

UNIVERSITY OF MINNESOTA  
BOARD OF REGENTS  
SPECIAL COMMITTEE  
MINUTES

March 15, 1939

A meeting of the Special Committee on Public Works Administration Projects of the Regents of the University of Minnesota was held on Wednesday, March 15, 1939 in the Regents' Room in the Administration Building at the University of Minnesota, Minneapolis, Minnesota at three o'clock.

Present: Regent Lawson, Chairman; Regent Wood, and Mr. Ford.

After discussion and upon motion by Mr. Guy Stanton Ford, and duly seconded by Regent Sheldon V. Wood, with the recommendation of C. H. Johnston, Architect, Professor Roy Childs Jones, University Advisory Architect, W. F. Holman, Supervising Engineer, and W. T. Middlebrook, Comptroller, to accept the proposal of Paul Steenberg Construction Company, general contractors for the construction of the Dormitory for Graduate Students, Docket Minnesota No. 1424-F, University of Minnesota, Farm Campus, St. Anthony Park, St. Paul, Minnesota, for the work occasioned by change order "A-1," the following resolution was submitted to the Special Committee on Public Works Administration Projects of the Regents of the University of Minnesota for their approval:

*Be it resolved* by the Special Committee on Public Works Administration Projects of the Regents of the University of Minnesota:

WHEREAS, Paul Steenberg Construction Company, general contractors for the construction of the Dormitory for Graduate Students, Docket Minnesota No. 1424-F, has submitted a proposal to perform the work occasioned by change order "A-1" as an addition of \$1,557.28 to the contract sum of \$126,682 as stated in the contract by and between Paul Steenberg Construction Company and the Regents of the University of Minnesota dated as of November 29, 1938, and

WHEREAS, no additional calendar days will be required to complete the contract if said proposal is accepted, and

WHEREAS, the said proposal has been approved by C. H. Johnston, Architect, Professor Roy Childs Jones, University Advisory Architect, W. F. Holman, Supervising Engineer, and W. T. Middlebrook, Comptroller, and

WHEREAS, sufficient monies to pay all costs occasioned by change order "A-1" are in the construction account for the Dormitory for Graduate Students, Docket Minnesota No. 1424-F.

Now, therefore, be it resolved by the Special Committee on Public Works Administration Projects of the Regents of the University of Minnesota:

Section 1. That change order "A-1" and the work occasioned thereby be, and the same hereby are approved.

Section 2. That the proposal of Paul Steenberg Construction Company, general contractors, to do the work occasioned by change order "A-1" as an addition of \$1,557.28 to the contract sum of \$126,682 as stated in the contract by and between the said Paul Steenberg Construction Company and the Regents of the University of Minnesota dated as of November 29, 1938 be and the same is hereby accepted.

The following members voted in favor of the adoption of the above resolution:

George W. Lawson      Sheldon V. Wood  
Guy Stanton Ford

and the following persons voted against the adoption of the said resolution:

None

Whereupon, the Chairman of the Special Committee on Public Works Administration Projects of the Regents of the University of Minnesota declared the resolution to be passed.

Voted to adjourn.

W. T. MIDDLEBROOK, Secretary

UNIVERSITY OF MINNESOTA  
BOARD OF REGENTS  
AGRICULTURAL COMMITTEE  
MINUTES

March 22, 1939

A meeting of the Agricultural Committee was held in the Regents' Room on Wednesday, March 22, 1939, at nine-thirty o'clock.

Present: Regent Lawson, presiding; Regents Gainey, Novak, A. J. Olson, M. M. Olson, Peterson, Quinlivan, and Wood, Mr. Ford and Dean Coffey.

Voted to accept the following resignations:

George A Sallee Instructor Agricultural Economics effective December 28, 1938

Harold R Lewis Instructor Extension Publicity Specialist Agricultural Extension effective March 16, 1939

Leona Vieths Instructor North Central School and Experiment Station effective January 1, 1939

Mary L Thompson Cafeteria Manager Northwest School and Experiment Station effective January 1, 1939

Lois L Johnson Technician Veterinary Medicine effective March 1, 1939

Margaret Jarvis Knauber Clerk-Stenographer Entomology and Economic Zoology effective January 1, 1939

Ruth Davern Hazard Clerk-Stenographer School of Agriculture effective December 20, 1938

Bernice D Schafer Junior Mail Clerk Agricultural Extension effective March 12, 1939

Voted to approve the following appointments:

Helen F Evers as Instructor Home Economics March 16 to June 15, 1939 at \$600 Term CX

Charlotte V Jacobson as Instructor Home Economics March 16 to June 15, 1939 at \$583 Term CHX97

Margaret J Flack as Instructor Rhetoric January 1 to March 31, 1939 at \$330 Term C

Katherine Hennig as Instructor School of Agriculture January 1 to March 31, 1939 at \$120 Term CH24

Harold Sandhoff as Research Assistant Animal and Poultry Husbandry April 1 to June 30, 1939 at \$300 Term CH75

Florence V Lambert as Instructor North Central School and Experiment Station January 1 to April 30, 1939 at \$560 Term C

Ernst T Jacobson as Instructor Rural Sociology Agricultural Experiment Station December 16-31, 1938 at \$67 Term C

William H Walker as Research Assistant Agricultural Engineering January 3 to June 15, 1939 at \$362 Term CH50 and June 16-30, 1939 at \$67 Term C

Arthur Magnuson as Teaching Assistant Animal and Poultry Husbandry January 1 to March 31, 1939 at \$400 Term C

Donald J deZeeuw as Research Assistant Plant Pathology and Botany February 16 to June 30, 1939 at \$300 Term CH50

Dalton F Seeling as Assistant Extension Dairyman Agricultural Extension February 6 to June 30, 1939 at the rate of \$1,800 Term AIV

Erma Peterson as recipient of Gideon Memorial Fund Award of \$15 School of Agriculture for outstanding work in Horticulture during summer of 1938

The following as recipients of Caleb Dorr Single Term Scholarships of School of Agriculture for outstanding scholarship

|                |      |
|----------------|------|
| Earl Ness      | \$15 |
| Esther Borg    | 10   |
| Rosanna Hagel  | 5    |
| Robert Boulton | 5    |

The following as recipients of the Caleb Dorr Community Betterment Award of School of Agriculture for outstanding accomplishment in 4-H Leadership summer of 1938

|                |      |
|----------------|------|
| Earl Boldt     | \$3  |
| Esther Borg    | 7.50 |
| Donald Kaehler | 4    |
| Ervin Imdieke  | 5    |

Edmund Gensmer as recipient of the Caleb Dorr Five Term Scholarship School of Agriculture of \$25 for high scholarship during 1938-39

Glenn Long and Lester Lerud as recipients of the Pullman Company Loan Fund Scholarships of \$125 each Animal and Poultry Husbandry for 1938-39

The following as recipients of the Caleb Dorr Special Scholarship Prizes in the College of Agriculture, Forestry and Home Economics for 1938-39

|                    |      |
|--------------------|------|
| David F Adams      | \$40 |
| Lois M Colesworthy | 40   |
| Gerhard I Erickson | 25   |
| David W Hall       | 25   |
| Wayne Kielley      | 40   |
| Edward P Lana      | 25   |

The following as recipients of the Sears-Roebuck Agricultural Scholarships in the College of Agriculture, Forestry and Home Economics for 1938-39

|                  |       |
|------------------|-------|
| Homer W Barnett  | \$100 |
| Malcolm F Bren   | 100   |
| Waldo G Erickson | 50    |
| Cyrus B Gaustad  | 50    |

|                    |       |
|--------------------|-------|
| Robert E Graham    | \$100 |
| Raymond J Higgin   | 50    |
| Gregory D Luehr    | 50    |
| Robert D Mackereth | 100   |
| Toive J Ollila     | 50    |
| Howard W Ottoson   | 50    |
| Gordon I Swanson   | 50    |
| Leo H Wilenius     | 50    |
| Robert W Worcester | 50    |

William H Olson continuation of appointment as Agricultural Extension Specialist in Dairy Husbandry January 1 to March 31, 1939 at \$750 Term C

Hans P Hanson as Agricultural Extension Specialist in Land Use Agricultural Extension February 1 to June 30, 1939 at \$365 Term CH25 (\$1,094 United States Department of Agriculture)

Dale R. Smith as Beltrami Assistant County Agricultural Agent Agricultural Extension January 3 to June 30, 1939 at the rate of \$1,900 Term AIV

Hilda Thurston as Martin County Club Agent Agricultural Extension January 16 to June 30, 1939 at the rate of \$1,600 (\$800 University—\$800 County) Term AHIV50

Archie D Wilson as Extension Specialist in Land Use Agricultural Extension January 16 to June 30, 1939 at \$401 Term CH25 (\$1,203 United States Department of Agriculture)

Leigh M Nerhaugen as Clerk-Stenographer Entomology and Economic Zoology January 3 to June 30, 1939 at the rate of \$480 Term AH50

Jeannette M Johansen as Clerk-Stenographer School of Agriculture January 3 to March 31, 1939 at \$80 per month Term C

Voted to approve the following promotions and transfers:

Arthur W Anderson from Instructor, Assistant Extension Dairyman Agricultural Extension at \$1,800 Term AIV to Research Assistant Agricultural Economics at \$600 Term CH75 January 1 to June 30, 1939

Margaret V Davis from Junior Chemist Home Economics at \$1,400 Term BH77 to receive \$138 additional for 23% time as Instructor March 16 to June 15, 1939

Truman R Nodland from Research Assistant Agricultural Economics at the rate of \$1,600 Term A July 1 to September 30, 1938, Term AH75 October 1, 1938 to June 30, 1939, and with 20% additional time in the School of Agriculture October 1, 1938 to March 31, 1939, to Instructor Agricultural Economics at the rate of \$2,000 Term AIV December 28, 1938 to June 30, 1939

C H Schrader from Murray County Agricultural Agent Agricultural Extension at \$2,700 (\$2,300 University—\$400 County) Term AHIV85 to Agricultural Extension Specialist—Agronomy at the rate of \$1,400 (\$700 University—\$700 County) Term AHIV50 April 1 to June 30, 1939

Gordon Johnson from Freeborn County Assistant County Agricultural Agent Agricultural Extension to Sherburne County Assistant County Agricultural Agent without change in salary January 16 to June 30, 1939

Clarence G Powell from Martin County Assistant County Agricultural Agent Agricultural Extension at \$2,300 (\$2,200 University—\$100 County) Term AHIV96 to Martin County Agricultural Agent at the rate of \$2,400 (\$2,200 University—\$200 County) Term AHIV92 January 1 to June 30, 1939

Voted to approve the following salary adjustments:

Erwin V Bahn Instructor School of Agriculture from \$25 per month Term CH12 to \$36 per month Term CH18 January 1 to March 31, 1939

John T Presley Research Assistant Plant Pathology and Botany from \$33.33 per month Term CH25 to \$53.33 per month Term CH40 January 1 to June 30, 1939

John Vaughn Research Assistant Plant Pathology and Botany from \$300 Term EH25 to the rate of \$600 Term EH50 February 1 to June 30, 1939

Theodore R Wright Research Assistant Plant Pathology and Botany from \$300 Term EH25 to the rate of \$600 Term EH50 February 1 to June 30, 1939

J Lewis Allison Research Assistant American Creosoting Company Research in Forestry at \$53.33 per month Term CH40 to receive \$33.33 per month for 25% additional time in Plant Pathology and Botany February 1 to June 30, 1939

Walter B Garver Research Assistant Agricultural Economics from \$1,600 Term AIV to the rate of \$800 Term AH50 March 1 to June 30, 1939

Norman E Borlaug Assistant Coach Physical Education for Men October 1, 1938 to February 28, 1939 at \$100 Term CH25 to receive \$53.33 per month for 40% time in Plant Pathology and Botany January 3 to June 30, 1939

Carl G Ash West Polk County Agricultural Agent Agricultural Extension from \$2,500 (\$2,300 University—\$200 County) Term AHIV92 to the rate of \$2,600 (\$2,300 University—\$300 County) Term AHIV88 January 1 to June 30, 1939

Raymond Aune Olmsted County Agricultural Agent Agricultural Extension from \$2,900 (\$2,300 University—\$600 County) Term AHIV79 to the rate of \$3,000 (\$2,300 University—\$700 County) Term AHIV77 January 1 to June 30, 1939

Howard Balk Clearwater County Agricultural Agent Agriculture Extension from \$2,100 Term AIV to the rate of \$2,300 (\$2,100 University—\$200 County) Term AHIV91 January 1 to June 30, 1939

George Berggren Lake of the Woods County Agricultural Agent Agricultural Extension from \$2,200 Term AIV to the rate of \$2,300 (\$2,200 University—\$100 County) Term AHIV96 January 1 to June 30, 1939

Francis Brady Houston County Agricultural Agent Agricultural Extension from \$2,250 Term AIV to the rate of \$2,350 (\$2,250 University—\$100 County) Term AHIV96 January 1 to June 30, 1939

Sara Cina Itasca County Home Demonstration Agent Agricultural Extension from \$1,800 Term AIV to the rate of \$2,000 (\$1,800 University—\$200 County) Term AHIV90 January 1 to June 30, 1939

Norman Goodwin Douglas County Agricultural Agent Agricultural Extension from \$2,200 Term AIV to the rate of \$2,400 (\$2,200 University—\$200 County) Term AHIV92 January 1 to June 30, 1939

Chester W Graham Hubbard County Agricultural Agent Agricultural Extension from \$2,100 Term AIV to the rate of \$2,200 (\$2,100 University—\$100 County) Term AHIV95 January 1 to June 30, 1939

D T Grussendorf South St Louis County Agricultural Agent Agricultural Extension from \$2,600 (\$1,350 University—\$1,250 County) Term AHIV51 to the rate of \$2,720 (\$1,350 University—\$1,370 County) Term AHIV50 January 1 to June 30, 1939

Nels P Hanson Pope County Agricultural Agent Agricultural Extension from \$2,200 Term AIV to the rate of \$2,300 (\$2,200 University—\$100 County) Term AHIV96 January 1 to June 30, 1939

Melvin Hole Traverse County Agricultural Agent Agricultural Extension from \$2,100 Term AIV to the rate of \$2,200 (\$2,100 University—\$100 County) Term AHIV95 January 1 to June 30, 1939

Ross Huntsinger Jackson County Agricultural Agent Agricultural Extension from \$2,400 (\$2,300 University—\$100 County) Term AHIV96 to the rate of \$2,500 (\$2,300 University—\$200 County) Term AHIV92 January 1 to June 30, 1939

Paul W Kunkel Brown County Agricultural Agent Agricultural Extension from \$2,460 (\$2,200 University—\$260 County) Term AHIV89 to the rate of \$2,500 (\$2,200 University—\$300 County) Term AHIV88 January 1 to June 30, 1939

Harold Lawrenz Dakota County Agricultural Agent Agricultural Extension from \$2,400 (\$2,350 University—\$50 County) Term AHIV97 to the rate of \$2,500 (\$2,350 University—\$150 County) Term AHIV94 January 1 to June 30, 1939

Duane E Long County Livestock Field Agent Agricultural Extension from \$1,800 (\$450 University—\$1,350 County) Term AHIV25 to \$150 Term C April 1-30, 1939

S C Martensen Stevens County Agricultural Agent Agricultural Extension from \$2,310 (\$2,200 University—\$110 County) Term AHIV95 to the rate of \$2,400 (\$2,200 University—\$200 County) Term AHIV92 January 1 to June 30, 1939

Ronald McCamus Kandiyohi County Agricultural Agent Agricultural Extension from \$2,500 (\$2,200 University—\$300 County) Term AHIV88 to the rate of \$2,700 (\$2,200 University—\$500 County) Term AHIV81 January 1 to June 30, 1939

Cletus Murphy Waseca County Agricultural Agent Agricultural Extension from \$2,500 (\$2,300 University—\$200 County) Term AHIV92 to the rate of \$2,600 (\$2,300 University—\$300 County) Term AHIV88 January 1 to June 30, 1939

Hazel Rollins Hennepin County Home Demonstration Agent Agricultural Extension from \$2,000 (\$1,800 University—\$200 County) Term AHIV90 to the rate of \$2,100 (\$1,800 University—\$300 County) Term AHIV86 January 1 to June 30, 1939

Miles Rowe Wadena County Agricultural Agent Agricultural Extension from \$2,000 Term AIV to the rate of \$2,200 (\$2,000 University—\$200 County) Term AHIV91 January 1 to June 30, 1939

C H Schrader Murray County Agricultural Agent Agricultural Extension from \$2,920 (\$1,000 University—\$1,920 State Department of Agriculture) Term AHIV34 to the rate of \$2,700 (\$2,300 University—\$400 County) Term AHIV85 January 1 to June 30, 1939

Rudolph Stolen East Polk County Agricultural Agent Agricultural Extension from \$2,200 Term AIV to the rate of \$2,300 (\$2,200 University—\$100 County) Term AHIV96 January 1 to June 30, 1939

Walter W Thompson Fillmore County Agricultural Agent Agricultural Extension from \$2,400 (\$2,300 University—\$100 County) Term AHIV96 to the rate of \$2,500 (\$2,300 University—\$200 County) Term AHIV92 January 1 to June 30, 1939

Gayette Clarkon Technician Veterinary Medicine at \$1,080 Term AIII to receive \$56.70 per month for 63% time March 16 to May 31, 1939

Voted to approve the following leaves of absence:

Eugenia B Clark Instructor West Central School and Experiment Station leave with salary January 28 to February 18, 1939 while under quarantine

Harold V Lindstrom Research Assistant Agricultural Biochemistry leave without salary January 14 to February 28, 1939 on account of injury

Leona Palmer Mail Clerk Mimeograph and Bulletins leave with salary January 1-31, 1939 and without salary February 1 to March 15, 1939 on account of injury

Voted to approve the following trips outside the state:

C H Bailey Professor of Agricultural Biochemistry and Vice Director Experiment Station to Washington, D C April 1-10, 1939 to confer with the Office of Experiment Stations United States Department of Agriculture respecting the program and policies of that office as related to the work of the Minnesota Agricultural Experiment Station expenses not to exceed \$111.35 to be charged to Budget 2250-2100

T S Long Instructor West Central School and Experiment Station from Morris, Minnesota to Brookings, South Dakota March 3-4, 1939 to accompany members of debate and declamatory



teams for contest with School of Agriculture students expenses not to exceed \$21 to be charged to Budget 7218-2500

A C Heine Instructor and Coach West Central School and Experiment Station from Morris, Minnesota to Brookings, South Dakota March 4-5, 1939 to accompany basketball team for game with South Dakota State School of Agriculture expenses not to exceed \$30 to be charged to Budget 7218-2500

A C Heine Instructor and Coach West Central School and Experiment Station from Morris, Minnesota to Wahpeton, North Dakota February 21, 1939 to accompany basketball team for game with the North Dakota School of Science expenses not to exceed \$18 to be charged to Budget 7218-2500

The School of Agriculture Basketball Team to Brookings, South Dakota February 24-26, 1939 for basketball game with the South Dakota State School of Agriculture expenses not to exceed \$90 to be charged to Budget 7221-2500

Paul E Miller Professor and Director of Agricultural Extension to Ames, Iowa March 13-16, 1939 to interview candidates from Iowa State College for position in Agricultural Engineering Extension work expenses not to exceed \$5 to be charged to Budget 2230-4208 (Bankhead-Jones Fund)

W H Peters Professor and Chief Animal and Poultry Husbandry to Des Moines, Iowa March 5-6, 1939 to purchase a pure-bred Shorthorn bull at the cattle sale held by Iowa Shorthorn Cattle Breeders' Association expenses not to exceed \$21.60 to be charged to Budget 2214-4100

Lyle A Churchill Assistant Professor State County Agent Leader Agricultural Extension to Washington, D C April 21-28, 1939 for a joint conference of official representatives of the United States Department of Agriculture, Agricultural Extension Service, American Farm Bureau Federation, National Grange, National Farmers' Union and American Vocational Association expenses not to exceed \$111.05 to be charged to Budget 2230-4208 (Bankhead-Jones Fund)

Mildred Schenck Instructor State Club Agent Agricultural Extension to Chicago, Illinois April 2-4, 1939 for meeting of the National Club Congress Program Committee expenses not to exceed \$28.15 to be charged to Budget 2230-4208 (Bankhead-Jones Fund)

Dan T Carlson Member of the Minnesota Dairy Industry Committee to Chicago, Illinois March 19-23, 1939 for a National Committee meeting for promoting the use of dairy products expenses not to exceed \$50 to be charged to Budget 2216-2421

Voted to approve memorandum of agreement between the Bureau of Agricultural Engineering, the Agricultural Adjustment Administration of the United States Department of Agriculture, and the Agricultural Experiment Station, for the conduct of investigation of farm storage of

corn, for the period September 1, 1938 to June 30, 1939, filed supplement to the minutes, page 1494.

Voted to refer the question of the purchase of the sixty acres adjoining the Northwest School and Experiment Station, Crookston, from the Red River Valley Livestock Association for investigation and report to a committee consisting of Regent Quinlivan, Chairman, Dean Coffey, and Comptroller Middlebrook.

The President reported for the information of the Board resolution from the Minnesota Red River Valley Potato Improvement Association, urging greater support for the study of potato crops in that area, filed supplement to the minutes, page 1495.

The President reported for the information of the Board resolution from the Minnesota Baby Chick Co-operative Association, urging additional support for poultry experimental work, filed supplement to the minutes, page 1496.

The President reported for the information of the Board the report of the Visitors Committee of the State Horticultural Society, which was discussed and ordered acknowledged and filed supplement to the minutes, page 1497.

Voted to assign the following described land, being a gift from Margaret E. Oldenburg, to the Cloquet Experiment Station for administrative purposes:

All that part of NW $\frac{1}{4}$ , SE $\frac{1}{4}$  AND SW $\frac{1}{4}$  North of Railway Section 1-48-17

Part of SW $\frac{1}{4}$  NW $\frac{1}{4}$  Section 18-48-18 NE $\frac{1}{4}$  NE $\frac{1}{4}$ , SW $\frac{1}{4}$ , SW $\frac{1}{4}$  SE $\frac{1}{4}$  SW $\frac{1}{4}$ , NE $\frac{1}{4}$  SE $\frac{1}{4}$ , NW $\frac{1}{4}$  SE $\frac{1}{4}$ , Section 18-48-18  
NW $\frac{1}{4}$  NW $\frac{1}{4}$  Section 19-48-18  
SE $\frac{1}{4}$  NE $\frac{1}{4}$  Section 20-48-18

The Comptroller reported a fire in Pendergast Hall in the Boys Dormitory on the Farm Campus on February 8, 1939, estimated loss between \$1,000 and \$2,000, covered by insurance.

Voted to refer to the Executive and Finance Committee for investigation and report distribution of the Farm Campus New Union fee, which becomes effective beginning with the academic year 1939-40.

Voted to approve the following fees :

- \$2 Agricultural Short Course on Conservation of Wildlife, effective April 1, 1939
- \$2 Stockroom fee for all students taking laboratory courses in Agricultural Biochemistry, effective fall quarter 1939-40

Voted to accept with thanks the following gift :

Donor Northwest Association of Ice Cream Manufacturers  
Amount \$2,000  
Fund Northwest Association of Ice Cream Manufacturers Research  
Purpose For research on the sanitary quality of the ice cream supply for Minnesota, in accordance with memorandum of agreement, filed supplement to the minutes, page 1498.

Voted to accept with thanks the following gift :

Donor National Research Council Committee on Aerobiology  
Amount \$1,865.35  
Fund National Research Council research in Aerobiology  
Purpose For research in aerobiology under the direction of Dr. E. C. Stakman, in accordance with correspondence filed supplement to the minutes, page 1499.

Voted to accept with thanks the following gift :

Donor Musher Foundation, Inc.  
Amount \$100  
Fund Musher Foundation, Inc. Research  
Purpose For a study of the influence of Avenized parchment paper on flavor and composition of butter, and of the influence of adding Avenex concentrate to cream on the keeping quality of butter, in accordance with memorandum of agreement filed supplement to the minutes, page 1500.

Voted to adjourn.

W. T. MIDDLEBROOK, Secretary

Voted to approve preparation and execution of an agreement with the Orchestral Association for the year 1939-40, providing in addition to the terms and conditions heretofore existing, that the number of symphony concerts in the series be increased from 16 to 18, and that the prices be correspondingly increased, as set forth in letter from Manager Arthur J. Gaines to Comptroller W. T. Middlebrook, under date of March 8, 1939, filed supplement to the minutes, page 1505.

Voted to approve cooperative arrangement between the University and the Civil Aeronautics Authority in the civilian training program of some twenty University of Minnesota students.

The President of the University reported to the Board selection of the University of Minnesota by the United States Navy Department as a unit of the Naval Reserve Officers' Training Corps, in response to the application approved on April 17, 1937 by the Board of Regents and filed with the Navy Department.

Voted to approve reorganization of the Department of Scandinavian as recommended by the Dean of the College of Science, Literature, and the Arts in his letter of March 8, 1939, filed supplement to the minutes, page 1506.

Voted to approve limitation of enrolment in courses in Medical Technology, as follows:

The number of students accepted into the junior class each fall quarter will depend upon the number of places available in the laboratory for practical experience during the senior year. Application for admission to the junior class must be made by all students including those registered in the first two years at the University of Minnesota.

Voted to approve increase in student loans by Law students from \$400 to \$600 maximum.

Voted to approve an inspection trip for senior students in the Department of Mechanical Engineering as a required part of the course.

Voted to approve an inspection trip for senior students in the Department of Electrical Engineering as a required part of the course.

Voted to grant permission to Professor John M. Bryant

UNIVERSITY OF MINNESOTA  
BOARD OF REGENTS  
MINUTES

March 22, 1939

A meeting of the Board of Regents was held in the Regents' Room of the Administration Building, University of Minnesota, Minneapolis, Minnesota, on Wednesday, March 22, 1939, at ten o'clock.

Present: Mr. Ford, presiding; Regents Gainey, Lawson, Novak, A. J. Olson, M. M. Olson, Peterson, Quinnlivan, and Wood.

Under the provisions of paragraph 4, "Rules of the Regents, Officers of the Board," the President of the Board requested Regent Lawson, Second Vice-president of the Board, to act as chairman of the meeting and Regent Lawson did so act.

Voted to approve the minutes of the following meetings:

- Agricultural Committee of December 23, 1938
- Board of Regents of December 23, 1938
- Special Committee on Public Works Administration Projects of January 13, 1939
- Special Committee on Public Works Administration Projects of February 3, 1939
- Special Committee on Public Works Administration Projects of February 14, 1939
- Special Committee on Public Works Administration Projects of March 15, 1939

Voted to approve the report of the Agricultural Committee of March 22, 1939.

Voted to approve the following retirement:

Josie Haugen Assistant Cook Minnesota Union Cafeteria effective January 1, 1939 (retires on Minnesota State Employees Retirement Fund)

Voted to accept the following resignations:

George F Lussky Associate Professor German effective June 16, 1939 to accept headship of the Department of German at University of Oregon

Elizabeth G Gardiner Assistant Professor Sociology effective February 1, 1939 to be with the National Society for the Prevention of Blindness, 50 West 50th Street, New York

George M Brace Instructor Trade and Industrial Education effective December 16, 1938

Willis H Thompson Instructor Pediatrics effective February 1, 1939

Martin Steinmann Teaching Assistant English effective January 26, 1939

Appleton J Crowley Teaching Assistant Geology and Mineralogy effective February 1, 1939

Richard F Baker Research Assistant Physics effective December 16, 1938

Frank B Sandgren Research Fellow Engineering Experiment Station effective January 1, 1939

Edward J Semansky Medical Fellow Obstetrics and Gynecology effective February 1, 1939

Margaret Engels Teaching Assistant School of Nursing effective March 1, 1939

Katherine Noble Teaching Assistant School of Nursing effective March 1, 1939

N William Stowring Dental Intern School of Dentistry effective January 1, 1939

Hans Reichel Medical Fellow Mayo Foundation effective February 1, 1939

Anthony W Middleton Medical Fellow Mayo Foundation effective January, 1939

William H F Sener Program Director Radio Broadcasting effective February 1, 1939

Donald C Gernes Associate Chemical Engineer Northwest Research Institute effective April 1, 1939

Marian I Brody Junior File Clerk Library effective March 9, 1939

Winifred Kahut Account Clerk Office of the Comptroller effective January 1, 1939

Sammie L Lang Junior Account Clerk Office of the Comptroller effective March 28, 1939

Julie Rydos Junior Office Appliance Operator Office of the Comptroller effective January 12, 1939

Dorothy M Hedler Clerk-Stenographer Municipal Reference Bureau effective February 1, 1939

Alice Andree Janitress Minnesota Hospital and Home for Crippled Children—Corn Exchange Building effective February 1, 1939

Erma Anderson Locker Room Attendant Physical Education for Women effective February 16, 1939

The following in the University of Minnesota Hospitals

|                | Effective Date    |
|----------------|-------------------|
| Morna Anderson | February 21, 1939 |
| Violette Berg  | February 1, 1939  |
| Olive Brendmon | January 16, 1939  |

|                   |                              | Effective Date    |
|-------------------|------------------------------|-------------------|
| Roy Brenizer      | Floorman                     | March 16, 1939    |
| Verna Brocker     | Head Nurse                   | March 5, 1939     |
| Robert Campbell   | Hospital Attendant           | January 23, 1939  |
| Vernice E Elofson | Nursing Supervisor           | January 18, 1939  |
| Mae C Goodell     | General Duty Nurse           | December 28, 1938 |
| Helen M Heberlee  | Assistant Dietitian          | March 1, 1939     |
| Hazel Hodges      | Technician                   | February 16, 1939 |
| Eileen Irvine     | General Duty Nurse           | January 1, 1939   |
| Ruth M Landin     | General Duty Nurse           | December 30, 1938 |
| Melvin M Larson   | Floorman                     | March 12, 1939    |
| Helen Latvala     | Domestic Helper              | January 8, 1939   |
| Janet A MacLean   | General Duty Nurse           | February 1, 1939  |
| Helen Malone      | Clerk-Stenographer           | December 25, 1938 |
| Mary L Meyer      | Domestic Helper              | February 16, 1939 |
| Eloise M Odegard  | General Duty Nurse           | March 5, 1939     |
| Marcella I Ruud   | General Duty Nurse           | February 18, 1939 |
| David W Schwartz  | Floorman                     | March 3, 1939     |
| Roy Stauffer      | Ass't. Custodial<br>Mechanic | January 1, 1939   |
| Vivian Story      | Head Nurse                   | December 16, 1938 |
| Gordon W Swan     | Floorman                     | January 6, 1939   |
| Hugh Thompson     | Hospital Attendant           | January 4, 1939   |

Voted to approve the following appointments :

Royal N Chapman as Dean and Professor of Ecology Graduate School beginning July 1, 1939 at \$8,500 Term A

Konstantin Reichardt as Professor Departments of German and Scandinavian beginning September 16, 1939 at the rate of \$4,250 Term B

Gerald T Evans as Associate Professor of Medicine and Director of Chemical and Metabolic Laboratories University of Minnesota Hospitals beginning May 1, 1939 at the rate of \$5,500 Term AIV

Robert Meyer as Clinical Associate Professor Obstetrics and Gynecology without salary beginning July 1, 1939

Alrik Gustafson as Assistant Professor Department of Scandinavian for 1939-40 at \$2,750 Term B

Wilma L Kennedy as Instructor English for winter quarter of 1938-39 at \$400 Term CH66

Walter W Finke as Instructor Sociology spring quarter of 1938-39 at \$300 Term CH33

Robert M Saunders as Instructor Electrical Engineering February 8 to June 15, 1939 at \$100 per month Term CH50

Levi A Lovegren continuation of appointment as Instructor College of Education for winter and spring quarters of 1938-39 at \$600 Term CH55

Irene L Beland as Instructor School of Nursing without salary December 1, 1938 to June 30, 1939

Bernice Dalen as Instructor School of Nursing without salary January 1 to June 30, 1939

Ruth Harrington as Instructor School of Nursing April 1 to June 30, 1939 at \$600 Term C

Katherine M McMillan as Instructor School of Nursing without salary December 1, 1938 to June 30, 1939

Alexander Blumstein as Instructor Minneapolis General Hospital Fund January 1 to June 30, 1939 at \$1,050 Term C

Russell C Lindgren as Instructor Minneapolis General Hospital Fund February 1 to June 30, 1939 at \$300 Term CH33

Thomas Lowry as Clinical Assistant in Medicine without salary January 23 to June 30, 1939

David Gavisser as Clinical Assistant Minneapolis General Hospital Fund January 1 to June 30, 1939 at \$750 Term C

Lloyd Sherman as Clinical Assistant Minneapolis General Hospital Fund January 1 to June 30, 1939 at \$750 Term C

Barbara Bailey Hodges as Lecturer Sociology for spring quarter of 1938-39 at \$375 Term CHX50

Louise Clevenger as Lecturer Sociology for spring quarter of 1938-39 at \$200 Term CH17

Paul S Carroll as Lecturer Law School January 1 to May 31, 1939 as \$25 per lecture

John F Bonner as Lecturer Law School January 1 to May 31, 1939 at \$25 per lecture

Adda Eldredge as Lecturer General Extension Division for winter quarter of 1938-39 at \$625 Term CH66

Victor L Fixen as Lecturer Civil Engineering for winter quarter of 1938-39 at \$300 Term CH

Malvin Nydahl as Lecturer Pharmacy April 14 to May 5, 1939 at \$40 Term CH

Wilfried Heller as Lecturer Twin City Jewish-American Lectureship Fund November 1, 1938 to June 30, 1939 at \$800 Term C

The following as Supervising Teachers College of Education for winter and spring quarters of 1938-39

|                   |                     |
|-------------------|---------------------|
| Esther R Amundsen | \$33.33 per quarter |
| Camilla A Henry   | 50.00 per quarter   |
| Florence Legate   | 100.00 per quarter  |
| Ethel B Reeve     | 100.00 per quarter  |

Leona E Tomnitz as Supervising Teacher Home Economics Education February 16 to June 15, 1939 at \$67 Term CH

Emil G Holmstrom as Medical Fellow Obstetrics and Gynecology January 1 to June 30, 1939 at the rate of \$600 Term AIV

Lyle J Hay as Medical Fellow Surgery March 1 to June 30, 1939 at the rate of \$600 Term AIV

Arnold J Kremen as Medical Fellow Surgery January 1 to June 30, 1939 at the rate of \$600 Term AIV

Florian J Klick as Dental Interne School of Dentistry February 16 to June 30, 1939 at the rate of \$900 Term AIV

Harold R Lawler as Dental Interne School of Dentistry January 3 to June 30, 1939 at the rate of \$900 Term AIV



The following as Medical Fellows Mayo Foundation January 1, 1939 to December 31, 1941 at \$900 Term A

|                     |                    |                     |
|---------------------|--------------------|---------------------|
| Joe R Brown         | Theodore J Hughes  | Robert E Pennington |
| Reed S Clegg        | Jack A Killins     | Harvey J Raszkowski |
| James F Elliott     | Charles D Kimball  | William P Standard  |
| Franklin F Ferguson | Franklin A Kyser   | Edmund B Sutton     |
| Charles F Fishback  | William V Leary    | E Paul Tischer      |
| Edward L Foss       | Charles R Maino    | Hugh L Trimmingham  |
| Arnold S Haisten    | Bernard A Mason    | Richard A Twyman    |
| John R Hill         | Walter R Nickel    | Lawrence M Wiig     |
| Rulon F Howe        | Joseph E O'Donnell |                     |

Daniel H Autry as Medical Fellow Mayo Foundation January 1, 1939 to December 31, 1940 at the rate of \$900 Term A

A Kesav as Medical Fellow Mayo Foundation January 16, 1939 to January 15, 1942 at the rate of \$900 Term A

Harlan F Nelson continuation of appointment as Medical Fellow Surgery January 1 to June 30, 1939 at the rate of \$600 and maintenance at Minneapolis General Hospital Term AIV

Harold C Freedman as Medical Fellow Minneapolis General Hospital Fund January 1 to June 30, 1939 at the rate of \$300 and maintenance Term AIV

Alton Lindblom as Medical Fellow Minneapolis General Hospital Fund January 1 to June 30, 1939 at the rate of \$300 and maintenance Term AIV

Edwin J Welte as Medical Fellow Minneapolis General Hospital Fund January 1 to June 30, 1939 at the rate of \$300 and maintenance Term AIV

Wybren Hiemstra as Medical Fellow Radiology without salary other than exemption from tuition January 3 to June 30, 1939

Ronald W Steube as Medical Fellow Cancer Institute Research February 16 to May 15, 1939 at \$225 Term C

Willard J Hanson as Medical Fellow Washburn Home Fellowship Pediatrics January 1 to June 30, 1939 at the rate of \$600 Term AIV

Edward Brecht as Research Assistant Committee on Educational Research January 1 to March 31, 1939 at \$50 Term CH12

Margaret Evje as Research Assistant Committee on Educational Research January 1 to March 31, 1939 at \$200 Term CH50

Charlotte G Anderson as Teaching Assistant English January 26 to June 15, 1939 at the rate of \$300 Term BH25

James C Scott as Teaching Assistant Geology February 1 to June 30, 1939 at the rate of \$150 Term EH12

Raymond B Nixon as Teaching Assistant Journalism for winter and spring quarters of 1938-39 at \$267 Term CH33

Jacob Bearman as Teaching Assistant Mathematics for winter quarter of 1938-39 at \$150 Term CH37

Marvin M Mann as Research Assistant Physics February 23 to June 30, 1939 at the rate of \$1,600 Term AIV

Russell G Whitesel as Teaching Assistant Political Science for winter and spring quarters of 1938-39 at \$250 Term CH31

Henry M Murray as Teaching Assistant Sociology for winter and spring quarters of 1938-39 at \$314 Term CH39

Lucie I Lawson as Teaching Assistant Speech for winter quarter of 1938-39 at \$200 Term CH50

Joseph D Batcheller as Teaching Assistant Speech for winter quarter of 1938-39 at \$200 Term CH50

Philip H Harden as Teaching Assistant Zoology for winter quarter of 1938-39 at \$100 Term CH25

Ogden L Prestholdt as Teaching Assistant Mathematics and Mechanics January 1 to June 15, 1939 at the rate of \$600 Term BH50

Clara Childs as Teaching Assistant School of Nursing without salary December 1, 1938 to June 30, 1939

Esther Garrison as Teaching Assistant School of Nursing without salary December 1, 1938 to June 30, 1939

Alma Jurgens as Teaching Assistant School of Nursing without salary March 1 to June 30, 1939

Frank L Pollack as Teaching Assistant Physiology without salary other than tuition exemption January 1 to June 30, 1939 Term CH25

George S Bergh as Teaching Assistant Surgery January 1 to June 30, 1939 at \$800 Term C

Russell D Green as Teaching Assistant General College January 16 to February 15, 1939 at \$33.33 Term CH25

Robert E Hoag as Teaching Assistant General College January 16 to June 30, 1939 at \$33.33 per month Term CH25

Ray Livingston as Teaching Assistant General College January 16 to June 30, 1939 at \$33.33 per month Term CH25

Fred F Nora as Teaching Assistant General College January 16 to June 30, 1939 at \$33.33 per month Term CH25

Luella G Pesek as Research Assistant General College January 16 to June 30, 1939 at \$33.33 per month Term CH25

Elinor Tilford as Research Assistant General College February 1 to March 31, 1939 at \$50 Term CH19

Stanley P Rowland as Teaching Assistant Organic Chemistry for Winter Quarter of 1938-39 at \$200 Term CH50

Naomi Yolton as Research Assistant Physiology Diehl Copavin Fund January 1 to June 30, 1939 at \$640 Term CH80

John L Hamilton as Teaching Assistant General College January 16 to June 30, 1939 at \$147 Term CH20

Thomas R Gibson as Research Assistant Physical Education January 1 to June 15, 1939 at \$550 Term CH75

Andrew R Downie as Research Assistant Students' Health Service January 1 to March 31, 1939 at \$150 Term CH38

Albert O Mitchell as Teaching Assistant Speech at \$200 Term CH25, as Clerk University Theatre at \$260 Term CH55, and in the University Chorus at \$100 Term CH20 for December 16, 1938 to June 15, 1939

James H Dean as Research Assistant General College for winter and spring quarters of 1938-39 at \$400 Term CH50

Llewellyn Z Gross as Research Assistant General College for winter and spring quarters of 1938-39 at \$400 Term CH50

Bessie S Smith as Research Assistant General College for winter and spring quarters of 1938-39 at \$400 Term CH50

Arthur R Nestoss as Research Assistant American Council on Education—Movie Evaluation January 1 to March 31, 1939 at \$100 Term CH25

Clifton A Gayne continuation of appointment as Research Assistant Carnegie Foundation Art Research Fund for Winter Quarter of 1938-39 at \$200 Term CH50

Rosemarie Allen as Teaching Assistant Institute of Child Welfare January 16 to June 15, 1939 at the rate of \$300 Term BH25

Carroll J Bellis as Medical Fellow Surgery January 1 to June 30, 1939 at the rate of \$600 Term AIV

Grace Bogema as recipient of the Twin City Panhellenic Association Scholarship of \$50 for the Winter Quarter of 1938-39

Robert C Behn as Examiner—Classified Service Committee on Educational Research January 16, 1939 to January 15, 1940 at \$200 per month Term C

Charles T Harrell as Program Director Radio Broadcasting February 18 to June 30, 1939 at the rate of \$1,800 Term AIII

Florence Halverson as Junior Office Appliance Operator Office of the Comptroller February 6 to June 30, 1939 at the rate of \$840 Term AIII

Carl Cihos as Record Clerk Military Department February 21 to June 30, 1939 at the rate of \$300 Term AH

Helen M Skottgard as Junior Clerk Physical Education for Men January 3 to June 30, 1939 at the rate of \$780 Term AIII

Shirley A Barnett as Junior Clerk-Stenographer Administration General Extension Division March 1 to June 30, 1939 at the rate of \$840 Term AIII

Helen R Kanthak as Junior Record Clerk Correspondence Study Instruction December 16, 1938 to June 30, 1939 at the rate of \$840 Term AIII

Dorothy M Hedler as Clerk-Stenographer Municipal Reference Bureau December 16, 1938 to June 30, 1939 at the rate of \$960 Term AIII

Hilda C Carlson as Janitress Minnesota Hospital and Home for Crippled Children—Corn Exchange Building February 1 to June 30, 1939 at the rate of \$660 Term AH63

Grace E Johnson as Clerk-Stenographer Students' Health Service March 3 to June 30, 1939 at the rate of \$960 Term AIII

Laura C Taylor as Clerk-Stenographer American Council on Education—Movie Evaluation January 3 to June 30, 1939 at the rate of \$960 Term AIII

Margaret Hudak as Locker Room Attendant Physical Education for Women March 1 to June 15, 1939 at the rate of \$630 Term B

The following in the University of Minnesota Hospitals

|                     |                      | Beginning<br>Date | Annual<br>Salary    | Class |
|---------------------|----------------------|-------------------|---------------------|-------|
| Morna Anderson      | General Duty Nurse   | Feb 1, 1939       | \$ 720 <sup>a</sup> | AIV   |
| William E Anderson  | Floorman             | Mar 1, 1939       | 1020                | AII   |
| Carol Bryam         | Domestic Helper      | Jan 16, 1939      | 600 <sup>a</sup>    | AII   |
| Mabel E Cole        | General Duty Nurse   | Feb 1, 1939       | 720 <sup>a</sup>    | AIV   |
| George A Edward     | Hospital Attendant   | Jan 16, 1939      | 600 <sup>a</sup>    | AII   |
| Marjorie I Gourly   | General Duty Nurse   | Feb 1, 1939       | 720 <sup>a</sup>    | AIV   |
| Helen L Jett        | Junior Clerk         | Feb 1, 1939       | 780                 | AIII  |
| Ruth Kaler          | Domestic Helper      | Mar 16, 1939      | 600 <sup>a</sup>    | AII   |
| Elizabeth Magnuson  | General Duty Nurse   | Feb 1, 1939       | 720 <sup>a</sup>    | AIV   |
| Merlin R Martin     | Switchboard Operator | Feb 1, 1939       | 780                 | AIII  |
| Margaret L Nelson   | General Duty Nurse   | Feb 1, 1939       | 720 <sup>a</sup>    | AIV   |
| Adrienne M Odlaug   | Technician           | Mar 1, 1939       | 1080                | AIII  |
| Betty Jane Peterson | Clerk-Stenographer   | Feb 1, 1939       | 960                 | AIII  |

<sup>a</sup> Maintenance.

<sup>b</sup> Board.

Voted to approve the following promotions and transfers:

Bertha G Pritchett Psychiatric Nursing Supervisor University of Minnesota Hospitals at \$1,600 and maintenance Term AIV to be an Instructor in the School of Nursing without salary in addition to Hospital appointment

Harold Flinsch from Teaching Assistant Mathematics and Mechanics at \$600 Term BH50 to Associate Physicist Mines Experiment Station at the rate of \$2,100 Term AIII January 1 to June 30, 1939

William O Clarke from Clinical Scholar Medicine without salary other than free tuition to Medical Fellow University of Minnesota Hospitals at the rate of \$600 Term AIV January 1 to June 30, 1939

Herbert E Ungnade from Associate Chemist Vitamin E Research Chemistry to Research Fellow without change in salary September 16, 1938 to June 30, 1939

Richard L Varco from Medical Fellow Surgery at \$600 Term AIV to Research Assistant Medical Research Fund of the Graduate School at \$400 Term CH50 and Clinical Assistant without salary Term CH50 January 1 to June 30, 1939

Albert P Leisz from Dental Interne School of Dentistry at \$900 Term AIV to Research Fellow Carnegie Corporation of New York—Dental Research at the rate of \$1,000 Term AIV February 1 to June 30, 1939

Randall S Derifield from Medical Fellow Minneapolis General Hospital Fund at \$600 Term AIV to Clinical Assistant at \$750 Term C January 1 to June 30, 1939

Wilfried Heller from Lecturer Twin City Jewish-American Lectureship Fund at \$100 per month Term C to Research Fellow Hormel Research Foundation at \$200 per month Term C February 1 to June 30, 1939

Leonard Titrud from Clinical Assistant in Surgery without salary to Teaching Assistant at \$50 per month Term CH37 January 1 to June 30, 1939

Evelyn Vee Johnson Head Technician in the Human Serum Laboratory at \$1,500 Term AIII to Head Technician Human Serum Laboratory without change in salary and Clinical Instructor Department of Pediatrics without salary November 15, 1938 to June 30, 1939

Melvin V Carlson from Floorman University of Minnesota Hospitals at \$1,080 Term AII to Senior Stores Clerk General Storehouse at the rate of \$1,200 Term AIII March 6 to June 30, 1939

Lois Lundquist from Junior Clerk-Stenographer Administration General Extension Division at \$840 Term AIII to Clerk-Stenographer Municipal Reference Bureau at the rate of \$960 Term AIII March 1 to June 30, 1939

Josephine M Apker from Clerk-Stenographer Students' Health Service at \$1,020 Term AIII to Secretary III at the rate of \$1,200 Term AIV March 3 to June 30, 1939

June Miller from Clerk-Stenographer University Theatre at \$1,020 Term AIII to Business Manager of Student Productions at the rate of \$1,200 Term AIII February 1 to June 30, 1939

Helena G Bengtson from Switchboard Operator University of Minnesota Hospitals at \$900 Term AIII to Junior Clerk without change in salary February 1 to June 30, 1939

Helen M Walch from General Duty Nurse University of Minnesota Hospitals at \$720 and maintenance Term AIV to Head Nurse at the rate of \$960 and maintenance Term AIV January 16 to June 30, 1939

Voted to approve the following salary adjustments:

Orwood J Campbell Clinical Associate Professor Surgery without salary and Physician, Students' Health Service at \$675 Term BH22 to receive \$100 additional for 10% time in Surgery for winter quarter of 1938-39

N Logan Leven Clinical Assistant Professor Surgery without salary to receive \$75 for 10% time spring quarter of 1938-39

Edward A Regnier Clinical Assistant Professor Surgery without salary to receive \$175 for 17% time spring quarter of 1938-39

Wallace P Ritchie Clinical Instructor Surgery without salary to receive \$75 for 17% time spring quarter of 1938-39

Louis Sperling Clinical Instructor Surgery without salary to receive \$75 for 17% time spring quarter of 1938-39

Marcia Edwards Assistant Professor and Assistant to the Dean College of Education at \$3,300 Term AIV to receive \$333.32 Term C February 22 to March 21, 1939 under the Carnegie Foundation Research Fund

Barbara Wright Instructor College of Education from \$300 Term CH25 September 16, 1938 to March 15, 1939 to \$100 Term CH50 February 16 to March 15, 1939

Russell G Wayland Instructor Geology from \$1,350 Term BH90 to the rate of \$750 Term BH50 December 16, 1938 to June 15, 1939

Rollin E Cutts Clinical Instructor Pediatrics without salary to receive \$625 for 71% time February 1 to June 30, 1939

Pearl Shalit Clinical Instructor Preventive Medicine and Public Health without salary to receive \$110 for 18% time January 1 to March 31, 1939

Nathan J Berkwitz Clinical Instructor Medicine at \$1,000 Term AH50 to receive \$58.33 per month additional for 35% time in the Minneapolis General Hospital Fund February 1 to June 30, 1939

Frederic M Lord Research Assistant Committee on Educational Research from \$175 Term CH29 November 1, 1938 to March 15, 1939 to receive \$132 additional for 33% time American Council on Education—Movie Evaluation December 16, 1938 to March 15, 1939

Selmer M Johnson Teaching Assistant Mathematics for the fall quarter of 1938-39 at \$150 Term CH37 and in Astronomy for 1938-39 at \$200 Term BH16 to receive \$104 additional for 26% time in Mathematics during the winter quarter of 1938-39

Joe Embry Teaching Assistant Romance Languages at \$600 Term BHX50 to receive \$200 for 50% additional time for winter quarter of 1938-39

Jane Howard Teaching Assistant Romance Languages at \$600 Term BHX50 to receive \$150 for 38% additional time for winter quarter of 1938-39

Irving Spiegel Teaching Assistant Romance Languages at \$600 Term BHX50 to receive \$150 for 38% additional time for winter quarter of 1938-39

Hugh S Guthrie Junior Stores Clerk Chemistry at \$840 Term AIII to receive \$67.48 per month for 96% time January 1 to March 15, 1939

Romyn Karcewski Junior Stores Clerk Chemistry at \$840 Term AIII to receive \$67.48 per month for 96% time January 1 to March 15, 1939

Ralph A Warner Stores Clerk Chemistry at \$1,140 Term AIII to receive \$91.58 per month for 96% time January 1 to March 15, 1939

Voted to approve the following leaves of absence:

William L Hart Professor Mathematics sabbatical furlough for 1939-40 for study and research

William Lindsay Associate Professor Music first instalment of a year's sabbatical furlough spring quarter of 1938-39 for study and concerts abroad

William S Cooper Professor Botany leave with half salary for spring quarter of 1938-39 without jeopardizing claim to sabbatical furlough on account of illness

Marguerite Guinotte Assistant Professor Romance Languages sabbatical furlough for 1939-40 for study and travel in France.

This is an exception to the provision that the faculty member must have been with a rank not lower than that of Assistant Professor for at least two years.

Marvin H Kendrick Medical Fellow Mayo Foundation leave without salary January 1 to June 30, 1939 for experience at the Memorial Hospital in New York City

William W Lockwood Medical Fellow Mayo Foundation leave without salary January 1 to December 31, 1939 to fill a temporary position

Joseph G Rushton Medical Fellow Mayo Foundation leave without salary January 1 to March 31, 1939 for service at the Rochester State Hospital

Joseph B Cady Medical Fellow Mayo Foundation leave without salary March 1 to April 30, 1939

Allen F Stolg Senior Stores Clerk General Storehouse leave without salary February 1-22, 1939 on account of illness

Fred Knospe Foreman Printing Department leave with salary February 1-15, 1939 and leave without salary February 16 to June 30, 1939 on account of illness

Effie Gillis Office Appliance Operator Mimeograph Department leave without salary January 1 to April 3, 1939 on account of illness

Ethel Onion Launderer University Laundry leave without salary March 13 to May 15, 1939 on account of illness

Nancy A Buchanan General Duty Nurse University of Minnesota Hospitals leave without salary December 21, 1938 to January 3, 1939 for vacation

Sylvia Brower Maid University of Minnesota Hospitals leave without salary January 1-11, 1939 on account of illness

Maxine M Elsenpeter General Duty Nurse University of Minnesota Hospitals leave without salary February 1-28, 1939 on account of illness

Lloyd S Gilbertsen Elevator Operator University of Minnesota Hospitals leave without salary January 18 to February 23, 1939 on account of illness

Willis Giles Service Man University of Minnesota Hospitals leave without salary March 2 to April 1, 1939

Lauretta Hendricks Head Nurse University of Minnesota Hospitals leave without salary December 25, 1938 to January 2, 1939 for a vacation and leave without salary January 22-29, 1939 on account of illness

Maggie Horvath Maid University of Minnesota Hospitals leave without salary January 1-15, 1939 on account of injury

Elenor Kuntz Ward Helper University of Minnesota Hospitals leave without salary January 3-15, 1939 for jury duty

Pearl Lemke Anesthetist University of Minnesota Hospitals leave without salary January 16 to February 28, 1939 for travel

Janet A MacLean General Duty Nurse University of Minnesota Hospitals leave without salary December 14, 1938 to January 31, 1939 on account of illness

Dorothy Mikes General Duty Nurse University of Minnesota Hospitals leave without salary February 16-28, 1939 on account of illness

Evelyn C Olson General Duty Nurse University of Minnesota Hospitals leave without salary February 15-28, 1939 on account of illness

Margaret Rassier General Duty Nurse University of Minnesota Hospitals leave without salary February 21-28, 1939 on account of illness

Furness Russell Floorman University of Minnesota Hospitals leave without salary January 16-26, 1939 on account of illness

Dorothy B Truax General Duty Nurse University of Minnesota Hospitals leave without salary February 20-26, 1939 on account of illness

Ward H James Hospital Attendant University of Minnesota Hospitals leave without salary February 21 to March 15, 1939 on account of illness

Verner A Bergstedt Floorman University of Minnesota Hospitals leave without salary February 1 to March 15, 1939 for rest

Voted to approve the following trips outside the state:

Carl O Flagstad, Professor, School of Dentistry, to Cleveland, Ohio March 18-23, 1939 for the 16th Annual Meeting of the American Association of Dental Schools expenses not to exceed \$44.15 to be charged to Budget 2700-2100

John D Akerman, Professor and Head, Aeronautical Engineering and Edward E Brush, Instructor, Aeronautical Engineering, to Detroit, Buffalo, Hartford, Bridgeport, New York, Long Island, Patterson, Baltimore, Washington, Newport News, Langley Field, Dayton March 24 to April 6, 1939 for the annual spring inspection trip for seniors in Aeronautical Engineering expenses not to exceed \$75 each to be charged to Budget 2101-2100

Oliver P Field, Professor, Political Science, to Boston, Massachusetts March 22 to April 2, 1939 for research on the relationship of advisory opinion to judicial review; to be carried on while the Massachusetts Supreme Court and Legislature are in session and to interview fellows in Public Administration Training expenses not to exceed \$155.25 to be charged to Budget 3201-2100 and \$35 to Budget 9942-2800

Helen Holtby and Lois White, students, to Madison, Wisconsin March 16-17, 1939 for the Western Conference Debate League expenses not to exceed \$38.40 to be charged to Budget 2027-4100

Ralph E Montonna, Professor, Marvin C Rogers, Assistant Professor, and Edgar L Piret, Instructor, Chemical Engineering to Wausau, Appleton, Milwaukee, and Racine, Wisconsin; Chicago, Buffington, Whiting, Argo, Streeter, Joliet, Peoria, and LaSalle, Illinois; and Cedar Rapids, Iowa March 22 to April 1, 1939 for annual inspection trip for seniors in Chemical Engineering expenses not to exceed \$90 each to be charged to Budget 2120-2100

Marcia Edwards, Assistant Professor and Assistant to the Dean, College of Education, to Berkeley and Stanford University, California February 21 to March 22, 1939 to investigate practices



in graduate education by visiting selected graduate schools and interviewing members of their faculties expenses not to exceed \$390 to be charged to Budget 9202-2800 (Carnegie Foundation Grant)

Alice L Shea, Associate Professor, Sociology, to Cleveland, Ohio January 25-30, 1939 for meeting of the American Association of Schools of Social Work expenses not to exceed \$69.25 to be charged to Budget 2026-2100

W. T. Middlebrook, Comptroller, to Chicago, Illinois January 27-30, 1939 for annual meeting of the Business Managers of the Universities of Minnesota, Michigan, Ohio, Illinois, Wisconsin, and Iowa expenses not to exceed \$38.65 to be charged to Budget 1199-2100

Margaret S Harding, Managing Editor, University Press, to Boston, Chicago, Cleveland, New York, New Haven, Philadelphia, Columbus, via Madison, January 5 to February 5, 1939 to make new selling arrangements for University Press books expenses not to exceed \$287.67 to be charged to Budget 7305-2500

Harold S Diehl, Dean of the Medical Sciences, to Chicago, Illinois February 12-15, 1939 to confer with Barry Smith, General Director of the Commonwealth Fund relative to the several projects in the Medical School supported by the Commonwealth Fund expenses not to exceed \$37 to be charged to Budget 2300-2100

W T Middlebrook, Comptroller, to Chicago, Illinois March 15-18, 1939 for conference of the Medical Association, March 16, 1939, and on March 17, 1939 to meet with J C Christensen Comptroller of the University of Michigan, and H C Gregg, Business Manager of the University of Iowa, to prepare a request for funds through the Financial Advisory Service of the American Council on Education expenses not to exceed \$48.65 to be charged to Budget 1199-2100

J C McKinley, Professor and Head of the Department of Medicine, to Chicago, Illinois, March 15-17, 1939 to represent the University of Minnesota at the meeting of the Committee on Medical Patents of the American Medical Association expenses not to exceed \$29.65 to be charged to Budget 1199-2100

Royal R Shumway, Chairman, Committee on Relations of University to Other Institutions, to Grand Rapids, Michigan March 1-5, 1939 for meeting of the Junior College Association expenses not to exceed \$63.15 to be charged to Budget 1120-2100

Anne D Blitz, Dean of Women, to Cleveland, Ohio February 20-28, 1939 for annual meeting of the National Deans of Women Association expenses not to exceed \$99.45 to be charged to Budget 1199-2100

Roy C Jones, Professor and Head, Architecture, to Chicago, Illinois December 28-29, 1938 on Advisory Architect's business expenses not to exceed \$36.35 to be charged to Budget 1199-2100

Russell A Stevenson, Dean, School of Business Administration, to San Francisco, California April 16-27, 1939 for annual meeting of the American Association of Collegiate Schools of Business expenses not to exceed \$391.50 to be charged to Budget 3300-2100

G F Ekstrom Assistant Professor, Agricultural Education, to Chicago, Illinois March 25-30, 1939 for Regional Conference of State Supervisors and Teachers Trainers for Agricultural Education expenses not to exceed \$46.35 to be charged to Budget 3001-2100

Harold D Smith, Manager, Engineers Bookstore, to St. Louis, Missouri April 23-30, 1939 for meeting of National Association of College Stores expenses not to exceed \$91.30 to be charged to Budget 7231-2500

W E Peik, Dean and Professor, College of Education, to Chicago, Detroit, Cleveland, New York, Stratford, Washington, D C February 21 to March 7, 1939 for meetings of the Progressive Education Association in Detroit, Michigan, the American Association of School Administrators and Learned Societies in Education, Cleveland, Ohio, and to interview candidates for philosophy of education position expenses not to exceed \$191.32 to be charged to Budget 3000-2100

Charles H Rogers, Dean of the College of Pharmacy, to Sioux Falls, South Dakota April 8-12, 1939 for joint meeting of the American Association of Colleges of Pharmacy and National Association of Boards of Pharmacy expenses not to exceed \$52 to be charged to Budget 2900-2100

Voted to approve the following extensions of retirement:

John C Michelsen, Mechanical Foreman-Tinner from July 1, 1939 to July 1, 1940, AIII, \$2400.

Martha Virden, Janitress, Physics, from July 1, 1939 to July 1, 1940, AII, \$1080. Reconsideration in 1940.

Voted to approve the following appointments notwithstanding the expressed policy of the Board of Regents in regard to the employment of more than one member of a family:

P Milton Ruoff as Research Fellow, Merck & Company Vitamin E Research, Institute of Technology from February 1, 1939 to June 30, 1939 at \$200 per month (son of M Magdalene Ruoff, Domestic Helper in Pioneer Hall).

Ruth Hathaway Jewson as Research Assistant, General College, from December 16, 1938 to June 15, 1939, CH50, \$66.66 per month (wife of Vance W Jewson, Assistant to Dean of Student Affairs).

The President reported for the information of the Board the resignation of Lewis E. Lohmann as a member of the Board of Regents, effective January 9, 1939.

The President reported for the information of the Board the resignation of Ben DuBois as a member of the Board of Regents, effective January 11, 1939.

The President of the University presented the President's report for the biennium ended June 30, 1938.

Voted to name the new Union Building the Coffman Memorial Union in honor of the late President Lotus Delta Coffman, fifth President of the University of Minnesota (1920-1938).

After discussion and upon motion by Regent Ray J. Quinlivan, and duly seconded by Regent M. N. Olson, the following resolution was submitted to the Regents of the University of Minnesota for their approval:

A RESOLUTION REQUESTING AN EXTENSION ON THE PROJECT COMPLETION DATE FOR THE MINNESOTA UNION BUILDING, DOCKET MINNESOTA NO. 1358-F.

*Be it resolved* by the Regents of the University of Minnesota:

WHEREAS, the offer of grant to aid in the construction of the Minnesota Union Building, Docket Minnesota No. 1358-F, said grant being dated October 24, 1938, establishes a contract completion date 16 months after the date on which first work on the project starts, and

WHEREAS, construction of the project was started on December 21, 1938, fixing the date of the completion of the project as being April 21, 1940, and

WHEREAS, it has become necessary to revise the schedule for the project to allow more time for construction than the period of 16 months originally provided in consideration of the following facts; to wit:

1. Under the terms of the grant it was required that construction of the project be commenced not later than December 31, 1938.

2. Plans and specifications for the complete project, which is estimated to cost \$1,982,000 could not be completed in time to receive bids on the entire project before December 31, 1938.

3. To comply with the grant requirement that construction be started before December 31, 1938, plans and specifications were drawn, bids were taken, and contracts were awarded on December 12, 1938, for the general construction and electrical conduit work for the garage portion of the contract only, and work was actually commenced on December 21, 1938.

4. The mandatory terms of the grant award, in combination with the starting date of December 21, 1938, fixed the project completion date as April 21, 1940.

5. A schedule (PWA Engineering Form No. 129) covering the drafting of the plans and specifications and the award of contracts for the balance of the project was prepared, this schedule allowing the architects and engineers until April 20, 1939 to submit the plans and specifications to the Public Works Administra-

tion for approval. The schedule further established June 1, 1939, as the date on which the general contractor for the balance of the construction should start work.

6. The scope of the project and the number of University agencies and departments involved have demanded an unusual number of conferences which are not yet completely concluded, which circumstances will prevent the architects and engineers from submitting the plans and specifications for the complete structure for Public Works Administration approval before June 1, 1939, which will necessitate advancing the date on which construction will start under the final awards to July 1, 1939, and

WHEREAS, the present project completion date of April 21, 1940, as fixed for this project, is 70 calendar days in advance of the completion date of June 30, 1940, as fixed for the present Public Works Administration program.

*Now, therefore, be it resolved* that the Federal Emergency Administration of Public Works be petitioned, and it is hereby petitioned, to approve an extension of the project completion date for the Minnesota Union Building, Docket Minnesota No. 1358-F, this extension of time to extend from the present date of April 21, 1940 to June 30, 1940, an extension of 70 calendar days.

*Be it further resolved* that the preparation of plans and specifications and the award and completion of construction contracts for the Minnesota Union Building, Docket Minnesota No. 1358-F, be controlled by the following schedule:

| Contract No. | Contract Description                                 | Cost Estimated or Actual | Documents to PWA | Open Bids | Award Contract | Start Work | Specified Date* | Expected Date** |
|--------------|--|--------------------------|------------------|-----------|----------------|------------|-----------------|-----------------|
|              | <b>Garage</b>  |                          |                  |           |                |            |                 |                 |
| 1            | General .....  | \$94,850.00              | 11-12-38         | 12- 8-38  | 12-15-38       | 12-21-38   | 5-29-39         | 5-15-39         |
| 2            | Electrical .....                                     | 3,860.00                 | 11-14-38         | 12- 8-38  | 12-15-38       | 12-21-38   | 5-29-39         | 5-15-39         |
|              | <b>Union Building</b>                                |                          |                  |           |                |            |                 |                 |
| 3            | Excavation, basement slab, all column footings ..... | 75,000.00                | 4-15-39          | 5- 5-39   | 5-10-39        | 5-12-39    | 7- 1-39         | 7- 1-39         |
| 4            | General Superstructure .....                         | 1,138,135.00             | 6- 1-39          | 6-23-39   | 6-29-39        | 7- 1-39    | 6-15-40         | 6-15-40         |
| 5            | Plumbing .....                                       | 48,950.00                | 6- 1-39          | 6-23-39   | 6-29-39        | 7-15-39    | 6-15-40         | 6-15-40         |
| 6            | Heating .....  | 102,030.00               | 6- 1-39          | 6-23-39   | 6-29-39        | 7-15-39    | 6-15-40         | 6-15-40         |
| 7            | Electrical .....                                     | 81,990.00                | 6- 1-39          | 6-23-39   | 6-29-39        | 7-15-39    | 6-15-40         | 6-15-40         |
| 8            | Elevators .....                                      | 51,500.00                | 6- 1-39          | 6-23-39   | 6-29-39        | 12-15-39   | 6-15-40         | 6-15-40         |
| 9            | Refrigeration .....                                  | 4,441.00                 | 6- 1-39          | 6-23-39   | 6-29-39        | 12-15-39   | 6-15-40         | 6-15-40         |
| 10           | Outside work and utilities .....                     | 120,435.00               | 6- 1-39          | 6-23-39   | 6-29-39        | 6- 1-39    | 6-15-40         | 6-15-40         |
| 11           | Equipment .....                                      | 147,669.60               | 6- 1-39          | 6-23-39   | 6-29-39        | 1- 2-40    | 6-15-40         | 6-15-40         |
|              | Contingent .....                                     | 16,139.40                | .....            | .....     | .....          | .....      | 6-15-40         | 6-15-40         |
|              | <b>Total .....</b>                                   | <b>\$1,885,000.00</b>    |                  |           |                |            |                 |                 |

\* Completion date specified in the contract.

\*\* Date when contract now is expected actually to be completed.

*Resolved further* that the PWA Engineering Form No. 129 as prepared for this project under date of January 17, 1939, shall be revised in accordance with the schedule of operations as above set forth.

The following members voted in favor of the adoption of the above resolution:

|                  |                  |
|------------------|------------------|
| Daniel C. Gainey | N. M. Olson      |
| George W. Lawson | O. M. Peterson   |
| E. E. Novak      | Ray J. Quinlivan |
| A. J. Olson      | Sheldon V. Wood  |

and the following persons voted against the adoption of the said resolution:

None

Whereupon, the Chairman of the Regents of the University of Minnesota declared the resolution to be passed.

After discussion and upon motion by Regent Ray J. Quinlivan, and duly seconded by Regent M. M. Olson, with the recommendation of C. H. Johnston, Architect, Professor Roy Childs Jones, University Advisory Architect, W. F. Holman, Supervising Engineer, and W. T. Middlebrook, Comptroller, to accept the proposal of Lindh-Gustafson-Klopfer Company, general contractors for the excavation and the erection of the concrete foundation walls for the Journalism Building, Docket Minnesota No. 1680-F, University of Minnesota, for the work occasioned by change order "A-2," the following resolution was submitted to the Regents of the University of Minnesota for their approval:

*Be it resolved* by the Regents of the University of Minnesota:

WHEREAS, Lindh-Gustafson-Klopfer Company, general contractors for the excavation and erection of the concrete foundation walls for the Journalism Building, Docket Minnesota No. 1680-F, has submitted a proposal to perform the work occasioned by change order "A-2" as an addition of \$55.43 for the contract sum of \$13,860 as stated in the contract by and between the Lindh-Gustafson-Klopfer Company and the Regents of the University of Minnesota, contract dated as of December 10, 1938, and

WHEREAS, no additional calendar days will be required to complete the contract if said proposal is accepted, and

WHEREAS, the said proposal has been approved by C. H. Johnston, Architects, Professor Roy Childs Jones, University Advisory Architect, W. F. Holman Supervising Engineer, and W. T. Middlebrook, Comptroller, and

WHEREAS, sufficient monies to pay all costs occasioned by change order "A-2" are in the construction account for the Journalism Building project:

Now, therefore, be it resolved by the Regents of the University of Minnesota:

Section 1. That change order "A-2" and the work occasioned thereby be, and the same hereby are, approved.

Section 2. That the proposal of Lindh-Gustafson-Klopfer Company, general contractors to do the work occasioned by change order "A-2", as an addition of \$55.43 to the contract sum of \$13,860 as stated in the contract by and between the said Lindh-Gustafson-Klopfer Company and the Regents of the University of Minnesota, dated as of December 10, 1930, be and the same hereby is accepted

The following members voted in favor of the adoption of the above resolution:

|                  |                  |
|------------------|------------------|
| Daniel C. Gainey | M. M. Olson      |
| George W. Lawson | O. M. Peterson   |
| E. E. Novak      | Ray J. Quinlivan |
| A. J. Olson      | Sheldon V. Wood  |

and the following persons voted against the adoption of the said resolution:

None

Whereupon, the Chairman of the Regents of the University of Minnesota declared the resolution to be passed.

Voted to authorize the President and the Secretary to execute supplemental agreement with the Northern Pacific Railway Company amending lease No. 48165 to remove therefrom land already deeded to the University by the Northern Pacific Railway Company in Lots 8 and 9 of Block "N," Tuttle's Addition to St. Anthony.

Voted with the approval of Mrs. Wilhelmine Day, to authorize the sale to the United States government of a one-third interest in the following described land now held in the Pioneer Fund:

59-14-30 N. E.  $\frac{1}{4}$  of S. W.  $\frac{1}{4}$  40 acres  
S. E.  $\frac{1}{4}$  of S. W.  $\frac{1}{4}$  40 acres  
Timber sold to U. S. Steel Co. Lies half way between town of Mesaba and the Stephens Mine.

59-15-33 N. E.  $\frac{1}{4}$  of S. W.  $\frac{1}{4}$  40 acres  
S. E.  $\frac{1}{4}$  of S. W.  $\frac{1}{4}$  25 acres North  
N. E.  $\frac{1}{4}$  of S. E.  $\frac{1}{4}$  undivided  $\frac{1}{4}$  or 40 acres  
Timber sold to Henry Stephens, Detroit. The undivided quarter is held with Henry Stephens or Clara Stephens. Lies about two (2) miles north of town of Aurora.

- 67-13-17 Lot 8 Undivided  $\frac{1}{3}$  of 28.75 acres  
 Lot 10 Undivided  $\frac{1}{3}$  of 17 acres  
 21 Lot 1 Undivided  $\frac{1}{3}$  of 37.50 acres  
 Lot 2 Undivided  $\frac{1}{3}$  of 42.25 acres  
 27 Lot 2 Undivided  $\frac{1}{3}$  of 30.50 acres  
 28 Lot 2 Undivided  $\frac{1}{3}$  of 39.25 acres  
 Lot 7 Undivided  $\frac{1}{3}$  of 26 acres  
 Undivided one-third held with Brooks-Backus  
 Co., Minneapolis, timber standing. Lies on  
 Canadian border opposite Hunters Island.

Voted to authorize the President and the Secretary to express the preference of the Board of Regents for completion of the "Grand Rounds" via Oak Street as compared with a route along the Mississippi River bank.

The Comptroller reported to the Board offer in compromise submitted to the Collector of Internal Revenue, St. Paul, in the matter of Athletic admissions taxes under authorization granted by the Regents on October 1, 1938.

Voted that the Secretary be instructed to cast a unanimous ballot for the election of State Treasurer Julius A. Schmahl as Treasurer of the Regents of the University of Minnesota for the period January 1, 1939 to May 8, 1939, inclusive.

Voted to approve agreement with the Kellogg Foundation, filed supplement to the minutes, page 1501, for a special class of 50 teacher-students in the Tuttle Demonstration School during the first term of the 1939 Summer Session.

Voted to approve agreements with the school boards of Worthington and Hopkins, Minnesota, and the University of Minnesota, filed supplement to the minutes, page 1502, providing for practice teaching in agricultural education in those schools.

Voted to approve cooperative arrangement between the Department of Zoology and the State Department of Conservation, as outlined in letter of January 12, 1939, from Professor Eddy to President Ford, filed supplement to the minutes, page 1503.

Voted to approve agreement supplementary to agreement between the Regents and the Hormel Company under date of December 6, 1937, relating to the disposition of equipment purchased by the Hormel Foundation, filed supplement to the minutes, page 1504.



Voted to approve preparation and execution of an agreement with the Orchestral Association for the year 1939-40, providing in addition to the terms and conditions heretofore existing, that the number of symphony concerts in the series be increased from 16 to 18, and that the prices be correspondingly increased, as set forth in letter from Manager Arthur J. Gaines to Comptroller W. T. Middlebrook, under date of March 8, 1939, filed supplement to the minutes, page 1505.

Voted to approve cooperative arrangement between the University and the Civil Aeronautics Authority in the civilian training program of some twenty University of Minnesota students.

The President of the University reported to the Board selection of the University of Minnesota by the United States Navy Department as a unit of the Naval Reserve Officers' Training Corps, in response to the application approved on April 17, 1937 by the Board of Regents and filed with the Navy Department.

Voted to approve reorganization of the Department of Scandinavian as recommended by the Dean of the College of Science, Literature, and the Arts in his letter of March 8, 1939, filed supplement to the minutes, page 1506.

Voted to approve limitation of enrolment in courses in Medical Technology, as follows:

The number of students accepted into the junior class each fall quarter will depend upon the number of places available in the laboratory for practical experience during the senior year. Application for admission to the junior class must be made by all students including those registered in the first two years at the University of Minnesota.

Voted to approve increase in student loans by Law students from \$400 to \$600 maximum.

Voted to approve an inspection trip for senior students in the Department of Mechanical Engineering as a required part of the course.

Voted to approve an inspection trip for senior students in the Department of Electrical Engineering as a required part of the course.

Voted to grant permission to Professor John M. Bryant

for supervisory duties without compensation for the Minnesota Tax Commission.

Voted to approve the following fees:

1. Course in Medical Technology  
\$10 preliminary fee, effective fall quarter 1939-40.
2. School of Chemistry  
\$2 per quarter stockroom service fee, extended to include undergraduate students in junior and senior years, now charged freshmen and sophomores, effective fall quarter 1939-40.
3. School of Architecture  
\$5 registration fee for Architecture AD-IV, effective fall quarter 1939-40.
4. Students' Health Service  
\$1 for summer camp courses such as those at Itasca, Cloquet, and Cass Lake, effective summer of 1939.
5. University Testing Bureau  
Increase from \$5 to \$10 in the service fee for vocational testing and counseling for non-college cases, effective from date of approval.  
Increase from \$2 to \$10 in the service fee for testing for certification of eligibility for admissions for non-college cases, effective from date of approval.  
\$1 service fee for group testing programs requested by colleges for admissions, classification and guidance of their students (except where a higher fee may be authorized because of greater expenses involved in the program), effective from date of approval.
6. Department of Botany  
Increase from \$1 to \$3 for Department of Botany courses Nos. 120, 141, 142, 143, effective fall quarter 1939-40.
7. Department of Zoology  
\$1 per quarter for all laboratory courses in Zoology with the exception of Comparative Anatomy, Ornithology, the courses financed by the Division of Entomology, the Problems courses, and Research courses, effective fall quarter 1939-40.

Voted to authorize the Secretary to accept assignment from Professors R. L. Dowdell and R. G. Green of patent application Serial Number 32,273, covering new and useful improvements in bird shot, and United States Letters Patent No. 2,127,585, covering new and useful improvements in ball making machines, filed supplement to the minutes, page 1507.

The Comptroller reported a small fire in Pioneer Hall February 27, 1939, estimated damage \$49.27, covered by insurance.

Voted to approve modification of the conditions of the agreement for the Diehl Copavin Fund as follows:

"(1) For the support of medical research.

"(2) For such other purposes as, in the opinion of the Committee in charge of the Fund, will further the best interests of the Students' Health Service and the Medical School of the University of Minnesota.

"This Fund shall be administered by a Committee consisting of (1) the Dean of the Medical School, (2) the Director of the Students' Health Service, and (3) the Chairman of the Medical Graduate Committee."

Voted to approve redistribution of the income from the Appreciation Day Band Fund:

|                           |              |
|---------------------------|--------------|
| from Student Band Manager | \$100 a year |
| Library Custodian         | 60 a year    |
| Uniform Custodian         | 60 a year    |
| to Student Band Manager   | \$220 a year |

Voted to accept with thanks the proposal of the Engineers' Club of Minneapolis to provide and erect a bronze plaque as a memorial to Professor William Abbot Pike, to be placed in the Main Engineering Building, in accordance with correspondence filed supplement to the minutes, page 1508.

Voted to authorize the President and the Secretary to execute a grant of easement to the Great Northern Railway Company for the construction, maintenance, and operation of a railway track to serve the heating plant of the University of Minnesota over and across that certain parcel or tract of real estate in Hennepin County, State of Minnesota, described as follows:

A strip or piece of land adjoining the existing right of way of the railway of said railway company in the southwest quarter (SW $\frac{1}{4}$ ) of section twenty-four (24), township twenty-nine (29) north, range twenty-four (24) west, Fourth Principal Meridian, being bounded on the northerly side by the southerly boundary of said existing right of way, on the southerly side by a line parallel to and eight (8) feet distant southerly from the center line of the spur track of the railway of said railway company as now located and established to serve the power house of the University of Minnesota, and on the east by a line drawn at right angles to said center line at a point therein, eight (8) feet distant easterly from the end of said spur track.

Voted to authorize the President and the Comptroller to secure professional interior decorating service in connection with buildings now under construction.

Voted to accept with thanks the following gift:

Donor Board in Control of Student Publications  
Amount \$25,000  
Fund Journalism Building Construction Fund  
Purpose To be applied toward the erection of the new Journalism Building, in accordance with correspondence filed supplement to the minutes, page 1509.

Voted to accept with thanks the following gift:

Donor National Mineral Wool Association  
Amount \$15,000  
Fund National Mineral Wool Association Fund (formerly National Rock & Slag Wool Association Fund)

Voted to accept with thanks the following gift:

Donor Mrs. Annie Oberhoffer  
Amount \$5,000  
Fund Emil Oberhoffer Memorial Fund  
Purpose An addition to the Emil Oberhoffer Memorial Fund, in accordance with letter from Mrs. Oberhoffer dated December 18, 1938, filed supplement to the minutes, page 1510.

Voted to accept with thanks the following gift:

Donor Minneapolis General Hospital  
Amount \$2,250  
Fund Minneapolis General Hospital Fellowships  
Purpose To cover three additional appointments, in accordance with letter of Dr. D. W. Pollard, filed supplement to the minutes page 1511.

Voted to accept with thanks the following gift:

Donor Emergency Committee in Aid of Displaced Foreign Scholars  
Amount \$1,500  
Fund Professorship in the School of Business Administration  
Purpose To apply toward the salary of Professor Eugen Altschul for the year 1939-40.

Voted to accept with thanks the following gift:

Donor Washburn Memorial Orphan Asylum  
Amount \$1,400 per annum for a period of three years  
Fund Washburn Home Fellowships  
Purpose To establish two fellowships, in accordance with correspondence filed supplement to the minutes, page 1512.

Voted to accept with thanks the following gift:

Donor American Council on Education  
Amount \$1,077.44  
Fund American Council on Education—Movie Evaluation

Voted to accept with thanks the following gift:

Donors Contributions from various donors, through Mr.  
Amos S. Deinard and Mrs. Arthur Brin  
Amount \$1,060  
Fund Twin City Jewish-American Lectureship Fund

Voted to accept with thanks the following gift:

Donor Harriet Walker Hospital Association  
Amount \$1,000 annually  
Fund Harriet Walker Hospital Association Fellowship  
in Obstetrics  
Purpose To establish a fellowship in obstetrics, in accordance  
with correspondence filed supplement to the minutes,  
page 1513.

Voted to accept with thanks the following gift:

Donor Dr. Frank E. Burch  
Amount \$825  
Fund Miller Hospital Fellowship for 1939-40.

Voted to accept with thanks the following gift:

Donor Standard Oil Company of California  
Amount \$800  
Fund Standard Oil Company of California Fellowship for  
1939-40.

Voted to accept with thanks the following gift:

Donor E. I. du Pont de Nemours & Company  
Amount \$750  
Fund du Pont Fellowship for 1939-40

Voted to accept with thanks the following gift:

Donor Mead Johnson and Company  
Amount \$700  
Fund Mead Johnson and Company Research on Relation  
of Fat Metabolism to Eczema  
Purpose For research on the relation of fat metabolism to  
eczema under the direction of Dr. Arild E. Hansen,  
in accordance with correspondence filed supplement  
to the minutes, page 1514.

Voted to accept with thanks the following gift:

Donor Committee on Salary Contributions  
Amount \$500  
Purpose Additional allocation to apply on a portrait of the  
late President L. D. Coffman

Voted to accept with thanks the following gift:

Donor Northwest Golden Gloves Fund  
Amount \$500  
Fund Hockey team expense, Budget 3906-4501  
Purpose To assist in financing expenses of the hockey team to the National Amateur Athletic Union tournament in New Haven, Connecticut, in accordance with letter of Mr. Frank G. McCormick dated March 14, 1939, filed supplement to the minutes, page 1515.

Voted to accept with thanks the following gift:

Donor American Medical Association  
Amount \$400  
Fund American Medical Association Research on Anemia of the Brain  
Purpose For research on anemia of the brain under the direction of Dr. Herman Kabat, in accordance with correspondence filed supplement to the minutes, page 1516.

Voted to accept with thanks the following gift:

Donor International Live Stock Exposition  
Amount \$250  
Fund Puffman Company Scholarship

Voted to accept with thanks the following gift:

Donor Joslyn Manufacturing and Supply Company  
Amount \$200  
Fund Joslyn Lightning Arrester Research Fund

Voted to accept with thanks the following gift:

Donor Dr. H. O. Halvorson  
Amount \$189.27  
Fund Halvor O. Halvorson Fund  
Purpose Assignment by Dr. Halvorson of thirty per cent of the royalties from his patent on an aerofilter, to be used for research in bacteriology, sanitation, and related fields, in accordance with correspondence filed supplement to the minutes, page 1517. \$187.27 represents the University's share of fees collected to February 14, 1939.

Voted to accept with thanks the following gift:

Donors \$175 American Telephone and Telegraph Company  
and 175 Mellon Institute for Industrial Research  
Amounts 90 Dow Chemical Company  
Fund Institute of Technology Research Fund  
Purpose To establish a research fund in the Institute of Technology in accordance with correspondence filed supplement to the minutes, page 1518.

Voted to accept with thanks the following gift:

Donor Dr. Frank E. Burch  
Amount \$120  
Fund Budget 2305-2100  
Purpose For the construction of bookcases in the Murray  
Departmental Library for Ophthalmology

Voted to accept with thanks the following gift:

Donors \$10 Minnesota Congress of Parents and Teachers  
and 1 Department of Botany  
Amounts  
Fund Coffman Educational Research Foundation Fund

Voted to accept with thanks the following gift:

Donor Sigma Alpha Sigma  
Amount \$10  
Fund Sigma Alpha Sigma Prize  
Purpose An annual prize to be awarded each year to the  
sophomore of Jewish origin registered in the Insti-  
tute of Technology attaining the highest scholastic  
standing during his freshman year, in accordance  
with correspondence filed supplement to the min-  
utes, page 1519.

Voted to accept with thanks the following gift:

Donor Sigma Delta Gamma  
Amount \$1.53  
Fund Sigma Delta Gamma Graduate Student Loan Fund

Voted to accept with thanks the following gift:

Donor Rho Chi Society  
Amount One-year membership in American Pharmaceutical  
Association  
Fund Rho Chi Sophomore Prize  
Purpose To establish a prize of a one-year membership in  
the American Pharmaceutical Association to be  
awarded to the highest ranking sophomore in the  
College of Pharmacy, in accordance with corre-  
spondence filed supplement to the minutes, page  
1520.

Voted to accept with thanks gift of supplies and the  
loan of equipment by the Works Progress Administration  
to the University Gallery.

Voted to accept with thanks gift of supersonic equip-  
ment from Professor Herbert M. Freundlich.

Voted to accept with thanks gift of electrical equipment  
from the Western Electric Company to the Department  
of Electrical Engineering.

Voted to accept with thanks gift of a bronze plaque from the Northwest Territory Celebration Commission.

Voted to accept with thanks gift of books to the University Library, bequeathed to the University by the late Joseph B. Pike.

Voted to adjourn.

W. T. MIDDLEBROOK, Secretary



UNIVERSITY OF MINNESOTA  
BOARD OF REGENTS  
SPECIAL COMMITTEE  
MINUTES

April 3, 1939

A meeting of the Special Committee on Public Works Administration Projects of the Regents of the University of Minnesota was held on Monday, April 3, 1939, in the Regents' Room in the Administration Building at the University of Minnesota, Minneapolis, Minnesota at two-thirty o'clock.

Present: Mr. Ford, Chairman, Regents Lawson, Leonard, and Wood.

Upon motion by Regent George B. Leonard, and duly seconded by Regent Sheldon V. Wood, with the recommendations of C. H. Johnston, Architect, Architects, the Pillsbury Engineering Company, Engineers, Professor Roy Childs Jones, University Advisory Architect, W. F. Holman, Supervising Engineer, and W. T. Middlebrook, Comptroller, filed supplement to the minutes, page 1521, to accept the proposals submitted by the following contractors for the construction of the superstructure of the Journalism Building, Docket Minnesota No. 1680-F, University of Minnesota:

General Contract—Hagstrom Construction Company, New York Building, St. Paul, Minnesota

Heating, Ventilating, and Plumbing—Reuben L. Anderson, Inc., 519 North Cleveland Avenue, St. Paul, Minnesota

Electrical Work—Sterling Electric Company, 33 South Fifth Street, Minneapolis, Minnesota

the following resolution was submitted to the Special Committee on Public Works Administration Projects of the Regents of the University of Minnesota for their approval:

*Be it resolved* by the Special Committee on Public Works Administration Projects of the Regents of the University of Minnesota:

WHEREAS, the Board of Regents of the University of Minnesota have received bids for the construction of the superstructure of the Journalism Building, Docket Minnesota No. 1680-F, University of Minnesota, and

WHEREAS, bid "A" for the general contract as submitted by the Hagstrom Construction Company, New York Building, St. Paul, Minnesota in the amount of \$161,966; and

Bid "C" for the plumbing, heating, and ventilating as submitted by Reuben L. Anderson, Inc., 519 North Cleveland Avenue, St. Paul, Minnesota in the amount of \$29,987; and

Bid "D" for the electrical work as submitted by the Sterling Electric Company, 33 South Fifth Street, Minneapolis, Minnesota in the amount of \$12,400; are the lowest and best bids received for the work as noted; and funds for the proposed work are available from the following sources:

|           |           |
|-----------|-----------|
| Gift      | \$135,575 |
| PWA Grant | 110,925   |
| Total     | \$246,500 |

for expenditure in accordance with the following summary:

|   |              |
|---|--------------|
| Excavation and foundation                           | \$ 13,960.43 |
| Superstructure construction                         | 204,353.00   |
| Architectural and engineering fees, and supervision | 11,096.00    |
| Equipment   | 15,817.00    |
| Contingent  | 1,273.57     |
| Total   | \$246,500.00 |

Now, therefore, be it resolved that the contracts in connection with the construction of the superstructure of the Journalism Building, Docket Minnesota No. 1680-F, be awarded as follows:

#### General Superstructure Contract

Hagstrom Construction Company,  
New York Building, St. Paul, Minnesota  
on the basis of their Proposal "A" in accordance with the plans and specifications and Addenda Nos. 1, 2, and 3 \$161,966

#### Heating, Ventilating, and Plumbing Contract

Reuben L. Anderson, Inc.,  
519 North Cleveland Avenue, St. Paul, Minnesota  
on the basis of their combined bid "C," in accordance with plans and specifications and Addenda Nos. 1, 2, and 3 \$29,987

#### Electrical Contract

Sterling Electric Company,  
33 South Fifth Street, Minneapolis, Minnesota  
on the basis of their Proposal "D," in accordance with plans and specifications and Addenda Nos. 1, 2, and 3 12,400  
Provided, however, that these awards shall not become effective until the contractors above named shall have been notified in writing by W. T. Middlebrook, Comptroller and Secretary of the Regents of the University of Minnesota of such awards.

The following members voted in favor of the adoption of the above resolution.

|                   |                  |
|-------------------|------------------|
| George W. Lawson  | Sheldon V. Wood  |
| George B. Leonard | Guy Stanton Ford |

and the following persons voted against the adoption of the said resolution :

None

Whereupon, the Chairman of the Special Committee on Public Works Administration Projects of the Regents of the University of Minnesota declared the resolution to be passed.

The Committee, having in mind the fact the building will be completed substantially as planned and the desirability of maintaining the Murphy Endowment Fund for Journalism, voted not to complete the open court on the west side of the building as recommended by the Department of Journalism.

Voted to adjourn.

W. T. MIDDLEBROOK, Secretary