

UNIVERSITY OF MINNESOTA
BOARD OF REGENTS
MINUTES

April 14, 1931

A meeting of the Board of Regents was held in the Regents' Room on Tuesday, April 14 1931 at ten o'clock.

Present: Mr. Coffman, presiding; Regents Boeckmann, Butler, Gemmell, Hagen, Olson, Rand, Snyder, Williams, and Wilson.

Under the provisions of paragraph 4, "Rules of the Regents Officers of the Board," the President of the Board requested Regent Snyder, First Vice-president of the Board, to act as chairman of the meeting and Regent Snyder did so act.

Voted to approve the report of the Agricultural Committee of April 14, 1931.

Voted to accept the following resignations:

William A Grey Associate Professor Dentistry effective at close of 1930-31

George A Montelius Assistant Professor Dentistry effective at close of 1930-31

Paul S Parker Assistant Professor Dentistry effective at close of 1930-31

Lehman Wendell Assistant Professor Dentistry effective at close of 1930-31

Irwin A Epstein Instructor Dentistry effective at close of 1930-31

Harold G Heckler Instructor Dentistry effective at close of 1930-31

Reuben Pennington Instructor Dentistry effective May 1, 1931

Oscar L Nelson Physician Students' Health Service and Instructor in Preventive Medicine and Public Health effective March 24, 1931

Lewis M Daniel Physician Students' Health Service effective at close of 1930-31

Anne Edman Clerk Stenographer 3 Physical Education and Athletics effective April 1, 1931

Joseph C Giere Assistant Surgery effective April 1, 1931

Robert A Gulick Tool Room Clerk Mechanical Engineering effective April 1, 1931

The following as recipients of Caleb Dorr Prize for Excellence in Scholarship in School of Agriculture for fall term of 1930-31:

Gertrude Esteros	\$6.17	Joseph Bickman	\$4.00
Arthur Foster	6.17	Gerrit Douwama	6.16
Clarence Wass			\$2.50

Edward Pieper and Edwin Schwinghamer as recipients of LeRoy Cady Memorial Scholarship of \$37.50 each for 1931-32

The following as recipients of Gideon Memorial Fund Prize for 1930-31:

Wilma Soehren	\$10.00	Ferl N Lindsay	\$5.00
Dale Hansberger	7.50	Clair Gilbertson	2.50

Voted to approve the following promotion and transfer:

James M Curran from Research Assistant Experiment Station at \$75 per month for half time to Assistant Agronomy Extension Specialist in Agricultural Extension at \$150 per month from April 1 to June 30, 1931 for full time

Voted to approve the following salary adjustments:

Frank J Brown Assistant County Agent Leader with rank of Assistant Professor Agricultural Extension from \$2400 Class BC and \$1200 United States Department of Agriculture to \$2400 Class BC and \$1200 Fund 09 effective spring quarter of 1930-31

W L Cavert Farm Economist with rank of Assistant Professor Agricultural Extension from \$3300 Class BC and \$1200 United States Department of Agriculture to \$3300 Class BC and \$1200 Fund 09 effective spring quarter of 1930-31

Lyle A Churchill Assistant County Agent Leader with rank of Assistant Professor Agricultural Extension from \$2100 Class A and \$1200 United States Department of Agriculture to \$3300 Class A and \$1200 Fund 09 effective spring quarter of 1930-31

T A Erickson State Club Leader with rank of Associate Professor Agricultural Extension from \$2600 Class A and \$1200 United States Department of Agriculture to \$2600 Class A and \$1200 Fund 09 effective spring quarter of 1930-31

A J Kittleson State Club Agent with rank of Assistant Professor Agricultural Extension from \$2100 Class A and \$1200 United States Department of Agriculture to \$2100 Class A and \$1200 Fund 09 effective spring quarter of 1930-31

C L McNelly Assistant County Agent Leader with rank of Assistant Professor Agricultural Extension from \$2400 Class BC and \$1200 United States Department of Agriculture to \$2400 Class BC and \$1200 Fund 09 effective spring quarter of 1930-31

Julia O Newton State Home Demonstration Leader with rank of Assistant Professor Agricultural Extension from \$2500 Class A and \$1200 United States Department of Agriculture to \$2500 Class A and \$1200 Fund 09 effective spring quarter of 1930-31

Voted to approve the following leaves of absence:

William A Riley Professor Entomology and Economic Zoology sabbatical furlough for 1931-32 to continue studies in animal parasitology abroad

Inez Hobart Nutrition Specialist with rank of Assistant Professor in Agricultural Extension without salary from March 21 to April 11, 1931 on account of illness

Robert H Connery Instructor Northwest School and Station with salary from March 9 to March 26, 1931 on account of illness

Helen Dittfach Junior Clerk Stenographer 1 Agricultural Extension without salary from March 1 to April 16, 1931 on account of illness

Voted to approve the following trip outside the state:

Frank J Brown to Lincoln, Nebraska April 26 to May 2, 1931 to attend Central State Conference of Extension Administrators and Project Leaders expenses not to exceed \$54.50 to be charged to Budget 205

Voted to continue J. M. Drew, Assistant in Agricultural Extension, who has reached the retiring age, in the service during 1931-32 without change in salary.

Voted to accept with thanks gift of \$200 from the West Central School of Agriculture Class of 1930 for the establishment of a loan fund for needy and worthy students attending the West Central School of Agriculture to be known as the West Central School of Agriculture Class of 1930 Loan Fund in accordance with correspondence filed supplement to the minutes, page 774.

Voted to accept with thanks gift of \$200 from the Minnesota Home Economics Association for the Minnesota Home Economics Association Freshman Scholarship for 1931-32 in accordance with letter of March 25, 1931, filed supplement to the minutes, page 775.

Voted to adjourn.

W. T. MIDDLEBROOK, Secretary

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Joseph C Giere Assistant Surgery effective April 1, 1931

Robert A Gulick Tool Room Clerk Mechanical Engineering effective April 1, 1931

Maoling Liu Teaching Assistant Physics effective at close of winter quarter of 1930-31

R E Miller Fellow Mayo Foundation effective April 1, 1931

Mary W Smith Teaching Assistant Sociology effective at close of winter quarter of 1930-31

Edward Van Dusen Assistant in Chemistry for General Extension Division effective February 1, 1931

Ernestine C Donaldson Instructor Office Organization and Management for General Extension Division effective March 31, 1931

W E Peik Instructor in Technique of Elementary School Instructor for General Extension Division effective March 31, 1931

Julia A Lommen Critic Teacher College of Education effective February 14, 1931

Voted to approve the following appointments:

Harold R Benjamin as Professor of Education for 1931-32 at \$5,000 Class B

Donald W Dostal as Instructor College of Dentistry for 1931-32 at \$200 Class BH40

Edward A Ross as Professor Sociology for spring quarter of 1930-31 at \$925 Class CH33

Lucy Heathman as Professorial Lecturer Preventive Medicine and Public Health without salary beginning March 1, 1931

Eloise M Bringgold as Lecturer Preventive Medicine and Public Health from April 1 to June 15, 1931 at \$75 Class CH

May E Bryne as Lecturer Preventive Medicine and Public Health on March 5, 1931 at \$5

Gertrude Cammack as Lecturer Sociology for spring quarter of 1930-31 at \$300 Class CH33

Otto Nathan as Lecturer School of Business Administration March 13 and 14, 1931 at \$150

Frank W Ballou as Lecturer College of Education April 1, 2, and 3, 1931 at \$200

Lucian B Kinney as Instructor College of Education for spring quarter of 1930-31 at \$900 Class CX

Katherine Michaelsen as Demonstration Teacher College of Education from February 16 to June 15, 1931 at \$50

William D Mitchell as Lecturer Law School April 15, 1931 at \$250

Arnold S Anderson as Instructor Preventive Medicine and Public Health without salary beginning July 1, 1931

Rudolf Engel as Research Assistant Pediatrics from January 1 to June 30, 1931 at \$100 per month Class C

Louise M Paul as Instructor Obstetrics and Gynecology without salary beginning July 1, 1931

Orwood J Campbell as Physician Students' Health Service for 1931-32 at \$450 Class BH15

Theodore Q Benson as Teaching Fellow Medicine beginning January 1, 1931 at \$800 Class A

Elton E Wieman as Assistant Football Coach from April 1 to May 9, 1931 at \$750 Class C

LeRoy C Timm as Assistant Baseball Coach from April 1 to June 15, 1931 at \$100 Class CH50

Tillman M Sogge as Research Instructor on Employment Stabilization Research Institute for the spring quarter of 1930-31 at \$600 Class C

Jessie Bloodworth as Case Worker-Social on Employment Stabilization Research Institute beginning March 23, 1931 at \$1,800 Class A

Alfreda Davis continuation of appointment as Teaching Assistant Sociology for spring quarter of 1930-31 at \$150 Class CH33

Alice Dechter as Laboratory Assistant College of Pharmacy for spring quarter of 1930-31 at \$180 Class CHX40

Max Goodrich as Teaching Assistant Physics beginning with spring quarter of 1930-31 at rate of \$750 Class BH50

Martin L Grant as Assistant Botany for spring quarter of 1930-31 at \$400 Class CH80

Marcella G Gosch as Assistant German from April 1 to June 15, 1931 at \$81.50 Class CH25

Ernest Howald as Assistant German from April 1 to June 15, 1931 at \$78.50 Class CH20

Ralph E Miller as Demonstrator Pathology Medical School from April 1 to June 30, 1931 at \$450 Class C

Eugene H Mueller as Teaching Assistant German for spring quarter of 1930-31 at \$200 Class CH40

Victor G Pickett as Research Assistant on Fluid Research Fund for study of Distribution of Consumer Goods beginning April 1, 1931 at the rate of \$2,400 Class A

Kathryn T Doyle as Tabulation Clerk on Fluid Research Fund for study of Distribution of Consumer Goods beginning April 1, 1931 at \$100 per month Class A

Kenneth B Heggenhaugen as Assistant on Fluid Research Fund beginning with spring quarter of 1930-31 at rate of \$500 Class EH33

Alva P Broeker as Assistant on Fluid Research Fund for spring quarter of 1930-31 at \$333.33 Class CH66

Anna C Petersen as Assistant Anesthetist University Hospital beginning April 1, 1931 at \$1,080 and maintenance Class A

Blanche Doran as Assistant Director Sanford Hall beginning July 1, 1931 at \$1,500 and maintenance Class AIII

Joseph A Boulay as Lecturer in Public Accounting General Extension Division from March 14 to May 9, 1931 at the rate of \$160 per class per semester

The following to conduct short course in Orthodontia from February 24 to May 26, 1931 General Extension Division:

Esther Farrand	\$75
C E Rudolph	150

The following to conduct short course in Dentistry—Cavity Preparation and Porcelain Jacket Crown Preparation March 2 and 3, 1931

Miss C Erstad	\$ 5.00	L W Thom	\$37.50
L C McCarthy	10.00	W D Vehe	25.00
J F Shellman	30.00	J M Walls	30.00

The following to deliver lectures during Institute of Funeral Directors March 23 to 28, 1931:

S Chatwood Burton	\$60	Einar O Juel	\$30
R L Dowdell	20	W A O'Brien	20
C A Erdmann	20	H J Ostlund	10
R G Green	10	N C Pervier	20
T J Johnston	10	Leo Rigler	10
	Henry Schmitz		\$10

The following members of staff to lecture at Embalming Short Course March 30 to June 6, 1931

S Chatwood Burton	\$300
H J Ostlund	100

The following members of staff to prepare correspondence study courses during 1930-31

J V Martenis	Refrigeration	\$60
Joseph Wise	Elementary Structural Steel Design	60
	Steel Building	60

August Willman as Assistant in Chemistry second semester for 1930-31 at \$3 per session for 32 sessions.

The following members of staff to teach extension classes

Josephine Dickson Folk Dancing March 21 to June 13, 1931 at \$60

A M Field Technique of Elementary School Instruction from April 1 to June 1, 1931 at \$80

Henry S Jerabek Assistant in Metallography February 2 to June 1, 1931 at \$2 per night—14 nights

The following to conduct Medical Short Course General Extension Division:

A F Bratrud	Mankato	April 23	\$15
John Butler	Mankato	June 4	15
W McK Craig	Mankato	May 7	14
T B Hartzell	Mankato	April 30	15
J M Hayes	Mankato	April 2	15
H G Irvine	Mankato	April 9	15
R T Knight	Mankato	May 21	15
	Olivia	April 13	8
H P Ritchie	Mankato	April 16	15
Emil Geist	Olivia	April 6	8
E S Platou	Olivia	April 20	8
E A Regnier	Olivia	May 25	8
C A Stewart	Olivia	May 11	8
C B Wright	Olivia	May 18	8
F R Wright	Olivia	April 27	8
H E Michelson	Hibbing	May 21	27

Leo Rigler	Hibbing	June 4	27
A B Rivers	Hibbing	May 7	40
E L Tuohy	Hibbing	May 14	11

The following as recipients of St Paul College Club Scholarship for 1930-31

Audrey J Kennedy	\$50
Dagmar Tonder	50
Gertrude Page	50

Jean Pollard as recipient of Louise M Powell Prize of \$25 for 1930-31

Forrest R Davison as Eli Lilly Research Fellow from April 1 to June 30, 1931 at \$150

Albert A Biederman as E R Squibb & Sons Fellow from March 1 to June 30, 1931 at \$200

Mildred Hostbjor as Fellow on Medical Social Work Fund from April 1 to June 30, 1931 at \$150

Benjamin Swatez as recipient of Arthur V Aronson Memorial Scholarship of \$50 for 1930-31

Erling J Ordal as Shevlin Fellow in Medicine for 1931-32 at \$500

Voted to approve the following promotions and transfers:

Dreng Bjornaraa from Assistant School of Business Administration at \$500 Class EH33 to Assistant on Employment Stabilization Research Institute at rate of \$1,500 Class B beginning April 1, 1931

Rebecca O Nelson from Research Assistant Institute of Child Welfare at \$600 Class EH40 to Instructor at \$450 Class CHX90 for spring quarter of 1930-31

Alice Schulze from Junior Office Appliance Operator 1 Mimeograph and Bulletins at \$840 Class A to Office Appliance Operator 3 at \$960 Class A beginning April 1, 1931

Voted to approve the following salary adjustments:

Max Seham Assistant Professor of Pediatrics without salary to receive \$20 for four lectures in Preventive Medicine and Public Health from March 1 to 15, 1931

Wayne E Butterbaugh as Lecturer in General Extension Division from \$180 to \$200 per class per semester beginning second semester of 1930-31

Olaf Hagen Teaching Assistant History from \$600 Class BH40 to \$750 Class BH FW40; \$70 for 1930-31

Carlton C Qualey Teaching Assistant History from \$600 Class BH40 to \$750 Class BH FW40; \$70 for 1930-31

Doris E Setzer Assistant in Medicine from \$85 per month Class CH85 to \$100 per month Class C from April 1 to June 30, 1931

Marian A Wilder Teaching Assistant Mathematics from \$650 Class CH F65 WS35 to \$820 Class CH FS65 W35 for 1930-31

Thomas B Hartzell Lecturer in Medicine without salary to receive \$60 for course of lectures in Mouth Infections from March 30 to April 15, 1931

George N Ruhberg Instructor Department of Medicine without salary to receive \$100 for a course of lectures in Medical Jurisprudence during the spring quarter of 1930-31

Monica K Doyle Lecturer in Sociology from \$600 Class BH25 to \$600 Class CH25 for 1930-31

Voted to approve the following leaves of absence:

Marion L Faegre Assistant Professor Institute of Child Welfare without salary from April 1 to May 31, 1931 for editorial work on final reports of the White House Conference on Child Health and Protection

George B Vold Assistant Professor Sociology without salary for 1931-32 to accept a Social Science Fellowship

Monica K Doyle Lecturer in Sociology without salary for spring quarter of 1930-31 to accept position as full time secretary for State Conference of Social Work

Lucinda Maeder Housekeeper University Hospital without salary from April 1 to June 30, 1931 on account of illness

Jean McRae Cataloger University Library with salary from March 5 to 16, 1931 on account of illness

Franc M Potter Editor Alumni Directory with salary from February 1 to March 16, 1931 on account of illness

Elizabeth Atkins Assistant Professor English without salary for spring quarter of 1930-31 on account of illness

Voted to approve the following trips outside the state:

L D Coffman to Chicago, Illinois March 17 to 19, 1931 to attend meeting of North Central Association of Colleges and Secondary Schools expenses not to exceed \$50 to be charged to Budget 88

J B Johnston to Iowa City, Iowa April 22 to 25, 1931 to attend meeting of Deans of Liberal Arts Colleges expenses not to exceed \$50.50 to be charged to Budget 100

J B Johnston from New York City to Cambridge, Massachusetts; Buffalo, New York; Swarthmore, Pennsylvania; and Oberlin, Ohio April 1 to 5, 1931 to interview candidates for positions expenses not to exceed \$99.42 to be charged to Budget 100

Edward E Nicholson to Knoxville, Tennessee April 14 to 27, 1931 to attend meeting of Association of Deans and Advisers of Men expenses not to exceed \$160 to be charged to Budget 88

Rodney M West to Buffalo, New York April 19 to 25, 1931 to attend meeting of American Association of Collegiate Registrars expenses not to exceed \$141.20 to be charged to Budget 88

Homer J Smith to St Louis, Missouri April 12 to 16, 1931 to attend Conference of Central Region of Federal Board for Vocational Education expenses not to exceed \$75 to be charged to Budget 406

Donald G Paterson to New York City March 19 to 24, 1931 to attend conference called by Social Science Research Council on Effect of Unemployment on Workers' Attitudes expenses not to exceed \$72 to be charged to Budget 1202 (other expenses to be paid by Social Science Research Council)

Peter Christianson, E H Comstock, W H Parker, Levi B Pease or alternates to mining and metallurgical centers of Cripple Creek, Colorado; El Paso, Texas; Douglas and Bisbee, Arizona and oil fields of Tulsa, Seminole and Southwest from May 11 to June 30, 1931 to conduct regular field work in metallurgy expenses not to exceed \$1025 to be charged to Budget 360

Paul H Fesler to Cleveland, Ohio April 10 to 17, 1931 to attend meeting of International Society for Crippled Children expenses not to exceed \$135.84 to be charged to Budget 300

The President of the University presented to the Board copy of the formal resignation to Governor Floyd B. Olson of Honorable Samuel Lewison as Regent of the University. The Board requested the President of the University to express to Mr. Lewison its very deep appreciation for the high quality of service given to the University and State in the capacity of a Regent and its hope and wish that his interest in the welfare of the University may continue in the years to come.

The Dean of the Medical School presented to the Board alternative location of the Nurses' Home. The Board voted, after discussion, not to amend its former action.

By and with the consent of the Minnesota State Historical Society and upon the recommendation of the special committee appointed for that purpose the Board approved the naming of the houses in Pioneer Hall after the following Minnesota Pioneers:

1. **Flandrau House.** Charles E. Flandrau was one of the first settlers of St. Peter in 1854. He was a member of the state constitutional convention, associate justice of the state supreme court, and the commander of the volunteer forces that defended New Ulm against the Indians in 1862.

2. **Bottineau House.** Pierre Bottineau was a famous pioneer guide, the pathfinder for many expeditions—such as that of Stevens in 1853—westward from Minnesota.

3. **Brown House.** Joseph R. Brown came to Fort Snelling as a drummer boy in 1819. He later became a pioneer farmer, a fur-trader, a lumberman on the St. Croix, a town-site promoter, and member of the territorial legislature.

4. **Ireland House.** Archbishop John Ireland came to St. Paul in 1852, and later was ordained a priest there. He served as chaplain of the Fifth Minnesota in the Civil War. In 1869 he organized the first total abstinence society in the state. He did much to encourage Catholic immigration to Minnesota. In 1875 he became a bishop and in 1888 archbishop of St. Paul.

5. **Mattson House.** Hans Mattson came to Minnesota in 1853, when he founded a Swedish colony at Vasa. He was colonel of the Third Minnesota in the Civil War. Later he served as secretary of the state board of immigration and as secretary of state. From 1881 to 1883 he was United States consul general in India. He was interested in Swedish newspapers in Minneapolis and Chicago.

6. **Hill House.** James J. Hill came to St. Paul in 1856, where he acted as a shipping clerk. He became interested in transportation in the Red River region, and eventually brought together a number of railroads as the Great Northern system.

7. **Boutwell House.** William T. Boutwell visited Minnesota for the first time in 1832, when he accompanied Schoolcraft on the expedition which resulted in the discovery of Lake Itasca. In the next year Boutwell returned as a missionary, and he served at various stations among the Chippewa until 1847, when he settled at Stillwater.

8. **Colvill House.** William Colvill settled at Red Wing in 1854 and established a newspaper, the *Sentinel*, there. He was colonel of the First Minnesota Volunteer Infantry in the Civil War and led their charge at Gettysburg. After the war he was a representative in the state legislature and attorney-general of the state.

Voted to continue Everhart P. Harding, Associate Professor School of Chemistry, on full salary for the period April 1 to July 1, 1931.

Voted to authorize a fee of \$2 per quarter for laboratory courses in Physics, beginning with the year 1931-32.

Voted to authorize beginning with the year 1931-32 the following fees:

Laboratory courses in Zoology 3-4, 5-6-7, 14-15-16, 17-18, \$1 per quarter.

Zoology, 26w, Comparative Anatomy, \$2 per quarter.

Voted to direct the Comptroller of the University to secure from the Attorney General of the State an opinion on the following questions relative to public liability and property damage arising from the use of University owned motor vehicles:

1. Whether or not the Regents have been following the proper procedure relative to the handling of these claims.

2. Whether or not there exist any new conditions which would change the opinion rendered by Attorney General Youngquist in his letter of November 4, 1929, that the Board of Regents was without authority to purchase insurance against public liability.

3. Whether or not there exist any legal obstacles which would prevent inclusion in the pay of truck and automobile drivers of the University owned vehicles of an amount to provide for insurance and a condition of employment to such employes that such insurance against public liability be carried by them.

The President of the University read to the Board a letter from Senator Elmer E. Adams relative to the State Testing Mill, filed supplement to the minutes, page 776. It was the opinion of the Board that the mill could not be operated by the University unless special funds be provided. The Board directed that Senator Adams be advised that the Regents would make a careful study to determine what could be done with the mill.

Voted to authorize the purchase and installation of an air compressor at Millard Hall to cost approximately \$4,200 from Regents' Reserve.

Voted to approve the following acquisitions and disposals of securities:

Acquisitions

March 6, 1931 to April 4, 1931

Mayo Foundation

	Maturity	Yield	Cost	Rating
\$ 9,000—Illinois Commercial Telephone Co., 5 Per Cent Gold Bonds	3-1-60	5.27	\$ 8,657.50	A
10,000—Pennsylvania Railroad Co., 4¼ Per Cent General Mortgage Bonds..	4-1-81	4.45	9,650.00	AAA
			<u>\$18,307.50</u>	

Disposals

Mayo Foundation

\$15,000—National Safe Deposit Co., 4 Per Cent First Mortgage Bonds due 8-1-32	Sale	\$15,000.00
		<u>\$15,000.00</u>

Voted to authorize approval from the Employment Stabilization Research Fund of traveling expenses of

J. C. Lawrence amounting to \$281.79 incurred in connection with settlement of details of management and administration of this fund.

Voted to approve the following salary adjustments, promotions, etc.

UNIVERSITY ADMINISTRATION

Comptroller's Office

Clarence A Smith, Asst Purch Agent...	A	2,600	A	2,700
Evelyn G I Nelson, Clerk Steno 3	A	1,020	A	1,080
Violet Nelson, Account Clerk 5	A	1,080	A	1,140
Wesley Arden, Accountant	A	2,500	A	2,600
Dollie Prahl, Account Clerk 5	A	1,140	A	1,200
Esther Gorman, Account Clerk 5	A	1,140	A	1,200
Gerda F. George, Jr Office Appl Opr 1..	A	840	A	900
Clifford S Plank, Statistician.....	A	1,500	A	1,600
Isabel Brody, Sr Account Clerk 6	A	1,260	A	1,320
Gladys Olson, Account Clerk 5	A	1,140	A	1,200
Edwin C Jackson, Field Auditor.....	A	2,100	A	2,200
Josephine Sarset, Account Clerk 5	A	1,080	A	1,140
Gertrude Colburn, Sr File Clerk 6	A	1,020	A	1,080
Marjorie Gerlich, Jr File Clerk 1	A	780	A	840
Net Increase Support Fund None				

PHYSICAL PLANT

Main Campus

Roy Lund, Engineer & Draftsman.....	A	2,100	A	2,200
Net Increase Support Fund None				

Farm Campus

Harry Orr, Engineer & Foreman	A	2,200	A	2,400
Net Increase Support Fund None				

TRUST FUNDS

Minnesota Hospital and Home for Crippled Children

T L O'Hearn, Atty & Real Estate Mgr..	A	3,000	A	3,200
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UNIVERSITY GENERAL

Field Secretary and Alumni Association

No Change

Editor's Office

No Change

Storehouse

General

Albert O Anderson, Sr Stores Clerk 6..	A	1,320	A	1,380
Paul F Butler, Stores Clerk 5	A	1,140	A	1,200

Chemical

George S Dunn, Sr Stores Clerk 6.....	A	1,260	A	1,320
Mabel R Dunphy, Clerk Steno 3	A	960	A	1,020
Net Increase Support Fund \$340				

Employment Bureau

No Change

Housing Bureau

No Change

Net Increase Support Fund \$325

Intercampus Trolley

No Change

Scientific Apparatus Repair Shop

No Change

Truck Service

Harry Young, Driver	A	1,380	A	1,440
Russell R Rosvall, Driver	A	1,320	A	1,380
Net Increase Support Fund None				

COLLEGE OF DENTISTRY

F Denton White, Prof Lecturer	CH2	200	BH1	300	
	WS				
Oscar Cooperman, Assoc Prof	BH4	1,400	BH5	1,750	
Ambert B Hall, Asst Prof	B	2,750	B	3,000	4 yrs
Joseph O Baker, Inst to Asst Prof	AH2	668	AH2	800	4 yrs
Ione M Jackson, Inst	B	2,000	B	2,100	2 yrs
George W Lundberg, Inst to Asst Prof..	BH3	750	BH3	900	4 yrs
Harold Worman, Inst	AH50	1,000	AH50	1,200	2 yrs
Frances G Curry, Secretary 7	A	1,500	A	1,560	
Carolyn Forry, Professional Nurse.....	E	990	E	1,035	
Katharine S Boice, Asst X-Ray Opr to					
X-Ray Opr	A	1,140	A	1,200	
Harry Levin, Inst	BH40	200	BH40	300	
Net Decrease Support Fund \$2,253					

SERVICE ENTERPRISES

Sanford Hall

No Change

Shevlin Hall—Cafeteria

No Change

Minnesota Union—Cafeteria

No Change

Crookston Dormitories

No Change

Crookston Dining Hall
No Change

Morris Dormitories
No Change

Morris Dining Hall
No Change

Co-operative Cottages—Women
No Change

Co-operative Cottages—Men
No Change

Shevlin Hall—Main
No Change

Minnesota Union—Main
No Change

Minnesota Union—Farm
No Change

Health Service

Ruth E Boynton, Chief Medical Adviser for Women	B	4,000	B	4,250
E M deBerry, Mental Hygienist.....	B	5,000	B	5,500
Ruth How Campbell, Sr Clerk 6.....	A	1,260	A	1,320
Mary A Gale, Clerk Steno 3	A	1,020	A	1,080
Florence Boehlke, Dental Nurse.....	A	1,200	A	1,260

University Artists Courses
No Change

Printing Department
No Change

Cold Storage Plant
No Change

Photo Laboratory

Wilbur M Nelson, Asst Photographer..	A	1,200	A	1,400
Lorraine Slovik, Helper to Lab. Asst ...	AII	1,140	AII	1,200

Medical Art Shop
No Change

Mimeograph Department

Elva Lavers, Clerk Steno 4	A	1,020	A	1,080
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Mimeograph and Bulletins (Farm)						
Ovre Pehrson, Jr	Mail Clerk 1	A	780	A	840
Net Decrease Support Funds \$451						

University Laundry					
Tess Quigley, Manager	A	1,560	A	1,620
Julius Szutz, Washman	A	1,560	A	1,620

Post Office
No Change

Auditorium Garage
No Change

Advanced Registry Testing
No Change

University Recreation Field
No Change

Voted that, although in the opinion of the Board no moral responsibility rests upon the Board, the Appreciation Day Band Fund be used to reimburse Joseph J. Oslie, Assistant General Passenger Agent of the Chicago, Milwaukee, St. Paul, and Pacific railroad, for losses sustained by him in connection with the trip south of the University of Minnesota band early in 1930, provided that the committee which donated the Appreciation Day Band Fund to the University expresses written willingness for such use of the fund, provided further that the leader and student officers of the University band express their written willingness to replenish the fund from the band's earnings as rapidly as possible, and provided further that the Attorney General of the State rules that this action is legal.

The President of the University reported to the Board that six employes had died between January 1, 1930 and March 4, 1931 who were beneficiaries of the Employee Group Insurance Plan.

Voted to authorize that Hospital Clerks receive lunch and a half hour at noon and other employes of the Hospital receive meals as part of compensation upon the recommendation of the Superintendent of the Hospital, the Dean of the Medical School, and the President of the University.

Voted to change the date of the Bachelor of Medicine diploma for Magdalene Huchthausen Corr from June 14, 1922 to June 5, 1922.

Voted to approve the following Library memberships with the understanding that membership in these associations does not involve the University in any travel expense:

Institute of Metals (London) at \$15 per year.
Association Guillaume Bude at \$6 per year.

Voted to repeal as obsolete, or amend as indicated, the following laws and regulations:

(1) "Voted to authorize practice teaching in the city schools of Minneapolis in accordance with the agreement filed supplement to the minutes, page 481."

(Min. B.R. Oct. 4, 1926.)

Its place to be taken by this action:

"Voted to authorize practice teaching in the city schools in Minneapolis in accordance with the agreement filed supplement to the minutes, page 674."

(Min. B.R. Feb. 10, 1930.)

(2) "Voted to approve the plan of co-operation between the University of Minnesota and the Child's Guidance Demonstrative Clinic in accordance with the plan outlined by the President."

(Min. B.R. Sept. 21, 1923.)

(3) "Photographing of Students for Identification.—A plan for photographing of all new students in connection with Freshman Week in the fall of 1926 as approved by the Committee on Freshman Week was discussed. No objection was expressed except that it was understood that not more than two prints would be provided for in the plan of procedure."

(Min. B.R. Oct. 28, 1926.)

(4) "The cadet corps shall be required to assist in parade on Memorial Day every year."

(Min. B.R. May 7, 1908.)

(5) "A. THE COMPTROLLER

4th. (D) Business relations with the Board of Control."

(Min. B.R. May 4, 1911.)

There is no longer a Board of Control.

(6) "The salaries of the employees of the University shall be adjusted once a year at the April meeting of the Board of Regents, through the Committee on Salaries."

(Min. B.R. Dec. 14, 1898.)

(7) "All requests for increases in salary shall be referred to said committee. At least ten days before the meeting of the committee on salaries, all heads of departments shall be requested to present to the committee in triplicate a concise statement giving the following facts respecting the parties requesting increases in salary: the time when they entered the service of the University,

original salary and time, and amount of increases, the number of hours occupied in teaching and the number of students."

(Min. B.R. April 23, 1903.)

(8) "Any member of the faculty or staff who shall engage in any form of government war service during the present war and who is entitled under existing regulations to a sabbatical leave of absence, shall be granted, upon application, the full privileges and benefits of such an absence provided only that his combined income from the government and the University shall not exceed his regularly established salary."

(Min. B.R. Aug. 20, 1917.)

(9) "The question of the duration of leaves of absence for those engaged in government war service was considered and it was voted as an interpretation of the action of the Regents of May 1, 1917, page 108, that for members of the staff who were on term appointments and whose absences extended beyond their terms of appointment the action in question must not be regarded as positive guarantee that the positions will be held open."

(Min. B.R. Jan. 18, 1918.)

(10) "ERECTION OF BUILDINGS

Resolved, First, that no University building shall be erected without first passing a resolution authorizing its construction and requesting the Board of Control to prepare plans.

Second, that in case plans are prepared for any building, the architect shall not be entitled to receive more than three-fifths of his regular fees until the contract for the building is let.

Third, that in case plans are prepared and afterwards changed by resolution of the Board of Regents, the Board of Control shall be advised of the change and the architect shall be entitled to receive three-fifths of his regular fees for work done to that date, plus a reasonable per diem cost for making the change."

(Min. B.R. May 17, 1921.)

"The resolution of the Board of Regents of May 17, 1921, relative to the payment of the architect's fees in case of change of plans or failure to construct buildings, should apply to the fees of the consulting engineer as well as the architect."

(Min. B.R. June 1, 1921.)

(11) "The granting of certificates to graduate students doing work at Rochester or on the main campus of the University, signed by various instructors showing the nature of the work of such students, is approved."

(Min. B.R. June 7, 1920.)

(12) "The Senate Committee on Printing shall have authority to fix reasonable prices for research publications which may be sold."

(Min. Ex. Com. B.R. Dec. 30, 1912.)

University Press now has this authority.

(13) "Tests of ores may be undertaken by the Experiment Station of the School of Mines under the following conditions:"

(Min. B.R. Nov. 16, 1915.) The statement to be amended to read as follows:

"Tests of ores requested by mining companies which involve additional machinery and labor cost may be undertaken by the Mines Experiment Station of the School of Mines under the following conditions:"

(14) "STOREHOUSE REGULATIONS

All requisitions for supplies, special and ordinary, shall be sent to the general storehouse, and filled from stock in the central storehouse and unit dispensing rooms, the items not in stock to be included in a general storekeeper's requisition. There shall be determined certain units which shall have the right to make requisitions and to receive supplies. The Department shall be the unit in Science, Literature, and the Arts, and in Engineering, and the Division the unit in Agriculture. In Law, Medicine, Dentistry, Pharmacy, Chemistry and Education the College or School as a whole shall be regarded as a unit.

All supplies used by two or more units shall be stored in the central storehouse and dispensed from that source; Provided, however, that in the case of a few rare drugs, etc., used chiefly by one unit and requiring special technical care and oversight, the supply may be kept in the dispensing room in the unit which is the chief user. The decision shall rest with the standing storehouse committee. Supplies shall be delivered to the central storehouse and checked with the orders and invoices, except supplies used exclusively by a single unit, which shall be delivered to the dispensing room of such unit, the unit reporting to the central storehouse the delivery and condition of such supplies. The central storehouse shall keep a unified and corrected record of all supplies, not only in the central storehouse, but in the dispensing rooms of all units. The supplies in the dispensing rooms, as well as those in the central storehouse, shall be considered storehouse stock and with the concurrence of unit concerned subject to requisition by the department, divisions, and units. In all questions as to the distribution of supplies between the central storehouse and unit dispensing rooms burden of proof shall rest upon the latter to show reason why the supplies in question should not go to the central storehouse.

The determination of technical questions in connection with the storehouse shall rest with a storehouse committee to be appointed by the President.

(Min. B.R. Sept. 4, 1914.)

Voted to adopt the following resolution:

Whereas, it is always necessary to secure with each order or purchase of narcotic drugs a certificate from the United States Internal Revenue Department before the purchase is made.

Now, therefore, be it resolved that the Comptroller of the University of Minnesota be and hereby is authorized on behalf of said University of Minnesota to purchase registry and special tax stamps from the United States Internal Revenue Department for the purchase of narcotics instead of securing special permits."

(Min. B.R. April 1, 1926.)

(15) "The President of the University reported to the committee regarding the general entrance situation, stating that the Administrative Committee of the Senate had voted that any student holding a high school diploma from an accredited school and having had military service would be admitted to the University without filling further requirements."

(Min. B.R. Sept. 26, 1919.)

(16) "Voted that the fees of special students in clinical branches in the Graduate School be the same as the fees for special students in the Medical School, that is, Sixty (\$60) Dollars per quarter."

(Min. B.R. Sept. 1, 1923). To be amended by striking out the words "That is Sixty (\$60) Dollars per quarter."

(17) "Third. That the basis for refund for this incidental fee shall be the same as the basis for the refund of tuition except that in no case shall more than \$3 be refunded."

(Min. B.R. Nov. 15, 1924.) To be amended: "except that in no case shall more than \$5 (\$5.40 in the College of Engineering and Architecture and School of Chemistry) be refunded."

(18) "SCHOOL OF PUBLIC HEALTH

There shall be organized a School of Public Health and the administration of this school shall be in charge of the Committee of the Administrative Board of the Medical School which committee shall consist of the President of the University, the Dean of the Medical School, the Head of the State Department of Sanitary Engineers, the instructor in charge of the division of public health in the Departments of Pathology, Bacteriology, and Public Health, the Executive Officer of the State Board of Health. Such committee shall be known as the University Public Health Committee."

(Min. B.R. May 7, 1914.)

The President of the University presented to the Board letters of appreciation from Frederick S. Jones, Rowena Pattee Evenson, and Mrs. Marion LeRoy Burton in connection with the naming of Pattee Hall, Jones Hall, and Burton Hall.

Voted to approve the report and account of the Herschel V. Jones Journalism Fund and to authorize the Comptroller to acknowledge and sign subsequent reports.

Voted to accept with thanks gift of \$620 from the Minnesota District of the American Association of Hospital Social Workers for the Medical Social Work Fund.

Voted to accept with thanks gift of \$100 from Delta Phi Delta for the establishment of a loan fund to be known as The Delta Phi Delta Loan Fund and to be used

for students whose major subject is art, in accordance with letter of March 11, 1931, filed supplement to the minutes, page 777.

Voted to accept with thanks gift of \$50 from Dr. M. H. Thornton for the Delta Sigma Delta Loan Fund.

Voted to accept with thanks the following gifts for research on diseases of fur-bearing animals:

\$300 from the Polar Fox Company, Worthington, Minnesota.

\$247.50 from the Belmont Silver Fox Ranch, Belmont, Iowa.

\$200 from the Central New York Fur Company, Boonville, New York.

\$100 from the Iowa Tuplin-Dalton Silver Fox Company, Des Moines, Iowa.

Voted to accept with thanks the following gifts for the Department of Electrical Engineering:

Westinghouse Network Relay from Mr. Kirk Buchak, Minneapolis.

Portable Telephone Repeater from the Northwestern Bell Telephone Company, Minneapolis.

230 Vacuum Tubes from the Sylvania Products Company, Emporium, Pennsylvania.

12 Vacuum Tubes from the Triad Manufacturing Company, Pawtucket, Rhode Island.

15 Vacuum Tubes from the Cable Radio Tube Corporation, Brooklyn, New York.

9 Audio Frequency Transformers from the Sangamo Electric Company, Springfield, Illinois.

Voted to accept with thanks 4,736 gifts for the Library from 1,271 donors.

Voted to approve amendment of the Minnesota Grand Army of the Republic and Woman's Relief Corps Scholarship and Loan Fund to include any student in the College of Science, Literature, and the Arts, in the absence of a descendant of the Grand Army of the Republic in accordance with letter of March 21, 1931, filed supplement to the minutes, page 778.

Voted to approve the report of the Comptroller to the Chairman of the Executive and Finance Committee, filed supplement to the minutes, page 779.

Voted to approve transfers of funds No. 446 to No. 687.

Voted to approve journal vouchers No. 2717 to No. 4944.

Voted to approve requisitions No. 31007 to No. 35246,
\$769,568.47.

Voted to adjourn.

W. T. MIDDLEBROOK, Secretary