

The University of Minnesota**AGRICULTURAL COMMITTEE****MINUTES****March 6, 1919**

A meeting of the Agricultural Committee was held in the office of the Dean of the Department of Agriculture on Thursday, March 6, 1919, at one-thirty o'clock.

Present: Regent Glotfelter, acting chairman; Regent Burton.

Owing to the lack of a quorum the following report was recommended for favorable consideration by the Board.

Voted to accept the following resignations:

Richard Wellington, Assistant Professor of Horticulture, effective April 1, 1919.

Abbie L. Merritt, Secretary to Dean Freeman, effective February 1, 1919.

Mrs. Emily Lewis, Clerk in the Agricultural Engineering Division, effective March 1, 1919.

Leola B. Nobles, Stenographer in the Office of the Secretary, effective February 10, 1919.

Julian G. Leach, Assistant in Plant Pathology, effective March 15, 1919.

Dr. Harry Kline, Assistant in Veterinary Medicine, effective March 1, 1919.

Voted to approve the following appointments:

Henry W. Vaughan as Professor of Animal Husbandry and Animal Husbandman in the Experiment Station, at \$3,300 per year, beginning July 1, 1919.

Robert E. Hodgson as Superintendent of the Southeast Demonstration Farm and Experiment Station at Waseca, from March 1 to July 31, 1919, at \$150 per month.

Alma Binzel as Special Lecturer in Home Economics, with the rank of Assistant Professor, for 18 lectures from April 1 to June 15, 1919, at \$270.

Benjamin Cole as Livestock Marketing Agent in Agricultural Extension Division, from February 1 to July 31, 1919, at \$1,200 per year, with \$1,200 additional from the U. S. Department of Agriculture.

Adele Koch as Home Economics Lecturer in Agricultural Extension Division, from February 1 to July 31, 1919, at \$1,800.

A. C. Heine as Instructor in Agricultural Engineering at Morris, from January 20 to March 31, 1919, at \$150 per month.

Edwin A. Hansen as Instructor in Dairy Husbandry from January 1 to April 1, 1919, at \$50 per month.

Charles L. Lewis, Jr., as Assistant in Plant Pathology and Botany from February 1 to April 1, 1919, at \$125 per month.

Dr. Harry Kline as Assistant in Veterinary Medicine at \$30 per month, beginning February 1, 1919.

Herbert J. Beaumont as Assistant in Horticulture from February 1 to August 1, 1919, at \$50 per month.

Freeman Weiss as Assistant in Plant Pathology and Botany from February 20 to July 31, 1919, at \$25 per month for one-sixth time.

Alice M. Childs as Assistant in Home Economics from February 15 to June 15, 1919, at \$160.

Allan B. Rayburn as Cow Tester in Agricultural Extension Division from February 1 to July 31, 1919, at \$300 per year.

Gennette C. Davis as Acting Secretary to Dean Freeman at \$1,200 per year, beginning February 1, 1919.

Virginia Newhall to be continued as Nurse at Crookston until March 1, 1919.

Walter A. Mixer as Draftsman and Assistant in Buildings and Grounds Department from February 1 to August 1, 1919, at \$100 per month.

Elva Kemman as Stenographer in Agricultural Education Division from February 2 to July 31, 1919, at \$60 per month.

Esther M. Curtis as Secretary to the Director of the Division of Agricultural Extension from February 1 to July 31, 1919, at \$85 per month.

Belinda Engdahl as Assistant Clerk in Boys and Girls Club Office, from February 1 to July 31, 1919, at \$25 per month.

Robert Olson as Assistant in Agricultural Engineering at \$50 per month, beginning February 3, 1919.

Amy V. Nelson as Stenographer in the Office of the Secretary at \$60 per month, beginning February 11, 1919.

Ruth Hall as Loan Desk Assistant in the Library from February 1 to July 31, 1919, at \$55 per month.

Mrs. Vera C. Wilkins as Cataloger in the Library beginning February 1, 1919, at \$80 per month.

A. W. Hodgman as Special Lecturer in Forestry from March 10 to 15, 1919, at \$25 for the period.

Voted to approve the following promotions :

W. L. Boyd from Assistant Professor of Veterinary Science at \$2,400 to Professor at \$3,000 per year, beginning April 1, 1919.

W. P. Dyer from Instructor to Assistant Professor of Agricultural Education beginning March 1, 1919, without change in salary or other status.

S. A. Graham to be given the title of Instructor in Entomology in addition to that of Assistant in Entomology in the Experiment Station, with no other change in relationship.

Voted to approve the following salary adjustments:

Lee Alstander, Agronomy Foreman, from \$1,100 to \$1,200 per year, beginning March 1, 1919.

W. Shandrew, General Service Clerk in Division of Publications, from \$1,000 to \$1,200 per year, beginning March 1, 1919.

May Erickson, Storekeeper, to receive five-twelfths of a month's salary as vacation period, beginning January 1, 1919.

Alice McFeely, Assistant Editor of Bulletins, from \$1,020 to \$1,300 per year, beginning April 1, 1919.

Voted to approve the following trips outside the state:

Mildred Weigley to St. Louis, Mo., for conference of the Federal Board for Vocational Education on February 19 to 22, 1919, expenses of \$75 to be charged to Budget 258a.

D. D. Mayne to St. Louis and Chicago for meetings of the National Society for Promotion of Industrial Education and of the N. E. A., February 20 to 22, 1919, expenses of \$75 to be charged to Budget 145.

R. J. Garber to Ithaca, N. Y., March 1 to 12, 1919, to study methods of oat breeding. Expenses of \$125 to be charged to Budget 154.

W. H. Peters to towns in Minnesota and Iowa from February 19 to 26, 1919, to purchase stock and attend Livestock Breeders' Association meeting at Dodge Center, Minn. Expenses not to exceed \$100 to be charged to Budget 160.

K. A. Kirkpatrick and J. S. Jones to Chicago on February 25 and 26, 1919, for conference of County Agent Leaders and Assistants. Expenses of \$50 each to be charged to Budget 138.

R. A. Gortner, to Buffalo, New York, for meeting of American Chemical Society April 7 to 11, 1919. Expenses not to exceed \$105 to be charged to Budget 150. This exception to the general rule is made realizing the importance of Mr. Gortner's position as chairman of the Biological Section of the American Chemical Society.

A report of the committee on the purchase of equipment for fire protection at the Duluth Substation was considered and it was

Voted to refer the same back to the committee for further consideration with the request that if the recommendations of the State Fire Marshal were not approved the substitute recommendations be submitted to the State Fire Marshal for approval.

Correspondence with reference to paving the road from the city of Crookston to the Northwest School and Station was considered and it was agreed that the budget of requests could not be changed.

Voted to approve the sale of cows, list filed supplement to the minutes, page 174, at the sale of the Minnesota State Holstein Breeders' Association.

Voted to adjourn.

G. H. HAYES, *Secretary*.

The University of Minnesota

BOARD OF REGENTS

MINUTES

March 7, 1919

A meeting of the Board of Regents was held in the President's office on Friday, March 7, 1919, at nine o'clock.

Present: Regent Snyder, presiding; Regents Burton, Butler, Glotfelter, Mayo, Partridge, and Williams, J. G.

Voted to approve the minutes of the following meetings:

Committee of the Whole, November 14, 1918.

Agricultural Committee, December 10, 1918.

Board of Regents, December 10, 1918.

Agricultural Committee, January 24, 1919.

Board of Regents, January 24, 1919.

Executive Committee, February 15, 1919.

Voted to approve the report of the Agricultural Committee of March 6, 1919.

Voted to accept the following resignations:

Henry E. Atwood, Instructor in Romance Languages, effective February 22, 1919.

Adelaide Conners, Secretary to the Librarian, effective March 1, 1919.

Gladys Hoagland, Scholar in Sociology, effective January 20, 1919.

Ruth Jacobs, Assistant in the Library, effective January 21, 1919.

Mrs. Amy Skinner, Assistant in the Library, effective January 31, 1919.

Roland S. Hussey, Teaching Fellow in Animal Biology, effective March 1, 1919.

A. N. Parrett, Assistant in Chemistry, effective March 1, 1919.

R. Mae Griffith, Nurse in Dentistry, effective February 10, 1919.

Richard Lundquist, Technician in Pathology, effective March 15, 1919.

Voted to approve the following appointments:

R. M. Elliott, as Associate Professor and Chairman of the Department of Psychology for the academic year 1919-20 at \$3,250 per year.

William S. Foster, as Associate Professor of Psychology for the academic year 1919-20 at \$3,000 per year.

Miss Mabel R. Fernald as Assistant Professor of Psychology for the academic year 1919-20 at \$2,500 per year.

Henry E. Atwood as Instructor in Romance Languages from January 25 to February 22, 1919, at \$1,800 per year.

R. C. Jansing as Vice-Director of the Summer Session at a stipend of \$400.

Bertha W. Clark as Instructor in Americanization work from March 16 to July 1, 1919, at \$552.62.

Albert J. Lobb as Instructor in Political Science for the academic year 1919-20 at \$2,000 per year.

Captain Allen T. Newman as Assistant Professor of Military Science and Tactics beginning February 1, 1919.

Lieut. Henry C. Bertelsen as Assistant Professor of Military Science and Tactics beginning March 1, 1919.

A. J. Tiejé to continue as Lecturer in Geology to the end of the academic year at \$750.

Charles T. Wangensteen as Instructor in Banking in the Extension Division for one class during the second semester at \$125.

Lucile Way as Lyceum Solicitor in the Extension Division for two months beginning February 1, 1919, at \$100 a month and expenses.

Clarence P. Klinsing as Lyceum Solicitor in the Extension Division from February 24 to April 1, 1919, at \$125 per month and expenses.

Mrs. Dorothy Kurtzman to assume charge of the field work in the four-months' course in Public Health Nursing beginning March 5, 1919, at \$100 per month.

Alice Benson as Nurse in Dentistry at \$60 per month beginning February 10, 1919.

Dr. R. E. Johnson as Instructor in Dentistry at \$100 for four months beginning February 1, 1919.

Dr. Albert C. Schulze as Instructor in Obstetrics beginning February 1, 1919, without salary.

Dr. Kenneth A. Phelps as Assistant in Ophthalmology and Oto-Laryngology beginning February 1, 1919, without salary.

Helen Griffin as part-time Assistant in the Dispensary Laboratory at \$20 per month from January 13 to March 1, 1919.

John A. Moga as temporary Assistant in Metallography at \$125 per month for three months beginning March 1, 1919.

Charles E. Greenlaw as Assistant in Pharmacology at \$50 per month for half time beginning February 3, 1919.

John Paul Quigley as Teaching Fellow in Pharmacology for one year at \$500.

Harold S. Langland as Scholar in Physics from February 1 to July 1, 1919, at \$140.60.

George H. Childs, as Laboratory Assistant in Animal Biology from February 10 to July 1, 1919, at \$116.96, with \$83.33 per month additional beginning March 1, because of extra work.

Elizabeth M. Lyskey as Scholar in Sociology from January 28 to July 1, 1919, at \$129.03.

Mrs. W. M. Babcock as Teaching Fellow in Latin from February 8 to July 1, 1919, at \$300.

A. G. Newhall as Shevlin Fellow in Agriculture for the winter and spring quarters of 1918-19 at \$325.

Anna C. Peterson as Shevlin Fellow in Agriculture for the spring and summer quarters of 1918-19 at \$325.

Arthur P. Peterson as Assistant in Physics for the winter and spring quarters of 1918-19 at \$300.

Anastasia Campbell as Assistant in the Department of Art Education at \$50 for the remainder of the year.

John W. Farmer as Assistant in Experimental Engineering at \$100 per month from February 1 to July 1, 1919.

Ethel Dustin as Teaching Assistant in Art in the University High School at \$100 for the remainder of the year.

Mrs. R. Stowe as Assistant in the Library at \$60 per month beginning October 14, 1918.

L. Harriet Reade as Secretary to the Librarian at \$85 per month beginning February 24, 1919.

Grace Moody as Assistant in the Library at \$60 per month beginning February 6, 1919.

Rosa Thielmann as Stenographer in Department of Anthropology and Americanization work from February 17 to July 1, 1919, at \$287.85.

Florence E. Stronks as Stenographer in Chemistry at \$65 per month from February 3 to July 31, 1919.

William Gannon as Storeroom Assistant in Chemistry at \$60 per month from February 4 to July 31, 1919.

Donald R. Engle as Clerk in the Military Department at \$25 per month for the remainder of the year.

Ione Corliss as Nurse in the Out-patient Department of the Hospital at \$50 per month beginning February 1, 1919.

Mable Semling as Nurse at the Students' Hospital at \$70 per month beginning February 1, 1919.

Augusta Rood as Nurse at the Students' Hospital at \$70 per month beginning February 1, 1919.

Mrs. F. S. Gjerde as Cook's Helper at the Students' Hospital at \$50 per month from February 1 to 28, 1919.

Emma Selander as Maid at the Students' Hospital at \$35 per month beginning March 1, 1919.

Mrs. Amanda Manore as part-time Service Woman in the Medical School at \$20 per month beginning February 11, 1919.

Bessie Kasherman to receive the Nina Morais Cohen Scholarship of \$100 for the year 1918-19.

Voted to approve the following promotions:

Sybil Fleming and Dora V. Smith from Teachers to Instructors in the University High School without change in salary.

Voted to approve the following salary adjustments:

Norman Wilde to be relieved of duties as Chairman of Department of Psychology with return of salary to \$3,200 per year beginning February 1, 1919.

Dr. S. Marx White as Acting Chief of the Department of Medicine with increase of salary at the rate of \$1,000 per year beginning February 6, 1919.

Dr. E. T. F. Richards, Assistant Professor of Medicine, to be on half-time basis at \$1,500 per year beginning February 6, 1919.

Dr. F. W. Wittich, Instructor in Medicine, stipend of \$500 to be discontinued February 1, 1919.

Dr. Ralph E. Morris, Instructor in Medicine, restored to full salary of \$1,200 per year beginning February 1, 1919, with residence at the Hospital.

F. B. Rowley, Assistant Professor of Experimental Engineering, from the army to the regular pay-roll at \$250 per month beginning February 1, 1919.

Edward Sylte, Toolroom Boy, from Army to Navy training for February, 1919, at \$45.

Luth Jaeger, Financial Clerk in the Business Office, from \$1,200 to \$1,500 per year beginning March 1, 1919.

Faith Thompson, Assistant in History, decreased from \$450 to \$300 per year beginning January 1, 1919.

Loretto Mergens, Stenographer in Dentistry, from \$60 to \$65 per month beginning February 1, 1919.

Mrs. M. M. Rees, Nurse in Dentistry, from \$50 to \$75 per month beginning February 10, 1919.

Dr. A. C. Margot, Instructor in Pathology, from the regular pay-roll to the Dental Research fund beginning March 1, 1919.

Frances Ford, Technician in the Medical School to receive \$18.30 additional for work in the Department of Obstetrics.

A. R. Cade, Instructor in Chemistry to receive \$15 per month additional for March, April, May, and June, for the manufacture of absolute alcohol for the Storehouse.

L. E. Nelson, Laboratory Assistant in Animal Biology, to receive \$66 additional for the remainder of the year beginning January 25, 1919.

Harriet Kamrar, Stenographer in Experimental Engineering, from \$55 to \$70 per month beginning January 1, 1919.

Lydia Nelson, Assistant in the office of the Dean of Student Affairs, from \$50 to \$60 per month beginning February 1, 1919.

E. C. Miller, Receiving Clerk in the Storehouse, from \$83.33 to \$90 per month beginning January 1, 1919.

Avis Knappen and Bernice Woehler, Service Women in the Medical School, from \$45 to \$50 per month beginning February 1, 1919.

Voted to approve the following leaves of absence:

Miss Louise Powell, Principal of the School for Nurses for six months on half salary, beginning March 23, 1919.

Oscar W. Firkins, Professor of Comparative Literature, for one year without pay, to assume position as dramatic critic on a magazine.

Carleton Brown, Professor of English, sabbatical furlough for the year 1919-20, with half pay.

Josephine E. Tilden, Professor of Botany, for the week of February 3, with pay, because of illness.

T. M. Broderick, Instructor in Geology, from February 1 to July 1, 1919, without pay.

C. C. Thach, Instructor in Political Science, sick leave with pay for the remainder of the winter quarter.

Voted to approve the following trips outside the state :

President M. L. Burton to Chicago, Ill., to attend meeting of the Superintendents of the N. E. A., on February 25. Expenses of \$50 to be charged to Budget 51.

Professor F. H. Swift, to attend the meeting of the North Central Association of Colleges at Chicago, March 19 to 21. Expenses not to exceed \$65 to be charged to Budget 51.

Professor E. P. Harding to Milwaukee and Chicago and vicinity with senior class in Chemistry for inspection of industrial plants. Expenses of \$60 to be charged to Budget 235.

Dean Gertrude H. Beggs to St. Louis, Mo., to attend the biennial meeting of the Association of Collegiate Alumnae and conference of Deans on March 25. Expenses of \$90 to be charged to Budget 51.

Professor W. E. Hotchkiss from Chicago to Minneapolis to discuss departmental plans. Expenses of \$15 to be charged to Budget 69.

Professor J. J. Flather to Chicago, to attend the meeting of the National Research Council on February 1, as University representative. Expenses of \$50 to be charged to Budget 51.

Dean J. B. Johnston to Washington, D. C., Philadelphia, New York, Boston, and Cleveland, for purpose of attending conference of the Committee on Education and Special Training and for interviewing candidates for appointment to the University staff, beginning February 12. Expenses of \$175 to be charged to Budget 51.

Dean E. P. Lyon to Chicago to attend the annual congress on Medical Education and Licensure on March 3 and 4. Estimated expense of \$44 to be charged to Budget 190.

Dean Gertrude H. Beggs to Boston, Mass., to attend the semi-annual meeting of the Advisory Committee of the Appointment Bureau of the Women's Education and Industrial Union on March 8. Estimated expenses of \$150 to be charged to Budget 51.

Professor G. W. Dowrie, to St. Louis, Mo., to attend conference of Federal Board for Vocational Education on February 22. Expenses of \$90 to be charged to Budget 51.

W. D. Reeve to Chicago, March 21 and 22, 1919, to attend the conference of the North Central Association of Colleges and Secondary Schools. Expenses of \$40 to be charged to Budget 260.

Voted to refer to the President, with the request that a report be made at a subsequent meeting, the question of a separate college of Business Education or School of Commerce.

The President reported the action of the Executive Committee of the Board of Trustees of the Carnegie Foundation establishing January 1, 1920, as the date when associated institutions (including the University of Minnesota) must indicate their intention of accepting the new privileges of the Foundation, including disability allowances, under the contributory system, and it was

Voted that acceptance could not be approved at this time.

A request that the University join in a petition for exemption from inheritance taxation on bequests was favorably considered. It was, however,

Voted to defer action for the present.

The following resolution was adopted and the President was directed to send copies to each of the co-executors of the estate of the late Mr. W. J. Murphy:

In recognition of the announced bequest of the late Mr. W. J. Murphy, owner and publisher of the *Minneapolis Tribune*, placing in trust a part of his estate in a fund which in his will he requests shall be known as the "W. J. Murphy Endowment Fund for a School of Journalism," the Board of Regents of the University of Minnesota wishes to express its high appreciation of Mr. Murphy's interest in the profession of journalism and the business of newspaper publication, and of his confidence in the University as the institution best fitted to carry out his purposes for the advancement of his profession and of the newspapers of the state and the nation.

In expressing such appreciation, the Board of Regents would add that the University already has developed plans for the creation, as rapidly as circumstances will permit, of a Department of Journalism to cooperate with the editors and publishers of Minnesota in advancing still further the already large usefulness of their profession; also, that these plans are now in process of execution.

The Regents, therefore, would assure the family of the late Mr. Murphy and the trustees of his estate, in so far as such assurance may be given at this time, that, with

the foundations which are now being laid, the memorial for which Mr. Murphy so generously provided should enable the University to create a department completely effective and fully worthy of Mr. Murphy's purpose to perform a lasting service to the profession of journalism.

A communication from Senator Knute Nelson with reference to procuring German super-guns for the University was read and ordered placed on file.

A communication from the University of North Dakota giving statistical information regarding alumni of the Law School of the University of Minnesota was received and it was

Voted to publish the statistics in the University of Minnesota Official Daily Bulletin.

Voted to adopt the following statement of the duties of the Registrar:

1. To determine the qualifications of students for admission to all departments of the University.

2. To determine the amount of fees to be paid by each student.

3. To enforce regulations in regard to payment of the same and determine refunds.

4. To supervise the registration of all students and submit to the instructors the only evidence of the students' right to attend class.

5. To receive from each instructor the term grades of his students, properly to record same, and issue transcripts of such records to the students.

6. To ascertain and report whether the records of candidates for degrees show them to be entitled to graduation.

7. To compile and edit such publications as:

a. Bulletin of General Information.

b. University Address Book.

c. Information for New Students.

d. The Annual Register.

e. Communications to high schools and other preparatory schools.

f. Baccalaureate programs.

g. Statistical tables, etc.

8. To distribute College Bulletins.

9. To act as an executive officer in the enforcing of such University regulations as pertain to his office.

10. To act as Secretary of the University Senate.
11. To act as Secretary of the Committee of Business and Rules of the Senate.

12. To act as Secretary of the University in charge of all communications not addressed to specific persons.

In the performance of his duties he is directly responsible to the **President**.

Voted that the women students of the College of Agriculture, Forestry, and Home Economics be required to pay the same fee as the Shevlin Hall fee, that the funds collected be credited to a separate budget and be available for equipment of one of the rooms in the Home Economics Building on the University Farm Campus as a women's rest and recreation room.

Voted to approve the following scale of refundment of tuition fees:

Period of attendance	Percentage of deduction	Percentage of refund
None	None	100
Two days to one week.....	10	90
One week to two weeks	20	80
Two weeks to three weeks.....	30	70
Three weeks to four weeks.....	40	60
Four weeks to five weeks.....	50	50
Five weeks to six weeks.....	60	40

No student who has been in attendance more than one half of the term shall receive any refund of tuition.

Voted to authorize the President to request, in behalf of the Board of Regents, an appropriation from the Public Safety Commission for Americanization work.

Voted to approve the following entrance requirements for the College of Pharmacy:

The completion of a regular four-year high school course or its equivalent. The course must have included:

1. English 4 units
 - or English 3 units
 - and a foreign language..... 2 units
2. Mathematics
 - Elementary Algebra 1 unit
 - Plane Geometry 1 unit
3. Latin 1 unit
4. Enough additional work to make in all 15 units, of which not more than 4 may be in Group F.

Prospective students in Pharmacy are urged to secure high-school preparation in each of physics, chemistry, botany, and physiology.

Group F consists of vocation and miscellaneous subjects. Not more than 4 units and studies in this group may be counted toward admission. The subjects are no longer designated by the University. The applicant is free to present in this division such studies as are not listed in other groups, but which are certified by the superintendent or principal as being of acceptable nature and counted toward graduation.

Voted to authorize an increase of \$500 for the Summer Session budget at the College of Agriculture with the understanding that if fees are insufficient to cover the deficit be charged to the appropriation for the fiscal year ending July 31, 1920.

Voted to authorize the increase of the Summer Session budget for the High School \$1,000 with the understanding that if the fees are insufficient to cover the deficit be charged to the appropriation for the fiscal year ending July 31, 1920.

Voted to approve the policy of advertising for the Summer Session.

Voted to require the payment of the usual health fee by all persons, whether students in the University or not, carrying scholastic work on the University campus or University Farm campus for a period of four weeks or more during the Summer Session.

Voted to approve the recommendation of the House Director of Sanford Hall to establish prices of rooms in Sanford Hall for the Summer Session at \$2.25 per week for single rooms and \$3.00 per week for double rooms.

Voted to establish a supplemental pay-roll item in the Students' Health Service department in the sum of \$250 for services of specialists.

On the recommendation of the Dean of Women the proposal to purchase blankets for Sanford Hall at \$5 per pair from Mrs. S. A. Brown was approved.

Voted, subject to the approval of the chairman of the Agricultural Committee, to authorize the introduction of a bill to provide for the exchange of land with the Summit Cemetery Association by the West Central School and Station, Morris, Minnesota.

The question of members of the Faculty taking vacations in the fall instead of the summer was considered and referred to the President and the Comptroller with power.

Voted to refer to the President with power the question of the transfer of relics in the Geology Building to the State Historical Society. Correspondence filed supplement to the minutes, page 175.

Voted to authorize the payment of an honorarium in the sum of \$60 to Dr. George Villian for speaking at the University.

Architects George A. Chapman, William S. Hewett, and F. M. Mann appeared in connection with a proposed bill requiring state registration of architects. After discussion and careful consideration it was deemed unwise to approve the provision authorizing the Board of Regents to appoint a Board of Examiners.

The Comptroller reported the theft of Storehouse supplies from the Chemistry storeroom aggregating \$55.30.

Voted to authorize the payment of traveling expenses of Dean W. R. Vance in the sum of \$14.47 for trip from New York to Philadelphia to interview a prospective faculty member.

Voted to refer to the President with power the approval of requisitions for framing pictures.

Voted to approve special requisitions covering reconstruction and equipment of Exposition and Maxwell buildings amounting to approximately \$140,000 and \$16,000 respectively.

Voted to authorize the payment of \$19.35 to Albert Johnson for services at Elliot Hospital from January 1 to 15, 1919.

Voted to approve the regular requisitions for the School of Mines field work aggregating \$1,400.

Voted to approve the sale of the following obsolete property:

- 1 E. M. F. Touring Car
- 1 30 K.W.D. & D. Generator, 600 R.P.M. 200 V. with pulley attached
- 1 25 H.P. Starting Box, 250 V. D. & D.
- 1 Overland Automobile chassis
- 1 Rambler automobile chassis
- 1 Double opposed Rambler engine

- 2 Old junk automobile frames
- 1 No. 6 Sturtevant blower with pulley—No. 10EA1000
- 1 Buckeye Steam engine, less connecting rod and oiler—No. 10A 1606
- 30 2-3/16 babbitted boxes
- 8 pairs 2 3/4 inch shafting, 3 ft. 2 in. long, cold rolled
- 1 piece 2 3/4 inch shafting, 20 ft. long
- 1 circular saw machine—No. 10CA763
- 1 punch and shear—Plymouth—No. 10BA209
- 1 punch and shear—Mansos—No. 10BA195
- 1 shear

Voted to approve the following student loans:

Gilfillan Trust Fund

Norman W. Kingsley...	\$100.00	S. Otto Bylund.....	\$100.00
Frank W. Kline.....	100.00	Leonard F. McKenzie.	100.00
Carl August Johnson....	75.00		

Ludden Trust

Hartley Pendergast....	\$100.00	Donald Gould Fletcher	\$100.00
Walter H. Doty.....	25.00		

Ludden Real Estate

Herbert A. Kroeze.....	\$100.00	A. L. Thomas.....	\$100.00
Richard S. Rogers.....	100.00		

Voted to approve old bills filed supplement to the minutes, page 176.

Voted to approve the following transfers:

Amount	From	To
\$ 25.00	Budget 66, section III, page 27	Budget 77, same section, page 34
100.00	Budget 114, section V, page 46	Budget 170, same section, page 63
245.00	Budget 114, section V, page 46	Budget 145, same section, page 54
400.00	Reserve, page 18.....	Budget 19, section II, page 22
157.95	Budget 393, section XV, page 108	Budget 66, section III, page 29
108.90	Pay-roll item 61, section II, page 24	Pay-roll item 69, same section and page
300.00	Budget 72, section III, page 31	Pay-roll item 100-A, same section and page
11.85	Budget 71, section III, page 31	Pay-roll item 102-A, same section and page
2,394.70	Reserve, page 18.....	Pay-roll item I, section XII, page 92
200.00	Budget 270, section XIII, page 98	Pay-roll item 20, Fund 12, same section and page

960.00	Pay-roll item 18, section V, page 47	Pay-roll item 19-A, same section and page
290.00	Budget 122, section V, page 47	Pay-roll item 22, same section and page
83.33	Budget 134, section V, page 49	Pay-roll item 37, same section, page 48
100.00	Pay-roll item 234, section V, page 63	Pay-roll item 232, same section and page
70.00	Pay-roll item 324, section V, page 69	Pay-roll item 318-A, same section and page
133.04	Pay-roll item 204, section V, page 68	Pay-roll item 303-B, same section and page
300.00	Pay-roll item 290, section V, page 67	Pay-roll item 282, same section and page
783.40	Pay-roll item 6, section XVII, page 117	Pay-roll item 16-A, same section and page
224.93	Pay-roll item 10, section XVII, page 117	Pay-roll item 16-A, same section and page
358.00	Pay-roll item 10, section XVII, page 117	Pay-roll item 29, same section and page
425.00	Pay-roll item 13, section XVII, page 117	Pay-roll item 29, same section and page
100.00	Pay-roll item 301, section V, page 68	Pay-roll item 306, same section and page
675.00	Pay-roll item 180, section V, page 60	Pay-roll item 178, same section and page
300.00	Pay-roll item 179, section V, page 60	Pay-roll item 181, same section and page
450.00	Pay-roll item 179, section V, page 60	Pay-roll item 175, same section and page
1,375.00	Pay-roll item 179, section V, page 60	Budget 159, same section and page
2,000.00	Pay-roll item 180, section V, page 60	Budget 159, same section and page
275.00	Pay-roll item 188, section V, page 61	Pay-roll item 198, same section and page
625.00	Pay-roll item 193, section V, page 61	Pay-roll item 198, same section and page
200.00	Pay-roll item 195, section V, page 61	Pay-roll item 198, same section and page
150.00	Budget 172, section V, page 64	Pay-roll item 245, same section and page
400.00	Pay-roll item 70, section XVII, page 119	Pay-roll item 53-D, same section and page
605.50	Pay-roll item 67, section XVII, page 119	Pay-roll item 70, same section and page

Voted to approve the following requisitions:

Requisitions	776 to 800.....	\$6,859.36
Requisitions	801 to 825.....	10,532.30
Requisitions	826 to 850.....	7,079.11

Requisitions	851	to	875	17,410.00
Requisitions	876	to	900	6,351.12
Requisitions	901	to	925	6,667.37
Requisitions	926	to	950	5,994.19
Requisitions	951	to	975	4,653.91
Requisitions	976	to	1000	18,609.37
Requisitions	1001	to	1007	2,837.70

Voted to adjourn.

G. H. HAYES, *Secretary*