Administration leave without salary for 1939-40 without jeopardizing claim to sabbatical furlough to engage in a research project on employment stabilization made possible by J C Hormel of Austin, Minnesota

Robert S Hilpert Associate Professor Art Education leave without salary for 1939-40 without jeopardizing claim to sabbatical furlough to teach at the University of California at Los Angeles and to study the schools of Eagle Rock and Long Beach

Ella J Rose Assistant Professor Home Economics Education leave without salary for the fall quarter of 1939-40 without jeopardizing claim to sabbatical furlough to continue work toward Ph.D. degree at Ohio State University

Louis G Stuhler Assistant Professor without salary Urology Mayo Foundation leave for 1939-40

Richard Daggy Teaching Assistant Entomology and Economic Zoology leave without salary September 1-30, 1939 for temporary employment with the State Department of Health

Harold T Peters as Research Assistant Entomology and Economic Zoology leave without salary September 1-30, 1939 for temporary employment with the State Department of Health

John Standish as Teaching Assistant Entomology and Economic Zoology leave without salary September 16-24, 1939 for work with the Federal Bureau of Entomology

John P Darling Medical Fellow Mayo Foundation leave without salary July 1 to September 30, 1939 on account of illness; appointment to be extended to December 31, 1940

Joseph M Janes as Medical Fellow Mayo Foundation leave without salary for 1939-40 for research work at Banting Institute, Toronto, Canada; appointment to be extended to March 31, 1943

Mary E Marshall Medical Fellow Mayo Foundation leave without salary July 1 to September 30, 1939 for work at the Rochester State Hospital; appointment to be extended to April 15, 1941

Arthur J Movius Jr Medical Fellow Mayo Foundation leave without salary July 1 to September 30, 1939 for private practice; appointment to be extended to June 30, 1941

Edwin J Welte Medical Fellow Minneapolis General Hospital Fund leave without salary July 1-31, 1939 for work under the Hospital Civil Service payroll

Robert Perlich Junior Chemist Mines Experiment Station leave without salary August 21 to September 4, 1939 for vacation

Reid B Ereksom Program Director Radio Broadcasting and Instructor Speech leave without salary September 1-15, 1939 for vacation

Eleanor Heggenhaugen and Mabel Swedberg Bindery Assistants Bindery Department leave without salary June 27 to July 9, 1939 for additional vacation

Louise M Liggett Junior Clerk-Stenographer Agricultural Engineering leave without salary July 9-31, 1939 on account of injury

Millicent Purdy Secretary 2 Law School leave without salary August 2-29, 1939 for additional vacation

Fena Nelson Dental Hygienist Students' Health Service leave without salary September 4-17, 1939 for rest and travel

Mary LImaniec Janitress Physical Plant leave without salary July 1 to August 16, 1939 on account of illness

Doralene U Buscher General Duty Nurse University of Minnesota Hospitals leave without salary August 16-28, 1939 on account of illness at home

Margaret Gaynor Maid University of Minnesota Hospitals leave without salary August 16-31, 1939 for additional vacation

George A Edward Hospital Attendant leave without salary August 27 to September 10, 1939 for vacation

Rodney W Hemsworth Junior Clerk University of Minnesota Hospitals leave without salary August 7-31, 1939 for additional vacation

Ruth Hodum General Duty Nurse University of Minnesota Hospitals leave without salary August 17-31, 1939 for vacation

Hildegard Huizinga Ward Helper University of Minnesota Hospitals leave without salary July 3-13, 1939 for vacation and August 1-31, 1939 on account of illness at home

Nora M McGill General Duty Nurse University of Minnesota Hospitals leave without salary July 10-23, 1939 for additional vacation

Greta Lassen Head Nurse University of Minnesota Hospitals leave without salary August 1-13, 1939 for vacation

Ellen Rasmussen Assistant Nursing Supervisor University of Minnesota Hospitals leave without salary August 7-13, 1939 for vacation

Voted by standing silent vote unanimous approval of the following resolution :

WILLIAM JAMES MAYO

Seldom in any one span of years does a man create for himself so firm a place in the hearts of his contemporaries as did William James Mayo whose long life of devoted and steadfast service came to an end on July 28, 1939. He was far more than a citizen of Minnesota; he was, in truth, a citizen of the world, for his passing is mourned in the far corners of the earth where men and women, the humble and the great, pay reverent tribute to the skill and the knowledge that have done so much to alleviate human suffering and misery. As long as need for the physician's art endures, so long will his memory be perpetuated, not only through direct contributions to professional knowledge made during his lifetime, but through the contributions of those hundreds of young physicians who were trained at the great Foundation established by the Doctors Mayo, father and sons, and there given those high ideals of scholarship and service which, in passing from generation to generation, accumulate and grow ever richer. It is a glorious heritage that William James Mayo has left behind him, for it is a living heritage that can never die.

For thirty-two years William James Mayo gave unsparingly of his time, of his interest, and of his wisdom in furthering the welfare of the University of Minnesota. But it is not only as a fellow regent that this Board mourns his passing. It is as a trusted friend that Dr. Mayo will most be missed—a friend whose qualities of human kindness, sympathy, and understanding never failed as a source of inspiration. Such men are rare, and he stands pre-eminent in a small company.

The life of William James Mayo was dominated by a high sense of social responsibility. Growing up as he did in a doctor's family, there was—as he himself so often said—never any question in his mind concerning the profession he would follow. His admiration for his father was a powerful and many-sided influence in shaping his long and distinguished career. And from this admiration there developed and was nourished the idealism that led him and his brother to the belief that any man who has had better opportunity than others, greater strength of mind, body, or character, owes something to those who have not been so provided; that is, that the important thing in life is not to accomplish for one's self alone, but for each to carry his share of collective responsibility. These sentiments were not mere words to William James Mayo; they were burning convictions that guided him through his entire adult life. It is these impelling convictions that led the Mayo brothers to return to society the profits that accrued through their able administration of the famous clinic that is associated with their name; it is these convictions that found expression in the Mayo Foundation for Graduate Medical Study and Research, affiliated with the University of Minnesota and endowed by the gifts of the brothers. "Our State University is not political in origin or management," wrote Dr. Mayo as spokesman for himself and brother, "yet it comes from and belongs to the people. . . . The control and management of the University of Minnesota which places responsibility for its institutions in the hands of each succeeding generation, furnishes ideal conditions for the perpetuation of broadly outlined trusts and purposes. . . . The fund which we had built up and which had grown far beyond our expectations had come from the sick and we believed it ought to return to the sick in the form of advanced medical education which would develop better trained physicians, and to research to reduce the amount of sickness." Thus a profound feeling of professional obligation and social responsibility was coupled with an unusual understanding of the importance and obligations of higher education to create one of the world's outstanding educational organizations. In this Foundation are fused a supreme idealism and a practical conception of reality; it is this admixture of extremes into a workable life philosophy that made William James Mayo the great man he was.

It is impossible to think of William James Mayo without thinking also of his brother. "My brother and I," which each always used, was not a formal phrase. It covered the realities of a lifetime of unbroken participation in ideals and labors. The University of Minnesota in taking them jointly into the family of alumni conferred upon them honorary degrees with identical citations: "Honored and respected wherever thought is given to medical science, recognized as outstanding figures in an era of unparalleled scientific advancement, founders of a great institution for medical research, unceasing advocates in behalf of better education, known to the world and neighbors alike as brothers Charles and William, inseparable; upon them, Charles Horace Mayo and William James Mayo, the Regents of the University of Minnesota on recommen-

dation of the faculties, confer the degree of doctor of laws, *honoris causa*, with all the rights and privileges belonging to that degree." It is, rather, the great good fortune of this University that the privilege came to it of having the Doctors Mayo among its most loyal supporters. Their friendship and their benefactions in no small measure have been responsible for many of the achievements that have given eminence to the University of Minnesota. Great men do make great institutions, and never was this more truly demonstrated than in the lives of these two brothers.

Therefore, be it Resolved, That the Board of Regents of the University of Minnesota, by rising vote does give expression to its inestimable loss in the death of a friend and co-worker, and does further direct that this resolution be spread upon its minutes and that a copy be sent to the members of the family of William James Mayo and to the family of his brother, Charles.

Guy Stanton Ford

President

William T. Middlebrook

Secretary, Board of Regents

September fifteenth, nineteen hundred thirty-nine.

Voted to approve list of candidates for degrees (July 27, 1939) as recommended by the faculties and certified by the Registrar, filed supplement to the minutes, page 1575.

Voted to approve the following report of the special committee appointed by the President under authority from the Board given at its meeting on July 14, 1939, to draft new rules governing domicile for fee purposes:

**Rules Proposed for Adoption by the Board of Regents for the
Determination of Eligibility for Resident Tuition Fees**

The purpose of the proposals hereinafter made is to enable the administrative officers of the University to comply with the law governing the acquisition of a domicile in this state, and at the same time to protect the interests of the University from unfounded claims of domicile advanced for the sole purpose of avoiding payment of nonresident tuition fees.

One instance of possible imposition upon the University has been the practice of securing appointment by the probate court of Hennepin county of a resident guardian for a nonresident minor attending the University. On May 9, 1928, the Board of Regents adopted the following rule: "All students under the age of twenty-one shall be considered as domiciled where their parents or legal guardians are domiciled." The inclusion of the words "or legal guardians" was ill-advised. Unless the guardian is a so-called "natural" guardian, such as a grandparent where the parents are dead or have abandoned the minor and with whom the minor in fact lives, the appointment of a guardian cannot have the effect of

transferring the domicile of the ward from one state to another. Restatement, Conflict of Laws, Nos. 37, 38; Beale, Conflict of Laws, 218-223. Furthermore, only the state in which the ward is already domiciled has the power to appoint a general guardian of the person of the ward, as distinguished from a mere curator of the latter's property. Restatement, Conflict of Laws, No. 117. The Minnesota statutes confer no power upon the probate courts to appoint a general guardian of the person of nonresident minors. 2 Mason's 1927 Minn. Stat., No. 8916, provides as follows: "Whenever it appears necessary or convenient, the probate court may appoint a guardian for either the person or estate, or both, of any minor who has no guardian appointed by will, and *who is a resident of the county, or who resides without the state and has property within the county; . . .*" In *West Duluth Land Co. v. Kurtz*, (1891) 45 Minn. 380, 381, the court stated: "That the (probate) court had no jurisdiction to appoint a guardian of the person of nonresident minors is unquestionably true;" but held "The fact that the appointment in this case was too broad, to wit, over both person and estate, did not render it invalid in respect to the estate which the minors had within the jurisdiction of the court." In *State ex rel. Carlson v. Hedberg*, (1934) 192 Minn. 193, 198, 256 N. W. 91, the court emphatically stated: "It is settled law that the only state which has jurisdiction to appoint a guardian is the state wherein the child is domiciled." See, also, *State ex rel. Larson v. Larson* (1934) 190 Minn. 489, 252 N. W. 329. Since under both the conflict of laws rule and the Minnesota statute the ward's being already domiciled in Minnesota is a jurisdictional prerequisite to the power of the probate court to appoint a general guardian, the mere fact of the appointment having been made cannot establish the resident status of the ward as against the University.

Troublesome situations also arise where parents have removed from another state to be with their children while attending the University, or where an adult student claims to have left his parental home permanently and to have no present intent of removing from Minnesota. The difficulty lies not in ascertaining the correct rules of law applicable, but in determining the facts of specific situations and the bona fide character of a claim of domicile in Minnesota.

The Fourteenth Amendment to the United States Constitution provides: "All persons born or naturalized in the United States, and subject to the jurisdiction thereof, are citizens of the United States and of the State wherein they reside." To "reside" within a state within the meaning of this provision is to be "domiciled" therein. *Hammerstein v. Lyne* (1912) 200 Fed. 165. The same Amendment also provides that no state "shall abridge the privileges or immunities of citizens of the United States;" and the right to change one's domicile from one state to another, and thereby acquire citizenship in the latter, is one of the privileges and immunities of United States citizenship. *Slaughter Houses Cases*, (1872) 16 Wall. (U.S.) 36, 80: "A citizen of the United

States can, of his own volition, become a citizen of any State of the Union by a bona fide residence therein, with the same rights as other citizens of that State." Consequently Minnesota cannot prevent a citizen of another state from acquiring citizenship here, and if he does, by a bona fide change of domicile, the State University cannot, at least for more than a reasonable waiting period, require him to pay higher fees than are charged other citizens of longer standing. However, as a rule of convenience in administration and to prevent fraudulent claims, it would be permissible for the state to establish a reasonable period during which one must have resided here in order to be classed as a resident for educational purposes, the same as for voting (Minn. Const., art. 7, sec. 1, requires 6 months) or for securing a resident's fishing license (1 Mason's 1927 Minn. Stat., No. 5536 (6), requires 6 months). Since the University is a corporation created directly by the state constitution and independent of the legislature apart from its dependence for funds, *State ex rel. University of Minnesota v. Chase*, (1928) 175 Minn. 259, 220 N. W. 951, it would be permissible for the Board of Regents to establish such a rule, without legislative authorization. A rule requiring a year's residence within the state, as a condition of eligibility to pay resident's fees was sustained in *Bryan v. Regents of University of California*, (1922) 188 Cal. 559, 205 Pac. 1071, 1072, where the court stated: "Taxes are payable annually and the requirement that a student shall maintain a residence in the state of California during one taxation period as an evidence of the bona fides of his intention to remain a permanent resident of the state and that he is not temporarily residing within the state for the mere purpose of securing the advantages of the university, cannot be held to be an unreasonable exercise of discretion by the Legislature or by the respondent." The University of Michigan requires a four-year period of residence so as to be co-terminous with the ordinary university course, and thus prevent the average student from ever being transferred from a nonresident to a resident tuition basis, even though acquiring a bona fide domicile in the meantime. But such a rule has never been judicially sustained, and it is probable that a court would consider the four-year period unreasonably long. A rule requiring a year's waiting period, such as was sustained in California, would have two advantages. First, it would require residence in the state *prior* to admission to the University on a resident basis, thus helping insure the bona fide character of a claim of domicile. Second, it would afford more time for investigation in the cases of students who seek to be treated as residents on the basis of time already spent in attendance at the University, during which, through other activities, they claim to have acquired a local domicile.

The legal rules governing acquisition of a domicile of choice may be easily stated, but their application is extremely difficult, because so much depends on the intent of the claimant, a thing difficult to prove. One with capacity to acquire a domicile of choice may acquire it by removal thereto with intent to give up his former domicile and no present definite intent to remove within a time

certain from the place in which he is seeking to acquire the new one. So long as the necessary removal and intent coincide, motive is immaterial and may be solely one of educational advantages to be derived by the change. But such a motive may constitute important evidence to show whether or not the requisite intent is in fact present. Restatement, Conflict of Laws, No. 22, presents the following illustrations:

"A, a farmer, moves into a city in the autumn in order to place his children in good schools during the winter. A's domicile may be found to be unchanged."

"A, a farmer's widow, sells the farm and after examination of several places buys and occupies a dwelling-house in X, because she believes the schools in X will give her children the best education. A's domicile may be found to be in X."

"A, a young man aged 21, leaves his father's home to enter the senior class in X University, being undecided where to go upon graduation. A's domicile may be found to be unchanged."

"A, a young man just graduated from college, definitely leaves his former home, marries and goes with his wife to X, where he enters a professional school. He takes a house there, intending to live there until he takes his professional degree. A's domicile may be found to be in X."

Beale, Conflict of Laws, p. 176, states the prevailing rule as follows: "A student attending an educational institution and resident in the town merely for that purpose, intending to leave as soon as his education is completed, and meanwhile returning to his parents' home when the institution is not in session, is clearly not a permanent resident at the place where he is being educated; and usually he acquires no domicile there. There are cases, however, where an adult student has cut loose from the home of his parents and has chosen the college town for his home, having no other. In such a case, even though there is no intention to stay indefinitely, but only until the education is completed, most American courts, accepting the prevailing American test as to the necessary degree of permanence of the intended residence, refer such students to a domicile in the college town. . . . The case of a student who has long since cut loose from the parental home and is living elsewhere, studying a profession, is quite clear; such a student may be domiciled at the place of study."

The factors to be taken into consideration have perhaps been nowhere better stated than in Opinion of Justices, (Mass. 1843) 5 Met. 587, 589, as follows:

"If he has a father living; if he still remains a member of his father's family; if he returns to pass his vacation; if he is maintained and supported by his father; these are strong circumstances, repelling the presumption of a change of domicile. . . . But if, having a father or mother, they should remove to the town where the college is situated, and he should still remain a member of the family of the parent; or if, having no parent, or being separated from his father's family, not being maintained or supported by him; or, if he has a family

of his own, and removes with them to such town; or by purchase or lease takes up his permanent abode there, without intending to return to his former domicile; if he depend on his own property, income or industry for his support;—these are circumstances, more or less conclusive, to show a change of domicile, and the acquisition of a domicile in the town where the college is situated. In general, it may be said that an intent to change one's domicile and place of abode is not so readily presumed from a residence at a public institution for the purposes of education, for a given length of time, as it would be from a like removal from one town to another, and residing there for the ordinary purpose of life; and therefore stronger facts and circumstances must concur to establish the proof of change of domicile, in the one case than in the other. But where the proofs of change of domicile, drawn from the various sources already indicated, are such as to overcome the presumption of the continuance of the prior domicile, such preponderance of proof, concurring with an actual residence of the student in the town where the public institution is situated, will be sufficient to establish his domicile, and give him a right to vote in that town, with other municipal rights and privileges."

Minn. Const., art. 7, sec. 3, has very little bearing on the problem, since it provides merely that for voting purposes the fact alone of being a student in a "seminary of learning" shall not be deemed to have effected a change of residence.

It should be noted that the fact alone of parents having come to reside with their children while attending school is not conclusive of a change of domicile of either parents or children. They must have come with the same intent that is required of the student himself, if an adult or an emancipated minor, in order to acquire a domicile at the place of school attendance.

The rules with respect to the domicile of minors may be stated generally as follows:

The domicile of an unemancipated legitimate minor is that of the father, if living, and changes with that of the father, even though the minor be living apart from the father.

But where the father is dead, or where the parents are divorced, and the custody of the minor is given to the mother, or where the mother is justifiably living apart from the husband and the minor is living with her, his domicile follows hers.

Where, as in Minnesota, the parents are joint guardians of minor children, if the parents have separate domiciles the minor takes that of the parent with whom he lives.

Where both parents are dead, and the minor is living with a "natural guardian," such as a grandparent, he takes the latter's domicile. The rule as to jurisdiction over the appointment of a guardian other than a "natural" one, and the effect thereof upon the ward's domicile, has already been stated.

An illegitimate child takes the domicile of the mother unless legitimized by the father.

An adopted minor child takes the domicile of the adoptive parent, even though the natural parents are living.

A child emancipated by the law of his domicile has the same power as an adult to acquire another domicile. Marriage constitutes emancipation of minors, both male and female.

Recommendations

In the light of the foregoing, the following rules are proposed for adoption by the Board of Regents, in place of those now in force:

1. No student shall be admitted to the University on a resident tuition basis, unless he has been a bona fide domiciliary of the state for at least a year prior to admission. This requirement shall not prejudice the right of a student admitted on a non-resident basis to be placed thereafter on a resident basis, provided he acquired a bona fide domicile of a year's duration within the state in the meantime. The fact alone of attendance at the University neither constitutes nor necessarily precludes the acquisition of such a domicile.
2. The responsibility of registering under proper residence is placed upon the student and it is the duty of each student at registration, if there be any possible question of his right to residence fees, under the rules of the Board of Regents, to raise the question with the Registrar. (This is the same as the rule now in force, adopted November 2, 1932).
3. For the purpose of determining, in cases that the Registrar shall consider at all doubtful, the right of a student to a resident tuition basis, a board is hereby created, to consist of the Registrar as a permanent ex officio member, and four other members of the official staff of the University, to be appointed annually by the President with the power of reappointment. Three members of said board shall constitute a quorum to hold hearings, and decisions shall be made by majority vote of those present. The Registrar shall act as chairman, except as he may designate another member to act in his stead.
4. In its decisions of cases the board shall be guided by the following basic rules:
 - a. For a parent's domicile to be in Minnesota, he must have other connections with the state than the mere fact of presence with his children while attending the University.
 - b. The domicile of a minor follows
 - (1) That of the parents or surviving parent; or
 - (2) That of the parent to whom custody of the minor has been awarded by a divorce or other judicial decree; or
 - (3) That of the parent with whom the minor in fact makes his home, if there has been a separation without a judicial award of custody, unless, by the law of the state in which the parents were domiciled at the time of the separation, the domicile of the minor, although living with the mother, continues to follow that of the father; or

- (4) That of an adoptive parent, where there has been a legal adoption, even though the natural parents or parent be living; or
 - (5) That of a "natural" guardian, such as a grandparent or other close relative with whom the minor in fact makes his home, where the parents are dead or have abandoned the minor.
- c. Where a general guardian was appointed by the state of the ward's domicile at the time of the appointment, the ward's domicile presumptively remains in that state. The appointment by a Minnesota court of a resident guardian of a minor not domiciled in this state at the time of the appointment has no effect upon the domicile of the ward.
 - d. A child emancipated by the law of his domicile has the same power as an adult to acquire another domicile. Marriage constitutes emancipation of minors, both male and female. The domicile of a minor female becomes that of her husband and so remains while she continues to live with him.
 - e. For either an adult or an emancipated minor to acquire a domicile in this state he must have permanently left his parental home, have acquired other interests in this state than attendance at the University, of a relatively permanent character, and have no present definite intent of removing therefrom as of a time certain in the relatively near future. Facts that will be considered evidentiary of domicile, although not conclusively so, either singly or in combination, are:
 - (1) That the student is self-supporting, especially if by employment of a type offering a future in this state extending beyond his University course
 - (2) That he has acquired a family of his own
 - (3) That he has purchased, or leased on a year-round basis, what may be considered as a "home" establishment
 - (4) The act of voting or registration for voting, prior to a dispute as to resident status having arisen
 - f. The following facts will not be accepted as in any sense evidentiary of domicile:
 - (1) A statement of intention to acquire a domicile in this state, or the act of voting or registration for voting, made or done for the first time after dispute has arisen concerning the resident status of the student
 - (2) Employment by the University as a fellow, scholar, assistant, or in any position normally filled by students
 - g. An out-of-state student enrolled for a full program or substantially a full program will be considered to be in Minnesota primarily for the purpose of attending the University, and will be presumed not to be here domiciled. Continued residence in Minnesota during vacation periods or occasional periods of interruption to the course of study does not of itself overcome the presumption.

- h. In all cases where a student, who has come from another state, seeks to be placed upon a resident tuition basis, the burden shall be upon him to establish convincing proof of facts showing the acquisition of a domicile in this state.

Respectfully submitted,

Edward G. Jennings
E. M. Freeman
R. M. West, Chairman

Voted unanimously to reconsider the vote approving and adopting the following report of the Physical Plant Committee taken at the meeting of the Board on June 17, 1939, namely:

Voted to recommend to the Board approval of the lease and agreement between the University of Minnesota and the partnership of Howard C. Boyd and Eugene B. McDonough of St. Paul relative to leasing of the gravel pit at the corner of Como and Cleveland Avenues, University Farm, and to recommend authorization of the proper officers to execute the lease and agreement, filed supplement to the minutes, page 1540.

The question then recurring on the adoption of the aforesaid report of the Physical Plant Committee and the recommendation therein made, it was by unanimous vote not passed or approved, following which the Board

Voted unanimously to authorize the proper officers to advertise for bids for the leasing of this gravel pit at the corner of Como and Cleveland Avenues, University Farm.

Voted to instruct the Comptroller to request the Attorney General to represent the University in the suit of Ida M. McAllister against the University of Minnesota, Fred B. Snyder, Frederick J. Murphy, the Tribune Corporation, et cetera, relative to the will of the late Wm. J. Murphy.

Voted to adopt the following policy covering military leaves of absence:

All full-time officers and employees of the University of Minnesota entitled to vacation leave who shall be members of the national guard or of the Officers Reserve Corps of the United States shall be entitled to a military leave of absence from their respective duties without loss of pay, status, vacation, or efficiency rating, on all days during which they shall be engaged in drills or parades during business hours ordered by proper authority or for field or coast-defense training or active service ordered or authorized under the provisions of state or federal law, or active duty ordered or authorized by state law; provided such leave of absence shall not exceed fourteen days in any calendar year,

which policy closely accords with that established by Section 8, Chapter 175, Laws of 1939, amending Section 2425, Minnesota Statutes of 1927.

Voted to grant permission to Professor Eugen Alt-schul, School of Business Administration, to teach a course in Business Cycles at St. Thomas College during the fall quarter of 1939-40.

Voted to grant permission to Professor Sverre Nor-borg of the Department of Philosophy to teach one course in Philosophy at Macalester College during the year 1939-40.

Voted to grant permission to Miss Madge A. Brown, Assistant Editor, Division of Publications, Farm Campus, to do incidental outside radio broadcasting for a period of thirteen weeks, for which she would receive some compensation.

The Comptroller having reported the status of the location and plans and specifications for the Field Crops Building, authorized by the 1939 Legislature, the Board voted to refer to the Physical Plant Committee the question of the location of the building.

Voted to authorize the Comptroller to dispose of the old Observatory structure.

Voted to approve the following names of buildings:
New Publications Building

William J. Murphy Hall
(Named in honor of William J. Mur-
phy, owner and publisher of the Min-
neapolis Tribune from 1891 to 1918,
and donor of the William J. Murphy
Endowment Fund for the School of
Journalism.)

Voted to authorize from Regents' Reserve \$803.32 to be applied toward the construction of the Museum of Natural History.

Voted to authorize the Comptroller to purchase the Ward Farm at Waseca under the terms and conditions laid down by Item 4, Section 3, Chapter 437, Session Laws of Minnesota of 1939.

The Comptroller reported for the information of the Board the status of the negotiations with the Great Northern Railway Company and the Red River Valley

Livestock Association for the acquisition of the land adjacent to the Agricultural School and Experiment Station, Crookston, Minnesota.

Voted to approve indefinite continuation of the group hospitalization service plan for faculty and employees subject only to the requirement of an annual report.

The President reported for the information of the Board certain data taken from "Trends in Educational Finance, 1920-1938," published by the John Price Jones Corporation.

Voted to approve the appointment of Associate Professor Arthur J. Schwantes as Acting Head of the Division of Agricultural Engineering for the year 1939-40.

Voted to accept assignment from Assistant Professor Alan J. Bailey of Patent No. 2166540, covering certain improvements in alcoholic treatment of ligneous cellulosic material, filed supplement to the minutes, page 1576.

Voted to approve agreement between the Regents of the University of Minnesota and Assistant Professor Alan J. Bailey relative to a distribution of possible returns on the Bailey invention, Patent No. 2166540, assigned to the University, filed supplement to the minutes, page 1577.

Voted to approve extension of agreement with Innis, Speiden and Company under the Chapman Patent, U. S. Patent No. 1502174, dated July 22, 1924, covering the manufacture of a fumigant comprising carbon tetrachloride and chlorpicrin, for the period March 1, 1939 to July 21, 1941, filed supplement to the minutes, page 1578.

The President of the University reported for the information of the Board receipt of the following letter from Major General P. P. Bishop, Seventh Corps Area, United States Army:

"I am pleased to inform you that as a result of the annual inspection of your Reserve Officers' Corps units for the academic year 1938-39, conducted by Colonel Raymond W. Briggs, Field Artillery, Colonel Kent Nelson, Medical Corps, Lieutenant Colonel B. L. Flanigen, Coast Artillery Corps, and First Lieutenant D. J. Calidonna, Signal Corps, they were given a general rating of 'Excellent.'

"In a recent mimeographed letter issued by this headquarters there was granted to the University of Minnesota an increase of twenty-five students in the advanced course of the Coast Artillery Corps unit, making the total now allotted to the institution one hundred seventy-two."

The Board of Regents, having under consideration resolutions and communications from the American Legion Department of Minnesota, and the All-University Peace Council, directed the President to acknowledge the resolutions and communications, and referred the resolutions and communications to the President with the understanding that they might be called up at a subsequent meeting at the will of the Board.

Voted to approve the following memorandums of agreement:

Bureau of Agricultural Economics, United States Department of Agriculture for cooperative study of the use of the farm tractor in relation to farm size and organization, for the period July 1, 1939 to June 30, 1940, filed supplement to the minutes, page 1579.

Bureau of Plant Industry, United States Department of Agriculture, relating to investigations on the production and improvement of seed flax, effective October 1, 1939, filed supplement to the minutes, page 1580.

Soil Conservation Service, United States Department of Agriculture, and the Minnesota State Department of Conservation, providing for conduct of investigations to determine effect of soil alkalis, soil acids, and frost upon drain tile in Minnesota for the period July 1, 1939 to June 30, 1940. Agreement approved July 14, 1939, filed supplement to the minutes, page 1567, amended to show a reduction in contribution of the Minnesota State Department of Conservation to \$600 for the year 1939-40.

Soil Conservation Service, United States Department of Agriculture and the Minnesota State Department of Conservation, for cooperative research on the conduct of run-off studies in the peat marshes of northern Minnesota, for the period July 1, 1939 to June 30, 1940, filed supplement to the minutes, page 1581.

Bureau of Agricultural Engineering, United States Department of Agriculture, for studies of farm development by reorganization of fields and crops, for the period July 1, 1939 to June 30, 1940, filed supplement to the minutes, page 1582.

Bureau of Entomology and Plant Quarantine, United States Department of Agriculture, pertaining to barberry eradication and cooperative work in controlling stem rust, from July 1, 1939 to continue indefinitely, filed supplement to the minutes, page 1583.

Bureau of Agricultural Engineering, United States Department of Agriculture, and the Agricultural Adjustment Administration, relative to the conduct of investigations of farm storage of

Voted to accept with thanks the following gift:

Donor George Davis Bivin Foundation
Amount \$300
Fund George Davis Bivin Foundation Fellowship
Purpose Fellowship awarded to Miss Rosemarie Allen, to be paid to her in three equal installments, in accordance with letter from Miss Winifred B. Klinger, Secretary, filed supplement to the minutes, page 1588.

Voted to accept with thanks the following gift:

Donor Ciba Pharmaceutical Products, Inc.
Amount \$200
Fund Ciba Pharmaceutical Products, Inc. Research
Purpose In support of Dr. Weisman's research on the effect of respiratory stimulants in accordance with letter of Robert C. Mautner, filed supplement to the minutes, page 1589.

Voted to accept with thanks the following gift:

Donor The Riley Club
Amount \$10
Fund Coffman Educational Research Foundation Fund

Voted to accept with thanks the following gift:

Donor Mrs. Edith Thompson Hagen
Amount \$5
Fund Endowment Fund of the School of Nursing.

Voted to accept with thanks gift of one set each of the Proceedings of the Parliamentary of South Australia, 1851 to date, South Australian Government Gazette, and of the Parliamentary Debates (Hansard) from the Public Library, Museum, and Art Gallery of South Australia.

Voted to accept with thanks the following items from Edgar W. Weaver of the English Department:

8 volumes on Fine Arts
1 collection of Famous Art Reproduced
1 pamphlet on Ancient American Art
1 pamphlet on Zulvaga
1 magazine of the New York Times
76 war posters
118 clippings
156 reproductions.

Voted to accept with thanks collection of museum items (ethnological, botanical, and zoological) from Miss Mary Folwell.

Voted to approve the report of the Comptroller to the Chairman of the Executive and Finance Committee, filed supplement to the minutes, page 1590.

Voted to approve transfers of funds No. 1237 to No. 1329, for 1938-39 and No. 2 to No. 191 for 1939-40.

Voted to approve journal vouchers 15001 to No. 15770 for 1938-39, and No. 1 to No. 1768 for 1939-40.

Voted to approve requisitions No. 74851 to No. 75598 for 1938-39, \$356,778.10, and No. 10000 to No. 13611 for 1939-40, \$1,873,749.75.

Voted to adjourn.

W. T. MIDDLEBROOK, Secretary