

The University of Minnesota**BUILDINGS AND GROUNDS COMMITTEE****MINUTES**

February 7, 1920

A meeting of the Buildings and Grounds Committee of the Board of Regents was held at the Office of the State Board of Control on Saturday, February 7, 1920, at ten o'clock.

Present: Regent Partridge, chairman; Regents Burton and Snyder. Others present were the members of the State Board of Control, State Architect C. H. Johnston, Deputy Attorney General Weeks, Comptroller G. H. Hayes and Professor J. H. Forsythe.

The meeting was called to discuss with the State Board of Control the matter of financing the building program of the University.

President Snyder presented the library situation, stating facts regarding the cost and the funds available. He asked whether it would be possible for the Board of Control to let a contract for a building exceeding in cost the amount of money available for that year under the building plan appropriation.

Three definite questions were presented to Mr. Weeks and the Board of Control:

1. Can the Board of Control let a contract for a building the cost of which exceeds the amount of money available at that time?

2. Can the construction of several buildings be carried on at the same time?

3. Are the funds for the year 1919-20 available now?

All of these questions were answered in the affirmative. Mr. Weeks pointed out that the appropriation for 1920-21 can be anticipated by issuing tax certificates in October, 1920. There will then be available in October, 1920, the sum of \$1,120,000, being the amount appropri-

ated for the years 1919-20 and 1920-21.

After further discussion of building needs and building costs in the future it was voted to recommend to the Board of Regents the immediate construction of the following buildings in the order listed:

1. The Storehouse and the Administration Building.
2. The Mines Experiment Building.
3. The Women's Dormitory.
4. The Electrical Engineering Building.
5. The Library Building.

Mr. Nichols, of Morell and Nichols, appeared before the committee in connection with the work of the landscape engineers. It was clearly understood by all members present that there would be no revision of the general Cass Gilbert plan so far as the work of Morell and Nichols is concerned but would be in accordance therewith and supplementary thereto.

The meeting adjourned.

O. L. BUIK, Secretary.

The University of Minnesota
AGRICULTURAL COMMITTEE
MINUTES

February 17, 1920

A meeting of the Agricultural Committee was held in the President's office on Tuesday, February 17, 1920, at eight-thirty o'clock.

Present: Regent J. G. Williams, chairman pro tem; Regents Burton, Glotfelter, McConnell, Partridge and Snyder.

Voted to accept the following resignations:

May Secrest, State Leader of Home Economics Extension work, effective March 1, 1920.

Elmer C. Haralson, Foreman of the Fruit Breeding Farm, effective March 1, 1920.

Voted to approve the following appointments:

Holbrook Working as Assistant Professor of Agricultural Economics at \$2,500 per year beginning with the year 1920-21, class B appointment.

Percy B. Barker as Instructor in Agronomy from January 15, to March 31, 1920, at \$1 an hour.

Katherine Wells as Statistician in Agricultural Extension beginning January 10, 1920, at \$70 per month.

William C. Marlow as Instructor in Music at the Central School from January 1 to April 1, 1920, at \$110 per month.

C. Howard Brown as Instructor in Music in the Central School from January 1 to April 1, 1920, at \$60 per month.

Hildur Hultkrans as Chief Clerk of the Division of Dairy Husbandry at \$90 per month beginning February 15, 1920.

Emma Munns as Stenographer in the Secretary's office at \$65 per month beginning February 1, 1920.

Edgar J. Cleland as Post Office Assistant at \$60 per month beginning January 15, 1920.

Myrtle Croonquist as Assistant to the Nurses at \$50 per month beginning January 7, 1920.

Amy Christensen as Assistant Instructor in Sewing at Crookston from January 26 to March 26, 1920, at \$50 per month.

Julia Aune as Assistant in Music at Crookston from January 8 to April 1, 1920, at 60 cents per hour.

Alvina Hanson as Clerk at Crookston at \$60 per month from January 1 to 12, 1920, and \$70 per month thereafter.

Sigfred Lodoen as Assistant in Blacksmithing at Crookston from January 12 to March 31, 1920, at \$24 per week.

Oswald P. Seberger as Student Assistant in Dairy Husbandry from January 1 to April 1, 1920, at \$33.33 per month.

John E. Duell as Assistant Butcher and Storage Operator at \$115 per month beginning November 4, 1919.

Voted to approve the following promotions:

C. H. Bailey, from Associate Professor of Agricultural Biochemistry at \$3,000 to Professor at \$3,500 per year, beginning July 1, 1920.

Adele Koch from Home Economics Extension Specialist at \$1,800 to Assistant State Leader of Home Economics Extension work at \$2,000 per year beginning March 1, 1920, \$600 to be paid by the Federal Department of Agriculture.

Julia O. Newton from Assistant State Leader of Home Economics Extension at \$2,100 to State Leader at \$2,400 per year beginning March 1, 1920; \$900 to be paid by the Federal Department of Agriculture.

Voted to approve the following salary adjustments:

R. M. West, Secretary of the Department, from \$216.66 to \$258 per month from February 16, 1920, to end of fiscal year.

Mellie R. Phillips, to have title of Assistant Secretary with increase from \$100 to \$125 per month from February 16, 1920, to end of year.

Ruth Reisberg as temporary Clerk in charge of bulletin work, with increase from \$85 to \$110 per month from February 16, 1920, to end of year.

F. G. Clapp, Assistant Demonstration Agent, to be decreased \$75 per month beginning January 15, 1920.

Eleanor Bruem, Instructor at Crookston, increase of \$15 per month from January 15 to April 1, 1920.

Mary King, Instructor and Librarian at Morris, increase of \$40 per month for February and March, and \$20 for April.

S. D. Wilkins, Assistant in Agricultural Biochemistry, to receive \$35 additional for January.

Otto G. Schaefer, Assistant in Dairy Husbandry, from \$50 to \$75 per month beginning February 1, 1920.

Myron Loomis, Student Assistant in Dairy Husbandry, from \$35 to \$33.33 per month for January, February, and March.

H. A. Hass, Student Assistant in Dairy Husbandry, from \$27 to \$33.33 per month for January, February, and March.

Evelyn Fearseth, Clerk in Agricultural Economics, from \$75 to \$83.33 per month beginning February 1, 1920.

Dolly Prael, Stenographer in Dairy Husbandry, from \$65 to \$70 per month beginning January 1, 1920.

Anna McCarthy and Charlotte McArthur, Stenographers at Morris, from \$70 to \$75 per month beginning January 1, 1920.

Marion Haedecke, Pay-roll Clerk, from \$80 to \$90 per month, beginning February 1, 1920.

Veda Miller, Stenographer in the Dean's Office, from \$65 to \$70 per month beginning February 1, 1920.

A. Reiger, Butcher, from \$1,380 to \$1,500 per year, beginning February 1, 1920.

Voted to approve the following leave of absence:

Irma Hathorne, Preceptress at Morris, for four months, beginning February 1, 1920, without pay.

Voted to approve the following trips outside the State:

D. D. Mayne, C. G. Selvig, and P. E. Miller, to Chicago, Illinois, February 19 to 21, 1920, for meeting of the National Society for the Promotion of Vocational Education. Expenses of \$50, \$75, and \$75 to be charged to budgets 145, 490-C, and 500.

Mildred Weigley to Chicago, Illinois, February 17 to 22, 1920, for meeting of the National Society for Vocational Education. Expenses of \$85 to be charged to Budget 258.

Julia O. Newton to Des Moines, Iowa, February 18 and 19, 1920, for Extension Workers' Conference. Expenses of \$40 to be charged to Budget 136.

W. H. Peters to Chicago, Illinois, February 17 to 19, 1920, for the Shorthorn Congress Show and Sale. Expenses of \$51 to be charged to Budget 160.

After a thorough discussion of the building needs of the Department of Agriculture it was

Voted to recommend the remodeling of the Agricultural Chemistry, Horticulture and Agricultural Botany buildings in connection with the immediate building program, pending a report of the architect after an inspection of the buildings.

Voted to approve the report regarding future plans for the Department of Agronomy and Farm Management, filed supplement to the minutes, page 212.

Voted to approve the request of the State Farm Bureau Federation for office space on the agricultural campus.

Voted to recommend the carrying on of summer work in vocational education at the School of Agriculture for disabled soldiers on the condition that the Government pay \$30 per man per term.

The committee looked with favor upon the plan of cooperation with the Government in land clearing and drainage experiments in Northern Minnesota with the

hope that funds might be found in the new budget to carry on this cooperative plan.

Voted to recommend carrying out the plans looking to the construction of the new Institute Hall at Duluth.

It was recommended that Mary L. Bull, Home Economics specialist, be directed to engage in investigation in connection with her services to the University for a period of ten months, beginning March 1, 1920, with the understanding that she is to receive half pay from the University during that period.

Voted that Mrs. J. M. Dorsey, instructor in food management, in the School of Agriculture, be re-appointed at the same salary, \$1400 per year.

The urgent need of a cottage for faculty men at the Northwest School and Station at Crookston was presented and it was

Voted to recommend the inclusion of such a cottage in the building plans.

The question of constructing a waiting station for students on the Inter-campus loop was discussed. It was

Voted that the matter be referred to the Dean of the Department of Agriculture for further consideration and report.

The Dean of the Department of Agriculture reported that tuberculosis had appeared in the herds at the University Farm and at the Northwest School and Station at Crookston.

Voted to approve the sale of a second hand cream vat by the Department of Agriculture in accordance with the conditions named in a letter of Prof. Eckles dated February 11, 1920.

Voted to approve the recommendation that permission be granted for a two weeks short course for boy scout masters at Itasca Park in August, 1920.

Voted to accept with appreciation the gift of an operating table and stand to the University by Dr. R. H. Kreutzer.

Voted to approve the requisition for a textile testing machine for the Home Economics Division.

The Comptroller made a report of an injury to Carl Larson, fireman, who had both arms broken. It was

Voted to continue him on the payroll at his regular salary with the understanding that no further claim for damages be presented by him.

The Dean of the Department of Agriculture reported the urgent need of space on account of the large enrollment in the Department of Agriculture. He urged the inclusion of the wing of the plant industry building in the construction program. The committee recommended that the Board of Regents give careful consideration to the needs of the Department of Agriculture in the planning of the building program.

Voted to adjourn.

O. L. BUHR, Secretary

Professors Parker, Comstock, Pease, and Christianson to conduct the field work for the School of Mines from April 26 to May 3, 1920. Expenses of \$900 to be charged to Budget 239.

E. E. Nicholson to Urbana, Illinois, February 20 and 21, 1920, for a conference of Deans of Men. Expenses of \$75 to be charged to Budget 51.

E. P. Lyon to Chicago, March 1, 1920, as a delegate to the Annual Congress on Medical Education. Expenses of \$45 to be charged to Budget 190.

Katharine F. Ball to Chicago, February 19 to 21, 1920, for meetings of the National Society for Vocational Education and the Vocational Education Association of the Middle West. Expenses of \$60 to be charged to Budget 61.

M. L. Burton to New York City on official business and to Washington, D. C., for a military conference and Mines Experiment Station affairs, February 25 to March 5, 1920. Expenses of \$200 to be charged to Budget 51.

S. C. Shipley and Adolph Mueller to Chicago, February 18, 1920, to purchase machinery for sale by the Government. Expenses of \$60 each to be charged to Budget 95-B.

A. E. Jenks, to Cleveland, Ohio, to attend Americanization conference, February 24 and 25, 1920. Expenses of \$100 to be charged to Budget 91.

The chairman of the Buildings and Grounds Committee presented the report of the committee adopted at its meeting February 7, 1920, which appears in printed form. It was

Voted to amend the minutes of that meeting by approving the immediate construction of the following buildings:

1. To complete the Chemistry building and to put on a roof-house, estimated at \$300,000.
2. Women's dormitory near Sanford Hall, \$180,000.
3. Remodel the Botany, Chemistry and Horticulture buildings at the University Farm; \$100,000.
4. Recitation hall at Morris, \$75,000.
5. Cottage at Crookston, \$10,000.

It was the opinion of the Board that plans for the construction of these buildings should be drawn up at once.

The President presented the recommendation regarding the administrative reorganization in the College of Science, Literature, and the Arts. It was

Voted to refer the matter to the President with power, with the understanding that the Board favors the general plan of reorganization but is not in favor of the establishment of additional deanships in the college.

The University of Minnesota
BOARD OF REGENTS
MINUTES

February 17, 1920

A meeting of the Board of Regents was held in the President's office, Tuesday, February 17, 1920, at ten o'clock.

Present: Regent Snyder, presiding; Regents Burton, Glotfelter, McConnell, Partridge, Rice and Williams, J. G.

Voted to approve the minutes of the meeting of the Agricultural Committee of January 15, 1920, and the minutes of the meeting of the Board of Regents of January 15, 1920.

Voted to approve the report of the Agricultural Committee of February 17, 1920.

Voted to accept the following resignations:

Frank W. Bliss, Assistant Professor of Chemistry, effective April 1, 1920.

W. L. Harris, Assistant Registrar, effective March 1, 1920.

Dr. A. L. Thomas, Assistant in Dentistry, effective January 1, 1920.

Mrs. Louise Ueland, Assistant in the University High School, effective January 20, 1920.

Alice McCoy, Theme Clerk in Rhetoric, effective February 1, 1920.

Murlen Holton, Scholar in Rhetoric, effective February 1, 1920.

Voted to approve the following appointments:

Dean E. M. Freeman as Vice-Director of the Summer Session in 1920.

Robert F. Schuck as Instructor in Drawing and Descriptive Geometry from January 15 to June 16, 1920, at \$222.22 per month.

Rita G. Baker, as Lecturer in Trade and Industrial Education changed from winter to spring quarter at the same salary, \$200 for the quarter.

W. C. Culmer as Instructor in Accounting in the Extension Division for the second semester at \$125 per course.

H. D. Harper as Instructor in Accounting in the Extension Division at \$150 per semester for three lecture courses and \$125 per semester for one laboratory course.

G. S. Houston as Instructor in Accounting at \$150 per semester for lecture course and \$187.50 for one laboratory course and \$125 for second laboratory course.

A. F. Wagner as Instructor in Accounting at \$150 per semester.

A. A. Erblang as Instructor in Accounting at \$150 each for two lectures and \$125 each for two laboratory courses.

Geo. F. Klein for laboratory course in Accounting at \$125 per semester.

A. A. Blandin as Instructor in Accounting at \$187.50 per semester.

Mrs. F. S. Staples as Head of the Housing Bureau on half time for the rest of the year, beginning March 1, 1920, at \$60 per month.

Mrs. Alma Ponthan as Solicitor for the Lyceum Department, beginning January 25, 1920, at \$125 per month with expenses.

Mrs. L. F. Lammers as Solicitor for the Lyceum Department at \$200 for one month beginning January 16, 1920.

Ernest Dolder as Cataloger in the Library at \$1,200 per year, beginning January 19, 1920.

Dr. L. A. Calkins for physical examinations at the beginning of each quarter.

E. R. Martin in the Department of Bacteriology with additional salary of \$125.

C. M. Jansky as Chief Technician in Bacteriology at \$125 per month for three months.

Mrs. Carlyle Scott as Manager of the Concert Course of the University for the year 1920-21 at \$1,200 per year.

Harold Quigley as Professorial Lecturer in the Department of Political Science at \$400 for the spring quarter, beginning April 1, 1920.

Benjamin Palmer as Instructor in Business Law in the Department of Political Science at \$300 for the spring quarter, beginning April 1, 1920.

Margaret M. Hoskins as Instructor in Anatomy for five months, beginning March 1, 1920, at \$150 per month.

Paul Giessler as Instructor in Anatomy for two months, beginning February 1, 1920, at \$200 for the period.

A. L. Kusske as Refractionist at the Dispensary at \$50 per month, beginning February 1, 1920.

David O. Priestersbach as Chief Technician in the Inter-departmental Hygiene Board Research, beginning February 1, 1920, at \$1,000 per year.

F. E. Perkins as Assistant in the High School, beginning January 20, 1920, at \$371.80 for the rest of the year.

Murlen Holton as Theme Clerk in Rhetoric at the rate of \$800 per year, beginning February 1, 1920.

Morris Knutsen as Assistant in Mines Experiment Station at \$80 per month, beginning October 6, 1920.

S. A. Bovino as Assistant in Mines Experiment Station at \$90 per month, beginning January 1, 1920.

H. N. Crooker as Assistant in Chemistry at \$55.55 per month from January 16 to June 30, 1920.

W. E. Neimichael as Reader of Accounting papers in the Extension Division at \$1.00 per hour for the second semester.

George Thiel as Scholar in Geology from February 1 to June 30, 1920, at \$225.

E. J. Berkvam as Student Helper in Economics, beginning January 16, 1920, at the rate of \$225 per year.

Vere M. Kinney as Student Helper in Mathematics at \$25 per month from January 15 to July 1, 1920.

Carolyn Dean as Acting Secretary to the Dean of Women for February at \$100.

Mabel Fox as Stenographer to Committee on Appointments at \$85 per month, beginning February 1, 1920.

Frances Larson continued as Acting Secretary to Dean Wulling at \$75 per month from January 1 to July 1, 1920.

Leona A. Hanson as Secretary to Dean Johnston at \$1,300 per year, beginning February 1, 1920.

Mary E. Erdmann as Assistant in the Library at \$60 per month, beginning February 1, 1920.

Alice M. Ballard as Nurse in Students' Hospital at \$75 per month, beginning February 1, 1920.

Lorna Tuttle as Stenographer in the School of Business at \$70 per month, beginning February 1, 1920.

Jennie Swanson as Clerk in the Registrar's Office at \$60 per month, beginning January 1, 1920.

Lillian Vibrance as Clerk in the Registrar's Office at \$65 per month, beginning January 15, 1920.

Alma Kirkeeng as Clerk in the Registrar's Office at \$65 per month, beginning February 1, 1920.

Lloyd Hallett as Stock Clerk in Chemistry at \$60 per month, beginning January 1, 1920.

Frances King as Student Assistant in Physiology at \$10 for January and \$20 each for February and March.

Roy Revak as Stock Clerk in Chemistry at \$60 per month, beginning January 1, 1920.

Alfred G. Keam as Service Man in Pathology at \$55 per month, beginning February 1, 1920.

L. Von Meysenbug as second year Teaching Fellow in Pediatrics, beginning February 7, 1920, at \$750.

J. Paul Quigley as second year Teaching Fellow in Pharmacology, beginning March 1, 1920, at \$750.

Voted to approve the following promotion:

Frank E. Burch from Assistant Professor of Ophthalmology and Oto-Laryngology to Associate Professor without salary, beginning February 1, 1920.

Voted to approve the following salary adjustments:

M. W. Tyler, Assistant Professor of History, from \$2,500 to \$2,750 per year, beginning July 1, 1920.

L. G. Rowntree to receive \$105.29 for the spring quarter 1919.

Clara F. Sykes, Secretary and Instructor in the School of Business, to receive \$333.33 for extra service rendered in 1919.

Lawrence Heyl, Head of the Order Department of the Library, from \$1,800 to \$2,000 per year, beginning February 1, 1920.

Harold G. Russell, Head of the Circulation Department of the Library, from \$1,800 to \$2,000 per year, beginning February 1, 1920.

Mary E. Chase and Dorothy Loyhed, Teaching Assistants in Rhetoric, to receive \$82 additional for sub-freshman classes.

Axellia Sellin, Student Helper in Scandinavian, from \$15 to \$25 per month, beginning January 1, 1920.

J. W. Hughes, Chemistry Storekeeper, from \$1,500 to \$1,800 per year, beginning February 1, 1920.

Anna M. Nygren, Stenographer in President's Office, from \$80 to \$90 per month, beginning February 1, 1920.

Mrs. Alice Merhoff, Stenographer in Education, from \$65 to \$80 per month, beginning February 1, 1920.

Margaret Schmit, Stenographer in Engineering, from \$55 to \$60 per month, beginning March 1, 1920.

Following increases in the Extension Division:

Laura Hamilton, Stenographer, from \$70 to \$75 per month

Henriette Reed, Stenographer, from \$75 to \$85 per month

Alma Gisvold, Stenographer, from \$65 to \$70 per month

G'adys Huestis, Stenographer, from \$75 to \$85 per month

Viola Helke, Stenographer, from \$70 to \$75 per month

Emma Ostlund, Stenographer, from \$65 to \$75 per month

Bess Forster, Clerk, from \$45 to \$55 per month

Oliver Skalbeck, Office Boy, from \$15 to \$20 per month.

Jennie Williams, Clerk in the Registrar's Office, from \$60 to \$65 per month, beginning January 1, 1920.

Luth Jaeger, Financial Clerk, from \$1,500 to \$1,800 per year beginning February 1, 1920.

Voted to approve the following leaves of absence:

Dean G. S. Ford, leave for the spring quarter of 1920 with salary adjustment.

F. B. Rowley, Associate Professor of Engineering, leave for two weeks, beginning January 23, 1920.

Katharine F. Ball, Vocational Adviser, leave for six weeks, beginning February 15, 1920, without pay and summer adjustment of work with pay.

Clara F. Sykes, Instructor and Secretary in the School of Business, leave for the spring quarter of 1920, without pay.

Helen Garrigues, Secretary to the Dean of Women, leave for February, 1920, without pay.

Mrs. C. M. Smythe, Secretary to Dean Wulling, leave extended to July 1, 1920, without pay.

Voted to approve the following trips outside the State:

M. L. Burton to Chicago for meeting of North Central Association of Colleges and Secondary Schools March 18 to 20, 1920, and to New York City March 23, for meeting of Committee on Standards. Expenses of \$200 to be charged to Budget 51.

Professors Parker, Comstock, Pease, and Christianson to conduct the field work for the School of Mines from April 26 to May 3, 1920. Expenses of \$900 to be charged to Budget 239.

E. E. Nicholson to Urbana, Illinois, February 20 and 21, 1920, for a conference of Deans of Men. Expenses of \$75 to be charged to Budget 51.

E. P. Lyon to Chicago, March 1, 1920, as a delegate to the Annual Congress on Medical Education. Expenses of \$45 to be charged to Budget 190.

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M. L. Burton to New York City on official business and to Washington, D. C., for a military conference and Mines Experiment Station affairs, February 25 to March 5, 1920. Expenses of \$200 to be charged to Budget 51.

S. C. Shipley and Adolph Mueller to Chicago, February 18, 1920, to purchase machinery for sale by the Government. Expenses of \$60 each to be charged to Budget 95-B.

A. E. Jenks, to Cleveland, Ohio, to attend Americanization conference, February 24 and 25, 1920. Expenses of \$100 to be charged to Budget 91.

The chairman of the Buildings and Grounds Committee presented the report of the committee adopted at its meeting February 7, 1920, which appears in printed form. It was

Voted to amend the minutes of that meeting by approving the immediate construction of the following buildings:

1. To complete the Chemistry building and to put on a roof-house, estimated at \$300,000.
2. Women's dormitory near Sanford Hall, \$180,000.
3. Remodel the Botany, Chemistry and Horticulture buildings at the University Farm; \$100,000.
4. Recitation hall at Morris, \$75,000.
5. Cottage at Crookston, \$10,000.

It was the opinion of the Board that plans for the construction of these buildings should be drawn up at once.

The President presented the recommendation regarding the administrative reorganization in the College of Science, Literature, and the Arts. It was

Voted to refer the matter to the President with power, with the understanding that the Board favors the general plan of reorganization but is not in favor of the establishment of additional deanships in the college.

A report from Dean L. D. Coffman, chairman of the Survey Commission of the University, was presented by the President of the Board and ordered filed supplement to the minutes, page 213.

It was voted to appropriate \$1200 from Reserve for expenses necessitated by the work of the Survey Commission.

The plan of exchange of professors with the University of London was discussed at length and the general policy was approved by the Board.

Voted to approve the plan recommended by Director John R. Allen in regard to the cooperation of the University with the American Society of Heating and Ventilating Engineers in experiments on heat losses from direct radiators, in accordance with the following letter:

January 15, 1920.

University of Minnesota,
Minneapolis, Minnesota.

At a meeting of the Executive Committee of the Research Bureau of this Society it was voted to allow financial assistance for research work in the Engineering Department, University of Minnesota, this money to be devoted to the conducting of experiments on the radiant heat losses from direct radiators, and to be spent for labor and materials used in conducting this work.

When the Committee voted to assist in the conducting of these experiments it was understood that conditions of acceptance were in accordance with the following resolution which was approved by the Committee:

"Any agreement made between the Bureau and any educational institution to which the Bureau furnishes funds for research work, such agreement shall specify that any money spent for special instruments shall be from the Society's quota and shall be bought by the Director of the Bureau of Research and returned to the Society when the research work, for which they were purchased, is finished. A record of all instruments and their location shall be kept at the Pittsburgh office by the Director."

The Executive Committee of the Research Bureau voted to appropriate \$300.00 for the current year for carrying on the work of determining radiant heat losses from radiators, with the understanding that the University will appropriate a like amount to assist in these researches. This money will be available any time between January 1, 1920, and January 1, 1921.

Yours respectfully,

JOHN R. ALLEN, Director

Voted to approve the plan of coöperation with the Minnesota Pipe and Tile Company in the testing of road materials in accordance with the recommendation of Dean L. W. Jones.

The President of the Board reported on the various patents secured by Professor E. M. Davis on mining apparatus and the whole question of ownership of patents and copyrights secured by employees of the University. It was voted to refer the matter to Regent J. G. Williams and the President of the University with power.

Voted that Mrs. J. S. Ladd's appointment as Dean of Women be confirmed with the specific understanding that she may have two and one-half months' vacation this year and that next year a full-time assistant for the Housing Bureau be appointed.

A report from the Dean of Women was read regarding the cost of living expenses in the coöperative cottages at the University.

A resolution from the Hibbing alumni regarding increase of fees was read. No action was taken.

A petition from employees at the University Farm was referred to the Chairman of the Salaries Committee, the President and the Comptroller with power.

Voted to approve the plan presented by the Comptroller for the use of Liberty bond presented to the University by Professor Robert M. Yerkes.

The payment of \$1500 to the State Fire Marshal for fire inspection of University buildings was referred to the President and the Comptroller with power.

The question of switching charges for fuel on the University spur was presented and it was

Voted to continue the present practice of making these charges.

Voted to approve the addition of rule 30 regarding internes at the University Hospital as recommended by the Dean of the Medical School as follows:

"Internes shall not administer nor prescribe narcotics or other potent or dangerous drugs except upon the direction of a resident physician or other staff member or the superintendent of the Hospital."

Voted to grant service scholarships in the amount of \$500 to be placed at the disposal of Dean E. E. Nicholson.

The plan for the development of journalism at the University was presented but in view of the present financial conditions it was

Voted to postpone further development of the work at this time.

The request for \$800 by the School of Mines for the printing of various publications was referred to the President and the Comptroller with power.

Voted to reappoint Mrs. Barbara L. Lund as assistant in the School of Chemistry.

A request from the College of Education for the continuance of Professor A. W. Rankin on the teaching staff after having reached the retiring age was denied. It was

Voted to apply the retiring rule.

Voted to approve the appointment of Assistant Professor W. L. Hart of Mathematics as a member of the staff of the School of Business.

Voted to approve the appointment of substitutes for A. J. Lobb who is to give part-time to the Survey Commission.

Voted to accept with thanks the presentation of a scholarship of \$50 in the College of Education by Miss Elizabeth Carse to be known as the Elizabeth Carse scholarship.

Voted to accept with thanks the scholarship of \$100 per year for three years in the Americanization training course, beginning with the academic year 1920-21, presented by the Lions Club of Minneapolis. It is understood that this scholarship will be discontinued if Professor A. E. Jenks discontinues his services as director of the Americanization Training Course.

Voted that the sum of \$4500 be appropriated from Reserve for the purchase of supplies at the sale of Government materials in Chicago.

It was the opinion of the Board that the Comptroller should proceed at once with the plans for the superintendent's cottage at Waseca.

Voted to approve the purchase of Liberty bonds with surplus funds in the Gilfillan Trust Fund.

Voted to approve the appropriation of \$1325 from reserve to provide for the salary of Robert Cram, instructor in Latin.

Voted to allow \$35 to Jean E. Hirsch, artist in the Medical School, for study at Rochester.

Voted to confer the degree of Doctor of Medicine post obitum upon Walter W. Denny.

Voted to confer the degree of M.B. upon George Runnerstrom.

Voted to confer the degree of B.S. upon Hjalmer Berge.

Voted to confer the degree of Chemical Engineer upon Herbert J. Kessel.

Voted to approve the following student loans:

Ludden Trust Fund

Mary E. Carper.....	\$100.00
Axel Christensen	75.00
D. A. Christianson.....	100.00
P. E. Tate.....	75.00
R. M. Peterson.....	150.00

Ludden Real Estate Fund

R. P. Ahern.....	\$120.00
R. A. Cullum.....	100.00
C. W. Johnson.....	75.00
M. W. Silberman.....	100.00
R. Bohan	15.00
G. W. Eklund.....	200.00
John R. Sturgeon.....	60.00
B. G. Raymond.....	75.00
M. S. Kenet.....	50.00

Gilfillan Trust Fund

T. J. Peycke.....	\$ 50.00
F. W. Kline.....	100.00
Geo. M. Keenan.....	50.00
N. E. Peterson	150.00
C. H. Lanctot	50.00
Aug. Dvorak	50.00
S. G. Baird.....	65.00
C. A. Van Slyke.....	200.00
K. W. Kinney.....	175.00
R. A. Eby.....	100.00
V. L. Albjerg.....	125.00
L. R. Iverson.....	50.00
Gilbert S. Hartson.....	70.00
C. W. Nael.....	75.00
F. R. McKenzie.....	100.00

Voted to approve the report of the Comptroller to the chairman of the Auditing Committee, filed supplement to the minutes, page 214.

Voted to approve the report of the Comptroller to the Chairman of the Salaries Committee, filed supplement to the minutes, page 215.

Voted to approve claims, list filed supplement to the minutes, page 216.

Voted to approve the following transfers :

Amount	From	To
\$ 240.00	Reserve, page 18	Pay-roll item 16, section I, page 19
50.00	Reserve, page 18	Pay-roll item 5, section I, page 18
69.00	Reserve, page 18	Pay-roll item 69, section I, page 22
80.00	Reserve, page 18	Pay-roll item 70, section I, page 22
212.00	Reserve, page 18	Pay-roll item 71, section I, page 22
40.00	Reserve, page 18	Pay-roll item 78, section I, page 22
150.00	Reserve, page 18	Pay-roll item 80, section I, page 22
60.00	Reserve, page 18	Pay-roll item 82, section I, page 22
20.00	Reserve, page 18	Pay-roll item 84, section I, page 22
40.00	Reserve, page 18	Pay-roll item 86, section I, page 22
40.00	Reserve, page 18	Pay-roll item 87, section I, page 22
50.00	Reserve, page 18	Pay-roll item 89, section I, page 22
80.00	Reserve, page 18	Pay-roll item 90, section I, page 22
646.00	Reserve, page 18	Pay-roll item 91, section I, page 22
163.00	Reserve, page 18	Pay-roll item 12-A, section I, page 19
13.50	Budget 52, section II, page 28	Pay-roll item 81, same section, page 25
50.00	Reserve, page 18	Pay-roll item 17, section II, page 23
100.00	Reserve, page 18	Pay-roll item 9, section II, page 23
100.00	Reserve, page 18	Pay-roll item 11, section II, page 23
170.00	Reserve, page 18	Pay-roll item 3, section II, page 23

Amount	From	To
50.00	Reserve, page 18	Pay-roll item 12, section II, page 23
1,660.00	Reserve, page 18	Pay-roll item 31, section II, page 23
82.00	Budget 54, section III, page 28	Pay-roll item 211-C, same section, page 39
82.00	Budget 54, section III, page 28	Pay-roll item 213, same section, page 39
150.00	Reserve, page 18	Pay-roll item 157-f, section III, page 37
69.50	Budget 60, section III, page 29	Pay-roll item 2, same section and page
1,325.00	Reserve, page 18	Pay-roll item 113, section III, page 35
46.00	Budget 85, section III, page 39	Pay-roll item 216-b, same section and page
1,112.00	Reserve, page 18	Pay-roll item 65-d, section IV, page 46
375.00	Pay-roll item 103, section V, page 55, fund 9	Pay-roll item 101, same section and page
333.36	Pay-roll item 103, section V, page 55, fund 5	Pay-roll item 101, same section and page
83.31	Pay-roll item 104, section V, page 55, fund 5	Pay-roll item 101, same section and page
990.00	Budget 117, section V, page 49	Pay-roll item 128, section V, page 59
100.00	Pay-roll item 275, section V, page 70	Pay-roll item 300-a, same section and page
100.00	Budget 205, section VI, page 85	Pay-roll item 137, same section and page
400.00	Pay-roll item 35, section VI, page 77	Pay-roll item 37-a, same section and page
750.00	Pay-roll item 35, section VI, page 77	Pay-roll item 37-b, same section and page
50.00	Pay-roll item 143, section VI, page 85	Pay-roll item 28, section VI, page 76
30.00	Reserve, page 18	Pay-roll item 124, section VI, page 84
100.00	Pay-roll item 160, section VI, page 86	Pay-roll item 209, section VI, page 88
222.50	Pay-roll item 18, section VII, page 90	Pay-roll item 36, same section, page 91
222.50	Pay-roll item 18, section VII, page 90	Pay-roll item 37, same section, page 91
45.00	Reserve, page 18	Pay-roll item 3, section IX, page 93
30.00	Reserve, page 18	Pay-roll item 16, section IX, page 93

Amount	From	To
45.00	Reserve, page 18	Pay-roll item 18, section IX, page 93
500.00	Reserve, page 18	Pay-roll item 65, section XII, page 103
250.00	Reserve, page 18	Pay-roll item 9, section XII, page 98
250.00	Budget 270, section XIII, page 106	Pay-roll item 19-a, same section, page 105
200.00	Budget 270, section XIII, page 106	Pay-roll item 19, same section, page 105
100.00	Budget 280, section XIV, page 107	Pay-roll item 3, same section and page
125.00	Reserve, page 18	Pay-roll item 30, section XV, page 109
100.00	Pay-roll item 55, section XVIII, page 126	Pay-roll item 58, same section and page
175.00	Pay-roll item 17, section XVIII, page 124	Pay-roll item 22-a, same section and page
37.50	Pay-roll item 17, section XVIII, page 124	Pay-roll item 24, same section and page
30.00	Pay-roll item 70, section XVIII, page 126	Pay-roll item 47, same section and page
30.00	Pay-roll item 70, section XVIII, page 126	Pay-roll item 48, same section and page
1,400.00	Reserve, page 18	Budget 512, section XVIII, page 128
25.00	Budget 60, section III, page 29	Pay-roll item 4-a, same section and page

Voted to approve the following requisitions:

Requisitions 851 to 875.....	\$60,075.94
Requisitions 876 to 900.....	37,731.53
Requisitions 901 to 925.....	35,771.50
Requisitions 926 to 950.....	18,676.71

Voted to adjourn.

O. L. BUHR, Secretary.