

AHC FCC
December 1, 2005
10:00-11:30 AM

These minutes reflect discussion and debate at a meeting of a committee of the University of Minnesota Senate or Twin Cities Campus Delegation: none of the comments, conclusions, or actions reported in these minutes represents the views of, nor are they binding on, the Senate or Twin Cities Campus Delegation, the Administration, or the Board of Regents.

Present:

Kathleen Krichbaum (Chair), Lois Heller (by ITV), John Himes, Nelson Rhodus, and Jennifer Cieslak (Guest)

Regrets: Stephen Ekker, Michael Georgieff, and Brian Isetts

In these minutes {Update on Strategic Positioning from Jennifer Cieslak, discussion of meeting agenda and goals with College FCC Chairs, discussion related to voting privileges for Medical School clinical faculty, portfolio criteria for the Academy of Excellence in Teaching Scholarship, agenda for meeting with Dr. Cerra}

Professor Krichbaum opened the meeting by asking for any changes or corrections to the meeting minutes from November 3, 2005. The committee approved the minutes of the last meeting with no changes. Professor Krichbaum then introduced Jennifer Cieslak, Strategic Resource Alignment Team, who then lead a discussion on the work of the strategic positioning task forces, which focused on the following points:

The strategic initiative was launched with a day-long retreat on September 16, 2005, which outlined the charge for the 34 strategic task forces. The task forces have been meeting and engaging in consultative processes with the University community.

Consultation has included public forums, meetings with committees, and gathering feedback via the web site for strategic positioning.

The new budget model is intended to facilitate the progress of strategic goals and processes. Dr. Cerra has been presenting the new budget model to committees of the University to increase awareness and understanding of the model.

The preliminary reports of 11 of the task forces will be posted to the web on December 16. There will be a 30 day public comment period during which members of the University community can respond to these reports via the strategic task forces web site. Members of the University Community are encouraged to participate in this public comment period.

The preliminary report from Metrics and Measurement task force is due January 1, 2006. It will provide the key metrics for measuring the success of the strategic initiative, and more broadly, for measuring the goal of becoming a top three University. The Metrics and Measurement task force is using a report produced by The Center of the University of Florida, Gainesville, as a basis for developing the metrics for the University of Minnesota. However, the Florida report does not take into account those standards and strengths, which are unique to the University of Minnesota.

Therefore, Provost Sullivan has coined the phrase 'Florida plus' to refer to the metrics and measure that are being developed.

The metrics that are ultimately chosen by the task force will be used to measure the progress and success of the strategic positioning initiative.

The AHC task forces are working and have a preliminary report delivery date in early April 2006. The Knowledge Management Technology and Clinical Sciences Enterprise task forces are working on the definition and purview of their respective charges. The task force on Health Professional Workforce is identifying and studying each of the educational programs and financing models, which affects its charge. The Precinct Plan task force membership is comprised of both people within the University community and people outside of the University.

The members of the Precinct Plan task force have been engaged in learning the history and activity of AHC facilities planning during the last eight or so years.

The Collaborative Research task force chaired by Mark Paller has done a SWOT (strengths, weaknesses, opportunities, and threats) analysis of research taking place within the AHC. The Research task

force is on the same time line as the AHC task forces.

Jennifer stated the express need to develop a culture, which is working toward the goal of becoming a top three institution. The work of making the appropriate cultural change will be as critical to the success of the strategic initiative as meeting academic and administrative goals. Therefore, the task force reports will not mark the end of the strategic process, but the beginning of an implementation period. The task force reports are be frameworks for implementing change, and so will vary in specificity.

Professor Krichbaum then lead a discussion for the purpose of identifying agenda items for the January 12, 2006 meeting, with AHC College Chairs.

The issue of voting privileges for the medical school clinical faculty was considered as an agenda item for the meeting with the Chairs.

It was noted that voting rights of faculty and P&A do vary from school to school.

Mechanisms for improving communication between the school faculty consultative committees and the AHC FCC were discussed. This topic will be central to the meeting with the College Chairs.

Establishing points of common identity for AHC faculty and P&A employees that translate across schools was discussed. Identity was determined to be an important aspect of effective AHC governance representation. Agenda time will be committed for College Chairs to talk about communication within their respective schools.

The committee then discussed portfolios for the Academy of Excellence in Teaching Scholarship. The committee members reviewed a list provided by Professor Krichbaum of materials that are commonly included in professional portfolios, and discussed particular criteria:

- Materials From The Applicant
 - A reflective statement by the applicant describing their personal teaching philosophy, strategies and objectives
 - Steps taken to evaluate or improve one's teaching
 - Statement of teaching expertise and experience
 - An example course syllabus
 - Advisory Board membership
 - Training Grant Involvement
 - Innovations in curriculum, classroom, or clinical education
 - Example of assignment and what is measured by its content
 - Scholarly papers and research on teaching
- Products of good teaching
 - Student pre/post scores before and after the course
 - Student essays, creative work, field-work reports
 - Statements by alumni on the quality of instruction
 - Student publications or conference presentations on course-related work
 - Examples of graded student essays along with professor's comments as to why they were so graded
- Information From Others
 - Statements from colleagues who have observed the applicant in the classroom
 - Statements from colleagues who have reviewed the applicant's classroom materials, syllabi, and assignments
 - Student course and teaching evaluation data
 - Distinguished teaching awards and recognitions
 - Invitations to present a paper at a conference on teaching specific to the applicants discipline

or on teaching generally

- Alumni letters of recommendations

Professor Krichbaum said she would meet with Vice President Brandt about the timeline for the nominations to the Academy of Excellence in Teaching Scholarship.

The committee then determined the agenda for the December meeting with Dr. Cerra.

- Update on the New Budget Model
- January 12th meeting with School Chairs with a request for Dr. Cerra to address this group

Having no further business Professor Krichbaum adjourned the meeting.

Sara Balick
University Senate