

University of Minnesota
BOARD OF REGENTS
AGRICULTURAL COMMITTEE
MINUTES

July 28, 1926

A meeting of the Agricultural Committee was held in the Regents' room on Wednesday, July 28, 1926, at nine o'clock.

Present: Regent Sundberg, chairman; Regents Coffman, McConnell, Snyder, Warren, and Wilson, Bess M.

Voted to accept the following resignations:

Alice Cyr, Clerk in Agricultural Engineering, effective July 15, 1926.

Hildur E. Hultkrans, Clerk in Dairy Husbandry, effective July 1, 1926.

G. A. Richardson, Instructor in Agricultural Biochemistry, effective August 1, 1926.

A. M. Koroleff, Instructor in Forestry, effective July 10, 1926.

Louise Stoddard, Instructor in Home Economics, effective at close of year 1925-26.

Florence E. Swanson, Clerk in Plant Pathology and Botany, effective August 13, 1926.

Voted to approve the following reappointments:

Mildred Daane as Assistant in Institutional Management, Division of Home Economics, for 1926-27, at \$1,200, Class A.

Elizabeth M. Nestel as Clerk 6 in Agricultural Extension, beginning July 1, 1926, at \$840, Class A.

Voted to approve the following appointments:

William C. Cook as Associate Professor of Entomology beginning with the year 1926-27, at \$3,600, Class A.

Eves E. Whitfield as Assistant Professor in Agricultural Extension beginning September 1, 1926, at the rate of \$2,200, Class A.

John H. Bergen as Instructor in Horticulture from August 16, 1926, to June 30, 1927, at the rate of \$166.66 per month, Class AX.

David R. Briggs as Instructor in Biochemistry for 1926-27 at \$1,000, Class BH, 50%.

Ralph W. Cowden as Instructor at the West Central School and Station from October 1, 1926, to March 31, 1927, at \$1,200, Class C.

Emily Curtiss as Instructor at the West Central School and Station from October 1, 1926, to March 31, 1927, at \$960, Class C.

Lyle W. R. Jackson as Instructor in Plant Pathology and Botany from July 1 to September 30, 1926, at the rate of \$1,800, Class CX.

Marie O. Mollins as Instructor and Dining Hall Matron at the North Central School and Station for 1926-27 at \$960, Class A.

John Veden, Jr., as Instructor at the West Central School and Station from October 1, 1926, to March 31, 1927, at \$100 per month, Class C.

Suren R. Gevorkiantz as Assistant in Forestry from August 1 to September 30, 1926, at \$95 per month, Class C.

Ernest J. Jones as Assistant in Soils from August 1 to September 30, 1926, at \$120 per month, Class C.

Philip Manson as Laboratory Assistant in Agricultural Engineering from August 1, 1926, to June 30, 1927, at \$733.30, Class CH, 44%.

Charles A. Michels as Assistant in Farm Management, Agronomy and Plant Genetics for 1926-27, at \$1,000, Class AH, 50%.

Ronald L. Mighell as Draftsman in Farm Management, Agronomy and Plant Genetics from August 1 to December 31, 1926, at \$125 per month for August and September, and \$100 per month from October 1 to December 31, 1926, Class C.

Roberto Oliver as Assistant in Biochemistry for 1926-27 at \$120 per month for full time for July and August, and \$60 per month for remainder of the year for half time.

Nordahl Peterson as Assistant in Entomology for 1926-27 at \$600, Class BH, 60%.

George A. Sallee, continuation of appointment as Assistant in Farm Management, Agronomy and Plant Genetics for 1926-27 at \$1,200, Class AH, 80%.

Chih Tu as Assistant in Plant Pathology and Botany from July 1 to September 30, 1926, at the rate of \$500, Class AH, 33%.

Ruth Bell as Clerk 6 in Agricultural Engineering beginning July 1, 1926, at \$840, Class A.

Ruth E. Carlson as Assistant Cashier from July 1 to December 31, 1926, at \$100 per month, Class CX.

Carl O. Ruud as Route Statistician in Farm Management, Agronomy and Plant Genetics for 1926-27 at the rate of \$2,100, Class A.

F. H. Tomlinson as Route Statistician in Farm Management, Agronomy and Plant Genetics for 1926-27 at \$600, Class A, and \$125 per month from the United States Department of Agriculture.

Ann E. Ulvestad as Stenographer and Assistant Registrar 5 at the West Central School and Station beginning August 1, 1926, at the rate of \$840, Class A.

Elizabeth L. Bacon as Instructor in Home Economics for 1926-27 at \$1,900, Class B.

Lola M. Cremeans, Instructor at West Central School and Station at \$2,200, Class E, to supervise Dormitories and Dining Hall from August 16 to September 15, 1926, at \$200 for the period, Class C.

Voted to approve the following promotions and transfers:

Mabel Mattson from Clerk 5 in Agricultural Extension at \$1,080, Class A, to Clerk 4 in Dairy Husbandry at the rate of \$1,140, Class A, effective August 1, 1926.

William Robinson from Assistant in Entomology at \$900, Class BH, 60%, to Assistant Professor at \$2,400, Class A, effective July 1, 1926.

Voted to approve the following salary adjustments:

Robert D. Brown, Cattle Herdsman, Animal Husbandry, from \$1,500, Class A, to \$1,800, Class A, effective July 1, 1926.

Stanley Hooper, Shepherd, Animal Husbandry, from \$1,500, Class A, to \$1,800, Class A, effective July 1, 1926.

Beatrice Nimerfro, Assistant in Agricultural Economics, from \$875, Class AH, 80%, to \$1,080, Class A, effective July 1, 1926.

John Rafnson, Studgroom, Animal Husbandry, from \$1,800, Class A, to \$1,500, Class A, effective July 1, 1926.

Voted to approve the following leave of absence:

Arthur W. Henry, Assistant Professor of Plant Pathology and Botany, from October 1, 1926, to September 30, 1927, without salary.

Voted to approve the following appointments notwithstanding the expressed policy of the Board of Regents in regard to the employment of more than one member of a family:

Herman Landre as Farm Foreman at \$115 per month at the Northeast Experiment Station, beginning July 1, 1926, and Mrs. Herman Landre as Poultrywoman at \$25 per month, beginning July 1, 1926.

E. J. Hasner as Herdsman at \$100 per month at the Southeast Experiment Station, beginning July 1, 1926, and Clifford Hasner, son, as Laborer at \$75 per month, beginning July 1, 1926.

Floyd Morse, son of J. B. Morse, Herdsman at Northeast Experiment Station, Duluth, as Plot Helper at \$40 per month from July 1 to August 31, 1926.

The summary of the distribution of the 1925-26 budget of the Department of Agriculture which is filed supplement to the minutes, page 472, was submitted and approved.

Voted to recommend the approval of the plans and specifications for the Health Service Building at the Northwest School and Station at Crookston, Minnesota, and the authorization of the calling for bids.

Voted to adjourn.

W. T. MIDDLEBROOK, Secretary

University of Minnesota

BOARD OF REGENTS

MINUTES

July 28, 1926

A meeting of the Board of Regents was held in the Regents' room on Wednesday, July 28, at ten o'clock.

Present: Regent Snyder, presiding; Regents Boeckmann, Coffman, Collier, McConnell, Mayo, Sundberg, Warren, Williams, and Wilson, Bess M.

Voted to approve the minutes of the following meetings:

Agricultural Committee of June 29, 1926.
Board of Regents of June 29, 1926.

Voted to approve the report of the Agricultural Committee of July 28, 1926.

Voted to approve the following budget amendments:

Section XI, Item 65, to read, Class A.
Section VI, Item V-15, to read, Class AH, 33%.

Voted to approve the following budget corrections:

Section IV, Item W-25, to read, Vivian Burwick.
Section VI, Item L-24, name of C. O. Ruud to be omitted.

Voted to approve the following amendment of minutes:

April 1, 1926, leave of absence for William H. Alderman to read from August 1, 1926, to June 30, 1927.

Voted to accept the following resignations:

C. Ralph Bennett, Instructor in English, effective at close of year 1925-26.

Leonard H. Chilson, Instructor in English, effective at close of year 1925-26.

Maji Ewing, Instructor in English, effective at close of year 1925-26.

Agnes Hamberg, Assistant Supervisor, Operating Room, University Hospital, effective July 28, 1926.

Evelyn I. Harwood, Stenographer, School of Architecture, effective September 1, 1926.

Helge Johnson, Service Woman in Bacteriology, effective July 1, 1926.

Sara Juul, Clerk in University Hospital, effective August 1, 1926.

Jane E. Mostu, Nurse, University Health Service, effective June 16, 1926.

Margaret Robertson, Stenographer, General Extension Division, effective July 16, 1926.

L. J. Seymour, Assistant Professor, General Extension Division, effective September 1, 1926.

Louise Sobyce, Instructor in Home Economics, College of Education, effective at close of year 1925-26.

George L. Tuve, Assistant Professor of Mechanical Engineering, effective at close of year 1925-26.

The following in the Institute of Child Welfare, effective at close of year 1925-26:

Michael G. Mulinos, Research Assistant.

Ruth R. Pearson, Research Assistant.

Marjorie Jean Walker, Instructor.

Margaret G. Wood, Assistant Professor.

Voted to approve the following reappointments:

Jessie M. Allan as Medical Social Worker, University Hospital, beginning July 1, 1926, at \$1,500, Class A.

Gertrude May Hickok as Stenographer 5 in Bacteriology beginning July 1, 1926, at \$480, Class AH, 50%.

The following in the University Hospital, beginning July 1, 1926:

Ruth Lovely, Stenographer 5, \$960, Class A.

Olive Jordan, Assistant Registrar, at \$780, Class A.

Charles Krysel, Elevator Man, at \$720, Class A.

Bridget Cullen, Assistant Seamstress, at \$660, Class A.

Beulah Poer, Head Waitress, at \$480, Class A.

Agnes Fleming, Head Nurse with rank of Assistant, at \$1,260, Class A.

Marion Brown, Head Nurse, at \$1,020, Class A.

Lucille McLeod, Head Nurse, at \$1,020, Class A.

Sophia Barnett, Head Nurse, at \$1,020, Class A.

Voted to accept the following appointments:

Haldor B. Gislason as Assistant Professor and Head of Lyceum, Visual Instruction and Drama, General Extension Division, beginning September 1, 1926, at the rate of \$2,750, Class A.

Margaret C. Banning as Instructor in English, General Extension Division, for 1926-27, at \$180 per class per semester.

Clarence E. Cason as Instructor in Journalism for 1926-27, at \$2,200, Class B.

Charles J. Hutchinson, continuation of appointment as Instructor in Medicine for 1926-27 at \$1,500, Class AH, 50%.

Ruth Houlton as Instructor in Public Health Nursing in Preventive Medicine and Public Health at \$125 for full time for the first term of the 1926 summer session, and without salary for remainder of the year 1926-27, Class AH.

Ralph T. Knight, continuation of appointment as Instructor in Surgery and Anesthetist in the University Hospital from July 1 to December 31, 1926, at \$83.33 per month, Class CH, 20%.

Laurene E. Krogh as Instructor in Bacteriology for 1926-27 at \$1,500, Class B.

Irwin A. Montank as Instructor in Bacteriology for 1926-27 at \$900, Class BH, 50%.

John E. Nicholas as Instructor in Mechanical Engineering for 1926-27 at \$2,000, Class B.

Carl L. Wallfred as Chemical Engineer in the Mines Experiment Station for 1926-27 at \$2,500, Class A.

The following to prepare correspondence courses for the General Extension Division in 1926-27:

R. G. Blakey, Professor in School of Business, \$25.

L. M. Harrison, Instructor in Political Science, \$50.

Harvey Walker, Assistant in Political Science, \$50.

Jean Taylor as Instructor in Public Health Nursing in Preventive Medicine and Public Health for 1926-27 without salary, Class AH.

The following as Instructors for the Geological Survey, June 16 to 30, 1926, at \$125 each and expenses:

J. W. Gruner, Assistant Professor of Geology.

G. A. Thiel, Assistant Professor of Geology.

The following budget for the Social Hygiene Research Section of the Bureau of Social Hygiene for 1926-27:

Helen Witmer, Executive Secretary.....	\$2,700
Katherine Hattendorf, Investigator	3,300
Eleanor Butler, Stenographer 5	1,080
Miscellaneous Help	1,000
Supplies, Expense and Office Rent	2,170

\$10,250

Andrew J. Anderson as Instrument Room Man in the Experimental Engineering Laboratories, beginning July 1, 1926, at \$80 per month, Class A.

Alice V. Archer as Assistant at Loan Desk in the Library from July 14 to September 11, 1926, at the rate of \$75 per month, Class CX.

Virginia H. Barr as Stenographer in the Office of the Dean of Student Affairs, beginning July 1, 1926, at \$565, Class AH, 50%.

Vida E. Bement, continuation of appointment as Assistant Supervisor, Operating Room, University Hospital, from July 1 to 20, 1926, at the rate of \$1,020, Class A.

Eleanor P. Berglund as Clerk 7 in the General Extension Division, beginning July 16, 1926, at the rate of \$720, Class A.

Melva L. Blackburn as Assistant Night Supervisor, University Hospital, beginning July 20, 1926, at the rate of \$1,020, Class A.

Mabel C. Dorfmeier as Assistant Supervisor, Operating Room, University Hospital, beginning July 20, 1926, at the rate of \$1,020, Class A.

Raymond Fowler as Band Scholar for 1925-26 at \$11.67.

Anna E. J. Frahm, continuation of appointment as Head Nurse, University Hospital, from July 1 to 20, 1926, at the rate of \$1,020, Class A.

William G. Gallien as Stockroom Clerk in Chemistry beginning July 1, 1926, at \$1,020, Class A.

Bertram George as Drug Clerk 6, University Hospital, beginning July 1, 1926, at \$840, Class A.

John B. Gilliland as Reader of Papers, General Extension Division, from February 2 to June 30, 1926, at 75 cents per hour.

George M. Gustafson as Stockroom Clerk in Chemistry beginning July 1, 1926, at \$510, Class AH, 50%.

Lewis Hanson as Assistant in Physiology for 1926-27 at \$675, Class E.

Ellert M. Houg as Stockroom Clerk in Chemistry beginning July 1, 1926, at \$510, Class AH, 50%.

C. William Johnson as Stockroom Clerk in Chemistry beginning July 1, 1926, at \$900, Class A.

Zeta M. Kaercher, continuation of appointment as Medical Social Worker, University Hospital, from July 1 to September 30, 1926, at the rate of \$1,500, Class A.

Kenneth A. Kobe as Assistant in Chemistry for 1926-27 at \$650, Class BH, 50%.

Joseph H. Kugler as Assistant in Chemistry for 1926-27 at \$650, Class BH, 50%.

W. C. Lyon as Service Man, University Hospital, beginning July 1, 1926, at \$570, Class A.

Ann Neby as Clerk 7 in University Hospital, beginning August 1, 1926, at the rate of \$780, Class A.

John Norman as Stockroom Clerk in Chemistry, beginning July 1, 1926, at \$900, Class A.

George E. O'Laughlin as Stockroom Clerk in Chemistry beginning July 1, 1926, at \$1,020, Class A.

Margaret E. Ogren as Nurse, Health Service, from October 1, 1926, to March 31, 1927, at \$480, Class C.

Sidnee Pattee as Record Superintendent 3, Office of the Registrar, beginning July 1, 1926, at \$1,200, Class A.

Esther Peterson as Service Woman in Bacteriology beginning July 1, 1926, at \$65 per month, Class A.

Theodore Popovich as Research Assistant, Institute of Child Welfare, for 1926-27 at \$1,200, Class A.

William P. Reed as Assistant in College of Education for 1926-27 at \$300, Class BH, 20%.

Frederick A. Rohrmann as Assistant in Chemistry for 1926-27, at \$650, Class BHX, 50%.

Marion M. Spear as Librarian, Municipal Reference Bureau, General Extension Division, beginning July 1, 1926, at \$37.50 per month, Class AH, 33%.

Robert B. Whitney as Assistant in Chemistry for 1926-27 at \$650, Class BH, 50%.

Liuellyn Wright as Stockroom Clerk in Chemistry beginning July 1, 1926, at \$1,020, Class A.

Hubert Kroning as Student Helper in Pharmacy from August 1 to December 31, 1926, at \$80 per month, Class C.

Hazel B. Stevens as Instructor in English, General Extension Division, for 1926-27, at \$2,000, Class D.

Eugene F. Dawson as Instructor in Mechanical Engineering for 1926-27 at \$2,000, Class B.

Carl E. Nurnberger as Assistant in Physiology beginning August 16, 1926, at the rate of \$1,600, Class A.

Margaret M. Scoles as Assistant at Loan Desk in Library from July 29 to August 29, 1926, at the rate of \$75 per month, Class CX.

Russell A. Stevenson as Dean of the School of Business, beginning August 1, 1926, at \$7,000, Class A.

Voted to approve the following promotions and transfers:

Martha T. Belleson from Second Assistant Registrar at \$840, Class A, to First Assistant Registrar at \$900, Class A, effective July 1, 1926.

Paul W. Giessler from Instructor in Surgery at \$200, Class AH, 7%, to Assistant Professor at the rate of \$200, Class AH, 7%, effective 1926-27, with no salary from July 1 to September 30, 1926.

Olga M. Hansen from Clerk 7 in General Extension Division at \$780, Class A, to Stenographer 5, at \$960, Class A, effective July 16, 1926.

Jarl E. Larson from Instructor in Drawing at \$1,800, Class B, to Instructor in Mechanical Engineering, at \$1,800, Class B, effective 1926-27.

Lucile Horton from Instructor in Home Economics, Department of Agriculture, at \$1,800, Class B, to Instructor in Home Economics, College of Education, at \$1,800, Class B, effective 1926-27.

Grace Johnson from Chief Clerk 3, Department of Buildings and Grounds, at \$1,320, Class A, to Secretary to the Comptroller, 1, at \$1,500, Class A, effective August 1, 1926.

Voted to approve the following salary adjustments:

Ellen Davidson, Instructor in College of Education, from \$2,400, Class A, to \$2,800, Class A, effective July 1, 1926.

Earl B. Fischer, Instructor in Pharmacy, from \$166.66 per month to \$196.66 per month from July 1 to December 31, 1926, Class A.

Thaddeus P. Giddings, Instructor in College of Education, from \$1,100, Class BH, 20%, to \$550, Class BH, 10%, effective 1926-27.

Roy E. Haas, Stockroom Clerk in Chemistry, from \$840 to \$900, Class A, effective July 1, 1926.

Joseph F. Hackett, Teaching Fellow in Obstetrics and Gynecology, from \$500 with maintenance at the Minneapolis General Hospital to \$750 without maintenance at the University Hospital, at the rate of \$600 from August 1 to October 31, 1926, and at the rate of \$900 from November 1, 1926, to June 30, 1927, Class A.

Myron O. Henry, Instructor in Surgery, from no salary in the Medical School, Class AH, to \$50 for the summer quarter, from July 16 to September 30, 1926, Class AH, 7%.

Emma L. Kinservik, Stenographer 5, College of Education, from \$480, Class AH, 50%, to the rate of \$1,080, from July 1 to September 30, 1926, Class A.

Jewell M. O'Connor from Stenographer 3, Comptroller's Office at \$1,140, Class A, to Stenographer 5 in Departments of Surgery and Pharmacology at \$1,080, Class A, effective July 12, 1926.

Charles E. Smyithe, Technician in Pharmacy, from \$135 per month to \$150 per month, from July 1 to December 31, 1926, Class A.

Harry A. Somerfield, Teaching Fellow in Obstetrics and Gynecology from \$900 without maintenance at the University Hospital to \$600 with maintenance at the Minneapolis General Hospital, beginning July 1, 1926, Class A.

Lawrence Steefel, Assistant Professor of History, from \$3,500 to \$3,600, Class B, effective 1926-27.

Andrew J. Weiss, Instructor in Dentistry, from \$2,000, Class D, to \$2,000, Class A, effective July 1, 1926.

Harold G. Russell, Instructor and Head of Order and Binding Departments, Library, from \$2,700, Class A, to \$3,200, Class A, effective September 1, 1926.

Voted to approve the following leaves of absence :

DeWitte N. Barber, Assistant in Pharmacy, from July 8 to September 1 or 15, 1926, without salary.

A. J. Carlson, Assistant Professor, School of Mines, for the academic year 1926-27, without salary, to complete work for Ph.D. degree.

Hilda Peterson, Technician in Anatomy, from September 16 to 23, 1926, without salary.

Helen B. Morse, Cataloger, Library, from July 28 to August 3, 1926, without salary.

Voted to approve the following trips outside of the state :

L. D. Coffman to Chicago, Columbus, Washington D. C., Philadelphia and New York, July 18 to 27, 1926, to interview

candidates for positions, expenses not to exceed \$225 to be charged to Budget 88.

Earl B. Fisher to Ithaca, New York, August 14 to 23, 1926, to attend International Plant Science Congress, expenses not to exceed \$100 to be charged to Budget 390.

L. J. Seymour to Chicago, Illinois, June 27 to 30, 1926, to arrange lyceum season for 1926-27, expenses not to exceed \$74.50 to be charged to Budget 458.

F. J. Wulling to Philadelphia, Pennsylvania, September 10 to 20, 1926, to attend the meeting of the American Association of Colleges of Pharmacy, expenses not to exceed \$135.18 to be charged to Budget 390.

Voted to approve the letter to Dr. H. M. Johnson, Chairman of the Committee of the State Medical Society, in regard to the University Hospital, presented by the President of the University and filed supplement to the minutes, page 473.

Voted to authorize fifty State Freshman Scholarships to be available at the beginning of the year 1927-28, as outlined in the report filed supplement to the minutes, page 474.

Voted to authorize, beginning with year 1926-27, one fellowship in each of the offices of the Comptroller, the Registrar, the Dean of Women and the Dean of Student Affairs under the following conditions :

1. That these fellowships be awarded to students who have received their undergraduate degrees.
2. That one-half the time of these fellows shall be given to such work as may be assigned them by the Comptroller, the Registrar, the Dean of Women and the Dean of Student Affairs, and the remainder of the time shall be available for such courses in the University as will assist the fellows in their work.
3. That these fellowships run for a period of two academic years, or for eighteen continuous months.
4. That these candidates shall be appointed by the President on the recommendation of the Comptroller, the Registrar, the Dean of Women or the Dean of Student Affairs respectively.
5. That these fellowships carry a stipend of \$1,200 for the two years,—\$600 a year.
6. That four appointments be made for the coming year.

Voted to accept with thanks the additional gift of \$116 for the Nina Morais Cohen Scholarship with the understanding that this money is to be added to the \$2,084 which has already been given to the University for a scholarship.

Voted to accept with thanks the gift of 322 flowering plants and 175 mosses and lichens from Professor W. S. Cooper for the Department of Botany.

Voted to accept with thanks the gift of a collection of ferns and equisetum from Professor J. A. Schaffner of the State University of Iowa for the Department of Botany.

The report of the examination of the books and affairs of the University by the Office of the Public Examiner for the fiscal year ending June 30, 1925, was presented, discussed and filed.

Voted to authorize the cancellation of the following checks issued prior to July 1, 1920, from the University Farm Contingent Fund and the Students Personal Deposit Fund:

University Farm Contingent Fund—	
No. 205.....	\$0.55
380.....	0.50
392.....	0.60
413.....	0.83
882.....	4.17
920.....	0.10
Total	<u>\$6.75</u>
Students Personal Deposit Fund—	
No. 5137.....	\$0.47
5595.....	0.50
5973.....	1.00
Total	<u>\$1.97</u>

Voted to approve the preliminary plans for the Plant Industry Building and to authorize the preparation of plans and specifications by the State Architect, and upon completion, the calling for bids.

Voted to refer to the Buildings and Grounds Committee with power the acceptance of the bids on the Health Service, Plant Industry and Physics Buildings, providing the bids received are within the allotments made.

Voted to continue military training at the University of Minnesota.

Voted to approve as an emergency the employment of furnace men on three eight-hour shifts per day for seven days a week in the conduct of the experimental work on manganese and low grade ores.

Voted to approve the report of the Comptroller to the Chairman of the Salaries and Finance Committee, filed supplement to the minutes, page 475.

Voted to approve transfers of funds No. 1410 to No. 1435 and No. 7 to No. 53.

Voted to approve requisitions, No. 13044 to No. 14310, \$977,990.44.

Voted to adjourn.

W. T. MIDDLEBROOK, Secretary