

The University of Minnesota

BOARD OF REGENTS

MINUTES

June 4, 1919

A meeting of the Board of Regents was held in the President's office on Wednesday, June 4, 1919, at nine o'clock.

Present: Regent Snyder, presiding; Regents Burton, Butler, Glotfelter, Mayo, Rice, Sommers, Williams, M. M., and Williams, J. G.

Voted to accept the following resignations:

Agriculture

Grace B. Sherwood, Director of Normal Training work at Crookston, effective July 1, 1919.

A. G. Tolaas, Extension Specialist in Plant Pathology, effective July 1, 1919.

Arthur Sanner, Multigraph Operator, effective May 15, 1919.

General

F. R. McMillan, Assistant Professor of Structural Engineering, effective July 1, 1919.

Mrs. R. Stowe, Assistant in the Library, effective June 15, 1919.

Voted to amend the action of the Board of Regents of May 4, 1911, creating the office of University comptroller, repealing the third paragraph under said act which provides that the Comptroller shall serve also as secretary of the Board of Regents.

Voted to create the office of Executive Secretary of the University whose responsibilities and duties shall be as follows:

1. Arranging plans and schedules for the guests and visiting speakers of the University.
2. Issuing of authoritative information to the press.
3. Editing of the Reports of the Board of Regents and of the President.
4. Scrutinizing the legislation of the various faculties and committees with the hope of avoiding duplications and inconsistencies in the regulations of the University.

5. Studying the various University problems and gathering of accurate data upon the basis of which decisions may be reached and policies determined.

6. Serving as Secretary of the Board of Regents, keeping minutes and performing other duties usually devolving upon a secretary.

Voted that Oscar L. Buhr be appointed Executive Secretary and ex officio Secretary of the Board of Regents to begin his duties July 1, 1919, with the understanding that for the first year he will give only part time and receive \$200 for each of July, August, and September and \$125 for each month thereafter until the beginning of the new fiscal year when he will give full time and receive full salary of \$3,000 per year.

Voted to approve the following appointments:

Agriculture

Julia Olive Newton as Assistant State Leader of Home Economics Extension, with rank of Assistant Professor, from July 1, 1919, to June 30, 1920, at \$2,100 per year.

A. M. Christensen as Instructor in Home Projects at Crookston from March 15 to July 1, 1919, at \$2,200 per year.

Ibra L. Conners as Assistant in Plant Pathology from May 20 to June 30, 1919, at \$125.

Emma J. Hall as Instructor in Rhetoric at the Central School from October 1, 1919, to April 1, 1920, at \$750.

Marie A. Eckert as Clerk in the Department of Buildings and Grounds at \$80 per month, beginning May 9, 1919.

Ella E. Buck, as Multigraph Operator in Agricultural Extension at \$60 per month from May 16 to June 30, 1919.

General

Noel T. Dowling as Professor of Law at \$5,500 per year, beginning September 24, 1919.

Frederick B. Garver as Associate Professor of Economics at \$3,000 per year, beginning September 24, 1919.

Robert E. Cushman as Associate Professor of Political Science at \$3,000 per year, beginning September 24, 1919.

J. E. Cummings as Instructor in Economics at \$2,000 per year for one year, beginning September 24, 1919.

Carl O. Dunbar as Instructor in Geology at \$2,000 for one year, beginning September 24, 1919.

Nelson F. Coburn as Instructor in Romance Languages at \$1,800 for the academic year 1919-20, beginning September 24, 1919.

Alonzo Grace as Scholar in Anthropology for nine months, beginning October 1, 1919, at \$225 with remission of fees.

Lieutenant Colonel West C. Jacobs as Assistant Professor in charge of the Coast Artillery Unit of the R.O.T.C. beginning May 22, 1919.

Second Lieut. Ernest A. Nuoffer as Assistant Professor of Military Science and Tactics, beginning May 24, 1919.

Cliff S. Hamilton as Assistant in Chemistry for the academic year 1919-20 at \$500.

George A. Morlock as Assistant in Economics at \$800 for nine months, beginning October 1, 1919.

James W. Broxon, Frances Johnson, and Oscar E. Olson as Teaching Fellows in Physics for nine months, beginning October 1, 1919, at \$600 each.

Corinne Plouf as Social Service Worker in the Medical School from May 19 to June 30, 1919, at \$65 per month.

Vera Warren as Social Service Worker in the Medical School from May 15 to June 30, 1919, at \$70 per month.

Monica Langtry as Assistant in the Library at \$60 per month, beginning June 15, 1919, on leave without pay for the month of August.

Laura Lockwood as Stenographer in the School of Mines at \$75 per month, beginning June 9, 1919.

Ottillie Schurr as Service Woman in Physiology at \$40 per month, beginning May 26, 1919.

Margaret Pearson as Service Clerk in Dr. Beard's office at \$15 per month, beginning May 26, 1919.

Maurice Knoph as Service Man in Pathology at \$40 per month from April 7 to July 1, 1919.

John Wallum as part time Service Man in Anatomy at \$20 for the remainder of the month beginning May 20, 1919.

The following Instructors in Trade and Industrial Education for the Summer Session, June 23 to August 2:

Arthur F. Payne.....	\$333.33
James C. Reed.....	175.00
John O. Cederberg.....	175.00
Katharine F. Ball.....	111.11

Voted to approve the following promotion:

Johanna Kuenzel from Stenographer to Secretary to Dean Appleby at \$90 per month, beginning June 1, 1919, with \$1,200 for the year 1920-21.

Voted to approve the following salary adjustments:

Agriculture

Julius Felt, carpenter at Morris, from \$83.33 to \$100.00 per month for April, May, and June, 1919.

General

Karl Scheurer, Instructor in Music, from \$2,500 to \$2,750 per year, with the understanding that he will conduct the University Band.

Axellia Seffin, Student Helper in Scandinavian, to receive \$30 a month additional for two months, April 20 to June 20, 1919.

Voted to approve the following trips outside the state:

G. R. Bisby to St. Louis, Missouri, June 5 to 7, 1919, for a field meeting of plant pathologists. Expenses of \$50 to be charged to Budget 179.

J. M. Thomas to Madison, Chicago, Ann Arbor, Philadelphia, New York, and Boston, to interview candidates for positions. Expenses of \$200 to be charged to Budget 85.

A communication from the Board of Governors of the Minnesota Union was submitted and the President and the Comptroller were appointed a committee to consider the same and future needs for development.

Voted to adopt the following conditions for the granting of the degrees of Civil, Mechanical, and Electrical Engineer:

"A candidate for the degree of Civil, Mechanical, or Electrical Engineer, who has received a Bachelor's degree in Engineering, must have four years of engineering experience in positions of responsibility before he is eligible to register for such a degree. He will be required to complete the equivalent of one year's work in college, either in resident or in absentia and fulfill all the requirements for the Master's degree."

Voted to approve the Code statement regarding the Board of Regents as follows:

The Vice-President.—The Vice-President shall, in the absence of the President, perform all the duties of the President.

Committees of the Board.—

1. Enumeration of: There shall be the following standing committees:

The Executive Committee, of five members;
The Agricultural Committee;
The Committee on Buildings and Grounds;
The Committee on Salaries;
The Auditing Committee;
The Committee on Investments;

Such consulting committees as the Board may determine.

2. Manner of appointment: The standing committees shall be appointed by the President of the Board at the regular annual meeting for a term of one year. The President of the University shall be a member ex-officio of each standing committee except the consulting committees.

3. Special Committees: Special committees may be appointed at the will of the Board to consider special subjects.

4. Meetings: Meetings of committees may be called by the chairman and shall be called by the chairman upon the request of two members or upon the request of the President of the University. Whenever a meeting of any committee of the Board is duly called and one or more members of the committee meet, any member of the Board not a regular member of the com-

The University of Minnesota
AGRICULTURAL COMMITTEE

MINUTES

June 18, 1919

A meeting of the Agricultural Committee was held in the President's office, Wednesday, June 18, 1919, at eight-thirty o'clock.

Present: Regent Rice, chairman; Regents Burton, Glotfelter, McConnell, Sommers, Williams, J. G., and Williams, M. M.

Voted to accept the following resignations:

John N. Bushnell, Instructor and Assistant Horticulturist, effective June 1, 1919.

May E. Kimberley, Instructor in Music at Crookston, effective June 1, 1919.

Voted to approve the following appointments:

Norris K. Carnes as Instructor in Animal Husbandry, at \$1,800 per year, beginning July 1, 1919.

James E. Chapman as Assistant in the Division of Soils, at \$125 per month, from July 1, 1919, to June 30, 1920.

John H. Beaumont as Assistant in Fruit Breeding in the Division of Horticulture at \$1,500 per year from June 1 to July 1, 1919.

E. B. Brossard continuation as Instructor in Farm Management, at \$100 per month from June 1 to June 15, 1919.

Arthur J. Larson as Preceptor and Instructor at Morris at \$975 from October 1, 1919, to April 15, 1920.

Margaret Beggin as Instructor in English at Morris at \$800 from October 1, 1919, to April 1, 1920.

Mabel Anderson as Dining Hall Matron at Morris at \$75 per month for four months and \$90 per month for six months, from October 1, 1919, to August 1, 1920.

Frances P. Lapham as Instructor in Farm Women's Short Course at Morris at \$25 for the week of June 16 to 20, 1919.

Mrs. E. C. Stakman to continue as Assistant in Plant Pathology from April 1 to June 30, 1919, at 60 cents per hour.

Voted to approve the following promotion:

Mellie R. Phillips from Clerk at \$1,020 per year to Chief Clerk in the Secretary's office at \$1,200 per year for one year, beginning July 1, 1919.

Voted to approve the following salary adjustments:

Clinton A. Worsham, draftsman in the Division of Farm Management, from \$75 to \$100 per month for the month of June, 1919.

C. L. Pope, truck driver in the General Service Section, from \$75 to \$85 per month from May 16 to July 1, 1919.

Voted to approve the following trips outside the state:

Maude Miller to attend the meeting of the Federal Board for Vocational Education in the interests of the Smith-Hughes Teachers Training in Home Economics at Indianapolis, Ind., on June 19 and 20, 1919. Expenses of \$75 to be charged to Budget 258a.

F. J. Alway to attend the Second Conference of Soils Investigators of Western Prairie States at Manhattan, Kan., Lincoln, Neb., and Ames, Iowa, from June 30 to July 4, 1919. Expenses of \$70 to be charged to Budget 183.

F. J. Alway to Hancock and Coddington, Wis., to study methods and results on the two experimental farms similar to our sand and peat experimental farms. Trip to be made some time in July. Expenses of \$22 to be charged to Budget 186.

W. H. Kenety to Mandan, N. D., to study windbreaks and nursery at the Great Plains Station for one week beginning July 10, 1919. Expenses of \$40 to be charged to Budget 172.

The proposed reorganization in the department of Buildings and Grounds at the College of Agriculture was referred to the following committee: Regent Butler, chairman, Regents Glotfelter and Snyder.

A report from Architect Forsythe with reference to change in location of the new dormitory at Morris, see supplement to the minutes, page 183, was submitted and the change in the distance from the old building was approved. The matter of alignment with other buildings and the location of the entrance was referred to Architect Forsythe to confer with the state architect and to endeavor to secure the change.

In connection with the proposed improvement of live-stock for the Department of Agriculture, it was

Voted that one initial appropriation of \$10,000 be made for the central school and sub-stations and that the proceeds from sales should take care of the future purchases.

Voted to adopt the following resolution in regard to the leave of Prof. J. T. Stewart:

Having considered the correspondence from Major-General William Black and Lieutenant-Colonel J. T. Stewart, with reference to the leave of absence of Professor Stewart, the Board is still of the opinion that the emergency for which the leave was granted has passed, and that the needs for organizing the work in drainage at the University are such that this must be begun by July 1st, and adheres to its action of May 21, 1919.

A communication from the Mayor of Morris regarding sewer connections was submitted and referred to the Dean of the Department of Agriculture with the request that an engineer be sent to investigate and report.

The chairman of the Agricultural Committee reported on the proposed exchange of land at Morris, recommending that the matter be allowed to rest for the present, which was approved.

Voted to adjourn.

G. H. HAYES, Secretary

The University of Minnesota

BOARD OF REGENTS

MINUTES

June 18, 1919

A meeting of the Board of Regents was held in the President's office, Wednesday, June 18, 1919, at ten o'clock.

Present: Regent Snyder, presiding; Regents Burton, Butler, Glotfelter, McConnell, Mayo, Partridge, Rice, Sommers, Williams, J. G., and Williams, M. M.

Voted to approve the report of the Agricultural Committee of June 18, 1919.

Voted to accept the following resignations:

W. C. Rutherford, Instructor in Obstetrics and Gynecology, effective June 30, 1919.

Nellie Finnegan, Secretary to Dean Appleby, effective July 1, 1919, with sick leave on pay for the month of June.

Voted to approve the following appointments:

The following appointments as Chairmen of Departments in the College of Science, Literature, and the Arts:

Department of Anthropology—A. E. Jenks

Department of Botany—C. O. Rosendahl

Department of English—E. E. Stoll

Department of German—Carl Schlenker

Department of Greek—C. A. Savage

Department of History—G. S. Ford

Department of Mathematics—W. H. Bussey

Department of Physics—H. A. Erikson

Department of Political Science—C. D. Allin

Department of Psychology—R. M. Elliott

Leonard V. Koos as Professor of Secondary Education and Inspector of Private Secondary Schools, at \$3,750 per year beginning September 24, 1919.

F. B. Rowley as Acting Head of the Experimental Engineering Department.

E. H. Hansen as Associate Professor of Economics at \$3,200 per year, beginning September 24, 1919.

J. B. Morgan as Assistant Professor of Psychology for three years beginning September 24, 1919, at \$2,400 per year.

William L. Hart as Assistant Professor of Mathematics at \$2,500 per year for three years beginning September 24, 1919.

Rood Taylor as Assistant Professor of Pediatrics for one year beginning July 1, 1919, without salary.

Cecil C. Bean as Instructor in Rhetoric for one year beginning September 24, 1919, at \$1,700.

Helen A. Barr as Instructor in Physical Education for Women for the academic year 1919-20, at \$1,100.

W. C. Smiley as Instructor in Business Law in the Extension Division from September 1, 1919, to June 30, 1920, at the rate of \$2,500 per year.

Judge Frank T. Wilson as Community Organizer in the Extension Division for one year beginning July 1, 1919, at \$2,500.

J. V. Ankeney to have charge of the Bureau of Visual Instruction in the Extension Division, one-third time for July and August at \$73.33 per month, and after September 1, 1919, to carry on the work as part of his duties as Assistant Professor of Agricultural Education without additional salary.

The following chaperones of cottages for the year 1919-20:

West Sanford—Elizabeth Jackson

East Sanford—Ruth S. Phelps

Folwell Cottage—Nellie M. Fox

Loring Cottage—Jean H. Alexander

Winchell Cottage—Frances E. Kelley

Northrop Cottage—Dr. Margaret Warwick.

Mrs. N. L. Young as Assistant in Economics for one year beginning September 24, 1919, at \$1,200.

Charles E. Olson as Assistant in Economics for one year beginning September 24, 1919, at \$1,200.

Paul T. Young as Teaching Assistant in Psychology for one year beginning September 24, 1919, at \$600.

Margaret Kincaid as Teaching Fellow in Psychology for one year beginning September 24, 1919, at \$600.

Oscar P. Pearson as Teaching Fellow in Psychology for one year beginning September 24, 1919, at \$600.

K. Vina Downey as Teaching Fellow in Physics for nine months beginning October 1, 1919, at \$600.

Joseph Valasek as Teaching Fellow in Physics for nine months beginning October 1, 1919, at \$600 with remission of fees.

Calvin P. Stone as Teaching Fellow in Psychology for one year beginning September 24, 1919, at \$600.

Chester A. Stewart as second year Fellow in Pediatrics at \$750 and remission of fees.

William Ray Shannon as second year Fellow in Pediatrics at \$750 and remission of fees.

D. M. Siperstein as Teaching Fellow in Anatomy at \$600 for the year, beginning September 15, 1919.

Solomon Fineman as Teaching Fellow in Medicine at \$600 for the year, beginning July 1, 1919.

Cassius M. Coldren as Teaching Fellow in Obstetrics and Gynecology at \$600 for the year, beginning June 15, 1919.

Ellery L. Armstrong as Teaching Fellow in Ophthalmology at \$600 for the year, beginning July 1, 1919.

Voted to approve the following leaves of absence :

A. J. Todd, Professor of Sociology, for the year 1919-20, without pay, to take a position as industrial and labor counsellor to the Kuppenheimer Company of Chicago, the year's absence not to count as service and not to prejudice claim to sabbatical furlough.

J. Anna Norris, Director of Physical Education for Women, sabbatical furlough for the winter and spring quarters of 1919-20.

F. W. Schlutz, Assistant Professor of Pediatrics, leave extended to November 1, 1919, without pay.

Voted to approve the following trips outside the state :

M. L. Burton to Ann Arbor, Mich., and other points, June 26 to 30, 1919, to confer with possible candidates for administrative positions. Expenses of \$100 to be charged to Budget 51.

Alfred Owre to a postponed meeting of the Dental Faculties Association of American Universities at Chicago on June 23 to 25, 1919. Expenses of \$35 to be charged to Budget 244.

Marion L. Vannier, to the meeting of the National League of Nursing Education in Chicago on June 23 to 27, 1919. Expenses of \$45 to be charged to Budget 211.

E. P. Harding with seniors in the School of Chemistry to Chicago on September 16 to 27, 1919, on the annual industrial excursion. Expenses of \$75 to be charged to Budget 235.

The Committee consisting of Regents Snyder, Partridge, Sommers, and Burton, appointed to consider the organization of a separate School of Business, made its report and it was voted :

1. That a separate school for professional training in business be established, beginning July 1, 1919.

2. That this school be officially designated "The School of Business."

3. That in keeping with the present policy of the University for its professional schools provision be made in the College of Science, Literature, and the Arts for a two year pre-business course.

4. That in the judgment of this Board admission to the School of Business should be limited

(1) to graduates of standard colleges.

(2) to those who have completed the pre-business course in the College of Science, Literature, and the Arts, or its equivalent.

(3) to mature students of considerable business experience who will be known as "special students" and will not be candidates for the degree of the School.

5. That the President of the University be requested to nominate to the Board of Regents a Dean for the School of Business.

6. That in the judgment of this Board the instruction in Economics should not be divided between the faculty of the College of Science, Literature, and the Arts, and the faculty of the School of Business; that the present staff in Economics and Business Education should constitute the faculty of the School of Business; that their primary appointments should be in the School of Business, and that the Deans of the two colleges should be requested to consider and develop a plan whereby at least some members of the faculty of the School of Business should be members of the faculty of the College of Science, Literature, and the Arts.

7. That in the judgment of this Board the degree of B.S. in Business should be offered at the end of four years and the degree of M.S. in Business at the conclusion of the fifth year.

8. That the existing and contemplated budget of the present Department of Economics of the College of Science, Literature, and the Arts become the budget of the School of Business.

The President referred to the existence of certain factional differences in the College of Dentistry and after discussion and consideration it was

Voted to express confidence in the Dean and request him not to consider a call to the deanship of another college.

Voted to grant permission to the Federal Mines substation to erect a temporary structure on a site approved by the superintendent of Buildings and Grounds west of the present ore testing works and below the campus level.

A communication from Regent Mayo inviting the Regents to a trip on the Mississippi River was read and accepted. July 28, 29, and 30 were chosen as the dates for the trip.

An invitation to the Board to visit Crookston and Morris on July 17 and 18 was accepted.

The proposed improvements to the Armory were submitted and referred to the Buildings and Grounds Committee with power.

The question of providing temporary laboratories for the Department of Botany at an estimated expense of \$6,500 was referred to the Comptroller with power.

The proposed division of office rooms in Folwell Hall was referred to the Buildings and Grounds Committee with power.

A request from the Women's Self Government Association concerning profits from the rental of Shevlin Hall was referred to the Comptroller with power.

The request of the Men's Academic Student Council for benches on the campus was considered and denied.

Voted to authorize University membership in the Society for the Promotion of Engineering Education.

Voted to accept with appreciation a scholarship for Americanization work in the sum of \$100 from the Pathfinder Club.

Voted to accept with appreciation a scholarship in Americanization work in the sum of \$100 from the Argosy Club.

A communication with reference to T. M. Broderick accepting employment with one of the mining companies during the vacation was considered and approved.

Voted to approve the list of candidates for degrees as recommended by the faculties and certified by the registrar. List filed supplement to the minutes, page 184.

Voted to change the degrees of Drs. Rood Taylor and Henry W. Woltman from D.Sc. to Ph.D.

Voted to change the degree of Dr. E. L. Crispin from Master of Science to Master of Science in Medicine.

Voted to confer the degree of Doctor of Medicine upon John C. McKinley.

Voted to approve the change in name of Henry A. Johnson to Henry A. Barner, on University record.

Voted to approve the purchase of the Handicraft Guild equipment with the understanding that the same be appraised and a bill of sale given, estimated cost \$983.94.

Voted to approve the transfer of equipment used in clinical pathology from the Department of Pathology and Public Health to the Department of Medicine.

The following payments for short courses in dentistry under the Extension Division were approved:

<i>Name</i>	<i>Work Done</i>	<i>Amount due</i>
F. H. Orton	3 demonstrations at \$10 each.....	\$30.00
A. A. Pagenkopf	2 weeks, 8 one-half days per week at \$20 per half day, less 4/11—net, 8 one-half days at \$20....	160.00
W. D. Vehe	1 week—\$300, less 2/11.....	245.45
T. B. Hartzell	2 lectures at \$10 each.....	20.00