

University of Minnesota
BOARD OF REGENTS
AGRICULTURAL COMMITTEE
MINUTES

December 14, 1926

A meeting of the Agricultural Committee was held in the Regents' Room on Tuesday, December 14, 1926, at nine o'clock.

Present: Regent Sundberg, presiding; Regents Boeckman, Christianson, Coffman, Mayo, Snyder, Warren, and Williams.

Voted to approve the following resignations:

Aubrey H. MacAndrews, Assistant in Entomology, effective December 1, 1926.

Emil S. Ostrom, Accountant and Clerk, North Central School and Station, effective December 1, 1926.

Ann Ulvestad, Stenographer and Assistant Registrar, West Central School and Station, effective December 18, 1926.

Voted to approve the following appointments:

Burns W. Rorabeck as Accountant and Instructor at the North Central School and Station beginning December 1, 1926, at \$1,500, Class A.

Archie L. Gibson as Assistant in Entomology beginning December 1, 1926, at the rate of \$900, Class BH, 60%.

Bruce L. Morehouse as Stenographer and Assistant Registrar at the West Central School and Station from December 1, 1926, to March 31, 1927, at \$100 per month, Class C.

Delma Peterson as Clerk 5 in Agricultural Extension beginning December 1, 1926, at \$80 per month, Class A.

Voted to approve the following promotion and transfer:

Lorraine Slovik from second helper in Photo Laboratory at \$840, Class A, to first helper at \$960, beginning November 1, 1926, Class A.

Voted to approve the following salary adjustment:

Frank L. Nason, Assistant in Agricultural Engineering, from \$400 from October 1, 1926, to March 31, 1927, to \$333.33 from November 1, 1926, to January 31, 1927, Class C.

Voted to approve the following leaves of absence:

John Hoffman, Farm Foreman, without salary from December 11, 1926, to March 31, 1927.

Francis Jager, Professor of Beekeeping, with salary for six weeks late in February and early in March, 1927, to visit the queen raising and package bee establishments in the South.

Harold Macy, Assistant Professor of Dairy Husbandry, sabbatical furlough for the year 1927-28, to work for his Doctor's degree at the Iowa State College.

Voted to approve the following trips outside the state:

P. A. Anderson to Chicago, Illinois, November 26 to December 3, 1926, to superintend sheep exhibit at International Livestock Exposition, expenses not to exceed \$68.53 to be charged to Budget 229.

Andrew Boss to Washington, D. C., November 13 to 20, 1926, to attend meeting of Association of Land Grant Colleges and to confer with members of the Bureau of Agricultural Economics regarding co-operative investigations, expenses not to exceed \$143, to be charged to Budget 226.

W. C. Coffey to Washington, D. C., November 10 to 20, 1926, to attend meeting of American Country Life Association and the meeting of Association of Land Grant Colleges, expenses not to exceed \$163.10 to be charged to Budget 175.

E. F. Ferrin to Ames, Iowa; Urbana, Illinois; Lafayette, Indiana; Madison, Wisconsin; Chicago, Illinois, November 19 to December 2, 1926, to accompany student livestock judging team at International Livestock Exposition, expenses not to exceed \$139.75 to be charged to Budget 229.

E. M. Freeman to Washington, D. C., November 13 to 21, 1926, to attend meeting of Association of Land Grant Colleges, expenses not to exceed \$174, to be charged to Budget 256.

H. K. Hayes to Washington, D. C., November 15 to 21, 1926, to attend meeting of committee on co-operative program for corn improvement under the Purnell Act, expenses not to exceed \$136.85 to be charged to Budget 247.

Mark A. McCarty to Chicago, Illinois, November 23 to December 7, 1926, to assist with care of hogs exhibited at International Livestock Exposition, expenses not to exceed \$71.53 to be charged to Budget 229.

L. S. Palmer to Washington, D. C., November 13 to 18, 1926, to discuss methods in regard to the use of Purnell funds, expenses not to exceed \$112.35 to be charged to Budget 213.

F. W. Peck to Washington, D. C., November 10 to 22, 1926, to attend meeting of Association of Land Grant Colleges and to attend meeting of the Committee on Extension Organization and Policies and the meeting of the American Country Life Association, expenses not to exceed \$175 to be charged to Budget 205.

W. H. Peters to Chicago, Illinois, November 25 to December 3, 1926, to superintend livestock exhibit at International Livestock Exposition, expenses not to exceed \$76.53 to be charged to Budget 229.

Henry W. Vaughan to Chicago, Illinois, November 25 to December 3, 1926, to superintend cattle exhibit at International Livestock Exposition, expenses not to exceed \$76.53 to be charged to Budget 229.

Marion Weller to Washington, D. C., November 14 to 19, 1926, to attend meeting of Association of Land Grant Colleges, expenses not to exceed \$159.38 to be charged to Budget 252.

H. G. Zavoral to Chicago, Illinois, November 21 to December 5, 1926, to coach Junior Livestock Team at International Livestock Exposition, expenses not to exceed \$60 to be charged to Budget 202.

Stanley Hooper, Clarion Moses, Robert Brown, Ed. Grumke and Clement Chase to Chicago, Illinois, November 23 to December 7, 1926, as attendants in charge of care of cattle, sheep, and hogs at International Livestock Exposition, expenses not to exceed \$76.02 each to be charged to Budget 229.

The report of the investigation made by the special committee of the Heating Plant at the University Farm was presented and the purchase of the instruments and changes recommended by the committee was authorized.

The President of the University presented a statement on the activities of the Department of Agriculture at the recent International Live Stock Show. Prize winnings amounting to \$728 were awarded. Report is filed supplement to the minutes, page 490.

The audit and survey of the Northwest School and Station, Crookston, Minnesota, prepared by the Office of the Comptroller was presented, discussed, and filed.

Voted to adjourn.

W. T. MIDDLEBROOK, Secretary

University of Minnesota

BOARD OF REGENTS

MINUTES

December 14, 1926

A meeting of the Board of Regents was held in the Regents' room on Tuesday, December 14, 1926, at ten o'clock.

Present: Regent Snyder, presiding; Regents Boeckman, Christianson, Coffman, Mayo, Sundberg, Warren, and Williams.

Voted to approve the minutes of the following meetings:

Agricultural Committee of November 4, 1926.

Board of Regents of November 4, 1926.

Voted to approve the report of the Agricultural Committee of December 14, 1926.

Voted to approve the following budget amendment:

Section VII, item F-13, to read Technician, Class AIII, \$840.

Voted to approve the following amendment of the minutes:

Minutes of November 4, 1926, to read: The following members of the faculty to teach Sub-Freshman English from September 27, 1926, to June 30, 1927, at the amount per class per quarter set opposite each name:

Ruth Christie	\$150
Arthur E. Christy.....	150
Hannah M. Daniel	150
Frances K. del Plaine	175
L. B. Hesler	150

Voted to accept the following resignations:

Andrew Cairns, Assistant in School of Business, effective at close of fall quarter of 1926-27.

Lillian Mayer Fink, Instructor in Preventive Medicine and Public Health and Physician in Health Service, effective January 1, 1927.

Elliott Griffith, Assistant in Geology, effective November 1, 1926.

Muriel E. Wentworth, Stenographer 6, Municipal Reference Bureau, effective December 3, 1926.

Edwin L. Newcomb, Professor of Pharmacy, effective January 1, 1927.

Voted to approve the following appointments:

Paul Fesler as Superintendent of University Hospital beginning January 16, 1927, at \$6,500, Class A.

Arthur M. Banta as Professorial Lecturer in Animal Biology from March 28 to June 11, 1927, at \$1,500, Class C.

Hubert Kroning as Assistant in Pharmacy from January 1 to June 30, 1927, at \$80 per month, Class C.

Orwood J. Campbell as Instructor in Surgery beginning January 1, 1927, at \$2,500, Class A.

The following as Instructors in College of Education beginning December 16, 1926, at \$75 for the period, Class BH, 5%.

Florence A. Felt	Wynne Lackersteen
Mary C. Goff	Lillian E. Leigh
Mary Gould	Hannah J. O'Gordon
Elsie K. Hankey	Wanda Orton

Kennon Dunham as Lecturer in Medical School December 4, 1926, at \$50.

George B. Clarke as Assistant in School of Business beginning January 1, 1927, at the rate of \$1,500, Class B.

Marbry Duryea as Assistant in Preventive Medicine and Public Health without salary and as Physician in Health Service beginning January 1, 1927, at \$200 per month, Class A.

Elmo H. Lott as Teaching Assistant in Sociology from January 3 to June 11, 1927, at \$500 for period, Class CH, 25% for winter quarter and 75% for spring quarter.

Edith L. Potter as Assistant in Pharmacology from January 1 to March 31, 1927, at \$75 per month, Class CH, 33%.

Bergliot S. Strand as Assistant in Music beginning November 10, 1926, at the rate of \$300, Class BH, 20%.

Julius Jensen as Teaching Fellow in Medicine beginning November 1, 1926, at \$600, plus maintenance, Class A.

William B. Stryker as Teaching Fellow in Pathology beginning December 16, 1926, at \$75 per month, Class A.

Leslie W. Tasche as Teaching Fellow in Surgery beginning January 1, 1927, at \$800, Class A.

Bertha G. Barley as Manager of Shevlin Cafeteria from December 1, 1926, to June 7, 1927, at \$970 for the period, Class C.

Catherine A. McBeath as Manager of Cottages beginning January 1, 1927, at \$1,800, Class A.

Verna L. Larson as Stenographer 6 in Municipal Reference Bureau beginning December 3, 1926, at \$70 per month, Class A.

Pearl E. Peterson as Technician in Pathology beginning October 5, 1926, at \$65 per month, Class A.

O. H. Wangenstein to conduct a clinic and lecture at Austin, Minnesota, November 24, 1926, at \$13.

Voted to approve the following promotions:

Earl B. Fischer from Instructor in Pharmacy at \$2,360, Class A, to Assistant Professor at \$3,200, Class A, beginning January 1, 1927.

Charles E. Smythe from Technician in College of Pharmacy at \$1,800, Class A, to Instructor at \$2,000, Class A, beginning January 1, 1927.

Voted to approve the following salary adjustments:

Florence Hedron, Technician in Pathology, from \$780 to \$840, beginning October 5, 1926, Class A.

William A. O'Brien, Pathologist and Instructor, Medical School, from \$3,250, Class AH, 80%, to \$4,000, Class A, beginning November 1, 1926.

Lester B. Shippee, Instructor in History in General Extension Division, for 1926-27, from \$160 per class per semester to \$180 per class per semester.

F. Denton White, Instructor in Dentistry at \$200 for 1926-27, BHI, to \$200 from November 15, 1926, to June 15, 1927, Class CHI.

Arthur C. Strachauer, Professor and Head of the Department of Surgery, from \$2,400, Class AH, 25%, to \$7,400, for three years, beginning January 1, 1927.

Voted to approve the following trip outside the state:

Edward E. Nicholson to New York City November 24 to December 1, 1926, to attend Interfraternity Conference, expenses not to exceed \$175 to be charged to Budget 88.

Voted that the Secretary be instructed to cast a unanimous ballot for the election of the following officers of the Board of Regents:

Regent Fred B. Snyder, President.

Regent J. G. Williams, Vice-president.

W. T. Middlebrook, Secretary.

The President of the Board appointed the following committees:

Executive Committee—Regent Snyder, chairman; Regents Collier, Partridge, Wilson, A. D., Boeckman, Christianson, Coffman, Sundberg.

Agricultural Committee—Regent Sundberg, chairman; Regents Wilson, Bess M., Wilson, A. D.; McConnell, Coffman, Williams, Warren.

Buildings and Grounds Committee—Regent Partridge, chairman; Regents Williams, Collier, Warren, Coffman, Snyder, Wilson, Bess M.

Salaries and Finance Committee—Regent Snyder, chairman; Regents McConnell, Partridge, Boeckman, Coffman, Mayo.

Investment Committee—Regent Snyder, chairman; Regents Partridge, Coffman.

Attention of all members is called to the fact that whenever a member is present at a meeting of any committee he thereby becomes a member of the committee, with full voting power, whether he is such a member by appointment or not.

Consulting Committees—

Agriculture.....	Regent Wilson
Medicine.....	Regents Mayo and Boeckmann
Law.....	Regents Collier and Williams
Education and Extension.....	Regent McConnell
Mines.....	Regent Williams
Business.....	Regent Partridge
Student Activities and Social Life.....	Regent Warren

Voted to accept the following bids submitted on the Physics building as recommended by the State Architect:

General Contract—Madsen Construction Company, Minneapolis (including window shades)	\$318,340
Heating and Ventilating Contract—American Plumbing & Heating Company, Minneapolis.....	36,301
Plumbing Contract—J. W. Scott Company, Minneapolis	25,950
Electrical Contract—W. O. Hartig Electric Company, Minneapolis	34,593
Elevator Contract—Lee-Hoff Manufacturing Company, St. Paul	3,195
Architect's and engineer's fees (estimated).....	14,560
Superintendence and inspection trips (estimated).....	3,000
Emergencies	1,061

Total contracts, estimates, and emergencies..... \$437,000

Voted to approve the request for the "Needs for the Biennium 1927-29" and to include in the requests the following:

	1927-28	1928-29
Northwest School and Exp. Sta.—Crookston—		
Physical Education Building.....	\$40,000	\$30,000
Remodeling Kiehle Building.....		6,000
West Central School and Exp. Sta.—Morris—		
Physical Education Building.....	40,000	30,000
Remodeling Dining Hall Building.....		6,000
Special Appropriations—		
Public Service Research.....	25,000	25,000

Voted to approve the reduction in the size of the proposed Field House of fourteen feet and its removal fourteen feet westward from the present proposed location in

view of the possibility of construction of the Oak Street viaduct.

Voted to refer to the Building and Grounds Committee the location of the proposed Law building.

Voted to approve the list of candidates for degrees as recommended by the faculties and certified by the Registrar, filed supplement to the minutes, page 491.

Voted to approve from Reserve \$2,300 for research in the Medical School, \$350 for research in the School of Business, and \$400 for research in Geology.

Voted to approve the following scale of salaries for extension service:

For those without experience in extension teaching \$80 per semester hour or \$160 for a class meeting one night a week for two hours during the semester of seventeen weeks.

For those who have had two years' or four semesters' experience of extension teaching \$90 a semester hour or \$180 for a class carried through the semester.

For those who have had four years' or eight semesters' experience in extension teaching \$100 per semester hour or \$200 for a semester class.

For those who have had six years' or twelve semesters' extension teaching experience \$110 per semester hour or \$220 for a semester class.

\$220 per semester class will be the maximum and \$160 per semester class will be the minimum.

Voted to approve the change of name of the School of Mines to the School of Mines and Metallurgy.

A communication from the Board of Directors of the Virginia Chamber of Commerce recommending the removal of the School of Mines from its present location to the city of Virginia was presented, discussed, and filed supplement to the minutes, page 492. It was the opinion of the members of the Board of Regents that the removal of the School of Mines from its present location to any other place in the state, would be a serious mistake, both from the standpoint of the welfare of the school and of the service which the school can render the state.

The schedules of fees at the several schools of agriculture were considered. No change in them was made.

Voted to approve a fee of fifty cents to be charged for

duplicate personnel folders except during registration periods when a fee of \$1 will be charged.

Voted to accept with thanks gift of \$60.50 from the 1926 graduating class of the Law School to be added to the Law School Trust Fund.

Voted to accept with thanks gift of \$1,000 from the Engineers' Bookstore for an Engineers' Bookstore Loan Fund in accordance with the memorandum of the agreement, filed supplement to the minutes, page 493.

Voted to accept with thanks 400 gifts for the Library from 196 donors.

Voted to approve the report of the Comptroller to the Chairman of the Salaries and Finance Committee, filed supplement to the minutes, page 494.

Voted to approve transfers of funds No. 283 to No. 311.

Voted to approve requisitions No. 5531 to No. 6700, \$181,519.86.

Voted to adjourn.

W. T. MIDDLEBROOK, Secretary

University of Minnesota
BOARD OF REGENTS
BUILDINGS AND GROUNDS COMMITTEE
MINUTES

December 28, 1926

A meeting of the Buildings and Grounds Committee of the Board of Regents was held in the Regents' room on Tuesday, December 28, 1926, at three-thirty o'clock.

Present: Regent Partridge, chairman; Regents Boeckmann, Christianson, Coffman, Snyder, Warren, and Wilson, Bess M.

Voted to accept the following bids submitted on the Plant Industry building as recommended by the State Architect:

General Contract—Ganley Brothers, St. Paul.....	\$147,564
Heating Contract—Healy Plumbing & Heating Company, St. Paul	13,862
Plumbing Contract—G. D. Adamson Company, St. Paul	17,833
Electrical Contract—Electrical Supply & Construction Company, St. Paul	7,440
Elevator Contract—Kimball Elevator Company, Council Bluffs, Iowa. (The Reed Company, Agents, Minneapolis)	2,962
Architect's and engineer's fees and inspection (estimated)	6,530
Superintendent of construction (estimated)	1,680
Contingencies (estimated)	2,129

Total contracts, estimates, and contingencies..... \$200,000

Voted to recommend location of the Law building northwest of the Library building on the bank of the Mississippi river, centering on the road south of the Administration building and north of the Library.

Voted to recommend approval of the preliminary plans and specifications for the Law building as presented by

Advisory Architect Mann, the preparation of the final plans and specifications by the State Architect, and the calling for bids.

Voted to adjourn.

W. T. MIDDLEBROOK, Secretary