

UNIVERSITY OF MINNESOTA
BOARD OF REGENTS
SPECIAL COMMITTEE
MINUTES

April 7, 1936

A meeting of the Special Committee on Public Works Administration Projects, created by the Board of Regents with power at its meeting on September 18, 1933, was held on Tuesday, April 7, 1936.

Present: Regent Snyder, presiding; Regent Lawson and Mr. Coffman.

Voted on recommendation of Mr. C. H. Johnston, Architect, the Pillsbury Engineering Company, Engineers, and Professor F. M. Mann, University Advisory Architect, to approve the following changes in contracts as indicated, for which changes funds are available:

TERRACE ADDITION TO THE INDOOR SPORTS BUILDING

M. J. O'Neil—General Contract

- | | |
|--|----------|
| 1. The Owner desires to substitute a single wood door and frame for the double doors and frame leading from the Terrace to the south existing ramp, for which the Contractor offers a credit of | \$ 35.50 |
| 2. The Architect and Mechanical Engineers each specified sheet metal louvers on the steel sash window openings for the ventilation system. The omission of these from the general contract amounts to a credit of | 120.00 |
| 3. When excavation was reached for the south fence wall it was found to interfere with an underground heating tunnel, the exact location of which was not known. This required extra excavation and concrete work, for which the Contractor asks an extra of | 200.09 |
| 4. The same thing was found true for the north fence wall as in item 3 above but of less extent, for which the extra on the part of the Contractor is | 110.72 |

5. The position of a concrete shelf on the existing building was found to be such as to require certain cutting away of concrete in the old building to receive the roof of the new Terrace, for which the Contractor asks an extra of 13.53

Net extra additions to general contract \$168.84
 C. H. Johnston, Architect, service fee, an extra of (3%) 5.06

Total net extras \$173.90

Due to the position of the large sheet metal ventilation flues in the ceiling of the north toilet room, making it impractical to plaster the ceiling direct on the underside of the concrete roof slab, it is deemed advisable to suspend the ceiling below the ducts, for which the additional charge of the Contractor on this contract is \$35.

This covers approximately 20 sq. yds. of surface which is required in addition to the plaster originally called for, furnishing and installing of metal lath, channel runners and hanger rods and inserts to be drilled into the concrete slab for support.

Net extra additions to general contract \$35.00
 C. H. Johnston, Architect, service fee, an extra of (3%) 1.05

Total net extras \$36.05

Resolution extending the date of completion of the contract of M. J. O'Neil, General Contractor, from February 25, 1936 to April 15, 1936, extending the time of completion for other principal contracts, J. McClure Kelley, Contractor for heating and ventilating work, the Healy Plumbing and Heating Company for plumbing work, and the Universal Electric Construction Company for the electrical work, to April 15, 1936 and waiving liquidating damages.

Whereas, on October 24, 1935, bids were taken for the general construction of the erection of the Terrace Addition to the Indoor Sports Building at the University of Minnesota, and

Whereas, the contract was awarded to M. J. O'Neil, and

Whereas, these contracts were approved by the Public Works Administration on November 15, 16, 18, and 30, 1935, and

Whereas, due to delays caused by inclement weather conditions and the subsequent thaw of the heavy snow, and

Whereas, M. J. O'Neil has requested an extension from February 25, 1936 to April 15, 1936, and

Whereas, Mr. C. H. Johnston, State Architect, and Professor F. M. Mann, Consulting Architect at the University of Minnesota have recommended that the completion date of the contract be extended from February 25, 1936 to April 15, 1936, and

Whereas, the contract provides that the State will deduct from the unpaid balance of the contract price an amount equal to \$25 a day for each and every day from and after February 25, 1936 during which the contract shall remain unfinished and incomplete,

Now, therefore, be it resolved by the Special Committee of the Regents of the University of Minnesota on Public Works Administration projects:

Section 1. That the date for the completion of the contract with M. J. O'Neil for the general construction of the Terrace Addition to the Indoor Sports Building at the University of Minnesota be extended from February 25, 1936 (as provided in said contract) to April 15, 1936, and that the date of completion for other principal contracts likewise be extended from February 25, 1936 to April 15, 1936.

Section 2. Liquidated damages for the period February 25 to April 15, 1936 are hereby waived but in the event that general construction of said Terrace Addition to the Indoor Sports Building is in any respect unfinished and incomplete on April 15, 1936 the provisions of said contract relative to the payment of liquidated damages shall remain in full force and effect, and the State will deduct from the unpaid balance of the contract price an amount equal to \$25 a day for each and every day from and after April 16, during which the contract shall remain unfinished and incomplete.

ADULT EDUCATION BUILDING

Resolution extending the date of completion of the contract of C. F. Haglin & Sons, Inc., General Contractor, for which was approved an extension of time for 15 days to August 25, 1936 by the Special Committee on Public Works Administration of the Board of Regents on January 11, 1936 to September 15, 1936, extending the time of completion for other principal contractors, D. W. Hickey & Company, Inc., for the ventilating, Harris Brothers Plumbing Company for the heating and plumbing, and Commonwealth Electric Company for the electrical work, to September 15, 1936 and waiving liquidating damages.

Whereas, on December 3, 1935 bids were taken for the general construction of the Adult Education Building at the University of Minnesota, and

Whereas, the contract was awarded to C. F. Haglin and Sons, Inc., and

Whereas, these contracts were approved by the Public Works Administration on December 30, 31, 1935, and January 9, 1936, and

Whereas, due to delays for the protracted spell of cold weather which seriously delayed the contractor in excavating, and

Whereas, C. F. Haglin & Sons, Inc. have requested an extension of completion of contract from August 10, 1936 to August 25, 1936, and granted by the Special Committee on Public Works Administration of the Board of Regents on January 11, 1936, and

Whereas, C. F. Haglin & Sons, Inc., have requested an additional extension of time of the completion date to September 15, 1936, and

Whereas, Mr. C. H. Johnston, State Architect, and Professor F. M. Mann, Consulting Architect of the University of Minnesota, have recommended that the completion date be extended from August 25, 1936 to September 15, 1936, and

Whereas, the contract provides that the State will deduct from the unpaid balance of the contract price an amount equal to \$25 a day for each and every day from and after August 10, 1936 during which the contract shall remain unfinished and incomplete,

Now, therefore, be it resolved by the Special Committee of the Regents of the University of Minnesota on Public Works Administration projects:

Section 1. That the date for the completion of the contract with C. F. Haglin & Sons, Inc. for the general construction of the Adult Education Building at the University of Minnesota be extended from August 25, 1936 as provided in the approval of the first extension of time in said contract, to September 15, 1936, and that the date of completion for other principal contractors likewise be extended from August 25, 1936 to September 15, 1936.

Section 2. Liquidated damages for the period August 25, 1936 to September 25, 1936 are hereby waived but in the event that general construction of said Adult Education Building is in any respect unfinished and incomplete on September 15, 1936, the provisions of said contract relative to the payment of liquidated damages shall remain in full force and effect and the State will deduct from the unpaid balance of the contract price an amount equal to \$25 a day for each and every day from and after September 16, 1936 during which the contract shall remain unfinished and incomplete.

FOURTH FLOOR ADDITION TO THE STOREHOUSE AND SHOPS BUILDING

Resolution extending the date of completion of the contract of the Standard Construction Company, General Contractor, from May 1, 1936 to June 15, 1936 and extending the time of completion of other principal contractors, D. W. Hickey & Company, Inc., heating, ventilating and plumbing; Universal Electric Construction Company, electrical work; and R & O Elevator Company, elevator work, from May 1, 1936 to June 15, 1936, and waiving liquidating damages.

Whereas, on January 15, 1936, bids were taken for the general construction of the Fourth Floor Addition to the Storehouse and Shops Building at the University of Minnesota, and

Whereas, the contract was awarded to the Standard Construction Company, and

Whereas, these contracts were approved by the Public Works Administration on February 12 and 25, 1936, and

Whereas, due to delay from the extreme cold weather which has prevented the Twin City Brick Company of St. Paul from obtaining clay for the making of brick for this construction, their stocks during the winter were very low. This company furnished the brick for the original structure and naturally to match the brick in the new story their brick will have to be used. From the firing of kiln brick about a month ago unfortunately they got a low percentage of brick in that firing which would match in color as we required. They immediately fired another kiln which was opened last week, and brick is now being delivered for the construction, and

Whereas, the Standard Construction Company has requested an extension of the completion date from May 1, 1936 to June 15, 1936, and

Whereas, Mr. C. H. Johnston, State Architect, and Professor F. M. Mann, Consulting Architect of the University of Minnesota, have recommended that the completion date of the contract be extended from May 1, 1936 to June 15, 1936, and

Whereas, the contract provides that the State will deduct from the unpaid balance of the contract price an amount equal to \$25 a day for each and every day from and after May 1, 1936 during which the contract shall remain unfinished and incomplete,

Now, therefore, be it resolved by the Special Committee of the Regents of the University of Minnesota on Public Works Administration projects:

Section 1. That the date for the completion of the contract with the Standard Construction Company for the general construction of the Fourth Floor Addition to the Storehouse and Shops Building at the University of Minnesota be extended from May 1, 1936 (as provided in said contract) to June 15, 1936, and that the date of completion for other principal contracts likewise be extended from May 1, 1936 to June 15, 1936.

Section 2. Liquidated damages for the period May 1, 1936 to June 15, 1936 are hereby waived but in the event that general construction of said Fourth Floor Addition to the Storehouse and Shops Building is in any respect unfinished and incomplete on June 15, 1936, the provisions of said contract relative to the payment of liquidated damages shall remain in full force and effect and the State will deduct from the unpaid balance of the contract price an amount equal to \$25 a day for each and every day from and after June 16, 1936 during which the contract shall remain unfinished and incomplete.

PSYCHOPATHIC ROOF HOUSE ADDITION TO THE UNIVERSITY OF MINNESOTA HOSPITALS

Resolution extending the date of completion of the contract of M. J. O'Neil, General Contractor, from July 1, 1936 to August 15, 1936, extending the time of completion of other principal contractors, Otis Elevator Company for the elevator, Harris Brothers Plumbing Company, plumbing and heating work, and Kvalston Electric Company, electrical work, from July 1, 1936 to August 15, 1936 waiving liquidating damages.

Whereas, on January 10, 1936, bids were taken for the general construction of the Psychopathic Roof House Addition to the University of Minnesota Hospitals, and

Whereas, the contract was awarded to M. J. O'Neil, and

Whereas, these contracts were approved by the Public Works Administration on February 10, 12, and 25, 1936, and

Whereas, due to delay caused by the severe cold weather the general contractor was unable to make a start on the work. The first thing which had to be done was the removal of the present roof on the Todd and Cancer Hospital to arrange for the taking of necessary measurements to furnish the steel fabricator. This delayed the steel fabricator in the making up of his first steel requirements and delayed furnishing of such steel requirements for certain of the steel shapes to the rolling mills in time to meet the schedule of the rollings of such certain shapes, and

Whereas, M. J. O'Neil has requested an extension from July 1, 1936 to August 15, 1936, and

Whereas, Mr. C. H. Johnston, State Architect, and Professor F. M. Mann, Consulting Architect at the University of Minnesota, have recommended that the completion date of the contract be extended from July 1, 1936 to August 15, 1936, and

Whereas, the contract provides that the State will deduct from the unpaid balance of the contract price an amount equal to \$25 a day for each and every day from and after July 1, 1936 during which the contract shall remain unfinished and incomplete,

Now, therefore, be it resolved by the Special Committee of the Regents of the University of Minnesota on Public Works Administration projects:

Section 1. That the date for the completion of the contract with M. J. O'Neil for the general construction of the Psychopathic Roof House Addition to the University of Minnesota Hospitals be extended from July 1, 1936 (as provided in said contract) to August 15, 1936, and that the date of completion for other principal contracts likewise be extended from July 1, 1936 to August 15, 1936.

Section 2. Liquidated damages for the period July 1, 1936 to August 15, 1936 are hereby waived but in the event that general construction of said Psychopathic Roof House Addition to the University of Minnesota Hospitals is in any respect unfinished and in-

complete on August 15, 1936, the provisions of said contract relative to the payment of liquidated damages shall remain in full force and effect and the State will deduct from the unpaid balance of the contract price an amount equal to \$25 a day for each and every day from and after August 16, 1936 during which the contract shall remain unfinished and incomplete.

FIELD HOUSE ADDITION TO THE WOMEN'S GYMNASIUM

Standard Construction Company—General Contract

1. The Architect's plans do not include marble wainscot on the south wall of the second floor shower room, which wall has a battery of shower heads attached to it. To partly offset the extra cost of the marble wainscot on this wall in place of plaster surface, elimination of the 4' marble wainscot from three of four walls in the adjoining janitor's Closet No. 202 is being considered, keeping the wainscot back of the janitor's sink. The net extra for this change amounts to	\$ 40.50
2. The Owner desires to install an entrance from the grade through the west wall of the passage which connects this building to the present Women's Gymnasium. The extra cost of this amounts to	310.00
3. The Owner desires to install a dumbwaiter in place of the linen chute in the space intended for the linen chute, for which there will be an extra charge of	76.00
4. The Owner in building its tunnel leading from this building to the river bank found it advisable to have the adjoining pool footings in the building carried deeper than the plans required. For this the Contractor asks an extra of	52.00
	\$478.50
The above items total an extra of	
C. H. Johnston, Architect, service fee, an extra of (3%)	14.36
	\$492.86
Total net extras	
The Owner desires to install a dumbwaiter in place of a linen chute in the space intended for the linen chute, and this requires an additional motor outlet of 2 h.p. capacity for the future dumbwaiter, for which the Contractor asks an additional price on his contract of	\$ 19.54
C. H. Johnston, Architect, service fee, an extra of (3%)	.20
Pillsbury Engineering Company, Engineering Service, an extra of (4%)	.78
	\$ 20.52
Total net extras	

**D. W. Hickey Company, Inc.—Plumbing
Contract**

The Owner desires to install an entrance door from the grade to the west wall of the passage which connects this building to the present Women's Gymnasium, which requires certain additional work in changing soil pipe, for which the Contractor estimates the extra cost of his contract of	\$61.25
C. H. Johnston, Architect, service fee, an extra of (1%)	.61
Pillsbury Engineering Company, Engineering Service, an extra of (4%)	2.45

Total net extras	\$64.31
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Resolution extending the date of the completion of the contract of the Standard Construction Company for which was approved an extension of time to April 8, 1936 by the Special Committee on Public Works Administration of the Board of Regents on January 11, 1936, to April 20, 1936 extending the time of completion of other principal contractors, D. W. Hickey & Co., heating, ventilating, and plumbing, and the Harris Brothers Plumbing Company for electrical work, to April 20, 1936 and waiving liquidating damages.

Whereas, on September 24, 1935, bids were taken for the general construction of the Field House Addition to the Women's Gymnasium Building at the University of Minnesota, and

Whereas, the contract was awarded the Standard Construction Company, and

Whereas, these contracts were approved by the Public Works Administration on October 10, 15 and 16, 1935, and

Whereas, due to delay of the recent cold weather which has caused and prevented proper drying out and during the last two weeks there has been delay due to water testing of the swimming pool which was unforeseen by the contractor, and

Whereas, the Standard Construction Company has requested a two weeks extension of the completion date from March 24, 1936 to April 8, 1936, and granted by the Special Committee on Public Works Administration of the Board of Regents on January 11, 1936, and

Whereas, the Standard Construction Company has requested an additional extension of the completion date of the contract from April 8, 1936 to April 20, 1936, and

Whereas, Mr. C. H. Johnston, State Architect, and Professor F. M. Mann, Consulting Architect of the University of Minnesota, have recommended that the completion date of the contract be extended from April 8, 1936 to April 20, 1936, and

Whereas, the contract provides that the State will deduct from the unpaid balance of the contract price an amount equal to \$25 a day for each and every day from and after March 24, 1936, during which the contract shall remain unfinished and incomplete.

Now, therefore, be it resolved by the Special Committee of the Regents of the University of Minnesota on Public Works Administration projects:

Section 1. That the date for the completion of the contract with the Standard Construction Company for the general construction of the Field House Addition to the Women's Gymnasium Building at the University of Minnesota be extended from April 8, 1936 (as provided in said contract) to April 20, 1936, and that the date of completion for other principal contracts likewise be extended from April 8, 1936 to April 20, 1936.

Section 2. Liquidated damages for the period April 8, 1936 to April 20, 1936, are hereby waived but in the event that general construction of said Field House Addition to the Women's Gymnasium Building is in any respect unfinished and incomplete on April 20, 1936, the provisions of said contract relative to the payment of liquidated damages shall remain in full force and effect and the State will deduct from the unpaid balance of the contract price an amount equal to \$25 a day for each and every day from and after April 21, 1936 during which the contract shall remain unfinished and incomplete.

Voted to adjourn.

W. T. MIDDLEBROOK, Secretary

the minutes, page 1206, voted not to concur in any of the suggestions transferring elsewhere the authority now lodged in the Senate and the President's office.

Voted to grant permission to Professor E. W. Davis, Mines Experiment Station, to appear before the Interstate Commerce Commission on behalf of the Minnesota State Conservation Commission to testify relative to low grade ore experiments and holdings in connection with proposal for increase of freight rates.

Voted to approve changes in the School of Dentistry courses as follows:

That beginning in the fall of 1937, students registering in the School of Dentistry be offered the option of a three-year or four-year course in dentistry, the combined number of students to be accepted into the two courses to be limited to the facilities of the medical and dental departments; and that in the fall of 1938, all students be registered for the four-year course.

Voted to amend action of October 3, 1931 to discontinue, effective July 1, 1936, authorization for sale of vocational interest blanks at sixty cents per copy to students in connection with vocational interest tests, and to approve in lieu thereof a University Testing Bureau fee of \$1 per student for the Bureau's services.

Voted to amend action of June 8, 1926 to provide that not to exceed \$750 of the University Band fees may be used for technical instruction to be given by advanced Band players.

Voted to approve the remission of the late registration fee of \$10 for Fred Ellis.

The Board, having under consideration the present situation and the proposed change in frequency of the University radio station as explained by the Comptroller, voted to authorize application for new frequency, with the understanding that reports of the progress of the application would be made to the Board.

The Board of Regents, having under consideration the following action taken and recorded in the minutes of November 15, 1929:

"The Board, having under consideration the applicability of the provisions of Chapter 191, Laws 1929, to certain employees of the University, took the following action:

"Voted that the Board of Regents, without waiving any rights or powers conferred on it by the charter of the University and the

UNIVERSITY OF MINNESOTA
BOARD OF REGENTS
AGRICULTURAL COMMITTEE
MINUTES

April 22, 1936

A meeting of the Agricultural Committee was held in the Regents' Room on Wednesday, April 22, 1936, at nine-thirty o'clock.

Present: Regent A. J. Olson, Chairman; Regents A. E. Olson, Snyder, and Williams, Mr. Coffman, and Dean Coffey.

Voted to accept the following resignations:

Clyde C Allison Instructor Plant Pathology and Botany effective April 1, 1936

Cecil Fausch Research Assistant Agricultural Economics effective April 1, 1936

Harry Felt Herdsman Veterinary Medicine effective March 19, 1936

Vincent E Iverson Assistant Horticulture effective February 28, 1936

Hans Neurath Assistant Agricultural Biochemistry effective April 1, 1936

John E Shumway Assistant Agricultural Engineering effective April 1, 1936

Vivian S Schmit Clerk-Stenographer 4 Northwest School and Station effective May 1, 1936

Voted to approve the following appointments:

Hanna Becker as Instructor Plant Pathology and Botany April 1 to June 30, 1936 at \$125 per month Class CH85

Lester Gilmore as Dairy Specialist with rank of Instructor Agricultural Extension April 16 to June 30, 1936 at \$369 Class C (Bankhead-Jones Fund)

Nellie M Payne as Instructor Entomology and Economic Zoology April 1 to June 30, 1936 at \$200 Class CH44 (Bankhead-Jones Fund)

Tone E Halvorson to supervise work in connection with Women's Week and Boys' and Girls' encampment at West Central School and Station May 16 to June 30, 1936 at \$295 Class C

Rosalind Lifquist Simon as Instructor Home Economics March 16 to June 15, 1936 at \$190 Class CH32

Howard W Schleiter as Instructor Agricultural Engineering April 1 to June 30, 1936 at \$450 Class CX

Edward K Vaughan as Instructor Plant Pathology and Botany April 1 to June 30, 1936 at rate of \$1,416 Class AH80

Leona M Vieths as Instructor North Central School and Station June 1-30, 1936 at \$125 Class C

Elizabeth Bacon Williams as Instructor Home Economics March 16 to June 15, 1936 at \$590 Class CX

The following as lecturers Horticultural Short Course:

Ben F Dunn	March 27, 1936	\$10
A F Yeager	March 25, 26, 27, 1936	50

Matthys A Thorfinnson as Soil Erosion Specialist Agricultural Extension Division April 1 to June 30, 1936 at the rate of \$400 per year Class A and rate of \$2,800 per year from United States Department of Agriculture

Arthur W Anderson as Research Assistant Agricultural Economics April 1 to June 30, 1936 at the rate of \$12.50 per month and \$37.50 per month from United States Department of Agriculture Class CH50

Lydia Dahlen as School Nurse with rank of Instructor Northwest School and Station April 1-17, 1936 at the rate of \$125 per month Class C

Louis Zimmerman as Specialist in Rural Electrification May 1 to June 30, 1936 at \$200 per month Class C (Bankhead-Jones Fund)

Evelyn H Kroog as Clerk-Stenographer 1 Northwest School and Station May 1 to June 30, 1936 at the rate of \$780 per year Class A

Chris M Larson as Field Foreman Bemidji Experimental Fields April 1 to June 30, 1936 at \$5 per day Class C

William Promersberger as Assistant Agricultural Engineering April 1 to June 30, 1936 at the rate of \$1,500 per year Class A

Donald Sherman as Laboratory Assistant Soils April 1 to June 15, 1936 at \$50 per month Class CH50

The following as recipients of Caleb Dorr Prize for Excellence in Community Betterment in School of Agriculture during 1935-36

Myrna Ballinger	\$10	Winton Madsen	\$5
Cloy Knodt	8	Alvin Warnke	5
Eleanor Holm	6		

The following as recipients of Caleb Dorr Single Term Scholarship in School of Agriculture for 1935-36

Howard West	\$17	Chester Bamberg	\$7
Katherine Curtis	15	Eleanor Bremer	5
Russell Stenberg	12	Lester Skogberg	5
A Elroy Monson	10		

The following as recipients of Caleb Dorr Senior Essay Prize in School of Agriculture for winter term of 1935-36

Margaret E Erickson	\$8	Catherine Doran	\$5
Benjamin B Stewig	7		

The following as recipients of Caleb Dorr Prizes in Declamatory Contest School of Agriculture for 1935-36

Humorous section	Katherine Lind	\$ 7
	Richard Pengilly	5
Dramatic section	Elizabeth Jonk	7
	Coletta Tibbedeaux	5
Oratorical section	Raymond Crowley	7
	Bertel Jensen	5
Extemporaneous speaking	Cloy Knodt	12
	Frank Ouradnik	8

Katherine Curtis as recipient of Caleb Dorr Five-term Scholarship Prize of \$25 in School of Agriculture for 1935-36

The following as recipients of Caleb Dorr prizes for greatest progress during 1935-36 at the Northwest School and Station

Debate	Burnett Bergeson	\$5.45
	Ellsworth Bolstad	5.45
	James Burns	5.45
	Earl Lindberg	5.45
	Duane Moen	5.45
Crops Judging	Marvin Nabben	5.45
	Morris Maruska	5.45
	Melvin Pearson	5.45
Livestock Judging	Axel Rynning	5.45
	Harlan Pester	5.45
	Leroy Peterson	5.45
	Glenn Tasa	5.45
Voice	Chester Ingebretson	2.00
Violin	Glennie Iverson	2.00
Piano	Martha Rasmussen	2.00

The following as recipients of Caleb Dorr prizes at the Northwest School and Station for 1935-36

Marlan Augustine	Humorous division of declamatory contest	\$3
Morris Maruska	Dramatic division of declaratory contest	3
Raymond Higgin	Oratory	3
Wilson Radway	Extemporaneous speaking contest	3

The following as recipients of Caleb Dorr Special College Scholarship prizes for 1935-36

Doris H Hulsing	\$40	William Loegering	\$25
Lloyd Halvorson	25	Melvin W Olson	25
Clarence J Hemming	25	Alfred L Richardson	25

Voted to approve the following promotions and transfers:

Margaret S Fylling from Clerk Stenographer 3 Northwest School and Station at \$1,080 Class A to Clerk Stenographer 4 at the rate of \$1,140 Class A May 1 to June 30, 1936

Wilma M Coss from Junior Clerk Stenographer 1 Northwest School and Station at \$960 Class A to Clerk Stenographer 3 at the rate of \$1,020 Class A May 1 to June 30, 1936

Voted to approve the following salary adjustments:

Matthew B Moore Instructor Plant Pathology and Botany from \$1,416 Class AH80 to rate of \$1,960 Class A April 1 to June 30, 1936

Mildred Vredenburg Instructor Home Economics from Class BH60 to Class BX for spring quarter of 1935-36

Earle W Hanson Fireston Fund Fellow at \$885 Class AH50 to Firestone Fellow and Instructor at rate of \$1,416 Class AH80 March 9 to June 30, 1936

Herman K Schultz Instructor Agronomy and Plant Genetics from part time to full time at \$125 per month April 1 to June 30, 1936

Voted to approve the following leaves of absence:

Julia O Newton State Leader Home Demonstration with rank of Associate Professor Agricultural Extension without salary May 1 to July 31, 1936 for work with Farm Credit Administration

Eva L Blair Nutrition Specialist with rank of Assistant Professor Agricultural Extension sabbatical furlough September 16, 1936 to September 15, 1937 for study at Columbia University

Frances Dunning Assistant Professor and Manager Dining Hall sabbatical furlough January 16 to March 31, 1937 for study and travel

Hope H Hunt Instructor Home Economics with salary from February 29 to March 28, 1936 on account of illness in her family

Myrtle F Hales Circulation Assistant Library continuation of leave without salary April 1-30, 1936 on account of an accident injuring knee cap

Voted to approve the following trips outside the state:

Alice Biester, Eva G Donelson, Jane M Leichsenring to Ames, Iowa to attend conference for cooperative research in nutrition expenses not to exceed \$17, \$12, and \$17 respectively to be charged to Budget 2250-2201

Parker O Anderson to Milwaukee, Wisconsin April 15-17, 1936 for Regional Forestry Conference to discuss tree planting performance under the soil conservation act expense not to exceed \$23 to be charged to Budget 2230-2208 (Bankhead-Jones Fund)

Paul E Miller to Ames, Iowa April 18-20, 1936 to interview candidates for position expenses not to exceed \$17 to be charged to Budget 2243-2100

Voted to approve extension of the Creamery Short Course from six to eight weeks and increase of the registration fee from \$10 to \$15.

Voted, notwithstanding the expressed policy with regard to staff retirement, to approve the extension of the retirement of Gilbert D. George, Illustrator, Publications, Department of Agriculture, for 1936-37 at \$1,448 (\$1,500

additional from United States Department of Agriculture), Class A.

Voted on recommendation of the Comptroller and Supervising Engineer to accept the following bids, being those of the low bidders, for the construction of an office and laboratory building at the Southeast Experiment Station, Waseca, Minnesota, and to authorize the proper officers to execute the necessary contracts:

General

B. A. Harguth, Waseca, Minnesota	
Bid "A"	\$6,285

Plumbing and Heating

G. E. Knutson, Waseca, Minnesota	
Bid "D," combined heating and plumbing	2,315

Electrical

R. G. Brown Electric Company, Waseca,	
Minnesota	
Bid "E"	425

Total contracts	\$9,025
Plans, specifications, and superintendence,	
estimated at	800

Total	\$9,825
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Time of completion, July 21, 1936.

Voted to authorize from Reserve, if and when available, funds for the installation of a new water storage tank on the Farm Campus to replace the present wooden one, estimated cost \$10,000.

Voted to approve from Reserve funds for repairing portion of the Meat House Building on the Farm Campus, damaged by fire, estimated cost \$10,650.

Voted to approve memorandum of agreement between the Minnesota State Department of Conservation and the Division of Entomology and Economic Zoology, University of Minnesota, on wild life resources for 1936-37, filed supplement to the minutes, page 1200.

Voted to approve memorandum of understanding between the Bureau of Plant Industry, United States Department of Agriculture, and the Agricultural Experiment Station, University of Minnesota, for investigations

for the control of noxious weeds, effective November 1, 1935, filed supplement to the minutes, page 1201.

Voted to approve continuation of agreement between the Bureau of Agricultural Economics, United States Department of Agriculture, and the Division of Agricultural Economics, for an accounting study of farm organization and management in the low lime area of southeastern Minnesota, for the period July 1, 1935 to June 30, 1936, filed supplement to the minutes, page 1202.

Voted to approve continuation of agreement between the Bureau of Agricultural Economics, United States Department of Agriculture, and the Division of Agricultural Economics, for a study of farm organization and management problems in the dairy section of southeastern Minnesota for the period from July 1, 1935 to June 30, 1936, filed supplement to the minutes, page 1203.

Voted to accept with thanks the following gift:

Donor	Rohn and Haas Company
Amount	\$600
Fund	Rohm and Haas Company Research
Purpose	To establish a research fellowship for research relative to the use of tertiary butyl alcohol as an insect fumigant, in accordance with agreement filed supplement to the minutes, page 1204.

Voted to adjourn.

W. T. MIDDLEBROOK, Secretary

UNIVERSITY OF MINNESOTA
BOARD OF REGENTS
EXECUTIVE AND FINANCE COMMITTEE
MINUTES

April 22, 1936

A meeting of the Executive and Finance Committee of the Board of Regents was held in the Regents' Room on Wednesday, April 22, 1936, at ten o'clock.

Present: Regent Snyder, presiding; Regents Lawson, A. E. Olson, A. J. Olson, and Williams, and Mr. Coffman.

Voted to approve the minutes of the following meetings:

Buildings and Grounds Committee of March 6, 1936

Agricultural Committee and Board of Regents of March 6, 1936

Special Committee on Public Works Administration Projects of April 7, 1936

Voted to approve the report of the Agricultural Committee of April 22, 1936.

Voted to accept the following resignations:

John A Pratt Assistant Professor Ophthalmology and Otolaryngology effective April 1, 1936

Ira W Arthur Instructor Business Administration effective March 16, 1936

Esther M Thompson Assistant Superintendent of Nurses and Instructor effective July 1, 1936

Marion A Wilder Research Statistician and Instructor General College Carnegie Fund effective March 16, 1936

Donald A Dukelow Physician Students' Health Service and Assistant Preventive Medicine and Public Health effective April 1, 1936

E V Kenefick Physician Students' Health Service effective February 16, 1936

Edwin G Ebbighausen Assistant Astronomy effective March 16, 1936

Malcolm C Hope Laboratory Assistant Chemical Engineering effective April 1, 1936

Lester B Johnson Assistant Gardener Botany effective April 1, 1936

Beth Kuhn Technician University of Minnesota Hospitals effective April 1, 1936

Robert J Kutzler Engineer-helper University of Minnesota Hospitals effective April 1, 1936

John Lohmann Teaching Fellow Pediatrics effective March 16, 1936

Lillian V Mund Matron University Recreation Field effective November 1, 1935

Walter H Mund House Manager and Golf Professional University Recreation Field effective November 1, 1935

Everett C Perlman Minneapolis General Hospital Instructor in Medicine effective April 1, 1936

W N Powell Fellow Mayo Foundation effective April 1, 1936
Howard W Schleiter Research Fellow Engineering Experiment Station effective March 16, 1936

Edna Mae Steeves Pharmacist University of Minnesota Hospitals effective July 1, 1936

Ethel M Watson Clerk Stenographer 3 Civil Engineering effective May 11, 1936

Voted to approve the following appointments :

Kenneth F Maxcy as Professor and Head Department of Preventive Medicine and Public Health beginning with 1936-37 at \$7,500 per year Class B (without reduction in 1936-37 only)

Blanche Agrell as Instructor Home Economics College of Education spring quarter of 1935-36 at \$586 Class C

Harlan R Bergquist as Instructor Geology and Mineralogy for 1936-37 at \$1,485 Class BX

A Langdon Gill as Instructor School of Nursing without salary March 1 to June 30, 1936

Austin Faricy as Instructor English spring quarter of 1935-36 at \$590 Class C

Mabel Corinne Johnson as Instructor Romance Languages spring quarter of 1935-36 at \$197 Class CH33

Howard S Jordan as Instructor Romance Languages spring quarter of 1935-36 at \$394 Class CH66

Laurence S Moyer as Instructor Botany for 1936-37 at \$2,000 Class B (without reduction for 1936-37 only)

Mabel L Larson as Instructor Preventive Medicine and Public Health April 16 to June 30, 1936 at \$110 per month Class CH50

Hazel B Nohavec as Instructor College of Education spring quarter of 1935-36 at \$700 Class C

Harold O Soderquist as Instructor College of Education spring quarter of 1935-36 at \$700 Class CX

C F Callaway as Instructor in Practical Embalming General Extension Division March 16-28 and June 8-20, 1936 at \$330 for each period of two weeks Class CH

Lewis J Carey as Instructor Sociology General Extension Division second semester of 1935-36 at \$10 per registered student up to maximum of \$150 per class per semester Class CH

Thurwin V Drevescraft as Instructor Retail Advertising General Extension Division second semester of 1935-36 at \$150 per class per semester Class CH

Leo C McGee as Instructor in Casualty Insurance General Extension Division second semester of 1935-36 at \$150 per class per semester Class CH

Robert Judson Niess as Instructor in French General Extension Division second semester of 1935-36 at \$10 per registered student up to maximum \$150 per class per semester Class CH

Helen T Thorvilson as Instructor in Vocabulary Building General Extension Division second semester of 1935-36 at \$75 per class per semester Class CH

Luther P Weaver as Instructor in Radio Script Writing General Extension Division second semester of 1935-36 at \$150 per class per semester Class CH

H J Ostlund as Instructor Business Methods for students in Embalming and Funeral Directing General Extension Division spring quarter of 1935-36 at \$100

Patricia Fitzpatrick as Pianist for Physical Education classes General Extension Division second semester of 1935-36 at \$1 per session

Julius M Nolte as Lecturer for Correspondence Department of Federal Land Bank St Paul March 19 to April 9, 1936 at \$50

Robert Hoyt as Assistant Bacteriology General Extension Division spring quarter of 1935-36 at \$75

Martin G Glaeser as Special Lecturer School of Business Administration March 5, 1936 at \$25

Benjamin R Eggan as Supervising Teacher College of Education spring quarter of 1935-36 at \$25 Class CH

Agnes Carlson, Agnes Linehan, Ruth A Mieske, and Jessie M Shattuck as Supervising Teachers College of Education spring quarter of 1935-36 at \$25 each Class CH

Mary MacKnight as Supervising Teacher College of Education spring quarter of 1935-36 at \$87.50 Class CH

Margaret O'Farrell as Demonstration Teacher College of Education winter and spring quarters of 1935-36 at \$175 Class CH

Zita Scully as Supervising Teacher College of Education spring quarter of 1935-36 at \$25 Class CH

Randall Derifield as Teaching Fellow Pediatrics March 16 to June 30, 1936 at the rate of \$300 per year and maintenance at Minneapolis General Hospital Class A

Bess R Dworsky as Assistant in English General Extension Division second semester of 1935-36 at \$75 for the period Class CH

Thomas T Earle as Assistant Botany General Extension Division second semester of 1935-36 at \$2 per night

The following as Assistants Committee on Educational Research spring quarter of 1935-36

Wallace Andeen	\$100	CH25
Helen B Christensen	100	CH25
Robert G Cottrell	200	CH50
Erick H Eicholz	100	CH25
Leander J Fisher	100	CH25
L Benjamin Franklin	100	CH25
Lindsey R Harmon	75	CH18
Phyllis J Hawlish	100	CH25

C J Hoyt	50	CH12
Jerome E Kaufman	100	CH25
Everett Laitala	100	CH25
Eleanor Lawrence	100	CH25
Marvin L Lee	100	CH25
Earl M Lellman	100	CH25
Eleanor Ambery Lodge	100	CH25
George W Lones	100	CH25
Charles W Nyquist	150	CH37
Vernon L Orton	100	CH25
Louis Ostrin	100	CH25
Hugh D Patterson	50	CH12
Edward G Pleva	75	CH18
A Stephen Stephan	150	CH37
Elizabeth Zabelin	100	CH25

Edward F Graves as Research Fellow Engineering Experiment Station spring quarter of 1935-36 at \$200 Class CH50

Allen G Rewbridge as Assistant Surgery without salary for 1936-37

Charles Kopriva as Assistant English spring quarter of 1935-36 at \$100 Class CH25

Hilde Lyncker as Teaching Assistant German spring quarter of 1935-36 at \$160 Class CH40

Ralph Mueller as Assistant Journalism spring quarter of 1935-36 at \$120 Class CH30

Louise Waagen as Assistant School of Nursing without salary March 1 to June 30, 1936

Irl B Warnock as Assistant Botany spring quarter of 1935-36 at \$200 Class CH50

Marian Latta as Assistant Speech for spring quarter of 1935-36 at \$80 Class CH20

W C J Wendell Johnson as Assistant Speech spring quarter of 1935-36 at \$160 Class CH40

Lawrence J Reader as Assistant Chemical Engineer Northwest Research Institute March 19 to June 30, 1936 at rate of \$150 per month Class C

Carl L Wallfred as Chemical Engineer Northwest Research Institute March 9 to June 30, 1936 at rate of \$200 per month Class C

Maude Silloway as Research Assistant Committee on Social Studies Research March 16-20, 1936 at \$23 for the period

John Carlton Miller as Physician Students' Health Service February 24 to June 30, 1936 at \$1.41 per hour Class CH

Lawrence S Armstrong as Assistant Track Coach Physical Education and Athletics April 1 to May 31, 1936 at \$150 Class CH50

Edmund H Burke as Assistant Baseball Coach Physical Education and Athletics April 1 to May 31, 1936 at \$150 Class CH

Beecher B Barnum as Assistant Gardener Botany April 1 to June 30, 1936 at rate of \$1,200 per year Class A

William B Graham as Engineer-helper University of Minnesota Hospitals April 1 to June 30, 1936 at rate of \$900 per year and board Class A

The following staff members to revise or write courses in the Correspondence Study Department General Extension Division

E A Heilman	Revise a 16-lesson course in Principles of Accounting 20	\$ 22.50
Helen P Mudgett	Revise three 16-lesson courses in American Economic History, \$35 per course	105
Herbert Sorenson	Write a 16-lesson course in Introduction to Statistics	45

The following to deliver a lecture and conduct a clinic for the medical short course at Olivia, General Extension Division

Moses Barron	April 14, 1936	\$10
Joseph F Borg	March 31	10
E M Hammes	May 19	10
H B Hannah	April 28	10
C N Hensel	March 24	10
Leonard A Lang	April 21	10
Harry Oerting	May 12	10
George A Williamson	April 7	10

The following to teach extension classes second semester of 1935-36 at amounts per class per semester set opposite each name (if registration is fewer than fifteen compensation may, at the discretion of the Director, be calculated at the rate of \$10 per registered student or such other rate as may be charged per registered student up to a maximum set opposite each name)

Ruth E Boynton	Maternal and Child Hygiene	\$165
May L Bocker	Selected Problems in Social Case Work	150
R H Brown	Historical Geography	150
Mary Burr	Principles of Teaching and Supervision in Schools of Nursing	150
Grace Christensen	Golf for Women (1 hour per week)	75
D H Davis	Geography of Asia	200
Arthur C Forsyth	Metallography and Heat Treatment of Iron and Steel	150
Thorvald S Hansen	Forest Mensuration	150
R A Hartshorne	Geography of Europe	165
Richard Hocking	Political and Social Ethics	150
N L Huff	Minnesota Plant Life	150
Margaret M Isaacs	Rhythmic Exercises (1 hour per week)	75
Elizabeth M Kerr	Composition IV	165
L A Mills	World Politics	150
M V Novak	Special Bacteriology (4 credits)	200
John W Powell	English Literature	200
T S Roberts	Birds of Minnesota	150
C E Skinner	Yeasts, Molds, Actinomycetes (4 credits)	200
W R Smith	Golf for Men (1 hour per week)	
	For lecturing and general management	100
G B Vold	Elements of Criminology	150
Gina O Wangsness	Intermediate German (5 credits)	333.34
J A Wise	Advanced Structural Design	165

Mary L Elveback as Research Statistician and Instructor General College Carnegie Fund March 16 to June 30, 1936 at \$420 Class CX

Julius Ratner as recipient of Fellowship for Graduate Students in Social Work of \$150 April 1 to June 30, 1936 Class CH33

Maxine L Slingsby as recipient of Medical Social Work Scholarship of \$150 April 1 to June 30, 1936 Class CH33

Maurice Ginsberg as Minneapolis General Hospital Fellow April 1 to June 30, 1936 at the rate of \$1,200 per year and maintenance Class A

Voted to approve the following salary adjustments:

Franklin R Wright Associate Professor Surgery without salary to receive \$100 for lectures in Genito-Urinary Diseases during spring quarter of 1935-36 Class CH10

Herbert C Behm Instructor English from BH66 to full time for spring quarter of 1935-36

Pearl T Cummings Instructor and Extension Worker Institute of Child Welfare at \$2,171 Class B to 85% from April 1 to May 31, 1936 to do work for Social Agencies in St Paul

Elizabeth Kerr from Assistant English at \$150 BH38 to Instructor at \$590 full time for spring quarter of 1935-36

Denis C McGenty Instructor Sociology from BH20 to BH66 for spring quarter of 1935-36

Edward A Regnier Instructor Surgery without salary to receive \$100 for course of lectures in fractures during spring quarter of 1935-36

William H Sewell Instructor Sociology from BH45 to BH73 for spring quarter of 1935-36

A Carl M Ahlen Assistant Philosophy from BH25 to BH75 for spring quarter of 1935-36

Joseph H Daoust Teaching Assistant Mathematics from BH33 to BH67 for spring quarter of 1935-36

Robert M Dinkel Teaching Assistant Sociology at \$384 BH32 to Teaching Assistant in Sociology and Clerk in Charge of Parking Tags Office of Dean of Student Affairs at the rate of \$600 per year Class BH50 from February 16 to June 15, 1936

Bruce G Gillespie Assistant School of Chemistry from Class BH25 to Class BH40 February 16 to June 15, 1936

Evelyn Katz Research Assistant Institute of Child Welfare to receive \$100 additional for spring quarter of 1935-36 BH49 for work for Committee on Educational Research

Milton F Kernkamp Assistant Plant Pathology and Botany on Fluid Research Fund at \$50 per month Class AH47 to \$75 per month Class AH71 March 1 to June 30, 1936

Helen L Knudson Laboratory Technician University of Minnesota Hospitals at \$1,200 Class A to receive \$93 per month for 93% time March 30 to June 12, 1936 in order to attend University classes

Ella Litchfield Assistant English from BH38 to BH71 during

the spring quarter of 1935-36 with exception of full time March 5-19, 1936

Doris Peterson Teaching Assistant English from BH33 to full time during the spring quarter of 1935-36

William W Prichard Assistant School of Chemistry from BH25 to BH35 February 16 to June 15, 1936

The following salary adjustments per class per semester for staff members teaching General Extension classes effective second semester of 1935-36

	From	To
I W Alm	\$165	\$185
Harold E Briggs	185	200
Bryng Bryngelson	185	200
J M Edmunds	185	200
R G Faragher	185	200
R L Grismer	165	185
Melba F Hurd	82.50 (1 hr class)	92.50 (1 hr class)
C Kirkpatrick	150	165
F H Knower	185	200
R L Kozelka	150	165
E C LeFort	185	200
E D Mallam	185	200
A W Marget	165	185
A E Pröttengeier	308.52 (5 cr course)	333.34 (5 cr course)
E P Schmidt	165	185
Mary J Shaw	165	185

Voted to approve the following leaves of absence :

Joseph W Beach Professor English cancellation of sabbatical furlough granted for 1936-37

Roy G Blakey Professor School of Business Administration without salary September 16 to December 15, 1936 and a sabbatical furlough from December 16, 1936 to June 15, 1937 for research work in taxation

Leo J Brueckner Professor College of Education without salary for spring quarter of 1935-36 to direct survey of elementary education for the Regents' Inquiry into the Cost and Character of Education for the State of New York

Clifford Kirkpatrick Professor Sociology sabbatical furlough for 1936-37 to accept a Guggenheim Fellowship for study in Germany

J Charnley McKinley Professor and Head Department of Medicine with salary June 1 to July 31, 1936 to visit university psychiatric hospitals in Boston, New York, Baltimore and Ann Arbor

Frank K Walter Professor and University Librarian with salary May 27 to August 9, 1936 to study university library administration in Scandinavia, Finland and England, and to visit library agents and other booksellers in these countries and in France

Allan Hemingway Assistant Professor Physiological Chemistry sabbatical furlough for 1936-37 for study at Yale University

Lucille Petry Assistant Professor School of Nursing continuation of sabbatical leave August 1 to September 15, 1936

Frances M Money Director and Assistant Professor Social Service Department University of Minnesota Hospitals with salary July 29 to August 15, 1936 to attend International Conference of Social Workers in London and to visit social institutions and agencies arranged by the International Conference

Blanche E Price Assistant Director Pioneer Hall continuation of leave on half salary April 1 to June 30, 1936 on account of illness

Florence Boehlke Dental Nurse Students' Health Service with salary February 7 to March 6, 1936 on account of illness

Anna Smith General Duty Nurse University of Minnesota Hospitals partial leave January 16 to June 30, 1936 to receive \$10 per month and maintenance for service rendered

Annette Pearson Account Clerk 5 Office of the Comptroller with salary March 9 to 18, 1936 on account of illness

Margaret J Salisbury Senior Clerk 6 Office of the Comptroller with salary April 3 to May 3, 1936 on account of illness

June H Whitney Secretary General College without salary August 3-12, 1936 for travel abroad

Margaret Walsh Technical Assistant Institute of Child Welfare continuation of leave without salary April 1-15, 1936 on account of injuries in an automobile accident

E L Carr Janitor Minnesota Union Cafeteria without salary April 1 to June 30, 1936 on account of illness

John Rudi Janitor School of Mines and Metallurgy without salary February 1 to June 30, 1936 on account of illness

Joseph T King Assistant Professor Physiology with salary April 16 to June 15, 1936 on account of illness

Voted to approve the following trips outside the state:

Guy S Ford to Boston, Baltimore and Cleveland March 12-19, 1936 to interview candidates and confer about health science organization expenses not to exceed \$43.35 to be charged to Budget 1199-2100

William F Lasby to Louisville, Kentucky March 14-19, 1936 for meeting of American Association of Dental Schools expenses not to exceed \$40.68 to be charged to Budget 2700-2100

Russell A Stevenson to Cambridge, Massachusetts April 22-29, 1936 for meeting of American Association of Collegiate Schools of Business expenses not to exceed \$216.44 to be charged to Budget 3300-2100

William T Middlebrook to Washington, D.C. March 31 to April 4, 1936 for conference with Federal Radio Commission expenses not to exceed \$97.70 to be charged to Budget 1199-2100

Rodney M West to Detroit, Michigan April 11-28, 1936 for meeting of American Association of Collegiate Registrars expenses not to exceed \$52 to be charged to Budget 1199-2100

Ralph L Dowdell to Bridgeport, Connecticut March 20-30, 1936 to visit Remington Arms Company expenses not to exceed \$153.48 to be charged to Budget 9201-2800

Homer J Smith to St Louis, Missouri April 18-26 for regional conference on Industrial Education called by the United States Office of Education, Vocational Division expenses not to exceed \$58.05 to be charged to Budget 3006-2100

Roland S Vaile to Cambridge, Massachusetts April 21-27, 1936 for study of price analysis at the Harvard Bureau of Business Research expenses not to exceed \$191.44 to be charged to Budget 1125-6100 (Special Studies in Employment Stabilization)

Albert M Field to Chicago, Illinois April 1-5, 1936 for conference with Federal Board for Vocational Education expenses not to exceed \$42.90 to be charged to Budget 3001-2100

Robert S Hilpert to Nashville, Tennessee March 30 to April 8, 1936 for meeting of the Western and Southern Arts Association expenses not to exceed \$43.45 to be charged to Budget 9001-2800 (Carnegie Foundation Research in Art Education)

Ivol Spafford to St Louis and Columbia, Missouri March 21-29, 1936 to visit Stephens College expenses not to exceed \$61.50 to be charged to Budget 9311-2800 (General Education Board Fund)

Kathleen McConnon to New York City, Bronxville, New York, and Bennington, Vermont March 22 to April 2, 1936 to study personnel systems in progressive educational centers to compare with present General College program expenses not to exceed \$205.38 to be charged to Budget 9311-2800 (General Education Board Fund)

Alfred Vaughan to Appleton and Milwaukee, Wisconsin, Chicago, Joliet, Streeter, and LaSalle, Illinois, and Cedar Rapids, Iowa March 18-28, 1936 for Chemical Engineers' inspection trip expenses not to exceed \$95 to be charged to Budget 9311-2800 (General Education Board Fund)

Edwin Ziegfeld to Nashville, Tennessee March 30 to April 8, 1936 for meeting of Western and Southern Arts Association expenses not to exceed \$43.45 to be charged to Budget 9001-2800 (Carnegie Foundation Research in Art Education)

Orville C Peterson to Sioux Falls, South Dakota April 6-11, 1936 to attend Police Training School expenses not to exceed \$50.20 to be charged to Budget 1136-2100

University Rifle Team (12 men) to Madison, Wisconsin March 27-29, 1936 to compete in Western Conference Rifle Match expenses not to exceed \$225 to be charged to Budget 3800-2100

Franklin H Knower (coach) Francis Gamelin, Harold Margulies, P Kenneth Peterson and Kenneth N Peterson (team) to Chicago, Illinois April 2-5, 1936 for Western Conference Debate League expenses not to exceed \$119.50 to be charged to Budget 2027-4100

Melvin E Haggerty to Washington, D.C. May 8-18, 1936 for meeting of American Federation of Art in connection with Owatonna Art Education Project expenses not to exceed \$138.36 to be charged to Budget 9001-2800 (Carnegie Foundation for Research in Art Education)

Charles W Boardman to Chicago, Illinois April 20-25, 1936 for meeting of North Central Association expenses not to exceed \$60 to be charged to Budget 3020-2100

Royal R Shumway to Chicago, Illinois April 22-25, 1936 for meeting of North Central Association expenses not to exceed \$61.30 to be charged to Budget 1120-2100

Richard R Price to Baton Rouge, Louisiana May 4-16, 1936 for meeting of National Universities Extension Association expenses not to exceed \$99.25 to be charged to Budget 400-2100

Otis C McCreery to Philadelphia, Pennsylvania April 27 to May 5, 1936 for meeting of Deans and Advisers of Men expenses not to exceed \$150 to be charged to Budget 1199-2100

W F Holman to Champaign and Urbana, Illinois May 10-14, 1936 for meeting of Superintendents of Buildings and Grounds of Universities and Colleges expenses not to exceed \$42.35 to be charged to Budget 1199-2100

John W Gruner to Lead, South Dakota and other points in the Black Hills May 2 to June 16, 1936 for field work in Geology expenses not to exceed \$215 to be charged to Budget 2009-2100

Voted to approve the following appointments notwithstanding the expressed policy of the Board of Regents in regard to the employment of more than one member of a family:

Stanley G Larson as Golf Professional at \$100 a month and Illah M Larson (wife) as Chaperon and Matron at \$50 a month, University Recreation Field April 1 to June 30, 1936

Voted to approve the list of candidates for degrees (March 19, 1936) as recommended by the faculties and certified by the Registrar, filed supplement to the minutes, page 1205.

Voted to approve continuance of the University Symphony series during the 1936-37 season under the same terms and conditions as existed for the 1935-36 season without change in the number of concerts, prices charged, or other terms, and to authorize the President and Secretary of the Board to execute such a contract, with the understanding, however, that the Regents expressed a willingness to permit, if it appeared possible and feasible in view of other use requirements, the use of the Auditorium for as many as four additional concerts, should the Orchestral Association desire to schedule that many.

The Board of Regents, having under consideration changes suggested by the All-University Student Council as the result of a student referendum, filed supplement to

the minutes, page 1206, voted not to concur in any of the suggestions transferring elsewhere the authority now lodged in the Senate and the President's office.

Voted to grant permission to Professor E. W. Davis, Mines Experiment Station, to appear before the Interstate Commerce Commission on behalf of the Minnesota State Conservation Commission to testify relative to low grade ore experiments and holdings in connection with proposal for increase of freight rates.

Voted to approve changes in the School of Dentistry courses as follows:

That beginning in the fall of 1937, students registering in the School of Dentistry be offered the option of a three-year or four-year course in dentistry, the combined number of students to be accepted into the two courses to be limited to the facilities of the medical and dental departments; and that in the fall of 1938, all students be registered for the four-year course.

Voted to amend action of October 3, 1931 to discontinue, effective July 1, 1936, authorization for sale of vocational interest blanks at sixty cents per copy to students in connection with vocational interest tests, and to approve in lieu thereof a University Testing Bureau fee of \$1 per student for the Bureau's services.

Voted to amend action of June 8, 1926 to provide that not to exceed \$750 of the University Band fees may be used for technical instruction to be given by advanced Band players.

Voted to approve the remission of the late registration fee of \$10 for Fred Ellis.

The Board, having under consideration the present situation and the proposed change in frequency of the University radio station as explained by the Comptroller, voted to authorize application for new frequency, with the understanding that reports of the progress of the application would be made to the Board.

The Board of Regents, having under consideration the following action taken and recorded in the minutes of November 15, 1929:

"The Board, having under consideration the applicability of the provisions of Chapter 191, Laws 1929, to certain employees of the University, took the following action:

"Voted that the Board of Regents, without waiving any rights or powers conferred on it by the charter of the University and the

Constitution of the State, nevertheless recognizing and approving the policy of the Legislature in differentiating between the non-faculty employees and the faculty of the University, should and hereby does require all new non-faculty employees unless exempted by the Board of Regents to comply with the terms of the Act, and offers to all present non-faculty employees the option of participating according to the terms of the Act.”

voted to make the following interpretation of eligibility for the Fund for clarification for administrative purposes, effective May 1, 1936* :

1. All employees on the regular payroll having Regents' appointments are "regular" employees for purposes of state retirement.

2. All employees on the miscellaneous payroll and on the regular payroll without Regents' appointment are "temporary" employees for purposes of State Employees Retirement Fund

3. The following employees on the regular or miscellaneous payrolls are excluded from membership :

A. Members of the administrative and instructional service including research and extension with the academic rank of president, dean, professor, associate professor, assistant professor, instructor, assistant, fellow, scholar, lecturer, and physicians, dentists and athletic coaches without academic rank

B. Employees of the University at the University primarily in the capacity of students

C. Members of the staff entering the service after July 1, 1935 who are included in the University Faculty Group Insurance and Retirement Plan

D. Any other employees specifically excluded by the Regents of the University of Minnesota

4. All temporary employees on the miscellaneous payroll should be automatically included in the State Employees Retirement Fund at the end of six months of continuous employment. Application for membership in the State Employees Retirement Fund must be made at the end of six months of continuous employment and the application may be accepted only if there be employment in the seventh consecutive month.

Voted to approve the following amended regulations covering the retirement of persons on the non-academic payroll of the University approved June 6, 1932 :

1. That the retirement age for non-academic members of the staff shall be 68 but may be extended to 70 under exceptional circumstances upon recommendation by the proper dean or administrative officer and the approval of the President, provided,

* These rules apply equally to full-time and part-time employees. The State Employees Retirement Fund contemplates a retirement allowance based on the total pay received by the individual during the period of contribution to the Fund. It is therefore immaterial whether the employee is on a full-time or part-time basis.

however, that any non-academic member of the staff who is a member of the Minnesota State Employes Retirement Association and has completed the required minimum of twenty years of service may, upon recommendation by the proper dean or administrative officer and the approval of the President, be retired on any June 30 following attainment of age 65.

"Under exceptional circumstances" is defined to include:

(1) Non-academic members of the University staff who are members of the Minnesota State Employes Retirement Association but who on the June 30 following the attainment of age 68 have not completed the minimum of 20 years of service required for retirement, provided such non-academic staff members are capable of performing their assigned duties.

(2) Non-academic members of the University staff who are not members of the Minnesota State Employes Retirement Association and who on the June 30 following attainment of age 68 have not completed 18 years of service with the State, provided such non-academic staff members are capable of performing their assigned duties.

Voted, notwithstanding the expressed policy with regard to staff retirement, to approve the extension of the retirement of Toska M. Von Scholten, Graduate Seminar Librarian, Library, at \$114.25 per month from July 1 to September 30, 1936, Class A.

The Comptroller presented to the Board the Report of the State Comptroller on the books and affairs of the University of Minnesota for the two fiscal years ended June 30, 1935, which report was reviewed, discussed, and ordered filed.

Voted to approve the following Library memberships:

American Public Welfare Association, \$5 a year

Societe de l'Histoire de France, \$6 a year

Voted to approve the following University Gallery memberships:

College Art Education, \$10 a year

American Federation of Arts, \$10 a year

Museum of Modern Art, \$10 a year

American Society of Print Collectors, \$20 a year

The President of the University presented to the Board communication from the St. Paul Chapter, American Jewish Congress, relative to contribution to the Olympic Fund, which was read and ordered acknowledged and filed supplement to the minutes, page 1207.

The President of the University presented to the Board resolution of the American Club relative to communistic teachings at the University, which was read and ordered acknowledged and filed supplement to the minutes, page 1208.

Voted, in view of the needs of the widow and the small estate left by the late Milo N. Young of Swan River, Minnesota, will filed supplement to the minutes, page 1209, not to offer objections to the contest of the will by the widow.

Voted to accept with thanks the following gift:

Donor Northwest Research Foundation
Amount \$500 monthly
Fund Northwest Research Foundation Study of Manganese Ores
Purpose To conduct an investigation of manganese ores in South Dakota under the general direction of Mr. L. H. Reyerson, in accordance with correspondence filed supplement to the minutes, page 1210

Voted to accept with thanks the following gift:

Donors Anonymous
Amount \$90
Fund Undergraduate Scholarship in Philosophy
Purpose To be awarded to a senior in the Department of Philosophy on the basis of excellence in philosophical studies and academic rank generally, in accordance with letter of Professor David F. Swenson of March 19, 1936, filed supplement to the minutes, page 1211

Voted to accept with thanks the following gift:

Donor Minneapolis Women's Advertising Club
Amount \$85
Fund Minneapolis Women's Advertising Club Scholarship Fund

Voted to approve and accept provision in the will of Dr. Louise C. Ball for the establishment of the Louise C. Ball Prize Essay Contest in Preventive Dentistry, in accordance with correspondence filed supplement to the minutes, page 1212.

Voted to accept with thanks gift of oil portraits of Mr. and Mrs. Dean Keyes from the late Jennie K. Merriam.

Voted to accept with thanks gift of a variable pitch propeller mechanism from the Pratt and Whitney Aircraft

Corporation, for the Department of Aeronautical Engineering.

Voted to approve the report of the Comptroller to the Chairman of the Executive and Finance Committee, filed supplement to the minutes, page 1213.

Voted to approve transfers of funds No. 576 to No. 1000.

Voted to approve journal vouchers No. 5378 to No. 7500.

Voted to approve requisitions No. 21950 to No. 26992, \$1,480,056.63.

Voted to adjourn.

W. T. MIDDLEBROOK, Secretary

UNIVERSITY OF MINNESOTA
BOARD OF REGENTS
SPECIAL COMMITTEE
MINUTES

April 30, 1936

A meeting of the Special Committee on Public Works Administration Projects, created by the Board of Regents with power at its meeting on September 18, 1933, was held on Thursday, April 30, 1936.

Present: Regents Snyder, presiding; Regent Lawson and Mr. Coffman.

Voted on recommendation of Mr. C. H. Johnston, Architect, the Pillsbury Engineering Company, Engineers, and Professor F. M. Mann, University Advisory Architect, to approve the following changes in contracts as indicated, for which changes funds are available:

Adult Education Building

C. F. Haglin & Sons, Inc., General Contract

The University has made a request to change the location of the garage doors at the foot of the ramp leading to the underground garage, as shown on the attached blue print, in order to allow more space at the foot of the ramp to give more chance for control of automobiles on the ramp, in case of a slippery condition of the surface, to prevent damage to doors. For this additional work the Contractor requests an extra on his contract of

C. H. Johnston, Architect, service fee, an extra of (3%)	\$109.40
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3.28

Total net extra

\$112.68

Voted to adjourn.

W. T. MIDDLEBROOK, Secretary