

AHC FCC  
May 4, 2006  
Minutes of the meeting

These minutes reflect discussion and debate at a meeting of a committee of the University of Minnesota Senate or Twin Cities Campus Delegation: none of the comments, conclusions, or actions reported in these minutes represents the views of, nor are they binding on, the Senate or Twin Cities Campus Delegation, the Administration, or the Board of Regents.

**Present:** Peter Davies, Stephen Ekker, Lois Heller, Jeff Kahn (Guest), Kathleen Krichbaum (Chair), and Nelson Rhodus

Professor Krichbaum reported that she met with Senior Vice President Cerra about the idea of creating a forum on AHC faculty culture, which he endorsed. The committee discussed the topic and scope of the forum. The committee decided it would be most productive to limit the focus of a one-day forum to the topic of faculty culture and the role of clinical faculty. Issues such as gender equity and increased diversity were identified as important matters and the committee noted that a series of forums would be needed in order to develop effective dialog on faculty culture.

- Professor Krichbaum then introduced Vice President Barbara Brandt to discuss the Academy of Excellence in the Scholarship of Teaching. VP Brandt referred to the proposed portfolio guidelines generated by the AHC FCC in January of 2006. She said the Deans Council would review the document this month. She said the document should also include for guidelines a selection process for the membership of the External Review Committee. She noted the external review selection guidelines from the Academy of Excellence in Research had been adapted by the Academy of Excellence in Education and could be considered here. She then read the language for the guidelines as found below.

*The Academic Faculty Consultative Committee (AHC FCC) will solicit from each AHC school/college the names of two recognized educators to serve on the External Review Committee for the Academy for Excellence in Education. Individuals nominated for the committee should be nationally recognized health sciences education leaders from institutions other than the University of Minnesota. The AHC FCC will forward the slate of names for the External Review Committee to the Senior Vice President for Health Sciences. Terms of appointment on the External Review Committee will be three years, with terms beginning July 1 <xxx> and terminating June 30 <xxx>. Terms will be staggered, and no member is eligible to serve more than two consecutive full terms.*

- Members then discussed the process outlined above and considered changes that would be made to adapt it for the Academy of Excellence in the Scholarship of Teaching. Professor Ekker stated he is concerned about increasing diversification of the pool of nominees to the Academy of Excellence in Research.  
He opined that if diversification can be produced at the level of External Review Committee membership for the Academy of Excellence in Teaching Scholarship this would go a long way toward establishing diversity within the pool of nominees to the Academy.
- VP Brandt reminded the committee that elected members of the Academy of Excellence in Research ultimately replaced the members of the External Review Committee. She said she would recommend the same process for the Academy of Excellence in the Scholarship of Teaching.

- Vice President Brandt then led discussion about capturing substantive dossier content on the quality of student teaching instruction. Professor Krichbaum noted that development in this area for the Academy of Excellence in Teaching Scholarship could also be applied to promotion and tenure. Members discussed requesting specific information be provided in alumni letters of recommendation. The committee decided the development of teaching instruction criteria would be on the work agenda of the AHC FCC for 2006-2007.
- Vice President Brandt stated that the time is ripe to improve the criteria for applicant and faculty portfolios because technical support for portfolios continues to improve. She said syllabus could now be included with electronic portfolios, as well as visual elements such as slides or video. She recommended the committee consider inviting Carrie Brainerd from the School of Social Work in Duluth to discuss the Open Source Project, a platform for electronic portfolios.
- The committee then discussed the intent of the Academy of Excellence in the Scholarship. Members noted the importance of raising both the value and standards for teaching scholarship within the culture of the Academic Health Center. They stated this as the primary intent behind forming the Academy.

As a point of business it was noted that the School of Nursing Faculty Advisory Committee has reappointed Professor Krichbaum to serve a second term on the AHC FCC, from 2006-2009. She was nominated and approved by the AHC FCC members to serve as the chair for the 2006-2007 academic-year. Professor Krichbaum noted that she would produce a year-end report for 2005-2006 to be distributed at the AHC Assembly in the fall.

Hearing no further business Professor Krichbaum adjourned the meeting.

Sara Balick  
University Senate