

The University of Minnesota
AGRICULTURAL COMMITTEE
MINUTES

April 14, 1920

A meeting of the Agricultural Committee was held in the President's office on Wednesday, April 14, 1920, at eight-thirty o'clock.

Present: Regent M. M. Williams, chairman pro tem; Regents Burton, Butler, Glotfelter, McConnell, Sommers, and Williams, J. G.

Voted to accept the following resignations:

H. W. Vaughn, Professor of Animal Husbandry, effective July 1, 1920.

G. R. Bisby, Assistant Professor of Plant Pathology, effective July 1, 1920.

T. B. McCullough, Assistant Professor of Demonstration Farms and Agricultural Extension, effective April 30, 1920.

W. V. Gousseff, Assistant Professor of Animal and Dairy Husbandry at Crookston, effective April 10, 1920.

K. A. Kirkpatrick, County Agent Leader in Agricultural Extension, effective April 1, 1920.

N. K. Carnes, Instructor in Animal Husbandry, effective April 1, 1920.

A. H. Larson, Instructor at Crookston, effective May 1, 1920.

Hazel Rockwood, Instructor in Home Economics, at Crookston, effective June 1, 1920.

A. M. Christensen, Instructor in Farm Crops at Crookston, effective April 10, 1920.

A. C. Howe, Band Instructor at Crookston, effective March 15, 1920.

C. B. Finley, Student Instructor in Dairy Husbandry, effective April 1, 1920.

R. C. Dahlberg, Seed Analyst, effective August 31, 1920.

V. R. Haber, Research Assistant in Entomology, effective March 1, 1920.

Otto Kinneberg, Clinical Assistant in Veterinary Medicine, effective April 1, 1920.

Voted to approve the following appointments:

Lionel Crocker as Instructor in Rhetoric from April 1 to June 16, 1920, at \$500.

Amy Christensen as Instructor in Home Economics at Crookston, extension from March 26 to April 31, 1920, at \$15, with \$45 additional for extra work.

Alice E. Thompson as Extension Lecturer from February 12 to March 27, 1920 at \$40 per week.

W. J. Corwin as Supervisor of County Agent Work from April 1 to June 30, 1920, at \$1,500 per year, with \$1,200 additional from the U. S. Department.

Ann T. Lamb as Home Demonstration Agent for St. Paul from March 8 to June 30, 1920, at \$1,000 per year, with \$800 from the St. Paul Association.

Hazel S. Smith as Home Economics Assistant from February 16 to March 1, 1920, at \$50.

Margaret Kohler as Assistant Instructor in Music at Morris, from January 8 to March 18, 1920, at \$3 per week.

W. C. Cook as Graduate Assistant in Entomology from March 1 to June 30, 1920, at \$60.

P. D. Strausbaugh as Graduate Assistant in Horticulture from March 1 to April 15, 1920, at \$50 per month.

Edwin Gaumnitz as Student Assistant in Agricultural Economics from March 27 to June 30, 1920, at the rate of \$125 per month for full time.

Casper Haas as Student Assistant in Agricultural Economics from April 5 to June 30, 1920, at the rate of \$125 per month for full time.

R. E. Curtis as Graduate Scholar in Agricultural Economics at \$225 per year.

Bernetta L. Seipel as Theme Reader in the School from February 11 to March 31, 1920, at \$.50 per hour.

Mrs. M. M. Ricketts as Theme Reader in the School from February 1 to March 31, 1920, at \$.50 per hour.

Abbie F. Hawes as Theme Reader from March 15 to June 15, 1920, at \$.60 per hour.

Winifred Bailey as Assistant in the Library at \$40 per month beginning January 1, 1920.

Juliet Webster as Secretary to Dean Thatcher from March 15 to July 1, 1920, at \$110 per month.

Adella A. Perlts as Clerk in the Poultry Division at \$75 per month beginning March 7, 1920.

Marion A. Fleming as Stenographer in Agricultural Extension Division, beginning February 15, 1920, at \$65 per month.

Grace Smith as Stenographer at Morris from February 23 to June 30, 1920, at \$65 per month.

Alice M. Olson as Clerk in the Office of the Secretary at \$60 per month beginning March 1, 1920.

Lucy Ashenden as Clerk in the Office of the Secretary at \$900 per year beginning March 1, 1920.

Mrs. Cecil Skinner as Clerk in Plant Pathology Section from April 1 to June 30, 1920, at \$85 per month.

Nora Nedland as Clerk of the Division of Soils from March 23 to April 22, 1920, at \$85 per month.

Zora Studeman as Clerk in Plant Pathology from March 1 to June 30, 1920, at \$.35 per hour for all time over half-time.

Esther Wolfson as Multigraph Operator in Agricultural Extension from April 5 to June 30, 1920, at \$75 per month.

Mrs. Bertha Taylor as Special Nurse at Morris from February 10 to 29, 1920, at \$35 per week, with traveling expenses, board and room.

Charles Smith as Assistant Butcher and Cold Storage Operator at \$90 per month beginning March 15, 1920.

Voted to approve the following promotions:

H. J. Burtis from Instructor in Rhetoric at \$166.66 per month to Assistant Professor at \$2,000 per year beginning April 1, 1920.

Luella Reitan from Stenographer at \$60 per month to Record Clerk in the Office of the Secretary at \$75 per month beginning February 15, 1920.

Nora C. Hansen from Second Clerk in the Division of Publications at \$70 per month to Chief Clerk at \$80 per month beginning April 1, 1920.

Voted to approve the following salary adjustments:

W. L. Boyd, Professor of Veterinary Science, from \$3,000 to \$3,750 per year beginning April 1, 1920.

L. S. Palmer, Associate Professor of Agricultural Biochemistry, from \$2,800 to \$3,200 per year beginning April 1, 1920.

T. E. Odland, Assistant Professor of Agronomy, from \$1,800 to \$2,250 per year beginning April 1, 1920.

F. W. McGinnis, Assistant Professor of Agronomy, from \$1,800 to \$2,250 per year beginning April 1, 1920.

W. T. Tapley, Assistant in Horticulture, from \$50 to \$75 per month beginning April 1, 1920.

A. C. Hildreth, Assistant in Horticulture, from \$50 to \$75 per month beginning April 1, 1920.

A. D. Johnston, Instructor in Blacksmithing, to receive \$133.33 per month additional for April, May and June, 1920.

Following increases in the Division of Agricultural Extension, effective April 1, 1920:

T. A. Erickson from \$2,850 to \$3,300

S. B. Cleland from \$2,400 to \$3,000

Sadie Currier from \$900 to \$1,020

Eleanor Simons from \$840 to \$960

Violet Petterson from \$840 to \$960

Belinda Engdahl from \$720 to \$840

Marion Rogers (1/2 time) from \$480 to \$540

Helen Peterson from \$840 to \$960

Gertrude Edwins from \$960 to \$1,080

W. J. Corwin from \$2,700 to \$3,000

J. S. Jones from \$2,700 to \$3,000

W. E. Morris from \$2,700 to \$3,000

Myrtle Markee from \$780 to \$840

Guy Ziegler from \$1,320 to \$1,500

Mrs. M. B. Baker from \$1,320 to \$1,500

E. B. Torrey from \$1,900 to \$2,100

Ellen Overlock, Secretary in the Division of Home Economics, from \$85 to \$100 per month beginning April 1, 1920.

Alma Schewpe, Clerk in the Division of Agronomy, from \$75 to \$85 per month beginning April 1, 1920.

L. Heylman, Engineer, from \$1,620 to \$2,000 per year beginning April 1, 1920.

A. W. Fritz, Foreman Painter, from \$1,260 to \$1,500 per year beginning April 1, 1920.

The following to be increased from \$1,620 to \$1,720 per year beginning November 1, 1919.

E. Doble, Electrical Foreman

D. C. Morton, Steamfitter

F. E. Williams, Plumber Foreman.

The following to be increased from \$55 to \$70 per hour beginning April 1, 1920:

A. Frank, Engineer

O. W. Lyden, Engineer

Harry Wilson, Engineer

Voted to approve the following leaves of absence:

G. F. Howard, Assistant Professor in Agricultural Extension, leave from January 1, to March 13, 1920, without salary.

Cassie Ball, Assistant in Home Economics at Crookston, leave from March 15 to April 1, 1920, without salary.

Helene Kennedy, Secretary to Dean Thatcher, leave from April 8 to July 1, 1920, without salary.

Voted to approve the following trips outside the state:

C. G. Selvig to Washington, D. C., March 11 to 13, 1920, for hearing on drainage and flood control. Expenses of \$100 to be charged to Budget 490-C.

C. P. Fitch to Chicago, Illinois, May 3 and 4, 1920, for conference of experiment station veterinarians. Expenses of \$75 to be charged to Budget 165.

W. A. McKerrow to Dubuque, Iowa, April 5 to 7, 1920, for conference of dairy extension workers of Middle States. Expenses of \$50 to be charged to Budget 135.

L. V. Wilson to Dubuque, Iowa, April 5 to 7, 1920, for conference of dairy extension workers of Middle States. Expenses of \$50 to be charged to Budget 135.

R. A. Gortner to St. Louis, Missouri, April 12 to 15, 1920, for the spring meeting of the American Chemical Society. Expenses of \$85 to be charged to Budget 150.

F. E. Balmer to Chicago, Illinois, March 3 to 5, 1920, for meeting of the American Farm Bureau Federation. Expenses of \$40 to be charged to Budget 135.

Voted to approve the following plan submitted by Dr. John Sundwall for the extension of the Health Service to Crookston and Morris:

1. A fee of two dollars per quarter shall be collected from each student and employee for the purpose of maintaining the Students' Health Service.

2. The full time services of a nurse shall be engaged during the school year. She shall be directly in charge of the Students' Hospital and Dispensary. She shall be responsible for the care of the equipment of the Health Service. She shall perform all those duties as may be prescribed by the Superintendent of the School and Director of the Health Service.

3. The Director shall arrange for the physical examination of all entering students, new members of the faculty, and new employees. These examinations shall be conducted at least once each year and at the earliest possible date of the beginning of the school year.

4. Correction of defects, physical reconstruction and reclamation of subnormal students, shall be done under the supervision of the director at the earliest possible date of each school year.

5. The sanitary regulations, now in force at the University and Farm, relative to the campus shall be adopted for the Northwest School of Agriculture.

6. The Director shall visit the school at least once each month and as often as is deemed necessary. During these visits he shall address the student assemblies on important health topics. He shall consult with students in need of medical attention and make the necessary sanitary inspections.

7. A local physician shall be employed to treat serious cases that may develop during the absence of the Director.

8. All supplies and equipment shall be purchased at the beginning of the school year.

9. The Director shall have the closest cooperation of the department of physical education. The latter shall follow out the recommendations of the former in regard to the physical exercises of subnormal students.

10. The Students' Health Service budget for the Northwest School of Agriculture shall be conjointly prepared by the Superintendent of the School and the Director of the Health Service.

11. The Superintendent of the School and the Director of the Health Service may formulate and enforce any and all regulations pertaining to the health and physical welfare of the students. These regulations shall first be approved by the Dean of the Department of Agriculture, the President of the University, and the Board of Regents.

Voted to discontinue the plan of conducting demonstration farms under the Extension Division.

Voted to approve the recommendation placing Mr. W. D. Dyer in charge of the short course work during Professor A. V. Storm's leave of absence.

A request from Mr. Peter Hermes was submitted asking permission to lay a water main inside the fence on the University line bordering on Cleveland Avenue. It was

Voted to grant this request and that it be referred to the President of the Board for final arrangements. The agreement with Mr. Hermes is filed among valuable papers, No. 273.

Voted to approve the spring and summer session for disabled soldiers at the School of Agriculture.

Voted to approve the request of Professor William Moore to transfer his work to Cornell University for three months beginning June 15, 1920, it being agreed that Professor Moore will receive his regular salary and that he will pay all traveling and other expenses involved in the transfer.

Voted to approve the announcement of scholarships under the Dorr bequest beginning next year and that the Dean of the Department submit regulations for the administration of the scholarships.

A letter from Superintendent C. G. Selvig outlining the plans for the erection of a soldiers and sailors Memorial at Crookston was presented. It was

Voted to approve the plan with the request that final plans and suggested location be submitted for approval.

Voted to approve the bid on the paving at Crookston in the amount of \$6,560.

Voted to disapprove an additional appropriation of \$4,000 for the cottage at Waseca.

It was voted that \$850 of the unexpended balance of Dr. W. W. Cumberland's salary be transferred as follows, \$325 each to payroll items 155-c and 155-d for graduate assistants, and \$200 to budget 152.

Voted to adjourn.

O. L. BUHR, *Secretary*

The University of Minnesota

BOARD OF REGENTS

MINUTES

April 14, 1920

A meeting of the Board of Regents was held in the President's office on Wednesday, April 14, 1920, at ten o'clock.

Present: Regent Snyder, presiding; Regents Burnquist, Burton, Butler, Glotfelter, McConnell, Partridge, Sommers, Williams, J. G., and Williams, M. M.

Voted to approve the minutes of the meeting of the Agricultural Committee of February 17, 1920, and the minutes of the meeting of the Board of Regents of February 17, 1920.

Voted to approve the report of the Agricultural Committee of April 14, 1920.

Voted to amend the minutes of the meeting of February 17, 1920, as follows:

Appointment of Mrs. Carlyle Scott as Manager of the Concert Course to date from March 1, 1920.

Dr. S. B. Solhaug from Assistant to Teaching Fellow in the Health Service.

Voted to accept the following resignations:

E. Dana Durand, Professor of Economics, effective June 30, 1920.

Wallace Notestein, Professor of History, effective June 30, 1920.

Raymond Moley, Associate Professor of Political Science, effective June 30, 1920.

J. Hugh Jackson, Assistant Professor of Accounting, effective June 30, 1920.

Helen Whitney, Assistant Professor of Rhetoric, effective March 1, 1920.

Carl O. Dunbar, Instructor in Geology, effective July 1, 1920.

T. W. Bussom, Instructor in Romance Languages, effective June 30, 1920.

Helen F. Jackson, Director of Sanford Hall, effective June 30, 1920.

Olive Nott, Assistant in Romance Languages, effective February 17, 1920.

W. H. Freng, Student Helper in Animal Biology, effective March 1, 1920.

Lillian S. Greenleaf, Scholar in Philosophy, effective April 1, 1920.

Voted to approve the following appointments:

E. A. Heilman as Assistant Professor of Accounting at \$3,000 for the year 1920-21.

Harold S. Quigley as Assistant Professor of Political Science for the year 1920-21 at \$2,500.

C. P. Kuhlman as Instructor in the School of Business for the spring quarter at \$400.

T. H. Sanders and H. S. Noble as Instructors in Accounting in the Extension Division at \$200 each for the spring quarter, their salaries to be reduced in that amount in the School of Business.

Stanley Gillam as Lecturer in American Government for the spring quarter of 1919-20, at \$400.

H. G. Arnsdorf as Assistant Registrar beginning March 15, 1920, at \$2,700 per year, with increase to \$3,000, beginning July 1, 1920.

M. E. Todd as Instructor in Electrical Engineering for the year 1920-21 at \$2,000.

Mrs. S. M. Soper as Instructor in Rhetoric for March, 1920, at \$166.66.

John F. Dulebohn as Instructor in Business Law in the Extension Division for the second semester of 1919-20 at \$125.

Mrs. L. F. Lammers as Solicitor for the Lyceum Department from February 16 to May 1, 1920, at \$200 per month.

Dr. E. T. Herrmann as Instructor in Medicine beginning April 1, 1920, without salary.

Dr. D. D. Turnacliff as Assistant in Medicine beginning April 1, 1920, without salary.

Dr. L. S. Ylvisaker as Assistant in Medicine beginning April 1, 1920, without salary.

Dr. Roscoe C. Webb as Acting Resident Physician at the University Hospital at \$50 per month beginning February 1, 1920.

Dr. C. A. McKinlay as Instructor in Medicine for the rest of the year, beginning March 1, 1920, without change in salary.

Allen T. Newman as Assistant in Pharmacology for the rest of the year, beginning March 1, 1920, without salary.

Frank L. Roberts as Assistant in Anatomy for the spring quarter of 1919-20 without salary.

Dr. E. T. W. Boquist as Assistant in Medicine for the rest of the year, beginning March 1, 1920, without salary.

Charles Lively and Louis A. Boettiger as part-time Instructors in Sociology for the year 1920-21 at \$1,200 each.

Additional appointments for the year 1920-21:

Archie D. Power as Instructor in Physics at \$2,000

Oswald Rognley as Instructor in Physics at \$2,000

Joseph Valasek as part-time Instructor in Physics at \$1,200

Teaching Fellows in Physics at \$600 each

James W. Broxon
Gerhard Ellestad
Joy Hamrin

Teaching Assistants in Physics at \$600 each

Karl E. Rollefson
Charlotte Zimmerscheid
Paul E. Boucher
Iwao Fukushima
Frank C. Kracek

Assistants in History

John H. Barnhard at \$1,500 per year
Faith Thompson at \$1,000 per year
Mrs. Georgina Droitcour at \$1,000 per year

Teaching Fellows in History at \$600

John P. Davison
Edith P. Stickney
Elizabeth M. Lynskey
Marion Rubins
Lillian Luehrs

Scholars in History at \$225

Oliver P. Field
Alexander Aas

Paul D. Austin as Student Helper in Physics for the spring quarter of 1919-20 at \$75, and the year 1920-21 at \$225.

Esther Strand and Esther Hendrickson as Teaching Fellows in German for the year 1920-21 at \$600 each.

Elizabeth Nissen as Teaching Fellow in Romance Languages for the year 1920-21 at \$600.

The following Teaching Fellows in Psychology for the year 1920-21 at \$600 each:

Dorothy H. Brown
Raymond O. Filter
Margaret Kincaid
Calvin P. Stone

Carey M. Jensen as Teaching Fellow in Mathematics for the year 1920-21 at \$600.

Elizabeth Carlson as Teaching Assistant in Mathematics for the year 1920-21 at \$1,000.

Eva Fillmore as Scholar in Psychology for the year 1920-21 at \$225.

August Dvorak and Norman McVean as Scholars in Physics for the year 1920-21, at \$225 each and remission of fees.

Lewis M. Terman and C. O. Davis as special lecturers at the spring conference of Superintendents and Principals at \$400 and \$125 respectively.

Carl L. Walker as Student Helper in Animal Biology for the spring quarter of 1919-20 at the rate of \$225.

Louis G. Kennedy as Student Helper in Philosophy for the spring quarter of 1919-20 at the rate of \$225.

Donald Countryman as Assistant in Public Speaking at \$125 from March 1 to June 15, 1920.

Josef A. Kindwall, as Assistant in Romance Languages from February 17 to July 1, 1920, at \$206.59.

Alexander E. Brown as Technician in Medicine at \$30 per month beginning March 1, 1920.

The following chaperones for cooperative cottages:

Marie B. Denneen for Loring Cottage during the Summer Session.

Jean Alexander for Loring Cottage during the year 1920-21.

Dr. Margaret Warwick for Northrop Cottage during the Summer Session and 1920-21.

Gertrude D. Ross as Instructor in Art Education in the Summer Session at \$175.

Dr. W. S. Carpenter to conduct course in Embalming at \$375.

Charles D. Hurd as DuPont Fellow in Chemistry for the rest of the year 1919-20, beginning April 1, 1920.

Donald O. Nelson as Student Assistant in Engineering at \$75 per month beginning April 1, 1920.

Paul A. Samuelson as Student Helper in Animal Biology for March, 1920, at the rate of \$225 per year.

Ellen Swart as Student Helper in Economics for the rest of the year beginning March 1, 1920, at \$25 per month.

Dr. Ward T. Williams as Assistant in Dentistry for three months beginning February 1, 1920, at \$25 per month.

Agnes Ring as Nurse in Dentistry at \$60 per month beginning February 1, 1920.

C. Winzenburg as Student Assistant in Pharmacy at \$10 per month beginning February 15, 1920.

Helen B. Morse as Cataloger in the Library at \$100 per month, beginning April 1, 1920.

Dorothy Campbell as Assistant in the Library at \$60 per month beginning April 1, 1920.

Carolyn Clark as Secretary to the Survey Commission at \$90 per month beginning February 19, 1920.

Mrs. Gertrude Fischer as Stenographer in the Buildings and Grounds Department at \$85 per month, beginning March 9, with \$60 per month, beginning April 1, 1920.

Alma K. Peterson as Stenographer in the Mines Experiment Station at \$75 per month beginning February 15, 1920.

Vivian L. Burwick as Stenographer in the Registrar's office at \$75 per month beginning March 15, 1920.

Mrs. Dorothy G. Johnson as Assistant to the Statistician at \$75 per month beginning March 15, 1920.

Elma George as Stenographer in the Service Department at \$80 per month beginning March 1, 1920.

Florence K. Sullivan as Clerk in the Medical School at \$60 per month beginning February 23, 1920.

Mrs. M. Steckler as Clerk in the Military Department at \$75 per month beginning February 9, 1920.

Margaret Ames as Clerk to the Faculty Advisers at \$70 per month beginning February 14, 1920.

Ada M. Carlson as Clerk in the Service Department at \$65 per month beginning February 1, 1920.

Mildred Langworthy as Clerk in the Service Department at \$75 per month beginning March 1, 1920.

D. I. McDonald as Clerk in the Chemistry Stockroom at \$60 per month beginning February 18, 1920.

Bernard Archer as Instrument Man in Experimental Engineering at \$60 per month beginning February 23, 1920.

Lena Babcock as Graduate Nurse in Pediatrics at \$75 per month beginning February 18, 1920.

Ruth Lovely as Clerk in the Outpatient Department at \$55 per month beginning January 1, 1920.

Hettie Joach as Nurse at the Students' Hospital at \$75 per month beginning April 1, 1920.

Stella Thomola as Maid at the Students' Hospital at \$35 per month beginning April 1, 1920.

Anna Swenson as Maid at the Students' Hospital at \$35 per month beginning April 1, 1920.

Emma Selander as Cook at the Students' Hospital at \$60 per month beginning March 1, 1920.

Henrietta Nolte as Service Woman in Physiology Department at \$50 per month beginning March 3, 1920.

Cliton Larson as tool room boy in Engineering at \$55 per month beginning April 1, 1920.

Voted to approve the following promotions:

Anthony L. Underhill from Assistant Professor to Associate Professor of Mathematics, without change in salary, beginning April 1, 1920.

Anna Cherry from Teaching Fellow in Romance Languages at \$600 to Assistant at \$567.17 from February 17 to July 1, 1920.

P. P. Phillips from Budget Clerk at \$1,640 to Accountant at \$2,100 per year, beginning March 18, 1920.

Walter Huebner from Clerk at \$1,380 to Assistant Cashier at \$1,800 beginning March 1, 1920.

Voted to approve the following salary adjustments:

Adolph Ringoen, Instructor in Animal Biology, from \$1,500 to \$1,800 per year beginning April 1, 1920.

Rewey Belle Inglis, Instructor in the University High School, from \$1,700 to \$1,900 for the year 1920-21.

Dr. S. M. White to receive \$166.66 per month additional for spring and summer quarters for extra work.

Dr. W. W. Holley to receive \$250 for services during epidemic.

J. L. Maynard, Assistant in Chemistry, to receive \$100 for work in Course for Embalmers.

John H. Sherman to receive \$50 for lecture in Embalming Course.

Mrs. Z. C. Dickinson, Assistant in Business, to receive \$50 for work in the winter quarter.

Mrs. Roy G. Blakey, Assistant in Business, to receive \$75 for work in the winter quarter.

Sybil Fleming, Assistant in Business, to receive \$75 for work in the winter quarter.

Frances Ford, Medical School, to receive \$7 for work at the Health Service.

O. L. Buhr, Executive Secretary, from \$125 for half time to \$250 per month for full time beginning April 1, 1920.

Charles Lively, Assistant in Sociology, to receive \$400 additional for the spring quarter.

Mrs. Mary Woodruff, Cafeteria Manager of the Minnesota Union, from \$2,000 to \$2,200 per year beginning January 1, 1920.

J. C. Poucher, Director of the General Service Department, from \$2,700 to \$3,000 per year beginning April 1, 1920.

C. E. Griswold, Assistant Comptroller, from \$2,700 to \$3,500 per year, beginning April 1, 1920.

Conrad Seitz, Cashier, from \$2,250 to \$2,700 per year beginning April 1, 1920.

R. S. Callaway, Purchasing Agent, from \$2,250 to \$2,700 per year, beginning April 1, 1920.

Marie Mousseau, Secretary to the Comptroller, from \$110 to \$125 per month, beginning April 1, 1920.

Clarence Smith, Clerk in the Purchasing Department, from \$110 to \$125 per month, beginning April 1, 1920.

Anna M. Fox, Assistant Accountant, from \$100 to \$110 per month, beginning April 1, 1920.

Irene Paulson, Classification Clerk, from \$100 to \$110 per month, beginning April 1, 1920.

Rose Lindstrom, Abstract Clerk, from \$80 to \$90 per month, beginning April 1, 1920.

Helena Ulrich, Stenographer in the Business Office, from \$70 to \$80 per month, beginning April 1, 1920.

Ida Christianson, Clerk in the Business Office, from \$70 to \$80 per month, beginning April 1, 1920.

Angelina Anderson, Clerk in the Business Office, from \$80 to \$85 per month, beginning April 1, 1920.

Georgiana Caldwell, Clerk in the Business Office, from \$70 to \$85 per month, beginning April 1, 1920.

Lillian Eglund, Clerk in the Business Office, from \$70 to \$80 per month, beginning April 1, 1920.

Mary Bowers, Cost Accounting Clerk, from \$90 to \$100 per month, beginning April 1, 1920.

Cecil Smith, Assistant Pay-roll Clerk, from \$75 to \$85 per month, beginning April 1, 1920.

A. L. Pfutzenreuter, Assistant Invoice Clerk, from \$75 to \$80 per month, beginning April 1, 1920.

Alice Carlson, Clerk in the Business Office, from \$70 to \$80 per month, beginning April 1, 1920.

Agnes Rindahl, Clerk in the Business Office, from \$75 to \$80 per month, beginning April 1, 1920.

Elsie Reed, Stenographer in the Business Office, from \$80 to \$90 per month, beginning April 1, 1920.

J. O. Roberts, Storekeeper, from \$1,500 to \$1,800 per year, beginning March 1, 1920.

Andrew Dahlen, Foreman Painter, from \$1,720 to \$1,800 per year, beginning April 1, 1920.

Roy Maiser, Assistant Purchasing Agent, from \$100 to \$125 per month beginning December 1, 1919.

F. L. Roberts, Assistant in Anatomy, to receive \$66 for the spring quarter.

L. U. Boyle, Mechanic in the Medical School, from \$1,620 to \$1,740 per year beginning April 1, 1920.

Lydia Christ, Social Service Worker in Medical School, from \$90 to \$120 per month beginning April 1, 1920.

Marie Watson, Social Service Worker in Medical School, from \$65 to \$75 per month beginning April 1, 1920.

Caroline Manger, Social Service Worker in Medical School, from \$105 to \$110 per month beginning April 1, 1920.

Ruth Telleen, Secretary to Dean of Student Affairs, from \$1,380 to \$1,680 per year beginning April 1, 1920.

Teresa Fitzgerald, Secretary to the Registrar, from \$90 to \$100 per month, beginning April 1, 1920.

Nettie Thornquist, Secretary in Anatomy Department, from \$80 to \$100 per month beginning February 10, 1920.

Ruth Anderson, Stenographer in College of Education, from \$70 to \$85 per month, beginning April 1, 1920.

Evelyn Harwood, Stenographer in Architectural Department, from \$700 to \$760 per year beginning March 1, 1920.

Myrtle Lineer, Nurse in Dentistry, from \$60 to \$87.50 per month beginning February 1, 1920.

Agnes Fleming, Nurse in the Elliot Hospital, from \$75 to \$90 per month, beginning March 8, 1920.

Elva Runnerstrom, Nurse at the Health Service, from \$75 per month with room and board to \$90 per month beginning March 1, 1920.

Harry Dixon, Power Plant Engineer, from \$130 to \$150 per month beginning March 1, 1920.

James Haley, Power Plant Engineer, from \$110 to \$130 per month beginning March 1, 1920.

Oscar L. Nelson, Storekeeper of military equipment, from \$90 to \$100 per month beginning March 1, 1920.

Mrs. Hannah Johnson, Service Woman in Medical School, from \$55 to \$60 per month beginning March 1, 1920.

Bridgett O'Shea, Service Girl in Medical School, from \$45 to \$50 per month, beginning March 1, 1920.

Hilda Anderson, Service Woman in Medical School, from \$55 to \$60 per month, beginning March 1, 1920.

Alfred Keam, Service Man in Medical School, from \$55 to \$60 per month beginning March 1, 1920.

Increase of \$5 per month in salaries of all domestic help at the University Hospital, beginning April 1, 1920.

Maximum of \$100 per month to janitors and watchmen at the University Farm and on the main campus, beginning April 1, 1920.

Voted to approve the following leaves of absence:

G. H. Hayes, Comptroller, from April 20 to May 20, 1920, with salary.

F. H. Swift, Professor of Education, withdrawal of request for sabbatical furlough.

A. J. Todd, Professor of Sociology, continuation of leave for the year 1920-21 without salary.

C. D. Allin, Professor of Political Science, sabbatical furlough from May 1, to September, 1920.

W. H. Emmons, Professor of Geology, leave from April 1 to 15, 1920, without salary.

T. H. Sanders, Assistant Professor of Accounting, leave for the year 1920-21 without salary.

Katherine F. Ball, Vocational Adviser, continuation of leave to June 30, 1920.

May S. Kissock and Helen Barr, of the Department of Physical Education for Women, leave from April 20 to 25, 1920.

C. M. Jansky, Instructor in Electrical Engineering, leave from April 5 to 12, 1920, with salary.

Voted to approve the following trips outside the state:

M. L. Burton to New York City on official business and to Washington, D. C., for a military conference and Mines Experiment Station affairs, February 25 to March 5, 1920. Expenses of \$200 to be charged to Budget 51.

G. H. Hayes and C. E. Griswold to Chicago, Illinois, May 7 and 8, 1920, for meeting of the Association of Business Officers of State Universities and Colleges of the Middle West. Expenses of \$65 each to be charged to Budget 51.

E. B. Pierce to Washington, D. C., April 13 to 15, 1920, for meeting of the American Association of Collegiate Registrars. Expenses of \$150 to be charged to Budget 51.

Mrs. Jessie S. Ladd to Cleveland, Ohio, April 8 to 10, 1920, as a representative at the meeting of the Council of the Association of Collegiate Alumnae. Expenses of \$150 to be charged to Budget 51.

L. W. Jones to St. Louis, Missouri, April 13 to 16, 1920, for meeting of the American Chemical Society. Expenses of \$75 to be charged to Budget 235.

Dr. John Sundwall to Chicago, Illinois, March 2 to 4, 1920, for a conference called by the Council on Health and Public Instruction of the American Medical Association. Expenses of \$50 to be charged to Budget 9.

F. J. Wulling to Washington, D. C., May 5 and 6, 1920, for the U. S. Pharmacopoeial Revision Convention. Expenses of \$150 to be charged to Budget 249.

J. M. Thomas to Chicago, Columbus, Washington, Philadelphia, New York, Boston, etc., March 27, 1920, to interview candidates for positions in the Rhetoric Department. Expenses of \$300 to be charged to Budget 85.

E. W. Olmsted to various eastern cities March 26, 1920, to interview candidates for positions in the Department of Romance Languages. Expenses of \$300 to be charged to Budget 88.

S. C. Shipley to Chicago and Detroit, February 26 to March 3, 1920, to purchase government machinery. Expenses of \$100 to be charged to Budget 95-b.

F. B. Rowley to Chicago and vicinity, March 27, 1920, to accompany the senior Mechanical Engineers on an inspection trip. Expenses of \$60 to be charged to Budget 103.

Manuel C. Elmer to New Orleans, La., April 14 to 21, 1920, for the National Conference of Social Work. Expenses of \$150 to be charged to Budget 90.

W. T. Ryan to Milwaukee, Chicago, and vicinity, March 27, 1920, to accompany students on inspection tour of factories and power plants. Expenses of \$60 to be charged to Budget 105.

W. S. Miller to Chicago, Illinois, March 19 and 20, 1920, to represent the University High School at meetings of the North Central Association of Colleges and Secondary Schools. Expenses of \$60 to be charged to Budget 250.

A. M. Field, to Indianapolis, Indiana, May 12 to 15, 1920, for annual regional conference of Federal Board for Vocational Education. Expenses of \$70 to be charged to Budget 250.

J. V. Ankeney to Ann Arbor, Michigan, April 8 to 10, 1920, for convention of the National University Extension Association, and to Albany, N. Y., to investigate system of visual instruction in the State Department of Education of New York. Expenses of \$125 to be charged to Budget 271.

Mrs. S. H. Van Dusen and R. R. Price, to Ann Arbor, Michigan, April 8 to 10, 1920, for convention of the National University Extension Association. Expenses of \$65 each to be charged to Budget 271.

Marion A. Tebbets to New Orleans, La., April 12 to 21, 1920, for meeting of the American Association of Hospital Workers. Expenses of \$150 to be charged to Budget 211.

Louise M. Powell to Atlanta, Georgia, April 12 to 17, 1920, for meeting of the National League of Nursing Education. Expenses of \$150 to be charged to Budget 211.

Mrs. Dorothy Kurtzman to Atlanta, Georgia, April 12 to 17, 1920, for meeting of the National Organization of Public Health Nursing. Expenses of \$150 to be charged to Budget 194.

W. H. Emmons and A. J. Tiejé to the Black Hills, South Dakota, May 1, 1920, to accompany students in the School of Mines and Geology on a required trip. Expenses of \$100 and \$250 to be charged to Budget 71.

C. F. Lindsley and four members of the debating team to Madison, Wisconsin, March 12, 1920, for the spring inter-collegiate debate. Expenses of \$30 each to be charged to Budget 86.

The chairman of the committee on the selection of a new president submitted the following recommendation:

April 13, 1920.

To the Honorable Board of Regents,

GENTLEMEN: Your Special Committee appointed to make nominations for the Presidency of the University from and after July 1, 1920, respectfully reports and recommends as follows:

At the outset we met with keen competition. Other institutions such as Yale, Cornell, Pennsylvania, Cincinnati, Illinois,

Boston Tech, Kansas, are now on the lookout for presidents. The country is being combed for available men. They are scarce. The position requires men possessing a rare combination of qualifications. The emoluments of the position in the past have not been such as to attract an over supply of the right material. Bearing in mind the pressure from Alumni and others urging the Board to encourage our teaching staff by promotions from within we decided to give preference to a man within if we possessed the right man. Several were considered. Dean Lotus Delta Coffman proved early to have the most support. Search was also made throughout the land for others available. Leading educators were invited by wire and letter to suggest names; these were investigated; prospective nominees were visited and interviewed; the daily press occasionally helped us feel out the public by publishing the names and faces of men likely to be considered; many welcome letters came in unexpectedly with endorsements for one man or another; until finally by a sifting process we unanimously agreed that the University possesses in Dean Coffman a man in every way, not only qualified for the position, but commanding the confidence of the educational world; endowed with unusual administrative and executive power—and still young, vigorous, foreseeing and of winning personality. We have decided that he is the best man for the place of all those who have come before us for consideration.

Dean Coffman knows the difficulties he must meet and master. He is willing to cope with such problems as an enrollment too large for our buildings and equipment, an overworked and underpaid teaching staff which invites constant attack from the outside by institutions seeking good men at higher salaries than we are at present able to pay; and, by reason of the reduced purchasing power of money, a budget skimmed and pinched on every side. He has faith in the people, in the legislature, and in the loyalty of the teaching staff. We assure you that he is confident he can fill the position to the satisfaction of all concerned. He welcomes the task of putting his shoulder to the ten year building plan now reaching out before us; and he will accept the position, if elected by your honorable board, with the intention to do, as did our beloved President Northrop—grow old in the service.

We are glad to report for your consideration Dr. Lotus Delta Coffman; as our unanimous choice, and recommend that he be elected President of the University of Minnesota for an indeterminate term from and after July 1, 1920.

We bespeak for Dr. Coffman the cordial support and cooperation of all members of the teaching and administrative staff, and a hearty welcome by the press and people of the state.

Respectfully submitted for the Committee by

FRED B. SNYDER, *Chairman*

In accordance with this recommendation it was unanimously voted by secret ballot that Lotus Delta Coffman be elected President of the University of Minnesota, beginning July 1, 1920.

In view of the facts regarding the budget for 1920-21 set forth in a communication to the Board of Regents by the President of the University on March 30, 1920, and filed supplement to the minutes, page 217, it was

Voted, That the President and Comptroller be and hereby are directed to prepare a budget for the fiscal year beginning July 1, 1920, in accordance with the following plan:

I. The budget shall be prepared as nearly as possible in keeping with the usual procedure. Just so far as practicable the aim shall be to provide for expenditures within existing appropriations and income.

II. Recognizing the unavoidable exigencies of the existing situation arising out of the inadequacy of present salaries, the high cost of supplies, and the unprecedented growth of the University, it is to be understood that the Board of Regents officially recognizes the necessity of applying to the next Legislature immediately after it convenes for an *Emergency Appropriation* to meet the extraordinary needs of the year 1920-21. *This appropriation shall in no way be confused with the requests for the next biennium.*

III. The request for an Emergency Appropriation shall include the following items:

1. The sum of approximately \$265,000 immediately available to provide additional teachers to care for the large numbers of new students. It is understood that the necessary new teachers will be appointed at once for the next academic year and that their salaries during the fall will be paid out of existing appropriations.

2. The sum of approximately \$845,000 immediately available to be used for increasing the salaries of the present staff for the year 1920-21, and if legally possible to be retroactive in effect and applicable from the beginning of the fiscal year.

3. The sum of approximately \$500,000 immediately available for supplies, thus releasing the entire present supply funds for expenditure during the first half of the fiscal year.

Other items may be added. The above three items make a total request of \$1,610,000, but changes in prices, in number of students, and other needs may make it necessary to vary the amounts of the aforesaid requests.

IV. The budget for 1920-21 shall provide a *Reserve Fund* of not less than \$50,000 to be used chiefly for the purpose of adjusting salary difficulties in critical cases.

V. For the purpose of securing accurate estimates, there shall be prepared a detailed supplemental salary list indicating the proposed salary of each member of the present staff when and if the Emergency Appropriation is made by the Legislature.

VI. Without committing the Board of Regents to any official obligations beyond the earnest assurance that every possible effort will be made to secure the Emergency Appropriation from the Legislature, a general announcement to the faculty and staff shall be made through the Daily Official Bulletin setting forth the

plans which have been adopted, and speaking specifically of the items which have been included in the proposed Emergency Appropriation. This announcement shall indicate also the normal minimum schedule and the approximate average percentage increase of salaries which will prevail in case the Legislature grants an adequate Emergency Appropriation.

The normal minimum schedule here referred to and adopted by the Board is as follows:

Full Professors	\$4,000
Associate Professors	3,300
Assistant Professors	2,400
Instructors	1,800
Full-time Assistants.....	1,500
Half-time Assistants and Teaching Fellows	750
Scholars	300

The plans for the reorganization of the administration of the College of Science, Literature, and the Arts were again presented in full and it was

Voted that the matter be referred to the Executive Committee for further consideration and with power to act.

The question of whether appropriations for specific items granted for the fiscal year 1919-20 could be supplemented from the comprehensive building plan fund was discussed and referred to the President of the Board for further consideration.

Voted not to grant at this time authority for the further preparation of plans for the University library.

Bids for the additions to the Plant Pathology building, the Horticultural building, and Sanford Hall were submitted and approved. In this connection it was

Voted to accept and approve the following report of the consulting architect:

April 14, 1920.

President M. L. Burton, University of Minnesota.

DEAR PRESIDENT BURTON: In accordance with your instructions of February 18, notifying me of the action of the Regents in approving certain sums for University buildings I wish to report as follows:

I present herewith plans and specifications made at my direction by the office of C. H. Johnston for the proposed addition to Sanford Hall and for the alterations and additions to the Plant Pathology and Horticultural Buildings at the University Farm together with Mr. Johnston's recommendations to the Board of Control concerning the letting of contracts for the construction of these buildings.

1. The estimates submitted for the addition to Sanford Hall total, with the fees and superintendence, \$199,586. In this figure there is not included the approximate cost of \$5,000 for painting the walls of the rooms nor an estimated cost of \$1,000 for the alterations in the present building other than those shown on the architect's drawings. If we carry out the work therefor as planned our total expenditure will be approximately \$206,000. I would strongly recommend that an additional appropriation of \$26,000 be authorized in order that this work may proceed as planned.

2. Buildings at the University Farm.

After conferences with Dean Thatcher and the members of his department concerned, it was decided to have Mr. Johnston proceed with drawings for the additions to the Plant Pathology and Horticultural Buildings and to have Mr. Bull make an estimate of the cost of the changes in the Chemistry Building. It was felt by all that the changes in the Chemistry Building were so much in the nature of repairs that if the financial side could be handled, the University would gain by having this work done by means other than by direct contract through the State Architect's office. Mr. Johnston, when consulted concerning this, said that he felt positively this to be the case. I submit to you the recommendations of Mr. Johnston for the contracts on the Plant Pathology and Horticultural Buildings together with the drawings and specifications. The total of these contracts is \$71,907. As certain minor changes in the present quarters of the Forestry and Horticultural Departments are necessary which can be handled more economically under the nature of repairs, an additional expenditure of \$7,000 will be required. The estimates secured for the changes required in the Chemistry Building total approximately \$14,500, so that if we let the contracts immediately for the Plant Pathology and Horticultural Buildings and reserve the sums necessary for the additional changes enumerated we will have a total expenditure of about \$95,000. I would recommend that the contracts as stated in Mr. Johnston's letter to the Board of Control be approved and that, if possible, the changes in the Chemistry Building be handled item by item under the term "repairs." This of course I imagine is entirely in the hands of the Board of Control to say whether they will permit this method of procedure. If they do not, then we must carry that work out through the State Architect's office in the usual manner.

3. Chemistry Building.

The drawings for the Chemistry Building are not yet ready for submission to the bidders. Mr. Johnston informs me that if the next meeting of the Board of Regents were to be held on May 19th he can promise to have complete information and bids at that time. It is to be expected that the estimated expense on the Chemistry Building will be somewhat above the figure given in your letter of February 18th. This will be due largely to the necessity of revamping a large part of the heating and ventilating system in order to take care of the additional load.

4. Recitation Hall at Morris.

The drawings for this item are nearing completion in Mr. Johnston's office. It will be their intention to have bids at the same time that we have bids on Chemistry.

5. Cottage at Crookston.

Mr. Selvig's requirements for this cottage make it seem advisable to spend \$5,000 more than the sum mentioned in your letter. Preliminary sketches have been prepared and Mr. Johnston's office estimates that the cost of the building as approved by Mr. Selvig will be \$15,000. Dean Thatcher has asked me to request an additional appropriation before the drawings are completed.

Trusting that this report will meet with your approval and that of the Board, I am

Yours very sincerely,

JAMES H. FORSYTHE,

Assistant Professor of Architecture

A committee consisting of Dean Lyon, Dr. Baldwin, Dr. Sundwall, and Dr. White, appeared before the Board with recommendations regarding the construction of an addition to the University Hospital and the removal of the roof-house. It was

Voted to refer the recommendation to the Buildings and Grounds Committee.

A request from the Comptroller was submitted in which he asked that he be put on a part-time basis. It was

Voted to refer the matter to the Executive Committee for further consideration.

Voted to approve the appropriation of \$770 for alterations in the laboratory of clinical microscopy in Millard Hall.

Voted to appropriate the sum of \$7,500 for alterations to be made in the College of Dentistry.

The question of supplementing the appropriation for the addition to the University High School by transferring funds from the comprehensive building plan fund was referred to the President of the Board in connection with that general question.

A committee consisting of J. M. Hackney, John B. Irwin, L. E. Potter, Leslie Smith, and D. D. Tenney, representing the Minnesota Livestock Breeders' Association, appeared before the Board of Regents with the recommendation that a college of veterinary science be established at the University of Minnesota; their letter of recommendation filed supplement to the minutes, page 218. It was

Voted to take this matter under consideration at an early date.

Voted to admit patients to the per diem beds at the University Hospital without a doctor's certificate.

Dean J. B. Johnston and Professor Carlyle Scott appeared before the Board with the urgent recommendation for the construction of the Music building; and for the completion of the Animal Biology building to house the Department of Botany. It was

Voted to refer these matters to the Buildings and Grounds Committee.

Upon the recommendation of the Dean of the Medical School it was

Voted to divide the junior medical class into two equal sections of forty students each.

Upon the recommendation of the Medical School it was

Voted to change the name of the School for Nurses to that of School of Nursing.

Regent J. G. Williams made a report on the agreement to be drawn up with Mr. E. W. Davis, of the School of Mines. It was

Voted that the matter be referred back with power to a committee consisting of Regent J. G. Williams, the President of the Board and the President of the University.

The question of an increase in the salary of Mr. A. M. Bull was presented and it was

Voted that no increase be granted.

Voted that the correspondence with reference to the erection of a Mines Experiment Station building be referred to the President of the Board.

The request of Dean W. R. Appleby for permission to make a trip to western states for the purpose of inspecting Mines Experiment Stations was submitted to the President of the Board for consideration.

Correspondence with the Minneapolis Civic and Commerce Association with reference to reclamation work in northern Minnesota was presented. It was the opinion of the Board that everything possible should be done in co-operating in this work, in accordance with a previous action taken by this Board.

Voted that the agreement with the Dunwoody Institute for the training of trade and industrial teachers should be approved subject to the approval of the President of the Board.

Voted to apply to the Governor of the State for certain war trophies to be placed upon the University campus.

The recommendation that the regular course in the College of Pharmacy be increased to four years was referred to Regent Mayo, the President of the University and President-elect Coffman for consideration.

Voted to approve the request for permission for G. Bachman to accept election to the secretaryship of the Minnesota State Pharmaceutical Association.

A letter from the Rotary Club of Minneapolis regarding the course in Americanization at this University was read.

The report of the committee on the enlargement of diplomas was referred to a committee consisting of the President of the Board, the President and the President-elect of the University.

Voted to approve the request for the printing of one thousand copies of the University Code and the binding of one hundred fifty copies.

Voted to accept with thanks a laboratory size bowl type classifier presented to the School of Mines by the Dorr Company's engineers of Denver, Colorado, value \$1,500.

Voted to approve the request for the loan of certain lantern slides to former Professor S. L. Hoyt of the School of Mines.

Voted to grant permission to C. A. Mann to act in a consulting capacity in connection with an industrial problem in Minneapolis.

Voted to approve the following Summer Session budget subject to such modifications as the registration in the Summer School may require:

SUMMER SESSION BUDGET

1920

Advertising	\$750.00	
Printing, Mimeographing.....	1,250.00	
Entertainment, Music, Chapel, etc.....	200.00	
Outside Lecturers.....	200.00	
Sight Seeing Trips.....	75.00	
Stamps	400.00	
Miscellaneous assistance.....	150.00	
Miscellaneous supplies.....	500.00	
		\$3,525.00
College of Science, Literature, and the Arts, and Chemistry	\$18,353.65	
College of Education and U. High.....	5,969.37	
College of Engineering	2,807.19	
College of Dentistry	655.00	
Medical School First Term.....	7,431.64	
College of Agriculture.....	7,614.15	
Medical School Second Term.....	4,593.31	
		47,424.31
Grand Total.....		\$50,949.31
Americanization		
Bertha Clark, Instructor.....	\$175.00	
O. W. Junek, 1 course Asst. Prof.....	156.00	
M. M. Guhin (June 28 to July 3) Spec. Lect.	100.00	
A. E. Jenks, Prof.....	388.00	
Anne Nicholson, 1½ courses Spec. Lect..	400.00	
H. T. Waller, Spec. Lect.....	400.00	
		\$1,619.00
Animal Biology		
Marion Irwin, Instructor.....	175.00	
Adolph Ringoen, Instructor.....	175.00	
....., Assistant.....	75.00	
		425.00
Astronomy		
William O. Beal, Asst. Astronomer....	222.22	222.22
Botany		
E. J. Durand, Professor.....	361.00	
Josephine E. Tilden, Professor.....	288.88	
....., Assistant.....	50.00	
		699.88
Chemistry		
M. C. Sneed, Assoc. Prof.....	333.33	
I. W. Geiger, Asst. Prof.....	244.44	
L. M. Henderson, Instructor.....	233.33	
G. H. Wollett, Instructor.....	222.22	
L. H. Reyerson, Instructor.....	222.22	
F. M. MacDougall, Assoc. Prof.....	288.88	
....., Assistant.....	111.11	
....., Assistant.....	111.11	
....., Assistant.....	111.11	

....., Assistant.....	III.II	
....., Assistant.....	III.II	
	<hr/>	
Supplies	2,099.97	
	<hr/>	
	400.00	2,499.97
Economics and Business		
F. B. Garver, Assoc. Prof.....	333.33	
Albert C. James, Asst. Prof.....	277.77	
Bert A. Wallace, Instructor.....	175.00	
	<hr/>	
		786.10
English		
E. G. Sutcliffe, Instructor.....	100.00*	
J. W. Beach, Assoc. Prof.....	305.55	
M. B. Ruud, Instructor.....	222.22	
	<hr/>	
		627.77
* For remainder of salary see Rhetoric		
Rhetoric		
E. G. Sutcliffe, Instructor.....	100.00*	
H. T. Viets, Instructor.....	200.00	
L. B. Hessler, Instructor.....	200.00	
Elbridge Colby, Instructor.....	188.88	
....., Assistant.....	88.88	
	<hr/>	
		777.76
* For remainder of salary see English		
Public Speaking		
F. M. Rarig, Assoc. Prof.....	333.33	
C. F. Lindsley, Instructor.....	188.88	
	<hr/>	
		522.21
Geology		
C. J. Posey, Assistant Professor.....	266.67	266.67
German		
Oscar Burkhard, Asst. Prof.....	240.73	
James Davies, Asst. Prof.....	185.19	
Lynwood Downs, Instructor.....	138.88	
Samuel Kroesch, Asst. Prof.....	212.97	
Walter Myers, Asst. Prof.....	203.70	
	<hr/>	
		981.47
Greek		
C. A. Savage, Professor.....	311.11	311.11
History		
Solon J. Buck, Assoc. Prof. without pay		
L. B. Shippee, Asst. Prof.....	277.77	
G. M. Stephenson, Instructor.....	175.00	
M. W. Tyler (half time) Asst. Prof...	138.88	
Frank M. Anderson, Professor.....	500.00	
	<hr/>	
		1,091.65
Latin		
Robert V. Cram, Instructor.....	200.00	200.00
Mathematics		
C. H. Gingrich, Assoc. Prof.....	250.00	
A. L. Underhill, Asst. Prof.....	277.78	
R. M. Barton, Asst. Prof.....	244.44	
R. M. Mathews, Instructor.....	244.44	
	<hr/>	
		1,016.66

Music

Earl Baker, Public School Music.....	300.00	
Donald Ferguson, Asst. Prof.....	250.00	
	<hr/>	550.00

Other instructors to receive fees

Philosophy

Rupert C. Lodge, Asst. Professor.....	277.77	277.77
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Physical Education for Women

Gertrude M. Baker, Instructor.....	200.00	
....., Accompanist.....	24.00	
	<hr/>	224.00

Physical Education for Men

Carl B. Roemer, Instructor.....	175.00	175.00
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Physics

H. A. Erikson, Professor.....	388.88	
John T. Tate, Assoc. Prof.....	333.33	
Anthony Zeleny, Professor.....	388.88	
	<hr/>	1,111.09

Political Science

Jeremiah S. Young, Professor.....	400.00	
Robert E. Cushman, Assoc. Prof.....	335.00	
	<hr/>	735.00

Psychology

William S. Foster, Assoc. Prof.....	333.33	333.33
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Romance Languages

E. W. Olmsted, Professor.....	500.00	
I. C. LeCompte, Professor.....	400.00	
Edward H. Sirich, Asst. Prof.....	244.44	
	<hr/>	1,144.44

Sociology and Social Work

L. L. Bernard, Assoc. Prof.....	305.55	
M. C. Elmer, Assoc. Prof.....	150.00	
Charles Lively, Instructor.....	175.00	
W. W. Hodson, Special Lecturer.....	125.00	
F. J. Bruno, Special Lecturer.....	250.00	
R. L. Finney, Asst. Prof.....	150.00*	
John A. Fitch, Special Lecturer.....	450.00	
D. H. Holbrook, Special Lecturer.....	100.00	
....., Assistant.....	50.00	
	<hr/>	1,755.55

* For remainder of salary see Education

EDUCATION**Art Education**

Gertrude Duncan Ross, Instructor.....	175.00	175.00
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Education

L. V. Koos, Professor.....	444.44	
M. E. Haggerty, Professor.....	500.00	
M. J. Van Wagenen, Asst. Professor....	244.44	

W. S. Miller, Assoc. Professor.....	333.33
F. H. Swift, Professor.....	388.88
R. W. Sies, Professor.....	361.11
Ross L. Finney, Asst. Prof.....	127.77*
A. W. Rankin, Professor.....	300.00

2,699.97

* For remainder of salary see Sociology

University High School

Ruby Coon, Instructor Dom. Science....	175.00
Rewey Belle Inglis, Instructor English...	188.88
Sophia Hubman, Instructor German.....	175.00
J. F. Mackell, Instructor Science.....	177.77
S. R. Powers, Instructor Science.....	211.11
Marie Denneen, Instructor Latin.....	175.00
Frances Morehouse, Instructor History..	222.22
Fred E. Perkins, Instructor Man. Train.	175.00
W. D. Reeve, Instructor Mathematics....	277.77
W. R. Smith, Instructor Mathematics....	222.22

1,999.97

Trade and Industrial Education

A. F. Payne, Assistant Professor.....	333.33
H. J. Smith, Assistant Professor.....	277.77
C. A. Prosser, Special Lecturer.....	300.00

911.10

Manual Training

Lynne E. Stockwell, Instructor.....	183.33
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183.33

ENGINEERING

Architecture

G. H. Prudden, Instructor.....	177.77
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177.77

Drawing and Descriptive Geometry

W. H. Kirchner, Professor.....	388.88
R. W. French, Assistant Professor.....	244.44
....., Instructor.....	222.22

855.54

Mathematics and Mechanics

W. E. Brooke, Professor.....	444.44
W. F. Holman, Assoc. Prof.....	305.00
H. H. Dalaker, Asst. Prof.....	305.00
G. C. Priestler, Asst. Prof.....	250.00

1,304.44

Mechanical Engineering

S. C. Shipley, Assoc. Prof.....	158.33
W. H. Richards, Instructor.....	200.00
Henry Martinson, Demonstrator.....	111.11

469.44

DENTISTRY

Crown and Bridge Department.....	125.00
Operative Dentistry.....	125.00

Prosthetic Dentistry.....	200.00	
Prosthetic Technique and Oral Anatomy.....	100.00	
Prosthetic Technician no charge.....	000.00	
Oral Surgery no charge.....	000.00	
Graduate clinical assistant.....	75.00	
Student assistant, half time.....	30.00	
		655.00

MEDICINE—FIRST TERM

Anatomy

C. M. Jackson, Professor.....	500.00
R. E. Scammon, Professor.....	444.44
C. A. Erdmann, Assoc. Prof.....	355.55
A. T. Rasmussen, Asst. Prof.....	300.00
Gustav J. Noback, Instructor.....	175.00
....., Assistants 500 hours	500.00

2,274.99

Supplies	300.00
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2,574.99

Physiology

F. H. Scott, Professor.....	444.44
C. J. V. Pettibone, Asst. Prof.....	266.66
Esther Greishemier, Instructor.....	200.00
....., Assistant.....	100.00

1,011.10

Supplies	300.00
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1,311.10

Pharmacology

A. D. Hirschfelder, Professor.....	500.00
Supplies	100.00

600.00

Obstetrics

Lee W. Barry, Asst. Prof. part-time....	160.00
....., Assistants part-time	100.00

260.00

Supplies	50.00
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310.00

Surgery

J. Frank Corbett, Assoc. Prof. part-time	120.00
H. P. Ritchie, Assoc. Prof. part-time....	120.00

240.00

Supplies	300.00
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540.00

Ophthalmology and Oto-Laryngology

....., Instructor part-time	60.00
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60.00

Medicine

....., Instructors part-time	240.00
John Butler, Asst. Prof. part-time.....	60.00
F. H. K. Schaaf, Instructor part-time....	60.00

	Supplies	360.00 300.00	
			660.00
Pediatrics			
	Rood Taylor, Asst. Professor part-time..	60.00	
, Instructor part-time	60.00	
		120.00	
	Supplies	50.00	170.00
Pathology			
	Moses Barron, Asst. Prof., part-time....	200.00	
	E. T. Bell, Assoc. Prof. half-time.....	222.22	
	T. H. Sweetser, Instructor.....	200.00	
		622.22	
	Supplies	75.00	697.22
Bacteriology and Immunology			
	A. T. Henrici, Asst. Professor.....	333.33	
, Assist. if over 20		
	students	75.00	
		408.33	
	Supplies	100.00	508.33
UNIVERSITY FARM			
Agricultural Biochemistry			
	A. K. Anderson, Instructor.....	175.00	
	Walter F. Hoffman, Assistant.....	100.00	
			275.00
Agricultural Education			
	A. M. Field, Asst. Prof.....	333.33	
	J. V. Ankeney, Asst. Prof.....	244.44	
	W. P. Dyer, Asst. Prof.....	333.33	
			911.10
Agricultural Economics			
	C. L. Holmes, Asst. Prof.....	300.00	300.00
Agronomy and Farm Management			
	F. H. Steinmetz, Instructor half-time....	100.00	100.00
Animal Husbandry			
	Mark A. McCarty, Instructor.....	300.00	300.00
Bee Culture			
, Assistant.....	150.00	150.00
Dairy Husbandry			
, Instructor A. Ap- pointee		
	Supplies	50.00	50.00

Farm Engineering		
....., Assistant.....	200.00	200.00
Entomology		
Paul B. Lawson, Instructor.....	300.00	
Emily H. Payne, Assistant.....	150.00	
	<hr/>	450.00
Home Economics		
Marion Weller, Assoc. Prof.....	277.78	
Alice Biester, Assoc. Prof.....	250.00	
Harriet Goldstein, Assoc. Prof.....	250.00	
Clara Brown, Asst. Prof.....	177.77	
....., Instructor.....	250.00	
Vetta Goldstein, Instructor.....	175.00	
E. Maud Patchin, Asst. Prof.....	200.00	
.....	300.00	
Alice Child, Instructor.....	175.00	
....., Instructor.....	200.00	
....., Instructor.....	175.00	
Carlotta Brown, Instructor.....	75.00	
Wylie McNeal, Instructor.....	250.00	
Amy Morse, Asst. Prof.....	200.00	
....., Instructor.....	250.00	
....., Instructor.....	250.00	
	<hr/>	
Supplies	3,455.55	
	250.00	
	<hr/>	3,705.55
Horticulture		
A. C. Hildreth, Assistant (¾ time)....	150.00	150.00
Plant Pathology and Botany		
....., Instructor.....	300.00	
....., Assistants.....	200.00	
	<hr/>	500.00
Poultry Husbandry		
D. H. Reed, Instructor.....	300.00	
....., Assistant.....	100.00	
	<hr/>	400.00
Supervision of Gymnasium		
Winifred Bailey, Instructor (¾ time)..	122.50	122.50
MEDICINE—SECOND TERM		
Anatomy		
C. A. Erdmann, Assoc. Prof.....	355.55	
R. E. Scammon, Professor.....	444.44	
H. L. Osterud, Instructor.....	300.00	
L. B. Dickey, Instructor.....	175.00	
....., Assistants 200 hours	200.00	
	<hr/>	
Supplies	1,474.99	
	200.00	
	<hr/>	1,674.99

Physiology		
J. F. McClendon, Assoc. Professor.....		
....., Asst. Prof.....	266.66	
....., Asst hour basis..	60.00	
	<hr/>	
Supplies	326.66	
	<hr/>	476.66
Pharmacology		
E. D. Brown, Professor.....	333.33	
Supplies	50.00	
	<hr/>	383.33
Obstetrics		
Lee W. Barry, Asst. Prof.....	140.00	
....., Assistants.....	100.00	
	<hr/>	
Supplies	240.00	
	<hr/>	290.00
Surgery		
J. Frank Corbett, Assoc. Prof.....	100.00	
H. P. Ritchie, Assoc. Prof.....	100.00	
	<hr/>	
Supplies	200.00	
	<hr/>	400.00
Ophthalmology and Oto-Laryngology		
....., Instructor.....	50.00	50.00
Medicine		
....., Instructors.....	200.00	
F. H. K. Schaaf, Instructor.....	50.00	
John Butler, Asst. Prof.....	50.00	
	<hr/>	
Supplies	300.00	
	<hr/>	500.00
Pediatrics		
Rood Taylor, Asst. Prof.....	50.00	
....., Instructor.....	60.00	
	<hr/>	
Supplies	110.00	
	<hr/>	160.00
Pathology		
Margaret Warwick, Instructor.....		
T. H. Sweetser, Instructor.....	175.00	
	<hr/>	
Supplies	175.00	
	<hr/>	200.00

Bacteriology

A. T. Henrici, Asst. Prof.....	333.33
....., Assistant.....	75.00
	<hr/>
	408.33
Supplies	50.00
	<hr/>

458.33

Voted to approve the payment of traveling expenses of \$21.36 from Des Moines for E. A. Heilman, candidate for a position in the School of Business.

Voted to approve the payment of traveling expenses of \$11.70 from Urbana to Chicago for C. W. Alvord to interview Dean Ford regarding a position in the Department of History.

The President of the Board submitted the temporary certificates of deposit, numbers 594 and 595, of five per cent Purchase Money First Lien Coal Bonds of the Chicago and Eastern Railroad Company and explained the reorganization of the Bondholders' Protective Committee, and it was

Voted to authorize the President of the Board to sign, execute and deliver the securities and the release and arrange to secure the cash and preferred and common stock of the newly organized Indiana and Illinois Coal Corporation, and to receive and receipt for the same in the name of the University of Minnesota.

Voted to grant an additional appropriation of \$1,000 for supplies in the College of Pharmacy.

A communication from the State Fire Marshal regarding conditions in the University buildings was referred to the Buildings and Grounds Committee.

Voted to grant Professor Roy G. Blakey a leave of absence on full pay for the academic year beginning September, 1921, and ending June, 1922, in an exchange arrangement whereby Professor Blakey gives instruction in the University of London and a professor from the University of London, under pay of the University of London, gives instruction in the University of Minnesota.

The question of increases of salaries in the Printing Department was referred to the President of the University, the Chairman of the Salaries Committee, and the Comptroller.

The salary situation of mechanics in the Department of Buildings and Grounds was referred to the President of the University, the Chairman of the Salaries Committee, and the Comptroller.

Voted to authorize C. E. Griswold, as assistant comptroller, to give bonds for the withdrawal of alcohol and to sign all papers for importing duty-free shipments.

Voted further that the bond for \$40,000 be transferred from Comptroller G. H. Hayes to Assistant Comptroller C. E. Griswold during Mr. Hayes' leave of absence.

Voted to approve the following student loans:

Gilfillan Trust Fund

Victor E. Engquist....	\$150.00	Aaron Friedell.....	\$100.00
Arthur F. Johnson....	100.00	Otto J. Weincke.....	50.00
Clarence E. Sandberg..	75.00	Paul A. Risk.....	100.00
H. L. Hammargren....	100.00	Chas. K. Rounds.....	22.70
Otto J. Wrencke.....	80.00	A. J. Barankiewicz....	16.70
August Dvorak.....	50.00	Griffith B. Sallisbury..	89.12
Carl E. Johnson.....	100.00	Ray James Blair.....	22.70
Leo M. Buhr.....	65.00	Chas. V. Covell.....	75.00
Abraham M. Sclarow..	50.00	Clyde LeClair.....	25.00
Theo. L. Vallacher....	100.00	Ephraim F. Freier....	16.70
Eugene L. Bergan....	100.00	Louis Fruchtman.....	62.70
Barney R. Grace.....	200.00	James N. Crawford....	35.70
Clifford F. Donaldson.	60.00	Paul Johann Kvale....	100.00
Michael J. Cohen.....	100.00	George N. Keenan....	30.00
Gates E. Hunt.....	150.00	Clay W. Noel.....	75.00
Ralph E. Waldron....	22.70	Robert W. Brinser....	28.00
Alfred G. Patterson...	100.00	John Dordal.....	100.00
Meyer Geo. Gordon....	100.00	Harrison S. Gaystetter.	100.00
Henry Paul.....	50.00	Joseph H. Struett....	56.15

Ludden Real Estate Fund

Victor Liska.....	\$100.00	Michael P. Harrington	\$100.00
Elmer E. Shelberg....	50.00	Levon F. West.....	48.00
Clarence Wm. Johnson	75.00	Ted D. Moyle.....	48.00
Robert P. Ahern.....	75.00	Edward Julius Schmidt	175.00
Wm. S. Mackintosh...	100.00	Maurice Starr Kenet..	50.00
Benjamin G. Raymond.	75.00	Hory M. Dutt.....	30.70
Robert P. Ahern.....	30.00	C. W. Brunkow.....	52.70
Levon F. West.....	30.70	Levon H. Hooper.....	30.00
Ernest W. Seeman....	150.00	Elmer E. Shelberg....	50.00
Glen B. Ransom.....	50.00	Alfonso Soberano....	65.00
Harry O. Larson.....	100.00	Percy Ainsworth.....	20.00
Paul B. Shoemaker....	125.00	Clarence H. Lanctot..	25.00
Gunnar N. Wennerberg	75.00	Harry J. Beeman.....	50.00
Jas. E. Darrell.....	22.70	Benedict Gorovitz....	45.00
Herbert A. Edd.....	50.00		

Ludden Trust Fund

James B. Hume.....	\$ 50.00	John Forder.....	\$ 75.00
Hartley Pendergast...	100.00	Martin Rud.....	100.00
Barnard H. Gustafson.	150.00	Clarence E. Johnson...	75.00
Guy Barrett Tenley...	100.00	Elmer Olson	50.00
Einar G. Aakre.....	100.00	James B. Hume.....	60.00
Arthur P. Andrews....	75.00	Lester R. Peel.....	100.00
Myrtle Erickson.....	50.00	Hartley Pendergast....	100.00
James H. Telber.....	75.00	Clayton W. Bray.....	100.00

Voted to approve the report of the Comptroller to the Chairman of the Auditing Committee, filed supplement to the minutes, page 219.

Voted to approve the report of the Comptroller to the Chairman of the Salaries Committee, list of minor appointments, filed supplement to the minutes, page 220.

Voted to approve claims, filed supplement to the minutes, page 221.

Voted to approve the following transfers :

Amount	From	To
\$1,500.00	Reserve, page 18	Budget 16, Section I, page 22
1,000.00	Reserve, page 18	Budget 12, Section I, page 21
600.00	Reserve, page 18	Pay-roll item 57, Section I, page 21
500.00	Reserve, page 18	Pay-roll item 12-b, Section I, page 19
175.00	Reserve, page 18	Pay-roll item 89, Section II, page 26
175.00	Reserve, page 18	Pay-roll item 91, Section II, page 26
6.00	Budget 40, Section I, page 26	Pay-roll item 94, same section and page
100.00	Reserve, page 18	Budget 40, Section II, page 26
75.00	Reserve, page 18	Pay-roll item 95, Section II, page 26
2,000.00	Reserve, page 18	Budget 49, Section II, page 28
2,000.00	Reserve, page 18	Budget 50, Section II, page 28
5,000.00	Reserve, page 18	Budget 34, Section II, page 25
475.00	Reserve, page 18	Budget 35, Section II, page 25
1,000.00	Reserve, page 18	Budget 52, Section II, page 28
300.00	Reserve, page 18	Budget 60, Section III, page 29
300.00	Reserve, page 18	Budget 62, Section III, page 30
1,226.00	Reserve, page 18	Budget 71, Section III, page 33
25.00	Reserve, page 18	Budget 93, Section III, page 42
20.00	Reserve, page 18	Budget 77, Section III, page 35
300.00	Reserve, page 18	Budget 84, Section III, page 38
500.00	Reserve, page 18	Budget 85, Section III, page 39
50.00	Reserve, page 18	Budget 88, Section III, page 40
20.00	Reserve, page 18	Budget 89, Section III, page 40
100.00	Reserve, page 18	Budget 90, Section III, page 41

300.00	Budget 51, Section II, page 28	Budget 88, Section III, page 40
300.00	Budget 51, Section II, page 28	Budget 85, Section III, page 39
130.00	Budget 51, Section II, page 28	Budget 86, Section III, page 39
200.00	Reserve, page 18	Pay-roll item 255-a, Section III, page 41
160.00	Reserve, page 18	Pay-roll item 157-d, Section III, page 37
600.00	Reserve, page 18	Pay-roll item 157-e, Section III, page 37
490.00	Reserve, page 18	Budget 82, Section III, page 37
400.00	Reserve, page 18	Pay-roll item 167-b, Section III, page 38
100.00	Budget 51, Section II, page 28	Budget 91, Section III, page 41
1,325.00	Reserve, page 18	Pay-roll item 113, Section III, page 35
300.00	Reserve, page 18	Pay-roll item 168-a, Section III, page 38
400.00	Reserve, page 18	Pay-roll item 167-a, Section III, page 38
1,000.00	Reserve, page 18	Budget 95, Section IV, page 43
100.00	Reserve, page 18	Budget 108, Section IV, page 48
650.00	Reserve, page 18	Budget 103, Section IV, page 45
300.00	Reserve, page 18	Budget 119, Section V, page 49
380.00	Reserve, page 18	Budget 123, Section V, page 50
330.00	Reserve, page 18	Budget 127, Section V, page 51
300.00	Reserve, page 18	Budget 130, Section V, page 51
120.00	Reserve, page 18	Budget 149, Section V, page 60
505.00	Reserve, page 18	Budget 154, Section V, page 64
9,328.00	Reserve, page 18	Budget 159, Section V, page 65
225.00	Reserve, page 18	Budget 161, Section V, page 66
2,100.00	Reserve, page 18	Budget 162, Section V, page 66
556.00	Reserve, page 18	Budget 170, Section V, page 68
505.00	Reserve, page 18	Budget 171, Section V, page 69
220.00	Reserve, page 18	Budget 172, Section V, page 69
90.00	Reserve, page 18	Budget 173, Section V, page 69
100.00	Reserve, page 18	Budget 182, Section V, page 74
240.00	Pay-roll item 188, Section V, page 64	Pay-roll item 186, same section and page
200.00	Budget 156, Section V, page 64, fund 33	Pay-roll item 198, same section, page, and fund
1.00	Budget 124, Section V, page 51	Budget 125, same section and page
300.00	Budget 126, Section V, page 51	Budget 127, same section and page
300.00	Budget 152, Section V, page 62	Pay-roll item 155-b, same section and page
300.00	Pay-roll item 185, Section V, page 64, Fund I	Pay-roll item 173, same section, page, and fund.

Amount	From	To
300.00	Pay-roll item 185, Section V, page 64, Fund 1	Pay-roll item 180, same section, page, and fund
125.00	Pay-roll item 160, Section V, page 63, Fund 2	Pay-roll item 161, same section, page, and fund
775.00	Pay-roll item 160, Section V, page 63, Fund 2	Pay-roll item 157, same section, page, and fund
300.00	Pay-roll item 185, Section V, page 64, Fund 4	Pay-roll item 189, same section, page, and fund
250.00	Pay-roll item 330, Section V, page 73, Fund 4	Pay-roll item 326, same section, page, and fund
300.00	Pay-roll item 185, Section V, page 64, Fund 7	Pay-roll item 180, same section, page, and fund
10,000.00	Budget 164, Section V, page 66, Fund 9-A	Pay-roll item 224, same section, page, and fund
100.00	Reserve, page 18	Budget 190, Section VI, page 75
300.00	Reserve, page 18	Budget 195, Section VI, page 76
600.00	Reserve, page 18	Budget 198, Section VI, page 78
50.00	Reserve, page 18	Budget 204, Section VI, page 84
600.00	Reserve, page 18	Budget 201, Section VI, page 81
371.00	Reserve, page 18	Budget 199, Section VI, page 79
50.00	Reserve, page 18	Budget 197, Section VI, page 78
342.00	Reserve, page 18	Budget 202, Section VI, page 83
8.00	Budget 204, Section VI, page 84	Pay-roll item 134-a, same section and page
300.00	Reserve, page 18	Pay-roll item 34, Section VI, page 77
100.00	Budget 194, Section VI, page 76	Budget 220, same section, page 87
11,761.00	Reserve, page 18	Budget 235, Section VII, page 91
200.00	Reserve, page 18	Pay-roll item 58, Section VII, page 91
2,213.50	Reserve, page 18	Budget 239, Section VIII, page 92
1,600.00	Reserve, page 18	Budget 240, Section VIII, page 92
1,300.00	Budget 240, Section VIII, page 92	Pay-roll item 27, same section and page
1,400.00	Reserve, page 18	Budget 249, Section XI, page 97
300.00	Budget 268, Section XIII, page 106	Budget 273, same section and page
400.00	Budget 274, Section XIII, page 106	Budget 273, same section and page
400.00	Budget 270, Section XIII, page 106	Pay-roll item 19, same section, page 105

150.00	Budget 282-R, Section XIV, page 108	Budget 282-DD, same section, page 107
85.00	Budget 282-E, Section XIV, page 107	Budget 282-H, same section and page
15,000.00	Reserve, page 18	Budget 328, Section XVI, page 112
7,000.00	Reserve, page 18	Budget 326, Section XVI, page 112
1,000.00	Reserve, page 18	Budget 340, Section XVI, page 114
400.00	Pay-roll item 101, Section XVIII, page 129	Pay-roll item 102, same section and page
87.00	Pay-roll item 27, Section XVIII, page 124	Pay-roll item 27-a, same section and page
1,600.00	Budget 512, Section XVIII, page 128	Pay-roll item 85, same section and page
367.00	Pay-roll item 55, Section XVIII, page 126	Pay-roll item 70, same section and page
33.00	Pay-roll item 55, Section XVIII, page 126	Pay-roll item 61-a, same section and page
125.00	Reserve, page 18	Pay-roll item 68, Section I, page 22
50.00	Reserve, page 18	Pay-roll item 79, Section I, page 22
268.00	Reserve, page 18	Pay-roll item 84, Section I, page 22
35.00	Reserve, page 18	Pay-roll item 85, Section I, page 22
40.00	Reserve, page 18	Pay-roll item 89, Section I, page 22
238.00	Reserve, page 18	Pay-roll item 13, Section I, page 19
75.00	Reserve, page 18	Pay-roll item 9, Section I, page 19
375.00	Reserve, page 18	Pay-roll item 2, Section I, page 18
395.00	Reserve, page 18	Pay-roll item 16-A, Section I, page 19
100.00	Reserve, page 18	Pay-roll item 16-B, Section I, page 19
705.00	Reserve, page 18	Budget 6, Section I, page 19
223.00	Reserve, page 18	Pay-roll item 74, Section II, page 25
83.33	Reserve, page 18	Pay-roll item 4, Section II, page 23
40.00	Reserve, page 18	Pay-roll item 75, Section II, page 25
25.00	Reserve, page 18	Pay-roll item 61, Section II, page 24

	Combine pay-roll item 88 and 88-A, Section II, page 26
400.00	Reserve, page 18 Pay-roll item 167-A, Section III, page 38
166.00	Reserve, page 18 Pay-roll item 4, Section IV, page 43
166.00	Pay-roll item 3, Section IV, page 43 Reserve, page 18
20.00	Reserve, page 18 Pay-roll item 14, Section IV, page 44
40.00	Reserve, page 18 Pay-roll item 17, Section XI, page 97
120.00	Reserve, page 18 Pay-roll item 13, Section XI, page 97
900.00	Pay-roll item 177, Section V, page 64 Pay-roll item 182-B, same section and page
750.00	Pay-roll item 193, Section V, page 64 Pay-roll item 183, same section and page
220.00	Pay-roll item 154, Section V, page 62 Budget 152, same section and page
60.00	Budget 173, Section V, page 69 Pay-roll item 266, same section and page
113.00	Reserve, page 18 Pay-roll item 238, Section V, page 67
337.00	Reserve, page 18 Pay-roll item 15-A, Section V, page 49
800.00	Reserve, page 18 Pay-roll item 335, Section V, page 73
250.00	Pay-roll item 150, Section VI, page 85 Pay-roll item 73, same section, page 79
25.00	Pay-roll item 136, Section VI, page 85 Pay-roll item 137, same section and page
75.00	Budget 205, Section VI, page 85 Pay-roll item 137, same section and page
32.00	Budget 205, Section VI, page 85 Pay-roll item 137-A, same section and page
250.00	Reserve, page 18 Pay-roll item 69-A, Section VI, page 79
500.00	Budget 193, Section VI, page 75 Pay-roll item 9, same section, page, and fund
500.00	Budget 193, Section VI, page 75 Pay-roll item 10, same section, page, and fund
75.00	Reserve, page 18 Pay-roll item 130-A, Section VI, page 84
94.00	Reserve, page 18 Pay-roll item 42, Section VI, page 77
15.00	Pay-roll item 189, Section VI, page 87 Pay-roll item 182, same section and page
120.00	Pay-roll item 164, Section VI, page 86 Pay-roll item 171-A, same section and page

250.00	Pay-roll item 18, Section VII, page 90	Pay-roll item 43-A, same sec- tion, page 91
300.00	Reserve, page 18	Pay-roll item 16-A, Section IX, page 93
45.00	Pay-roll item 31, Section XII, page 100	Pay-roll item 33, same section, page and fund
120.00	Reserve, page 18	Pay-roll item 14-A, Section XII, page 98
200.00	Budget 267, Section XIII, page 106	Pay-roll item 10, Section XV, page 109
200.00	Budget 267, Section XIII, page 106	Pay-roll item 13, Section XV, page 109
200.00	Pay-roll item 10, Section XV, page 109	
200.00	Pay-roll item 13, Section XV, page 109	Pay-roll item 17-A, same sec- tion and page
200.00	Reserve, page 18	Pay-roll item 10, Section XV, page 109
3,724.00	Reserve, page 18	Pay-roll item 28, Section XV, page 109
1,500.00	Budget 409, Section XVI, page 116	Budget 498, Section XVIII, page 125
1,500.00	Budget 498, Section XVIII, page 125	Pay-roll item 38, same section and page
800.00	Budget 410, Section XVI, page 116	Pay-roll item 39, Section XVIII, page 125
75.00	Budget 475, Section XVII, page 121, Fund 29	Pay-roll item 44, same section, page, and fund
100.00	Pay-roll item 17, Section XVIII, page 124	Pay-roll item 19-A, same sec- tion and page
45.00	Pay-roll item 19, Section XVIII, page 124	Pay-roll item 19-A, same sec- tion and page
500.00	Reserve, page 18	Pay-roll item 102, Section XVIII, page 129
2,500.00	Reserve, page 18	Budget 326, Section XVI, page 112
2,500.00	Reserve, page 18	Budget 327, Section XVI, page 112
10,000.00	Reserve, page 18	Budget 332, Section XVI, page 112
	Combine pay-roll items 26 and 27, Section XV, page 109	

Voted to approve the following requisitions:

Requisitions 951 to 975.....	\$16,185.70
Requisitions 976 to 1000.....	11,605.28
Requisitions 1001 to 1025.....	20,483.81

Requisitions 1026 to 1050.....	14,530.25
Requisitions 1051 to 1075.....	47,976.85
Requisitions 1076 to 1100.....	20,540.59
Requisitions 1101 to 1125.....	42,438.49
Requisitions 1126 to 1150.....	22,923.85

Voted to adjourn.

O. L. BUHR, *Secretary*

The University of Minnesota

BUILDINGS AND GROUNDS COMMITTEE

MINUTES

April 29, 1920

A meeting of the Buildings and Grounds Committee of the Board of Regents was held in the President's office on Thursday, April 29, 1920, at four-thirty o'clock.

Present: Regent Partridge, chairman; Regents Burton, Butler, Snyder, Sommers, Williams, M. M. and President-elect Coffman.

Voted to authorize procedure in the preparation of plans for the new library building by the State Architect with the express request that progress in the making of these plans be reported to the Buildings and Grounds Committee at least quarterly.

President Snyder reported on the correspondence with the United States Bureau of Mines in regard to the construction of a Mines Experiment Station Building. He stated that it is now the clear understanding of all parties that the following statement in his letter of April 29, 1920, to Director Van Hise Manning sets forth the situation clearly: "That construction work will be begun in July, 1921, and that the cost of the building shall be whatever sum may be required as of July 1, 1921, to erect such a building as could have been provided for \$150,000, in October, 1918, when the agreement with the Government was made."

Voted to recommend to the Board of Regents the construction of new building projects in the following order:

Central Administration Building	\$550,000
Music Hall	250,000
Replace Roof-house on University	
Hospital	56,000

It was also the opinion of the Committee that provision should be made for the construction of the Electrical Engineering Building and for the expansion of

hospital facilities immediately after the present plans are realized.

With reference to the purchase of land at the Excelsior Fruit Farm it was.

Voted that land be bought to the amount of \$14,000 at the following prices: \$500 per acre for land purchased from Mr. Fred Fink and \$250 per acre for land purchased from Mr. Ed Fink.

Voted to adjourn.

O. L. BUHR, *Secretary*

The University of Minnesota**EXECUTIVE COMMITTEE****MINUTES****April 29, 1920**

A meeting of the Executive Committee of the Board of Regents was held in the President's office on Thursday, April 29, 1920, at five-fifteen o'clock.

Present: Regent Butler, chairman; Regents Burton, Partridge, Snyder, Sommers, Williams, M. M. and President-elect Coffman.

Upon the request of Comptroller G. H. Hayes that he be given a reduction in salary and the opportunity to use part time for the pursuit of private business affairs, it was

Voted that his salary be reduced by \$1,000 per year and that there be a proportionate diminution of his obligations to the University, beginning May 1, 1920.

After further discussion of the proposed reorganization of the Arts College it was

Voted (1) to confirm the action taken by the Board at its meeting on February 17, 1920, (2) to approve the nominations of Professor J. M. Thomas as Assistant Dean of the Senior College in addition to his present duties, at a salary of \$5000, beginning April 1, 1920; of Associate Professor William H. Bussey as Assistant Dean of the Junior College in addition to his present duties at a salary of \$4000, beginning April 1, 1920; and of Associate Professor R. R. Shumway as Assistant Dean for Students' Work and Associate Professor of Mathematics at a salary of \$3600, beginning July 1, 1920.

It was further voted that no obligations beyond those which apply to all members of the staff are assumed in regard to future salary advances for the Assistant Deans.

It was further voted that this entire plan is ratified with the understanding that it is subject to revision and is regarded as experimental and tentative.

The following is the plan as approved:

PLAN FOR ADMINISTRATION IN THE COLLEGE OF SCIENCE, LITERATURE, AND THE ARTS

- A. Dean of College:
- Standards of teaching and scholarship—per se in relation to (b)
 - Appointments and promotions
 - Budgets
 - General University relations; especially Administrative Committee of Senate
- B. Assistant Dean for the Senior College:
- Work of major advisers
 - Relation of the senior college instruction to that of the Graduate school
 - Combined Arts and Professional courses; oversight of curriculum, program, scholarship requirements, etc.
 - Advanced standing in Senior College
 - Member Students' Work Committee and Executive Committee
- C. Assistant Dean for the Junior College:
- Junior College work preparatory to professional schools or courses not leading to degree in S. L. & A.
 - Adjustment of curriculum to High School work
 - Advanced standing in Junior College.
 - Work of Class Officers (advisers) for freshmen and sophomores
 - Member Student's Work Committee and Executive Committee
- D. Assistant Dean for Students' Work:
- Chairman Students' Work Committee
 - Member of Executive Committee
 - Active charge of petitions and student irregularities
 - Certification of completion of work for graduation
 - Member Senate Committee on Relations with other Institutions of Learning
- E. Students' Work Committee:
- Composed of: Assistant Dean, Chairman
Assistant Dean for the Senior College
Assistant Dean for the Junior College
Dean of Student Affairs (ex officio)
Class Officers (in cases of students in their charge)
- Functions: Usual Disciplinary work. Chairman and two others to act on all cases of dismissal. Student petitions. To be acted on by the Chairman in conjunction with the Assistant Dean of the College concerned. Difficult cases of appeals to be decided by the Committee

F. Class Officers in the Junior College:

Assistant Dean for the Junior College, chairman

One Class Officer for each 300 freshmen

One class officer for the sophomores

Each class officer to give the major part of his time to his administrative duties

Functions:

To carry on registration in Junior College

To advise regarding courses of study, preparation for vocations, and any matter pertaining to the Students' University work

To serve as members of the Students' Work Committee, with reference to their advisees

G. Executive Committee:

Members:

Dean of College

Assistant Dean for the Senior College

Assistant Dean for the Junior College

Assistant Dean for Students' Work

Secretary of Faculty and Editor of Bulletin and Programs

This Committee would consider any administrative matters which concern the whole college; e.g., registration, bulletins, programs, etc.

H. Advisory Committee:

Nothing in the above statement is intended to change in any way the status or functions of the Advisory Committee

Voted to authorize the expenditure of \$25 for each of the All-University Symphony Concerts being held on Sunday afternoons during the spring of 1920 and to appropriate these sums from the general reserve fund of the University.

Voted to approve the taking over of the house at 125 State Street for a coöperative rooming house for women and to authorize an expenditure of \$600 for repairs.

Voted to appropriate an additional sum of \$565 for work in the valuation of water powers in the State for tax purposes as being carried on in the College of Engineering.

Voted to approve the appointment of Mrs. Bruce D. Mudgett on the staff for Social and Civic Training work with the understanding that her salary will be paid by the Red Cross organization.

Voted to adjourn.

O. L. BUHR, *Secretary*

The University of Minnesota
EXECUTIVE COMMITTEE
MINUTES
May 3, 1920

A meeting of the Executive Committee of the Board of Regents was held in the President's office on Monday evening, May 3, 1920, at seven-thirty o'clock.

Present: Regent Butler, chairman; Regents Burton, Snyder, Sommers and President-elect Coffman.

Voted to increase the salary of L. V. Koos, professor of Secondary Education in the College of Education, from \$4000 to \$5000 per year, beginning July 1, 1920.

Voted to increase the salary of Carl W. Gay, professor and chief of the Division of Animal Husbandry, from \$5000 to \$6000 per year, beginning July 1, 1920.

Voted to promote Raymond W. Brink from assistant professor to associate professor of mathematics with an increase in salary from \$2600 to \$3000 per year, beginning July 1, 1920.

Voted that the supervision of automobiles and auto repairs be given to the Superintendent of Buildings and Grounds with authority to equip an auto repair shop in the old garage.

Voted that Regents Snyder, Butler and J. G. Williams be appointed a committee to confer with reference to the bequest of the late W. J. Murphy.

Voted to appoint M. W. DePuy, superintendent and foreman of the University Printing Department at a salary of \$2500, beginning June 1, 1920; and to increase the salary of H. S. Marshall, pressman, from \$1680 to \$2000 per year, beginning May 1, 1920, both to be Class A appointees.

Upon the report of Mr. Snyder it was voted that the request for trips outside the state by Dean Appleby for the purpose of inspecting Mines Experiment Stations be not approved.

Voted to adjourn.

O. L. BUHR, *Secretary*