

University of Minnesota

BOARD OF REGENTS BUILDINGS AND GROUNDS COMMITTEE

MINUTES

December 4, 1925

A meeting of the Buildings and Grounds Committee of the Board of Regents was held in the Regents' room on Friday, December 4, 1925, at two-thirty o'clock.

Present: Regent Partridge, chairman; Regents Coffman, Snyder, and Warren.

Voted to recommend the construction of a new sewer to the river to serve the Botany building and future buildings in this area. Estimated cost, \$5,000.

Voted to recommend the acceptance of the Botany building plans and specifications prepared by the State Architect and upon completion of the mechanical equipment plans and specifications the calling for bids.

Voted to accept the following bids submitted on the Highway Laboratory Addition to the Experimental Engineering building, as recommended by the State Architect:

General contract—Albee Brothers, Minneapolis	\$46,557
Heating and Plumbing contract—M. J. O'Neil, St. Paul	10,509
Electrical contract—Sandgren Electric Service Co., Minneapolis	3,200
Elevator contract—Lee Elevator Co., St. Paul	1,194
Architect's and engineer's fees and inspection—estimated	2,500
Superintendence of construction—estimated	1,000
Contingencies	540
Total contracts, estimates, and contingencies	\$65,500

Voted to recommend the preparation of plans and specifications for an addition to the Morris, West Central School and Experiment Station, dining hall. Estimated cost of addition, \$10,000.

Voted to recommend the transfer of \$252.52 from Reserve to the allotment for the addition to the central Heating Plant.

Voted to adjourn.

W. T. MIDDLEBROOK, Secretary

University of Minnesota
BOARD OF REGENTS
AGRICULTURAL COMMITTEE
MINUTES

December 8, 1925

A meeting of the Agricultural Committee was held in the Regents' room on Tuesday, December 8, 1925, at nine o'clock.

Present: Regent Williams, chairman; Regents Coffman, Collier, McConnell, Mayo, Sundberg, Warren, and Wilson, A. D.

Voted to accept the following resignation:

Kenneth B. Law, Farm Project Instruction, effective November 16, 1925.

Voted to approve the following appointment:

Martha S. Epps as Clerk in Home Economics from November 1, 1925, to January 31, 1926, at \$100 per month, Class C.

Voted to approve the following salary adjustment:

Bess Miller, Assistant Statistician in Agronomy and Farm Management, from \$540, Class AH, 50%, to \$40 additional for the months of July and August, 1925, for additional services rendered.

Voted to approve the following trip outside of the state:

F. W. Peck to Chicago, Illinois, November 27 to December 4, 1925, to attend National Boys and Girls Club Congress, expenses not to exceed \$70 to be charged to Budget 205.

Voted to refer to Dean W. C. Coffey, Professor F. M. Mann, consulting architect, and Superintendent C. G. Selvig, with power, the selection of a site and location for a Health Service building at the Northwest School and Experiment Station, Crookston.

Voted to accept with thanks the Victor Chemical Works Industrial fellowship of \$1,000, in accordance with the terms and conditions filed supplement to the minutes, page 447.

The petition of the residents of Morris, Minnesota, for the pension of Ole O. Bye was considered and the President was directed to communicate with the petitioners that the Regents of the University were without legal authority to favorably consider their petition.

Voted to confirm the invitation extended by the President to the International Institute of Co-operation to hold its summer conference in 1926 at the University of Minnesota.

Voted to adjourn.

W. T. MIDDLEBROOK, Secretary

University of Minnesota

BOARD OF REGENTS

MINUTES

December 8, 1925

A meeting of the Board of Regents was held in the Regents' room on Tuesday, December 8, 1925, at ten o'clock.

Present: Regent Williams, presiding; Regents Boeckmann, Christianson, Coffman, Collier, McConnell, Mayo, Partridge, Sundberg, Warren, and Wilson, A. D.

Voted to approve the minutes of the following meetings:

- Agricultural Committee of November 14, 1925.
- Board of Regents of November 14, 1925.
- Buildings and Grounds Committee of December 4, 1925.

Voted to approve the report of the Agricultural Committee of December 8, 1925.

Voted to approve the following budget amendment:

Section XXVIII, Item D-9, to read, Class BH, 50%.

Voted to approve the following correction of minutes:

May 21, 1924, appointment of Gladys Van Antwerp to read, Scholar in the Department of English from Hamline University with free tuition.

Voted to approve the following amendment of minutes:

October 19, 1925, appointment of William H. Johnson to read, November 16, 1925.

Voted to accept the following resignations:

Gladys H. Butler, Teaching Assistant in Romance Languages, effective November 12, 1925.

Dinah Graham, Typist, Mayo Foundation, effective October 15, 1925.

Marjorie Johnston, Assistant at Loan Desk, effective December 1, 1925.

George M. Robertson, Assistant in Economics, effective January 1, 1926.

Florence P. Soderberg, Clerk in School of Chemistry, effective December 1, 1925.

Voted to approve the following appointments:

Edith D. Dixon as Extension Worker with rank of Assistant Professor in Institute of Child Welfare, beginning November 23, 1925, at the rate of \$3,500, Class A.

Joseph C. Brown as Lecturer in Teaching Methods in General Extension Division from December 2, 1925, to June 30, 1926, at \$200 per class per semester.

Arthur L. H. Street as Lecturer in Mortuary Law in General Extension Division from January 4 to February 6, 1925, at \$50 for five lectures.

C. F. Callaway as Instructor in Embalming in General Extension Division from March 16 to 27, 1926, at \$275 for the period, Class C.

Edwin William Krafft as Instructor of Architecture in the General Extension Division from November 2, 1925, to June 30, 1926, at \$160 per class per semester.

Ruth R. Pearson as Instructor in Sociology from January 1 to June 15, 1926, at \$800 for the period, Class CH, 66%.

Clyde Stephens as Instructor in Music for 1925-26, at \$2,900, Class B.

Lehman Wendell as Instructor of Esperanto in General Extension Division from September 28, 1925, to June 30, 1926, at the rate of \$10 per student up to a maximum of \$160 per class per semester.

The following members of the faculty and staff to conduct short course in Partial Impressions November 10 to December 11, 1925, at the amount set opposite each name:

W. F. Lasby	\$62.50	A. T. Rowe	\$10.00
C. O. Flagstad	50.00	E. T. Tinker	25.00
Herbert Nelson	10.00		

The following persons to assist in conducting a short course in Partial Impressions November 10 to December 11, 1925, at the amount set opposite each name:

H. P. Boos	\$25.00	L. M. Ingebrigtsen	\$40.00
H. A. Munns	40.00	O. DeF. Davis	10.00

Joseph T. Cohen as Assistant in Institute of Child Welfare beginning November 16, 1925, at the rate of \$600, Class AH, 50%.

Alfred Desloges as Fellows in Ophthalmology and Otolaryngology at the Mayo Foundation beginning October 1, 1925, at \$600 per year, Class A.

Claude J. Ehrenberg as Assistant in Obstetrics and Gynecology beginning October 1, 1925, without salary, Class AH.

Charles E. Prichard as Research Fellow in Engineering Experiment Station beginning November 9, 1925, at \$650 for the period, Class AH, 50%.

Robert A. Stephenson as Fellow in Pediatrics at the Mayo Foundation beginning October 1, 1925, at the rate of \$600 per year, Class A.

Borghill K. Sundheim as Teaching Assistant in Romance Languages, beginning November 14, 1925, at the rate of \$600, Class BH, 40%.

Reginald Halstead as Technician in Minnesota General Hospital beginning November 10, 1925, at \$62.50 per month, Class AH, 50%.

Eric Rosendahl as Mechanician in Mechanical Engineering beginning December 1, 1925, at the rate of \$150 per month, Class AX.

Kathryn E. Worrell as Clerk in School of Chemistry beginning December 1, 1925, at the rate of \$840, Class A, C6.

Voted to approve the following salary adjustments:

E. Louise Granger, Assistant at Loan Desk in Library, from \$900 to \$1,000, Class A, effective December 1, 1925.

G. A. Maney, Instructor in Engineering in General Extension Division, from \$10 per student up to \$200 maximum, to \$200 per class per semester, effective December 1, 1925.

Louise F. Thorne, Assistant at Loan Desk in Library, from \$750 to \$900, Class A, effective December 1, 1925.

Sanford R. Winston, as Assistant in Institute of Child Welfare beginning November 16, 1925, at the rate of \$600, Class BH, 50%, in addition to work as Assistant in Department of Sociology at \$225, Class EH, 20%.

Voted to approve the following leaves of absence:

Edith I. Foster, Stenographer in Department of Physics, with salary from November 23 to December 6, 1925, on account of illness.

John W. Gruner, Assistant Professor of Geology, sabbatical furlough for 1926-27 to study in Germany.

Marshall Hertig, extension of leave without salary from January 31, 1926, to January 31, 1927, to continue work under the China Medical Board.

Max Wolfgang, Machinist in Department of Mechanical Engineering, extension of leave without salary from November 20, 1925, to June 30, 1926, on account of illness.

Voted to approve the following trips outside of the state:

F. S. Chapin, or M. C. Elmer as alternate, to New York City December 21, 1925, to January 3, 1926, to attend meeting of American Association of Schools of Professional Social Work, expenses not to exceed \$150 to be charged to Budget 146.

Anne D. Blitz to Washington, D.C., February 22 to 25, 1926, to attend meeting of National Association of Deans of Women, expenses not to exceed \$175 to be charged to Budget 88.

H. S. Diehl to New York City, December 29, 1925, to January 1, 1926, to attend annual meeting of the American Student Health Association, expenses not to exceed \$200 to be charged to Budget 840.

M. E. Haggerty to New York City and Washington, D.C., between February 1 and March 15, 1926, to attend meeting of Department of Superintendence and to interview candidates for positions, expenses not to exceed \$250 to be charged to Budget 400.

W. T. Middlebrook to Chicago, Illinois, December 11 to 13, 1925, to attend Conference of Business Officers, expenses not to exceed \$50 to be charged to Budget 88.

E. P. Lyon to Springfield, Massachusetts, New York City and Albany, New York, and Philadelphia, from Boston September 7 to 10, 1925, to interview candidates for positions, expenses not to exceed \$38.15 to be charged to Budget 270.

Voted to approve the following appointment notwithstanding the expressed policy of the Board of Regents in regard to the employment of more than one member of a family:

Velva Nunamaker Erickson, wife of E. H. Erickson, Technician on the Mayo Foundation, as Stenographer in Department of Experimental Medicine, Mayo Foundation, from October 15, 1925, to January 15, 1926, at the rate of \$840 per year, Class CH, 80%.

Voted that the Secretary be instructed to cast a unanimous ballot for the election of the following officers of the Board of Regents:

Regent Fred B. Snyder, President.

Regent J. G. Williams, Vice-president.

W. T. Middlebrook, Secretary.

The President of the Board appointed the following committees:

Executive Committee—Regent Snyder, chairman; Regents Collier, Partridge, Wilson, A. D., Boeckmann, Christianson, Coffman, Sundberg.

Agricultural Committee—Regent Sundberg, chairman; Regents Wilson, Bess M., Wilson, A. D., McConnell, Coffman, Williams, Warren.

Buildings and Grounds Committee—Regent Partridge, chairman; Regents Williams, Collier, Warren, Coffman, Snyder, Wilson, Bess M.

Salaries and Finance Committee—Regent Snyder, chairman; Regents McConnell, Partridge, Boeckmann, Coffman, Mayo.

Investment Committee—Regent Snyder, chairman; Regents Partridge, Coffman.

Attention of all members is called to the fact that whenever a member is present at a meeting of any committee he thereby becomes a member of the committee, with full voting power, whether he is such a member by appointment or not.

Consulting Committees—

Agriculture	Regent Wilson
Medicine	Regents Mayo and Boeckmann
Law	Regents Collier and Williams
Education and Extension	Regent McConnell
Mines	Regent Williams
Business	Regent Partridge
Student Activities and Social Life ...	Regent Warren

Voted to approve full insurance coverage for radium in bromide solution in the University Hospital.

Voted to accept with thanks the gift of bookbinding equipment from James W. Falconer to the Department of Art Education.

Voted to accept with thanks from Her Royal Highness Krom Khun Suddha Sininardh, Queen Aunt of His Majesty, the King of Siam, the Jatakathakatha from the Pali in ten volumes and the Milindapanha in one volume.

Voted that a diploma be issued to Orville N. Meland as a graduate of the Medical School as of the date of June 2, 1913.

Voted to authorize the Buildings and Grounds Committee to reject or accept bids on the Botany building, provided such bids are within the allotments made.

Voted to refer to the Buildings and Grounds Committee with power, preparation of plans and specifications and the advertising for bids for the dormitories at the North Central School and Experiment Station, Grand Rapids, and the West Central School and Experiment Station, Morris.

Voted to create the Law Scholarship Trust Fund for the development of legal education at the University, the first contribution to the fund being an anonymous gift of \$450.

Voted to appoint the President of the Board and the President of the University a committee with power to act with reference to the use of the Stadium and to arrange any other details in connection with the contemplated celebration of the chartering of the Swedish South Sea Company in 1626, which is to be held in Minneapolis in May or June, 1926.

Voted to authorize the President of the Board to name a committee of the Board to consider and report on insurance, pension or other plans which would provide for employees disabled and retired in the University's service.

Voted to appoint Regents Snyder and Boeckmann, and Professor F. H. Bass a committee to confer with the St. Paul and Minneapolis Joint Committee on the Pollution of the Mississippi River.

Voted that Charles W. Boardman, Principal, University High School, be granted leave of absence without salary from September 15, 1926, to September 15, 1927, to study at Columbia University with the understanding that if he completes the requirements for, and receives the degree of, Doctor of Philosophy during the year he will be paid a salary of \$4,500 when he returns to the University and given the title of Principal of the University High School and Director of Practice Teaching.

Voted to approve the following student loans:

General Student Loan Fund

Ruth G. Laramy	\$ 50.00
Charles L. Farabaugh	50.00
Arthur E. Cooper	35.00
C. D. Kopplin	65.00
Gerald S. Horton	40.00
E. Westberg	50.00
Theodore J. Prichard	50.00
Harold L. Westin	25.00

Julia Hilger	60.00
Albert B. Lopic	25.00
Charles L. Farabaugh	50.00

Total \$500.00

Ludden Trust Fund

Alma Richter	\$100.00
Frederic S. Irvin	50.00

Total \$150.00

Ludden Estate Loan Fund

Mauritz Sterner	\$ 50.00
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Ludden Real Estate Fund

Thomas V. Rigor	\$ 15.00
James W. Keaveny	67.00
Rufus O. Johnson	45.00
Kenneth Wilson	75.00
Harold J. Risk	50.00
Anne Stenson	35.00
Ada Lieberman	30.00
Allie L. Beauford	68.00
S. P. Ehrlick	85.00
Lawrence O'Donnell	50.00

Total \$520.00

Voted to approve the report of the Comptroller to the Chairman of the Salaries and Finance Committee, filed supplement to the minutes, page 448.

Voted to approve claims, list filed supplement to the minutes, page 449.

Voted to approve the following transfers:

Amount	From	To
\$ 20.00	Payroll item B-33, section XXV, page 147	Payroll item B-37, same section and page.
110.00	Payroll item M-19, section VII, page 98	Payroll item M-17, same section and page.
150.00	Payroll item A-11, section IV, page 33	Payroll item K-2, section IV, page 40.
300.00	Payroll item W-2, section IV, page 49	Payroll item W-26, same section and page.
800.00	Payroll item W-2, section IV, page 49	Payroll item W-27, same section and page.
481.25	Payroll item M-2, section VIII, page 103	Payroll item M-4, same section and page.

Amount	From	To
2,900.00	Budget 482, section XXII, page 136	Payroll item P-21, section IV, page 43.
1,050.00	Budget 225, section VI, fund N, page 73	Payroll item K-23, same section and page.
300.00	Payroll item B-11, section XXV, page 146	Payroll item B-38, same section, page 147.
275.00	Payroll item B-28, section XXV, page 147	Payroll item B-38, same section and page.
400.00	Payroll item A-13, section III, page 29	Payroll item A-33, same section and page.
300.00	Payroll item A-23, section III, page 29	Payroll item A-33, same section and page.
225.00	Budget 482, section XXII, page 136	Payroll item D-7, section XIV, page 118.
638.88	Payroll item C-3, section V, page 52	Payroll item C-17, same section and page.
300.00	Payroll item G-4, section VI, page 70	Payroll item T-40, same section, page 82.
2,889.90	Payroll item C-1, section V, page 52	Payroll item C-17, same section and page.
749.97	Reserve, page 18	Payroll item A-2, section XXIV, page 138.
1,250.03	Reserve, page 18	Payroll item C-5, section I, page 19.
130.00	Reserve, page 18	Budget 270, section VII, page 88.
4,600.00	Payroll item A-8, section VII, page 88	Reserve, page 18.
4,600.00	Reserve, page 18	Budget 270, section VII, page 88.
2,300.00	Reserve, page 18	Budget 452, section XVII, page 123.
700.00	Reserve, page 18	Budget 456, section XVII, page 124.
500.00	Budget 456, section XVII, page 124	Payroll item D-7, same section, page 125.
48.00	Budget 40, section I, page 21-A	Payroll item P-16, section IV, page 43.
24.00	Budget 40, section I, page 21-A	Payroll item P-17, section IV, page 43.
264.00	Budget 40, section I, page 21-A	Payroll item P-18, section IV, page 43.
36.66	Budget 40, section I, page 21-A	Payroll item P-19, section IV, page 43.
55.00	Budget 453, section XVII, page 124	Payroll item P-19, section IV, page 43.
5,000.00	Budget 44, section I, page 21-A	Budget 350, section IX, page 107.
300.00	Reserve, page 18	Payroll item B-5, section I, page 18.

Amount	From	To
251.91	Budget 998, section III, page 30	Budget 1012, same section and page.
47,250.00	Budget 998, section III, page 30	Budget 1006, same section and page.
116.66	Payroll item S-5, section IV, page 45	Payroll item S-21, same section and page.
35.00	Payroll item A-10, section IV, page 33	Reserve, page 18.
35.00	Reserve, page 18	Budget 123, section IV, page 42.
2,056.00	Payroll item C-3, section V, page 52	Payroll item C-16, same section and page.
400.00	Payroll item S-12, section VI, page 80	Payroll item S-16, same section and page.
250.02	Payroll item D-28, section VI, page 65	Payroll item D-30, same section and page.
4,000.00	Reserve, page 18	Budget 484, section XXII, page 136.
1,125.00	Budget 794, section XXIV, page 143	Budget 800, same section, page 145.
149.03	Payroll item A-24, section XXV, page 145	Payroll item A-31, same section and page.
500.00	Payroll item A-28, section XXV, page 145	Payroll item A-29, same section and page.
676.16	Budget 993, section XXVIII, page 154	Budget 990, same section and page.
500.00	Budget 646, section XXII, page 136	Payroll item B-9, section V, page 51.
150.00	Reserve, page 18	Payroll item B-9, section V, page 51.
100.00	Reserve, page 18	Budget 153, section V, page 51.
252.52	Reserve, page 18	Budget 625, section XXII, page 136.
100.00	Budget 998, section III, page 30	Budget 1006, same section and page.
40.00	Payroll item A-11, section IV, page 33	Payroll item L-27, same section, page 41.
5,000.00	Reserve, page 18	Budget 486, section XXII, page 136.

Voted to approve requisitions No. 5157 to No. 5561, \$39,114.42.

Voted to adjourn.

W. T. MIDDLEBROOK, Secretary