

**The University of Minnesota**  
**AGRICULTURAL COMMITTEE**  
**MINUTES**

**January 24, 1919**

A meeting of the Agricultural Committee was held in the President's office, Friday, January 24, 1919, at eight-thirty o'clock.

**Present:** Regent Rice, chairman; Regents Burton, Butler, Glotfelter, Sommers, and Williams, J. G.

**Voted to accept the following resignations:**

Albert Hoversten, Superintendent of the Southeast Demonstration Farm and Experiment Station at Waseca, effective March 1, 1919.

G. R. Hoerner, Laboratory Assistant in Plant Pathology and Botany, effective January 1, 1919.

Mrs. Barbara Shipman, Instructor in Home Economics, effective December 31, 1918.

Dorothy Pringle, Stenographer in Division of Agricultural Engineering, effective December 21, 1918.

Minnie Hill, Stenographer in R. M. West's office, effective December 7, 1918.

Alfred Anderson, Teamster, effective January 1, 1919.

Nels Peterson, Campus Foreman, effective July 17, 1918.

**Voted to approve the following appointments:**

Percy B. Barker as Instructor in Agricultural Education from January 1 to March 31, 1919, at \$130 per month.

Leslie V. Wilson as Instructor in Dairy Husbandry from January 1 to August 1, 1919, at \$1,500 per year.

Arthur L. Anderson as Instructor in Animal Husbandry, beginning January 1, 1919, at \$1,500 per year.

George E. Holm as Instructor in Agricultural Biochemistry from January 1 to July 31, 1919, at \$100 per month.

A. E. Webb as County Agent Supervisor from January 11 to January 31, 1919, at the rate of \$1,800 per year.

John Bower in charge of Extension Short Courses in Animal Husbandry from January 1 to March 31, 1919, at \$200 per month.

C. E. Brown in charge of Extension Short Courses in Farm Crops from January 1 to March 23, 1919, at \$200 per month.

Helen Baumgartner as Instructor in Home Economics from January 1 to April 1, 1919, at \$40 per month.

Theodore Odland as Instructor in Agronomy from January 6 to April 1, 1919, at 50 cents per hour not to exceed 22 hours per month.

Charles Pflock as Band Instructor at Crookston from January 15 to April 15, 1919, at \$25 per month.

A. H. Larson reappointment as Instructor, Assistant Preceptor and Registrar at Crookston from January 1 to August 1, 1919, at \$1,400 per year.

Mrs. E. C. Stakman to continue as Assistant in Plant Pathology to April 1, 1919, at 60 cents per hour.

W. J. Koppen as Graduate Assistant in Horticulture from January 1 to August 1, 1919, at \$50 per month.

Robert E. Hodgson as Assistant in Agronomy from January 1 to February 28, 1918, at \$150 per month.

Ferdinand A. Collatz as Laboratory Assistant in Agricultural Biochemistry from January 1 to June 30, 1919, at \$45 per month.

Paul F. Sharp as Assistant in Agricultural Biochemistry from January 1 to July 31, 1919, at \$75 per month to April, with \$50 per month through July.

Clyde Ray Chambers as Research Assistant in Agricultural Economics from December 22, 1918, to end of summer quarter, at \$70 per month.

Carl A. Berg as Assistant Instructor in Farm Engineering at Crookston from January 1 to April 1, 1919, at \$125 per month.

Leola B. Nobles as Stenographer in the office of the Secretary beginning December 23, 1918, at \$60 per month.

Arthur Sanner as Property and Multigraph Clerk in Agricultural Extension from December 16, 1918, to July 31, 1919, at \$60 per month.

Eleanor R. Simons as Stenographer in Agricultural Extension Division from January 1 to July 31, 1919, at \$65 per month.

Margaret Tscheu as Stenographer in Agricultural Engineering Division beginning December 23, 1918, at \$60 per month.

Charlotte McArthur as Stenographer at Morris from December 1, 1918, to August 1, 1919, at \$60 per month.

Tillie Dougherty as Clerk in the Duluth Experiment Station beginning December 1, 1918, at \$20 per month.

Marion McCall as Matron of Dining Hall at Crookston from January 7 to April 1, 1919, at \$65 per month.

Frank A. Anderson as Teamster in Division of Horticulture from January 1 to August 1, 1919, at \$80 per month.

W. G. Hanscom as Campus Foreman from January 1 to August 1, 1919, at \$80 per month.

Alex Johnson as Instructor in the Dairy School from February 1 to February 28, 1919, at \$200.

Thorvald S. Hanson as Instructor in Forestry from February 1 to August 1, 1919, at \$1,400 per year.

Claude D. Grinnelle as Assistant in Veterinary Medicine beginning January 1, 1919, at \$50 per month.

Fred Gaumnitz as Instructor in Agricultural Engineering from January 10 to March 26, 1919, at \$100 per month.

Voted to approve the following salary adjustments:

H. B. White, Assistant Professor of Agricultural Engineering, from \$1,800 to \$2,000 per year beginning January 1, 1919.

J. B. Torrance, Instructor in Agricultural Engineering, from \$1,600 to \$1,800 per year beginning January 1, 1919.

J. G. Dent, Agricultural Engineering, from \$1,080 to \$1,440 per year beginning January 1, 1919.

Dr. E. S. Brown to receive \$50 per month additional beginning November 1, 1918, because of services in connection with University Health Service.

Cora Giere, Instructor in the Normal Course in the School of Agriculture, from \$500 to \$600 per year.

E. B. Ford, Assistant in Dairy Husbandry, from \$85 to \$100 per month, beginning January 1, 1919.

Hildur Hultkrans, Clerk in Dairy Husbandry Division, from \$70 to \$75 per month, beginning January 1, 1919.

Marie Eckert, Clerk in Dairy Husbandry Division, from \$60 to \$65 per month, beginning January 1, 1919.

Elizabeth Bacon, Instructor in Home Economics, from \$500 to \$600 per year.

Mildred Kimball, Instructor in Home Economics at Morris, appointment to be amended from salary of \$800 to \$850 per year.

Mellie R. Phillips, Clerk in the office of the Secretary, from \$80 to \$85 per month, beginning January 1, 1919.

Edith Hanson, Stenographer at Crookston, from \$50 to \$60 per month beginning January 1, 1919.

Voted to approve the following trips outside the state:

C. G. Selvig and D. D. Mayne to St. Louis on February 20 to 22, 1919, to attend the meeting of the National Society for Promotion of Industrial Education. Expenses of \$75 each to be charged to budgets 490-C and 145 respectively.

R. W. Thatcher to Lincoln, Nebraska, and Ames, Iowa, December 15 to 17, 1918, for interviews with candidates for positions. Expenses of \$55 to be charged to budget 112.

M. J. Dorsey to the University of Chicago for the month of February for study on research projects. Expenses of \$30 to be charged to budget 177.

Plans for a State Department of Agriculture were discussed and referred to the Board of Regents for consideration without recommendation.

Voted to recommend to the Board of Regents the separation of the present Division of Agricultural Engineering into two divisions known as the Division of Farm Engineering and the Division of Drainage.

A report of the exhibition of stock at the International Livestock Exposition was received and directed filed supplement to the minutes, page 167.

A resolution from the Minnesota State Agricultural Society was presented and referred to the Board of Regents for consideration.

Voted to adjourn.

G. H. HAYES, *Secretary*

**The University of Minnesota****BOARD OF REGENTS****MINUTES****January 24, 1919**

A meeting of the Board of Regents was held in the President's office, Friday, January 24, 1919, at ten o'clock.

Present: Regent Snyder, presiding; Regents Burton, Butler, Glotfelter, Mayo, McConnell, Rice, Sommers, and Williams, J. G.

The President of the Board extended a welcome to Mr. J. M. McConnell as ex-officio regent by virtue of his appointment as Superintendent of the Department of Education.

Voted to accept the following resignations:

Frank Smoyer, Instructor in Rhetoric, effective January 1, 1919.

Dr. Earl R. Crafts, Teaching Fellow in Surgery, effective January 15, 1919.

Dr. T. L. Birnberg, Instructor in Pediatrics, effective January 3, 1919.

Cirilo Romero, Instructor in Navy Mechanics Work, effective February 1, 1919.

Voted to approve the following appointments:

Amendment of minutes of October 12, 1918—Marion Irwin, from Scholar with remission of fees to Student Helper in Animal Biology, without remission of fees.

Dean L. D. Coffman as Director of the Summer Session for 1919.

Dr. A. C. Strachauer as Acting Chief of the Department of Surgery for one year, beginning January 1, 1919, on a part time basis, at \$4,000.

Winslow H. Loveland as Instructor in Rhetoric for the remainder of the academic year, beginning January 20, 1919, at \$1,000.

Stanley Rypins as Instructor in Rhetoric for the second and third quarters of 1918-19 at \$1,000.

C. G. Yeaton as Instructor in Mathematics from January 16 to June 30, 1919, at \$1,237.50.

Dr. George D. Estes as Instructor in Dentistry beginning January 1, 1919, at \$300 for six months.

Dr. L. W. Thom as Instructor in Dentistry beginning January 1, 1919, at \$300 for six months.

C. G. Stevens as Instructor in Play and Pageant Producing in the Extension Division for the second semester beginning February 3, 1919, at \$150.

Mrs. A. D. Roth as Instructor in Textile Crafts in Department of Art Education for the second quarter of 1918-19 at \$50.

C. C. Kirk as Solicitor in the Lecture and Lyceum Department of the Extension Division from January 1 to April 1, 1919, at \$150 per month and traveling expenses.

The following lecturers in Trade and Industrial Education for the remainder of the year:

R. T. Craig at \$90

M. R. Bass at \$110

H. W. Kavel at \$110

Elizabeth Fish at \$65

Frances Morehouse at \$110

J. O. Cederberg at \$155

O. C. Edwards at \$155

C. B. Roemer as Instructor in the Department of Physical Education for Men from January 1 to June 30, 1919, at \$100 per month.

R. C. Line as Lecturer in Business Management in the School of Embalming at \$40.

Oscar B. Thayer as Assistant in Accounting for Extension classes in Duluth at \$175 from January 1 to May 31, 1919.

George Selke as Secretary of the University Appointments Committee at \$125 per month beginning January 1, 1919.

Esther L. Hill as Stenographer for the University Appointments Committee at \$85 per month beginning January 1, 1919.

A. J. Tiejie as Lecturer in Geology at \$150 per month beginning January 1, 1919.

B. A. Leopard as Laboratory Helper in Animal Biology from January 1 to July 1, 1919, at \$150.

Axelia Sellin as Student Helper in the Scandinavian Department for the winter and spring quarters of 1919, at \$75.

Noel Sargent as Assistant in the Department of Economics for the second quarter of 1918-19, at \$250.

Helen Harrison as Instructor in Secretarial work and office Secretary for seven months beginning January 1, 1919, at \$875.

Paul L. Miller as Assistant in Economics for the winter and spring quarters of 1919, at \$600.

Stephen F. Darling as Laboratory Helper in Animal Biology at \$150 from January 1 to July 1, 1919.

Louise Leonard as Lecturer in History for the winter quarter of 1919 at \$120.

S. F. Herrmann as Assistant in Bacteriology and Immunology at \$55.55 per month beginning January 1, 1919.

Wendell L. Downing as Assistant in Pathology and Public Health at \$66.66 per month beginning January 1, 1919.

Dr. Griffith M. Jones as Assistant in Pediatrics for the remainder of the year beginning December 1, 1918, without salary.

Dr. George K. Hagaman as Assistant in Pediatrics for the remainder of the year beginning December 1, 1918, without salary.

Dr. Oscar A. Burton as Assistant in Ophthalmology and Oto-Laryngology for the remainder of the year beginning December 1, 1918, without salary.

Dr. Edward A. Zaworski as Assistant in Urology for the remainder of the year beginning December 1, 1918, without salary.

Dr. Edward C. Gager as Assistant in Dermatology for the remainder of the year beginning December 1, 1918, without salary.

S. A. Weisman as Assistant in Medicine for the remainder of the year beginning December 1, 1918, without salary.

James L. Rogers as Teaching Fellow in Ophthalmology and Oto-Laryngology for one year beginning January 1, 1919, at \$500.

Dr. Arthur A. Zierold as Teaching Fellow in Surgery for one year beginning January 15, 1919, at \$500.

Dr. Wyman C. Cole as Assistant in Pediatrics for the remainder of the year, beginning January 1, 1919, without salary.

Dr. Ludo Von Meisenbug as Teaching Fellow in Pediatrics at \$500 for the remainder of the year 1918-19.

Robert G. Green as Assistant in Bacteriology and Immunology at \$42 per month beginning January 1, 1919.

R. S. Gutsell as Assistant in Anatomy from January 1 to April 1, 1919, at \$33.33 per month.

Frank Krey as Scholar in Geology from January 1 to July 1, 1919, at \$150.

Helen Whitaker as Scholar in Astronomy from January 1 to July 1, 1919, at \$150.

Walter M. Lauer and Elden B. Hartshorn as Shevlin Fellows in Chemistry for the year 1918-19 at \$500 each for the remainder of the year.

Jean Catel as Shevlin Fellow in Science, Literature, and the Arts at \$500 for the remainder of the year.

F. W. Hvoslef to the United States Radiator Scholarship for 1918-19.

Sergeant Joseph Haylicek as Custodian of Property in the Military Department at \$50 per month for six months beginning February 1, 1919.

Edna Peterson as Stenographer in the Departments of Rhetoric and English from January 8 to July 1, 1919, at \$75 per month.

Harry J. Bikson as Clerk of the Practice Court at \$65 for the year 1918-19.

Lloyd B. Dickey as Technician in Medicine at \$35 per month beginning January 1, 1919.

George F. Strong as Student Assistant in Physiology at \$25 per month from January 1 to 15, 1919.

H. J. Moersch as Student Assistant in Physiology at \$25 per month beginning January 1, 1919.

E. J. Bratrude as Student Assistant in Physiology at \$25 per month beginning January 16, 1919.

Ruth Field as Assistant in Physiology at \$12.50 per month for part-time service, beginning January 16, 1919.

Joseph Merrick as Storeroom Assistant in Chemistry from January 7 to July 31, 1919, at \$30 per month.

Wardeen Sharpe as Dispensing Room Helper in Chemistry at \$40 per month from January 10 to 31, 1919, with \$50 per month to August 1, 1919.

B. C. Bren as Assistant in Chemistry from January 15 to June 30, 1919, at \$500 per year.

Caroline Helmick as Technician in Obstetrics and Gynecology beginning January 15, 1919, at \$30 per month for half time service.

Bertha Trask as Record Clerk in the Registrar's Office at \$60 per month beginning December 1, 1918.

Nina Hamilton as Statistician in the Registrar's office at \$60 per month beginning December 1, 1918.

Jessie MacNiell as Transcript Clerk in the Registrar's office at \$50 per month beginning December 1, 1918.

Charles V. Netz as Student Helper in Pharmacy at \$25 per month from December 16, 1918, to June 30, 1919.

K. P. Buswell as Student Assistant in Gymnastics at \$25 per month for five months, beginning January 1, 1919.

Ralph W. Liddle as Student Assistant in Dean Allen's office at \$20 per month from February 1 to July 1, 1919.

T. E. Moran as Gardener and Helper in Pharmacy at \$70 per month from December 12, 1918, to February 28, 1919, at \$75 per month to August 1, and \$80 per month thereafter.

Arthur F. Scheid as Assistant in the Law Library at \$43.33 for the remainder of the year, beginning January 3, 1919.

Edwin Fredrickson as Page in the Law Library at \$83.33 for the remainder of the year, beginning January 3, 1919.

Harold Holzheid as Office Boy in the General Extension Division at \$15 per month from January 13 to June 30, 1919.

James Finnegan as Service Man in Anatomy on half time, at \$22.50 per month beginning January 1, 1919.

Voted to approve the following salary adjustments:

C. M. Jackson, Acting Dean of the Graduate School, return to normal basis with return of Dean Ford.

A. B. White, Professor of History, return to \$4,000 per year, beginning January 1, 1919, with discontinuance of the War Issues course for the S. A. T. C.

W. H. Bussey, Chairman of the Department of Mathematics, from \$2,600 to \$3,100 per year, beginning January 1, 1919.

F. F. Grout, Associate Professor of Geology, from \$2,500 to \$3,250 per year upon his return to the University.

L. W. McKeehan, Associate Professor of Physics, from \$2,250 to \$3,600 per year, upon his return to the University.

John T. Tate, Associate Professor of Physics, from \$2,250 to \$2,750 per year, beginning August 1, 1919.

J. H. Forsythe, Assistant Professor of Architecture, to receive \$500 additional per year, for services in connection with the general building plans of the University.



Dr. E. D. Brown, Dr. C. A. Erdmann, and Dr. H. L. Williams, to receive \$50 per month additional beginning January 1, 1919, as members of the medical staff of the Students' Health Service.

Drs. Barry, McKinley, Calkins, and Nixon, to be paid \$2 per hour for service as Medical Examiners, fall of 1918.

Dr. Charles E. Nixon, Instructor in Nervous and Mental Diseases, on temporary full-time appointment at \$150 per month, beginning December 1, 1918.

Dr. J. F. McClendon, Associate Professor of Physiology, reinstated at \$2,200 per year, beginning December 21, 1918.

C. G. Salt, Assistant in Physiology, on one-third time at \$13.88 per month, beginning January 16, 1919.

Mrs. Mason Tyler, Teaching Fellow in History, to receive \$250 additional for the second quarter of 1918-19.

Noel Sargent, Assistant in Economics, to receive \$125 additional for the second quarter of 1918-19.

E. H. Ofstie, Mechanician in Electrical Engineering, from \$95 to \$110 per month, beginning February 1, 1919.

Mrs. H. C. Featherstone, Elizabeth Anderson, Raphael Merrick, and James North, Dispensing-room Helpers in Chemistry, increase of \$10 per month each beginning January 1, 1919.

Mrs. Hannah Johnson, Service Woman in Pathology, from \$45 to \$50 per month, beginning December 1, 1918.

George W. Swenson to be transferred from the Vocational Section of the S. A. T. C. to the Electrical Engineering Department as Instructor at \$160 per month, beginning January 1, 1919.

W. A. Ziegler, Assistant in Mathematics, to receive \$100 additional from January 16 to June 30, 1919.

A. N. Parrett and E. J. Jones, Assistants in Chemistry, decreased from \$55.55 to \$27.77 per month beginning January 3, 1919.

Mrs. Fannie M. Leversee, Secretary in the Department of Pathology, from \$80 to \$85 per month, beginning January 1, 1919.

Hilda Anderson, Technician in Pathology, from \$40 to \$45 per month beginning January 1, 1919.

Hazel Tollifson, Stenographer in the Departments of Sociology and Social and Civic Training, from \$60 to \$65 per month from January 1 to September 23, 1919.

Lillian Hoover, Clerk in the Division of General Chemistry, from \$55 to \$60 per month, beginning February 1, 1919.

Donovan Lawrence, Service Man in Anatomy, from \$50 on full time to \$30 per month for half time, beginning January 1, 1919.

F. C. Lang, Instructor in Civil Engineering, from \$175 to \$200 per month, adjustment to be made in January.

Voted to approve the following promotions:

R. M. Barton from Instructor at \$1,600 to Assistant Professor of Mathematics at \$2,000 beginning January 1, 1919.

Raymond Brink, from Instructor to Assistant Professor of Mathematics for three years beginning with the academic year 1919-20 at \$2,000 per year.

Voted to approve the following leaves of absence:

Professor G. B. Frankforter, continuation without salary for such period as the Government desires his services.

William Stearns Davis, Professor of History, sabbatic furlough for the spring quarter of 1918-19, at half pay, without prejudice to any just claim that he might have to the remaining portion of a full year's sabbatic leave in the near future.

George N. Bauer, Professor of Mathematics, leave for the calendar year of 1919, without pay, to take charge of the organization of district War Savings Clubs and Societies.

Dr. J. P. Sedgwick, Professor of Pediatrics, for six weeks from January 10, 1919, with full salary.

Dr. J. P. Schneider, Assistant Professor of Medicine, for one month from January 10, 1919, with full salary.

Raymond Brink, Assistant Professor of Mathematics, for the year 1919-20, to lecture at the University of Edinburgh, such leave not to prejudice claim to sabbatic furlough.

Helen Whitney, Assistant Professor of Rhetoric, for the winter quarter of 1919, with full pay, on account of ill health.

Lillian Cohen, Assistant Professor of Chemistry, for the winter quarter of 1919, on half pay, because of illness.

Marion A. Tebbets, Director of Social Service Department of the Medical School, for one month on full salary.

Voted to approve the following trips outside the state:

R. R. Price to Chicago, Ill., to attend a conference of the National University Extension Association, January 13 to 15, 1919, expenses of \$50 to be charged to Budget 271.

Professor A. E. Jenks to Washington, D. C., beginning December 19, with stops en route at Indiana Harbor, Cleveland, and Akron, to examine methods of Americanization work for Universities and interview candidates. Expenses estimated at \$150 to be charged to Budget 91.

Miss Helen Harrison to Chicago, Ill., to study methods of Office Management in the Schools of Commerce at Chicago and Northwestern Universities, estimated expenses of \$40 to be charged to Budget 69.

G. H. Hayes to Chicago, Ill., on January 17, 1919, for a meeting with the Business Director of Committee on Education and Special Training regarding settlement of S. A. T. C. costs. Expenses of \$75 to be charged to Budget 441.

Dean E. E. Nicholson to Madison, Wis., for a meeting of men from Central Western Universities interested in student affairs, January 24 and 25, 1919, expenses of \$30 to be charged to Budget 5.

Miss Katharine F. Ball to attend annual meeting of National Association of Vocational Education at St. Louis, February 20 to 23, 1919, and the meeting of the Superintendents' Sec-

tion of the N. E. A. at Chicago immediately following. Estimated expenses of \$100 to be charged to Budget 6.

Dean Gertrude H. Beggs to attend the meeting of Deans of Women of State Universities on February 24 and a meeting of Deans of Women in connection with the N. E. A. at Chicago, February 25, 1919, expenses of \$70 to be charged to Budget 7.

Printed copies of the Needs for the Biennium 1919-21 were presented and approved with the understanding that when the legislative bill is drawn \$75,000 for a dormitory at the West Central School and Station at Morris be included for the first year of the biennium.

The cooperation called for in federal appropriations under such bills as the Smith-Lever, Smith-Hughes, the proposed Smith-Howard and the County Agents, was discussed and it was

Voted to present the matter to the Finance Committee of the Senate and the Appropriations Committee of the House in a separate bill from the regular University maintenance bill.

The proposed bill to authorize a levy of 35/100 of a mill tax for ten years for erecting buildings and procuring property under a comprehensive building plan was presented and approved.

The proposed bill providing for the exemption from tuition fees of soldiers and others who served in the Spanish-American War, on the Mexican border, and in the World War, now pending before the Legislature was discussed and it was

Voted to refer the matter to the President with the request that he confer with the college presidents of the State and secure such legislation as will safeguard the University's finances.

A communication from the Board of Directors of the Alumni Association recommending the purchase of five blocks of land as a site for new dormitories, was presented and while it seemed desirable to procure the additional land it was deemed inexpedient to request the appropriation for the coming biennium.

The question of inviting the Legislature to visit the University was referred to the President with power.

The recommendations of the University Senate in regard to the four-quarter system were read, approved, and ordered filed supplement to the minutes, page 168.

It was voted to approve the present organization for the next summer session.

The President reported the details of the coöperation desired by the Tax Commission of the Engineering Department in connection with the assessment of water power wherein the Tax Commission agreed to present blue prints and data to the Engineering Department for examination and report which was approved and the President was requested to communicate with the Tax Commission.

A resolution, which is filed supplement to the minutes, page 169, from the Minnesota State Agricultural Society was presented and a committee of livestock breeders appeared before the Board and recommended that the standard of livestock at the University Farm be raised. The question of the disposal of the present stock and using the proceeds to purchase a smaller number of the highest grade obtainable was considered and approved. The question of serving oleomargarine or butter substitutes for table use was also discussed and the secretary of the Creamery Association appeared and appealed for the discontinuance. It was explained that it was only during the period when the quantity of butter was restricted by the Food Administrator that oleomargarine was served and that it had been discontinued in the dining halls.

A resolution from the Duluth Commercial Club and a communication from the State Auditor in regard to peat investigation were received and it was

Voted to delay action until the bulletin now being prepared by the Geological Department on the peat beds of the State is available for distribution. It was deemed inexpedient to ask for additional funds for the coming biennium to carry on this work. It was

Voted further to authorize the School of Mines, in coöperation with other departments of the University including the Bureau of Mines, to institute investigations of peat along technological lines so far as present laboratory equipment and funds are available.

In recognition of the death of D. W. Sprague on December 31, 1918, the Regents desire to express appreciation of the thirty-one years of faithful and efficient

service given by Mr. Sprague in the business office of the University. Mr. Sprague was a gentleman, courteous and kindly in his relations with others. In his death the University has lost a loyal friend.

A communication from the Advisory Committee of the College of Science, Literature, and the Arts in regard to the appointment, promotion, and dismissal of members of the faculty, was submitted and ordered filed supplement to the minutes, page 170.

The following agreement was submitted and approved:

"A Committee of the Alumni Association on Buildings and Grounds, the Library Committee of the University, and the Committee on Buildings and Grounds appointed by the Administrative Committee of the University in session in the President's office, January 21, 1919, agreed if the Alumni Committee had available within one year the necessary funds, amounting approximately to \$1,500,000, for the erection of a University Memorial Hall, a Campanile and the laying out of the Mall, that the University would find a site for the Library Building, other than the one now proposed for the Memorial Building.

The President of the Board reported the purchase of 4¼ per cent Fourth Liberty Loan bonds in the sum of \$15,000 as follows:

\$15,000 at .95.....	\$14,250.00
Commission to Chas. E. Lewis & Company...	9.38
Accrued Interest .....	154.69
	<hr/>
	\$14,414.07

Voted to approve the plan of separation of the Division of Agricultural Engineering into two divisions to be known respectively as Division of Farm Engineering and Division of Drainage, as recommended by the Dean of the Department of Agriculture, see plan filed supplement to the minutes, page 171.

A note of thanks from Major E. E. Wheeler expressing for himself and his associates appreciation of the establishment of army headquarters at 1721 University Avenue was received and ordered filed.

The President informed the Board of the assignment by the War Department of Captain J. W. McNeal as

commandant and recommended his appointment as professor of military science and tactics, which was approved.

It was voted to defer the appointment of an assistant commandant for the R. O. T. C. until the recommendation of the commandant is presented.

Voted to approve the establishment of a unit of the Signal Corps in the R. O. T. C.

Voted, on the recommendation of the President, to permit Dean Lauder W. Jones of the School of Chemistry, further to assist in Government work with the understanding that it does not interfere with his college duties.

The President submitted a telegram advising of the return of Drs. Law and White.

Voted to refer to the President of the Board the question of establishing beds at the Elliot Hospital on the per diem basis.

Voted to approve the request of T. M. Bains, associate professor in mining, to act in a consulting capacity for the Twin City Brick Company.

The question of requiring the purchases of the Athletic Association to be made through the regular University purchasing department was again discussed and it was agreed to permit the present organization to continue until further action.

Invitation from Mr. Selvig to the Regents to attend the Northwestern Minnesota Farmers' Week at Crookston, February 10 to 14, was received and it was

Voted that such members as could would attend.

A communication from Mr. George P. Gould recommending that the University obtain a German super-gun was submitted and referred to the President to communicate with Senator Knute Nelson.

The proposal of the Library Committee of the University Senate to send the librarian abroad for the purchase of books was considered and denied.

The President of the Board submitted correspondence with Mr. Isaac Summerfield regarding the proposed cancellation of the lease of Wabasha Street property in St. Paul and his action in refusing the cancellation was approved.

Voted to approve the present rate of fees for extension courses in swimming.

The following resolution was unanimously adopted:  
"Whereas, an R. O. T. C. unit has been established at the University of Minnesota which requires ordnance stores and equipment of the value of from \$100,000. to \$150,000, and

"Whereas, Section 47 of the Federal Law of June 3, 1916, as set forth in G. O. 49, D. C. 1916, authorizes the Secretary of War under such regulations as he may prescribe, to issue to institutions at which one or more units of R. O. T. C. are maintained such public animals, arms, uniforms, equipment and means of transportation as he may deem necessary and to forage at the expense of the United States public animals so issued, and provides that he shall require from each institution to which property of the United States is issued, a bond in the value of 25 per cent in excess of the value of the property issued for the care and safe keeping thereof and for its return when required, and

"Now, therefore, resolved, that Fred B. Snyder, President, and G. H. Hayes, Secretary, of the Board of Regents of the University of Minnesota, be and they are hereby authorized to execute for, in behalf of, and in the name of the University of Minnesota, a bond in the sum of \$175,000 to the United States of America to cover the issue of ordnance and ordnance stores to the University of Minnesota, R. O. T. C.

"It is further resolved that by these presents the University of Minnesota does hereby agree to indemnify the United States of America against any loss as the result of such issuance of stores."

Voted to approve the lease from the Great Northern Railway Company of right-of-way contiguous to the farm at the Northwest School and Station, Crookston.

The protest of Mrs. George H. Peck against the payment of a health fee was submitted and denied.

Voted to approve the sale of the following obsolete property:

Monarch typewriter at Grand Rapids.  
Multigraph machine at the University.  
Miscellaneous dishes and utensils at the University Farm.

Voted to appoint J. P. Schneider as a member of the Summer Session faculty of 1918 with payment of \$42.90 for continuation class.

The accident and death of E. M. Snow, former engineer at the University Farm, was submitted and it was

Voted to recommend to the Legislature favorable action under the labor compensation act.

Voted, on account of additional work in connection with the S. A. T. C., to grant the superintendent of buildings and grounds free heat in the campus house which he occupies until further notice.

Voted to refer the question of the purchase of aeroplanes for the Engineering Department to the President with power.

Voted to refer to the President with power the question of the acceptance of the Nina Morais Cohen scholarship in the sum of \$100 annually.

Voted to accept the scholarship offered by the United States Radiator Company in the sum of \$500.

Correspondence regarding the policy of serving free refreshments at Shevlin Hall was considered and disapproved.

Voted to authorize one delegate to attend the conference of the National Research Council.

A report of the committee on the University Code was submitted and it was

Voted to procure quotations on printing the same and submit to the Board for consideration. It was

Voted further to authorize a payment of \$700 to Professor James Paige for work in compilation of the Code during the summer vacation period.

Voted to approve the purchase of snow shoes and skis as included in requisition for the Department of Physical Education for Women with the understanding that a charge be made for the use of same to reimburse the support fund.

Voted to confer the degree of Bachelor of Medicine upon Walter S. Broker.

Voted to pay to Senator Frank E. Putnam \$50 and expenses of trip to St. Paul for conference with Regents.

Voted to disallow the invoice in favor of C. W. Davies Company in the sum of \$37 covering invitations for a reception.

Voted to approve the payment of \$41 to H. H. Barber for work in Chemistry during the Summer vacation.



Voted to approve invoice in favor of W. G. Peters in the sum of \$21.35 for miscellaneous purchases made for International Livestock Exposition exhibit while in Chicago.

Voted to approve invoice in favor of Edwin D. Dickinson in the sum of \$47.73 for expense of trip from Ann Arbor, Michigan, and return.

Voted to approve invoice in favor of C. G. Selvig in the sum of \$9.10 for railroad fare advanced to May Belmont.

Voted to approve old bills filed supplement to the minutes, page 172.

Voted to approve the following transfers:

Amount	From	To
\$163.35	Budget 393, section XV, page 108	Budget 66, section III, page 29
438.50	Budget 393, section XV, page 108	Budget 82, section III, page 35
448.71	Pay-roll item 307, section V, page 68	
180.00	Budget 143, section V, page 53	
180.00	Budget 179, section V, page 68	Pay-roll item 307-a, section V, page 68
140.00	Pay-roll item 303, section V, page 68	Pay-roll item 293, same section and page
125.00	Pay-roll item 304, section V, page 68	
235.00	Pay-roll item 307, section V, page 68	Pay-roll item 299-b, same section and page
111.67	Pay-roll item 299, section V, page 68	
825.00	Pay-roll item 304, section V, page 68	
13.33	Pay-roll item 307, section V, page 68	Pay-roll item 299-a, same section and page
8.29	Pay-roll item 307, section V, page 68	Pay-roll item 300, same section and page
150.00	Pay-roll item 301, section V, page 68	Pay-roll item 306, same section and page
10.00	Budget 117, section V, page 46	Pay-roll item 107, section V, page 54
90.00	Pay-roll item 70, section XVII, page 119	Pay-roll item 47, same section and page
575.00	Reserve, page 18.....	Pay-roll item 4, section XII, page 92
595.00	Reserve, page 18.....	Pay-roll item 4-c, section XII, page 92

Amount	From	To
\$726.00	Reserve, page 18.....	Budget 251, section XII, page 92
40.00	Pay-roll item 28, section XII, page 94	Pay-roll item 31, same section and page
100.00	Budget 55, section II, page 26	Budget 255, section XII, page 93
150.00	Reserve, page 18.....	Budget 260, section XII, page 96
52.50	Budget 23, section II, page 23	Pay-roll item 28, same section and page
60.00	Pay-roll item 7, section III, page 27	Pay-roll item 8, same section and page
450.00	Budget 270, section XIII, page 99	Pay-roll item 19, same section and page
30.00	Budget 51, section II, page 26	Budget 5, section I, page 18
500.00	Pay-roll item 6, section XI, page 91	Pay-roll item 9, same section and page
500.00	Pay-roll item 5, section VII, page 85	Pay-roll item 323, section V, page 69
2,000.00	Budget 164, section V, page 61	Pay-roll item 200, same section and page
200.00	Pay-roll item 49, section V, page 49	Budget 133, same section and page
350.00	Pay-roll item 188, section V, page 61	Pay-roll item 195, same section and page
150.00	Pay-roll item 13, section V, page 46	Pay-roll item 14, same section and page
365.00	Pay-roll item 118, section V, page 56	Pay-roll item 125, same section and page
200.00	Pay-roll item 122, section V, page 56	Pay-roll item 126, same section and page
100.00	Pay-roll item 267-a, section V, page 65	Pay-roll item 267, same section and page
35.00	Pay-roll item 187, section V, page 60	Pay-roll item 177, same section and page
541.62	Pay-roll item 295, section V, page 68	Pay-roll item 303-a, same section and page
2,000.00	Pay-roll item 188, section V, page 61	Budget 162, same section and page
160.00	Pay-roll item 303, section V, page 68	Pay-roll item 296, same section and page
73.38	Pay-roll item 301, section V, page 68	Pay-roll item 296, same section and page
300.00	Budget 117, section V, page 46	Pay-roll item 107, section V, page 54
15.00	Pay-roll item 290, section V, page 67	Pay-roll item 102, section XVII, page 122
75.00	Pay-roll item 13, section XVII, page 117	Pay-roll item 14, same section and page
100.00	Budget 55, section II, page 26	Pay-roll item 11, section XII, page 93

Amount	From	To
50.00	Budget 55, section II, page 26	Pay-roll item 12, section XII, page 93
50.00	Budget 55, section II, page 26	Pay-roll item 13, section XII, page 93
50.00	Budget 55, section II, page 26	Pay-roll item 14, section XII, page 93
50.00	Budget 55, section II, page 26	Pay-roll item 14a, section XII, page 93
400.00	Budget 55, section II, page 26	Budget 254, section XII, page 93
1,000.00	Reserve, page 18.....	Pay-roll item 257-a, section III, page 39
600.00	Reserve, page 18.....	Pay-roll item 257-b, section III, page 39
360.00	Reserve, page 18.....	Pay-roll item 261, section III, page 39
200.00	Reserve, page 18.....	Pay-roll item 257-c, section III, page 39

Voted to approve the following requisitions:

Requisitions 648 to 675, inclusive.....	\$14,094.66
Requisitions 676 to 700, inclusive.....	12,975.41
Requisitions 701 to 725, inclusive.....	13,466.46
Requisitions 726 to 750, inclusive.....	6,807.62
Requisitions 751 to 775, inclusive.....	9,561.56

Voted to adjourn.

G. H. HAYES, *Secretary*

## The University of Minnesota

## EXECUTIVE COMMITTEE

## MINUTES

February 15, 1919

A meeting of the Executive Committee of the Board of Regents was held in the President's office, Saturday, February 15, 1919, at two-thirty o'clock.

Present: Regent Butler, chairman; Regents Burton, McConnell, Partridge, and Williams, J. G.

Professor W. E. Hotchkiss, *et al.*, of the Economics Department, and Mr. H. O. Roberts and a committee of citizens appeared before the Board and urged the separation of the course in Business Training from the College of Science, Literature, and the Arts and the establishment of a separate college. After consideration action was deferred until the next meeting of the Board.

Voted to refer to the President, the Dean of the Department of Agriculture and the Comptroller, with power, the matter of salvage of barracks at the University Farm.

After discussion of the proposal to establish a school at the Waseca substation, the question was referred to the Board of Regents for consideration at the next meeting.

Voted to authorize the presentation of a bill to provide for appropriations to offset the Federal activities under the Smith-Lever and Smith-Hughes bills.

Voted to refer to the President, with power, the question of the selection of a commandant.

Colonel Wallace and Captain McNeal appeared before the Board and explained that under the new organization of the R. O. T. C. the University might select among other units a field artillery unit or a coast artillery unit. After consideration it was

Voted to look with favor upon the acceptance of the field artillery unit and to await the pending revision of General Orders 49.

Voted to authorize the organization of a budget for the Summer Session in the sum of \$32,500, with the understanding that if the increased fees do not cover the increase over the established budget, \$27,000, the deficiency will be charged to the appropriation for the next fiscal year.

A copy of the proposed biennial appropriation bill, filed supplement to the minutes, page 173, was submitted and approved.

Biennial requests for the Department of Physical Education for Women were submitted and it was decided

First, that it was too late to change the appropriation bill.

Second, that the permanent improvements requested would be considered with other items in the proposed allotment of \$15,000 for extraordinary repairs included in the budget submitted to the Governor.

Voted to authorize the President and the Comptroller to determine the salvage of the roofhouse on the Main Engineering Building and to prepare a bill for appropriations to cover the University's proportion of the expense.

Correspondence with reference to a proposed bill to require recognition of religious education in sectarian colleges was considered and it was

Voted to reaffirm the action taken on this question May 7, 1918.

Voted to refer to the President, with power, the proposed transfer of \$200 from Reserve to the supply budget of the Department of Economics, and \$800 from Reserve to create a new supply budget 69a for Business Education.

The Comptroller reported the return of the E. C. Kendall patent from the United States Patent office with the notation of the recording of the assignment.

Voted to authorize the exchange of meteorites in the Geology Department with other institutions.

Voted to refer to the President of the University and the President of the Board, with power, the disposition of articles belonging to the Ludden Estate.

The proposed eight-hour day law was considered and it was

Voted in the event of the passage of a bill to request an additional sum to take care of the increased cost.

Voted to authorize the Dean of the Department of Agriculture to draw up a bill for the establishment of a State Seed Laboratory with the proviso that the state seed analyst shall be the station botanist, *ex officio*, and that the work shall be carried on at the University Farm under conditions similar to the present cooperation of the work of the state entomologist.

Voted to adjourn.

G. H. HAYES, *Secretary*